

SNDB/COK/ADMIN/TD/759/2017

Dated: _____

From	Administration Division
To	Deputy Director, SPPRA

**Subject: Submission of Tender Documents for Rule - 45 Compliance
BER Hoisting - Supply, Fabrication, Installation of Complete ATM
Kiosk at PCSIR Society, Lahore**

Dear Sir,

Enclosed please find following documents for submission to SPPRA for hoisting of Bid Evaluation Report.

S.No	Documents Attached	SPPRA Sr.#
01	1. BER (Original) 2. Financial Proposal 3. Technical Performa 4. Minutes of Bid 5. Attendance Sheet 6. Rule 48 Compliance 7. CD / Email Copy	32044

Kindly confirm once it is get hoisted on your respective websites.

Regards,

Hina Awan
Procurement Officer

05/04/2017

Bid Evaluation Report		
Evaluation Report – Supply, Fabrication & Installation of Complete ATM Kiosk at PCSIR Society, Lahore		
1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SNDB/COK/ADMIN/TD/759/2017
3	Tender Description	Supply, Fabrication & Installation of Complete ATM Kiosk at PCSIR Society, Lahore
4	Method of Procurement	Single Stage One Envelop Bidding Procedure
5	Tender Published / SPPRA S.No	S.No: 32044. Notification (09/03/2017)
6	Total Bid Documents Sold	01
7	Total Bids Received	01
8	Technical/Financial Bid Opening Date & Time	28/03/2017 at 1200 Hrs
9	No. Of Bid qualified	01
10	Bid(s) Rejected	-

Detail on the above is as follows:-

S No	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Engineering Estimated cost (Rs.270,000/-)	Reasons for acceptance/rejection	Remarks
0	1	2	3	4	5	6
1.	M/s. R.A Associates	Rs. 270,000/-	Only Bidder	At Par	Accepted as Only Evaluated Bid	Rule 48 has been complied with.

Accordingly going by the eligibility criteria offered in the tender document, M/s. R.A Associates stands as only Qualified Evaluated Bidder.

Members Signature- Procurement Committee

Lt. Col. (R) Shahzad Begg
Head of Administration

Mr. Saeed Jamal
Chief Financial Officer

Mr. Syed Muhammad Aqeel
Chief Manager, IDBL Karachi

TENDER No: SNDB/ADMIN/TD/759/2017

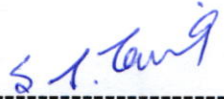
**Supply, Fabrication & Installation of Complete ATM Kiosk at PCSIR
Society, Lahore**

Certificate in Compliance of Rule 48 of SPPRA

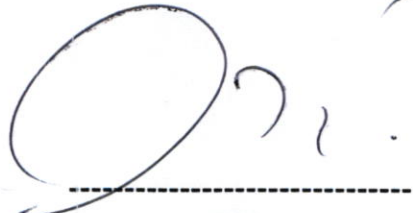
This is to certify that as only one bid was received against the tender, so Rule 48 has been complied with detail as follows:

S.No	Market Unit Price.	Estimated Price	Current tender Price
01	Rs.295,000/-	Rs.270,000/-	Rs.270,000/-


Member Procurement Committee



Head of Finance Division



Head of Admin Division



Member of IDBL



Shahjee Brothers & Co.

Civil Interior, Electrical, Data Works, Mechanical & Air Conditioning Works
Consultants Traders & General Order Suppliers Furniture Manufacturers
& Road Carpeting

Ground Floor,
A-28, Block 13-A,
Gulshan-e-Iqbal, Karachi.
Ph: 34822101 Fax: 34828253
mehboobshah1969@yahoo.com
Shahjeebrothers@yahoo.com

To,
Lt Col. (R) Shahzad Begg
EVP - H of A Division
S. B. L Basement-2 Floor,
Federation House,
Clifton, Karachi

SB/x4/17
06/04/17

Subject: Supply & fitting of Steel /RCC ATM KIOSK, with all wiring ,networking ,earthing ,glass works,ramp,complete in all respect for Sindh Bank ATM at PCSIR Society,Lahore Karachi

S.NO	DESCRIPTION	QTY	RATE	AMOUNT
1	Supply ,Installation ,fixing if steel sheets ,made ATM KIOSK, having Internal Size of 6x8, 4 inches thick RCC walls, over it MS cladding ,12mm thick glass partition / door, SMD lights, electrical DBs, Main wiring ,Switches, sockets earthing ,Data wiring ,data cabinets ,Supply /fixing of split one ton AC ,drain ,AC wiring ,Technology box, Painting ,Ramp with railing ,complete ATM site complete in all respect .	L/S	JOB	295000.00
			Total	295000.00

Regard's

Shahjee Brothers & Co.

