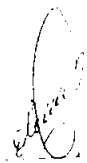


Bid Evaluation Report

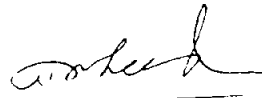
1. Name of Procuring Agency: Institute of Business Administration Karachi.(IBA, Karachi)
2. Tender Reference No: IT/62/2013-14
3. Tender Description/Name of work/item: Procurement of Multi-Functional Production Printer for Testing Department
4. Method of Procurement: Single Stage Single Envelope
5. Tender Published: SPPRA-Sr.No 20295
6. Total Bid documents Sold; Free available on IBA web site
7. Total Bids Received: Five (05)
8. Technical Bid Opening date: (if applicable) _____ (Provide details in separate form)
9. No. of Bid technically qualified (if applicable): 05
10. Bid(s) Rejected: 0
11. Financial Bid Opening date: 26-May-2014
12. Bid Evaluation Report:

| S No | Name of Firm or Bidder | Cost offered by the Bidder (exclusive of taxes) | Ranking in terms of cost | Comparison with Estimated cost | Reasons for acceptance/rejection | Remarks |
|------|-------------------------|---|--------------------------|--------------------------------|--|---|
| 0 | 1 | 2 | 3 | 4 | 5 | 6 |
| 1. | See Sam | 923,538/- | 4 th | | Qualified as per Eligibility Criteria | High in Price |
| 2. | GEMCO | 850,400/- | 3 rd | | Qualified as per Eligibility Criteria | High in Price |
| 3. | Mushko | 1,322,500/- | 5 th | | Qualified as per Eligibility Criteria | High in Price |
| 4. | DWP | 550,000/- | 1 st | | Qualified as per Eligibility Criteria | Recommended for award the contract |
| 5. | Office Automation Group | 658,120/- | 2 nd | | Qualified as per Eligibility Criteria | High in Price |

Recommendations: - The offered amount of **Rs.550,000/- (Exclusive of taxes)** by **M/s. DWP** has been recommended by the Procurement Committee to award the work on the basis of their technical qualifying and lowest offered price bid.



IBA (Internal Member)
Mr. Syed Jehanzeb
Assistant Manager



IBA (Internal Member)
Dr. Nasir Touheed
Professor



IBA (External Member)
Mr. Haris Quershi
HEJ Karachi University

SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT. Institute of Business Administration Karachi
- 2) PROVINCIAL / LOCAL GOVT./ OTHER Provincial
- 3) TITLE OF CONTRACT Provincial of Multi-Functional Production for Testing Depart
- 4) TENDER NUMBER IT/62/2013-14
- 5) BRIEF DESCRIPTION OF CONTRACT Provincial of Multi-Functional Production for Testing Depart
- 6) FORUM THAT APPROVED THE SCHEME Central Purchase Committee (CPC)
- 7) TENDER ESTIMATED VALUE 1,000,000/-
- 8) ENGINEER'S ESTIMATE (For civil works only)
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 07 Days approximately
- 10) TENDER OPENED ON (DATE & TIME) 26 May 2014 / 11:30AM
- 11) NUMBER OF TENDER DOCUMENTS SOLD (Attach list of buyers) Available on IBA website
- 12) NUMBER OF BIDS RECEIVED 05 Five
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 05
- 14) BID EVALUATION REPORT (Enclose a copy)
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER DWP Technologies
- 16) CONTRACT AWARD PRICE Rs 550,000/- without GST
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT (i.e. 1st, 2nd, 3rd EVALUATION BID).
 - 1st DWP Technologies
 - 2nd Office Automation Group
 - 3rd GEMCO

- 18) METHOD OF PROCUREMENT USED : - (Tick one)
- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE Domestic Domestic/ Local
 - b) SINGLE STAGE – TWO ENVELOPE PROCEDURE
 - c) TWO STAGE BIDDING PROCEDURE
 - d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT _____

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?
 Yes No

21) ADVERTISEMENT :

i) SPPRA Website
 (If yes, give date and SPPRA Identification No.)

| | |
|-----|--------------------------------|
| Yes | SPPRA S.No 20295 / 26 May 2014 |
| No | |

ii) News Papers
 (If yes, give names of newspapers and dates)

| | |
|-----|---------------|
| Yes | Dawn,jang,AAS |
| No | |

22) NATURE OF CONTRACT

| | | | |
|------------------|-------------------------------------|------|--------------------------|
| Domestic / Local | <input checked="" type="checkbox"/> | Int. | <input type="checkbox"/> |
|------------------|-------------------------------------|------|--------------------------|

23) WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
 (If yes, enclose a copy)

| | | | |
|-----|-------------------------------------|----|--------------------------|
| Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
|-----|-------------------------------------|----|--------------------------|

24) WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
 (If yes, enclose a copy)

| | | | |
|-----|-------------------------------------|----|--------------------------|
| Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
|-----|-------------------------------------|----|--------------------------|

25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

| | | | |
|-----|--------------------------|----|--------------------------|
| Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
|-----|--------------------------|----|--------------------------|

