



**MINUTES OF PRE-BID MEETING FOR THE PROJECT “ UPGRADATION OF HOSPITAL MANAGEMENT INFORMATION SYSTEM (HMIS) FOR CIVIL HOSPITAL KARACHI (CHK)”**

The Pre-Bid meeting for the Project “Upgradation of Hospital Management Information System (HMIS) for Civil Hospital Karachi (CHK)” was held on 20<sup>th</sup> July, 2017 at 11.00 a.m under the Chairmanship of Director , IS&T Department GOS, at Committee Room, IS&T department GOS, 1<sup>st</sup> Floor Building No. 6, Sindh Secretariat, Karachi. (The attendance sheets are attached at Annexure-A.)

2. The Chair, welcomed the participants and asked focal person to brief the forum on RFP of the Project “Upgradation of Hospital Management Information System (HMIS) for Civil Hospital Karachi (CHK)” . He highlighted the objective of the Project and existing setup of HMIS & I.T infrastructure of Civil Hospital Karachi. The Chair also asked representative of Civil Hospital Karachi Mr. Dr. Ayub Khan (I/C I.T department Civil Hospital Karachi) to brief of the project. Dr. Ayub Khan well briefed the the Forum about the existing I.T infrasturure & Solutions (HMIS) running at Civil Hospital Karachi. He also briefed about the requirements of Upgradation as mentioned in RFP.

3. Then after Forum was opened for discussion on RFP/Bidding Document. Member of Procurement Committee Deputy Director (T), IS&TD and member of Procurement Committee Deputy Director (I.T), Board of Revenue responded the queries of all participating Companies/Firms in Pre-Bid meeting.

4. During the session, the Quires of the M/S Inbox and other firms were clarified and addressed.

Sr.No	Queries by M/S Inbox	Reference clause from the RFP document	ANSWER/CLARIFICATION
1	Can the Earnest Money be submitted in the form of Bank Guarantee?	13.1	YES
2	Can a Principal and Local Partner be parties in a Joint Venture (JV) agreement?	2.3	YES
3	In evaluation, the collective experience of the JV Partners should be considered i.e Experience of any one partner in the JV can be considered. Please confirm?	Evaluation Criteria (Section 3.1 to 3.5)	The experience of Leading Partner will be considered in JV.

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**LIST OF TECHNICAL QUERIES**

1	It is mentioned in the Scope of work "Delivery, Installations and configurations of Firewalls" but there is no Firewall in the BOQ. Please clarify.		Firewalls are already available. only Installation and Configuration of firewalls will be performed.
2	It is mentioned in the Scope of Work "Application mentioned in the Scope of Work for which Application and Database migration from Old servers to New Servers" Please Specify the Application and its details.		Application is available however details of work will be shared with successful bidder.
3	Please Clarify "Warranties of all equipment's at least for three years shall be maintained by successful bidder" mentioned in the Scope of Work. The Warranties will also include local SLA?		Warranties will be maintained by Successful Bidder for a period of Three Years.
4	Electrical DB is not mentioned in the BOQ. Neither Electrical Cabling is present in the BOQ. In order to install the UPS a separate DB has to be Placed and fresh Electrical Cabling have to be done. Please Clarify?		Electrical Infrastructure is already available and functional.
5	Workstation for the Time attendance Machine is not mentioned in the BOQ. Do we have to include the Workstation for the Time attendance System as well?		There is no need of Work Stations for Time Attendance Machines as Work Stations already available
6	There is no 42 U Rack mentioned in the BOQ for mounting of Servers and Storage. Please Clarify if the Racks are required?		Racks are already available.
7	Please Provide the Dimensions of the existing Racks if you are using any?		Response as at Sr.No 6
8	Can you please allow us for the Survey of the Datacenter where this equipment is to be Mounted / Placed?		Yes. Survey of Civil Hospital can be conducted on Tuesday 25 <sup>th</sup> July, 2017 at 11.00 a.m
9	Placement of the Wifi Access Points are final or we have to prepare separate Heat Maps?		After survey as mentioned at Sr No. 8
10	Kindly share the date and nominate POC for passive cabling survey.		25 <sup>th</sup> July, 2017 at 11.00 a.m
<b>GENERAL CLARIFICATION, PLEASE SHARE THE SURVEY RESULT OTHER CLARIFICATION AS BELOW</b>			
1	Item 1-Server: 7.2k disk type shall NL SAS and the disk ability need to be enhanced		As per Requirement mentioned in RFP.
2	Item 2-SNA: the cache specification of storage need to be clarified		Vendor will give his own Cache proposal

