



Board of Intermediate Education
Bakhtiari Youth Center, North Nazimabad,
Karachi - 74700

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BID EVALUATION REPORT

1)	Name of Procuring Agency:	Board of Intermediate Education, Karachi.
2)	Tender Reference No.	BIEK/ADMN.GEN/491/2017 dated 24.02.2017
3)	Tender Description/Name of work/item:	Hiring of Furniture for Examination Centers of HSC Annual Examination 2017.
4)	Method of Procuring:	Single Stage - One Envelope.
5)	Tender published:	Tender notice hoisted on the website of SPPRA vide Sr. No. 31892, Published in Newspapers Daily Jang Urdu, Daily Dawn English & Daily Kawish Sindhi on 24.02.2017.
6)	Total Bids Documents Sold:	Three (03).
7)	Total Bids Received:	Three (03).
8)	Technical Bids Opening Date:	NA
9)	No. of Bids Technically Qualified:	NA
10)	No. of Bids Rejected:	ONE (01)
11)	Financial Bid Opening Date:	30.03.2017

Bid Evaluation Report

Article Description	Name of Bidding Firm	Quoted Rate (PKR)	Ranking in Terms of Cost	Reason for Acceptance/Rejection (Remarks)
Hiring of Furniture for Examination Centers of Annual Examination 2017	M/s. Zaib Enterprises, Karachi.	188,925/-	1st Lowest over all items except item No.1	Approved
	M/s. New Al-Razzak Enterprises, Karachi.	249,800/-	Only items No.1 Lowest	Non-Responsive Due to samples of furniture low quality.
	M/s. Liaquat Sons	273,050/-	3 rd Lowest/ Dis-qualified	Not Approved. (relevant experience and turnover not provided)

Following members of Procurement Committee after due consideration has recommended to accept the 1st lowest best evaluated bid in favor of M/s. Zaib Enterprises, Karachi.

Committee Members	Signature	Committee Members	Signature
(Muhammad Jaffer) Deputy Secretary (Accounts) BIE Karachi/Member		(Zahid Ali Lakho) Audit Officer BIE Karachi/Member	
(Prof: Babar Shah Khan) Assistant Professor Jinnah Govt. College, Nazimabad /Member		(Prof: Muhammad Saleem Ghouri) Principal, Govt. Boys Degree College, 5-L, New Karachi/ Member	
(Azeem Ahmed) Director (A&T) STEVTA/ Secretary (Acting) BIE, Karachi/Convener			

Board of Intermediate Education, Karachi
COMPERATIVE STATEMENT FOR HIRING OF FURNITURE FOR THE YEAR 2016-17

Sr. #	Specification	Qty	M/s. Zaib Enterprises	M/s. Liaquat Sons	M/s. New Al-Razzaq Enterprises
1	Pair of Folding Table 2*2 Chair	11000	13.89	21.00	<u>13.80</u>
2	Qanaat 15**7	15	<u>39.00</u>	50.00	100.00
3	Tent (Shaamiyana	15	370.00	300.00	500.00
4	Water Cooler /Tanki	200	<u>20.00</u>	25.00	0.00
5	Pedestal Fan	300	<u>80.00</u>	100.00	250.00
6	Jug (Steel)	200	<u>6.00</u>	7.00	50.00
7	Glass (Steel)	400	2.00	1.00	10.00
8	Chandni	0	40.00	35.00	150.00
9	Daree	0	<u>40.00</u>	40.00	150.00

Package wise Total

188,925

273,050

249,800

(Muhammad Jaffar)
Member

(Zahid Ali Lakho)
Member

(Prof. Babar Shah Khan)
Member

(Prof. M. Saleem Ghouri)
Member

(Azeem Ahmed)
Convenior/ PC



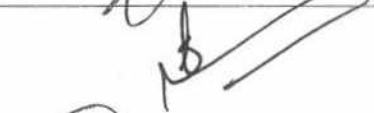


BOARD OF INTERMEDIATE EDUCATION KARACHI

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**SUBJECT:- OPENING OF TENDER FOR HIRING OF FURNITURE & EXAMINATION CENTERS
EQUIPMENT ACCESSORIES FOR HSC EXAMINATIONS-2017**

NOTES & ORDERS

Attendance of members of the Procurement Committee with the remarks that all the Tenders were opened before us and with the observation that all the required codal formalities were completed in process of opening of the Tender for **Hiring of Furniture & Examination Centers Equipment Accessories for HSC Examinations-2017** at 03:00 P.M on 30-03-2017 in the Conference Room.

