



**Sindh Technical Education & Vocational Training Authority (STEVTA)**

ST-19, Block-6, Near N.I.P.A., University Road,  
Gulshan-e-Iqbal, Karachi. Tel: 021-9243894



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**BID EVALUATION REPORT**

1)	Name of Procuring Agency:	Sindh Technical Education & Vocational Training Authority (STEVTA)
2)	Tender Reference No.	STEVTA/Hardware/2014.
3)	Tender Description/Name of work/item:	Procurement of "Computers/Hardware & I.T Equipment" for different Wings of STEVTA.
4)	Method of Procuring:	Single Stage – One Envelope.
5)	Tender published:	Tender notice hoisted on the website of STEVTA & SPPRA vide Sr.No. 19904 and published in Daily Dawn, Daily Jang and Daily Kawish on 18.04.2014.
6)	Total Bids Documents Sold:	Nine (09)
7)	Total Bids Received:	Seven (07)
8)	Technical Bids Opening Date:	Not applicable.
9)	No. of Bids Technically Qualified:	Not applicable.
10)	No. of Bids Rejected:	Not applicable.
11)	Financial Bid Opening Date:	07.05.2014 at 03:00 p.m.

**Bid Evaluation Report**

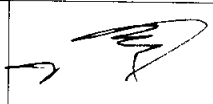
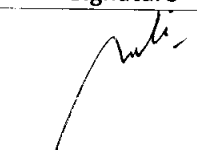
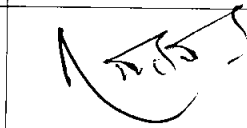
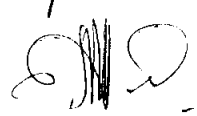

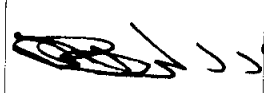

Article #	Article Description	Name of Bidding Firm	Quoted Rate (PKR)	Ranking in Terms of Cost	Reason for Acceptance/Rejection (Remarks)
1)	Server (Dell/HP or Equivalent)	M/s. S.S. Marketing & Adv. Hyd.	681,225	1st Lowest	According to specs. Accepted being lowest qualified bid.
		M/s. Micro Innovations & Tech: Kyc	798,000	2nd Lowest	According to specs.
2)	Desktop Computer (Branded) (Dell/HP or equivalent)	M/s. Science & Computer Link, Kyc	65,110	1st Lowest	Rejected. Offered specs. not conform to Bid specs.
		M/s. A.J. Enterprises, Karachi.	75,250	2nd Lowest	According to specs. Accepted being lowest qualified bid.
		M/s. Mushko Electronics, Kyc.	76,900	3rd Lowest	According to specs.
		M/s. Kontinental Estt: Karachi.	78,800	4th Lowest	According to specs.
		M/s. Micro Innovations & Tech: Kyc	79,800	5th Lowest	According to specs.
		M/s. Roomi Enterprises, Kyc	84,280	6th Lowest	According to specs.
		M/s. S.S. Marketing & Adv. Hyd.	84,475	7th Lowest	According to specs.
3)	Laptop (Branded) (Dell/HP or equivalent)	M/s. Mushko Electronics, Kyc.	102,500	1st Lowest	According to specs. Accepted being lowest qualified bid.
		M/s. A.J. Enterprises, Karachi.	104,500	2nd Lowest	According to specs.
		M/s. Kontinental Estt: Karachi.	109,900	3rd Lowest	According to specs.
		M/s. Science & Computer Link, Kyc	110,110	4th Lowest	According to specs.
		M/s. S.S. Marketing & Adv. Hyd.	116,250	5th Lowest	According to specs.
		M/s. Roomi Enterprises, Kyc.	128,625	6th Lowest	According to specs.
		M/s. Micro Innovations & Tech: Kyc	133,000	7th Lowest	According to specs.