Proprietor

MINUTES OF THE OPENING OF THE TENDER (TECHNICAL /FINANCIAL PHASE)

TYPE OF PROCUREMENT

✓
ADMIN / IT / CONSULTANT / MEDIA

TENDER NAME

Supply, Installation & Fabrication of Complete ATM Kiosk at BSCR Socé

TYPE OF TENDER

✓
SINGLE STAGE-ONE ENVELOPE / SINGLE STAGE-TWO ENVELOPE / TWO STAGE / TWO STAGE-TWO ENVELOPE

OPENING DATE

20/03/17

OPENING TIME

1200 Hours

ATTENDANCE (MEMBER PC)

H2A
CFO
CHIEF MANAGER, IDBL

ATTENDANCE (REPS. OF BIDDERS)

NAME	FIRM
1 - RA Associates	
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

TOTAL BIDS ACCEPTED FOR EVALUATION

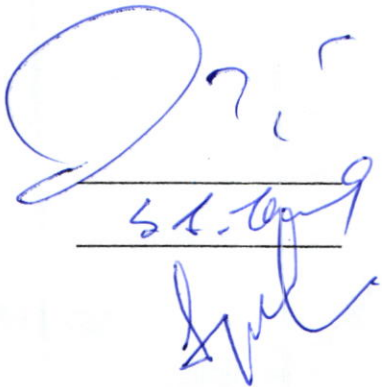
1

TOTAL BIDS REJECTED

-

REMARKS

PROCUREMENT COMMITTEE



ATTENDANCE SHEET
 BID OPENING -

FOR SELECTION OF Fabrication of complete ATM AT PSCM Society

Date: 26/03/2017

S.No	Company Name	Name of Company Representative	Contact No.	Company Address	Signature
01	R.A Associates	By Drop Box			

Signature –Procurement Committee Members

Head of Administration

Chief Financial Officer

Chief Manager (IDBL)

4 FINANCIAL PROPOSAL

PRICE SCHEDULE

(Applicable for the year 2017)

Name of Bidder R. A ASSOCIATES

S. No.	Item Description	Quantity	Amount
1	SUPPLY & FITTING OF Steel / RCC ATM KIOSK, with all wiring, networking, earthing, glass works, ramp, complete in all respect for Sindh Bank ATM at PCSIR Society, Lahore KARACHI	One	RS. <u>270,000/-</u>
Total Amount			Rs.270,000/-

Note

1. In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed only then, bid will be accepted.
2. The cost must include all applicable taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, transportation and labour charges.
3. No advance payment will be made, bills are only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the concerned officer.
4. Calculation of bid security. 2% of the *(Total Amount) will be submitted with the tender document as bid security in shape of Pay Order/Demand Draft /Bank Guarantee in favour of Sindh Bank Ltd.
5. The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.
6. The tender will be considered cancelled if the contract agreement/performance security after due signature are not submitted with Admin Office after 5 days of completion of bid evaluation report hoisting period (3 days) on SPPRA website
7. In case financial bids are the same, the successful bidder will be the one who has acquired more marks in the technical evaluation.
8. If the obligation of warranty period are not met or delayed, the repair etc. requirement on this account will be carried out by the bank & the billed amount will be deducted from the performance security/upcoming payment due to supplier. Risk & subsequent cost to this effect if any will be liability of the vendor and any subsequent expenses on the equipment will also be borne by the supplier.
9. Qualified company will also be bound to sign a bond/undertaking that in case of any observation arising in respect of quality of the equipment within the warranty period, the company will be liable to address it at his own cost, non-compliance of the same will result into initiation of a case against the company for non-commitment.
10. All terms & conditions of the Contract Agreement (Annexure "G") are part of tender document.
11. The tender will stand cancelled if any of the given condition of the tender is not met in strictly as per the requisite of the tender document.

We, hereby accept all the terms and conditions as given above.

