

National Institute of Cardiovascular Diseases

Rafiqi (H.J) Shaheed Road, Karachi
Tel. No. 35218530, 99201271 Ext. 3122, Fax. 99201289
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RE-TENDER NO-10/2015

Dated: 31-12-2015

FOR THE YEAR 2015-2016 EXTENDABLE FOR FURTHER ONE YEAR

TENDER TITLE

**FOR APPOINTMENT OF CHEMISTS FOR DRUGS
AND MEDICINES, SURGICAL & DISPOSABLE
ITEMS ETC (LOCAL PURCHASE) ONLY FROM
LICENSED MEDICAL STORES.)**

TENDER DOCUMENTS

STORE &PROCUREMENT DEPARTMENT
NATIONAL INSTITUTE OF CARDIOVASULAR DISEASES

Rafiqi (H.J) Shaheed Road, Karachi
Tel. No. 35218530, 99201271 Ext. 3122, Fax. 99201289
E-mail: nicvdedo@khi.comsats.net.pk

Website: <http://www.cardiovascular.com.pk>

National Institute of Cardiovascular Diseases

Rafiqui (H.J) Shaheed Road, Karachi
 Tel. No. 35218530, 99201271 Ext. 3122, Fax. 99201289
 E-mail: nicvdedo@khi.comsats.net.pk
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ANNEXURE- "A" - DATA SHEET

Re-Tender No: 10/2015 Dated: 31-12-2015

**Tender for the Year 2015-2016 (Extendable for further One year)
 For Appointment of chemists for Drugs and Medicines, Surgical & Disposable
 items etc (Local Purchase) only from Licensed Medical Stores.**

S.NO	A- MANDATORY	Tick relevant box
1	Name, Address, Tel, Fax# E-mail Address	
2	National tax Number(NTN)	
3	Latest Income Tax Certificate or Income Tax exemption certificate.	
4	Copy of Sales Tax Registration.	
5	Latest Sales Tax Certificate or exemption certificate.	
6	Name of Banker with Current Bank statement.	
7	Earnest Money (3% of Bid not more than (Rs. 100000/=), as per clause no 1-b with commercial bid	
8	A copy of valid agency certificate/agreement or registration certificate of Govt. of Sindh (if any).	

Note: All relevant documents must be tagged.

S.NO	B- DOCUMENTS	Total Points 30	Tick relevant box Annexure No. must be mention. (Obtain Points)
1	Bio Data of key personnel with designation, education & experience and details of man power,	2	
2	Literature and catalogue of quoted items in English.	2	
3	Detail of experience of the firm of relevant to the subject	2	
4	List of orders with cost completed by the firm during last 2 years.	2	
5	List of litigation with clients(if any) and nature of litigations.	2	
6	Affidavit that the firm has never been black Listed.	2	
7	Detail of Registration with major organizations	2	
8	Original tender purchase receipt.	2	
9	Original terms and conditions duly signed and stamped.	2	
10	Each page should be signed and stamped by competent authority.	2	
11	Undertaking that the firm will supply the medicine on daily basis.	2	
12	Certificate that the prices quoted are not high or more than local/imported market.	2	
13	A certificate that the firm will abide all terms and conditions of the tender infringement for consequence as recommended by the competent authority.	2	
14	A certificate that the Quoted price will remain unchanged till the completion of the tender period.	2	
15	A Certificate that the items has registered by country of origin and they are using for local population	2	
TOTAL MARKS		30	

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<u>S.NO</u>	C- TECHNICAL SPECIFICATION REPORT	Total Points 40	Obtain Points
1	Totally in accordance	40	
2	Minor deviation (1)	30	
3	Major deviation (2)	20	
4	Gross deviation (3)	10	
	TOTAL DEVIATION	0	
	TOTAL MARKS	40	

<u>S.NO</u>	D- FINANCIAL EVALUATION	Total Points 30	Obtain Points
1	1 st Lowest	30	
2	2 nd Lowest	25	
3	3 rd Lowest	20	
4	4 th Lowest	15	
5	5 th Lowest	10	
6	6 th Lowest	05	
	TOTAL MARKS	30	

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TENDER TERMS & CONDITIONS

Re-Tender No-10/2015 (L.P), Dated: 31-12-2015

**(FOR APPOINTMENT OF CHEMISTS FOR DRUGS AND MEDICINES, SURGICAL & DISPOSABLE ITEMS ETC (LOCAL PURCHASE) ONLY FROM LICENSED MEDICAL STORES.)
FOR THE YEAR 2015-2016 EXTENDABLE FOR FURTHER ONE YEAR**

Tender Terms and conditions for Appointment of Chemists for Drugs and Medicines, Surgical & Disposable items etc (Local Purchase) only from Licensed Medical Stores against daily requirement basis for NICVD Patients for the period of one year (Extendable for further one year).

NOTE:

Read the Terms & Conditions Carefully.

Tenderers are required to comply with all the clauses mentioned in the terms and conditions of the tender any deviation will forbid for competing in the tender.

In this tender Single Stage – One Envelope Procedure as per procedure of SPPRA-2010 (46, 1b) will be followed i.e. (i) relevant experience; (ii) turn-over of at least last three years; (iii) registration with Income Tax, Sales Tax and Pakistan Engineering Council (where applicable); (iv) any other factor deemed to be relevant by the procuring agency subject to provision of Rule 44;

- a) The bidder must provide original data sheet and technical brochure and all other related documents; otherwise the bid will be ignored. Evaluation will be done on the basis of data sheet provided by the vendor.
- b) The vendor should mention financial offer alongwith a Bank Draft/Pay order of 3% value of the quoted items, but not more than Rs. 100,000/- (Refundable) in the name of Executive Director, NICVD, Karachi, as **Earnest Money**.

1- Criteria for Evaluation of Bid (As per Annexure).

- i) All mandatory requirement as per annexure 'A' must be submitted, otherwise bid would not be consider.
- ii) Submission of documents as per data sheet (total marks = 30).
- iii) Specification compliance (as per evaluation sheet (total marks = 40).
- iv) Financial evaluation (total marks = 30).
- v) Compliance of terms and conditions and additional terms & conditions of the bid form.

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Tender Terms and conditions for Appointment of chemists for Drugs and Medicines, Surgical & Disposable items etc (Local Purchase) only from Licensed Medical Stores. for the period of one year.

- i) Cost of Tender is **Rs. 1000/-** (Rupees One Thousand Only) [Non refundable].
- ii) Tender Selling Date from **07-12-2015 to 28-12-2015**.
- iii) Tender Submission Date **31-12-2015 before 11:30 a.m.** in Stores Department.
- iv) Tender will be opened on **31-12-2015 at 12:00 Noon** in Conference Hall / Chairman Room of NICVD, Karachi.

1. Registered Chemist / Druggist having retailer drug distribution license are eligible to participate.

2. Name of Medical Store _____

3. Registered Address

4. Telephone No _____

5. Fax No _____

6. E.mail Address / Website _____

7. Status of the firm:

- a) Public Limited.
- b) Private Limited.
- c) Partnership firm.
- d) Proprietorship.

8. Registration No: _____

(Attach Partnership deed or Memorandum and articles of Association)

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9. Date of Establishment _____ Place _____
10. Name of Owner, Partner and or Directors.
 - a) _____
 - b) _____
11. Authorized person / persons to sign contracts, correspondence or to negotiate prices.
 - a- Name _____ CNIC _____ Sign _____
 - b- Name _____ CNIC _____ Sign _____
12. National Identity Card Number of the Chief Executive
_____ (attach copy)
13. Annual business turnover for the last three years (attach proof)
14. Income Tax return (detail of last three years & attach Annual Report)
15. Income Tax Registration (NTN) No: _____ (attach photocopy).
16. Written assurance that cool supply chain system should be properly maintained as per law which should be inspected at any time.
17. Valid Drug License (attach copy) _____
18. Number of employees (total) _____
 - a) Sales Staff _____
 - b) Service Staff _____
19. Name of Senior Staff:
 - a) _____, CNIC No: _____
 - b) _____, CNIC No: _____
 - c) _____, CNIC No: _____

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20. Location of warehouse/workshop/showroom.

21. Short history of firm or company profile (attach photocopy)

22. Name & Address of your bankers with Account Number.

a. _____

b. _____

23. Is the store premises rented / owned by the proprietor?

24. Do you have any objection to obtain credit report from your bankers?

Yes / No _____

25. Do you have any objection on visit to your office / factory premises, or record being inspected by the committee members of NICVD?

Yes / No: _____

26. Since how many years your firm is doing business with the National Institute of Cardiovascular Diseases (NICVD)

27. Firm registered with various Universities, Institutions, Departments or Organizations. (Attach copies of registration / pre-qualification)

a) _____

b) _____

c) _____

d) _____

28. Particulars of litigation/arbitration cases in which the firm may have been involved during the last ten years and result thereof.

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29. The successful vender will be required to deposit Rs. 50,000/- as a security deposit (refundable) in the form of pay order/Bank draft in favour of NICVD and the supplies are not made according to samples/specification within stipulated time (on daily basis) the security money for the tender would be forfeited to the NICVD account. In case of default the firm may be black listed or financial penalties may be imposed depending upon the gravity of defaults/circumstances.
30. The applicant should produce a certificate from scheduled bank certifying that the applicants transact business satisfactorily in the last year.
31. The Executive Director NICVD reserves the right to reject any or all application without assigning any reason. Incomplete application should not be entertained.
32. NICVD will not pay any Sales Tax or other taxes to any supplier as per serial No 52A, 6th schedule of Sales Tax Act, 1990.

“Goods supplied to hospitals run by the Federal or Provincial Governments or charitable operating hospitals of fifty beds or more or the teaching hospitals of statutory universities of two hundred or more beds”.

33. In case of any information given by the firm in this application is found incorrect. The firm will be will be blacklisted by NICVD.
34. Each page should be signed and stamped by the applicant and all the documents should be attested by the Notary Public.

If the chemist qualified in tender security deposit as per clause No-29 should be deposited through bank draft or pay order within 07-days from the date of issuance of acceptance letter.

The required information with original application form and purchase receipt must reach with supported documents in the store department before 11:30 a.m on 31-12-2015 failing which your application for tender will not be considered.

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UNDERTAKING ON STAMP PAPER OF RS. 100/-

We hereby certify and confirm that

The information stated above is true and to the best of our knowledge.

1. We will provide financial soundness certificate from our bankers.
2. We will provide attested copies of Registration Certifications of other department & Institutions etc, if desired.
3. We will provide proof of educational qualifications of our staff.
4. We will provide you the copy of the Valid drug sales license issued by EDO Health.
5. We will supply the stock in time when ever requisition received from NICVD.
6. The NICVD reserves the rights to cancel our approval, if the information given by us is established as incorrect or false at any time.
7. We will pay required drug testing fee at CDL, when needed.

Name & Signature

(C.N.I.C NO- _____)

Attach Attested Copy

ADDRESS & STAMP _____

PHONE NO: _____

FAX NO: _____

MOBILE NO: _____

Witnesses:

1 _____
Name & Signature
(CNIC No: _____)
(Attach photocopy)

2 _____
Name & Signature
(CNIC No: _____)
(Attach photocopy)

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TERMS & CONDITIONS ACCEPTANCE CERTIFICATE

I / We, M/s. _____ hereby confirmed that we have carefully read all terms and conditions of tender and agreed to abide these during the validity period as per tender terms and conditions.

Name: _____

Vendor Signature: _____

CNIC No: _____
(Attach photocopy)

Address: _____

Stamp: _____

Phone # _____

Mobile # _____

Fax # _____

Witnesses:

1 _____
Name & Signature
(CNIC No: _____)
(Attach photocopy)

2 _____
Name & Signature
(CNIC No: _____)
(Attach photocopy)

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TENDER PROFORMA

**APPOINTMENT OF CHEMISTS FOR DRUGS AND MEDICINES, SURGICAL & DISPOSABLE ITEMS ETC
(LOCAL PURCHASE) ONLY FROM LICENSED MEDICAL STORES.
FOR THE YEAR 2015-2016 (EXTENDABLE FOR FURTHER ONE YEAR)
RE-TENDER NO-10/2015, DUE ON 31-12-2015 (WEDNESDAY)**

S#	Description of Stores	Maximum Discount in Figures.	Maximum Discount in words
1	Percentage of discount on the Retail Price of all the Local Branded Medicines/Drugs & Surgical & Disposable items for Local Purchase.		
2	Percentage of discount on the Retail Price of all the Imported Branded Medicines/Drugs & Surgical & Disposable items for Local Purchase.		

Signature

Official Seal

National Institute of Cardiovascular Diseases

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TENDER TERMS & CONDITIONS **Re-Tender No-28/2014, Dated: 30-12-2015** **FOR THE YEAR 2015-2016 (Extendable for further one year)**

Tender Terms and conditions for Service Contract for Maintenance of Sigma & Hitachi Lifts.

- i) Cost of Tender is **Rs. 1000/-** (Rupees One Thousand only) [Non refundable].
- ii) Tender Selling Date from **07-12-2015 to 28-12-2015**.
- iii) Tender Submission Date **30-12-2015 before 11:30 a.m.** in Procurement Department.
- iv) Tender will open on **30-12-2015 at 12:00 Noon** in Conference Hall/Chairman of NICVD, Karachi.

NOTE:

Read the Terms & Conditions carefully.

Tenderers are required to comply with all the clauses mentioned in the terms and conditions of the tender any deviation will forbid for competing in the tender.

In this tender Single Stage – One Envelope Procedure as per procedure of SPPRA-2010 (46, 1b) will be followed i.e. (i) relevant experience; (ii) turn-over of at least last three years; (iii) registration with Income Tax, Sales Tax and Pakistan Engineering Council (where applicable); (iv) any other factor deemed to be relevant by the procuring agency subject to provision of Rule 44;

- a) The bidder must provide original data sheet and technical brochure and all other related documents; otherwise the bid will be ignored. Evaluation will be done on the basis of data sheet provided by the vendor.
 - b) The vendor should mention financial offer alongwith a Bank Draft/Pay order of 3% value of the quoted items, but not more than Rs. 100,000/- (Refundable) in the name of Executive Director, NICVD, Karachi, as **Earnest Money** and it will be released after depositing of security deposit. In case the tender is accepted by competent authority.
- 1- First Scrutiny of bids will be performed by the committee. Financial bids of those firms will be considered which qualify technically.
 - 2- Certificate from the sole agent/manufacturer that the vendor has fully equipped workshop trained personal / Engineers and Chemicals should be provided with technical bid and it can be physically verified by the technical committee of NICVD.
 - 3- Tenders are to be submitted by the well reputed / experienced real contractors.
 - 4- Tenderers can quote all items or any item mentioned in the enclosed list/specifications.
 - 5- Guarantee for Repairing / servicing work will be provided by the Real contractors. Awarded contract will be completed in time.
 - 6- Detail description of the repairing / servicing and other specified work should be mentioned by the Contractors with all other specifications of jobs etc.

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- 7- ONE SAMPLE TENDER PROFORMA is being supplied with the list. Any items have to be quoted ON THIS PROFORMA OR TYPED ON SAME PATTERN. No other proforma for the tender would be accepted only those items may be typed on the proforma for which the rates to be quoted. **(All items should be quoted as per serial number of the tender list otherwise tender will not be considered).**
- 8- **The contractors must be registered with the Sales Tax Department under sales tax act 1990 and sales invoice issued must shown element of sales tax if applicable separately copy of Sales Tax Registration Certificate must be attached with the tender otherwise no one is eligible to participate in tender.**
- 9- The successful bidder will be required to submit **Security Money** in shape of pay order/deposit at call @ **5%** of the total value of order in name of NICVD, Karachi within Seven (07) days which will be kept with NICVD and the supplies are not made according to samples/specification within stipulated time (i.e. 20 days) the security money for the tender would be forfeited to the NICVD account. In case of default the firm may be black listed or financial penalties may be imposed depending upon the gravity of defaults/circumstances.
- 10- If any item or contract of the firm is approved the earnest money of the firm will not be released till submission of security bid.
- 11- The competent authority will blacklist the firm / importer, distributor and contractor for the repairing of sub-standard and other work etc and hence their security money will not be released and amount will be forfeited in the NICVD Account, which will be considered as final.
- 12- After finalization of the tender, this Institute will intimate the tenderer regarding approval and they will have to acknowledge the NICVD letter for accepting of tender for fiscal year 2015-2016.
- 13- The tenderer will also give their permanent and business address with telephone number, fax and mobile number which can be inspected by tender committee or their member as and when deemed necessary. No tender will be accepted if no proper address will found.
- 14- Tender is valid for one year, work order what so ever convenient to the Institute will be given after awarding contract. Once tender accepted by the competent authority can not be withdrawn within the period of one year.
- 15- The tenderer will assure us for the Re-doing the defective / repairing work.
- 16- The decision of the NICVD will be final and binding.
- 17- Tender will be allotted to only registered companies / contractors etc. Those who have not provided complete papers as required will not be considered.
- 18- Certificate of Registration of firms / companies as a Contractor / Proof of Registration with Pakistan Engineering Council.
- 19- Previous work experience including similar work indicating name of works done along with clause of each work and name of clients for repairing work etc.
- 20- List of technical staff and equipments owned.

National Institute of Cardiovascular Diseases

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- 21- Final status as bank reference.
- 22- Conditional tenders will not be accepted.
- 23- That the contractor is fully responsible for maintenance / running of Sigma and Hitachi Lifts all the times including holidays for which contract will made.
- 24- That the contractor is also responsible for arrangement of emergency repair work if any all the times.
- 25- That the tools and other instruments required will be used should be arranged by the contractor.
- 26- That the painting material as and when required will be supplied by the Institute on proper demand of the contractor.
- 27- That proper information will be given to the Institute if there is any major damages / repair works / parts involved or required so that it may be arranged by NICVD.
- 28- **Last year paid Income Tax Certificate should be submitted along with the tender.**
- 29- If none of the items quoted by the firm is approved, the earnest money of the firm will be returned on the request of the firm within one month.
- 30- If any supplier is found supply of poor quality material/items, or not according to the specification will be disqualified and penalty will be imposed.
- 31- The tender in Sealed cover should be addressed to the Executive Director National Institute of Cardiovascular Diseases, Karachi and the envelope should be marked at the top left corner "**Re-Tender for Service contract for maintenance of Sigma & Hitachi Lifts**" and inserted in the tender box, placed in the office of Store & Procurement department, NICVD on **30-12-2015 upto 11:30 a.m.** The same will be opened on the same day before the tenderers at 12:00 Noon.
- 32- The tenderer will assure us for the policy of replacing the items.
- 33- Tender is valid for one year (extendable for further one year).
- 34- After finalization of tender procuring agency requires signing of a written contract from the date on which the signatures of both the procuring agency and the successful are affixed to the written contract. Such affixing of signatures shall take place with a reasonable time.

Providing that where the coming into force of a contract is contingent upon fulfillment of a certain condition or conditions, the contract shall take effect from the date whereon such fulfillment takes place.

- The NICVD may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The NICVD shall upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposals, but is not required to justify those grounds.
- The NICVD shall announce the results of bid evaluation in the form of a report giving justification for acceptance or rejection of bids at least ten days prior to the award of procurement contract.

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- 35-** NICVD will not pay any Sales Tax or other taxes to any supplier as per serial No 52A, 6th schedule of Sales Tax Act, 1990.

“Goods supplied to hospitals run by the Federal or Provincial Governments or charitable operating hospitals of fifty beds or more or the teaching hospitals of statutory universities of two hundred or more beds”.

- 36-** Documents mentioned in **DATA SHEET** should be submitted along with technical bid.

37- Criteria for Evaluation of Bid (As per Annexure).

- i) All mandatory requirement as per annexure ‘A’ must be submitted, otherwise bid would not be consider.
- ii) Submission of documents as per data sheet (total marks = 30).
- iii) Specification compliance (as per evaluation sheet (total marks = 40).
- iv) Financial evaluation (total marks = 30).
- v) Compliance of terms and conditions and additional terms & conditions of the bid form.

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Certificate that all terms and conditions mentioned in the tender are acceptable and we will abide by them strictly.