26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

| | | | |
|-----|-------------------------------------|----|--------------------------|
| Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
|-----|-------------------------------------|----|--------------------------|

27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED BID / BEST EVALUATED BID (in case of Consultancies)

| | | | |
|-----|-------------------------------------|----|--------------------------|
| Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
|-----|-------------------------------------|----|--------------------------|

28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY COMPLIANT?

| | | | |
|-----|-------------------------------------|----|--------------------------|
| Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
|-----|-------------------------------------|----|--------------------------|

29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS?

| | | | |
|-----|-------------------------------------|----|--------------------------|
| Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
|-----|-------------------------------------|----|--------------------------|

30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF CONTRACT?
 (Attach copy of the bid evaluation report)

| | | | |
|-----|-------------------------------------|----|--------------------------|
| Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
|-----|-------------------------------------|----|--------------------------|

31) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

| | |
|-----|--|
| Yes | |
| No | |

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

| | |
|-----|--|
| Yes | |
| No | |

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

| | |
|-----|--|
| Yes | |
| No | |

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons.)

| | |
|-----|--|
| Yes | |
| No | |

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT
BLACK LISTED?

| | | | |
|-----|-------------------------------------|----|--------------------------|
| Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
|-----|-------------------------------------|----|--------------------------|

36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:
(If yes, enclose a copy)


| | | | |
|-----|--------------------------|----|--------------------------|
| Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
|-----|--------------------------|----|--------------------------|

37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN
THE CONTRACT (BANK GUARANTEE ETC.)?

| | | | |
|-----|--------------------------|----|--------------------------|
| Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
|-----|--------------------------|----|--------------------------|

38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

| | |
|-----|--|
| Yes | |
| No | |

Signature & Official Stamp of
Authorized Officer 
Mr Imran Batada (Head of ICT)

FOR OFFICE USE ONLY

SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

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Institute of
Business Administration
Karachi

Leadership and Ideas for Tomorrow

Ref: IT/62/2013-14

M/s DWP Technologies
11-First Floor, Mandviwalla Chambers,
Talpur Road, Karachi
Tel:021 111-005-006

Dated June 16, 2014

Attn: Mr. Asad

Sub: **INSTITUTE OF BUSINESS ADMINISTRATION – KARACHI**
(Procurement of Multi-Functional Production Printer for Testing Department)
"LETTER OF AWARD"

Dear Mr. Asad,

This is in reference to your bid submitted on 26-05-2014, for the subject work. The Management is pleased to inform you that your bid has been approved for award of subject work to your firm at price of Rs.550,000/- (exclusive of taxes) for Procurement of Multi-Functional Production Printer for Testing Department (Main Campus).

| S.No. | Item | Price |
|-------|------------------------|------------------|
| 1 | Complete Solution | 550,000/- |
| | GST | 93,500/- |
| | Total (GST 17%) | 643,500/- |

This letter of award is based on the following documents and following terms and conditions, which form its part thereof and are the governing documents of the contract:

- Your quotation submitted on 26-05-2014
- Priced Bill of Quantity
- Tender Drawings.(If apply)
- Delivery time **07 days from the date of receiving of this LOA.**
- Please submit the Performance Security 10% in Finance Dept.

You are advised to please return the duplicate copy of this Letter of Award duly signed as an acknowledgment of its receipt as well as your unqualified acceptance of the same.

Thanking you.

Yours sincerely

for Institute of Business Administration Karachi.

Head of ICT



Received and Accepted on behalf of M/s.

Schedule of Requirement / Bill of Quantity (IT/62/2013-14)

| System Specifications | IBA Requirement | DWP |
|---------------------------------|---|-----|
| Speed | 55 ppm or higher | YES |
| Size | 8.5 x 11 in. / A4 (LEF) | YES |
| | 8.5 x 13 to 8.5 x 14 in. / | |
| | A4 to B4 (SEF) | |
| | 11 x 17 in. / A3 (A3 SEF) | |
| Monthly Duty Cycle ¹ | Up to 200,000 pages or higher | YES |
| Hard Drive / Processor /Memory | 160 GB / 1 GHz Dual-core / 2 GB system | YES |
| Connectivity | 10/100/1000Base-T Ethernet, High-Speed USB 2.0 direct print | YES |
| Print Resolution | Up to 4800 x 600, 256 shades of gray, 1200 x 1200 emulation | YES |
| Mobile Printing | Require | YES |
| Scan Standard Features | Scan to Network, Scan to Email, Scan to Folder, Scan to SMB or FTP, Text Searchable PDF, PDF/A, XPS, Linearized PDF. Scan to USB Memory Device, Single Touch Scanning | YES |
| Connect Key | for SharePoint®, Connect Key Share to Cloud, N® Scan to PC Desktop® SE and Professional, numerous | YES |
| Security | McAfee® Embedded, McAfee ePolicy (ePO) Compatible, HDD Overwrite, 256-bit Encryption (FIPS 140-2 compliant), | YES |
| | Common Criteria Certification (ISO 15408), Secure Print, Secure Fax, Secure Scan, Secure Email, Cisco® TrustSec Identity | |
| | Services Engine (ISE) Integration, Network Authentication, SSL, SNMPv3, Audit Log, Access Controls, User Permissions | |
| Mail Merge Printing | Yes | YES |
| Auto Tray Switching | Yes | YES |
| XSA Software | Standard Accounting (Copy, Print, Scan, Fax) or equal | YES |
| | Adobe® PostScript® 3™, PDF, PCL® 5c / PCL 6, XML Paper Specification (XPS®) | |
| Page Description Languages | | YES |
| Print Features | Application Defaults | YES |
| | Banner Sheet Enable / Disable | |
| | Bi-directional Status | |
| | Cover Selection | |
| | Delay Print (specific time) | |
| | User Permissions | |
| | Image Options (Toner Saver, Resolution (Standard, High) | |
| | Job Identification (Print ID or Banner, Print ID in margins on first page only or all pages) | |