RAFAQAT ALI (C.E.O)

(Signature of bidder with name, Designation and Company Seal)

Dated: 18.03.2017



SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. [Signature]

Head - Admin Div. [Signature]

Member-IDBL. [Signature]

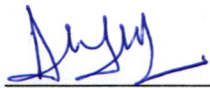
Date: _____

Dated: 4/4/17

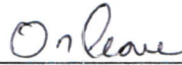
Supply, Fabrication & Installation of Complete ATM Kiosk at PSCIR Society, Lahore Performa

Serial No: 01Bidder P.A ASSOCIATES

S. No.	Descriptions	Total Marks	Marks Obtained	Remarks (Attachment of relevant evidence in each case is mandatory. In case of non-compliance no mark will be awarded)	Attach evidence as Annexure
1	Number of offices in cities	20		2 and above	A
		15	15	Below 2	
2	Banks on Cliental List	20		2 and above	B
		15		Below 2	
3	Number of Years in the Business	20	20	5 years and above	C
		15		Below 5 years	
4	Cumulative Turn Over in Last 3 Years	20	20	5 Million and above	D
		15		Below 5 Million	
5	Total number of branches Where ATM room is established	20	20	10 and above	E
		15		Below 10	
Total		100	75	QUALIFIED	

Members Signatures- Evaluation Committee


Muhammad Ather Iqbal
Administration Division



Tahawar Raza
Operations Division



Dilshad Hussain Khan
Finance Division

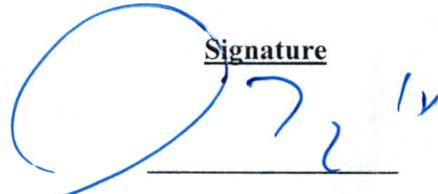

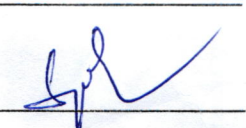
Members - Procurement Committee

1 HEAD OF ADMIN

2 CHIEF FINANCIAL OFFICER

3 CHIEF MANAGER, IDBL

Signature

SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT. SINDH BANK LIMITED/ADMINISTRATION
- 2) PROVINCIAL / LOCAL GOVT./ OTHER SCHEDULED BANK
- 3) TITLE OF CONTRACT Supply, Installation&Fabrication of ATM Kiosk atPCSIR Society *LAHORE*
- 4) TENDER NUMBER SNDB/COK/ADMIN/TD/759/2017
- 5) BRIEF DESCRIPTION OF CONTRACT Same as Above
- 6) FORUM THAT APPROVED THE SCHEME Competent Authority
- 7) TENDER ESTIMATED VALUE Rs. 270,000/-
- 8) ENGINEER'S ESTIMATE
(For civil works only) -
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 01 Months
- 10) TENDER OPENED ON (DATE & TIME) 28/03/2017 At 1200 Hours
- 11) NUMBER OF TENDER DOCUMENTS SOLD 01
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED 01
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 01
- 14) BID EVALUATION REPORT
(Enclose a copy) 17/04/2017 Attached
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/s. R.A Associates, Head office No.14,
1st floor, Saraj Centre, Temple Road,
Mozang Lahore.
- 16) CONTRACT AWARD PRICE Rs. 270,000/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT
(i.e. 1st, 2nd, 3rd EVALUATION BID). 1) M/s. R.A Associates
- 18) METHOD OF PROCUREMENT USED : - (Tick one)
- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE
- c) TWO STAGE BIDDING PROCEDURE
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT _____ COMPETENT AUTHORITY _____

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	SPPRA S. No: 32044/2017 Date: 9/03/17
No	

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	Notification, 09th March 2017
No	

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

24) WHETHER BID EVALUATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF
CONTRACT?
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

31) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

Yes	
No	No

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

Yes	
No	No

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	
No	No

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons.)

Yes	
No	No

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT
BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN
THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

Yes	
No	No

39) Date of Award of Contract: 17/01/2022
Signature & Official Stamp of LT Col (R) Shalazad Beg
Authorized Officer EVP/Head of Administration
SINDH BANK LIMITED

FOR OFFICE USE ONLY

SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

05/04/2017

Bid Evaluation Report		
Evaluation Report – Supply, Fabrication & Installation of Complete ATM Kiosk at PCSIR Society, Lahore		
1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SNDB/COK/ADMIN/TD/759/2017
3	Tender Description	Supply, Fabrication & Installation of Complete ATM Kiosk at PCSIR Society, Lahore
4	Method of Procurement	Single Stage One Envelop Bidding Procedure
5	Tender Published / SPPRA S.No	S.No: 32044. Notification (09/03/2017)
6	Total Bid Documents Sold	01
7	Total Bids Received	01
8	Technical/Financial Bid Opening Date & Time	28/03/2017 at 1200 Hrs
9	No. Of Bid qualified	01
10	Bid(s) Rejected	-

Detail on the above is as follows:-

S No	Name of Firm or Bidder	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Engineering Estimated cost (Rs.270,000/-)	Reasons for acceptance/ rejection	Remarks
0	1	2	3	4	5	6
1.	M/s. R.A Associates	Rs. 270,000/-	Only Bidder	At Par	Accepted as Only Evaluated Bid	Rule 48 has been complied with.

