


**BID EVALUATION REPORT**


1. Name of Procuring Agency: Sindh Governor's Secretariat, Karachi.
2. Tender Reference No. GS/ACCTS/4-2/2013/DDO Dated: 14.05.2014
3. Tender Description/Name of work/item: Purchase of one Sharp 452 445PPM Copier (or equivalent) and One KYOCERA KM 3040 Printer / copier
4. Method of Procurement: Through Tender
5. Tender Published: SPPRA Website on 06.05.2014 and 20.05.2014 Corrigendum 14.05.2014, Daily News Express 06.05.2014, DAWN 06.05.2014 Corrigendum 09.05.2014 and KAWISH 05.05.2014 /Re-Corrigendum 14.05.2014  
(Print & Electronic Media (SPPRA ID No. & Newspapers names with dates))
6. Total Bid documents sold: Four (04 Nos)
7. Total Bids Received: Three (03 Nos)
8. Technical Bid Opening date: (if applicable) N.A. (Provide details in separate form).
9. No. of Bid technically qualified (if applicable): N.A.
10. Bid(s) Rejected: NO
11. Financial Bid Opening date 28.05.2014

**12. Bid Evaluation Report:**

S. #	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with estimated cost Rs. 915,000/-	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6
1(i)	GEMKO, Karachi	559762 444951 (Photocopier)	4 <sup>th</sup> 3 <sup>rd</sup>	94.908% 75.415%		
1(ii)	GEMKO, Karachi	209992 375899 (Printer)	1 <sup>st</sup> 4 <sup>th</sup>	64.612% 116.892%		
2.	Universal Business Equipments (pvt) Ltd.	399468 (Photocopier) 248468 (Printer)	1 <sup>st</sup> 3 <sup>rd</sup>	67.705% 76.451%	Due to lowest price As per specification	Accepted Accepted
3.	Sherazi Trading Private Limited	436000 (Photocopier) 217900 (Printer)	3 <sup>rd</sup> 2 <sup>nd</sup>	73.98% 67.046%		

  
(ARIF ABDULLAH)  
MEMBER  
Section Officer (A-II)  
Food Department

  
(MUHAMMAD AKHTER GHORI)  
CHAIRMAN  
Additional Secretary  
Sindh Governor's Secretariat

  
(ATTA MUHAMMAD PATHAN)  
MEMBER/SECRETARY  
SECTION OFFICER/DDO  
Sindh Governor's Secretariat

**SUBJECT: MINUTES OF THE MEETING OF PURCHASE COMMITTEE HELD ON 28.05.2014 @ 4.P.M. FOR OPENING BID DOCUMENTS FOR PURCHASE OF ONE SHARP 452 445 PPM COPIER OR EQUIVALENT AND ONE KYOCERA KM 3040 PRINTER COPIER OR EQUIVALENT**

A meeting of purchase committee constituted for procurement for opening bid documents for purchase of one Sharp 452 445 PPM Copier or Equivalent and One KYOCERA KM 3040 printer copier or equivalent was held on 28.05.2014 under the Chairmanship of Additional Secretary to Governor of this Secretariat and in the presence of intending bidders. All bids have been received in this Secretariat upto 28.05.2014 at 12:00 Noon and the same day opening of bid/tender documents on 28.05.2014 at 4:00 p.m.

The list of participants is at **Annex-I**.

Mr. Atta Muhammad Pathan, Section Officer/ DDO/ Member/ Secretary has been informed to the Chairman of the Committee that three of the following firms have been deposited the bid / tender documents.

- i) M/s GEMCO, Karachi
- ii) M/s Universal Business Equipments (Pvt.) Ltd.
- i) M/s Shirazi Trading Co. (Pvt.) Karachi

Mr. Muhammad Akhter Ghori, Additional Secretary/Chairman of Purchase Committee opened the said tenders in the presence of Members of the Committee and attending bidders these tenders documents have been checked by all members of the Committee.