Signature: _____

Contact Person Name: _____

C.N.I.C NO: _____

Address : _____

Stamp : _____

Phone No: _____

Fax No: _____

Mobile No: _____

Witnesses:

1 _____

2 _____

National Institute of Cardiovascular Diseases

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TENDER SPECIFICATIONS

RE-TENDER NO-28/2014 TENDER FOR THE YEAR 2015-2016

SERVICE CONTRACT FOR MAINTENANCE OF 02-NOS SIGMA AND 01-NO HITACHI LIFTS

S #	Description	No of Lifts
1	<u>MAINTENANCE OF 02-NOS SIGMA AND 01-NO HITACHI LIFTS.</u> 1. Round the clock basis. 2. To arrange emergency repairing work on holidays / any day / any time. 3. Tools will be arranged by Contractor. 4. Major item if required will be demanded by the Contractor.	03-Nos

Distribution of Marks = 40-Points

Specifications = 10-Marks

Qualified Technical Person = 10-Marks

Previous Experience of

Minimum five (5) years. = 10-Marks

Recommendation of MGP = 10-Marks

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ANNEXURE- "A" DATA SHEET

Re-Tender No.28/2014 Dated: 30-12-2015

Tender for the Financial Year 2015-2016 (Extendable for further One year)
 For Annual Maintenance Contract for Maintenance/Service of Sigma and Hitachi Lifts

<u>S.NO</u>	A- MANDATORY	Tick relevant box
1	Name, Address, Tel, Fax# E-mail Address	
2	National tax Number(NTN)	
3	Latest Income Tax Certificate or Income Tax exemption certificate.	
4	Copy of Sales Tax Registration.	
5	Latest Sales Tax Certificate or exemption certificate.	
6	Name of Banker with Current Bank letter.	
7	Earnest Money (3% of Bid not more than (Rs. 100000/=), as per clause no 1-b with commercial bid	

<u>S.NO</u>	B- DOCUMENTS	Total Points 30	Obtain Points
1	Bio Data of key personnel with designation, education & experience and details of man power,	2	
2	Sole Agent Certificate Copy.	2	
3	Detail of experience of the firm of relevant to the subject.	2	
4	List of contract with cost completed by the firm during last 5 years	2	
5	List of litigation with clients(if any) and nature of litigations	2	
6	Affidavit that the firm has never been black Listed.	2	
7	Detail of Registration with major organizations	2	
8	Original tender purchase receipt.	2	
9	Original terms and conditions duly signed and stamped.	2	
10	Each page should be signed and stamped by competent authority.	2	
11	<u>ONE SAMPLE TENDER PROFORMA</u> is being supplied with the list. Any items have to be quoted ON THIS PROFORMA OR TYPED ON SAME PATTERN. No other proforma for the tender would be accepted only those items may be typed on the proforma for which the rates to be quoted. (All items should be quoted as per serial number of the tender list otherwise tender will not be considered).	2	
12	Certificate that the prices quoted are not high or more than local/imported market.	2	
13	A certificate that the firm will abide all terms and conditions of the tender infringement for consequence as recommended by the competent authority.	2	
14	A certificate that the Quoted price will remain unchanged till the completion of the tender period.	2	
15	Certificate of Registration of firms / companies as a Contractor / Proof of Registration with Pakistan Engineering Council.	2	
TOTAL MARKS		30	

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Rafiqi (H.J) Shaheed Road, Karachi
Tel. No. 35218530, 99201271 Ext. 3122, Fax. 99201289
E-mail: nicvdedo@khi.comsats.net.pk
Website: <http://www.cardiovascular.com.pk>

S.NO	C- TECHNICAL SPECIFICATION REPORT	Total Points 40	Obtain Points
1	Totally in accordance	40	
2	Minor deviation (1)	30	
3	Major deviation (2)	20	
4	Gross deviation (3)	10	
	TOTAL DEVIATION	0	
	TOTAL MARKS	40	

S.NO	D- FINANCIAL EVALUATION	Total Points 30	Obtain Points
1	1 st Lowest	30	
2	2 nd Lowest	25	
3	3 rd Lowest	20	
4	4 th Lowest	15	
5	5 th Lowest	10	
6	6 th Lowest	05	
	TOTAL MARKS	30	

Total Marks – 100
Qualifying Marks 70 and above

National Institute of Cardiovascular Diseases

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9

TENDER PROFORMA

Re-Tender No-28/2014

TENDER FOR THE YEAR 2015-2016, OPENING DATE: 30-12-2015

Re-Tender for Service Contract for Maintenance of Sigma & Hitachi Lifts

Note: Columns to be filled

S #	Description with specification And Complete Detail of Work	Make	Country of Origin	Qty	Per Month Rate (Rs)	Total Amount (Rs)	Remarks

Signature

Official Seal

National Institute of Cardiovascular Diseases

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TENDER NO-13/2015

Dated: 30-12-2015

FOR THE YEAR 2015-2016 EXTENDABLE FOR FURTHER ONE YEAR

TENDER TITLE

Supply & Installation of F.C. Units with all accessories.

TENDER DOCUMENTS

- **Schedule of Bid**
- **Information to Bidder**
- **Instruction to Bidder**
- **Forms of Bid, Data sheet**
- **Tender Specifications**

STORE & PROCUREMENT DEPARTMENT
NATIONAL INSTITUTE OF CARDIOVASULAR DISEASES

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SUMMARY OF CONTENT

Subject	Page No
1.SCHEDULE OF BID	(2)
2.INFORMATION TO BIDDERS	(3-5)
3.INSTRUCTION TO BIDDERS	(6-8)
4.DATA SHEET	(9-10)
5.CONDITION OF CONTRACT	(9-10)
8.TENDER SPECIFICATIONS	(11-12)
5.TENDER PROFORMA	(13)
6.RELATED DOCUMENTS(IF ANY)	(14)

1. SCHEDULE OF BID

I	Cost of Tender	Rs. 1000/- (Rupees One Thousand Only) [Non refundable].
II	Tender Selling Date from	07-12-2015 to 28-12-2015
III	Tender Submission Date	30-12-2015 before 11:30 a.m.
IV	Placed of submission	Procurement Department NICVD Karachi
V	Tender will be opened	30-12-2015 at 12:00 Noon
VI	Placed of bid opening	Conference Hall/Chairman Room of NICVD, Karachi.

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NOTE:

Read the Terms & Conditions Carefully.

2. INFORMATION TO BIDDERS

- 1- Tenderers are required to comply with all the clauses mentioned in the terms and conditions of the tender along with all the relevant documents required. Any deviation incomplete documents / tender will forbid for competing in the tender.
- 2- Tenders are to be submitted by the Manufacturers / Duly authorized agents/ contractor that the has fully equipped workshop & trained Staff.
- 3- First Scrutiny of technical bids will be performed by the technical committee. Financial bids of those firms will be considered which qualify technically.
- 4- The Manufacture / contractor / vendor must be registered with the **Sales Tax Dept** and copy of Sales Tax Registration Certificate must be attached with the tender otherwise no one is eligible to participate in tender.
- 5- Tender proforma is to be filled very carefully, preferably typed. Any alteration/correction must be initialed and each page is to be signed and stamped at the bottom.
- 6- Tenders are to be submitted by the firms / contractors. They should submit an undertaking that they will be responsible for supply & installation of F.C. unit with all accessories.
- 7- If none of the items quoted by the firm is approved, the earnest money of the firm will be returned on the request of the firm within one month.
- 8- The competent authority will blacklist the firm / contractor for the repairing of sub-standard and other work etc and hence their earnest money will not be released and amount will be forfeited in the NICVD Account, which will be considered as final.
- 9- After finalization of the tender, this Institute will intimate the tenderer regarding approval of their contract and they will have to acknowledge the NICVD letter for accepting of tender for fiscal year 2015-2016.
- 10- Tenderers can quote all items or any items mentioned in the list and write the serial number against each item.
- 11- Conditional tenders are not accepted.

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- 12-** The tenderer will assure us for the policy of replacing the items.
- 13-** After finalization of tender procuring agency requires signing of a written contract from the date on which the signatures of both the procuring agency and the successful are affixed to the written contract. Such affixing of signatures shall take place with a reasonable time.
- 14-** Providing that where the coming into force of a contract is contingent upon fulfillment of a certain condition or conditions, the contract shall take effect from the date whereon such fulfillment takes place.
- The NICVD may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The NICVD shall upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposals, but is not required to justify those grounds.
 - The NICVD shall announce the results of bid evaluation in the form of a report giving justification for acceptance or rejection of bids at least ten days prior to the award of procurement contract.
- NICVD will not pay any Sales Tax or other taxes to any supplier as per serial No 52A, 6th schedule of Sales Tax Act, 1990.
- “Goods supplied to hospitals run by the Federal or Provincial Governments or charitable operating hospitals of fifty beds or more or the teaching hospitals of statutory universities of two hundred or more beds”.
- 15-** The decision of the NICVD will be final and binding.
- 16-** The tenderer will also give their permanent and business address with telephone number and fax number which can be inspected by tender committee or their member as and when deemed necessary. No tender will be accepted if no proper address will found.
- 17-** Tender is valid for one year, work order what so ever convenient to the Institute will be given after awarding contract. Once tender accepted by the competent authority can not be withdrawn within the period of one year.
- 18-** The tenderer will assure us for the Re-doing the defective / repairing work.
- 19-** Tender will be allotted to only registered companies / contractors etc. Those who have not provided complete papers as required will not be considered.

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- 20-** Previous work experience including similar work indicating name of works done along with clause of each work and name of clients for repairing work etc.
- 21-** That the contractor is fully responsible for maintenance / running of required items all the times including holidays for which contract will made.
- 22-** That the tools and other instruments required will be used should be arranged by the contractor. They must be informed to security department & maintenance department
- 23-** That proper information will be given to the Institute if there is any major damages / repair works / parts involved or required so that it may be arranged by NICVD.
- 24-** All old, broken, damages parts / component are NICVD property, it will not taken from out side of NICVD.

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3. INSTRUCTION TO BIDDERS

Tenderers are required to comply with all the clauses mentioned in the terms and conditions of the tender any deviation will forbid for competing in the tender.

In this tender Single Stage – One Envelope Procedure as per procedure of SPPRA-2010 (46, 1b) will be followed i.e. (i) relevant experience; (ii) turn-over of at least last three years; (iii) registration with Income Tax, Sales Tax and Pakistan Engineering Council (where applicable); (iv) any other factor deemed to be relevant by the procuring agency subject to provision of Rule 44;

a) The bidder must provide original data sheet and technical brochure and all other related documents; otherwise the bid will be ignored. Evaluation will be done on the basis of data sheet provided by the vendor.

b) The vendor should mention financial offer alongwith a Bank Draft/Pay order of 3% value of the quoted items, but not more than Rs. 100,000/- (Refundable) in the name of Executive Director, NICVD, Karachi, as **Earnest Money** and it will be released after depositing of security deposit. In case the tender is accepted by competent authority.

2- **It is also very important that a soft copy (CD) of the quoted typed items must be provided for urgent processing of the tender.**

3- **Description of each item with full detail must be written. Without Material descriptions & name of manufacturer tender will not be accepted.**

4- One SAMPLE TENDER PROFORMA is being supplied with the list. Any items have to be quoted ON THIS PROFORMA OR TYPED ON SAME PATTERN. No other proforma for the tender would be accepted only those items may be typed on the proforma for which the rates to be quoted.

5- **The contractor should submit a guarantee certificate that the all items they will supply are brand new and the contractor is fully responsible for wrong supply and not according to the specification.**

6- The successful bidder will be required to submit **Security Money** in shape of pay order/deposit at call @**5%** of the total value of order in name of NICVD, Karachi within Seven (07) days which will be kept with NICVD till the end of the warrantee period of Three (3) years and the supplies are not made according to samples/specification within stipulated time (i.e. 20 days) the security money for the tender would be forfeited to the NICVD account. In case of default the firm may be black listed or financial penalties may be imposed depending upon the gravity of defaults/circumstances. After the approval of contract the security amount of the firm will not be released till the completion of the tender period and supply of items.

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- 7- **Last year paid Income Tax Certificate should be submitted along with the tender.**
- 8- The tender in Sealed cover should be addressed to the Executive Director National Institute of Cardiovascular Diseases, Karachi and the envelope should be marked at the top left corner "**Tender for Supply & Installation of F.C. Unit with all accessories**" and inserted in the tender box, placed in the office of Store & Procurement department, NICVD on 30-12-2015 upto 11:30 a.m. The same will be opened on the same day before the tenderers at 12:00 Noon.
- 9- The tenderer will also give their permanent and business address with telephone numbers and fax number which can be inspected by tender committee or their member as and when deemed necessary. No tender will be accepted if no proper address will found.
- 10- Certificate from the sole agent/manufacturer that the vendor has fully equipped workshop trained personal / Engineers and Chemicals should be provided with technical bid and it can be physically verified by the technical committee of NICVD.
- 11- Guarantee for Repairing / servicing work will be provided by the Real contractors. Awarded contract will be completed in time.
- 12- All material required for maintenance to be provided by the contractor.
- 13- Contractor should set up workshop within NICVD premises.
- 14- Previous work experience including similar work indicating name of works done along with clause of each work and name of clients for repairing work etc.
- 15- List of technical staff and equipments owned.
- 16- Final status as bank reference.
- 17- Documents mentioned in **DATA SHEET** should be submitted along with bid.
- 18- An undertaking containing the matter mentioned below, on stamp paper of Rs. 50/- duly attested by Notary Public, to be submitted with the tender.
 - We hereby confirm to have read carefully and all the terms and conditions of your tender enquiry due for opening on 30-12-2015 for supply and installation of F.C. Units with all accessories.
 - We accept that if the required earnest money is not furnished or our offer is found lacking in any of the requirement of your tender enquiry, it shall be ignored.
 - We certify that we will abide all terms and conditions of the tender infringement of any of the terms / conditions, will make the tender invalid as recommended by the competent authority.

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19- Criteria for Evaluation of Bid (As per Annexure).

- i) All mandatory requirement as per annexure 'A' must be submitted, otherwise bid would not be consider.
- ii) Submission of documents as per data sheet (total marks = 30).
- iii) Specification compliance (as per evaluation sheet (total marks = 40).
- iv) Financial evaluation (total marks = 30).
- v) Compliance of terms and conditions and additional terms & conditions of the bid form.

Signature: _____

Contact Person Name: _____

C.N.I.C No: _____

Address : _____

Stamp : _____

Phone No: _____

Fax No: _____

Mobile No: _____

Witnesses:

1 _____

2 _____

National Institute of Cardiovascular Diseases

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ANNEXURE- "A" DATA SHEET

Tender No: 13/2015 Dated: 30-12-2015
 Tender for the Financial Year 2015-2016(Extendable for further One year)
 For Supply & Installation of F.C. Unit with all Accessories

<u>S.NO</u>	A- MANDATORY	Tick relevant box
1	Name, Address, Tel, Fax# E-mail Address	
2	National tax Number(NTN)	
3	Latest Income Tax Certificate or Income Tax exemption certificate.	
4	Copy of Sales Tax Registration.	
5	Latest Sales Tax Certificate or exemption certificate.	
6	Name of Banker with Current Bank statement.	
7	Earnest Money (3% of Bid not more than (Rs. 100000/=), as per clause no 1-b with commercial bid	
8	Copy of P.E.C registration certificate.	

Note: All relevant documents must be tagged.

<u>S.NO</u>	B- DOCUMENTS	Total Points 30	Tick relevant box Annexure No. must be mention. (Obtain Points)
1	Bio Data of key personnel with designation, education & experience and details of man power,	2	
2	Literature and catalogue of quoted items in English.	2	
3	Detail of experience of the firm of relevant to the subject	2	
4	List of orders with cost completed by the firm during last 2 years	2	
5	List of litigation with clients(if any) and nature of litigations.	2	
6	Affidavit that the firm has never been black Listed.	2	
7	Detail of Registration with major organizations	2	
8	Original tender purchase receipt.	2	
9	Original terms and conditions duly signed and stamped.	2	
10	Each page should be signed and stamped by competent authority.	2	
11	Undertaking that the firm will supply the stock within 20 days.	2	
12	Certificate that the prices quoted are not high or more than local/imported market.	2	
13	A certificate that the firm will abide all terms and conditions of the tender infringement for consequence as recommended by the competent authority.	2	
14	A certificate that the Quoted price will remain unchanged till the completion of the tender period.	2	
15	A copy of valid agency certificate/agreement or registration certificate of Govt. of Sindh (if any).	2	
TOTAL MARKS		30	

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<u>S.NO</u>	C- TECHNICAL SPECIFICATION REPORT	Total Points 40	Obtain Points
1	Totally in accordance	40	
2	Minor deviation (1)	30	
3	Major deviation (2)	20	
4	Gross deviation (3)	10	
	TOTAL DEVIATION	0	
	TOTAL MARKS	40	

<u>S.NO</u>	D- FINANCIAL EVALUATION	Total Points 30	Obtain Points
1	1 st Lowest	30	
2	2 nd Lowest	25	
3	3 rd Lowest	20	
4	4 th Lowest	15	
5	5 th Lowest	10	
6	6 th Lowest	05	
	TOTAL MARKS	30	

Total Marks – 100

Qualifying Marks 70 and above

Distribution of Marks = 40-Points.

Distribution of Marks = 40-Points.

1-A Branded items. = 10-Points

1-B Un-branded items = 05-Points

2- Recommendations of Concerned Department = **10-Points**

3- Previous Performance of Vendor = **(V-Good)** **(Good)** **(Poor)**
10-Points. 05-Points 00-Points

4- As per Specifications = **Agreed** **Not Agreed/No Reply**
10 00

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TENDER NO-13/2015 TECHNICAL BIDS OPENING DATE:30-12-2015
TENDER FOR THE YEAR 2015-2016
TENDER LIST / TENDER SPECIFICATIONS
FOR SUPPLY & INSTALLATION OF F.C. UNIT WITH ALL ACCESSORIES.

Central A/c. Department Indent Ref. Nos-3265, 3267-68 & 3270

Indent Ref. No-3265 (for OPD Room No-8)

New Installation F.C. Units, 02 ton, taping, insulation work, chill water MS seamless sch-40 piping fitting in, out 1" Ø, and electric welding work, fixing

- | | | |
|--|---|---------|
| 1. HP Socket 1" Ø | = | 02-Nos. |
| 2. Valve 1" Ø ball valve kitz | = | 02-Nos. |
| 3. Chill water MS seamless sch-40 piping fitting ¾" Ø in, out | = | 02-Nos |
| 4. Ball valve ¾" Ø kitz | = | 02-Nos |
| 5. Y-Stanner ¾" | = | 01-No |
| 6. Motorize valve 2 way valve 220v ¾" Steel body honey wall thermostat, drain line & electricity wiring. | = | 01-Job |
| 7. Brass T.P and flair brass nut heavy duty | = | 08-Nos |
| 8. Thermostat Fast Tech. with PVC Box | = | 01-No |

Indent Ref. No-3267 (for special ward Room No-214 & Day care)

New Installation of F.C. Units, 2.5 ton, with grill MS seamless sch-40 and fitting piping work ¾" Ø.

- | | | |
|--|---|--------|
| 1. Ball valve ¾" Ø kitz (Insulation work) | = | 02-Nos |
| 2. Stanner kitz ¾" Ø | = | 01-No |
| 3. Motorize valve 220v 2 way Steel body honey wall | = | 01-No |
| 4. Thermostat (fast tech) with PVC Box | = | 01-No |
| 5. Wiring, drain piping and insulation ¾" Ø, electrical work, wiring and old removal work & old F.C. Unit install Room No-215 (complete in all respects) | = | 01-Job |
| 6. Brass T.P and flair brass nut heavy duty | = | 08-Nos |

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Indent Ref. No-3268 (for Server Room)

New Installation of F.C. Units, 02-ton, with grill MS seamless sch-40, piping fitting work $\frac{3}{4}$ " Ø.

- | | | |
|---|---|--------|
| 1. Ball valve $\frac{3}{4}$ " kitz | = | 02-Nos |
| 2. Stanner kitz $\frac{3}{4}$ " Ø kitz. | = | 01-No |
| 3. Motorize valve 220v 2 way
Steel body honey wall | = | 01-No |
| 4. Thermostat (fast tech) with PVC Box | = | 01-No |
| 5. Wiring, drain piping and insulation
$\frac{3}{4}$ " Ø, electrical work, wiring and
old removal work
(complete in all respects). | = | 01-Job |
| 6. Brass T.P and flair brass nut heavy duty | = | 08-Nos |

Indent Ref. No-3270 ((for special ward Room No-206)

Installation of F.C. Units 1-1/2 ton, and seamless sch-40 fitting piping work, installation and ducting, grill & false ceiling

- | | | |
|--|---|--------|
| 1. Ball valve $\frac{3}{4}$ " kitz | = | 02-Nos |
| 2. Stanner kitz $\frac{3}{4}$ " Ø kitz. | = | 01-No |
| 3. Motorize valve 220v 2 way
Steel body honey wall | = | 01-No |
| 4. Thermostat (fast tech) with PVC Box | = | 01-No |
| 5. Wiring, drain line with electrical work
(complete in all respects) | = | 01-Job |
| 6. Brass T.P and flair brass nut heavy duty | = | 08-Nos |

Indent Ref. No-7706 ((For Dr. Duty Room, Billing Office & Head Nursing Room)

Supply and Fixing of new F.C. unit 2.5 ton, return duct with insulation grill, 06-Nos, Duct 200 Sq.ft and chill water piping, gate valve $\frac{3}{4}$ " Ø kitz, motorize valve 2 way & thermostat (fast tech.), electrical work & wiring and drain piping work (complete in all respects).

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TENDER PROFORMA

TENDER NO-13/2015 TENDER FOR THE YEAR 2015-2016 OPENING DATE: 30-12-2015

TENDER FOR SUPPLY & INSTALLATION OF F.C. UNIT WITH ALL ACCESSORIES.

Note: Columns to be filled

S #	Description with specification and Complete Detail of Work with parts	Make	Country of Origin	Warranty	Qty	Unit Rates	Delivery Period

Signature

Official Seal

National Institute of Cardiovascular Diseases

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TENDER NO-14/2015

Dated: 30-12-2015

FOR THE YEAR 2015-2016 EXTENDABLE FOR FURTHER ONE YEAR

TENDER TITLE

Repair / Replacement / Installation of Parts / Heating System of Mess Food Trolleys

TENDER DOCUMENTS

- **Schedule of Bid**
- **Information to Bidder**
- **Instruction to Bidder**
- **Forms of Bid, Data sheet**
- **Condition of Contract**
- **Tender Specifications**

STORE & PROCUREMENT DEPARTMENT
NATIONAL INSTITUTE OF CARDIOVASULAR DISEASES
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8.TENDER SPECIFICATIONS	(11-13)
5.PROFORMA FOR TECHNICAL BID	(14)
6.PROFORMA FOR COMMERCIAL BID	(15)
9.RELATED DOCUMENTS(IF ANY)	(16)

1. SCHEDULE OF BID

I	Cost of Tender	Rs. 1000/- (Rupees One Thousand Only) [Non refundable].
II	Tender Selling Date from	07-12-2015 to 28-12-2015
III	Tender Submission Date	30-12-2015 before 11:30 a.m.
IV	Placed of submission	Procurement Department NICVD Karachi
V	Tender will be opened	30-12-2015 at 12:00 Noon
VI	Placed of bid opening	Conference Hall/Chairman Room of NICVD, Karachi.