*[Handwritten signatures and initials]*

Article #	Article Description	Name of Bidding Firm	Quoted Rate (PKR)	Ranking in Terms of Cost	Reason for Acceptance/Rejection (Remarks)
4)	Laserjet Printer	M/s. Kontinental Estt: Karachi.	34,100	1st Lowest	According to specs. Accepted being lowest qualified bid.
		M/s. Roomi Enterprises, Kyc.	36,138	2nd Lowest	According to specs.
		M/s. Mushko Electronics, Kyc.	38,500	3rd Lowest	According to specs.
		M/s. A.J. Enterprises, Karachi.	39,411	4th Lowest	According to specs.
		M/s. S.S. Marketing & Adv: Hyd.	44,175	5th Lowest	According to specs.
5)	U.P.S (4 KVA)	M/s. Roomi Enterprises, Kyc.	91,875	1st Lowest	Rejected. Offered specs. not conform to Bid specs.
		M/s. A.J. Enterprises, Karachi.	96,500	2nd Lowest	According to specs. Accepted being lowest qualified bid.
		M/s. Science & Computer Link, Kyc	160,000	3rd Lowest	According to specs.
6)	U.P.S (600 VA)	M/s. Roomi Enterprises, Kyc.	5,512	1st Lowest	According to specs. Accepted being lowest qualified bid.
		M/s. A.J. Enterprises, Karachi.	6,374	2nd Lowest	According to specs.
		M/s. Kontinental Estt: Karachi.	6,500	3rd Lowest	According to specs.
		M/s. S.S. Marketing & Adv: Hyd.	7,130	4th Lowest	According to specs.
		M/s. Science & Computer Link, Kyc	7,910	5th Lowest	According to specs.
7)	Network Switch.	M/s. Science & Computer Link, Kyc	5,800	1st Lowest	According to specs. Accepted being lowest qualified bid.
		M/s. A.J. Enterprises, Karachi.	12,329	2nd Lowest	According to specs.
		M/s. S.S. Marketing & Adv: Hyd.	17,825	3rd Lowest	According to specs.
		M/s. Kontinental Estt: Karachi.	20,600	4th Lowest	According to specs.
8)	Patch Panel.	M/s. A.J. Enterprises, Karachi.	5,662	1st Lowest	According to specs. Accepted being lowest qualified bid.
		M/s. Kontinental Estt: Karachi.	15,100	2nd Lowest	According to specs.
		M/s. Science & Computer Link, Kyc	19,110	3rd Lowest	According to specs.
		M/s. S.S. Marketing & Adv: Hyd.	20,150	4th Lowest	According to specs.
9)	External Hard Drive.	M/s. A.J. Enterprises, Karachi.	9,281	1st Lowest	According to specs. Accepted being lowest qualified bid.
		M/s. Science & Computer Link, Kyc	9,900	2nd Lowest	According to specs.
		M/s. Roomi Enterprises, Kyc.	10,167	3rd Lowest	According to specs.
		M/s. Kontinental Estt: Karachi.	10,300	4th Lowest	According to specs.
		M/s. S.S. Marketing & Adv: Hyd.	11,625	5th Lowest	According to specs.
10)	Access Points.	M/s. A.J. Enterprises, Karachi.	3,768	1st Lowest	According to specs. Accepted being lowest qualified bid.
		M/s. S.S. Marketing & Adv: Hyd.	10,075	2nd Lowest	According to specs.
		M/s. Kontinental Estt: Karachi.	12,400	3rd Lowest	According to specs.
		M/s. Science & Computer Link, Kyc	37,110	4th Lowest	According to specs.
11)	Wireless Adapter.	M/s. A.J. Enterprises, Karachi.	990	1st Lowest	According to specs. Accepted being lowest qualified bid.
		M/s. Science & Computer Link, Kyc	1,110	2nd Lowest	According to specs.
		M/s. Kontinental Estt: Karachi.	1,200	3rd Lowest	According to specs.
		M/s. Roomi Enterprises, Kyc.	1,225	4th Lowest	According to specs.
		M/s. S.S. Marketing & Adv: Hyd.	1,240	5th Lowest	According to specs.
12)	USB Flash Drive.	M/s. Roomi Enterprises, Kyc.	857	1st Lowest	According to specs. Accepted being lowest qualified bid.
		M/s. Science & Computer Link, Kyc	910	2nd Lowest	According to specs.
		M/s. A.J. Enterprises, Karachi.	975	3rd Lowest	According to specs.
		M/s. Kontinental Estt: Karachi.	1,100	4th Lowest	According to specs.
		M/s. S.S. Marketing & Adv: Hyd.	1,162	5th Lowest	According to specs.