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3	Item 3-Thin client: 64GB for thin client is a big dimension, please clarify the user scenario	<b>BILL OF QUANTITY TECHNICAL COMPLIANCE</b>	As per Requirement
4	Item 6-distribution switch: the switch interface port quantity and capacity is not sufficient to cater the traffic		As per Requirement
5	Item7- access switch: uplink should be optical as per normal practice		As per Requirement
6	Item9-access point: please clarify the redundancy consideration		As per Requirement
7	Item 15-UPS: capacity and voltage range need to be enhanced with Karachi situation		As per Requirement
8	Item 16-UPS: capacity voltage range need to be enhanced with Karachi situation		Already a good Electrical System is there.

5. Representative from the M/S CNS raised the query about SAN Connectivity and Brand of SAN Switches. He was clarified that Ethernet may be used and SAN Switches are already available the Brand of SAN switches may be acknowledged after survey.

6. Representative from M/S Infotech raised the query that The words ' **1 open slot for expansion**' given at Page No 32, Sr. No 6 item 'Distribution Switch' of Bill of Quantity may be considered to delete in order to make it generic and will participate every vendor. In response all the participants of Pre- Bid Meeting agreed s that the words ' **1 open slot for expansion**' given at Page No 32, Sr. No 6 item 'Distribution Switch' of Bill of Quantity may be deleted.

7. Representative from M/S Limton asked about the place of installation of Time Attendance Machines. It was cleared that already some Time Attendance Machines are working there in Civil Hospital Karachi further after the Survey the locations of installation of new Time Attendance Machines may be finalized.

8. Representative from M/S ABM asked about the Dot Matrix Printers as they are the salers/Manufacturers Partners. It was clarified that this is Turn key Solutions, and can not be procured single item, M/S ABM will participate in JV formation.

The following Decisions were taken during meeting.

**Decision:** *In the light of the detailed discussion on complete RFP some valuable enhancement made accordingly in order to make it more professional keeping in view the updated technologies and scope of PC-1. Procurement Committee members and all participants of different companies/Firms decided to made following clarifications in the RFP document by issuing the Addendum*

1.1(a) The words ' **1 open slot for expansion**' given at Page No 32, Sr. No 6 item 'Distribution Switch' of Bill of Quantity has been removed in order to make it generic and for more healthy participation in the Procurement Process.

(b) The Date in Bid Data Sheet Page No. 19 Sr. No 12 ' **Last date for submission of written Queries for clarification 14-07-2017**' may be revised as ' **Last date for submission of written Queries for clarification before three days submission of bids i-e 14-08-2017**'.

2. The written queries of M/S Inbox were clarified however in written clarifications/answers will also be sent to M/S Inbox.
3. The Survey of Civil Hospital may be conducted on Tuesday, 25<sup>th</sup> July, 2017 at 11.00 a.m with the consultation of Civil Hospital Management , IS&T Department and all participants of the firms agreed in the prescribed meeting..

The meeting ended with a vote of thanks to and from the Chair.