Accordingly going by the eligibility criteria offered in the tender document, M/s. R.A Associates stands as only Qualified Evaluated Bidder.

Members Signature- Procurement Committee

Lt. Col. (R) Shahzad Begg
Head of Administration

Mr. Saeed Jamal
Chief Financial Officer

Mr. Syed Muhammad Aqeel
Chief Manager, IDBL Karachi

MINUTES OF THE OPENING OF THE TENDER (TECHNICAL / FINANCIAL PHASE)

TYPE OF PROCUREMENT

✓
ADMIN / IT / CONSULTANT / MEDIA

TENDER NAME

Supply, Installation & Fabrication of Complete ATM Kiosk at PSNR Soc

TYPE OF TENDER

SINGLE STAGE-ONE ENVELOPE / SINGLE STAGE-TWO ENVELOPE / TWO STAGE / TWO STAGE-TWO ENVELOPE

OPENING DATE

28/03/17

OPENING TIME

1200 Hours

ATTENDANCE (MEMBER PC)

H2A
CFU
CHIEF MANAGER, IDBL

ATTENDANCE (REPS. OF BIDDERS)

NAME	FIRM
1 - RA-Associates	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

TOTAL BIDS ACCEPTED FOR EVALUATION

1

TOTAL BIDS REJECTED

-

REMARKS

PROCUREMENT COMMITTEE


Sd/-

ATTENDANCE SHEET
BID OPENING -

FOR SELECTION OF Fabrication of complete ATM AT PSCM Society

Date: 28/03/2017

S.No	Company Name	Name of Company Representative	Contact No.	Company Address	Signature
01	R.A Associates	By Drop Box			

Signature –Procurement Committee Members

Head of Administration

Chief Financial Officer

Chief Manager (IDBL)

4 FINANCIAL PROPOSAL

PRICE SCHEDULE

(Applicable for the year 2017)

Name of Bidder R. A ASSOCIATES

S. No.	Item Description	Quantity	Amount
1	SUPPLY & FITTING OF Steel / RCC ATM KIOSK, with all wiring, networking, earthing, glass works, ramp, complete in all respect for Sindh Bank ATM at PCSIR Society, Lahore KARACHI	One	RS. <u>270,000/-</u>
Total Amount			Rs.270,000/-

Note

1. In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed only then, bid will be accepted.
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5. The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.
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7. In case financial bids are the same, the successful bidder will be the one who has acquired more marks in the technical evaluation.
8. If the obligation of warranty period are not met or delayed, the repair etc. requirement on this account will be carried out by the bank & the billed amount will be deducted from the performance security/ upcoming payment due to supplier. Risk & subsequent cost to this effect if any will be liability of the vendor and any subsequent expenses on the equipment will also be borne by the supplier.
9. Qualified company will also be bound to sign a bond/undertaking that in case of any observation arising in respect of quality of the equipment within the warranty period, the company will be liable to address it at his own cost, non-compliance of the same will result into initiation of a case against the company for non-commitment.
10. All terms & conditions of the Contract Agreement (Annexure "G") are part of tender document.
11. The tender will stand cancelled if any of the given condition of the tender is not met in strictly as per the requisite of the tender document.

We, hereby accept all the terms and conditions as given above.