Article #	Article Description	Name of Bidding Firm	Quoted Rate (PKR)	Ranking in Terms of Cost	Reason for Acceptance/Rejection (Remarks)
13)	HP 051 Print Cartridge.	M/s. Mushko Electronics, Kyc.	7,890	1st Lowest	According to specs. Accepted being lowest qualified bid.
		M/s. Roomi Enterprises, Kyc.	9,432	2nd Lowest	According to specs.
		M/s. Kontinental Estt: Karachi.	9,840	3rd Lowest	According to specs.
		M/s. A.J. Enterprises, Karachi.	9,890	4th Lowest	According to specs.
		M/s. Science & Computer Link, Kyc	9,910	5th Lowest	According to specs.
		M/s. S.S. Marketing & Adv: Hyd.	17,050	6th Lowest	According to specs.
14)	Microsoft Office 2010	M/s. S.S. Marketing & Adv: Hyd.	17,050	1st Lowest	According to specs. Accepted being lowest qualified bid.
		M/s. Kontinental Estt: Karachi.	42,900	2nd Lowest	According to specs.
		M/s. A.J. Enterprises, Karachi.	43,900	3rd Lowest	According to specs.
		M/s. Science & Computer Link, Kyc	47,110	4th Lowest	According to specs.
15)	Cute FTP Software	M/s. Science & Computer Link, Kyc	8,110	1st Lowest	According to specs. Accepted being lowest qualified bid.
		M/s. Kontinental Estt: Karachi.	8,900	2nd Lowest	According to specs.
		M/s. S.S. Marketing & Adv: Hyd.	23,250	3rd Lowest	According to specs.
16)	Telerik Dev Craft Software	M/s. S.S. Marketing & Adv: Hyd.	23,250	1st Lowest	According to specs. Accepted being lowest qualified bid.
		M/s. Science & Computer Link, Kyc	159,110	2nd Lowest	According to specs.
		M/s. Kontinental Estt: Karachi.	247,900	3rd Lowest	According to specs.
17)	Network Router	M/s. Science & Computer Link, Kyc	1,900	1st Lowest	According to specs. Accepted being lowest qualified bid.
		M/s. A.J. Enterprises, Karachi.	5,462	2nd Lowest	According to specs.
		M/s. Kontinental Estt: Karachi.	6,600	3rd Lowest	According to specs.
		M/s. S.S. Marketing & Adv: Hyd.	17,825	4th Lowest	According to specs.

Following members of Procurement Committee after due considerations have recommended to accept the article-wise lowest best evaluated bids, totaling Rs.2,207,800/- in favour of Mushko Electronics Karachi, totaling Rs.56,110/- in favour of M/s. Science & Computer Link, Karachi, totaling Rs.3,002,352/- in favour of M/s. A.J. Enterprises Karachi, totaling Rs.789,725/- in favour of M/s. S.S. Marketing Hyderabad, totaling Rs.204,600/- in favour of M/s. Kontinental Establishment Karachi and Rs.292,740/- in favour of M/s. Roomi Enterprise, Karachi.

Committee Members	Signature	Committee Members	Signature
Muzaffar Ali Bhutto Deputy Director (Procurement) STEVA		Mubarak Hussain Section Officer, Finance Department, Govt. of Sindh.	
Abdul Rasheed Memon Addl: Director, Industries Department, Govt. of Sindh.		Manzoor Hussain Vistro, Additional Director (Admn) STEVA	
Abid Altaf Mian, Director (MIS) STEVA		Muhammad Yousif Baloch Director (Finance) STEVA	
Syed Nazar Ali, Director (Operations) STEVA			



**Sindh Technical Education &  
Vocational Training Authority (STEVTA)**

St-19, Block-6, Gulshan-e-Iqbal, Karachi.