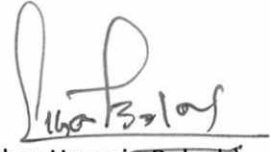
**Signature of Procurement Committee:**



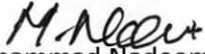
(Shahid Hussain)  
Focal Person /Member (PC)  
Upgradation of (HMIS) for Civil  
Hospital Karachi  
IS&T Department,  
Govt. of Sindh



(Dr Ayub Khan)  
Deputy Medical  
Superintendent & I/C I.T  
/Member (PC)  
Civil Hospital Karachi



(Athar Hussain Baloch)  
Deputy Director(T)/Member (PC)  
IS&T Department,  
Govt. of Sindh



(Muhammad Nadeem)  
Deputy Secretary /Member (PC)  
IS&T Department,  
Govt. of Sindh



( Dadlo Zuhrani )  
Deputy Secretary (G)  
/Member (PC)  
Health Department  
Govt of Sindh



( Faraz Ahmed )  
Deputy Director (I.T)  
/Member (PC)  
Board Of Revenue Sindh  
Govt of Sindh



(Muhammad Yousuf)  
Director / Chairman (PC)  
IS&T Department,  
Govt. of Sindh



No.SO(T)/IS&TD/3-137/2016  
GOVERNMENT OF SINDH  
INFORMATION SCIENCE & TECHNOLOGY  
DEPARTMENT

Karachi. dated the 20<sup>th</sup> July , 2017

**ATTENDANCE SHEET**

PRE-BID MEETING FOR THE PROJECT TITLED "UPGRADATION OF HOSPITAL MANAGEMENT  
INFROMATION SYSTEM (HMIS) FOR CIVIL HOSPITAL KARACHI (CHK)"  
HELD ON 20<sup>TH</sup> JULY , 2017.

S.No.	Name	Designation	Department	Phone / Mobile	Signature
1.	M. Jousaf	Div	IST		
2.	Athar Hussain	Dy. Director	ISTD	99213406	
3.	Mr. Faraz Ahmad	DD (IT)	BoR Sindh	99251407	
4.	M. Nadeem	Deputy Secretary I.T	I.T Dep	0300-3158110	
5.	Dr. Ayub Khan	I/c IT Dept CHK	CHK	0300 2527904	
6.	Mr. Dado Zuhriani	Deputy Secretary	HEALTH	0336-201-1519	
7.	SHAHID HUSSAIN	I/c F.P Video Conferencing Engineer	IS&TD	99213407	



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S.No.	Name	Name of Firm/Company	Email Address	Phone / Mobile	Signature
1.	Zafar Baig.	Inbox Limited	zafar.baig@inboxbiz.com	0321-2204949	
2.	ZUBAIR BAKHTIAR.	INBOX LIMITED.	zubair.bakhtiar@inboxbiz.com	0300-8267611	
3.	Faisal Mehmood	IAC	fnkk007@gmail.com	0345-8808088	
4.	Touman Hasam.	DWP Group	touman.hasam@dwp.com.pk	0301-8205324	
5.	Saad Saleem	ABM Data Systems Pvt Ltd	shakir@abmds.net	0333-5722725	
6.	TAMM MUSAJID	ARC POINT TECHNOLOGIES	zmushktag@arcpointpk.com	03332096625	
7.	faisal Ashfaq	CRS Engineering	faisal.ashfaq@crs.com.pk	030-288360	





ADDENDUM TO THE REQUEST FOR PROPOSAL  
FOR THE PROJECT " UPGRADATION OF HOSPITAL MANAGEMENT INFORMATION SYSTEM  
(HMIS) FOR CIVIL HOSPITAL KARACHI (CHK) "

ADDENDUM TO THE REQUEST FOR PROPOSAL



INFORMATION SCIENCE & TECHNOLOGY DEPARTMENT,  
GOVERNMENT OF SINDH

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(HMIS) FOR CIVIL HOSPITAL KARACHI (CHK)"**

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**IMPORTANT NOTICE / DISCLAIMER**

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This ADDENDUM (this **RFP Addendum**) to the REQUEST FOR PROPOSAL circulated earlier dated July, 06, 2017 (the **RFP document**) is provided to the firms/companies solely for use in preparing and submitting Bids in connection with the competitive bidding process for the project '**Upgradation of Hospital Mangement Information System (HMIS) for Civil Hospital Karachi (CHK)**'.

