



**Sindh Technical Education &
Vocational Training Authority (STEVTA)**

ST-19, Block 6, Gulshan-e-Iqbal, near NIPA, Karachi.

Phone No. 99244112-7 Fax No. 99244118

Website: <http://www.stevta.gos.pk>



Procurement of Laptops

January 9, 2015 at 11:00am at Conference Room STEVTA HQ

Attendance Sheet Of Purchase Committee

S.#	Name	Designation	Signature
1	Dr. Masood Ahmed	Director (AET)	
2	Abid A. Alian	Director (MIS)	
3	Dr. Muhammad Saad Siddiqi	DPC (MIS), SSDF	
4	Bushra Bisma Shah	DD (MLE)	
5			
6			
7			
8			



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Attendance Sheet of Bidding

S.#	Name of Firm/Individual	Name and Designation of representative	Signature
1	KONTINENTAL ESTB	A. GHAFOR SAMOO ACCOUNT MANAGER	
2	ROOMI ENTERPRISES	S. MONTAZIR JAFFRI A/C Manager	
3			
4			
5			
6			
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BID EVALUATION REPORT

1. Name of Procuring Agency: Sindh Technical Education & Vocational Training Authority
2. Tender Reference No. STEVTA/Proc/IT.Eqp/011/2014
3. Tender Description / Name of work/ item IFB – Procurement of Laptop
4. Method of Procurement Single Stage – Single Envelope
5. Tender Published: **SPPRA ID:**
Print & Electronic Media (SPPRA ID No. & News papers names with dates)
6. Total Bid documents Sold: 04
7. Total Bids Received 02
8. Technical Bid Opening date: (if applicable) (Provide details in separate form) 09-01-2015
9. No. of Bid technically qualified (if applicable): 01 - (Responsive)
10. Bid(s) Rejected: 01 - (Non-Responsive, Over estimated cost)
11. Financial Bid Opening date: 09-01-2015
12. Bid Evaluation Report:

S. #	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/ rejection	Remarks
0	1	2	3	4	5	6
1	Roomi Enterprises	Rs 9,90,000	1 st	Within Estimated Cost	Lowest	Recommended
2	Kontinental Establishment	Rs 1,120,900	-	Over Estimated Cost	Over Estimated Cost	Non-responsive

Signature of the Members of the Committee

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on file
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SPPRA INWARD DIARY
NO: 0651
DATED: 23-01-15



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**Minutes of Meeting of Purchase Committee
For Procurement of Laptop**
January 9, 2015 at 11:00am at Conference Room STEVTA HQ


A meeting of Purchase Committee for Procurement of Laptop was held under the Chairmanship of Dr. Masroor Ahmed Shaikh, Director A&T. The Committee consists of the following members:


1. Ms. Bushra Bisma Shah Member
Deputy Director Education & Literacy Dept.
Govt. of Sindh
2. Dr. Mohammad Saleh Shah Member / Secretary
DPC MIS - SSSP


Total 04 No. of Bid documents sold and 02 No. proposals received on tender opening date i.e. 09-01-2015, 11:00am. The Purchase Committee opened the technical and financial proposals in the presence of all bidders. The Purchase Committee scrutinized the bids and evaluation reports. The purchase committee decided to award the contract to following lowest evaluated substantially responsive bidder.

S. #	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6
1	Roomi Enterprises	Rs. 9,90,000	1 st	Within Cost Estimate	First Lowest	Recommended

The meeting concluded with the vote of thanks.


Dr. Masroor Ahmed Shaikh
Director A&T
Convener


Bushra Bisma Shah
Deputy Director Education & Literacy Dept. GOS
Member


Dr. Mohammad Saleh Shah
Deputy Project Director MIS - SSSP
Member / Secretary



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No. STEVTA/MIS/Proc./

/2015

Dated January 5, 2015

NOTIFICATION

A Purchase Committee comprising of following members is hereby constituted for Procurement of Laptops:

- | | | |
|----|---|-------------------|
| 1. | Dr. Masroor Ahmed Shaikh
Director (A&T), STEVTA | Convener |
| 2. | Bushra Bismah Shah
Deputy Director, Education & Literacy Dept.
Govt. of Sindh | Member |
| 3. | Saleh Shah
Deputy Project Coordinator MIS
SSDP - STEVTA | Member/ Secretary |

Terms of Reference (TORs)

- I. To open Technical and Financial Proposals in the presence of all bidders.
- II. To get Technical Proposals for evaluated by the committee of experts.
- III. To recommend Technically responsive and Financially responsive bidders to the Competent Authority for approval/ award of Contract.

(Syed Mumtaz Ali Shah)
Managing Director

Copy forwarded to:

1. PS to MD, STEVTA
2. All Members of the Committee
3. Master File


(Engr. Khalil Ahmed Memon)
Director (Administration)