

Technical & Financial Proposals Evaluation

Supply of Office Stationary

1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SBL COK ADMIN/IT/180
3	Tender Description	Supply of Office Stationary
4	Method of Procurement	Single Stage One Envelop Bidding Procedure
5	Tender Published	SPPRA ID No. 8621/2012
6	Total Bid Documents Sold	03
7	Total Bids Received	03
8	Technical Bid Opening Date	13/06/2012

Bid Evaluation Report- (Supply of Office Stationary)

No. of Bid technically qualified: 1
 Bid(s) Rejected:

Bid Evaluation Report- (Supply of Office Stationary)

S. No.	Name of Company	Technically Qualified / Disqualified	Bid Offered	Remarks
1	M/s. Prime Enterprise	Qualified	Rs. 1,550,600/-	Qualified Bidder
2	M/s. Zaid Enterprise	Disqualified	Not Opened	Not fulfilling eligibility criteria
3	M/s. SHS & Sons	Disqualified	Not Opened	Not purchasing the Tender Document

Serial No. 1 stand as qualified bid, going by the Eligibility criteria offered in the tender document.


 Farhan Amir Siddiqui
 Admin Officer


 Muhammad Shahid Saleem
 Admin Officer


 Moin Ali Rahu
 Project Manager

Members - Procurement Committee

1. VP Finance Division
2. Head of Administration Division
3. Head of I. T. Division
4. Chief Financial Officer
5. Chief Operating Officer


 Moin Ali Rahu
 ON Leave

Date
 30/06/12
 29/8/12

Company Name

M/S. Perine Enterprises

Eligibility Criteria – Supply of Office Stationary


SNDB shall evaluate the companies using the following eligibility criteria

S. No.	Requisite	Vendor Action	*Sufficient Evidence Produced	
			Yes	No
1	Experience with at least 3 x Banks on related subject <i>SCB/Bank Lag/BPL</i>	Attach letters (of dates not beyond 2010) duly issued from each concerned Bank verifying that the company has been on their panel for supply of office stationary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Years in business (minimum 5 years) in the relevant field	Letter of Incorporation / Company Registration Letter / Letter or Declaration of Commencement of Business with evidence is required to be enclosed	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3	Cumulative Turn Over of minimum 10 Million in last 3 Years	Audit Report / Tax Return / Bank Statement of last 3 Years	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	GST Registration	GST Registration Certificate	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Qualified/ Disqualified		<i>Qualified</i>		


Note

1. *Attachment of relevant evidence in each above requisite is mandatory. In case of non-provision of evidence in any of the requisite, the company will be straight away disqualified.
2. All supplies will be provided to Head Office, Sindh Bank Limited, Karachi.
3. Items provided as specimen will remain with Sindh Bank Limited till completion of contract period.

Members Signatures – Pre & Post Evaluation Committee


Muhammad Zeeshan Zahid
Admin Division
13/11/14


Muhammad Farooq
Operation Division


Disha Hussain Khan
Finance Division

Company Name M/s. Zaib Enterprises

Eligibility Criteria - Supply of Office Stationary

SNDB shall evaluate the companies using the following eligibility criteria:

S. No.	Requisite	Vendor Action	*Sufficient Evidence Produced	
			Yes	No
1	Experience with at least 3 x Banks on related subject <i>SBP, NBP, MCB, Askari, SSB</i>	Attach letters (of dates not beyond 2010) duly issued from each concerned Bank verifying that the company has been on their panel for supply of office stationary	Yes ✓	No
2	Years in business (minimum 5 years) in the relevant field	Letter of Incorporation / Company Registration Letter / Letter or Declaration of Commencement of Business with evidence is required to be enclosed	Yes ✓	No
3	Cumulative Turn Over of minimum 10 Million in last 3 Years	Audit Report / Tax Return / Bank Statement of last 3 Years	Yes	No ✓
4	GST Registration	GST Registration Certificate	Yes	No ✓
Qualified/ Disqualified			<i>Disqualified</i>	

Note

1. Attachment of relevant evidence in each above requisite is mandatory. In case of non-provision of evidence in any of the requisite, the company will be straight away disqualified.
2. All supplies will be provided to Head Office, Sindh Bank Limited, Karachi.
3. Items provided as specimen will remain with Sindh Bank Limited till completion of contract period.