S.NO.	NAME	SIGNATURE
1.	Secretary (Acting) (Convener of the Committee)	
2.	Deputy Secretary (Accounts) (Member of the Committee)	
3.	Audit Officer (Member of the Committee)	
4.	Prof. Muhammad Saleem Ghauri, Principal (Govt. Degree Boys College, 5-L, New Karachi). (Member of the Committee)	
5.	Prof. Baber Shah Khan, Assistant Prof. (Jinnah Govt. College, Nazimabad, Karachi). (Member of the Committee)	



Board of Intermediate Education
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MINUTES OF MEETING

**MINUTES OF THE MEETING OF PROCUREMENT COMMITTEE HELD ON
30.03.2017 AT 03:00 P.M, TO OPEN THE BIDS INVITED FOR HIRING OF
FURNITURE & EXAMINATION CENTERS EQUIPMENT ACCESSORIES OF
BOARD OF INTERMEDIATE EDUCATION KARACHI.**

A meeting of the Procurement Committee BIE Karachi was held on 30.03.2017 at 03:00 p.m. in the Committee room of Board of Intermediate Education Karachi, under the Convenership of Secretary, BIE Karachi, to open the Bids invited for "Hiring of Furniture & Examination Centers Equipment Accessories" of Board of Intermediate Education Karachi. Following attended the meeting:

- | | |
|--|----------|
| 1. Mr. Azeem Ahmed,
Acting Secretary,
BIE, Karachi. | Convener |
| 2. Prof: Muhammad Saleem Ghouri,
Principal, Govt. Boys Degree College,
5-L, New Karachi. | Member |
| 3. Prof: Babar Shah Khan
Assistant Professor,
Jinnah Govt. College, Nazimabad. | Member |
| 4. Mr. Zahid Ali Lakho,
Audit Officer, BIE Karachi. | Member |
| 5. Mr. Muhammad Jaffer,
Deputy Secretary (Accounts)
BIE Karachi. | Member |

Meeting started with recitation from Holy Quran. The Committee was informed that sealed bids were invited through press for Hiring of Furniture & Examination Centers Equipment Accessories and the tender notice was published in leading newspapers: Daily Jang (Urdu), Daily Kawish (Sindhi) and Daily Dawn (English) on 27.02.2017. The NIT was also hoisted / put on the website of BIE Karachi and SPPRA vide Sr. No. **31892**. According to SPPRA Rules, single stage-one envelope bids were invited for the purpose.

In response to advertisement, Four (04) interested firms purchased the tender documents, out of which following three (3) firms submitted their bids (**Attendance sheet annexed at "A"**).

- 1) M/s. Zaib Enterprises, Karachi.
- 2) M/s. New Al-Razak
- 3) M/s. Liaqat Sons.

