

# **REQUEST FOR PROPOSAL**

CONSULTANCY SERVICES FOR DESIGN AND CONSTRUCTION SUPERVISION OF PDMA  
REGIONAL OFFICES AT LARKANA, SHAHEED BENAZIRABAD AND MIRPURKHAS.

## **INSTRUCTIONS TO CONSULTANTS**



**REHABILITATION DEPARTMENT  
THROUGH  
PROVINCIAL DISASTER MANAGEMENT AUTHORITY  
GOVERNMENT OF SINDH**

## 2.28 Schedule of Deliverables

	Phase-I	Timeline <i>(from signing of Consultancy Services Contract)</i>	Payment
1	Inception Report	1 week	02%
2	Detailed Design	4 weeks	20%
3	Bid Management	4 weeks	10%
	Phase-II		
4	Construction supervision (please see note)	36 months	60%
5	Post Construction Report		08%

**Note:** The payment for the construction supervision to the consultant will be made in relation to the progress of the construction.

**FORM FIN-2 SUMMARY OF COSTS (in Local Currency PKR)**

Description		Amount (in Rs)
<b><u>PHASE-I</u></b>		
Inception Report	02%	
Detailed Design	10%	
Bid Management	20%	
<b><u>PHASE-II</u></b>		
Construction supervision	60% (in 36 months – please see note)	
Post Construction Report	08%	
<b>Total Costs inclusive of Taxes</b>		

\*\* Total Costs net of taxes shall be considered for financial evaluation

Note: No escalation shall be payable during the services

**Note: The payment for the construction supervision to the consultant will be made in relation to the progress of the construction.**

### ***B – Scoring System***

The Technical Proposal will be evaluated on the basis of the criteria given below:

<b>Criteria</b>		<b>Marks</b>
<b>1. Firm's relevant Experience</b>	Detailed design experience of completed Multi-storied Building projects	20
	5 or more projects                      20 marks 04 projects                                16 marks 03 projects                                12 marks 02 projects                                08 marks 01 project                                  04 marks	
	Engineering feasibility study experience of infrastructure projects (buildings/ utilities)	05
	5 or more projects                      05 marks 4 projects                                  04 marks 3 projects                                  03 marks 2 projects                                  02 marks 1 project                                   01 mark	
	Consultancy experience to conduct tendering process (for public sector) pursuant to public procurement rules:	10
	5 or more projects                      10 marks 4 projects                                  08 marks 3 projects                                  06 marks 2 projects                                  04 marks 1 project                                   02 marks	
	Construction supervision experience of multi-storied building projects	15
	5 or more projects                      15 marks 4 projects                                  12 marks 3 projects                                  09 marks 2 projects                                  06 marks 1 project                                   03 marks	
	<b>TOTAL</b>	<b>50</b>
<b>2. Key Professional Staff</b>	Project/Resident Engineer x 1 for Project    10 marks Assistant Resident Engineer x 1 for each location 09 marks Quantity Surveyor x 1 for Project            05 marks Inspector (Works) x 2 for each Station       06 marks (1 for utilities & 1 for civil works)	30
	<b>TOTAL</b>	<b>30</b>

<b>3. Financial Capability</b>	* Average Annual Turn-over of last three years (In case of Consortium, the Lead member shall provide audited financial statements)	10
	PKR 100million or above 10marks PKR 90 million or above 09 marks PKR 80 million or above 08 marks PKR 70 million or above 07 marks PKR 60 million or above 06 marks PKR 50 million or above 05 marks PKR 40 million or above 04 marks PKR 30million or above 03 marks PKR 20million or above 02 marks PKR 10million or above 01 mark	
<b>4. Understanding of the Assignment and Proposed Methodology</b>	Appreciation of TOR and understanding of the assignment	02
	Proposed Methodology	07
	Work Plan and Manning Schedule	01
	<b>TOTAL</b>	<b>10</b>
<b>Total</b>		<b>100</b>

*The Provincial Disaster Management Authority may conduct a Presentation from bidders during the technical evaluation period for clarity on Technical Proposal for the assignment.*

The weight age points given to evaluation sub-criteria for qualifications and competence of key staff are:

#### **Weight-age points for Key Professional Staff**

Weight age points for Key Professional Staff		Weight (%)
Description		
1. General Qualifications		25%
Masters degree in civil engineering or relevant (25%)		
Undergraduate degree (Bachelors) in civil engineering or relevant (15%)		
2. Relevant Experience and suitabilityfor the Project		75%
Relevant Experience		
<u>Project /Resident Engineer</u>	<u>Assistant Resident Engineer</u>	
5 years of relevant experience – 75%	5 years of relevant experience – 75%	
4 years of relevant experience – 40%	4 years of relevant experience – 40%	
3 years of relevant experience – 25%	3 years of relevant experience – 25%	
Less than 3 years – 0%	Less than 3 years – 0%	
<u>Quantity Surveyor</u>	<u>Inspector(Works)</u>	75%
5 years of relevant experience – 75%	3 years of relevant experience – 75%	
4 years of relevant experience – 40%	2 years of relevant experience – 40%	
3 years of relevant experience – 25%		
Less than 3 years – 0%		
Total		100%