RAFAQAT ALI (C.E.O)

(Signature of bidder with name, Designation and Company Seal)

Dated: 18.03.2017



SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. [Signature]

Head - Admin Div. [Signature]

Member-IDBL. [Signature]

Date: _____

Dated: 4/4/17

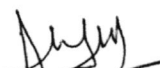
**Supply, Fabrication & Installation of Complete ATM Kiosk at PSCIR Society,
Lahore Performa**


Serial No: 01


Bidder P.A ASSOCIATES

S. No.	Descriptions	Total Marks	Marks Obtained	Remarks (Attachment of relevant evidence in each case is mandatory. In case of non-compliance no mark will be awarded)	Attach evidence as Annexure
1	Number of offices in cities	20		2 and above	A
		15	15	Below 2	
2	Banks on Cliental List	20		2 and above	B
		15		Below 2	
3	Number of Years in the Business	20	20	5 years and above	C
		15		Below 5 years	
4	Cumulative Turn Over in Last 3 Years	20	20	5 Million and above	D
		15		Below 5 Million	
5	Total number of branches Where ATM room is established	20	20	10 and above	E
		15		Below 10	
Total		100	75	QUALIFIED	

Members Signatures- Evaluation Committee


Muhammad Ather Iqbal
Administration Division


Tahawar Raza
Operations Division


Dilshad Hussain Khan
Finance Division

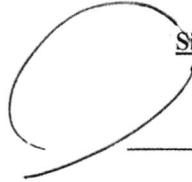

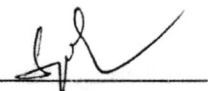
Members - Procurement Committee

1 HEAD OF ADMIN

2 CHIEF FINANCIAL OFFICER

3 CHIEF MANAGER, IDBL

Signature

Error! Reference source not found.
Supply, Fabrication, Installation of Complete, ATM KIOSK at PCSIR Society,
Lahore.

3 SCOPE OF WORK / TECHNICAL SPECIFICATION

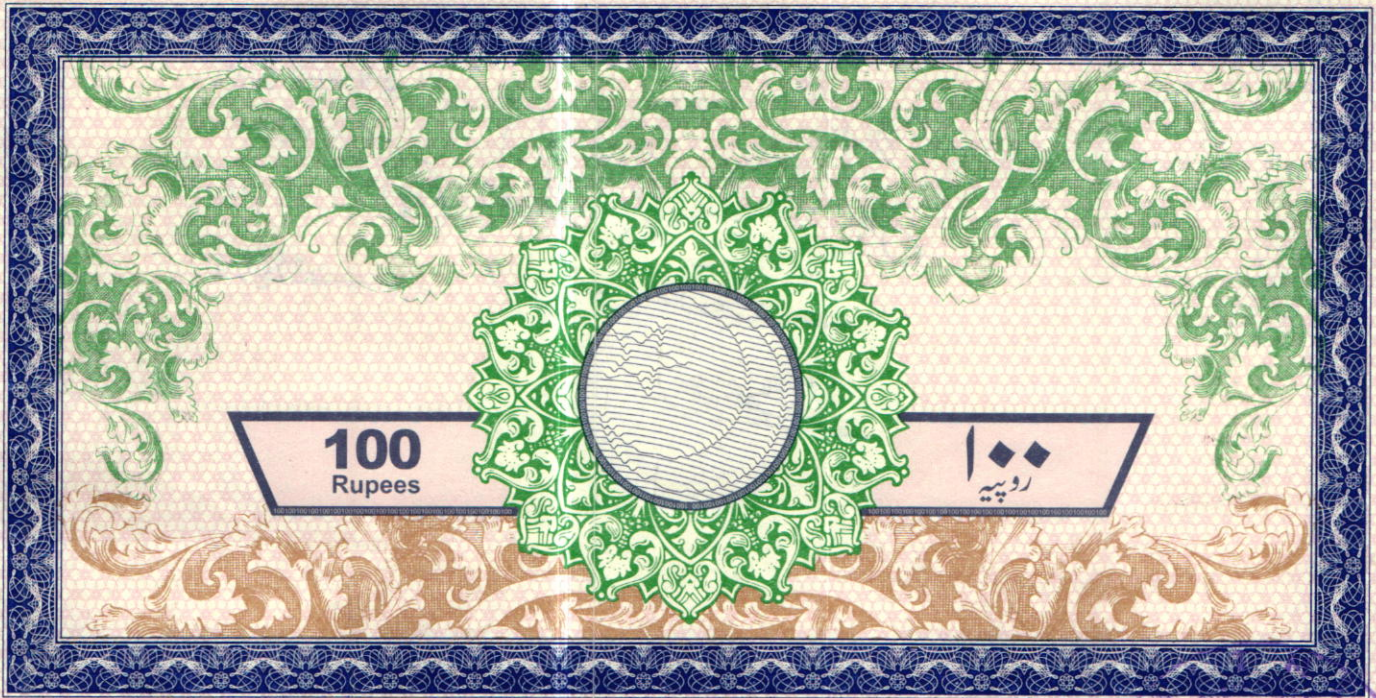
Sindh Bank Limited (SNDB) requires supply, Fabrication and fixing of ATM Kiosk at PCSIR Society. Lahore.