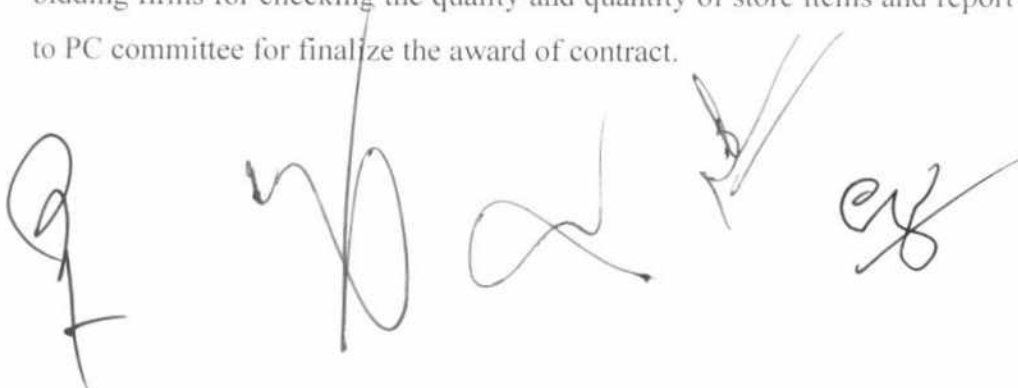
The bids were opened by the Committee on 30.03.2017 instead of 16.03.2017 due to incomplete quorum in presence of the representatives of Bidding Firms. After opening the proposals, the Committee has announced the rates one by one in presence of bidders and their representatives. Committee preliminary evaluated the bid technically with the regards to availability standardize documents viz. NTN and Sales Tax Registration, business experience, dealing of bidding firms supply of relevant experience. During the opening of bids, it has been observed that following bidding firms have provided the standardize documents with their bids.

1. M/s. Al-Razak Enterprises, Karachi.
2. M/s. Zaib Enterprises, Karachi

According to NIT, the documents viz. NTN and Sales Tax Registration, business experience, dealing of bidding firms supply of relevant experience mandatory requirement, but M/s. Liaqat Sons didn't supplied the required documents. The Committee declared the bid submitted by M/s. Liaqat Sons, Karachi as "**Non-Responsive**".

During the discussion, Mr Saleem Ghori has informed the committee, last so many years, the quality of furniture as provided by the bidders in the different centers seems to very poor quality resulting on the very second day chairs and tables were broken, after the verse of furniture, the student making huge cry against this situation and administration of concerned colleges enable to resolved the issue of furniture's and other accessories.

Secretary Board being convenior of committee has informed the committee as per the special condition of the tender documents at para-9 at page #7, the Procurement Committee or nominated sub-committee shall visit the godown(s)/stores of binding firms. Accordingly, sub-committee comprising Mr. Muhammad Saleem Ghori including senior officers of the Board manly taken from Examination Department who may be visited the Godown(s)/stores of bidding firms for checking the quality and quantity of store items and report shall be submitted to PC committee for finalize the award of contract.



However, the rates quoted by all the three firms were announced by Committee, as the bids were invited on single stage – one envelope method of procurement. Comparative Statement of rates quoted by all the bidding firms is annexed at “B”). Committee further decided the contract shall be finalized on the basis of report of sub-committee, who shall visit to the store/godown(s) of bidders.

Decision:

- 1) Committee declared the bid as “Non-Responsive”, submitted by M/s. Liaquat Sons. as the bidding firm remained failed to provide business experience and turnover, which was mandatory requirement.
- 2) Committee evaluated the mandatory requirements furnished by M/s. Zaib Enterprises, Karachi & M/s. Al-Razak Enterprises Karachi and recommended their bids as “Responsive”
- 3) Committee decided to constitute sub-committee comprising senior officers of the Board mainly examination department shall visit to the Godown(s)/stores of bidding firms for checking the quality and quantity of store items and report shall be submitted to PC for finalize the award of contract.

1. Mr. Muhammad Saleem Ghori,
2. Deputy Controller-1
3. Deputy Controller-2
4. Superintendent (Admn. Gen)

The meeting ended with a vote of thanks to and fro the Chair.



(Muhammad Jaffer)
Deputy Secretary (Accounts)
BIE Karachi.



(Zahid Ali Lakho)
Audit Officer
BIE Karachi.



(Prof: Babar Shah Khan)
Assistant Professor
Jinnah Govt. College, Nazimabad.



(Prof: Muhammad Saleem Ghouri)
Principal, Govt (B) Degree College
5-L, New Karachi.



(Azeem Ahmed)
Acting Secretary
BIE, Karachi.





