

SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

**TO BE FILLED BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS
OF WORKS, SERVICES & GOODS**

1. NAME OF THE ORGANIZATION/DEPTT. Sindh Technical Education & Vocational Training Authority, Manpower & Training Wing (STEVTA)
2. PROVINCIAL/LOCAL GOVT/OTHER Provincial Government.
3. TITLE OF CONTRACT Supply of Store.
4. TENDER NUMBER No. DMTS/BBSYDP/Printing(02)/2009
5. BRIEF DESCRIPTION OF CONTRACT Printing of Manual and Bags under Benazir Bhutto Shaheed Youth Development Program.
6. FORUM THAT APPROVED THE SCHEME Steering Committee of Sindh TEVTA.
7. TENDER ESTIMATED VALUE Rs. 2.060 million.
8. ENGINEER'S ESTIMATE (Attach list of buyers) N.A.
9. ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 60 Days.
10. TENDER OPENED ON (DATE & TIME) 21.12.2009 at 3:00 P.M.
11. NUMBER OF TENDER DOCUMENT SOLD (Attach list of buyers) 04 (List Attached at Annexure-A).
12. NUMBER OF BIDS RECEIVED 02
13. NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS. 02, Please refer Annex-B).
14. BID EVALUATION REPORT (enclose copy). Please refer Annexure-C.
15. NAME AND ADDRESS OF THE SUCCESSFUL BIDDER. Please refer Annexure-C.
16. DATE OF CONTRACT SIGNING (Attach a copy of agreement). Contract is yet to be Signed.
17. CONTRACT AWARD PRICE. Please refer Annexure-C.

18. RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT. Please refer Annexure-C
 (i.e. 1st, 2nd, 3rd Evaluation Bid).

19. METHOD OF PROCUREMENT USED (Tick one)

a) Single Stage One Envelope Procedure _____

b) Single Stage Two Envelope Procedure _____

c) Two Stage Bidding Procedures. _____

d) Two Stage Two Envelope Bidding Procedure _____

e) In case of Consultancy: _____

(i) Least Cost _____

(ii) QCBS _____

(iii) QBC _____

(iv) CQS _____

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e EMERGENCY, DIRECT CONTRACTING/NEGOTIATION ETC. WITH BRIEF REASONS:

20. APPROVING AUTHORITY FOR AWARD OF CONTRACT. Departmental Purchase Committee.

21. WHEATHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN? _____

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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22. ADVERTISEMENT:

i) SPPRA Website
 (If yes, give date and SPPRA's tender number)

Yes <input checked="" type="checkbox"/>	
Yes <input checked="" type="checkbox"/>	Daily Kawish dated 6.12.2009 Daily Jang & Dawn dated 8.12.2009.

ii) News Papers
 (If yes, give names of newspapers and dates)

23. NATURE OF CONTRACT

Local	<input checked="" type="checkbox"/>	Int.	<input checked="" type="checkbox"/>
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24. WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING/TENDER DOCUMENT? (If yes, enclose a copy)
- | | | | |
|-----|-------------------------------------|----|-------------------------------------|
| Yes | <input checked="" type="checkbox"/> | No | <input checked="" type="checkbox"/> |
|-----|-------------------------------------|----|-------------------------------------|
25. WHETHER EVALUATION CRITERIA BID WAS INCLUDED IN BIDDING/TENDER DOCUMENTS? (If yes, enclose a copy).
- | | | | |
|---|-------------------------------------|----|-------------------------------------|
| Yes | <input checked="" type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| The Bid was evaluated on criterion of lowest evaluated bids as defined under PPRA Rules, 20 | | | |
26. WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING?
- | | | | |
|------|--|--|--|
| N.A. | | | |
|------|--|--|--|
27. WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?
- | | | | |
|-----|-------------------------------------|----|-------------------------------------|
| Yes | <input checked="" type="checkbox"/> | No | <input checked="" type="checkbox"/> |
|-----|-------------------------------------|----|-------------------------------------|
28. WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED BID/BEST EVALUATED BID (in case of Consultancies).
- | | | | |
|------|--|--|--|
| N.A. | | | |
|------|--|--|--|
29. WHETHER THE SUCCESSFUL BIDDER WAS LOWEST EVALUTED BID/BEST EVALUTED BID (in case of Consultancies).
- | | | | |
|-----|-------------------------------------|----|-------------------------------------|
| Yes | <input checked="" type="checkbox"/> | No | <input checked="" type="checkbox"/> |
|-----|-------------------------------------|----|-------------------------------------|
30. WHETHER INTEGRITY PACT WAS SIGNED? (If yes, enclose a copy).
- | | | | |
|------|--|--|--|
| N.A. | | | |
|------|--|--|--|
31. WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICE WERE READ OUT AT THE TIME OF OPENING OF BIDS?
- | | | | |
|-----|-------------------------------------|----|-------------------------------------|
| Yes | <input checked="" type="checkbox"/> | No | <input checked="" type="checkbox"/> |
|-----|-------------------------------------|----|-------------------------------------|
32. WHETHER COPY OF EVALUATION REPORT GIVEN TO ALL BIDDERS? (Attach copy of the bid evaluation report).
- | | | | |
|------------------------------|-------------------------------------|----|-------------------------------------|
| Yes | <input checked="" type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| Copy attached at Annexure-C. | | | |
33. WAS ANY NEGOTIATION DONE IN VIOLATION OF PPRA/OTHER APPLICABLE RULES (If yes, give reasons).
- | | |
|-----|-------------------------------------|
| Yes | <input checked="" type="checkbox"/> |
| No | <input checked="" type="checkbox"/> |
34. ANY COMPLAINTS RECEIVED (If yes, result thereof)
- | | |
|-----|-------------------------------------|
| Yes | |
| No | <input checked="" type="checkbox"/> |

35. ANY DEVIATION FROM SPECIFICATION GIVEN IN THE TENDER NOTICE/ DOCUMENT. (If yes, give details).	Yes	*
	No	✓

36. WAS THE EXTENSION MADE IN RESPONSE TIME? (If yes, give detailed reasons).	Yes	*
	No	✓

37. DEVIATION FROM QUALIFICATION CRITERIA (If yes, give detailed reasons).	Yes	*
	No	✓

38. WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT BLACK LISTED?	Yes	✓	No	
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39. WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE SUPPLIER PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO. DETAILED TO BE ACERTAINED REGARDING FINANCING OF VISIT, OF ABROAD. (If yes, enclose a copy)	Yes	*	No	✓
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40. WERE PROPER SAFEGULARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN THE CONTRACT (BANK GURANTEE ETC.)?	Yes	✓	No	*
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41. SPECIAL CONDITIONS. IF ANY. (If yes, give Brief Description).	Yes	*
	No	✓

Signature & Official Stamp of

Authorized Officer _____

<u>FOR OFFICE USE ONLY.</u>

**SPPRA, Block-No. 8, Sindh Secretariat No. 4-A, Court Road, Karachi.
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