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NOTE:

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- 1- Tenderers are required to comply with all the clauses mentioned in the terms and conditions of the tender along with all the relevant documents required. Any deviation incomplete documents / tender will forbid for competing in the tender.
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- 3- First Scrutiny of technical bids will be performed by the technical committee. Financial bids of those firms will be consider who qualify technically.
- 4- The Manufacture / contractor / vendor must be registered with the **Sales Tax Dept** and copy of Sales Tax Registration Certificate must be attached with the tender otherwise no one is eligible to participate in tender.
- 5- Tender proforma is to be filled very carefully, preferably typed. Any alteration/correction must be initialed and each page is to be signed and stamped at the bottom.
- 6- Tenders are to be submitted by the firms / contractors. They should submit an undertaking that they will be responsible for repairing and smooth functioning of the same.
- 7- If none of the items quoted by the firm is approved, the earnest money of the firm will be returned on the request of the firm within one month.
- 8- The competent authority will blacklist the firm / contractor for the repairing of sub-standard and other work etc and hence their earnest money will not be released and amount will be forfeited in the NICVD Account, which will be considered as final.
- 9- After finalization of the tender, this Institute will intimate the tenderer regarding approval of their contract and they will have to acknowledge the NICVD letter for accepting of tender for fiscal year 2015-2016.
- 10- Tenderers can quote all items or any items mentioned in the list and write the serial number against each item.
- 11- Conditional tenders are not accepted.
- 12- The tenderer will assure us for the policy of replacing the items.
- 13- After finalization of tender procuring agency requires signing of a written contract from the date on which the signatures of both the procuring agency and the successful are affixed to the written contract. Such affixing of signatures shall take place with a reasonable time.

National Institute of Cardiovascular Diseases

Rafiqi (H.J) Shaheed Road, Karachi

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E-mail: mainstore_nicvd@yahoo.com

Website: <http://www.cardiovascular.com.pk>

14- Providing that where the coming into force of a contract is contingent upon fulfillment of a certain condition or conditions, the contract shall take effect from the date whereon such fulfillment takes place.

- The NICVD may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The NICVD shall upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposals, but is not required to justify those grounds.
- The NICVD shall announce the results of bid evaluation in the form of a report giving justification for acceptance or rejection of bids at least ten days prior to the award of procurement contract.

NICVD will not pay any Sales Tax or other taxes to any supplier as per serial No 52A, 6th schedule of Sales Tax Act, 1990.

“Goods supplied to hospitals run by the Federal or Provincial Governments or charitable operating hospitals of fifty beds or more or the teaching hospitals of statutory universities of two hundred or more beds”.

15- The decision of the NICVD will be final and binding.

16- The tenderer will also give their permanent and business address with telephone number and fax number which can be inspected by tender committee or their member as and when deemed necessary. No tender will be accepted if no proper address will found.

17- Tender is valid for one year, work order what so ever convenient to the Institute will be given after awarding contract. Once tender accepted by the competent authority can not be withdrawn within the period of one year.

18- The tenderer will assure us for the Re-doing the defective / repairing work.

19- Tender will be allotted to only registered companies / contractors etc. Those who have not provided complete papers as required will not be considered.

20- Previous work experience including similar work indicating name of works done along with clause of each work and name of clients for repairing work etc.

21- That the contractor is fully responsible for maintenance / running of required items all the times including holidays for which contract will made.

22- That the tools and other instruments required will be used should be arranged by the contractor. They must be informed to security department & maintenance department

23- That proper information will be given to the Institute if there is any major damages / repair works / parts involved or required so that it may be arranged by NICVD.

24- All old, broken, damages parts / component are NICVD property, it will not taken from out side of NICVD.

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3. INSTRUCTION TO BIDDERS

Tenderers are required to comply with all the clauses mentioned in the terms and conditions of the tender any deviation will forbid for competing in the tender.

In this tender Single Stage – One Envelope Procedure as per procedure of SPPRA-2010 (46, 1b) will be followed i.e. (i) relevant experience; (ii) turn-over of at least last three years; (iii) registration with Income Tax, Sales Tax and Pakistan Engineering Council (where applicable); (iv) any other factor deemed to be relevant by the procuring agency subject to provision of Rule 44;

- a) The bidder must provide original data sheet and technical brochure and all other related documents; otherwise the bid will be ignored. Evaluation will be done on the basis of data sheet provided by the vendor.
- b) The vendor should mention financial offer alongwith a Bank Draft/Pay order of 3% value of the quoted items, but not more than Rs. 100,000/- (Refundable) in the name of Executive Director, NICVD, Karachi, as **Earnest Money** and it will be released after depositing of security deposit. In case the tender is accepted by competent authority.

- 2- **It is also very important that a soft copy (CD) of the quoted typed items must be provided for urgent processing of the tender.**
- 3- **Description of each item with full detail must be written. Without Material descriptions & name of manufacturer tender will not be accepted.**
- 4- ONE SAMPLE TENDER PROFORMAS are being supplied with the list. Any items have to be quoted ON THIS PROFORMA OR TYPED ON SAME PATTERN. No other proforma for the tender would be accepted only those items may be typed on the proforma for which the rates to be quoted.
- 5- **The contractor should submit a guarantee certificate that the all items they will supply are brand new and the contractor is fully responsible for wrong supply and not according to the specification.**
- 25- The successful bidder will be required to submit **Security Money** in shape of pay order/deposit at call @5% of the total value of order in name of NICVD, Karachi within Seven (07) days which will be kept with NICVD till the end of the warrantee period of Three (3) years and the supplies are not made according to samples/specification within stipulated time (i.e. 20 days) the security money for the tender would be forfeited to the NICVD account. In case of default the firm may be black listed or financial penalties may be imposed depending upon the gravity of defaults/circumstances. After the approval of contract the security amount of the firm will not be released till the completion of the tender period and supply of items.
- 6- **Last year paid Income Tax Certificate should be submitted along with the tender.**

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- 7- The tender in Sealed cover should be addressed to the Executive Director National Institute of Cardiovascular Diseases, Karachi and the envelope should be marked at the top left corner "***Tender for Repair/Replacement/Installation of parts/heating system of Mess Food Serving Trolleys.***" and inserted in the tender box, placed in the office of Store & Procurement department, NICVD on **30-12-2015** upto 11:30 a.m. The same will be opened on the same day before the tenderers at 12:00 Noon.
- 8- The tenderer will also give their permanent and business address with telephone numbers and fax number which can be inspected by tender committee or their member as and when deemed necessary. No tender will be accepted if no proper address will found.
- 9- Certificate from the sole agent/manufacturer that the vendor has fully equipped workshop trained personal / Engineers and Chemicals should be provided with technical bid and it can be physically verified by the technical committee of NICVD.
- 10- Guarantee for Repairing / servicing work will be provided by the Real contractors. Awarded contract will be completed in time.
- 11- All material required for maintenance to be provided by the contractor.
- 12- Contractor should set up workshop within NICVD premises.
- 13- Previous work experience including similar work indicating name of works done along with clause of each work and name of clients for repairing work etc.
- 14- List of technical staff and equipments owned.
- 15- Final status as bank reference.
- 16- Documents mentioned in **DATA SHEET** should be submitted along with bid.
- 17- An undertaking containing the matter mentioned below, on stamp paper of Rs. 50/- duly attested by Notary Public, to be submitted with the tender.
 - We hereby confirm to have read carefully and all the terms and conditions of your tender enquiry due for opening on 30-12-2015 for *Repair/Replacement/Installation of parts/heating system of Mess Food Serving Trolleys.*
 - We accept that if the required earnest money is not furnished or our offer is found lacking in any of the requirement of your tender enquiry, it shall be ignored.
 - We certify that we will abide all terms and conditions of the tender infringement of any of the terms / conditions, will make the tender invalid as recommended by the competent authority.

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18- Criteria for Evaluation of Bid (As per Annexure).

- i) All mandatory requirement as per annexure 'A' must be submitted, otherwise bid would not be consider.
- ii) Submission of documents as per data sheet (total marks = 30).
- iii) Specification compliance (as per evaluation sheet (total marks = 40).
- iv) Financial evaluation (total marks = 30).
- v) Compliance of terms and conditions and additional terms & conditions of the bid form.

Signature: _____

Contact Person Name: _____

C.N.I.C No: _____

Address : _____

Stamp : _____

Phone No: _____

Fax No: _____

Mobile No: _____

Witnesses:

1 _____

2 _____

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ANNEXURE- "A" DATA SHEET

Tender No: 14/2015 Dated: 30-12-2015

Tender for the Financial Year 2015-2016(Extendable for further One year)

For Repair / Replacement / Installation of parts / heating system of Mess Food Serving Trolleys.

<u>S.NO</u>	A- MANDATORY	Tick relevant box
1	Name, Address, Tel, Fax# E-mail Address	
2	National tax Number(NTN)	
3	Latest Income Tax Certificate or Income Tax exemption certificate.	
4	Copy of Sales Tax Registration.	
5	Latest Sales Tax Certificate or exemption certificate.	
6	Name of Banker with Current Bank statement.	
7	Earnest Money (3% of Bid not more than (Rs. 100000/=), as per clause no 1-b with commercial bid	

Note: All relevant documents must be tagged.

<u>S.NO</u>	B- DOCUMENTS	Total Points 30	Tick relevant box Annexure No. must be mention. (Obtain Points)
1	Bio Data of key personnel with designation, education & experience and details of man power,	2	
2	Literature and catalogue of quoted items in English.	2	
3	Detail of experience of the firm of relevant to the subject	2	
4	List of orders with cost completed by the firm during last 2 years	2	
5	List of litigation with clients(if any) and nature of litigations.	2	
6	Affidavit that the firm has never been black Listed.	2	
7	Detail of Registration with major organizations	2	
8	Original tender purchase receipt.	2	
9	Original terms and conditions duly signed and stamped.	2	
10	Each page should be signed and stamped by competent authority.	2	
11	Undertaking that the firm will complete the job within 10 days.	2	
12	Certificate that the prices quoted are not high or more than local/imported market.	2	
13	A certificate that the firm will abide all terms and conditions of the tender infringement for consequence as recommended by the competent authority.	2	
14	A certificate that the Quoted price will remain unchanged till the completion of the tender period.	2	
15	All submitted documents should be in sequence i.e. as per serial numbers.	2	
TOTAL MARKS		30	

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S.NO	C- TECHNICAL SPECIFICATION REPORT	Total Points 40	Obtain Points
1	Totally in accordance	40	
2	Minor deviation (1)	30	
3	Major deviation (2)	20	
4	Gross deviation (3)	10	
	TOTAL DEVIATION	0	
	TOTAL MARKS	40	

S.NO	D- FINANCIAL EVALUATION	Total Points 30	Obtain Points
1	1 st Lowest	30	
2	2 nd Lowest	25	
3	3 rd Lowest	20	
4	4 th Lowest	15	
5	5 th Lowest	10	
6	6 th Lowest	05	
	TOTAL MARKS	30	

Total Marks – 100

Qualifying Marks 70 and above

Distribution of Marks	=	40-Points.						
1-A Branded items quoted	=	10-Points						
1-B Un-branded items quoted	=	05-Points						
2- Recommendations of concerned department	=	10-Points						
3- Previous Performance of Vendor	=	<table> <tbody> <tr> <td>(V-Good)</td> <td>(Good)</td> <td>(Poor)</td> </tr> <tr> <td>10-Points.</td> <td>05-Points</td> <td>00-Points</td> </tr> </tbody> </table>	(V-Good)	(Good)	(Poor)	10-Points.	05-Points	00-Points
(V-Good)	(Good)	(Poor)						
10-Points.	05-Points	00-Points						
4- As per specifications	=	<table> <tbody> <tr> <td>Agreed</td> <td>Not Agreed/No Reply</td> </tr> <tr> <td>10</td> <td>00</td> </tr> </tbody> </table>	Agreed	Not Agreed/No Reply	10	00		
Agreed	Not Agreed/No Reply							
10	00							

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TENDER NO-14/2015, OPENING DATE: 30-12-2015 **TENDER FOR THE YEAR 2015-2016**

TENDER LIST / TENDER SPECIFICATIONS

FOR REPAIR / REPLACEMENT / INSTALLATION OF **PARTS / HEATING SYSTEM OF MESS FOOD TROLLEYS**

Mess Department Indent Ref. No-3095.

Repair / Replacement / Installation of parts / heating system of Mess Food Serving Trolleys (detail are as follows).

- 1. 06-Nos for Wards***
- 2. 02-Nos for Meeting.***

- 1. Repairing of trolley doors and cabinets.***
- 2. Installation of 02-heaters***
- 3. Installation / design shelves with serving bowls.***
- 4. Installation of digital thermostat controller.***
- 5. Installation of insulation.***
- 6. Replacement of wheels.***
- 7. Installation of top S.S. Sheet.***
- 8. Complete servicing.***

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TENDER PROFORMA

TENDER NO-14/2015 TENDER FOR THE YEAR 2015-2016 OPENING DATE: 30-12-2015

TENDER FOR REPAIR / REPLACEMENT / INSTALLATION OF PARTS / HEATING SYSTEM OF MESS FOOD TROLLEYS

Note: Columns to be filled

S #	Job Description with specification and Complete Detail of Work with parts	Make	Country of Origin	Qty	Unit Rates	Job Completion Period

Signature

Official Seal

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TENDER NO-15/2015

Dated: 30-12-2015

FOR THE YEAR 2015-2016 EXTENDABLE FOR FURTHER ONE YEAR

TENDER TITLE

Supply & Installation of 12v BATTERIES FOR UPS

TENDER DOCUMENTS

- **Schedule of Bid**
- **Information to Bidder**
- **Instruction to Bidder**
- **Forms of Bid, Data sheet**
- **Tender List/Specification**

PROCUREMENT DEPARTMENT
NATIONAL INSTITUTE OF CARDIOVASULAR DISEASES
Rafiqi (H.J) Shaheed Road, Karachi
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SUMMARY OF CONTENT

<u>Subject</u>	<u>Page No</u>
1. SCHEDULE OF BID	(2)
2. INFORMATION TO BIDDERS	(3-4)
3. INSTRUCTION TO BIDDERS	(5-7)
4. DATA SHEET	(8)
5. TENDER LIST/SPECIFICATION	(9)
6. PROFORMA FOR TECHNICAL BID	(10)
7. PROFORMA FOR COMMERCIAL BID	(11)
8. RELATED DOCUMENTS (IF ANY)	(12)

1. SCHEDULE OF BID

I	Cost of Tender	Rs. 1000/- (Rupees One Thousand Only) [Non refundable].
II	Tender Selling Date from	07-12-2015 to 28-12-2015
III	Tender Submission Date	30-12-2015 before 11:30 a.m.
IV	Placed of submission	Procurement Department NICVD Karachi
V	Tender will be opened	30-12-2015 at 12:00 Noon
VI	Placed of bid opening	Conference Hall/Chairman Room of NICVD, Karachi.

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NOTE:

Read the Terms & Conditions Carefully.

2. INFORMATION TO BIDDERS

- 1- Tenderers are required to comply with all the clauses mentioned in the terms and conditions of the tender along with all the relevant documents required. Any deviation incomplete documents / tender will forbid for competing in the tender.
- 2- **Tenders are to be submitted by the Manufacturer / Wholesalers / Retailers / General Order Suppliers / Distributors or their duly authorized agents.**
- 3- **Demonstration charges (if any) should be included with the cost of items provided.**
- 4- As much as possible, all supplies will be made by the actual Manufacturers, Sole Agents directly who will be responsible to nominate their distributors. (If the manufacturers have nominated the authorized agent, any penalty in case of breach of terms and conditions will be levied on the agent)
- 5- First Scrutiny of technical bids will be performed by the technical committee. Financial bids of those firms will be consider who qualify technically.
- 6- The Manufacture / contractor / vendor must be registered with the **Sales Tax Dept** and copy of Sales Tax Registration Certificate must be attached with the tender otherwise no one is eligible to participate in tender.
- 7- Tender proforma is to be filled very carefully, preferably in typing. Any alteration/correction must be initialed and each page is to be signed and stamped at the bottom.
- 8- The Executive Director, NICVD, Karachi, reserve the right to increase or decrease the quantity mentioned in the tender.
- 9- Tenders are to be submitted by the firms / contractors. They should submit an undertaking that the equipment to be supplied is brand new and of latest generation, to NICVD.
- 10- If none of the items quoted by the firm is approved, the earnest money of the firm will be returned on the request of the firm within one month.
- 11- The competent authority will blacklist the firm / contractor for the supply of sub-standard items and other work etc and hence their earnest money will not be released and amount will be forfeited in the NICVD Account, which will be considered as final.
- 12- After finalization of the tender, this Institute will intimate the tenderer regarding approval of their contract and they will have to acknowledge the NICVD letter for acceptance of tender for fiscal year 2015-2016.
- 13- Tenderers can quote all items or any items mentioned in the list and write the serial number against each item.
- 14- Conditional tenders are not accepted.

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- 15-** The tenderer will assure us for the policy of replacing the items.
- 16-** After finalization of tender procuring agency requires signing of a written contract from the date on which the signatures of both the procuring agency and the successful tenderer are affixed to the written contract. Such affixing of signatures shall take place within a reasonable time.
- 17-** Providing that where the coming into force of a contract is contingent upon fulfillment of a certain condition or conditions, the contract shall take effect from the date whereon such fulfillment takes place.
- The NICVD may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The NICVD shall upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposals, but is not required to justify those grounds.
 - The NICVD shall announce the results of bid evaluation in the form of a report giving justification for acceptance or rejection of bids at least ten days prior to the award of procurement contract.
- NICVD will not pay any Sales Tax or other taxes to any supplier as per serial No 52A, 6th schedule of Sales Tax Act, 1990.
- “Goods supplied to hospitals run by the Federal or Provincial Governments or charitable operating hospitals of fifty beds or more or the teaching hospitals of statutory universities of two hundred or more beds”.
- 18-** The decision of the NICVD will be final and binding.
- 19-** The tenderer will also give their permanent and business address with telephone number and fax number which can be inspected by tender committee or their member as and when deemed necessary. No tender will be accepted if no proper address will found.
- 20-** Tender is valid for one year, work order what so ever convenient to the Institute will be given after awarding contract. Once tender accepted by the competent authority can not be withdrawn within the period of one year.
- 21-** The tenderer will assure us for the Re-doing the defective work.
- 22-** Tender will be allotted to only register companies / contractors etc. Those who have not provided complete papers as required will not be considered.
- 23-** Previous work experience including similar work indicating name of works done along with clause of each work and name of clients for similar work etc.
- 24-** That the tools and other instruments required will be used should be arranged by the contractor. They must be informed to security department & maintenance department
- 25-** That proper information will be given to the Institute if there is any major damage.

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Tenderers are required to comply with all the clauses mentioned in the terms and conditions of the tender any deviation will forbid for competing in the tender.

In this tender Single Stage – One Envelope Procedure as per procedure of SPPRA-2010 (46, 1b) will be followed i.e. (i) relevant experience; (ii) turn-over of at least last three years; (iii) registration with Income Tax, Sales Tax and Pakistan Engineering Council (where applicable); (iv) any other factor deemed to be relevant by the procuring agency subject to provision of Rule 44;

- a) The bidder must provide original data sheet and technical brochure and all other related documents; otherwise the bid will be ignored. Evaluation will be done on the basis of data sheet provided by the vendor.
- b) The vendor should mention financial offer alongwith a Bank Draft/Pay order of 3% value of the quoted items, but not more than Rs. 100,000/- (Refundable) in the name of Executive Director, NICVD, Karachi, as **Earnest Money** and it will be released after depositing of security deposit. In case the tender is accepted by competent authority.

- 2- **It is also very important that a soft copy (CD) of the quoted typed items must be provided for urgent processing of the tender.**
- 3- **Description of each item with full detail must be written. Without Material descriptions & name of manufacturer tender will not be accepted.**
- 4- ONE SAMPLE TENDER PROFORMAS is being supplied with the list. Any items have to be quoted ON THIS PROFORMA MUST BE TYPED ON SAME PATTERN. Only those items may be typed on the proforma for which the rates are to be quoted.
- 5- **The contractor should submit a guarantee certificate that the all items they will supply are brand new and the contractor is fully responsible for wrong supply and not according to the specification.**
- 6- The successful bidder will be required to submit **Security Money** in shape of pay order/deposit @ **5%**of the total value of order in name of NICVD, Karachi within Seven (07) days which will be kept with NICVD till the end of the warranty period of Three (3) years and the supplies are not made according to samples/specification within stipulated time (i.e. 20 days) the security money for the tender would be forfeited to the NICVD account. In case of default the firm may be black listed or financial penalties may be imposed depending upon the gravity of defaults/circumstances. After the approval of contract the security amount of the firm will not be released till the completion of the tender period and supply of items.
- 7- **Last year paid Income Tax Certificate should be submitted along with the tender.**

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- 8- The tender in Sealed cover should be addressed to the Executive Director National Institute of Cardiovascular Diseases, Karachi and the envelope should be marked at the top left corner "***Tender for the supply & installation of 12v Batteries for UPS***" and inserted in the tender box, placed in the office Procurement Department, NICVD on **30-12-2015** upto 11:30 a.m. The same will be opened on the same day before the tenderers at 12:00 Noon.
- 9- The tenderer will also give their permanent and business address with telephone numbers and fax number which can be inspected by tender committee or their member as and when deemed necessary. No tender will be accepted if no proper address will found.
- 10- Certificate from the sole agent/manufacturer that the vendor has fully equipped workshop trained personal & Engineers should be provided with technical bid and it can be physically verified by the technical committee of NICVD.
- 11- Guarantee for Equipments & work will be provided by the Real contractors. Awarded contract will be completed in time.
- 12- Previous work experience including similar work indicating name of works done along with clause of each work and name of clients for repairing work etc.
- 13- List of technical staff and equipments owned.
- 14- Name of Bank with Current Bank statement.
- 15- Documents mentioned in **DATA SHEET** should be submitted along with bid.
- 16- An undertaking containing the matter mentioned below, on stamp paper of Rs. 50/- duly attested by Notary Public, to be submitted with the tender.
 - We hereby confirm to have read carefully and all the terms and conditions of your tender enquiry due for opening on 30-12-2015 "***For the supply & installation of 12v Batteries for UPS***".
 - We accept that if the required earnest money is not furnished or our offer is found lacking in any of the requirement of your tender enquiry, it shall be ignored.
 - We certify that we will abide all terms and conditions of the tender infringement of any of the terms / conditions, will make the tender invalid as recommended by the competent authority.