Board of Intermediate Education
Bakhtiari Youth Center, North Nazimabad,
Karachi - 74700

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NIT NO. SPPRA Serial No.31892 upload on2017
Method and Procedure of Hiring of Furniture : Open Competitive Bidding (NCB)
(Single Stage- One Envelop)
Description of Work: Hiring of Furniture for Examination Centers
BIDDERS ELEGIBILITY /QUALIFICATION REPORT


Date of opening Bid.30.03.2017

Sr #	Description	M/s. Zaib Enterprises, Karachi	M/s. Liaquat Sons	M/s. New Al-Razzaq Enterprises
1	03 years experinec e in the relevent field	Yes	No	Yes
2	Tun Over of at least last three years having a sum of minimum Rs. 70,000,00/- for one year in last 03 years (Copies of financial statements / Audit Report be attached).	Yes	No	Yes
3	Registration with Fedral Board of Revenue (FBR), for Income Tax, GST and Sales Tax in case of procurement of goods.	Yes	Yes	Yes
4	Registration with the Sindh Revenue Board (SRB), in case of procurement of works and services.	Yes	Yes	Yes
5	An Affidavit on Stamp Paper that the firm has never been Blacklisted.	Yes	Yes	Yes
6	Qualified /Disqualified	Qualified	Dis-Qualified	Qualified


(Muhammad Jaffar)
Member


(Zahid Ali Lakho)
Member


(Prof. Babar Shah Khan)
Member


(Prof. M. Saleem Ghouri)
Member


(Azeem Ahmed)
Convenior



Board of Intermediate Education
Bakhtiari Youth Center, North Nazimabad,
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VISIT REPORT

In accordance with decision of the Procurement Committee dated 30.03.2017, a sub committee comprising seniors officers of the Board shall visit Godown(s)/stores of bidding firms for checking the quality and quantity of furniture available in their godown(s)/store and report shall be submitted to PC committee to finalize the award of contract.

In responsive of the decision of the committee, the following officers of the Board along with Mr. Saleem Ghori, Member of PC have visited to the Godown(s)/stores and to check the quality of furniture and other accessories as mentioned in the tender documents. In the first instant committee has visited to the outlet of M/s. Zaib Enterprises, Karachi as on 13.12.2017, Mr. Wasi, owner of the Zaib Enterprises was available in the godowns and shows the furniture (Table, Chair) articles including Qanaat, Tent, Water Cooler, Pedestal Fan and jug Glass. Committee has satisfied that all items showed by the bidder are standardized and fine quality.

Accordingly, on very next day committee again visited the outlet of M/s. Al-Razzak Enterprises, Karachi to check the godown/store. During the checking of the godown, Mr. Adil, representative of M/s. Al-Razzak, Enterprises, Karachi was available in his out lets and showed the table & chairs seems to low quality didn't meet out the requirement of approved specification.

Cont. P/2


:2:

During checking the tables (in two pieces), accordingly, Mr. Saleem Ghori, Convener of the sub-committee and being end user was not satisfied with quality of furniture's and ultimately committee decided to informed the PC to hire the chair & table separately in (two pieces).


Recommendation:

Sub Committee has recommended that the furniture of M/s. Zaib Enterprises Karachi (in two pieces) was suitable for the purpose of examination and the furniture of M/s. Al Razzak Enterprises (in three pieces) was moving on the surface might be created disturbance to the candidate in examination hall. Committee decided that the furniture available in outlet of M/s. Zaib Enterprises Karachi was standardized "one side of iron stand is fixed with wooden board and the other moveable side easily can fix in iron angle" comparatively the furniture of M/s. Al Razzak Enterprises consist on three pieces i.e. iron stand, wooden bord and chair which shall be created problems during the examination so at this stage the Board can not afford any risk may occur during the examination.