Members Signatures - Pre & Post Evaluation Committee

Muhammad Zeeshan Zahid
Muhammad Zeeshan Zahid
Admin Division
13/12/14

Muhammad Farooq
Muhammad Farooq
Operation Division

Drishad Hussain Khan
Drishad Hussain Khan
Finance Division

IN MEMORY OF SHAHEED MOHTARMA BENAZIR BHUTTO



SBL/COK/ADMIN/TD/180
21/09/2012

M/s. Prime Enterprises
Suite 2, Bagh Chand Building
Near Mobilink Office A.M.II Ferer Road
Karachi

Subject: Contract Award – Supply of Office Stationary

The management of Sindh Bank Limited is pleased to award the subject contract to M/s. Prime Enterprises.

Please acknowledge.

Sincerely,

For & behalf of Sindh Bank Limited,

Lt. Col. (R) Shahzad Begg
Head of Administration Division

Received
1/09/2012
20/9/2012

3 SCOPE OF WORK

Sindh Bank Limited (SNDB) requires supply of office stationery for its Head Office, on need basis. For estimated quantity refer Financial Proposal.

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4 FINANCIAL PROPOSAL

PRICE SCHEDULE

(Applicable for the year 2012-2013)

Name of Bidder _____

S. No.	Item	Detail	Approximate quantity required on quarterly basis	Rate	Amount
1	Ball Pen (Black/Blue/Red/Green)	Picasso or equivalent	20 Packet		
2	Pointer (Black/Blue/Red/Green)	Dollar or equivalent	20 Packet		
3	Gel Pen (Black/Blue/Red/Green)	Signo or equivalent	20 Packet		
4	Highlighter (Yellow/Pink/Orange/Green)	Dollar or equivalent	15 Packet		
5	Dock Clip 15mm	Crystal or equivalent	20 Packet		
6	Dock Clip 25mm	Crystal or equivalent	20 Packet		
7	Dock Clip 32mm	Crystal or equivalent	20 Packet		
8	Dock Clip 36mm	Crystal or equivalent	20 Packet		
9	Dock Clip 41mm	Crystal or equivalent	20 Packet		
10	Gum Stick Small	LHU or equivalent	5 Packet		
11	Gum Stick Medium	LHU or equivalent	5 Packet		
12	Jem Clip 30 mm	Crystal or equivalent	15 Packet		
13	Jem Clip 36 mm	Crystal or equivalent	15 Packet		
14	Jem Clip 75mm	Crystal or equivalent	15 Packet		
15	Punch Machine No. 60	Opal or equivalent	10 Pcs		
16	Punch Machine H/D	Opal or equivalent	On Need Basis		
17	Register 200 Pages	Paper quality of 70 gram	10 Pcs		
18	Register 400 Pages	Paper quality of 70 gram	10 Pcs		
19	Stapler Machine 24/6	Max/Opal or equivalent	On Need Basis		
20	Stapler Machine Small	Max/Opal or equivalent	On Need Basis		
21	Stapler Machine H/D	Max/Opal or equivalent	On Need Basis		
22	Stapler Pin # 20	Dollar or equivalent	30 Packet		
23	Stapler Pin # 24/6	Dollar or equivalent	30 Packet		
24	Heavy Duty Stapler Pin # 23/24	Dollar or Whashin or equivalent	30 Packet		
25	Heavy Duty Stapler Pin # 23/20	Dollar or Whashin or equivalent	30 Packet		
26	Heavy Duty Stapler Pin # 23/15	Dollar or Whashin or equivalent	30 Packet		
27	Heavy Duty Stapler Pin # 23/17	Dollar or Whashin or equivalent	30 Packet		
28	Heavy Duty Stapler Pin # 23/13	Dollar or Whashin or equivalent	30 Packet		
29	Heavy Duty Stapler Pin # 23/10	Dollar or Whashin or	30 Packet		