**Minutes of the meeting of Procurement Committee 'STEVTA'  
held on 07.05.2014 at 03:00 p.m., to open the Bids invited for  
procurement of Hardware/Computers & I.T. Equipment for the  
different wings of STEVTA.**

A meeting of the Procurement Committee 'STEVTA' was held on 07.05.2014 at 03:00 p.m. in the Committee room of STEVTA, under the Convenership of Director (Operations) STEVTA to open the Bids invited for procurement of Computers/Hardware and I.T. Equipment for the different Wings of STEVTA, under the regular annual budget. Following attended the meeting:

- |    |  |          |
|----|--|----------|
| 1. | Syed Nazar Ali,<br>Director (Operations) STEVTA.   | Convener |
| 2. | Mr. Abid Altaf Mian,<br>Director (MIS) STEVTA.   | Member   |
| 3. | Mr. Muhammad Yousif Baloch<br>Director (Finance) STEVTA.                                       | Member   |
| 4. | Mr. Manzoor Hussain Vistro,<br>Additional Director (Admn) STEVTA.                              | Member   |
| 5. | Mr. Abdul Rasheed Memon,<br>Additional Director, Industries Deptt:<br>Govt. of Sindh, Karachi. | Member   |
| 6. | Mr. Mubarak Hussain,<br>Section Officer, Finance Deptt:<br>Govt. of Sindh, Karachi.            | Member   |
| 7. | Mr. Muzaffar Ali Bhutto,<br>Deputy Director (Procurement) STEVTA                               | Member   |

The Committee was informed that sealed bids were invited through press for the procurement of Computers/Hardware and I.T. Equipment. The tender notice was published in leading newspapers: Daily Dawn (English), Daily Kawish (Sindhi) and Daily Jang (Urdu) on 18<sup>th</sup> April 2014. The same was also hoisted/put on the website of STEVTA and SPPRA on 18<sup>th</sup> April 2014. According to SPPRA Rules, Single stage - one envelope bids, containing Technical details and Financial Proposals, were invited for the purpose.

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Nine interested firms purchased the bidding documents, out of which following Seven (7) firms participated and submitted their Bids:

- i) M/s. Micro Innovations & Technology, Karachi.
- ii) M/s. Mushko Electronics, Karachi.
- iii) M/s. Science & Computer Link, Karachi.
- iv) M/s. A.J. Enterprises, Karachi.
- v) M/s. S.S. Marketing & Adv: Hyderabad.
- vi) M/s. Kontinental Establishment, Karachi.
- vii) M/s. Roomi Enterprises, Karachi.

Committee preliminary evaluated the bid technically with regard to availability of required documents; viz. NTN & Sales Tax Registration, business experience, dealing of bidding firms in supply of relevant stores, after sales support capabilities and financial capabilities. All the bidding firms provided the said documents. Committee also checked the specifications offered by bidding firms with regard to the specifications given in the bidding document (Detailed comparative statement of Technical Specifications is annexed at "A").

In respect of Article No. 02: Desktop Computer (Branded), M/s.Science & Computer Link Karachi and M/s. Micro Innovations & Tech: quoted SATA Hard drive instead of Hybrid drive as required in bid specs; hence Committee rejected their offered products and recommended to consider the next lowest rate of qualified bidder. Similarly, in respect of Article No.05, M/s. Roomi Enterprises Kyc. did not mention the Battery specs. hence Committee decided to reject their quoted rates and recommended to accept the next lowest rate of qualified bidder.

Keeping in view of the responsiveness of bidding firms in respect of quoted individual articles, Committee evaluated the lowest rates on the basis of best evaluated items and prepared a detailed financial statement. (copy of Financial comparative statement is annexed at "B"). On the basis of best evaluated items, Committee recommended to award the contract on the basis of individual lowest items, as follows:

Article No.	Name of Article	Price (Rs.)	Quantity (Qty)	Amount (Rs.)
<b>M/S. MUSHKO ELECTRONICS, KARACHI.</b>				
3	Laptop (Branded) (HP)	102,500	20	2,050,000
13	HP 051 Print Cartridge.	7,890	20	157,800
	<i>Sub-Total :-</i>			<b>2,207,800</b>
<b>M/S. SCIENCE &amp; COMPUTER LINK, KYC.</b>				
7	Network Switch	5,800	5	29,000
15	Cute FTP Software	8,110	1	8,110
17	Network Router	1,900	10	19,000
	<i>Sub-Total :-</i>			<b>56,110</b>

Article	Name of Article	Price	Quantity	Amount
<b>M/S. A. J. ENTERPRISES, KARACHI.</b>				
2	Desktop Computer (Dell)	75,250	30	2,257,500
5	U.P.S (4KVA)	96,500	6	579,000
8	Patch Panel	5,662	10	56,620
9	External Hard Drive	9,281	4	37,124
10	Access Point	3,768	6	22,608
11	Wireless Adapter.	990	50	49,500
<i>Sub-Total :-</i>				<b>3,002,352</b>
<b>M/S. S.S. MARKETING &amp; ADV: HYDERABAD.</b>				
1	Server (Dell/HP or equivalent)	681,225	1	681,225
14	Microsoft Office 2010	17,050	5	85,250
16	Telerik Dev Craft Software	23,250	1	23,250
<i>Sub-Total :-</i>				<b>789,725</b>
<b>M/S. KONTINENTAL ESTT: KARACHI.</b>				
4	Laser Printer.	34,100	6	204,600
<i>Sub-Total :-</i>				<b>204,600</b>
<b>M/S. ROOMO ENTERPRISES, KARACHI.</b>				
6	Laptop (Branded) (Dell/HP or equiv:)	5,512	50	275,600
12	USB Flash Drive.	857	20	17,140
<i>Sub-Total :-</i>				<b>292,740</b>
<i>Grand Total :-</i>				<b>6,553,327</b>

*The meeting ended with a vote of thanks to and from the Chair.*

( Muzaffar Ali Bhutto )  
Deputy Director (Proc) STEVTA

( Mubarak Hussain )  
Section Officer, Finance Deptt:

( Abdul Rasheed Memon )  
Addl: Director, Industries Deptt:

( Manzoor Hussain Vistro )  
Addl: Director (Admn), STEVTA

( Abid Altaf Mian )  
Director (MIS) STEVTA

( Muhammad Yousif Baloch )  
Director (Finance) STEVTA

( Syed Nazar Ali )  
Director (Operations) STEVTA

**Sindh Technical Education & Vocational Training Authority (STEVTA)**

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**PROCUREMENT OF COMPUTERS/HARDWARE & I.T. EQUIPMENT FOR 'STEVTA' (H.QS)**

**COMPARATIVE STATEMENT (Financial)**

N/R = Non-Responsive

N/Q = Not Quoted

Sr. No.	Name of Article	NAME OF BIDDING FIRMS						
		Micro Innovations & Tech:	Mushko Electronics	Science & Computer Link	A.J. Enterprises	S.S. Marketing & Adv:	Konti-nental Estt:	Rooni Enterprises
1	<b>Server (Dell/HP or equivalent)</b> Rack-mountable server Processor Family Intel Xeon, 7500 series, L3 Cash. 24 MB Number of processors 2, RAM: 64 GB DDR3 Hard Drive: 2TB Network Controller (1) 1 GbE NC373i Multifunction 2 Ports Maximum drive bays upto 16 SFF SAS Supported drives Hot plug 2.5 Inch SAS, Hot Plug 2.5 Inch SATA Smart Array P400i/512MB BBWC Form Factor (fully configured), 4U Operating System: Microsoft Windows Server 2012 standard (03 years onsite full warranty)	798,000	N/Q	N/Q	N/Q	681,225	N/Q	N/Q
2	<b>Desktop Computer (Branded) (Dell/HP or equivalent)</b> Intel Core i3-4130 Processor (Dual Core, 3MB Cache, 3.40 GHz, w/HD 4400 Graphics) Minitower Chassis with Standard Power Supply Intel H81 Chipset 4GB (1x4GB) DIMM Non-ECC, 1600 MHz 500GB (7,200 rpm) 2.5 inch Hybrid Drive 16X Half Height DVD +/- RW Drive Display 18.5" LED wide screen Intel Integrated Graphics USB Optical Mouse USB Keyboard (US English) Windows (R) 7 Professional Backup and Recovery Basic 1.6.1 (03 years onsite full warranty)	(i) 79,800 (ii) 69,000 (N/R)	76,900	65,110/- (Not as per required specs.) SATA Hard Drive	75,250	84,475	78,800	84,280
3	<b>Laptop (Branded) (Dell/HP or equivalent)</b> Intel Core i7-4500U (2.5GHz, 3M cache, 15W) 15.6" HD (1366x768) Anti-Glare WLED-backlit Camera included 4GB (1x4GB) 1600MHz DDR3L Memory 500GB (5,400 RPM) Serial ATA Hard Drive Internal/non-swappable Tray Load 8X DVD +/- RW 6-Cell Battery (65 WHr) Original 15.6m top loading carry case HD Graphics 4400 65W AC Adapter, 3-pin Wireless-N 170x + Bluetooth 4.0 Chiclet Keyboard with Touchpad and num Pad (English) Windows(R) 7 Professional (03 years onsite full warranty)	133,000	102,500	110,110	104,500	116,250	109,900	128,625