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- i) All mandatory requirement as per annexure 'A' must be submitted, otherwise bid would not be consider.
- ii) Submission of documents as per data sheet (total marks = 30).
- iii) Specification compliance (as per evaluation sheet (total marks = 40).
- iv) Financial evaluation (total marks = 30).
- v) Compliance of terms and conditions and additional terms & conditions of the bid form.

Signature: _____

Official Seal

Contact Person Name: _____

C.N.I.C No: _____

Address : _____

Stamp : _____

Phone No: _____

Fax No: _____

Mobile No: _____

Witnesses:

1 _____

2 _____

National Institute of Cardiovascular Diseases

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ANNEXURE- "A" DATA SHEET

Tender No: 15/2015 Dated: 30-12-2015

Tender for the Financial Year 2015-2016(Extendable for further One year)

For Supply & Installation of 12v Batteries for UPS.

<u>S.NO</u>	A- MANDATORY	Tick relevant box
1	Name, Address, Tel, Fax# E-mail Address	
2	National tax Number(NTN)	
3	Latest Income Tax Certificate or Income Tax exemption certificate.	
4	Copy of Sales Tax Registration.	
5	Latest Sales Tax Certificate or exemption certificate.	
6	Name of Banker with Current Bank statement.	
7	Earnest Money (3% of Bid not more than (Rs. 100000/=), as per clause no 1-b with commercial bid	
8	A copy of valid agency certificate/agreement or registration certificate of Govt. of Sindh (if any).	

Note: All relevant documents must be tagged.

<u>S.NO</u>	B- DOCUMENTS	Total Points 30	Tick relevant box Annexure No. must be mention. (Obtain Points)
1	Bio Data of key personnel with designation, education & experience and details of man power,	2	
2	Literature and catalogue of quoted items in English.	2	
3	Detail of experience of the firm of relevant to the subject	2	
4	List of orders with cost completed by the firm during last 2 years	2	
5	List of litigation with clients(if any) and nature of litigations.	2	
6	Affidavit that the firm has never been black Listed.	2	
7	Detail of Registration with major organizations	2	
8	Original tender purchase receipt.	2	
9	Original terms and conditions duly signed and stamped.	2	
10	Each page should be signed and stamped by competent authority.	2	
11	Undertaking that the firm will supply the stock within 10 days.	2	
12	Certificate that the prices quoted are not high or more than local/imported market.	2	
13	A certificate that the firm will abide all terms and conditions of the tender infringement for consequence as recommended by the competent authority.	2	
14	A certificate that the Quoted price will remain unchanged till the completion of the tender period.	2	
15	A Certificate that the items has registered by country of origin and they are using for local population	2	
TOTAL MARKS		30	

National Institute of Cardiovascular Diseases

Rafiqi (H.J) Shaheed Road, Karachi

Tel. No. 35218530, 99201271 Ext. 3122, Fax. 99201289

E-mail: nicvdedo@khi.comsats.net.pk

E-mail: mainstore_nicvd@yahoo.com

Website: <http://www.cardiovascular.com.pk>

S.NO	C- TECHNICAL SPECIFICATION REPORT	Total Points 40	Obtain Points
1	Totally in accordance	40	
2	Minor deviation (1)	30	
3	Major deviation (2)	20	
4	Gross deviation (3)	10	
	TOTAL DEVIATION	0	
	TOTAL MARKS	40	

S.NO	D- FINANCIAL EVALUATION	Total Points 30	Obtain Points
1	1 st Lowest	30	
2	2 nd Lowest	25	
3	3 rd Lowest	20	
4	4 th Lowest	15	
5	5 th Lowest	10	
6	6 th Lowest	05	
	TOTAL MARKS	30	

Total Marks – 100

Qualifying Marks 70 and above

Distribution of Marks

= **40-Points.**

1-A Imported items.

= 10-Points

1-B Local items

= 05-Points

2- Recommendations of Concerned Department

= **10-Points**

3- Previous Performance
of Vendor

= **(V-Good)**
10-Points.

(Good)
05-Points

(Poor)
00-Points

4- Warranty regarding Battery

= **Max.**
10

Min.
05

Nil
00

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TENDER NO-15/2015
TENDER FOR THE YEAR 2015-2016
TENDER LIST / SPECIFICATIONS

FOR THE SUPPLY & INSTALLATION OF 12v BATTERIES FOR UPS

NICVD Cath Lab Department Indent Ref. No-3853.

UPS Batteries for Lab-4 & Lab-5,

Batteries Rating:

12v, 100Amp

Qty: 34-Nos

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TENDER PROFORMA

TENDER NO-15/2015 TENDER FOR THE YEAR 2015-2016 OPENING DATE: 30-12-2015

“TENDER FOR THE SUPPLY & INSTALLATION OF 12V BATTERIES FOR UPS”

Note: Columns to be filled

S #	Description with specification and Complete Detail of Work with parts	Brand	Make	Country of Origin	Warranty	Qty	Unit Rates

Signature

Official Seal

National Institute of Cardiovascular Diseases

Rafiqi (H.J) Shaheed Road, Karachi
Tel. No. 35218530, 99201271 Ext. **3122**, Fax. 99201289
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TENDER NO-16/2015

Dated: 30-12-2015

FOR THE YEAR 2015-2016 EXTENDABLE FOR FURTHER ONE YEAR

TENDER TITLE

Supply & Installation of Fiber Glass Pipe Insulation with Accessories.

TENDER DOCUMENTS

- **Schedule of Bid**
- **Information to Bidder**
- **Instruction to Bidder**
- **Forms of Bid, Data sheet**
- **Tender Specifications**

STORE &PROCUREMENT DEPARTMENT
NATIONAL INSTITUTE OF CARDIOVASULAR DISEASES

Rafiqi (H.J) Shaheed Road, Karachi
Tel. No. 35218530, 99201271 Ext. **3122**, Fax. 99201289
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SUMMARY OF CONTENT

Subject	Page No
1.SCHEDULE OF BID	(2)
2.INFORMATION TO BIDDERS	(3-5)
3.INSTRUCTION TO BIDDERS	(6-8)
4.DATA SHEET	(9-10)
5.CONDITION OF CONTRACT	(9-10)
8.TENDER SPECIFICATIONS	(11-12)
5.TENDER PROFORMA	(13)
6.RELATED DOCUMENTS(IF ANY)	(14)

1. SCHEDULE OF BID

I	Cost of Tender	Rs. 1000/- (Rupees One Thousand Only) [Non refundable].
II	Tender Selling Date from	07-12-2015 to 28-12-2015
III	Tender Submission Date	30-12-2015 before 11:30 a.m.
IV	Placed of submission	Procurement Department NICVD Karachi
V	Tender will be opened	30-12-2015 at 12:00 Noon
VI	Placed of bid opening	Conference Hall/Chairman Room of NICVD, Karachi.

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NOTE:

Read the Terms & Conditions Carefully.

2. INFORMATION TO BIDDERS

- 1- Tenderers are required to comply with all the clauses mentioned in the terms and conditions of the tender along with all the relevant documents required. Any deviation incomplete documents / tender will forbid for competing in the tender.
- 2- Tenders are to be submitted by the Manufacturers / Duly authorized agents/ contractor that the has fully equipped workshop & trained Staff.
- 3- First Scrutiny of technical bids will be performed by the technical committee. Financial bids of those firms will be consider which qualify technically.
- 4- The Manufacture / contractor / vendor must be registered with the **Sales Tax Dept** and copy of Sales Tax Registration Certificate must be attached with the tender otherwise no one is eligible to participate in tender.
- 5- Tender proforma is to be filled very carefully, preferably typed. Any alteration/correction must be initialed and each page is to be signed and stamped at the bottom.
- 6- Tenders are to be submitted by the firms / contractors. They should submit an undertaking that they will be responsible for supply & installation of F.C. unit with all accessories.
- 7- If none of the items quoted by the firm is approved, the earnest money of the firm will be returned on the request of the firm within one month.
- 8- The competent authority will blacklist the firm / contractor for the repairing of sub-standard and other work etc and hence their earnest money will not be released and amount will be forfeited in the NICVD Account, which will be considered as final.
- 9- After finalization of the tender, this Institute will intimate the tenderer regarding approval of their contract and they will have to acknowledge the NICVD letter for accepting of tender for fiscal year 2015-2016.
- 10- Tenderers can quote all items or any items mentioned in the list and write the serial number against each item.
- 11- Conditional tenders are not accepted.

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- 12-** The tenderer will assure us for the policy of replacing the items.
- 13-** After finalization of tender procuring agency requires signing of a written contract from the date on which the signatures of both the procuring agency and the successful are affixed to the written contract. Such affixing of signatures shall take place with a reasonable time.
- 14-** Providing that where the coming into force of a contract is contingent upon fulfillment of a certain condition or conditions, the contract shall take effect from the date whereon such fulfillment takes place.
- The NICVD may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The NICVD shall upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposals, but is not required to justify those grounds.
 - The NICVD shall announce the results of bid evaluation in the form of a report giving justification for acceptance or rejection of bids at least ten days prior to the award of procurement contract.
- NICVD will not pay any Sales Tax or other taxes to any supplier as per serial No 52A, 6th schedule of Sales Tax Act, 1990.
- “Goods supplied to hospitals run by the Federal or Provincial Governments or charitable operating hospitals of fifty beds or more or the teaching hospitals of statutory universities of two hundred or more beds”.
- 15-** The decision of the NICVD will be final and binding.
- 16-** The tenderer will also give their permanent and business address with telephone number and fax number which can be inspected by tender committee or their member as and when deemed necessary. No tender will be accepted if no proper address will found.
- 17-** Tender is valid for one year, work order what so ever convenient to the Institute will be given after awarding contract. Once tender accepted by the competent authority can not be withdrawn within the period of one year.
- 18-** The tenderer will assure us for the Re-doing the defective / repairing work.
- 19-** Tender will be allotted to only registered companies / contractors etc. Those who have not provided complete papers as required will not be considered.

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- 20-** Previous work experience including similar work indicating name of works done along with clause of each work and name of clients for repairing work etc.
- 21-** That the contractor is fully responsible for maintenance / running of required items all the times including holidays for which contract will made.
- 22-** That the tools and other instruments required will be used should be arranged by the contractor. They must be informed to security department & maintenance department
- 23-** That proper information will be given to the Institute if there is any major damages / repair works / parts involved or required so that it may be arranged by NICVD.
- 24-** All old, broken, damages parts / component are NICVD property, it will not taken from out side of NICVD.

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3. INSTRUCTION TO BIDDERS

Tenderers are required to comply with all the clauses mentioned in the terms and conditions of the tender any deviation will forbid for competing in the tender.

In this tender Single Stage – One Envelope Procedure as per procedure of SPPRA-2010 (46, 1b) will be followed i.e. (i) relevant experience; (ii) turn-over of at least last three years; (iii) registration with Income Tax, Sales Tax and Pakistan Engineering Council (where applicable); (iv) any other factor deemed to be relevant by the procuring agency subject to provision of Rule 44;

a) The bidder must provide original data sheet and technical brochure and all other related documents; otherwise the bid will be ignored. Evaluation will be done on the basis of data sheet provided by the vendor.

b) The vendor should mention financial offer alongwith a Bank Draft/Pay order of 3% value of the quoted items, but not more than Rs. 100,000/- (Refundable) in the name of Executive Director, NICVD, Karachi, as **Earnest Money** and it will be released after depositing of security deposit. In case the tender is accepted by competent authority.

2- **It is also very important that a soft copy (CD) of the quoted typed items must be provided for urgent processing of the tender.**

3- **Description of each item with full detail must be written. Without Material descriptions & name of manufacturer tender will not be accepted.**

4- One SAMPLE TENDER PROFORMA is being supplied with the list. Any items have to be quoted ON THIS PROFORMA OR TYPED ON SAME PATTERN. No other proforma for the tender would be accepted only those items may be typed on the proforma for which the rates to be quoted.

5- **The contractor should submit a guarantee certificate that the all items they will supply are brand new and the contractor is fully responsible for wrong supply and not according to the specification.**

6- The successful bidder will be required to submit **Security Money** in shape of pay order/deposit at call @**5%** of the total value of order in name of NICVD, Karachi within Seven (07) days which will be kept with NICVD till the end of the warrantee period of Three (3) years and the supplies are not made according to samples/specification within stipulated time (i.e. 20 days) the security money for the tender would be forfeited to the NICVD account. In case of default the firm may be black listed or financial penalties may be imposed depending upon the gravity of defaults/circumstances. After the approval of contract the security amount of the firm will not be released till the completion of the tender period and supply of items.

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- 7- **Last year paid Income Tax Certificate should be submitted along with the tender.**
- 8- The tender in Sealed cover should be addressed to the Executive Director National Institute of Cardiovascular Diseases, Karachi and the envelope should be marked at the top left corner ***“Tender for Supply & Installation of Fiber Glass Pipe Insulation with Accessories.”*** and inserted in the tender box, placed in the office of Store & Procurement department, NICVD on 30-12-2015 upto 11:30 a.m. The same will be opened on the same day before the tenderers at 12:00 Noon.
- 9- The tenderer will also give their permanent and business address with telephone numbers and fax number which can be inspected by tender committee or their member as and when deemed necessary. No tender will be accepted if no proper address will found.
- 10- Certificate from the sole agent/manufacturer that the vendor has fully equipped workshop trained personal / Engineers and Chemicals should be provided with technical bid and it can be physically verified by the technical committee of NICVD.
- 11- Guarantee for Repairing / servicing work will be provided by the Real contractors. Awarded contract will be completed in time.
- 12- All material required for maintenance to be provided by the contractor.
- 13- Contractor should set up workshop within NICVD premises.
- 14- Previous work experience including similar work indicating name of works done along with clause of each work and name of clients for repairing work etc.
- 15- List of technical staff and equipments owned.
- 16- Final status as bank reference.
- 17- Documents mentioned in **DATA SHEET** should be submitted along with bid.
- 18- An undertaking containing the matter mentioned below, on stamp paper of Rs. 50/- duly attested by Notary Public, to be submitted with the tender.
 - We hereby confirm to have read carefully and all the terms and conditions of your tender enquiry due for opening on 30-12-2015 for supply and installation of F.C. Units with all accessories.
 - We accept that if the required earnest money is not furnished or our offer is found lacking in any of the requirement of your tender enquiry, it shall be ignored.
 - We certify that we will abide all terms and conditions of the tender infringement of any of the terms / conditions, will make the tender invalid as recommended by the competent authority.

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19- Criteria for Evaluation of Bid (As per Annexure).

- i) All mandatory requirement as per annexure 'A' must be submitted, otherwise bid would not be consider.
- ii) Submission of documents as per data sheet (total marks = 30).
- iii) Specification compliance (as per evaluation sheet (total marks = 40).
- iv) Financial evaluation (total marks = 30).
- v) Compliance of terms and conditions and additional terms & conditions of the bid form.

Signature: _____

Contact Person Name: _____

C.N.I.C No: _____

Address : _____

Stamp : _____

Phone No: _____

Fax No: _____

Mobile No: _____

Witnesses:

1 _____

2 _____

National Institute of Cardiovascular Diseases

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ANNEXURE- "A" DATA SHEET

Tender No: 16/2015 Dated: 30-12-2015

Tender for the Financial Year 2015-2016(Extendable for further One year)
 For Supply & Installation of Fiber Glass Pipe Insulation with Accessories.

<u>S.NO</u>	A- MANDATORY	Tick relevant box
1	Name, Address, Tel, Fax# E-mail Address	
2	National tax Number(NTN)	
3	Latest Income Tax Certificate or Income Tax exemption certificate.	
4	Copy of Sales Tax Registration.	
5	Latest Sales Tax Certificate or exemption certificate.	
6	Name of Banker with Current Bank statement.	
7	Earnest Money (3% of Bid not more than (Rs. 100000/=), as per clause no 1-b with commercial bid	
8	A copy of valid agency certificate/agreement or registration certificate of Govt. of Sindh (if any) and copy of PEC registration certificate.	

Note: All relevant documents must be tagged.

<u>S.NO</u>	B- DOCUMENTS	Total Points 30	Tick relevant box Annexure No. must be mention. (Obtain Points)
1	Bio Data of key personnel with designation, education & experience and details of man power,	2	
2	Literature and catalogue of quoted items in English.	2	
3	Detail of 05 years experience of the firm of relevant to the subject	2	
4	List of orders with cost completed by the firm during last 2 years	2	
5	List of litigation with clients(if any) and nature of litigations.	2	
6	Affidavit that the firm has never been black Listed.	2	
7	Detail of Registration with major organizations	2	
8	Original tender purchase receipt.	2	
9	Original terms and conditions duly signed and stamped.	2	
10	Each page should be signed and stamped by competent authority.	2	
11	Undertaking that the firm will supply the stock within 10 days.	2	
12	Certificate that the prices quoted are not high or more than local/imported market.	2	
13	A certificate that the firm will abide all terms and conditions of the tender infringement for consequence as recommended by the competent authority.	2	
14	A certificate that the Quoted price will remain unchanged till the completion of the tender period.	2	
15	All submitted documents should be in sequence i.e. as per serial numbers.	2	
TOTAL MARKS		30	

National Institute of Cardiovascular Diseases

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<u>S.NO</u>	C- TECHNICAL SPECIFICATION REPORT	Total Points 40	Obtain Points
1	Totally in accordance	40	
2	Minor deviation (1)	30	
3	Major deviation (2)	20	
4	Gross deviation (3)	10	
	TOTAL DEVIATION	0	
	TOTAL MARKS	40	

<u>S.NO</u>	D- FINANCIAL EVALUATION	Total Points 30	Obtain Points
1	1 st Lowest	30	
2	2 nd Lowest	25	
3	3 rd Lowest	20	
4	4 th Lowest	15	
5	5 th Lowest	10	
6	6 th Lowest	05	
	TOTAL MARKS	30	

Total Marks – 100

Qualifying Marks 70 and above

Distribution of Marks	=	40-Points.			
1-A Imported items.	=	10-Points			
1-B Local items	=	05-Points			
2- Recommendations of Concerned Department	=	10-Points			
3- Previous Performance of Vendor	=	<table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">(V-Good) 10-Points.</td> <td style="text-align: center;">(Good) 05-Points</td> <td style="text-align: center;">(Poor) 00-Points</td> </tr> </table>	(V-Good) 10-Points.	(Good) 05-Points	(Poor) 00-Points
(V-Good) 10-Points.	(Good) 05-Points	(Poor) 00-Points			
4- As per specifications	=	<table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Yes 10</td> <td style="text-align: center;">No 00</td> </tr> </table>	Yes 10	No 00	
Yes 10	No 00				

National Institute of Cardiovascular Diseases

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TENDER NO-16/2015, BIDS OPENING DATE: 30-12-2015

TENDER FOR THE YEAR 2015-2016

TENDER LIST / TENDER SPECIFICATIONS
FOR SUPPLY OF FIBER GLASS PIPE INSULATION WITH ACCESSORIES.

(for Pharmacy and Old OPD)

1. Supply and Fixing of Fiber glass pipe insulation with aluminum vaper
Size: 2-1/2" Ø 2" thick jointing aluminum foil tape Abro 2" (USA)= 320-Rft
2. G.I. Cladding 26 gauge 7" Ø = 320-Rft
3. Supply and fixing of Fiber Glass Duct Insulation with Aluminum Vaper 2" thick,
64-kg density with fixing plastic strip glue S.T.P.
4. Cloth 08 Oz = 300-Sft
5. All work pipe and duct insulation complete in all respects.

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TENDER PROFORMA

TENDER NO-16/2015 TENDER FOR THE YEAR 2015-2016 OPENING DATE: 30-12-2015

TENDER FOR SUPPLY OF FIBER GLASS PIPE INSULATION WITH ACCESSORIES.

Note: Columns to be filled

S #	Description with specification and Complete Detail of Work with parts	Make	Country of Origin	Warranty	Qty	Unit Rates	Delivery Period

Signature

Official Seal

National Institute of Cardiovascular Diseases

Rafiqui (H.J) Shaheed Road, Karachi
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Website: <http://www.cardiovascular.com.pk>

TENDER TERMS & CONDITIONS

Tender No-17/2015, Dated: 30-12-2015 **FOR THE YEAR 2015-2016 (Extendable For Further One Year)**

Tender Terms and conditions for SUPPLY OF MESS FOOD ITEMS.

- i) Cost of Tender is **Rs. 1000/-** (Rupees One Thousand Only) [Non refundable].
- ii) Tender Selling Date from **07-12-2015 to 28-12-2015**.
- iii) Tender Submission Date **30-12-2015 before 11:30 a.m** in Stores Department.
- iv) Tender will be opened on **30-12-2015 at 12:00 Noon** in Conference Hall/Chairman Room of NICVD, Karachi.

NOTE:

Read the Terms & Conditions carefully.

Tenderers are required to comply with all the clauses mentioned in the terms and conditions of the tender any deviation will forbid for competing in the tender.