		equivalent			
30	Heavy Duty Stapler Pin # 23/8	Dollar or Whashin or equivalent	30 Packet		
31	Paper RIM A4, 80 gram	AA or equivalent	300 Rim		
32	Paper RIM Legal White, 80 gram	AA or equivalent	100 Rim		
33	Paper RIM Legal Green, 80 gram	AA or equivalent	50 Rim		
34	Scotch Tape 1"	Gold Star or equivalent	50 Pcs		
35	Scotch Tape 1/2"	Gold Star or equivalent	50 Pcs		
36	Packing Tape Jumbo 3"	Gold Star or equivalent	50 Pcs		
37	Paper Tape 1"	Gold Star or equivalent	50 Pcs		
38	Brown Tape 3"	Gold Star or equivalent	50 Pcs		
39	Blanko Flude (Brush)	Pelikan or equivalent	20 Pcs		
40	Blanko Flude (Pen)	Pelikan or equivalent	20 Pcs		
41	Board Marker	Dollar or equivalent	36 Pcs		
42	Permanent Marker	Dollar or equivalent	36 Pcs		
43	Transparent Plastic/L Folder (A4) of Good Quality	Sample available in Admin Division	300 Pcs		
44	Transparent Plastic/L Folder (Legal) of Good Quality	Sample available in Admin Division	300 Pcs		
45	Transparent Colourful Plastic/L Folder (A4) of Good Quality	Sample available in Admin Division	100 Pcs		
46	Transparent Colourful Plastic/L Folder (Legal) Colourful - Colourful	Sample available in Admin Division	100 Pcs		
47	Box File	Corona/Euro or equivalent	500 Pcs		
48	Executive Box File	Corona/Boston or equivalent	100 Pcs		
49	Erasor	Pelikan or equivalent	10 Packet		
50	Fiber File	Abba or equivalent	500 Pcs		
51	Message Slip	4 x 4 inches	50 Packet		
52	Paper Cutter	SD or equivalent	50 Pcs		
53	Executive Pencil	Faber Castle or equivalent	100 Packet		
54	Pencil	Goldfish or equivalent	100 Packet		
55	Pin Remover	Opal/Pelikan or equivalent	On Need Basis		
56	Scissor Small	Golden Horse	On Need Basis		
57	Rough Pad Small	Solo or equivalent	300 Pcs		
58	Rough Pad Large	Solo or equivalent	300 Pcs		
59	Calculator	Casio MU-120 or equivalent	On Need Basis		
60	Rubber Band	Size No. 4 (Large)	30 Packet		
61	Colourful Separator Plastic	Sample available in Admin Division	300 Packet		
62	Separator Card White	Sample available in Admin Division	300 Packet		
63	Sharpener	Panama or equivalent	100 Pcs		
64	Stamp Pad	Dollar or equivalent	On Need Basis		
65	Stamp Pad Ink	Dollar or equivalent	On Need Basis		
66	Steel Scale Large	China or equivalent	100 Pcs		
67	Plastic Colourful Flag	Promti or equivalent	On Need Basis		

68	Colourful Flag Paper	(Promote or equivalent)	On Need Basis		
69	Common Pin	China or equivalent	50 Packet		
70	Computer File	Size A-4 (Square Line or equivalent)	100 Packet		
71	Sticky Notes 2x3	Stick on or equivalent	100 Packet		
72	Sticky Notes 3x3	Stick on or equivalent	100 Packet		
73	Sticky Notes 3x4	Stick on or equivalent	100 Packet		
74	Sticky Notes 3x5	Stick on or equivalent	100 Packet		
75	Thumb Pin with plastic head	Sterling or equivalent	100 Packet		
76	Pen Holder	Golden Horse or equivalent	On Need Basis		
77	Plastic Paper Tray	Designer or equivalent	On Need Basis		
78	Spiral Binding Ring 50mm	Sample available in Admin Division	500 Packet		
79	Spiral Binding Ring 60mm	Sample available in Admin Division	500 Packet		
80	Spiral Binding Ring 75mm	Sample available in Admin Division	500 Packet		
81	Spiral Binding Ring 100mm	Sample available in Admin Division	500 Packet		
82	Spiral Binding Card	Sample available in Admin Division	500 Packet		
83	Spiral Binding Plastic Sheet	Sample available in Admin Division	500 Packet		
84	Water Dumper (Plastic)	Sample available in Admin Division	On Need Basis		
85	Calendar Refill	Sample available in Admin Division	On Need Basis		
86	White Envelope - Small	Paper quality of 70 gram	500 Pcs		
87	White Envelope - A4	Paper quality of 70 gram	500 Pcs		
88	White Envelope - Legal	Paper quality of 70 gram	500 Pcs		
89	White Envelope - A3	Paper quality of 70 gram	500 Pcs		
90	Brown Envelope - Small	Paper quality of 70 gram	500 Pcs		
91	Brown Envelope - A4	Paper quality of 70 gram	500 Pcs		
92	Brown Envelope - Legal	Paper quality of 70 gram	500 Pcs		
93	Brown Envelope - A3	Paper quality of 70 gram	500 Pcs		
94	Telephone Directory	Deli or equivalent	On Need Basis		
95	Steel Envelope Opener	Sample available in Admin Division	On Need Basis		
*Total Amount					