No.	Name of Article	NAME OF BIDDING FIRMS						
		Micro Innovations & Tech:	Mushko Electronics	Science & Computer Link	A.J. Enterprises	S.S. Marketing & Adv:	Kontinental Estt:	Roomi Enterprises
4	<b>Laser Printer (Branded) HP/Epson or equivalent</b> Print Speed: upto 33 pages/min Processor speed 600 MHz minimum Memory: Standard 256 MB Paper handling: 50 sheet multipurpose tray, 250 sheets input tray. Duplex Printing: Automatic duplexer for two-sided printing Fast Ethernet 10/100/1000T and Hi-speed USB 2.0 connectivity.	N/Q	38,500	N/Q	39,411	44,175	34,100	36,138
5	<b>Un-interruptible Power Supply (UPS)</b> 4KVA. Dry Battery 4 hours backup time LED status display with load and battery bar-graphs Replace Battery and Overload indicators.	N/Q	N/Q	160,000	96,500	N/Q	N/Q	91,875 (Model & Battery specs. not provided)
6	<b>U.P.S Stabimatic/Infocus or equivalent</b> 600 VA Dry Battery 30 Minutes backup time.	N/Q	N/Q	7,910	6,374	7,130	6,500	5,512
7	<b>Network Switch</b> 24 port Rack Mount Switch Interface options: RJ45 LED Indicators: per port and Link/activity.	N/Q	N/Q	5,800	12,329	17,825	28,900 Linksys 20,600 Reputec	N/Q
8	<b>Patch Panel</b> 24 Port CAT6 Rack Mount Patch Panel Interface Options: RJ45 110 style punch down.	N/Q	N/Q	19,110	5,662	20,150	15,100	N/Q
9	<b>External Hard Drive</b> External Hard Drive Capacity 01TB USB compatible.	N/Q	N/Q	9,900	9,281	11,625	10,300	10,167
10	<b>Access Point</b> Standards: IEEE802.11n, IEEE802.11g, IEEE802.11b LEDs: Power, Ethernet, Wireless Security Features: WEP, WPA, WPA2, Radius Frequency Band 5GHz Interface: network/power-Ethernet 10Base-T/100Base-TX/1000Base-T – RJ-45 Operating Range: minimum 100 meters	N/Q	N/Q	37,110	3,768	10,075	12,400	N/Q
11	<b>Wireless Adapter</b> for Desktop Computer Standards: IEEE802.11n, IEEE802.11g, IEEE802.11b Speed Minimum 54Mbps	N/Q	N/Q	1,110	990	1,240	1,200	1,225