In this tender Single Stage – One Envelope Procedure as per procedure of SPPRA-2010 (46, 1b) will be followed i.e. (i) relevant experience; (ii) turn-over of at least last three years; (iii) registration with Income Tax, Sales Tax and Pakistan Engineering Council (where applicable); (iv) any other factor deemed to be relevant by the procuring agency subject to provision of Rule 44;

- a) The bidder must provide original data sheet and technical brochure and all other related documents; otherwise the bid will be ignored. Evaluation will be done on the basis of data sheet provided by the vendor.
 - b) The vendor should mention financial offer alongwith a Bank Draft/Pay order of 3% value of the quoted items, but not more than Rs. 100,000/- (Refundable) in the name of Executive Director, NICVD, Karachi, as **Earnest Money** and it will be released after depositing of security deposit. In case the tender is accepted by competent authority.
- 2- **Tenders are to be submitted by the Wholesalers / Retailers / General Order Suppliers / Distributors or their duly authorized agents.**
 - 3- **The Manufacturers / Wholesalers / Retailers / General Order Suppliers / Distributors, must be registered with the Sales Tax Department under sales tax act 1990 and sales invoice issued must shown element of sales tax if applicable separately copy of Sales Tax Registration Certificate must be attached with the tender otherwise no one is eligible to participate in tender.**
 - 4- **Description of each item with full detail must be written. Without material descriptions & name of manufacturer tender will not be accepted.**
 - 5- **One SAMPLE TENDER PROFORMA is being supplied with the list. Any items have to be quoted ON THIS PROFORMA OR TYPED ON SAME PATTERN. No other proforma for the tender would be accepted only those items may be typed on the proforma for which the rates to be quoted.**
 - 6- **Tender proforma is to be filled very carefully, preferably typed. Any alteration/correction must be initialed and each page is to be signed and stamped at the bottom.**
 - 7- **Last year paid Income Tax Certificate should be submitted along with the tender.**

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- 8- **The supplier should submit a guarantee certificate that the items they will supply are new / fresh and the supplier is fully responsible for wrong supply and not according to the specification/sample and prices should be reasonable and cannot be changed during the same fiscal year.**
- 9- The successful bidder will be required to submit **Security Money** in shape of pay order/deposit at call @ **5%** of the total value of order in name of NICVD, Karachi within Seven (07) days which will be kept with NICVD till the end of the Warrantee period of Three (3) years.
- 10- If none of the items quoted by the firm is approved, the earnest money of the firm will be returned on the request of the firm within one month.
- 11- If any supplier is found supply of poor quality material/items, or not according to the specification will be disqualified and penalty will be imposed.
- 12- After finalization of the tender, this Institute will intimate the tenderer regarding approval of their items and they will have to acknowledge the NICVD letter for accepting of tender & supply for fiscal year 2015-2016.
13. The tender in Sealed cover should be addressed to the Executive Director National Institute of Cardiovascular Diseases, Karachi and the envelope should be marked at the top left corner **“Tender for supply of Mess Food Items”** and inserted in the tender box, placed in the office of Store & Procurement department, NICVD on **30th December, 2015** upto 11:30 a.m. The same will be opened on the same day before the tenderers at 12:00 Noon.
- 14- The tenderer will also give their permanent and business address with telephone number and fax number which can be inspected by tender committee or their member as and when deemed necessary. No tender will be accepted if no proper address will found.
- 15- The tenderer will assure us for the policy of replacing the items.
- 16- Tender is valid for one year and extendable for further one year.
- 17- Tenderers can quote all items or any items mentioned in the list and write the serial number against each item.
- 18- Conditional tenders will not accepted.
- 19- After finalization of tender procuring agency requires signing of a written contract from the date on which the signatures of both the procuring agency and the successful are affixed to the written contract. Such affixing of signatures shall take place with a reasonable time.

Providing that where the coming into force of a contract is contingent upon fulfillment of a certain condition or conditions, the contract shall take effect from the date whereon such fulfillment takes place.
 - The NICVD may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The NICVD shall upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposals, but is not required to justify those grounds.
 - The NICVD shall announce the results of bid evaluation in the form of a report giving justification for acceptance or rejection of bids at least ten days prior to the award of procurement contract.
- 20- NICVD will not pay any Sales Tax or other taxes to any supplier as per serial No 52A, 6th schedule of Sales Tax Act, 1990.

“Goods supplied to hospitals run by the Federal or Provincial Governments or charitable operating hospitals of fifty beds or more or the teaching hospitals of statutory universities of two hundred or more beds”

National Institute of Cardiovascular Diseases

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- 21- The decision of the NICVD will be final and binding.
- 22- Quoted price should not be above than the daily price list of bureau of supplies & prices, Govt. of Sindh.
- 23- The Executive Director, NICVD, Karachi, reserve the right to increase or decrease the quantity mentioned in the tender.
- 24- Documents mentioned in **DATA SHEET** should be submitted along with bid.

Note:

Only one authorized representative of a firm will be present at the time of opening of tender.

I / We agreed above mentioned terms & conditions:

Name of Contractor _____ Signature_____

Full Address_____.

Contact person Name:_____

C.N.I.C # _____

Postal Address _____

E-mail Address _____

Stamp _____

Phone No. _____

Fax No. _____

Mobile No. _____

WITNESSES

1. _____

2. _____

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TENDER LIST

TENDER NO-17/2015, OPENING DATE: 30-12-2015

SCHEDULE NO-1 PERISHABLE ITEMS VEGETABLES FOR ANNUAL TENDER

S #	Vegetable Items	A		B	(AXB)
		Max Qty Per Month demanded	Unit	Unit price per packed size (without Sales Tax)	Amount (Rs)
	All vegetables must be fresh & tender				
1.	Brinjal fresh	20	Kgs		
2.	Cabbage fresh for soup & curry	100	kgs		
3.	Carrot fresh in season.	30	Kgs		
4.	Cucumber fresh	60	Kgs		
5.	Garlic fresh	80	Kgs		
6.	Ginger fresh	80	Kgs		
7.	Coriander leaves fresh	500	Bunch		
8.	Soya green fresh	25	Bunch		
9.	Methi green (small bunch)	100	Bunch		
10.	Lady finger fresh in season	100	Kgs		
11.	Marrow fresh	150	Kgs		
12.	Onion round (A-1 quality)	600	kgs		
13.	Green peas (only dana) in season.	30	Kgs		
14.	Potatoes white (not less than 113-gm)	250	Kgs		
15.	Spinach fresh	150	Kgs		
16.	Tinda fresh	100	Kgs		
17.	Tomatoes fresh	600	Kgs		
18.	Turi fresh	300	Kgs		
19.	Green onion fresh No-1 quality	40	Kgs		
20.	Mint green	40	Bunch		
21.	Gawar phalli fresh	50	Kgs		
22.	Reddish	30	Kgs		
23.	Fresh lemon	3	Kgs		
24.	Kulfa fresh	200	Kgs		
25.	Luttuce leaves ½ bunch daily.	50	bunches		
26.	Kari patta daily for dal.	60	Bunch		
27.	Capsicum (shimla mirch) No-1 quality.	100	kgs		
28.	Pumpkin (Loki) fresh	200	Kgs		
29.	Same Phalli	50	Kgs		
30.	Binus Phalli	50	Kgs		
31.	Beet root	05	Kgs		
32.	Cauliflower fresh only without dentils.	12	Kgs		
33.	France beans fresh	80	Kgs		
34.	Green chili	40	Kgs		
35.	Khati Palak	05	kgs		
36.	Turnip fresh	05	Kgs		
37.	Arvi fresh	50	Kgs		
38.	Bitter ground (Karela) fresh	50	Kgs		
39.	Mongra lentils (Phalli)	25	Kgs		
40.	Sweet potato best quality.	50	Kgs		
41.	Lobia Phalli fresh	80	kgs		

1. Vegetables should be fresh and of the best quality without roots green corps or outer leaves.
2. Hospital authority has the final say regarding quality, suitability and freshness of the supplied articles.
3. The supply must reach by 7:30 a.m daily otherwise local purchase will be made after a couple of an hour of the stipulated time in case of short, defective or unsuitable supply.
4. Delivery challan in duplicate must be accompanied with the supply the quantity will be filled in the contractor or his representative after weighing the article in kitchen.
5. Original copy of the same will be handed over to the Store Keeper (Ration) after taking receipt in duplicate.
6. Vegetables should be supplied in R.R. Bags.
7. Insect or blemished vegetables will not be accepted.

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SCHEDULE NO-1 PERISHABLE ITEMS

(FRUITS) FOR ANNUAL TENDER

S #	Fruits Variety	A		B	(AXB)
		Max Qty Per Month demanded	Unit	Unit price per packed size (without Sales Tax)	Amount (Rs)
	Fruits for all General, ICU, CCU & Special Wards.				
	<u>Seasonal Fruits</u>				
1.	Fresh Papita Sweet & Ripe, big size.	100	kgs		
2.	Fruiter fresh (not less than 113-gms each)	500	Doz		
3.	Banana No-1 quality size.	500	Doz		
4.	Kinoo Fresh & Sweet, No-1 quality.	500	Doz		
5.	Malta Fresh & Sweet, No-1 quality.	500	Doz		
6.	Musambi sweet, fresh and ripe, No-1 quality.	500	Doz		
7.	Mango (not less than 125-gm each), No-1 quality	2000	Kgs		
8.	Melon, No-1 quality.	1300	Kgs		
9.	Water melon, No-1 quality.	1400	Kgs		
10.	Cheeco (not less than 100-gm), No-1 quality.	150	Kgs		
11.	Pineapple in tin pack of 200-gm, No-1 quality.	20	tins		
12.	Apples, No-1 quality, No-1 quality (Mashadi/Golden)	10000	Kgs		
13.	Nashpati (Pears), No-1 quality.	1000	Kgs		
14.	Peaches, No-1 quality.	180-500	Kgs		
15.	Fresh plums, No-1 quality.	500-700	Kgs		
16.	Jaman, No-1 quality.	130	Kgs		
17.	Amrood (Guava), No-1 quality.	60	Kgs		
18.	Fresh Apricot, No-1 quality.	1000	kgs		
19.	Grapes, No-1 quality.	2000	Kgs		
20.	Grape fruit	10	Doz		
21.	Metthay fruit medium size fresh.	5000	Nos		
	<u>Dry Fruits</u>				
1.	Almond, No-1 quality packed (not in loose).	500	Gm		
2.	Pista, No-1 quality packed (not in loose).	500	Gm		
3.	Raisen green, No-1 quality packed (not in loose).	02	kgs		
4.	Dry plum best quality, No-1 quality packed (not in loose).	02	kgs		
5.	Coconut powder fresh, No-1 quality packed (not in loose).	02	Kgs		
6.	Dry dates (Choharay) for Eid only	02	Kgs		
7.	Ashrafi (Red & Green)	10	kgs		
8.	Nestle Milk 250ml /400ml packed for ICU/Paeds, Adult/Paeds Ward.	APD	Pkts		
9.	Fresh dates (Khajoor) No-1 quality packed in 02-kg packing for Ramzan.	50	Kgs		
10.	Juices (Frooto) etc for Ramzan Iftar Service	As Req			
11.	Gram chana	150	Kgs		
12.	Kabuli Chana.	150	Kgs		

- The supply must reach by 8:00 a.m daily otherwise local purchase will be made after a couple of an hour of the stipulated time in case of short, defective or unsuitable supply.
- Fruit should be fresh of the best quality of approved specimen.
- Only seasonal fruit will be accepted under very special circumstances however non seasonal fruit can be ordered by the Executive Director vise Musambi, Malta and Fruiter etc.

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SCHEDULE NO-2 POULTRY PRODUCTS CHICKEN, MEAT & EGGS ETC, FOR ANNUAL TENDER

S #	Items	A		B	(AXB)
		Max Qty Per Month demanded	Unit	Unit price per packed size (without Sales Tax)	Amount (Rs)
1.	Chicken Meat Broiler Fresh without fat.	400	Kgs		
2.	Eggs fresh not less than 56-gms each.	300	Nos		
3.	Chicken liver fresh for hall & Paeds ward, high protein diet in substitute of Eggs.	50-80	Kgs		
4.	Frozen chicken and Fish No-1 export quality (Surmai, Rao and Palmpet without skin fish) with expiry dates – K&N's / Mun'O Salwa.				

Warning

Fish and Chicken having black flesh will not be accepted.
 Hen eggs should be fresh of best quality and texture and shape at the yolk should be central not freely mobile.

Broken eggs are not accepted. The eggs should be an average weight and not less than 56-grams. **Brown and dirty eggs will not be accepted.**

S #	Items	A		B	(AXB)
		Max Qty Per Month demanded	Unit	Unit price per packed size (without Sales Tax)	Amount (Rs)
1.	Mutton of Halal young male without fat.	50 (As Req)	Kgs		
2.	Fish Surmai fresh meat (No bones, No Skin)	50	Kgs		
3.	Fish Rao Sumandari (No bones, No Skin)	50	Kgs		
4.	Fish white palmpet full piece with skin and bone, 250gm each piece per serving is accepted.	120	Kgs		
5.	Beef Lean without bones (bong piece)	20	Kgs		

1. Whole fish will be received and cleaned at Site for strict quality control as the variety cannot be detected after removing after removing head and gills.
2. Fish Magra and Singhara are not accepted.
3. The mutton brought to the hospital should be cleaned and without fat of young goat. The mutton will be brought in the hospital in the form of full corpses for inspection and thereafter if accepted it will be cut into pieces.
4. Palmpet Fish will be brought in full for inspection, it will be cut into pieces by removing heads, tails, skins etc then will be weighed according to our requirement, fish of less than one kg will not be accepted.

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SCHEDULE NO-3 BAKERY ITEMS FOR ANNUAL TENDER

S #	Items	A		B	(AXB)
		Max Qty Per Month demanded	Unit	Unit price per packed size (without Sales Tax)	Amount (Rs)
1.	White bread fresh large (each slice should be 28.4-gms) DAWN.	1300	Nos		
2.	Bran bread fresh medium (each slice should be 28.4-gms) DAWN.	300	Nos		
3.	White bread fresh medium (each slice should be 28.4-gms).	1300	Nos		
4.	Fruit cake / Plum Cake, only for meetings.	APD	Loofs		
5.	Chicken Patties fresh only for meetings.	APD	Doz		
6.	Bakery Biscuits salted / sweet.	10	Kgs		
7.	Sandwich size bread especially for meetings.	15 (A required)	Nos		
8.	Light brown Rusk (Papay) oblong branded. (Rahat Bakery, United Bakery, Dawn, United King).	300	Kgs		
9.	Pastry sugar icing / fresh cream	APD			
10.	Plain cake (United King / United Bakery)	APD			

1. Two days stocks of papay may be supplied on every Saturday of the week.
2. Sunday supplied is not allowed as ordered by E.D.
3. The situation and conditions of bakery from where the bread will be supplied should be according to the rules and regulations of public health and sanitation. The supply brought to the hospital should be packed per unit containing large bread 22 slices or 13 slices for medium bread.
4. The bread shall be fresh and properly packed.
5. The delivery should be made positively by 8:00 to 08:30 a.m daily.

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SCHEDULE NO-3 LIQUID FOOD ITEMS MILK PRODUCTS FOR ANNUAL TENDER

S #	Items	A		B	(AXB)
		Max Qty Per Month demanded	Unit	Unit price per packed size (without Sales Tax)	Amount (Rs)
Commercial prepared & packed Liquid Foods Items					
1.	Fresh Cheese, Nestle Company, 400-gm	15	Bottle		
2.	Fresh Curd Nestle packing & locally made.	40	Kgs		
3.	Cream Cheese Kraft Co	07	glass		
4.	Medicated (Isocal, bene) protein, boost, ensure, ensure plus, glucera milk powder for tube feeding and surgery patients of ICU, CCU, 1-kg tin.	30-50	tins		
5.	Commercially prepared Liquid Foods for Angio, CCU & ICU Patients by Abbott / Nestle Nutrition (Ensure, Ensure plus, Glucera, Boost).	As per requirement 10-20 box (137-ml) each.			
6.	Full cream milk powder (Nestle Co / Everyday / NIDO).	330-kgs (for meeting, pvt patients & general patients)			
7.	Chicken spread (Young / English)	5-10	Kgs		
8.	Olive sandwich spread	APD	Kgs		
9.	Samosa beef/ vegetable/Chicken (united bakery/United king)	APD	Nos		
10.	Cold Drinks, 7up (175-ml) only for meeting.	As Req			

The morning and evening supply of fresh milk must necessarily be delivered to Mess before the officer positively at 09:00 am and 12:00 Noon.

Date of expiry of milk powder should be at least two years and printed on each bag. If it is found at later that milk powder is of expiry date it will be returned to the Contractor.

The representative of the contractor should be present at the time of delivery for immediate settlement of unsatisfactory food items to be returned or replaced.

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SCHEDULE NO-3 GROCERY FOR ANNUAL TENDER

S #	Items	A		B	(AXB)
		Max Qty Per Month demanded	Unit	Unit price per packed size (without Sales Tax)	Amount (Rs)
	Regular Demand				
1.	Biscuit Saltish TUC or LU Brand (for meeting).	24	Doz		
2.	Bran wheat biscuits for diabetic patients and semi private patients.	10	Doz		
3.	Marry biscuit / wheatable biscuit.	18	Doz		
4.	Cornflakes Fauji Brand (450 / 250 gms)	15	Doz		
5.	Custard powder Rafhan Brand, 300-gms.	48	Pkts		
6.	Vinegar Mitchell Brand large size (Angori).	24	Doz		
7.	Tea Leaves Lipton Yellow Label and Supreme, 200-gms.	60-75	Kgs		
8.	Coffee Nescafe/Maxwell, 50-gms.	30	Bott		
9.	Kheer Mix (Laziza Brand) standard size.	48	Pkts		
10.	Tea Bags Yellow Label/Tapal Danedar (100-No Pk)	30	Box		
11.	Soya Sauce (King / Shangrilla)	48	Bott		
12.	Vermicelli (Begum) pack of 250-gms (National/CSD)	30	Kgs		
13.	Food coloring yellow	250	Gms		
14.	Match box	01	Doz		
15.	Lemon Max powder (dish washing)	40	Kgs		
16.	Steel balls for dish washing.	12	Doz		
17.	Parcel bags, 5"x7" & 4" x 6" size.	32	Kgs		
18.	Shopper (plastic bags) medium size.	24	Kgs		
19.	Empty Lunch Boxes (medium size), 8"x8"	2000	Nos		
20.	Empty plastic container for service (3"x4")	3000	Nos		
21.	Cooking salt (National) + iodized.	90	Kgs		
22.	Table salt (National/Shan) 800-gms	40	Kgs		
23.	Kewra Rooh large bottle.	24	Bott		
24.	Sugar white best quality.	450	Kgs		
25.	Roh Afza, large size.	36	Bott		
26.	Cooking oil soya supreme in one liter packing, tins not accepted.	500-800	Liter		
27.	Mineral water 1/2, 1 & 1-1/2 liter (for E.D. office & Meeting)	100-800	Bott		
28.	Jasmine tea bags (100-Nos) green tea.	05	Pkts		
29.	Kashmiri tea leaf / lemon tea leaves.	10	Pkts		
30.	Diet jelly powder (Rafhan/Sundip brand)/quick set jelly, (100gm each).	130	Pkts		
31.	Fried golden onion pkt in one kg packing.	20	Pkts		
	Casual Demand				
1.	Spaghetti	15	Kgs		
2.	Macroni	15	Kgs		
3.	Noodles	15	Kgs		
4.	Pasta	06	Kgs		
5.	Baking powder (250-gms packets) or tin.	12	Pkts		
6.	Baking powder loose for cooking (CSSD)	01	Kg		
7.	Tamarind (Imly) best quality	03	Kgs		
8.	Tomato ketchup in sachet packs Shezan/Ahmed/Sundip brand (Pack of 5-kgs).	1-2	Kgs		
9.	Sweet corn (in packet/tin), Mitcheles.	03	Doz		
10.	Brown sugar 500gm pkt sealed (CSSD).				

all above items only the best quality assessed by the authorized officer will only be accepted.
 it weight will be accepted specially for oil.

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SCHEDULE NO-3

DRY CEREALS FOR ANNUAL TENDER

S #	Items	A		B	(AXB)
		Max Qty Per Month demanded	Unit	Unit price per packed size (without Sales Tax)	Amount (Rs)
1.	Flour (Atta) Ration best quality (branded)	2800	kgs		
2.	Pure Chaki Atta II No Bran (Abdullah Flour Mills-Market best Co.)	2800	kgs		
3.	Maida best quality.	25	Kgs		
4.	Basin pure best quality.	40-60	Kgs		
5.	Suji fresh best quality	150	Kgs		
6.	Dal sabit masoor, best quality.	150	Kgs		
7.	Dal masoor, sada best quality.	150	Kgs		
8.	Dal sabit moong, best quality.	150	Kgs		
9.	Dal moong best quality packed.	100	Kgs		
10.	Dal mash sada.	50	Kgs		
11.	Dal chana best quality packed.	200	Kgs		
12.	Best quality kernel basmati old Rice for Biryani in General & Special Wards.	900	Kgs		
13.	Rice tota (Old) cleaned basmati for Khitchri.(for ICU) CSSD packed.	100	Kgs		
14.	Dalya (white+cleaned), CSSD	200	Kgs		
15.	Oat meal Fauji brand standard pack porridge.	50	Tin		
16.	Oats tin.	25	Tin		
17.	White Lobia No-1 quality cleaned, CSSD.	50	Kgs		
18.	Cane Sugar (Gur)	20	Kgs		
19.	Condense milk (200ml tin).	24-35	Tin		
20.	Sagudana No-1 quality cleaned.	10-15	Kgs		
21.	Porridge Fauji, wheat 250-gm.	250	Kgs		
22.	Corn Flour Rafhan, 300-gm	36	Pkts		

All items mentioned at Sr. No-02 to 11 should be packed, minimum – maximum i.e. 5kg cleaned from CSSD / Matro etc. No loose supply to maintain the quality.