(Rashid Mehmood)
14/4/17
Superintendent (Admn. Gen), BIE
Member


(Mr. Shujaat Hashmi)
DCE-II, BIE
Member


(Mrs. Zareena Rashid)
14/4/17
DCE-I, BIE
Member


Prof. Muhammad Saleem Ghauri)
Principal,
Govt. Degree Boys College, 5-L, New Karachi
Convener





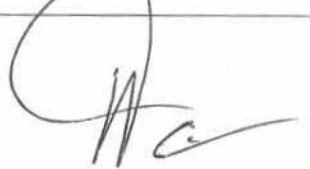
BOARD OF INTERMEDIATE EDUCATION KARACHI

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SUBJECT: - MEETING OF PROCUREMENT COMMITTEE HELD ON 17-04-2017

NOTES & ORDERS

Attendance of members of the Procurement Committee to finalize the Procurement of **Hiring of Furniture & Examination Centers Equipment Accessories for HSC Examinations-2017** in the light of recommendation made by the Sub-Committee at 03:00 P.M on 17-04-2017 in the Conference Room.

S.NO.	NAME	SIGNATURE
1.	Secretary (Acting) (Convener of the Committee)	
2.	Deputy Secretary (Accounts) (Member of the Committee)	
3.	Audit Officer (Member of the Committee)	
4.	Prof. Muhammad Saleem Ghauri, Principal (Govt. Degree Boys College, 5-L, New Karachi). (Member of the Committee)	
5.	Prof. Baber Shah Khan, Assistant Prof. (Jinnah Govt. College, Nazimabad, Karachi). (Member of the Committee)	



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MINUTES OF MEETING

MINUTES OF THE MEETING OF PROCUREMENT COMMITTEE HELD ON 17.04.2017 AT 03:00 P.M. TO FINALIZE THE AWARD OF CONTRACT FOR HIRING OF FURNITURE FOR EXAMINATION CENTERS IN RESPECT OF 'H.S.C' ANNUAL EXAMINATION 2017.

A meeting of the Procurement Committee BIE Karachi was held on 17.04.2017 at 03:00 p.m. in the Committee room of Board of Intermediate Education Karachi, under the Convener'ship of Secretary BIE Karachi, to finalize the award of contract for hiring of furniture for examination centers in respect of H.S.C. annual examination 2017. Following attended the meeting:

- | | |
|--|----------|
| 1. Mr. Azeem Ahmed
Secretary (Acting),
BIE, Karachi. | Convener |
| 2. Prof: Muhammad Saleem Ghouri,
Principal, Govt. Boys Degree College,
5-L, New Karachi. | Member |
| 3. Prof: Babar Shah Khan
Assistant Professor,
Jinnah Govt. College, Nazimabad. | Member |
| 4. Mr. Zahid Ali Lakho,
Audit Officer, BIE Karachi. | Member |
| 5. Mr. Muhammad Jaffer,
Deputy Secretary (Accounts)
BIE Karachi. | Member |

Meeting started with recitation from Holy Quran. The Committee was informed that sealed Bids were invited through press to hire Furniture for Examination Centers in respect of HSC Annual Examination 2017, were opened on 30.03.2017. In order to finalize the contract, Procurement Committee proposed to constitute a sub-committee comprising senior officers of the Board; mainly relating to and expertise in the Examination Department, to visit the godown(s)/store(s) of bidding firms to check the quality of available furniture and submit their report, assisting the Procurement Committee to finalize the award of contract.

Accordingly, a sub-committee constituted vide order BIE/ADMN.GEN./549 dated 11.04.2017 (copy annexed at 'A'), visited to the godown(s)/store(s) of the bidders and carried-out the evaluation of their outlets as well furniture available in their godown(s)/store(s) and submitted its findings, re-produced as follows:

“Sub Committee has recommended that the furniture of M/s. Zaib Enterprises Karachi (in two pieces) was suitable for the purpose of examination and the furniture of M/s. Al Razzak Enterprises (in three pieces) was moving on the surface might be created disturbance to the candidate in examination hall. Committee decided that the furniture available in outlet of M/s. Zaib Enterprises Karachi was standardized “one side of iron stand is fixed with wooden board and the other moveable side easily can fix in iron angle” comparatively the furniture of M/s. Al Razzak Enterprises consist on three pieces i.e. iron stand, wooden board and chair which shall create problems during the examination so at this stage the Board can not afford any risk may occur during the examination”.