All bids have been evaluated in accordance with the evaluation criteria and other terms and conditions set forth in prescribed bidding documents, save as provided for in sub-clause (iv) of Clause © of rule 36 of PPRA Rules, details are as under: -

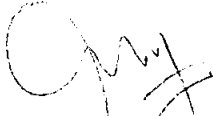
S. #	Name of Firm or Bidder	SPECIFICATION	Cost offered by the Bidder	Ranking in terms of cost	Comparison with estimated cost Rs. 915,000/-
0	1		2	3	4
1	GEMCO, Karachi	A.MP 5002 AD 50 CPM E.MP-4002 AD 40 CPM	558962 444951 (Photocopier)	4 <sup>th</sup> 3 <sup>rd</sup>	94.908% 75.415%
1(i)	GEMCO, Karachi	A. RICOH MP-2501 SP 24 CPM B. RICOH MP-3053 SP 30 CPM	209902 379899 (Printer)	1 <sup>st</sup> 4 <sup>th</sup>	64.612% 116.892%
2.	Universal Business Equipments (pvt) Ltd.	Kyocera ta-4500i With Standard accessories & Console, Network Printer/Color Scanner & RADF  KYOCERA KM 3040 STANDARD ACCESSORIES & STEEL TROLLEY	399468 (Photocopier)  248468 (Printer)	1 <sup>st</sup>  3 <sup>rd</sup>	67.706% 76.451%
3.	Shirazi Trading Private Limited	CANON DIGITAL PHOTO COPIER R2545 45 CPM WITH BUILT IN PRINTER A-3 SCANNER DUPLX TROLLEY ETC  CANON DIGITAL PHOTO COPIER MODEL R2525 (25 CPM) WITH BUILT IN PRINTER A3-SCANNER, DUPLX, TROLLEY ETC	436000 (Photocopier)  217900 (Printer)	3 <sup>rd</sup>  2 <sup>nd</sup>	73.98% 67.045%


Comparative statement is attached at F/A.


The lowest bidder of the above mentioned firms is for KYOCERA Heavy duty Digital Photocopier (45CPM) is M/s. Universal Business Equipments (pvt) Ltd. at the cost of Rs. 399,468/- (67.706%) of the estimated cost and also eligible for requirement of this Secretariat as per specification. So the members of the committee are recommended for purchase of photo copier from M/S. Universal Business Equipment Pvt. Ltd. and the lowest bidder of the above mentioned firms is for Printer is M/s. GEMKO at the cost of Rs.209,992/- (64.612%) of the estimated cost but not as per specification otherwise, the bid document of M/s. Universal Business Equipment at the cost of Rs. 248,468/- (76.451%) is as per specification as required by this Secretariat so, the members of the Committee are recommended for purchase of printer/copier from M/s. Universal Business Equipment Pvt. Ltd.

The Committee has decided to issue the work order to M/s. Universal Business Equipment (Pvt.) Ltd. for supply the KYOCERA TA-4500i Heavy duty Digital Photocopier (45CPM) and KYOCERA KM-3040 to Sindh Governor's Secretariat at least one week.

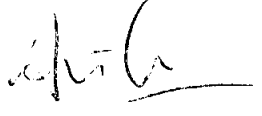


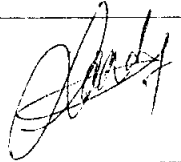
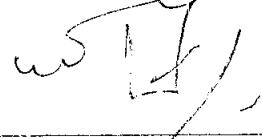
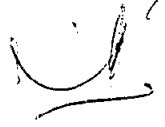
The meeting with a vote of thanks to and from the Chair.

  
(Amir Abdullah)  
Member / Secy. (Admin.)