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SCHEDULE NO-3 CONDIMENTS FOR ANNUAL TENDER

S #	Items	A		B	(AXB)
		Max Qty Per Month demanded	Unit	Unit price per packed size (without Sales Tax)	Amount (Rs)
1.	Tumeric powder pkts (National / Shan), 200-gms pkts.	75	Pkts		
2.	Shan Haleem mix best quality packed, 50gm, 100gm	136	Pkts		
3.	Chat masala (National/Shan) packed, 100-gm	36	Pkts		
4.	Chillies whole round size, best quality, National.	05	Kgs		
5.	Chillies powder National brand 200/400 gms pack	75	Pkts		
6.	Black pepper powder best quality (National/Shan), 50-gm.	120	Pkts		
7.	Zeera white best quality, sabit & powder – National / Shan, not loose, CSSD.	05	Kgs		
8.	Zeera powder National, 50-gm pkt.	36	Pkts		
9.	Biryani masala (Shan/National), 200/50-gm each	50	Pkts		
10.	Quorma masala (Shan/National), 200/50-gm each	50	Pkts		
11.	Karahi ghost masala (Shan/National), 200/50-gm each.	25	Pkts		
12.	Jalfrizi masala (National).	50	Gm		
13.	Tikka masala (Shan / National)	36	Pkts		
14.	Fish masala Shan/National, 200-gm each.	36	Pkts		
15.	Achar ghost masala, shan / national.	36	pkts		
16.	Dar chini best quality, packed, not loose.	02	Kgs		
17.	Cardamom small (Elaichi green), packed, not loose.	02	Kgs		
18.	Cardamom large (Elaichi), packed, not loose.	03	Kgs		
19.	Dhanya powder (National)	04	Kgs		
20.	Danya (sabit)	03	Kgs		
21.	Teez pata	02	Kgs		
22.	Till white.	02	Kgs		
23.	Moong nut	02	Kgs		
24.	Coconut powder	02	Kgs		
25.	Dry rai	250	Gm		
26.	Dry methi	250	Gm		
27.	Dry kalongi	250	Gm		
28.	Jaifel	50	Gm		
29.	Jaiwatri	50	Gm		
30.	Khashkhash	200	Gm		

1. Bags, empty tins will not be refunded to the contractor.
2. Only best quality items will be accepted.
3. Items mentioned from Sr. Nos-20 to 30 should be packed, not in loose of CSSD store.

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ADDITIONAL LIST

S #	Items	A		B	(AXB)
		Max Qty Per Month demanded	Unit	Unit price per packed size (without Sales Tax)	Amount (Rs)
1	Butter paper roll for packing.	500	Kg		
2	Mustard powder packed not in loose, branded, 50gm to 200gm.				
3	Ajvain (Powder/Sabit), packet 50-500gm.				
4	Sounth Powder, 100gm packing, CSSD, not loose.	1-5	Kg		
5	Khitchri Powder.	500	Gm		
6	Badyan ka phool for biryan, 200gm pkt.	2-5	Kg		
7	Brown rice cleaned and packed, CSSD.	200	Kg		
	Ready to cook foods.				
8	Chicken / fish / mutton packets (K&N's/Menu/Mun o Salwa/Pizza Hut / Pizza Point / Pizza Crust).	As required			
9	Spaghetti ,400-gm				
10	Noodles, 400-gm				
11	Macroni, 400-gm				
12	Butter paper 100gm packet.				
13	Chicken spread olive (Cholesterol Free), 1-kg, Young Co.				
14	Biscuits all branded companies, different flavours (ful roll).				
15	White sugar sticks Sachets				
16	Black papper, 5gm Sachets				
17	Table salt, 5gm Sachets				
18	White sugar, 20gm Sachets				
19	Brown sugar, 20gm Sachets				
20	Barlay (Jao) clean and packed, CSSD	1-5	Kg		
21	Kinoor Soup Cubes (in emergency)				
22	Oats porridge tin for ICU/CCU-I, II, III.				
23	Chilli Garlic Sauce (National)				
24	Coconut Powder, CSSD packed 100gm.				
25	Peanut butter bottle branded Co., 200gm.				
26	Green olives bottle (min-max weight).				
27	Olive Oil (Spain), 1-liter tin.				
	Dish washing items				
28	Vim powder				
29	Surf Powder (Bonus)				
30	Max Powder.				
31	Scotch Brite for washing of food service trays.				
32	Sponge (for cleaning of trolly's)				

National Institute of Cardiovascular Diseases

Rafiqi (H.J) Shaheed Road, Karachi
 Tel. No. 35218530, 99201271 Ext. **3122**, Fax. 99201289
 E-mail: nicvdedo@khi.comsats.net.pk
 E-mail: mainstore_nicvd@yahoo.com
 Website: <http://www.cardiovascular.com.pk>

ANNEXURE- “A” DATA SHEET

Tender No: 17/2015 Dated: 30-12-2015
Tender for the Year 2015-2016(Extendable for further One year)
For Supply of Mess Food Items.

S.NO	A- MANDATORY	Tick relevant box
1	Name, Address, Tel, Fax# E-mail Address	
2	National tax Number(NTN)	
3	Latest Income Tax Certificate or Income Tax exemption certificate.	
4	Copy of Sales Tax Registration.	
5	Latest Sales Tax Certificate or exemption certificate.	
6	Name of Banker with Current Bank statement.	
7	Earnest Money (3% of Bid not more than (Rs. 100000/=), as per clause no 1-b with commercial bid	
8	A copy of valid agency certificate/agreement or registration certificate of Govt. of Sindh (if any) and copy of PEC registration certificate.	

Note: All relevant documents must be tagged.

S.NO	B- DOCUMENTS	Total Points 30	Tick relevant box Annexure No. must be mention. (Obtain Points)
1	Bio Data of key personnel with designation, education & experience and details of man power,	2	
2	Literature and catalogue of quoted items in English.	2	
3	Detail of 05 years experience of the firm of relevant to the subject	2	
4	List of orders with cost completed by the firm during last 2 years	2	
5	List of litigation with clients(if any) and nature of litigations.	2	
6	Affidavit that the firm has never been black Listed.	2	
7	Detail of Registration with major organizations	2	
8	Original tender purchase receipt.	2	
9	Original terms and conditions duly signed and stamped.	2	
10	Each page should be signed and stamped by competent authority.	2	
11	Undertaking that the firm will supply the stock within 10 days.	2	
12	Certificate that the prices quoted are not high or more than local/imported market.	2	
13	A certificate that the firm will abide all terms and conditions of the tender infringement for consequence as recommended by the competent authority.	2	
14	A certificate that the Quoted price will remain unchanged till the completion of the tender period.	2	
15	All submitted documents should be in sequence i.e. as per serial numbers.	2	
TOTAL MARKS		30	

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E-mail: mainstore_nicvd@yahoo.com

Website: <http://www.cardiovascular.com.pk>

S.NO	C- TECHNICAL SPECIFICATION REPORT	Total Points 40	Obtain Points
1	Totally in accordance	40	
2	Minor deviation (1)	30	
3	Major deviation (2)	20	
4	Gross deviation (3)	10	
	TOTAL DEVIATION	0	
	TOTAL MARKS	40	

S.NO	D- FINANCIAL EVALUATION	Total Points 30	Obtain Points
1	1 st Lowest	30	
2	2 nd Lowest	25	
3	3 rd Lowest	20	
4	4 th Lowest	15	
5	5 th Lowest	10	
6	6 th Lowest	05	
	TOTAL MARKS	30	

Total Marks – 100

Qualifying Marks 70 and above

National Institute of Cardiovascular Diseases

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TENDER PROFORMA

TENDER NO-17/2015 TENDER FOR THE YEAR 2015-2016 OPENING DATE: 30-12-2015
TENDER FOR SUPPLY OF MESS FOOD ITEMS.

Note: Columns to be filled

S #	Description with specification	Brand Available in Market	Country of Origin for imported products	Packing Size	Qty	Rate per unit	Total Amount	Delivery Period

Signature

official Seal

**NATIONAL INSITUTE OF CARDIOVASCULAR DISEASES
(N.I.C.V.D) KARACHI**

TENDER NO-18/2015

Dated: 30-12-2015

FOR THE YEAR 2015-2016 EXTENDABLE FOR FURTHER ONE YEAR

TENDER TITLE

Supply & Installation of A.H.U, 20-Ton, 05-Ton

TENDER DOCUMENTS

- **Schedule of Bid**
- **Information to Bidder**
- **Instruction to Bidder**
- **Forms of Bid, Data sheet**
- **Condition of Contract**
- **Tender Specifications**

STORE &PROCUREMENT DEPARTMENT
NATIONAL INSTITUTE OF CARDIOVASULAR DISEASES
Rafiqi (H.J) Shaheed Road, Karachi
Tel. No. 35218530, 99201271 Ext. 3122, Fax. 99201289
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Website: <http://www.cardiovascular.com.pk>

SUMMARY OF CONTENT

<u>Subject</u>	<u>Page No</u>
1.SCHEDULE OF BID	(2)
2.INFORMATION TO BIDDERS	(3-4)
3.INSTRUCTION TO BIDDERS	(5-7)
4.DATA SHEET	(8)
5.CONDITION OF CONTRACT	(9-10)
8.TENDER SPECIFICATIONS	(11-13)
5.PROFORMA FOR TECHNICAL BID	(14)
6.PROFORMA FOR COMMERCIAL BID	(15)
9.RELATED DOCUMENTS(IF ANY)	(16)

1. SCHEDULE OF BID

I	Cost of Tender	Rs. 1000/- (Rupees One Thousand Only) [Non refundable].
II	Tender Selling Date from	07-12-2015 to 28-12-2015
III	Tender Submission Date	30-12-2015 before 11:30 a.m.
IV	Placed of submission	Procurement Department NICVD Karachi
V	Tender will be opened	30-12-2015 at 12:00 Noon
VI	Placed of bid opening	Conference Hall/Chairman Room of NICVD, Karachi.

NOTE:

Read the Terms & Conditions Carefully.

2. INFORMATION TO BIDDERS

- 1- Tenderers are required to comply with all the clauses mentioned in the terms and conditions of the tender along with all the relevant documents required. Any deviation incomplete documents / tender will forbid for competing in the tender.
- 2- Tenders are to be submitted by the Manufacturers / Duly authorized agents/ contractor that the has fully equipped workshop & trained Staff.
- 3- First Scrutiny of technical bids will be performed by the technical committee. Financial bids of those firms will be opened which qualify technically.
- 4- The Manufacture / contractor / vendor must be registered with the **Sales Tax Dept** and copy of Sales Tax Registration Certificate must be attached with the tender otherwise no one is eligible to participate in tender.
- 5- Tender proforma is to be filled very carefully, preferably typed. Any alteration/correction must be initialed and each page is to be signed and stamped at the bottom.
- 6- Tenders are to be submitted by the firms / contractors. They should submit an undertaking that they will be responsible for complete work as mentioned in tender.
- 7- If none of the items quoted by the firm is approved, the earnest money of the firm will be returned on the request of the firm within one month.
- 8- After the approval of contract the security amount of the firm will not be released till the completion of the tender period and supply of items.
- 9- The competent authority will blacklist the firm / contractor for the repairing of sub-standard and other work etc and hence their earnest money will not be released and amount will be forfeited in the NICVD Account, which will be considered as final.
- 10- After finalization of the tender, this Institute will intimate the tenderer regarding approval of their contract and they will have to acknowledge the NICVD letter for accepting of tender for fiscal year 2015-2016.
- 11- Tenderers can quote all items or any items mentioned in the list and write the serial number against each item.
- 12- Conditional tenders are not accepted.
- 13- The tenderer will assure us for the policy of replacing the items.
- 14- After finalization of tender procuring agency requires signing of a written contract from the date on which the signatures of both the procuring agency and the successful are affixed to the written contract. Such affixing of signatures shall take place with a reasonable time.
- 15- Providing that where the coming into force of a contract is contingent upon fulfillment of a certain condition or conditions, the contract shall take effect from the date whereon such fulfillment takes place.

- The NICVD may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The NICVD shall upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposals, but is not required to justify those grounds.
- The NICVD shall announce the results of bid evaluation in the form of a report giving justification for acceptance or rejection of bids at least ten days prior to the award of procurement contract.

NICVD will not pay any Sales Tax or other taxes to any supplier as per serial No 52A, 6th schedule of Sales Tax Act, 1990.

“Goods supplied to hospitals run by the Federal or Provincial Governments or charitable operating hospitals of fifty beds or more or the teaching hospitals of statutory universities of two hundred or more beds”.

- 16-** The decision of the NICVD will be final and binding.
- 17-** The tenderer will also give their permanent and business address with telephone number and fax number which can be inspected by tender committee or their member as and when deemed necessary. No tender will be accepted if no proper address will found.
- 18-** Tender is valid for one year, work order what so ever convenient to the Institute will be given after awarding contract. Once tender accepted by the competent authority can not be withdrawn within the period of one year.
- 19-** The tenderer will assure us for the Re-doing the defective / repairing work.
- 20-** Tender will be allotted to only registered companies / contractors etc. Those who have not provided complete papers as required will not be considered.
- 21-** Previous work experience including similar work indicating name of works done along with clause of each work and name of clients for repairing work etc.
- 22-** That the contractor is fully responsible for maintenance / running of required items all the times including holidays for which contract will made.
- 23-** That the tools and other instruments required will be used should be arranged by the contractor. They must be informed to security department & maintenance department
- 24-** That proper information will be given to the Institute if there is any major damages / repair works / parts involved or required so that it may be arranged by NICVD.
- 25-** All old, broken, damages parts / component are NICVD property, it will not taken from out side of NICVD.

3. INSTRUCTION TO BIDDERS

Tenderers are required to comply with all the clauses mentioned in the terms and conditions of the tender any deviation will forbid for competing in the tender.

In this tender Single Stage – One Envelope Procedure as per procedure of SPPRA-2010 (46, 1b) will be followed i.e. (i) relevant experience; (ii) turn-over of at least last three years; (iii) registration with Income Tax, Sales Tax and Pakistan Engineering Council (where applicable); (iv) any other factor deemed to be relevant by the procuring agency subject to provision of Rule 44;

- a) The bidder must provide original data sheet and technical brochure and all other related documents; otherwise the bid will be ignored. Evaluation will be done on the basis of data sheet provided by the vendor.
 - b) The vendor should mention financial offer alongwith a Bank Draft/Pay order of 3% value of the quoted items, but not more than Rs. 100,000/- (Refundable) in the name of Executive Director, NICVD, Karachi, as **Earnest Money** and it will be released after depositing of security deposit. In case the tender is accepted by competent authority.
- 2- **It is also very important that a soft copy (CD) of the quoted typed items must be provided for urgent processing of the tender.**
 - 3- **Description of each item with full detail must be written. Without Material descriptions & name of manufacturer tender will not be accepted.**
 - 4- ONE SAMPLE TENDER PROFORMAS is being supplied with the list. Any items have to be quoted ON THIS PROFORMA OR TYPED ON SAME PATTERN. No other proforma for the tender would be accepted only those items may be typed on the proforma for which the rates to be quoted.
 - 5- **The contractor should submit a guarantee certificate that the all items they will supply are brand new and the contractor is fully responsible for wrong supply and not according to the specification.**
 - 6- The successful bidder will be required to submit **Security Money** in shape of pay order/deposit at call @5%of the total value of order in name of NICVD, Karachi within Seven (07) days which will be kept with NICVD till the end of the warrantee period of Three (3) years.
 - 7- **Last year paid Income Tax Certificate should be submitted along with the tender.**
 - 8- The tender in Sealed cover should be addressed to the Executive Director National Institute of Cardiovascular Diseases, Karachi and the envelope should be marked at the top left corner **“Tender for Supply & Installation of AHU, 20-ton, 05-ton.”** and inserted in the tender box, placed in the office of Store & Procurement department, NICVD on **30-12-2015** upto 11:30 a.m. The same will be opened on the same day before the tenderers at 12:00 Noon.
 - 9- The tenderer will also give their permanent and business address with telephone numbers and fax number which can be inspected by tender committee or their

member as and when deemed necessary. No tender will be accepted if no proper address will found.

- 10- Certificate from the sole agent/manufacturer that the vendor has fully equipped workshop trained personal / Engineers and Chemicals should be provided with technical bid and it can be physically verified by the technical committee of NICVD.
- 11- Guarantee for Repairing / servicing work will be provided by the Real contractors. Awarded contract will be completed in time.
- 12- All material required for maintenance to be provided by the contractor.
- 13- Contractor should depute their staff round the clock basis i.e. 03-persons must be depute.
- 14- Contractor should set up workshop within NICVD premises.
- 15- Previous work experience including similar work indicating name of works done along with clause of each work and name of clients for repairing work etc.
- 16- List of technical staff and equipments owned.
- 17- Final status as bank reference.
- 18- Documents mentioned in **DATA SHEET** should be submitted along with technical bid.
- 19- An undertaking containing the matter mentioned below, on stamp paper of Rs. 50/- duly attested by Notary Public, to be submitted with the tender.
 - We hereby confirm to have read carefully and all the terms and conditions of your tender enquiry due for opening on 30-12-2015 for supply & Installation of AHU 20-ton
 - We accept that if the required earnest money is not furnished or our offer is found lacking in any of the requirement of your tender enquiry, it shall be ignored.
 - We certify that we will abide all terms and conditions of the tender infringement of any of the terms / conditions, will make the tender invalid as recommended by the competent authority.

20- Criteria for Evaluation of Bid (As per Annexure).

- i) All mandatory requirement as per annexure 'A' must be submitted, otherwise bid would not be consider.
- ii) Submission of documents as per data sheet (total marks = 30).
- iii) Specification compliance (as per evaluation sheet (total marks = 40).
- iv) Financial evaluation (total marks = 30).
- v) Compliance of terms and conditions and additional terms & conditions of the bid form.

Note:

Only one representative of a firm who has been authorized will be present at the time of opening of tender.

I / We agreed above mentioned terms & conditions

Name of Contractor _____ Signature: _____

Full Address _____

Certificate that all terms and conditions mentioned in the tender are acceptable and we will abide by them strictly.

Signature: _____

Contact Person Name: _____

C.N.I.C No: _____

Address : _____

Stamp : _____

Phone No: _____

Fax No: _____

Mobile No: _____

Witnesses:

1 _____

2 _____

National Institute of Cardiovascular Diseases

Rafiqi (H.J.) Shaheed Road, Karachi - Pakistan

Tel No. 3521-8530, 9920-1271 Ext. 3122 – Fax No. 9920-1289

TENDER LIST / TENDER SPECIFICATIONS

TENDER NO-18/2015 OPENING DATE: 30-12-2015

OPTION NO-1

FOR SUPPLY & INSTALLATION OF WALL MOUNTED AHU, 05-TON FOR I.C.U, AGAINST INDENT REF. NOS-7720 & 7721 DATED: 21-11-2015.

- 1- M.S. Seamless Sch-40 pipe 5" Ø with fiber glass insulation aluminum vaper G.I. Cladding 28-gauge with pressure gauge syphon valve, temperature meters (Qty = Approx. 80-Rft.)
- 2- M.S. Tee 5" Ø seamless Sch-40, (Qty = 02-Nos.)
- 3- M.S. Elbow 5" Ø seamless Sch-40, (Qty = 04-Nos.)
- 4- Gate valve 5" Ø Holland or England with machining flange with Nut & Bolt, Hangers Rod as per required wall cutting wooden box, (Qty = 02-Nos.)
- 5- AHU wall mounted 05-ton each 03-Nos fitting and insulation as per AHU size valves. Y-Stainer, M.S. Pipe support and hardware materials.
- 6- Pipe fitting with socket H.P. Electric welding work, thermostatic electric work, drain piping (Complete in all respects).

OPTION NO-II

FOR SUPPLY & INSTALLATION OF A.H.U, 20-TON HIGH STATIC FOR I.C.U, AGAINST INDENT REF. NOS-7722 & 7723 DATED: 21-11-2015.