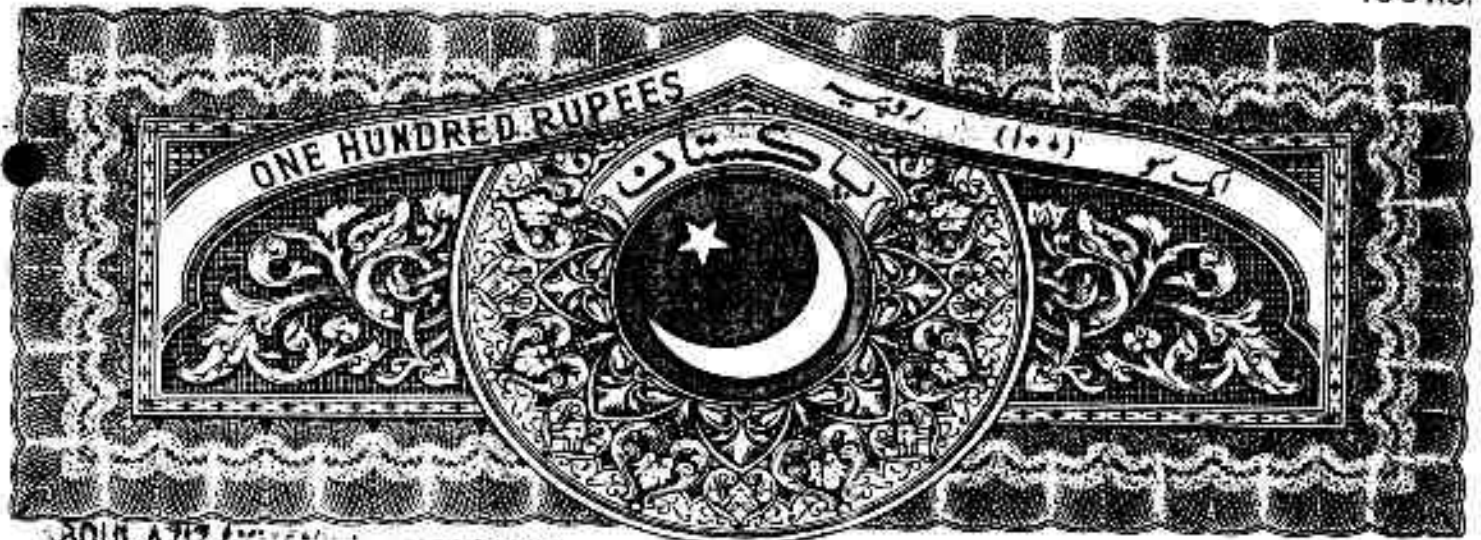
**This amount will be taken as the financial bid offered by the vendor.*

Note

1. The tender will stand cancelled after due qualification if any required document is not provided within 7 days of asking by the bank at any stage after winning of the tender.
2. A fine of Rs. 500 per day will be charged in case of failure to supply the stationary items within 5 days of issue of supply order.

3. *The cost must include all taxes, labour including delivery charges upto Head Office, Sindh Bank Limited, Karachi.*
4. *No advance payment for supply of any item will be made, bills will only be processed for necessary payments on receipt of certificate of delivery/satisfaction from the Stationary Officer.*
5. *Calculation of bid security, 5% of the *Total Amount offer in the financial proposal will be taken as bid security.*
6. *The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any contract.*
7. *Qualified company will also be bound to sign a bond/undertaking that in case of any observation arising in respect of quality of the item, the company will be liable to address it at his own cost, non-compliance of the same will result into initiation of a case against the company for non-commitment or cancellation of tender as will be decided by the Procurement Committee.*

Signature & Stamp of Bidder _____



8001 A 717
 NO. 235 of 1972
 NO. 183
 DATED 14 SEP 2012
 ISSUED TO WITH ADDRESS
 THROUGH WITH ADDRESS **SINDH BANK LIMITED**
 PURPOSE
 VALUE RS. 100
 ATTACHED
 STAMPED AND SIGNED

*THIS AGREEMENT is entered into at Karachi
 on this the 24th day of September, 2012*

BETWEEN

M/S. PRIME ENTERPRISES, having its principal place of business at Suite 2, Bagh Chand Building, Near Mobilink Office A.M.II Ferer Road, Karachi, (hereinafter referred to as "Supplier", which expression shall be deemed to mean and include its successors-in-interest and assigns) of the First Part;

AND

SINDH BANK LIMITED, a banking company incorporated under the laws of Pakistan and having its Head office at 3rd Floor, Federation House, Abdullah Shah Ghazi Road, Clifton, Karachi-75600, Pakistan, (hereinafter referred to as "SINDH BANK", which expression shall be deemed to mean and include its successors-in-interest and assigns) of the Second Part.