| | | |
|-----------------------------------|---|-----|
| | Layout / Watermark (N-up (up to 16 pages per sheet), Multi-up, Booklet layout / finishing, Fit to new paper size) | |
| | Overlays | |
| | Paper Selection by Attribute | |
| | Sample Set | |
| | Saved Job | |
| | Secure Print with Timed Deletion | |
| | Special Pages (exception page programming: covers, inserts, exception pages) | |
| | Store and Recall Driver Settings | |
| | Sustainability Features (Earth Smart Settings, Duplex, N-up, Turn-off Banner and Print ID, Smart Sample Set, Hold All Jobs) | |
| Print / scan from USB | Allows walk-up printing from USB port | YES |
| | Supports direct printing from computer via USB port | |
| | Supported file formats: PDF, JPEG, TXT | |
| Scan to Email (Standard) | Yes | YES |
| Trays 1 and 2 | 500 sheet each or higher | YES |
| High Capacity Tandem Tray 3 and 4 | Tray 3: 1,600 sheets | YES |
| | Tray 4: 2,000 sheets or higher | |
| Secure Printing / Secure Scanning | Yes | YES |
| | Print from USB, Earth Smart Driver Settings, Job Identification, Booklet Creation, Store and Recall Driver Settings, | |
| | Bi-directional Status, Scaling, Job Monitoring | |
| Print Features | | YES |
| Print Features | | YES |
| Toner Cartridge | 76,000 pages or higher | YES |
| Fuser Module | 400,000 or higher | YES |
| Xerographic Module – Metered | 450,000 or higher | YES |
| Centre Ware® Web | A Web-based server application for network administrators that permits Web browser-based device management from any workstation, whether running Windows, UNIX or any other operating system: | YES |
| | • Works with any SNMP-managed printer from any manufacturer. | |
| | • Provides help with device discovery and installation, health checks and troubleshooting, and device upgrades, as well | |
| | as basic accounting and asset management. | |

| | | |
|---------------------|---|---------|
| | • Requires Windows XP, Vista or Windows 7 and Internet Explorer 6.0 and higher. | |
| Warranty | Three Years original Manufacture warranty with parts and services onsite free of cost | YES |
| Price (without GST) | | 550,000 |
| GST (17%) | | 93,500 |
| Grand Total | | 643,500 |
| Quantity | | 1 |

Bid Evaluation Report

1. Name of Procuring Agency: **Institute of Business Administration Karachi.(IBA, Karachi)**
2. Tender Reference No: **IT/62/2013-14**
3. Tender Description/Name of work/item: **Procurement of Multi-Functional Production Printer for Testing Department**
4. Method of Procurement: **Single Stage Single Envelope**
5. Tender Published: **SPPRA-Sr.No 20295**
6. Total Bid documents Sold; **Free available on IBA web site**
7. Total Bids Received: **Five (05)**
8. Technical Bid Opening date: (if applicable) _____ (Provide details in separate form)
9. No. of Bid technically qualified (if applicable): **05**
10. Bid(s) Rejected: **0**
11. Financial Bid Opening date: **26-May-2014**
12. Bid Evaluation Report:

| <i>S No</i> | <i>Name of Firm or Bidder</i> | <i>Cost offered by the Bidder (exclusive of taxes)</i> | <i>Ranking in terms of cost</i> | <i>Comparison with Estimated cost</i> | <i>Reasons for acceptance/rejection</i> | <i>Remarks</i> |
|-------------|-------------------------------|--|---------------------------------|---------------------------------------|--|---|
| 0 | 1 | 2 | 3 | 4 | 5 | 6 |
| 1. | See Sam | 923,538/- | 4 th | | Qualified as per Eligibility Criteria | High in Price |
| 2. | GEMCO | 850,400/- | 3 rd | | Qualified as per Eligibility Criteria | High in Price |
| 3. | Mushko | 1,322,500/- | 5 th | | Qualified as per Eligibility Criteria | High in Price |
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| 5. | Office Automation Group | 658,120/- | 2 nd | | Qualified as per Eligibility Criteria | High in Price |

Recommendations: - The offered amount of **Rs.550,000/- (Exclusive of taxes)** by **M/s. DWP** has been recommended by the Procurement Committee to award the work on the basis of their technical qualifying and lowest offered price bid.



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