Technical Specification

Description	Specification
Supply, Fixing of Steel / CC, ATM Kiosk	Supply, Installation, fixing of Steel sheets, made ATM kiosk, having internal size of 6X8, 4 inches thick RCC walls, over it MS cladding, 12 mm thick glass partition / door, SMD lights, Electrical DBs, Main wiring, Switches, sockets, earthing, Data wiring, Data cabinets, Supply/ fixing of split one ton AC, drain, AC wiring, Technology box, Painting, Ramp with railing, Complete ATM site in all respect.

**Byer Record for Supply, Installation & Fabrication of ATM
Kiosk at PCSIR Society, Lahore**

S. No.	Name of Company	Amount
1	M/s. R.A Associates	300
Total		Rs. 300/-



AGREEMENT

THIS AGREEMENT is entered into at Karachi
on this the 04 day of May, 2017

BETWEEN

M/S. R.A Associates a sole proprietorship, having its principal place of business at **Head Office No.14,1st Floor Saraj Center, Temple Road, Mozang Lahore** (hereinafter referred to as "Contractor", which expression shall be deemed to mean and include its successors-in-interest and assigns) of the First Part;

AND

SINDH BANK LIMITED, a banking company incorporated under the laws of Pakistan and having its Head office at 3rd Floor, Federation House, Abdullah Shah Ghazi Road, Clifton, Karachi-75600, Pakistan. (Hereinafter referred to as "THE BANK", which expression shall be deemed to mean and include its successors-in-interest and assigns) of the Second Part.

WHEREAS:

"THE BANK" intends to acquire the services of "Contractor" for **Supply, Fabrication & Installation of Complete ATM Kiosk at PCSIR Society, Lahore**, for its and Contractor agrees to provide the following services to the bank, as per the tender opened on **28-03-2017**.

- i. **Supply, Fabrication & Installation of Complete ATM Kiosk at PCSIR Society, Lahore covering total area 60 Sq.ft** as per detailed BOQ submitted to the Bank.
Total Price as per Financial / Technical Proposal
Submitted by **M/S.R.A Associates: Rs.270,000/-** as Annexure "A".

The terms and conditions are as follows:

Terms & Conditions:

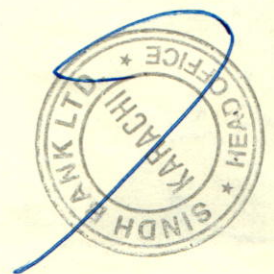
All terms and conditions of the tender document will remain part of this agreement.

Change / alteration in the original Plan:

- Any change/alteration in the original plan, if required, due to site hindrance or any other reason shall be made after written approval of the Bank. Electricity & Water for renovation activities will be provided free of charge to the Contractor, by the Bank.

Payment Schedule:

- a) No advance payment will be made.
- b) First interim Payment will be made on receiving original invoice from the contractor and confirmation of 30% completion of work by respective Area / Regional Manager of the bank.



ATTESTED
YASEEN ALI MIRZA
MISSIONER
Endorsement
Dated: 8-10-2017

- c) Second interim payment will be made on receiving original invoice from the contractor and confirmation of 60% completion of work by respective Area / Regional Manager of the bank.
- d) Final payment will be release to contractor on receipt of final invoice from the contractor and as per actual measurements by the Bank Engineer during physical inspection of the completed project.
- e) 02% of the total tender amount will be retained by the Bank as "Performance security" in shape of pay order and the same will be released after 90 days of handing over of the project alongwith receipt of satisfactory letter from the concerned branch. On completion of said period a final inspection will be carried out and the retention amount will only be released addressing of observation and due verification from concerned Branch Manager.

Period of Contract:

- Date of Handing over site
- Branch Completion date:

04/05/2017
03/06/2017

Commencement of Work:

- The job will be commenced from the date of acceptance of Award/Letter by the Contractor.

Penalty:

- The completion period of the awarded work will be 45 days from the date of handing over the site.
- In case of delay in completion, a penalty @ 0.15% of total contract amount, for each day of delay will be imposed.
- The rates quoted by the Contractor will include all works, necessary for establishment of Bank Branch, complete in all respect strictly in accordance with our specifications given in design book. In case of any deviation in design/ specification, without written permission of Bank's Engineer, the payment of such item will not be paid and the contractor will be liable to replace the objected item as per the design book at his own cost.