WHEREAS:

Following the bidding process carried out by Sindh Bank Limited in connection with its tender dated 13th June, 2012, for the Supply of Office Stationary Items, the supplier has been declared successful for awarding the contract by Sindh Bank Limited, for the said goods / services,

BEFORE

"SINDH BANK" intends to acquire the services of "Supplier" for Supply of Office Stationary Items for its Head Office, and Supplier agrees to provide the following services to the bank, as per its letter dated 16th July, 2012, along with Price Schedule mentioned in Financial Proposal which is attached herewith and marked as Annexure-A:

Terms & Conditions:

- All items will be supplied as per provided list along with same specifications and brand of office stationary items.
- A penalty of 30% of total bill will be fined in case of failure to meet any supply requirement of emergency supply of office stationary.
- Tender will stand cancelled if,
 - a. The supply is not as per the specimen.
 - b. The supply is not delivered within 7 days after issuance of order.



- The cost must include all taxes, labour, transportation including delivery charges upto Head Quarter Sindh Bank, Clifton, Karachi.

Payment Schedule:

- Bill of Supply of Office Stationary Items will be paid within one month of invoice submission to M/s. PRIME ENTERPRISES, subject to acceptance by Sindh Bank Limited.

Period of Contract:

- This agreement will effect from 20/09/2012 to 19/09/2013(One Year).

Notice:

- Any notice, request or consent required or permitted to be given or made pursuant to this agreement shall be in writing. Any such notice, request or consent shall be deemed to have been given or made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent to such Party at the given address.
- A party may change its address for notice by giving a notice to the other Party in writing of such change.

Taxes and Duties:

- The Contractor and its Personnel shall pay such direct or indirect taxes, duties, fees, and other impositions levied under the Applicable Law, the amount of which is deemed to have been included in the Contract Price. Payment shall be made net of withholding taxes where applicable.

Termination of Agreement by Sindh Bank:

- If the performance of the Contractor is not satisfactory this agreement can be terminated by Sindh Bank upon giving a 30 days' advance notice in writing to the Contractor. In such event the Contractor shall refund all advance money to Sindh Bank after adjusting the cost of work done by that date.
- If the Contractor becomes insolvent or bankrupt
- If the Contractor, in the judgment of the Sindh Bank has engaged in corrupt or fraudulent practices in competing for or in executing the Agreement.
- If, as the result of Force Majeure, the Contractor is unable to perform a material portion of the Services for a period of not less than sixty (60) days; and
- If the Sindh Bank, in its sole discretion and for any reason whatsoever, decided to terminate this Agreement.



Termination of Agreement by the Contractor:

- The Contractor may terminate this Agreement, by not less than (30) days' written notice to the Sindh Bank, if the Sindh Bank fails to pay any money due to the Contractor pursuant to this Agreement without Contractors fault.
- If, as the result of Force Majeure, the Contractor is unable to perform a material portion of the Services for a period of not less than sixty (60) days.

Force Majeure:

- The failure on the part of the parties to perform their obligation under the agreement will not be considered as default if such failure is the result of natural calamities, disasters and circumstances beyond the control of the parties.

Extension of Time:

- Any period within which Party shall, pursuant to this agreement, complete an action or task, shall be extended for a period equal to the time during which the Party was unable to perform such action as a result of Force Majeure.