- 1- A.H.U 20-Ton High Static ICU existing place connect existing supply return duct and chill water lines with pressure gauges syphon valve, (Qty=01-No)
- 2- A.H.U V filter, bag filter, hipa filters and 2 way automatic valve and BMS system thromostat digital ducting plunum box, (Approx. 500-qSq.ft)
- 3- Electrical panel contactor overload circuit breaker timer star delta voltage Amp meter, 03-Nos light indication.
- 4- Drain piping with fitting wall cutting complete in all respects (complete Job)

Distribution of Marks		=	40-Points.	
			Imported	Local
1	A.H.U	=	10	05
2	M.S. Fittings	=	Imported 10	Local 05
3	Vendor or Service Provider Experience.	=	05-Years 10	03-Years 05
4-	As per Specifications 100%	=	Yes 10	No 05

National Institute of Cardiovascular Diseases

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ANNEXURE- “A”

DATA SHEET

Tender No-18/2015 Dated: 30-12-2015

Tender for the Financial Year 2015-2016 (Extendable for further One year)

For Supply & Installation of A.H.U, 20-Ton, 05-Ton

<u>S.NO</u>	A- MANDATORY	Tick relevant box
1	Name, Address, Tel, Fax# E-mail Address	
2	National tax Number(NTN)	
3	Latest Income Tax Certificate or Income Tax exemption certificate.	
4	Copy of Sales Tax Registration.	
5	Latest Sales Tax Certificate or exemption certificate.	
6	Name of Banker with Current Bank statement.	
7	Earnest Money (3% of Bid not more than (Rs. 100000/=), as per clause no 1-b with commercial bid.	
8	A copy of valid agency certificate/agreement (if any)	

<u>S.NO</u>	B- DOCUMENTS	Total Points 30	Obtain Points
1	Bio Data of key personnel with designation, education & experience and details of man power,	2	
2	1. Literature and catalogue of quoted items in English. 2. Demonstration (if required end-user).	2	
3	Detail of experience of the firm of relevant to the subject	2	
4	List of orders with cost completed by the firm during last 2 years	2	
5	List of litigation with clients(if any) and nature of litigations	2	
6	Affidavit that the firm has never been black Listed.	2	
7	Detail of Registration with major organizations	2	
8	Original tender purchase receipt.	2	
9	Original terms and conditions duly signed and stamped.	2	
10	Each page should be signed and stamped by competent authority.	2	

11	Undertaking that the firm will supply the stock within 10 days & items will be stamped(As per class No.16)	2	
12	Certificate that the prices quoted are not high or more than local/imported market.	2	
13	A certificate that the firm will abide all terms and conditions of the tender infringement for consequence as recommended by the competent authority.	2	
14	A certificate that the Quoted price will remain unchanged till the completion of the tender period.	2	
15	A Certificate that the items has registered by country of origin and they are using for local population	2	
TOTAL MARKS		30	

<u>S.NO</u>	C- TECHNICAL SPECIFICATION REPORT	Total Points 40	Obtain Points
1	Totally in accordance	40	
2	Minor deviation (1)	30	
3	Major deviation (2)	20	
4	Gross deviation (3)	10	
	TOTAL DEVIATION	0	
	TOTAL MARKS	40	

<u>S.NO</u>	D- FINANCIAL EVALUATION	Total Points 30	Obtain Points
1	1 st Lowest	30	
2	2 nd Lowest	25	
3	3 rd Lowest	20	
4	4 th Lowest	15	
5	5 th Lowest	10	
6	6 th Lowest	05	
	TOTAL MARKS	30	

Total Marks – 100
Qualifying Marks 70 and above

National Institute of Cardiovascular Diseases

Rafiqui (H.J) Shaheed Road, Karachi - Pakistan
Tel. No. 521-8530, 920-1271 Ext. 3122, Fax: 920-1289

TENDER PROFORMA

TENDER NO-18/2015 TENDER FOR THE YEAR 2015-2016 OPENING DATE: 30-12-2015

TENDER FOR SUPPLY & INSTALLATION OF AHU, 20-TON, 05-TON

Note: Columns to be filled

S #	Job Description with specification and Complete Detail of Work with parts	Make	Country of Origin	Qty	Unit Rates	Job Completion Period

Signature

Official Seal

National Institute of Cardiovascular Diseases

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E-mail: nicvdedo@khi.comsats.net.pk
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Website: <http://www.cardiovascular.com.pk>

TENDER NO-19/2015

Dated: 30-12-2015

FOR THE YEAR 2015-2016 EXTENDABLE FOR FURTHER ONE YEAR

TENDER TITLE

**Providing Services of Sanitation
Cleaning Contract.**

TENDER DOCUMENTS

STORE &PROCUREMENT DEPARTMENT
NATIONAL INSTITUTE OF CARDIOVASULAR DISEASES
Rafiqui (H.J) Shaheed Road, Karachi
Tel. No. 35218530, 99201271 Ext. **3122**, Fax. 99201289
E-mail: nicvdedo@khi.comsats.net.pk
Website: http://www.cardiovascular.com.pk

National Institute of Cardiovascular Diseases

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Website: <http://www.cardiovascular.com.pk>

TENDER TERMS & CONDITIONS

Tender No-19/2015, Dated: 30-12-2015 **FOR THE YEAR 2015-2016 (EXTENDABLE FOR ONE YEAR)**

Tender Terms and conditions for Providing Services of Sanitation Cleaning Contract.

- i) Cost of Tender is **Rs. 1000/-** (Rupees One Thousand Only) [Non refundable].
- ii) Tender Selling Date from **30-11-2015 to 14-12-2015**.
- iii) Tender Submission Date **30-12-2015 before 11:30 a.m.** in Stores Department.
- iv) Technical bid of Tender will be opened on **30-12-2015 at 12:00 Noon** in Conference Hall / Chairman Room of NICVD, Karachi.

NOTE:

Read the Terms & Conditions carefully.

Tenderers are required to comply with all the clauses mentioned in the terms and conditions of the tender along with all the relevant documents required. Any deviation incomplete documents / tender will forbid for competing in the tender.

In this tender Single Stage – One Envelope Procedure as per procedure of SPPRA-2010 (46, 1b) will be followed i.e. (i) relevant experience; (ii) turn-over of at least last three years; (iii) registration with Income Tax, Sales Tax and Pakistan Engineering Council (where applicable); (iv) any other factor deemed to be relevant by the procuring agency subject to provision of Rule 44;

- a) The bidder must provide original data sheet and technical brochure and all other related documents; otherwise the bid will be ignored. Evaluation will be done on the basis of data sheet provided by the vendor.
 - b) The vendor should mention financial offer alongwith a Bank Draft/Pay order of 3% value of the quoted items, but not more than Rs. 100,000/- (Refundable) in the name of Executive Director, NICVD, Karachi, as **Earnest Money** and it will be released after depositing of security deposit. In case the tender is accepted by competent authority.
- 2-** First Scrutiny of technical bids will be performed by the technical committee. Financial bids of those firms will be opened which qualify technically.

National Institute of Cardiovascular Diseases

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Website: <http://www.cardiovascular.com.pk>

- 3- Contractors will responsible of cleanliness from ground to top and area around the hospital building. Contractors will also responsible of washing from ground to top of the hospital building atleast once a week.
- 4- Contractor will provide Janitorial services of 12-hours daily with 30 persons from 08:00 pm to 08:00 am. The remuneration paid by NICVD per month may be quoted.
- 5- The contractors must be registered with the Sales Tax Department under sales tax act 1990 and sales invoice issued must shown element of sales tax if applicable separately copy of Sales Tax Registration Certificate must be attached with the tender otherwise no one is eligible to participate in tender.
- 6- One SAMPLE TENDER PROFORMA is being supplied. Rates to be quoted ON THIS PROFORMA OR TYPED ON SAME PATTERN. No other proforma for the tender would be accepted. Only detail of items may be typed on the proforma for which the rates to be quoted. In case there is a need of more proforma it may be typed or made photocopy and put your stamp on the same. Place your quoted rates proforma on the front page of the tender.
- 7- Tender proforma is to be filled very carefully, preferably typed. Any alteration/correction must be initialed and each page is to be signed and stamped at the bottom. No typing mistake will be accepted after opening of the tender.
- 8- Last year paid Income Tax Certificate should be submitted along with the tender.
- 9- The successful bidder will be required to submit **Security Money** in shape of pay order/deposit less than **5%** of the total value of order in name of NICVD, Karachi within Seven (07) days which will be kept with NICVD.
- 10- Detail description of the servicing and other specified work should be mentioned by the contractors with all other specification of jobs etc.
- 11- The competent authority will blacklist the firm/contractor for the servicing of sub-standard and other work etc and hence their security deposit will not be released and amount will be forfeited in the NICVD Account, which will be considered as final.
- 12- The tenderer will also give their permanent and business address with telephone number and fax number which can be inspected by tender committee or their member as and when deemed necessary. No tender will be accepted if no proper address will found.
- 13- Tender is valid for one year, work order what so ever convenient to the Institute will be given after awarding contract. Once tender accepted by the competent authority can not be withdrawn within the period of one year.

National Institute of Cardiovascular Diseases

Rafiqi (H.J) Shaheed Road, Karachi

Tel. No. 35218530, 99201271 Ext. **3122**, Fax. 99201289

E-mail: nicvdedo@khi.comsats.net.pk

E-mail: mainstore_nicvd@yahoo.com

Website: <http://www.cardiovascular.com.pk>

- 14- Tender will be allotted to only registered companies / contractors etc. Those who have not provided complete papers as required will not be considered.
- 15- Previous work experience including similar work indicating name of works done along with clause of each work and name of clients for servicing work etc.
- 16- Contractor will provide list of staff (along with their NIC (photocopy) and a passport size photographs) and equipments owned.
- 17- Final status as bank reference.
- 18- The contractor is also responsible for arrangement of emergency work if any all the times.
- 19- The tools and other instruments required will be used should be arranged by the contractor.
- 20- Contractor will provide proper uniform to his staff and they will display I.D. card in front of their pocket.
- 21- Hospital will maintain attendance card of all sweepers at sanitation office and hospital will have its own night supervisor.
- 22- Male & female sweeper's ratio will be 60:40.
- 23- That proper information will be given to the Institute if there are any major damages.
- 24- The tender in Sealed cover should be addressed to the Executive Director National Institute of Cardiovascular Diseases, Karachi and the envelope should be marked at the top left corner "**Tender contract for Providing Services of Sanitation Cleaning for N.I.C.V.D**" and inserted in the tender box, placed in the office of Store & Procurement department, NICVD on **30-12-2015** upto 11:30 a.m. the same will be opened on the same day before the tenderers at 12:00 Noon.
- 25- Conditional tenders are not accepted.
- 26- The decision of the NICVD will be final and binding.
- 27- An undertaking containing the matter mentioned below, on stamp paper of Rs. 50/- duly attested by Notary Public, to be submitted with the tender.
 - We hereby confirm to have read carefully and all the terms and conditions of your tender enquiry due for opening on **30-12-2015** for sanitation cleaning.

National Institute of Cardiovascular Diseases

Rafiqi (H.J) Shaheed Road, Karachi

Tel. No. 35218530, 99201271 Ext. **3122**, Fax. 99201289

E-mail: nicvdedo@khi.comsats.net.pk

E-mail: mainstore_nicvd@yahoo.com

Website: <http://www.cardiovascular.com.pk>

- We accept that if the required earnest money is not furnished or our offer is found lacking in any of the requirement of your tender enquiry, it shall be ignored.
- We certify that we will abide all terms and conditions of the tender infringement of any of the terms / conditions, will make the tender invalid as recommended by the competent authority.

28- After finalization of tender procuring agency requires signing of a written contract from the date on which the signatures of both the procuring agency and the successful are affixed to the written contract. Such affixing of signatures shall take place with a reasonable time.

Providing that where the coming into force of a contract is contingent upon fulfillment of a certain condition or conditions, the contract shall take effect from the date whereon such fulfillment takes place.

- The NICVD may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The NICVD shall upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposals, but is not required to justify those grounds.
- The NICVD shall announce the results of bid evaluation in the form of a report giving justification for acceptance or rejection of bids at least ten days prior to the award of procurement contract.

29- NICVD will not pay any Sales Tax or other taxes to any supplier as per serial No 52A, 6th schedule of Sales Tax Act, 1990.

“Goods supplied to hospitals run by the Federal or Provincial Governments or charitable operating hospitals of fifty beds or more or the teaching hospitals of statutory universities of two hundred or more beds”.

30- Documents mentioned in **DATA SHEET** should be submitted along with technical bid.

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Certificate that all terms and conditions mentioned in the tender are acceptable and we will abide by them strictly.

Signature: _____

Contact Person Name: _____

C.N.I.C NO: _____

Address : _____

Stamp : _____

Phone No: _____

Fax No: _____

Mobile No: _____

Witnesses:

1 _____

2 _____

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ANNEXURE- “A” (DATA SHEET)

Tender No: 19/2015 Dated: 30-12-2015

**Tender for the Financial Year 2015-2016(Extendable for further One year)
 For Providing Services of Sanitation Cleaning Contract**

<u>S.NO</u>	A- MANDATORY	Tick relevant box
1	Name, Address, Tel, Fax# E-mail Address	
2	National tax Number(NTN)	
3	Latest Income Tax Certificate or Income Tax exemption certificate.	
4	Copy of Sales Tax Registration.	
5	Latest Sales Tax Certificate or exemption certificate.	
6	Name of Banker with Current Bank statement.	
7	Earnest Money (3% of Bid not more than (Rs. 100000/=), as per clause no 1-b with commercial bid	
8	Copy of P.E.C registration certificate.	

Note: All relevant documents must be tagged.

<u>S.NO</u>	B- DOCUMENTS	Total Points 30	Tick relevant box Annexure No. must be mention. (Obtain Points)
1	Bio Data of key personnel with designation, education & experience and details of man power,	2	
2	Literature and catalogue of quoted items in English.	2	
3	Detail of experience of the firm of relevant to the subject	2	
4	List of orders with cost completed by the firm during last 2 years	2	
5	List of litigation with clients(if any) and nature of litigations.	2	
6	Affidavit that the firm has never been black Listed.	2	
7	Detail of Registration with major organizations	2	
8	Original tender purchase receipt.	2	
9	Original terms and conditions duly signed and stamped.	2	
10	Each page should be signed and stamped by competent authority.	2	
11	Undertaking that the firm will supply the stock within 20 days.	2	
12	Certificate that the prices quoted are not high or more than local/imported market.	2	
13	A certificate that the firm will abide all terms and conditions of the tender infringement for consequence as recommended by the competent authority.	2	
14	A certificate that the Quoted price will remain unchanged till the completion of the tender period.	2	
15	A copy of valid agency certificate/agreement or registration certificate of Govt. of Sindh (if any).	2	
TOTAL MARKS		30	

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<u>S.NO</u>	C- TECHNICAL SPECIFICATION REPORT	Total Points 40	Obtain Points
1	Totally in accordance	40	
2	Minor deviation (1)	30	
3	Major deviation (2)	20	
4	Gross deviation (3)	10	
	TOTAL DEVIATION	0	
	TOTAL MARKS	40	

<u>S.NO</u>	D- FINANCIAL EVALUATION	Total Points 30	Obtain Points
1	1 st Lowest	30	
2	2 nd Lowest	25	
3	3 rd Lowest	20	
4	4 th Lowest	15	
5	5 th Lowest	10	
6	6 th Lowest	05	
	TOTAL MARKS	30	

Total Marks – 100

Qualifying Marks 70 and above

National Institute of Cardiovascular Diseases

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TENDER PROFORMA

Tender No-19/2015

TENDER FOR THE YEAR 2015-2016, OPENING DATE: 30-12-2015

For Providing services of Sanitation Cleaning Contract.

Note: Columns to be filled

S #	Description with specification and Complete Detail of Work	Qty/No. of Persons	Unit Rate	Total Amount

Signature

Official Seal

National Institute of Cardiovascular Diseases

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TENDER NO-20/2015

Dated: 30-12-2015

FOR THE YEAR 2015-2016 EXTENDABLE FOR FURTHER ONE YEAR

TENDER TITLE

Supply of Printing Items

TENDER DOCUMENTS

STORE &PROCUREMENT DEPARTMENT
NATIONAL INSTITUTE OF CARDIOVASULAR DISEASES
Rafiqi (H.J) Shaheed Road, Karachi
Tel. No. 35218530, 99201271 Ext. **3122**, Fax. 99201289
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Website: <http://www.cardiovascular.com.pk>

TENDER TERMS & CONDITIONS

Tender No-20/2015, Dated: 30-12-2015 **FOR THE YEAR 2015-2016 EXTENDABLE FOR FURTHER ONE YEAR**

Tender Terms and conditions for the Supply of Printing Items.

- i) Cost of Tender is **Rs. 1000/-** (Rupees One Thousand Only) [Non refundable].
- ii) Tender Selling Date from **30-11-2015 to 14-12-2015**.
- iii) Tender Submission Date **30-12-2015 before 11:30 a.m.** in Stores Department.
- iv) Technical bid of Tender will be opened on **30-12-2015 at 12:00 Noon** in Conference Hall / Chairman Room of NICVD, Karachi.

NOTE:

Read the Terms & Conditions carefully.

Tenderers are required to comply with all the clauses mentioned in the terms and conditions of the tender any deviation will forbid for competing in the tender.

In this tender Single Stage – One Envelope Procedure as per procedure of SPPRA-2010 (46, 1b) will be followed i.e. (i) relevant experience; (ii) turn-over of at least last three years; (iii) registration with Income Tax, Sales Tax and Pakistan Engineering Council (where applicable); (iv) any other factor deemed to be relevant by the procuring agency subject to provision of Rule 44;

- a) The bidder must provide original data sheet and technical brochure and all other related documents; otherwise the bid will be ignored. Evaluation will be done on the basis of data sheet provided by the vendor.
 - b) The vendor should mention financial offer alongwith a Bank Draft/Pay order of 3% value of the quoted items, but not more than Rs. 100,000/- (Refundable) in the name of Executive Director, NICVD, Karachi, as **Earnest Money** and it will be released after depositing of security deposit. In case the tender is accepted by competent authority.
- 2- **Tenders are to be submitted by the Manufacturers / Wholesalers / Retailers / General Order Suppliers / Distributors or their duly authorized agents having their own printing press.**
 - 3- **Installation/demonstration/Proof showing or sample providing charges (if any) should be included with the cost of items provided.**

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- 4- It is very important that tender will be accompanied samples of all quoted items. Any tender without sample will be disqualified and each sample serial number of item (mentioned in the tender list) must be written and submit to this Institute three days before tender opening date otherwise no tender will be accepted without sample.
- 5- It is also very important that a soft copy (CD) of the quoted typed items must be provided for urgent processing of the tender.
- 6- The Manufacturers / Wholesalers / Retailers / General Order Suppliers / Distributors, must be registered with the Sales Tax Department under sales tax act 1990 and sales invoice issued must shown element of sales tax if applicable separately copy of Sales Tax Registration Certificate must be attached with the tender otherwise no one is eligible to participate in tender.
- 7- Description of each item with full detail must be written. Without Material descriptions & name of manufacturer tender will not be accepted.
- 8- One SAMPLE TENDER PROFORMAS are being supplied with the list. Any items have to be quoted ON THIS PROFORMA OR TYPED ON SAME PATTERN. No other proforma for the tender would be accepted only those items may be typed on the proforma for which the rates to be quoted.
- 9- Tender proforma is to be filled very carefully, preferably typed. Any alteration/correction must be initialed and each page is to be signed and stamped at the bottom.
- 10- The Executive Director, NICVD, Karachi, reserve the right to increase or decrease the quantity mentioned in the tender.
- 11- As much as possible, all supplies will be made by the actual Manufacturers, Sole Agents directly who will be responsible to nominate their distributors. (If the manufacturers have nominated the authorised agent, any penalty in case of breach of terms and conditions will be levied on the agent).
- 12- Last year paid Income Tax Certificate should be submitted along with the tender.
- 13- The supplier should submit a guarantee certificate that the items they will supply are brand new and the supplier is fully responsible for wrong supply and not according to the specification/sample and prices should be reasonable and cannot be changed during the same fiscal year.

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- 14- The successful bidder will be required to submit **Security Money** in shape of pay order/deposit at call @ **5%** of the total value of order in name of NICVD, Karachi within Seven (07) days which will be kept with NICVD till the end of the Warrantee period of Three (3) years.
- 15- If none of the items quoted by the firm is approved, the earnest money of the firm will be returned on the request of the firm within one month.
- 16- If any item of the firm is approved the security deposit of the firm will not be released till the completion of the tender period and supply of items.
- 17- If any supplier is found supply of poor quality material/items, or not according to the specification will be disqualified and penalty will be imposed.
- 18- After finalization of the tender, this Institute will intimate the tenderer regarding approval of their items and they will have to acknowledge the NICVD letter for accepting of tender & supply for fiscal year 2015-2016, tender period will extendable for further one year (2016-2017).
- 19- The tender in Sealed cover should be addressed to the Executive Director National Institute of Cardiovascular Diseases, Karachi and the envelope should be marked at the top left corner "**Tender for the supply of printing Items**" and inserted in the tender box, placed in the office of Store & Procurement department, NICVD on **30th December, 2015** upto 11:30 a.m. The same will be opened on the same day before the tenderers at 12:00 Noon.
- 20- The tenderer will also give their permanent and business address with telephone number and fax number which can be inspected by tender committee or their member as and when deemed necessary. No tender will be accepted if no proper address will found.
- 21- The tenderer will assure us for the policy of replacing the items.
- 22- Tender is valid for one year, extendable for further one year.
- 23- Tenderers can quote all items or any items mentioned in the list and write the serial number against each item.
- 24- Conditional tenders are not accepted.

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- 25-** After finalization of tender procuring agency requires signing of a written contract from the date on which the signatures of both the procuring agency and the successful are affixed to the written contract. Such affixing of signatures shall take place with a reasonable time.

Providing that where the coming into force of a contract is contingent upon fulfillment of a certain condition or conditions, the contract shall take effect from the date whereon such fulfillment takes place.

- The NICVD may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The NICVD shall upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposals, but is not required to justify those grounds.
- The NICVD shall announce the results of bid evaluation in the form of a report giving justification for acceptance or rejection of bids at least ten days prior to the award of procurement contract.

- 26-** The decision of the NICVD will be final and binding.

- 27-** Documents mentioned in **DATA SHEET** should be submitted along with technical bid.

Certificate that all terms and conditions mentioned in the tender are acceptable and we will abide by them strictly.