Notice:

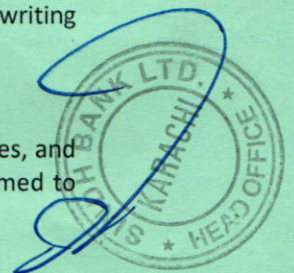
- Any notice, request or consent required or permitted to be given or made pursuant to this agreement shall be in writing. Any such notice, request or consent shall be deemed to have been given or made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent to such Party at the given address.
- A party may change its address for notice by giving a notice to the other Party in writing of such change.

Taxes and Duties:

- The Contractor and its Personnel shall pay such direct or indirect taxes, duties, fees, and other impositions levied under the Applicable Law, the amount of which is deemed to have been included in the Contract Price.

Termination of Agreement by the Bank:

- If the performance of the Contractor is not satisfactory this agreement can be terminated by the Bank upon giving a 30 days' advance notice in writing to the Contractor. In such event the Contractor shall refund all advance money to the Bank after adjusting the cost of work done by that date.
- If the Contractor becomes insolvent or bankrupt.
- If the Contractor, in the judgment of the Bank has engaged in corrupt or fraudulent practices in competing for or in executing the Agreement.
- If, as the result of Force Majeure, the Contractor is unable to perform a material portion of the Services for a period of not less than sixty (60) days; and
- If the Bank, in its sole discretion and for any reason whatsoever, decided to terminate this Agreement.
- If issued with two warning letter/email by the bank for unsatisfactory current performance to the bidder.



Termination of Agreement by the Contractor:

- The Contractor may terminate this Agreement, by not less than (30) days' written notice to the Bank, if the Bank fails to pay any money due to the Contractor pursuant to this Agreement without Contractor's fault.
- If, as the result of Force Majeure, the Contractor is unable to perform a material portion of the Services for a period of not less than sixty (60) days.

Force Majeure:

- The failure on the part of the parties to perform their obligation under the agreement will not be considered as default if such failure is the result of natural calamities, disasters and circumstances beyond the control of the parties.

Extension of Time:

- Any period within which Party shall, pursuant to this agreement, complete any action or task, shall be extended for a period equal to the time during which such Party was unable to perform such action as a result of Force Majeure.

Good Faith:

- The Parties undertake to act in good faith with respect to each other's rights under this agreement and to adopt all reasonable measures to ensure the realization of the objectives of this agreement.

Settlement of Disputes:

- The Parties agree that the avoidance or early resolution of disputes is crucial for a smooth execution of the Agreement and the success of the assignment. The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with the Agreement or its interpretation.
- If Parties fail to amicably settle any dispute arising out of or in connection with the Agreement within (10) days of commencement of such informal negotiations, the dispute shall be referred to arbitration of two arbitrators, one to be appointed by each party, in accordance with the Arbitration Act, 1940. Venue of arbitration shall be Karachi, Pakistan and proceedings of arbitration shall be conducted in English.

Obligation of the Contractor:

- The Contractor shall perform the Services and carry out their obligations hereunder with all due diligence, efficiency and economy, in accordance with generally accepted professional standards and practices, and shall observe sound management practices, and employ appropriate technology and safe and effective equipment, machinery, materials and methods. The Contractor shall always act, in respect of any matter relating to this Agreement or to the Services, as faithful advisers to the Bank, and shall at all times support and safeguard the Bank's legitimate interests in any dealing with Sub-Suppliers or third Parties.
- If the obligation of warranty period are not met or delayed, the repair etc. requirement on this account will be carried out by the bank & the billed amount will be deducted from the performance security/ upcoming payment due to supplier. Risk & subsequent cost to this effect if any will be liability of the vendor and any subsequent expenses on the equipment will also be borne by the supplier
- The contractor will not assign the job to anyone, except prior permission of the bank.

Conflict of Interest:

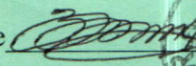
- The Contractor shall hold the Bank's interests paramount, without any consideration for future work, and strictly avoid conflict with other assignments or their own corporate interests.

Confidentiality:

- Except with the prior written consent of the Bank, the Contractor and the Personnel shall not at any time communicate to any person or entity and confidential information acquired in the course of the Services, nor shall the Contractor and the Personnel make public the recommendations formulated in the course of, or as a result of, the Services.