Good Faith:

- *The Parties undertake to act in good faith with respect to each other's rights under this agreement and to adopt all reasonable measures to ensure the realization of the objectives of this agreement.*

Settlement of Disputes:

- *The Parties agree that the avoidance or early resolution of disputes is crucial for a smooth execution of the Agreement and the success of the assignment. The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with the Agreement or its interpretation.*
- *If Parties fail to amicably settle any dispute arising out of or in connection with the Agreement within (10) days of commencement of such informal negotiations, the dispute shall be referred to arbitration of two arbitrators, one to be appointed by each party, in accordance with the Arbitration Act, 1940. Venue of arbitration shall be Karachi, Pakistan and proceedings of arbitration shall be conducted in English.*

Data Ownership:

- *The data in the implemented Computer System shall at all times remain the exclusive property of Sindh Bank. The Contractor is hereby required to transfer all necessary passwords, access codes or other information required for full access to the data to Sindh Bank upon successful commissioning of the Computer System and should not be available to any other party including the employees of the Contractor.*

Obligation of the Contractor:

- *The Contractor shall perform the Services and carry out their obligations hereunder with all due diligence, efficiency and economy, in accordance with generally accepted professional standards and practices, and shall observe sound management practices, and employ appropriate technology and safe and effective equipment, machinery, materials and methods. The Contractor shall always act, in respect of any matter relating to this Agreement or to the Services, as faithful advisers to the Sindh Bank, and shall at all times support and safeguard the Sindh Bank legitimate interests in any dealing with Sub-Suppliers or third Parties.*

Conflict of Interest:

- *The Contractor shall hold the Sindh Bank's interests paramount, without any consideration for future work, and strictly avoid conflict with other assignments or their own corporate interests.*





Confidentiality:

- Except with the prior written consent of the Sindh Bank, the Contractor and the Personnel shall not at any time communicate to any person or entity and confidential information acquired in the course of the Services, nor shall the Contractor and the Personnel make public the recommendations formulated in the course of, or as a result of, the Services.

In witnesses hereunder both parties have set their hands on the day and year above first mentioned.

Signature

Name TALVEER ABBAS

Designation Business manager

Company Name Prime Enterprises

Address Suite # 2 Parkland

Building near motorbike office
Am-11 Frase Road Karachi

Stamp

Customer's Signature



Name Lt. Col. (R) Shahzad

Designation SVP/Head of Administration

Company Name Sindh Bank Ltd.

Address 3rd floor, Federation House

Abdullah Shah Ghazi Road Karachi

Stamp

Witness:

Signature



Name Imran Ahmed

Designation Sales officer

Address Suite # 2 Parkland

Building near motorbike office Frase Road

Witness:

Signature




Name Muhammad Aman Zubin

Designation Officer Incharge Procurement

Address 3rd floor, Federation House

Abdullah Shah Ghazi Road Karachi

Approved		Specification	Quantity		Prime Enterprise	Prime Enterprise
S. No.	Items					
1	Ball Pen (Black/Blue/Red/Green)	Picasso or equivalent	20 Packet	20	48	960
2	Printer (Black/Blue/Red/Green)	Dollar or equivalent	10 Packet	20	110	2,200
3	Gel Pen (Black/Blue/Red/Green)	Signo or equivalent	20 Packet	20	432	8,640
4	Highlighter (Yellow/Pink/Orange/Green)	Dollar or equivalent	15 Packet	15	240	3,600
5	Desk Clip 15mm	Crystal or equivalent	20 Packet	20	22	440
6	Desk Clip 25mm	Crystal or equivalent	10 Packet	10	27	540
7	Desk Clip 52mm	Crystal or equivalent	20 Packet	20	45	900
8	Desk Clip 41mm	Crystal or equivalent	10 Packet	20	56	1,120
9	Gum Stick Small	UHU or equivalent	5 Packet	5	520	2,600
10	Gum Stick Medium	UHU or equivalent	5 Packet	5	590	2,950
11	Jern Clip 50 mm	Crystal or equivalent	15 Packet	15	20	300
12	Jern Clip 36 mm	Crystal or equivalent	15 Packet	15	21	315
13	Punch Machine No. 40	Opal or equivalent	10 Pcs	10	120	1,200
14	Punch Machine H/D	Opal or equivalent	On Need Basis	1	1100	1,100
15	Register 200 Pages	Paper quality of 70 gram	10 Pcs	10	100	1,000
16	Register 400 Pages	Paper quality of 70 gram	10 Pcs	10	150	1,500
17	Stapler Machine 24/5	Mix/Opal or equivalent	On Need Basis	1	130	130
18	Stapler Machine Small	Mix/Opal or equivalent	On Need Basis	1	70	70
19	Stapler Machine H/D	Mix/Opal or equivalent	On Need Basis	1	950	950
20	Stapler Pin # 20	Dollar or equivalent	30 Packet	30	10	300
21	Stapler Pin # 24/5	Dollar or equivalent	30 Packet	30	16	480
22	Heavy Duty Stapler Pin # 13/15	Dollar or Whastin or equivalent	30 Packet	30	65	1,950
23	Heavy Duty Stapler Pin # 23/17	Dollar or Whastin or equivalent	30 Packet	30	72	2,160
24	Heavy Duty Stapler Pin # 23/13	Dollar or Whastin or equivalent	30 Packet	30	55	1,650
25	Heavy Duty Stapler Pin # 23/10	Dollar or Whastin or equivalent	30 Packet	30	48	1,440
26	Heavy Duty Stapler Pin # 23/9	Dollar or Whastin or equivalent	30 Packet	30	38	1,140
27	Paper RIM A4, 80 gram	AA or equivalent	100 Rim	100	165	16,500
28	Paper Rim Legal White, 80 gram	AA or equivalent	100 Rim	100	440	44,000
29	Paper RIM Legal Green, 80 gram	AA or equivalent	50 Rim	50	110	5,500
30	Scotch Tape 1"	Gold Star or equivalent	50 Pcs	50	16	800
31	Scotch Tape 2"	Gold Star or equivalent	50 Pcs	50	10	500
32	Packing Tape Jumbo 3"	Gold Star or equivalent	50 Pcs	50	150	8,000