The Procurement Committee appreciated the efforts made by Prof. Saleem Ghouri. Member PC including senior officers of Examination Department, BIE Karachi, who have visited to their outlets and deeply evaluated the furniture with regard to specifications mentioned in the tender documents and reviewed his recommendations, (Report of Sub-Committee at annexure-B).

Contents of comparative statement is re-produced, is as under:

Item No.	Specification	Qty	M/s. Zaib Enterprises	M/s. Liaquat Sons	M/s. New Al-Razzq Enterprises
1	Pair of Folding Table 2'*2 Chair	11000	13.89	21.00	13.80
2	Qanaat 15"*7	15	39.00	50.00	100.00
3	Tent (Shaamiyana	15	370.00	300.00	500.00
4	Water Cooler /Tanki	200	20.00	25.00	0.00
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7	Glass (Steel)	400	2.00	1.00	10.00
8	Chandni	0	40.00	35.00	150.00
9	Daree	0	40.00	40.00	150.00
Package wise			188,925	273,050	249,800





* After deliberate discussion, Committee decided as follows:

DECISION:

Committee decided to award the contract for "Hiring of Furniture for Examination Centres in respect of H.S.C Annual Examination 2017, to M/s. Zaib Enterprises Karachi, in amount of Rs.188,925/- being the lowest bidder for the whole package and also being the Responsive Bidder as recommended by the sub-committee with regard to quality of articles to be hired.

The meeting ended with a vote of thanks to and from the Chair.



(Muhammad Jaffer)
Deputy Secretary (Accounts)
BIE Karachi.



(Zahid Ali Lakho)
Audit Officer
BIE Karachi.



(Prof: Babar Shah Khan)
Assistant Professor
Jinnah Govt. College, Nazimabad.



(Prof: Muhammad Saleem Ghouri)
Principal, Govt (B) Degree College
5-L, New Karachi.



(Azeem Ahmed)
Secretary (Acting)
BIE, Karachi.



Board of Intermediate Education
Bakhtiar Youth Center, North Nazimabad,
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BIE/ADMIN GEN. / 1172/2017

DATED: 01-03-2017

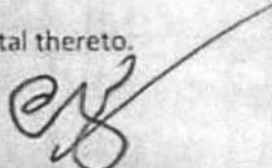
NOTIFICATION

With reference to this office Notification No. BIE/ADMIN GEN/399-A/2016 dated: 28-11-2016 and with the approval of Competent Authority, a 'Procurement Committee', comprising the following is hereby re-constituted to invite, evaluate and finalize the Bids for Procurement of Goods & Services for BIE, Karachi and recommend the successful Bidder / Firm to the competent authority for award of contract:

- | | |
|---|----------|
| 1. Secretary Board | Convener |
| 2. Audit Officer | Member |
| 3. Deputy Secretary (Accounts) | Member |
| 4. Prof. Muhammad Saleem Ghauri
Principal Govt. Deg Boys College,
5-L, New Karachi. | Member |
| 5. Prof. Babar Shah Khan
Assistant Professor (Jinnah Govt. College) | Member |

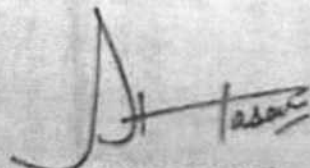
Terms of Reference:

- To Select appropriate method of Procurement, as specified in SPPRA Rules.
- To prepare bidding / pre-qualification documents;
- To prepare invitation of bids / pre-qualification notice;
- To carry-out technical as well as financial evaluation of the bids;
- To prepare bid evaluation report;
- To make recommendations for the award of contract or otherwise, to the competent authority;
- To perform any other function ancillary and incidental thereto.


(AZEEM AHMED)
ACTING SECRETARY

Copy to:-

- 1) P.S to Chairman — *Excel*
- 2) P.A to Secretary *11-3-17*
- 3) P.A. to Controller of Examinations *3-PM*
- 4) S.P.P.R.A.
- 5) Guard File
- 6) Officer concerned
- 7) Members of the Committee


(SYED HADI HASAN)
DEPDUTY SECRETARY