The Bids submitted in response to the RFP Documents by any of the Bidders shall be upon the full understanding and agreement of any and all terms of the RFP Documents and such submission shall be deemed as an acceptance to all the terms and conditions stated in the RFP Documents. Any Bids in response to the RFP Documents submitted by any of the Bidder shall be construed based on the understanding that the Bidder has done a complete and careful examination of the RFP Documents and has independently verified all the information received (whether written or oral) from the Government of Sindh.





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(HMIS) FOR CIVIL HOSPITAL KARACHI (CHK)"**

**1. RFP ADDENDUM**

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The Information, Science & Technology Department, Government of Sindh hereby issues this RFP Addendum to set out the following changes and amendments to the RFP previously circulated in respect of the Project, which amendments and changes shall stand incorporated in the RFP. Notwithstanding anything to the contrary, all relevant provisions of the RFP shall stand amended to the extent required to give effect to the matters set out in this RFP Addendum.

*Unless expressly specified otherwise, all capitalized terms used herein shall bear the meaning ascribed thereto in the RFP.*

**1.1 The following clarifications/changes/deletion of the RFP on the suggestions of representatives of Firms/Companies during the Pre-Bid meeting held on 22.5.2017.**

1.1(a) The words '**1 open slot for expansion**' given at Page No 32, Sr. No 6 item 'Distribution Switch' of Bill of Quantity has been removed.

(b) The Date in Bid Data Sheet Page No. 19 Sr. No 12 '**Last date for submission of written Queries for clarification 14-07-2017**' may be changed as '**Last date for submission of written Queries for clarification 14-08-2017**'.

1.2 Except as set out herein, all other provisions of the RFP shall remain unchanged.

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**THE END**

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*[Handwritten Signature]*





**MOST IMMEDIATE**

No. SO(T)/IS&TD/ 3-137/2016  
**GOVERNMENT OF SINDH  
INFORMATION, SCIENCE &  
TECHNOLOGY DEPARTMENT**

Karachi, dated the 2<sup>nd</sup> August, 2017

To,

The Assistant Director (Assessment),  
Sindh Public Procurement  
Regulatory Authority (SPPRA),  
Government of Sindh,  
**KARACHI.**

Subject: **PUBLICATION OF ADDENDUM WITH REFERENCE TO REQUEST FOR PROPOSAL (RFP) PUBLISHED ON DATED 22-06-2017 ON SPPRA WEBSITE WITH SERIAL NO 33825 SPPRA ID 2147483647 FOR THE PROJECT "UP GRADATION OF HOSPITAL MANGEMENT INFORMATION SYSTEM (HMIS) FOR CIVIL HOSPITAL KARACHI". INFORMATION, SCIENCE & TECHNOLOGY DEPARTMENT, GOVERNMENT OF SINDH.**

I am directed to refer to the subject noted above and with reference to this department's letter No. SO(T)/IS&TD/ 3-137/2016 dated 20-06-2017 and Serial No. 33825 SPPRA ID 2147483647, please find enclosed herewith the Minutes of Pre-Bid meeting duly signed by Procurement Committee along with 'ADDENDUM' to the RFP with a request to publish on the official website of SPPRA at the earliest.

(SAJID ANWAR SEEHAR)  
Deputy Director (I&C)

**A copy is forwarded for information to:-**

1. P.S. to Secretary, Information, Science & Technology Department, Govt. of Sindh, Karachi.
2. ✓ P.S to MD SPPRA, Government of Sindh, Karachi.
3. P.S to Director General, Information, Science & Technology Department, Govt. of Sindh, Karachi for Information to Secretary IS& TD.
4. In charge, Provincial Portal for Sindh Government, Government of Sindh, Karachi to publish the advertisement on Sindh Government website.
5. Office Copy.

Deputy Director (I&C)

2/8/17



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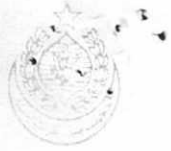
ADDENDUM TO THE REQUEST FOR PROPOSAL



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