Approved						
Items	Specification	Quantity		Prime Enterprise	Prime Enterprise	
Paper Tape 1"	Gold Star or equivalent	50 Pcs	50	18		
34 Brown Tape 1"	Gold Star or equivalent	50 Pcs	50	62	900	
35 Blanko Flude (Brush)	Pelton or equivalent	10 Pcs	20	50	3,100	
36 Blanko Flude (Pen)	Pelton or equivalent	20 Pcs	20	60	1,000	
37 Transparent Plastic Folder (A4) of Good Quality	Sample available in Admin Division	300 Pcs	300	12	1,200	
38 Transparent Plastic Folder (Legal) of Good Quality	Sample available in Admin Division	300 Pcs	300	15	3,600	
39 Transparent Colourful Plastic Folder (Legal) Colourful - Colourful	Sample available in Admin Division	100 Pcs	100	16	4,500	
40 Box File	Corona/Euro or equivalent	500 Pcs	500	75	1,600	
41	50 or equivalent	50 Pcs	50	40	37,500	
Paper Cutter					7,000	
42	Golden Horse	On Need Basis	1	60		
43	Solo or equivalent	300 Pcs	300	24	60	
44	Solo or equivalent	300 Pcs	300	50	7,200	
45	Calculator	On Need Basis	1	330	15,000	
46	Rubber Band	Size No. 4 (Large)	30 Packet	30	330	
47	Colourful Separator Plastic	Sample available in Admin Division	300 Packet	500	42	1,650
48	Separator Card White	Sample available in Admin Division	300 Packet	300	85	12,600
49	Sharpener	Panama or equivalent	100 Pcs	100	3	25,500
50	Blank Colourful Flag	Front or equivalent	On Need Basis	1	48	100
51	Common Pin	China or equivalent	50 Packet	50	18	48
52	Computer File	Size A-4 (Square Line or equivalent)	100 Packet	100	130	900
53	Sticky Notes 2x3	Stick on or equivalent	100 Packet	100	22	13,000
54	Sticky Notes 3x3	Stick on or equivalent	100 Packet	100	39	2,200
55	Sticky Notes 3x3	Stick on or equivalent	100 Packet	100	42	3,900
56	Pen Holder	Golden Horse or equivalent	On Need Basis	1	90	4,200
57	Spiral Binding Ring 50mm	Sample available in Admin Division	300 Packet	300	360	90
58	Spiral Binding Ring 60mm	Sample available in Admin Division	500 Packet	500	300	180,000
59	Spiral Binding Ring 75mm	Sample available in Admin Division	500 Packet	500	385	150,000
60	Spiral Binding Ring 100mm	Sample available in Admin Division	500 Packet	500	150	192,500
61	Spiral Binding Card	Sample available in Admin Division	300 Packet	500	490	75,000
62	Spiral Binding Plastic Sheet	Sample available in Admin Division	500 Packet	500	480	245,000
63	Calendar Refill	Sample available in Admin Division	On Need Basis	1	59	140,000
64	White Envelope - Small	Paper quality of 70 gram	300 Pcs	500	0.85	19