S. No.	Name of Article	NAME OF BIDDING FIRMS						
		Micro Innovations & Tech:	Mushko Electronics	Science & Computer Link	A.J. Enterprises	S.S. Marketing & Adv:	Kontinental Estt:	Roomi Enterprises
12	<b>USB Flash Drive</b> Capacity: 16GB Compatible: USB 3.0 and USB 2.0 Supports: Windows8, Windows7, Vista, XP.	N/Q	N/Q	910	975	1,162	1,100	857
13	<b>HP 05A Print Cartridge</b> Original Cartridge for HP Printer P2055DN. Printer Cartridge (05A)	N/Q	7,890	9,910	9,890	17,050	9,840	9,432
14	<b>Microsoft Office Software</b> Microsoft Office 2010 Professional (Licensed).	N/Q	N/Q	47,110	43,900	17,050	42,900	N/Q
15	<b>Cute FTP Software</b> Cute FTP latest version (Licensed).	N/Q	N/Q	8,110	N/Q	23,250	8,900	N/Q
16	<b>Telerik Dev Craft Software</b> Telerik Dev Craft complete Software (Licensed).	N/Q	N/Q	159,110	N/Q	23,250	247,900	N/Q
17	<b>Network Router</b> with DDNS Support	N/Q	N/Q	1,900	5,462	17,825	6,600	N/Q

*Handwritten signatures and initials:*  
 Draft  
 Ahmed  
 Ali



**SINDH TECHNICAL EDUCATION &  
VOCATIONAL TRAINING AUTHORITY**

Directorate of Manpower & Training Wing,  
ST-19, Block-6, Near N.I.P.A., University Road,  
Gulshan-e-Iqbal, Karachi. Tel.: 021-9243894



**ORDER**

With the approval of competent authority, a '*Procurement Committee*', comprising the following is hereby constituted to invite, evaluate and finalize the Bids for Procurement of Goods & Services for all the Wings/Sections of STEVTA and recommend the successful Bidder/Firm to the competent authority for award of contract:

1) Director (Operations)	Convener
2) Director (MIS)	Member
3) Director (Finance)	Member
4) Additional Director (Admn)	Member
5) Deputy Secretary, Finance Department, Govt. of Sindh (or authorized representative)	Member
6) Deputy Director, Industries Department, Govt. of Sindh (or authorized representative)	Member
7) Deputy Director (Procurement) STEVTA	Member

**Terms of Reference:**

- To select appropriate method of procurement, as specified in SPPRA Rules.
- To prepare bidding / pre-qualification documents;
- To prepare invitation of bids / pre-qualification notice;
- To short-list the contractors/firms for pre-qualification (where applicable);
- To carry-out technical as well as financial evaluation of the bids;
- To prepare bid evaluation report;
- To make recommendations for the award of contract or otherwise, to the competent authority;
- To perform any other function ancillary and incidental thereto.

**DIRECTOR (ADMN)**

**Contd.....P/2.**



**SINDH TECHNICAL EDUCATION &  
VOCATIONAL TRAINING AUTHORITY**

Directorate of Manpower & Training Wing,  
ST-19, Block-6, Near N.I.P.A., University Road,  
Gulshan-e-Iqbal, Karachi. Tel.: 021-9243894



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Endst. No. STEVTA/Proc/1(3)/2013/2870 Karachi, dated the 19/12 Dec. 2013.

Copy to:

- 1) The Secretary to Govt. of Sindh, Finance Department, with the request to nominate one officer of Grade-18 for the above Committee.
- 2) The Secretary to Govt. of Sindh, Industries Department, with the request to nominate one officer of Grade-18 for the above Committee.
- 3) The Director (Finance) STEVTA, Karachi
- 4) The Director (Operations) STEVTA, Karachi.
- 5) The Director (MIS) STEVTA, Karachi.
- 6) The Director (Works & Services) STEVTA, Karachi.
- 7) The Director (A&T), Karachi.
- 8) The Additional Director (Admn) STEVTA, Karachi.
- 9) The Deputy Director (Procurement) STEVTA, Karachi.
- 10) P.S. to Managing Director STEVTA, Karachi.
- 11) Office Order File.

*Handwritten notes:*  
20/12/13  
Yli D to P

**DIRECTOR (ADMN)**

*Handwritten notes:*  
537/  
23/12/13