In witnesses hereunder both the parties have set their hands on the day and year above first mentioned.

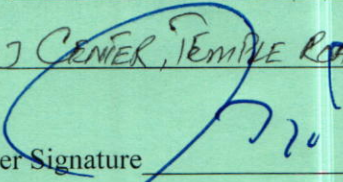
Contractor Signature 
Name RAFIQAT ALI




Designation C.E.O

Company Name R.A ASSOCIATES

Address OFFICE No. 14, 1st Floor
SARAJ CENTER, TEMPLE ROAD LHR

Stamp
Customer Signature 
Name
Designation
Company Name Sindh Bank Limited

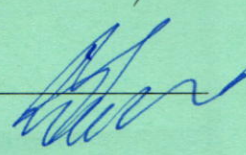
Address Federation House, Sindh Bank
Ltd. Head Office, Karachi
Stamp

Witness:
Signature 

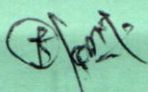
Name WASIF ALI BHATTI

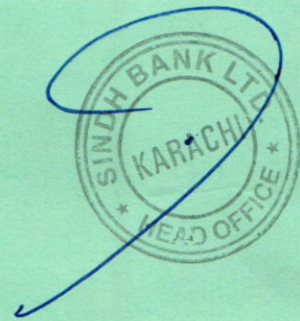
Designation MANAGER.

Address R.A ASSOCIATES, 1st Floor
Saraj center temple Road LHR.

Signature 
Name
Designation
Company Name Sindh Bank Limited

Address Federation House, Sindh Bank
Ltd. Head Office Karachi

Witness:
Signature 
Name Zulqurnain Heman
Designation OG-1
Address Same as above



Q381303



500
Rupees

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روپیہ

[Handwritten signature]



Q381404



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Dated: 04/05/2017

M/S. R.A Associates
Head Office No.14, 1st Floor, Saraj Center
Temple Road, Mozang Lahore

Letter of Award

Supply, Fabrication & Installation of complete ATM Kiosk at PCSIR Society, Lahore".

This is with reference of your Tender dated 28/03/17 pertaining to captioned work. We are pleased to inform you that based on your quotation the above work has been assigned to you on contract price basis, on item wise rates, with a total of Rs 270,000/-

Other terms & conditions would be as follows:

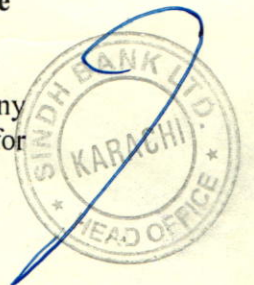
1. Description of Work:

Supply, Fabrication & Installation of Complete ATM Kiosk at PCSIR Society, Lahore covering total area 60 Sq. Ft. as per detailed BOQ submitted to the Bank.

Any change / alteration in the original plan, if required, due to site hindrance or any other reason shall be made after written approval of the bank. Electricity & water for construction activities will be provided free of charge to the contractor, by the bank.

2. Payment Schedule:

- No advance payment will be made.
- 30% amount of total contract will be released on completion of mobilization and 30% of civil works, as reimbursement and on verification by Bank's rep.
- After completion of balance of civil works 30% payment of total amount of contract will be released, also on verification.
- 30% payment will be made on handing over of the site to the bank, subject to proper submission and scrutiny of the bills.
- 02% of the total amount of Contract Amount will be submitted by Contractor as "Performance Security".



ATTESTED

YASEEN ALI MIRZA
OATH COMMISSIONER
Lahore High Court, Lahore.
Endorsement No-16300Genia-B.9(3)1
Dated 8-10-2014 Expiry Date 7-10-2019

3. **Completion of Period:**

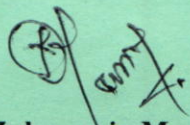
The completion period of the entire work will not exceed 03/6/2017, from the date of handing over SITE to the Contractor i.e. 4/5/17. In case of failure to complete the job within stipulated period i.e. 1 Month, penalty @ 0.15% per day will be imposed upon you.


4. **Commencement of Work:**

The job will be commenced immediately from the date of acceptance of this Award/Letter.

Please sign & affix your company's stamp and return the same to us as a token of your acceptance immediately.

With Regards,


Zulqarnain Memon
Project Manager


Agreed & Accepted
For & on behalf of



R.A ASSOCIATES