Handwritten signature



Approved

Items	Specification	Quantity		Prime Enterprise	Prime Enterprise
	Paper quality of 70 gram	500 Pcs	500	0.9	450
66	Brown Envelope - Small	On Need Basis	1	160	160
	Telephone Directory	On Need Basis	1	55	55
67	Steel Envelope Opener	Sample available in Admin Division	1		69
68	White Envelope - A4	Paper quality of 70 gram	500 Pcs	3	1,500
69	White Envelope - Legal	Paper quality of 70 gram	500 Pcs	6	3,000
70	White Envelope - A3	Paper quality of 70 gram	500 Pcs	8	4,000
71	Brown Envelope - A4	Paper quality of 70 gram	500 Pcs	3	1,500
72	Brown Envelope - Legal	Paper quality of 70 gram	500 Pcs	5	2,500
73	Brown Envelope - A3	Paper quality of 70 gram	500 Pcs	7	3,500
74	Desk Clip 36mm	Crystal or equivalent	10 Packet	100	2,000
75	Jem Clip 75mm	Crystal or equivalent	15 Packet	160	2,400
76	Heavy Duty Stapler Pin # 23/24	Dollar or Whishin or equivalent	30 Packet	150	4,500
77	Heavy Duty Stapler Pin # 23/30	Dollar or Whishin or equivalent	30 Packet	130	3,900
78	Board Marker	Dollar or equivalent	36 Pcs	45	1,620
79	Permanent Marker	Dollar or equivalent	36 Pcs	25	900
80	Transparent Colourful Plastic/L Folder (A4) of Good Quality	Sample available in Admin Division	100 Pcs	20	2,000
81	Executive Box File	Corona/Boston or equivalent	100 Pcs	140	14,000
82	Eraser	Pelican or equivalent	10 Packet	235	2,350
83	Fiber File	Abba or equivalent	500 Pcs	70	35,000
84	Message Stk	4 x 4 inches	50 Packet	45	2,250
85	Executive Pencil	Faber Castell or equivalent	100 Packet	80	8,000
86	Pencil	Goldfish or equivalent	100 Packet	76	7,600
87	Pin Remover	Dps/Pelican or equivalent	On Need Basis	1	25
88	Stamp Pad	Dollar or equivalent	On Need Basis	1	40
89	Stamp Pad Ink	Dollar or equivalent	On Need Basis	1	32
90	Steel Scale Large	China or equivalent	100 Pcs	45	4,500
91	Colourful Flag Paper	Phoenix or equivalent	On Need Basis	1	65
92	Sticky Notes 3x4	Stick on or equivalent	100 Packet	46	4,600
93	Thumb Pin with plastic head	Sterling or equivalent	100 Packet	45	4,500
94	Plastic Paper Tray	Designer or equivalent	On Need Basis	1	350
95	Water Dumper (Plastic)	Sample available in Admin Division	On Need Basis	1	25
				Total	1,350,600



Technical & Financial Proposals Evaluation Report

Supply of Office Stationary

1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SBL/COK/ADMIN/TD/180
3	Tender Description	Supply of Office Stationary
4	Method of Procurement	Single Stage One Envelop Bidding Procedure
5	Tender Published	SPPRA ID No. 8621/2012
6	Total Bid Documents Sold	03
7	Total Bids Received	03
8	Technical Bid Opening Date	13/06/2012

Bid Evaluation Report- (Supply of Office Stationary)

No. of Bid technically qualified 1

Bid(s) Rejected 1

Bid Evaluation Report- (Supply of Office Stationary)

S. No.	Name of Company	Technically Qualified / Disqualified	Bid Offered	Remarks
1	M/s. Prime Enterprise	Qualified	Rs.1, 550,609/-.	Qualified Bidder
2	M/s. Zaib Enterprise	Disqualified	Not Opened	Not fulfilling eligibility criteria
3	M/s. SHS & Sons	Disqualified	Not Opened	Not purchasing the Tender Document

Serial No.1 stand as qualified bid, going by the Eligibility criteria offered in the tender document.

Fas

Farhan Amir Siddiqui
Admin Officer

Muhammad Shahid Saleem

Muhammad Shahid Saleem
Admin Officer

Mohsin Ali Rahu

Mohsin Ali Rahu
Project Manager

Members - Procurement Committee

1 VP Finance Division

2 Head of Administration Division

3 Head of I. T. Division

4 Chief Financial Officer

5 Chief Operating Officer

Signature

Date

[Signature]

[Signature]

AL

ON LEAVE

[Signature]

30/0

29/8/12