  
Chairman

  
Member Secretary

**ATTENDANCE SHEET FOR THE MEETING OF PURCHASE COMMITTEE**  
**TO BE HELD ON 28<sup>TH</sup> MAY, 2014 AT 04.00 P.M. UNDER THE**  
**CHAIRMANSHIP OF ADDL. SECRETARY SINDH GOVERNOR'S SECRETARIAT, GOVERNOR'S HOUSE**

S. #	NAME OF PERSON	ORGANIZATION/COMPANY/ REPRESENTATIVE	SIGNATURE
1.	MR. AKHAY Ghosi	Govt's Secy	
2.	Abif Abdullahi	Soc. Food. Dept	
3.	Ate Mahmud Pathan	SO & DOO / Mater & Sup	
4.	Zaidat Hussain	Universal Business Equipment (Pvt) Ltd. Zaidat Hussain	
5.	A.A.FARID	Genco	
6.	HAIDER HABB	Shinri Trading Co (Pvt) Ltd	
7.			
8.			
9.			



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Secretary of Governor, Sindh  
Governor's House  
Karachi

NO.GS/ACCTTS/4-2/2013(DDO)

Dated 12<sup>th</sup> May, 2014

The Additional Secretary,  
Sindh Governor's Secretariat,  
Karachi.

Chairman

Section Officer  
Food Department,  
Government of Sindh,  
Karachi.

Member

Section Officer/DDO,  
Sindh Governor's Secretariat,  
Karachi.

Member/Secretary

Subject: **NOTICE FOR MEETING FOR PROCUREMENT OF PURCHASE  
OF TWO PHOTOCOPIERS**

I am directed to refer to this Secretariat's letter of even No: dated 06<sup>th</sup> May 2014 on the subject noted above and to inform that a purchase committee meeting is to be convened on 20.05.2014 at 4:00 p.m. has been cancelled and now will be held on 28-05-2014 at 4:00 p.m. under the Chairmanship of the Additional Secretary, Sindh Governor's Secretariat regarding procurement of purchase of two Photocopiers in the light of issues the Tender Notice on 05<sup>th</sup> May 2014 and corrigendum issued on 09<sup>th</sup> May 2014. (copies enclosed).

In the meeting, the purchase committee will examine: -

- i) All proposals/bids may be checked for purchasing of two photocopiers in the light of requirements
- ii) Complete process of purchases beyond Rs.100,000/- and procure items as per SPPRA Rules 2010.

You are therefore requested to kindly attend the said meeting in the office of the Additional Secretary, Secretariat of Governor Sindh, Karachi.

(ATTA MUHAMMAD PATHAN)  
SECTION OFFICER/DDO



Secretariat of Governor Sindh  
Governor's House  
Karachi

NO.GS/ACCTTS/4-2/2013(DDO)

Dated: 06<sup>th</sup> May, 2014

The Additional Secretary,  
Sindh Governor's Secretariat,  
Karachi.

Chairman

Section Officer  
Food Department,  
Government of Sindh,  
Karachi.

Member

Section Officer/DDO,  
Sindh Governor's Secretariat,  
Karachi.

Member/Secretary

Subject: NOTICE FOR MEETING FOR PROCUREMENT OF PURCHASE  
OF TWO PHOTOCOPIERS

I am directed to inform that a purchase committee meeting is to be convened on 20.05.2014 at 4:00 p.m. under the Chairmanship of the Additional Secretary, Sindh Governor's Secretariat regarding procurement of purchase of two Photocopiers in the light of issues the Tender Notice on 5th May 2014 (copy enclosed).

In the meeting, the purchase committee will examine: -

- i) All proposals/bids may be checked for purchasing of two photocopiers in the light of requirements
- ii) Complete process of purchases beyond Rs.100,000/- and procure items as per SPPRA Rules 2010.

You are therefore requested to kindly attend the said meeting in the office of the Additional Secretary, Secretariat of Governor Sindh, Karachi.

(ATTA MUHAMMAD PATHAN)  
SECTION OFFICER/DDO