Signature: _____

National Institute of Cardiovascular Diseases

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Contact Person Name: _____

C.N.I.C No: _____

Address : _____

Stamp : _____

Phone No: _____

Fax No: _____

Mobile No: _____

Witnesses:

1 _____

2 _____

National Institute of Cardiovascular Diseases

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Tender No-20/2015, Dated: 30-12-2015

TENDER LIST OF PRINTING ITEMS

S. No.	Description	Strength	Qty	Unit
1.	Admission & discharge register	17x27/4 (63 gm paper)- 800-pages	100	Nos.
2.	Agreement form	18x23x4 56 gm Offset	20	Pad
3.	Blood bank request form	18x23x5 56 gm Offset	20	Pad
4.	Blood gas form for laboratory	18x23x10 56 gm Offset	1000	Pad
5.	Biochemistry form for laboratory	17x27x8 color paper 56 gm Offset	1000	Book
6.	Brown paper sheet for CSSD.	Shaded, China 29x44	8,000	Nos.
7.	B. P. Chart	18x23x16 56 gm Offset	50	Pad
8.	Consultation sheet	APS	200	Pad
9.	Consent form for all wards	18x23/8 56-gm Offset	100	Pad
10.	Consent form for ETT.	APS	100	Pad
11.	Cath report form	18x23x16 56 gm Offset	50	Pad
12.	Cash memo book for p/p.1+2+2 carbon for special ward.	18x23x8 56 gm Offset	100	Books
13.	Doctor order form	18x23x4 56 gm Offset	250,000	Nos.
14.	Diabetic chart	18x23x4 56 gm Offset	15	Pad
15.	Death certificate	18x23x4 56 gm Offset	100	Pad
16.	Duty roaster	18x23x4 56 gm Offset	10	Pad
17.	Diet sheet large. Book	17x27/4 (3x100) 56 gm Offset	40	Books
18.	Discharge card	5"x7" Alabaster + paper 55 gm	30,000	Nos.
19.	Discharge summary form	18x23x4 56-gm	50	Pad
20.	Envelope brown medium (A.P.S)	10x12/70 gm Craft	15,000	Nos.
21.	Envelope white printed (A.P.S)	9.25"x4.25" 80 gm Offset	6,000	Nos.
22.	X-ray envelope brown (A.P.S)	14" x 18" 70 gm Craft	50,000	Nos.
23.	Envelope plain white 10-1/2" x 23"	APS	1000	Nos
24.	Envelope white 10-1/2" x 23" by name Executive Director.	APS	APD	Nos
25.	Envelope white NICVD Printer.	10" x 12"	APD	Nos
26.	File Folder (Catheterization for cath lab)	APS	10,000	Nos
27.	Cath data report form	APS	50	Pad
28.	ECG mounting paper	18x23x4 56 gm Offset	600	Pad
29.	X-ray Envelope white Big Size for Paeds Patients	14"x18" 80 gm Offset	15,000	Nos.
30.	Hematology form	17x27/8, color paper 50 gm Offset	800	Pad
31.	I. O. Chart	18x23x4 56 gm Offset	400	Pad
32.	Lab ruled form	17x27/2 80 gm Offset	30	Pads
33.	Lab register	18x27/2 80 gm Offset	120	Nos.
34.	Lab request form (new)	20x30x8 Mech. Paper	1800	Pad
35.	Letter head large	8-1/2x13-1/2 (legal) 80 gm Offset	100	Pad
36.	Letter head small	(A-4) 8-1/4x11-1/2 80 gm Offset	100	Pad
37.	Letter head small (For Dr. Asadullah Kundi Office)	50-gm APS	100	Pad
38.	Medical history sheet	18x23x4 56 gm Offset	60,000	Nos.
39.	Microbiology form	17x27/8 color paper	30	Pad

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		50 gm Offset Cir		
40.	Medication sheet	17x23x4 56 gm Offset	200	Pad
41.	Surgical package coupon for oxygenators (1+1+1)	Carbonized.	50	Books
42.	Surgical package coupon for open heart surgery for account.		50	Books
43.	Cardiac cathertization lab coupon 1+1+1	Carbonized		Books
44.	OPD registration sheet both side printing + perforation	20x30x4 80 gm Offset	30,000	Nos.
45.	OPD file cover with clip	9.5 x 12.25 200gm Fine Card	10,000	Nos.
46.	OPD file cover without clip	9.5 x 12.25 200gm Fine Card	10,000	Nos.
47.	OPD prescription slips for Medicine APS	18x23/8 56 gm Offset.	5,00,000	Nos.
48.	OPD Registration cards	3"x4" 260 Alabaster	45,000	Nos.
49.	Office file cover with imported clip.	(Brazil card 180gm)	10,000	Nos.
50.	Office file cover with imported clip for L/c	APS	100	Nos
51.	OPD pad for Peads	17x23x4 56 gm Offset	50	Pad
52.	Out patient lab form	20x30/4 Mechanical Paper	600	Nos.
53.	Observation chart	18x23 80 gm Offset	14,000	Sheets
54.	Pt card	5.5" x 8.5" Alabaster 260 gm	500	Nos.
55.	Progress note	18x23x4 56 gm Offset	32,000	Nos.
56.	Casualty registration sheet	18x23x4 56 gm Offset	100,000	Nos.
57.	Cheque payment voucher for Accounts Department	APS	100	Nos
58.	RHD card	8.5x5.5" Alabaster 260 gm	2000	Nos.
59.	Receipt book 1+1 for Accounts APS.	18x12/8 56 gm Offset	50	Books
60.	SRV book (3x100) carbonized.	18x23x6 56 gm Offset	100	Books
61.	Stock register 800 pages with index.	800 pages Court Paper	60	Nos.
62.	Stock register 500 pages	500 pages Court Paper	60	Nos.
63.	Serology form	17x27/8 56 gm Offset	100	Pad
64.	Store demand book 1+2 carbonized (Request Form)	18x23x6 56 gm Offset	100	Nos.
65.	Stock card	7.5" x 9" Alabaster 260 gm	2000	Nos.
66.	State lab form	20x30x10 56 gm Offset	100	Pad
67.	Surgical summary form	18x23x4 56 gm Offset	50	Pad
68.	Temperature chart	18x23x4 56 gm Offset	500	Pad
69.	Urine analysis form	17x27/8 56 gm Offset	100	Pads
70.	Purchase order form (3x100) Medicine, 03-pages carbonized.	20x30/8 56 gm offset.	50	Books
71.	Purchase order form (3x100) General, 03-pages carbonized.	20x30/8 56 gm offset.	50	Books
72.	Purchase order form (3x100) Surgical / Equipment, 03-pages carbonized.	20x30/8 56 gm offset.	50	Books
73.	Drug Envelops printed NICVD.	3"x5" 70 gm Craft	2,00,000	Nos.
74.	Medical Certificate Book	18x23x5 80 gm Offset	5	Books
75.	Audit Sheet	APS	10	Pad
76.	Bill Book for Accounts (Organization)	APS	50	Books
77.	Bill Book for Accounts (Private)	APS	50	Books
78.	Cath Report Form Paeds	APS	50	Pads
79.	Cath Catheterization Form	APS	20	Pads
80.	Cath Lab Procedure Slip	APS	50	Pads
81.	Catheterization Laboratory Adult Consumption Sheet	APS	100	Books

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82.	Coupon (Open Heart Surgery)	APS	10	Books
83.	Diet Chart (Urdu)	APS	2000	Nos.
84.	Echo Form (Adult, Paeds)-80-gm.	2 colour (18x23/4)	400	Pads
85.	ETT Protocol Pad	APS	50	Pads
86.	Gate Pass Book, New.	APS	10	Books
87.	Identity Card	APS	1000	Nos.
88.	Letter Pad for Social Welfare Office	APS	5	Pads
89.	Nuclear Cardiology Form, Urdu, English.	As Per Order	30	Pads
90.	Vehicle Log Book	APS	10	Registers
91.	New Item Purchase Requisition (Drug & Medicine), 03-pages carbonized.	APS	50	Books
92.	New Item Purchase Requisition (Surg. & Disp.), 03-pages carbonized.	APS	50	Books
93.	New Item Purchase Requisition (General), 03-pages carbonized.	APS	50	Books
94.	Purchase Requisition new item Angio / Angioplasty, 03-pages carbonized.	APS	30	Books
95.	Return Voucher Book	APS	10	Books
96.	Receipt Book Bed Sheet Charges	APS	10	Books
97.	Receipt Book for Library	APS	10	Books
98.	Cardiac Surgery Checking Sheet, (A-4) 11sheet different color	8-1/4 x 11-3/4	APD	
99.	Cardiac Surgery data base form (11-sheet each set color)	APS	2000	
100.	Register Maintenance & Machine Equipment	APS	10	Nos.
101.	Serology Form for Lab	APS	20	Pads
102.	Sticker with Monogram for CD	APS	13000	Nos.
103.	A.C.R for Administration	APS	APD	
104.	Consumption sheet Adult left heart cath.	APS	100	
105.	Daily summary pad for cath lab	APS	50	
106.	E.M.P.S Form for Nuclear Cardiology	APS	APD	
107.	Istehqaq Certificate for Zakat	APS	50	
108.	Nuclear Cardiology Form (Thallium)	APS	50	
109.	New Case History Form	APS	200	Pad
110.	Name List Surgical ward.	APS	50	
111.	Operation Theatre Form	APS	100	
112.	Operation record form (pink color)	APS	100	
113.	PDA Book	APS	APD	
114.	Permanent Pacemaker scheduling for Pacing Lab.	APS	20	Pad
115.	OPD Slips	APS	15,00,000	Nos
116.	Ledger Register containing 300-pages for Accounts	APS	06	Nos
117.	Medicine / Drug Book for Special Ward Triplicate.	APS		
118.	Admission discharge sheet daily patient	APS	300	Pad
119.	Advise slip (yellow color)	APS	700	Pad
120.	Admission reception slip General, size: 9-1/2" x 11-1/2" white offsite paper.	APS		
121.	Emergency patient receipt, size: 9-1/2" x 12-1/2"	APS		
122.	Application form basic cardiac nursing diploma course	APS		

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123.	Body fluid form for laboratory (yellow colors)	APS	50	
124.	Consumption sheet Adult right heart.	APS	50	Pad
125.	Consumption of Inj. Pethedine & Morphine	APS	50	Pad
126.	OPD Slips for Evening	APS		
127.	Sticker for Injections	APS	50000	Nos
128.	Sticker for Drips	APS	50000	Nos
129.	Sticker for staff (Car Parking)	APS	5000	Nos
130.	Register for Cath Lab	APS	15	Register
131.	Perfusion chart for O.T.	APS	50	Pads
132.	PTMC Consumption sheet	APS	50	Pads
133.	Paediatric cardiac surgery form	APS	20	Pads
134.	Permanent pacemaker charges for private ward	APS	50	Pads
135.	Permanent pacemaker charges for general ward	APS	100	Pads
136.	Patient history case for evening OPD.	APS	10000	Nos
137.	Out patient prescription pad A4 size Medium chart pads	APS	3000	Pads
138.	Lab sticker for blood bank	APS	200	Nos
139.	Pt. INR Clinic card, size: 9 x 2-1/2	APS	2000	Nos
140.	Folder for evening clinic OPD	APS	10000	Nos
141.	Daily OPD Pad list for TRMO OPD only	APS		
142.	Coupon for non-ionic contrast for accounts department.	APS	100	Book
143.	Laboratory coupon for Rs. 6000/-	APS	50	Book
144.	Car parking book for security department.	APS	500	Book
145.	Coupon open heart surgery General book carbonized Rs. 1000/-	APS	50	Book
146.	Cardiac catheterization laboratory coupon General book carbonized Rs. 6000/-	APS	50	Book
147.	Cardiac catheterization laboratory Angioplasty book carbonized.	APS	50	Book
148.	Cardiac catheterization laboratory coupon for self company case carbonized paper 1+1+1	APS	50	Book
149.	Anticoagulation clinic referral form surgical.	APD		
150.	Appointment for evening clinic pad.		200	books
151.	Cash payment voucher book.	APD		
152.	Certificate of life basic support course printing, 04-color for PSDC.	APD		
153.	Certificate of advance cardiac lift support (ACLS).	APD		
154.	Certificate for CNS office.			
155.	Car parking book.	APD		
156.	Certificate of basic life (BLS) provider (course).	APD		
157.	Drug controlled proforma Pethedine Morphine.	APD		
158.	Daily report pad.	APD		
159.	Daily consultation sheet, OPD list.	APD		
160.	Daily PCI ledger, 200-pages.	APD		
161.	Echo pad (Paeds).	APD		
162.	File folder for evening clinic OPD.	APD		
163.	File cover for Zakat yellow color.	APD		
164.	Health welfare committee letter head.	APD		

National Institute of Cardiovascular Diseases

Rafiqi (H.J) Shaheed Road, Karachi

Tel. No. 35218530, 99201271 Ext. **3122**, Fax. 99201289

E-mail: nicvdedo@khi.comsats.net.pk

Website: <http://www.cardiovascular.com.pk>

165.	Istehqaq certificate zakat.	APD		
166.	Instructions for patient C.T. Angio	APD		
167.	Letter head for E.D. office.	APD		
168.	Ledger operation theatre (O.T)	APS		
169.	Advice slip, yellow color.		800	Pads
170.	Folder printing in 4 color with pocket inside for PSDC			
171.	Out patient prescription pad (zakat)	APD		
172.	Prothrombin time / INR chart.	APD	50	Pads
173.	Prospectus of diploma.	APD		
174.	Vehicle movement book.	APD	10	books
175.	Anticoagulation clinic form for OPD	APD	50	
176.	B.D. Death Certificate.		50	Books
177.	Consumption sheet paediatric diagnostics.	APD	50	Books
178.	Cardiac Rehabilitation form both side printing.	APD	50	Books
179.	Health Welfare Committee	APD		
180.	Instruction slip for E.T.T in Urdu.	APD		
181.	Ledger for Baitul Mall Patient 100 Folio.	APD		
182.	OPD Slip Green Color Paeds Ward.	APD		
183.	OPD Patient History Call	APD		
184.	OPD Pad for Evening Clinic.	APD		
185.	Purchase order for Kit.	APD		
186.	Referral Performa Cardiac Rehabilitation.	APD		

The Samples of Paper & Cards & printing materials etc should be produced one day before.

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ANNEXURE- "A"(DATA SHEET)

Tender No-20/2015 Dated: 30-12-2015

**Tender for the Financial Year 2015-2016 (Extendable for further One year)
 For Supply of Printing Items.**

S.NO	A- MANDATORY	Tick relevant box
1	Name, Address, Tel, Fax# E-mail Address	
2	National tax Number(NTN)	
3	Latest Income Tax Certificate or Income Tax exemption certificate.	
4	Copy of Sales Tax Registration.	
5	Latest Sales Tax Certificate or exemption certificate.	
6	Name of Banker with Current Bank statement.	
7	Earnest Money (3% of Bid not more than (Rs. 100000/=), as per clause no 1-b with commercial bid	
8	A copy of valid agency certificate/agreement or registration certificate of Govt. of Sindh (if any).	

Note: All relevant documents must be tagged.

S.NO	B- DOCUMENTS	Total Points 30	Tick relevant box Annexure No. must be mention. (Obtain Points)
1	Bio Data of key personnel with designation, education & experience and details of man power,	2	
2	Literature and catalogue of quoted items in English.	2	
3	Detail of experience of the firm of relevant to the subject	2	
4	List of orders with cost completed by the firm during last 2 years	2	
5	List of litigation with clients(if any) and nature of litigations	2	
6	Affidavit that the firm has never been black Listed.	2	
7	Detail of Registration with major organizations	2	
8	Original tender purchase receipt.	2	
9	Original terms and conditions duly signed and stamped.	2	
10	Each page should be signed and stamped by competent authority.	2	
11	Undertaking that the firm will supply the stock within 10 days.	2	
12	Certificate that the prices quoted are not high or more than local/imported market.	2	
13	A certificate that the firm will abide all terms and conditions of the tender infringement for consequence as recommended by the competent authority.	2	
14	A certificate that the Quoted price will remain unchanged till the completion of the tender period.	2	
15	A Certificate that the items has registered by country of origin and they are using for local population	2	
TOTAL MARKS		30	

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<u>S.NO</u>	C- TECHNICAL SPECIFICATION REPORT	Total Points 40	Obtain Points
1	Totally in accordance	40	
2	Minor deviation (1)	30	
3	Major deviation (2)	20	
4	Gross deviation (3)	10	
	TOTAL DEVIATION	0	
	TOTAL MARKS	40	

<u>S.NO</u>	D- FINANCIAL EVALUATION	Total Points 30	Obtain Points
1	1 st Lowest	30	
2	2 nd Lowest	25	
3	3 rd Lowest	20	
4	4 th Lowest	15	
5	5 th Lowest	10	
6	6 th Lowest	05	
	TOTAL MARKS	30	

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TENDER PROFORMA

TENDER NO-20/2015

TENDER FOR THE YEAR 2015-2016

Opening Date: 30-12-2015

TENDER FOR THE SUPPLY OF PRINTING ITEMS.

Note: Columns to be filled

S #	Description with specification and Complete Detail of Work	Brand	Make	Country of Origin	Warranty	Qty	Unit Rates	Delivery Period

Signature

Official Seal

National Institute of Cardiovascular Diseases

Rafiqi (H.J.) Shaheed Road, Karachi - Pakistan
Tel No. 521-8530, 920-1271 Ext. 3122 – Fax No. 920-1289

TOTAL PAGES 11

TENDER TERMS & CONDITIONS

Tender No. 21/2015 Dated: 31.12.2015

Tender for the Financial Year 2015-2016 (Extendable for further one year) **Supply of “CARDIAC PERMANENT PACEMAKER COMPLETE SET”**

- i) Cost of Tender is Rs. 1000/- (Rupees One Thousand only) [Not refundable].
- ii) Tender Selling Date from 07-12-2015 to 28-12-2015.
- iii) Tender Submission Date 31-12-2015 before 11:30 a.m. (in Store Department)
- iv) Tender will be opened on 31-12-2015 at 12:00 noon in Conference Hall of NICVD, Karachi.

NOTE:

Read the Terms & Conditions carefully and fulfill all requirements.

Tenderers are required to comply with all the clauses mentioned in the terms and conditions of the tender any deviation will forbid for competing in the tender.

In this tender Single Stage – One Envelope Procedure as per procedure of SPPRA-2010 (46, 1b) will be followed i.e. (i) relevant experience; (ii) turn-over of at least last three years; (iii) registration with Income Tax, Sales Tax and Pakistan Engineering Council (where applicable); (iv) any other factor deemed to be relevant by the procuring agency subject to provision of Rule 44;

- a) The bidder must provide original data sheet and technical brochure and all other related documents; otherwise the bid will be ignored. Evaluation will be done on the basis of data sheet provided by the vendor.
 - b) The vendor should mention financial offer along with a Bank Draft/Pay order of 3% value of the quoted items, but not more than Rs. 100,000/- (Refundable) in the name of Executive Director, NICVD, Karachi, as **Earnest Money** and it will be released after depositing of security deposit. In case the tender is accepted by competent authority.
2. The disclosure of firm's equipment price at the time of opening of technical bid will result in the rejection of the bid.
 3. No tender will be entertained without earnest money, The earnest money will be forfeited to Government Accounts in case of non-submission of security money within seven (7) days of receipt of the other letter.
 4. No tender will be entertained without earnest money. Conditional Tender(s) will not be accepted.
 5. The previous earnest money or security money will not be carried forward. If any tenderer encloses a cheque with the tender their tender will be rejected outright. In case it is found at tender opening or at later stage that pay order is fake tender/contract will be cancelled and firm will be black listed from future participation in tender security money will be forfeited and their name will also be circulated in other Fed. Govt./Semi Govt. Autonomous/Semi Autonomous Deptt. For severe action.
 6. In case any tenderer after the tender is awarded, failed to deposit security money or refuses to execute the contract after tender awarding within the given period not only his earnest money (pay order) or security money will be forfeited but the differences between the 1st & 2nd lowest will also be recovered from the 1st lowest tenderer by cancellation of his tender, failing which he will be black listed in future participation in tender. His name will also be circulated in Govt./Semi Govt. Autonomous/Semi Autonomous etc. for similar action.
 7. Only Manufacturer, Sole Agent can participate in the tender.

8. The rates once mentioned in tender will be final and no change therein will be accepted after the tender opening. Rates should be inclusive with sales tax on taxable articles. In case of any inconvenience the Executive Director NICVD Karachi reserves the right not to announce the tender rates or otherwise. If any scheme regarding discount in price or given any product free with the items whatever which benefit will go to this Institute.
9. The rate should be quoted on FOR and C&F Basis.
10. First Scrutiny of technical bids will be performed by the technical committee. Financial Bids of those firms will be opened which qualify technically.
11. The equipment offered must be of latest version/generation and in case the old model is offered, it will not be considered, even though it is as per the tender specifications.
12. Quality Assurance Tools/lest equipment availability with local tenderer for PPM (Periodic Preventive Maintenance) and periodic calibration along with list of test tools with calibration validity be provided by firms before entering in the agreement.
13. Certificate from the Sole Agent/Manufacturer that the vendor has fully equipped workshop, along with the list of Trained Personnel/Engineers and Equipment should be provided with technical bid and it can be physically verified by the Technical committee of NICVD, Karachi.
14. The successful bidder will be required to submit security money in shape of pay order/ deposit at call @ 5% of the total value of order in the name of NICVD, Karachi within Seven (7) days which will be kept with NICVD till the end of the Warrantee period of Three (3) years and the supplies are not made according to samples/specification within stipulated time (i.e. 20 days) the security money for the tender would be forfeited to the NICVD account. In case of default the firm may be black listed or financial penalties may be imposed depending upon the gravity of defaults/circumstances
15. The warranty period will commence from the date of commissioning implantation of pacemaker.
16. Firm must provide complete details of their financial standing, listing of similar equipment supplied in Pakistan, bio-data of engineers with training certificates/test equipment, details of local stock of spare parts for similar equipment and details of office with number of personals.
17. The vendor will provide technical / operational training to electro-medical engineer / end user from factory trained engineers. The supplier should provide detail of training program.
18. All equipment to be supplied, should be accompanied with Three (3) original copies of the operation, service / maintenance and schematic diagram and spare parts list manual in the English language.
19. The vendor has to quote only one rate for each item as per tender specifications. No alternate model will be accepted, only first offer will be considered. Hand written tenders or any over writing, cutting, erasing will liable to be ignored.
20. The bids will be valid for One year from the date of the opening of the tenders.
21. The bidder shall submit with the bid, an Undertaking non-judicial paper, stating that the equipment to be supplied is brand new and of latest generation, free from defects in design material and workmanship and will bind himself for availability of spares for a period of 10 years from the date of supply. In case of winding up of his business, the supplier shall be bound to make an alternate arrangement of spares and maintenance of equipment. In case of default, depreciated cost of equipment will be recoverable from him.
22. Vendor will be responsible for pre-requisition installation, free of cost and also responsible for pre-installation work, if required.
23. Equipment/Instrument will be handed over to the Stores Department, NICVD, Karachi, with a copy of Delivery Challan.
24. Price escalation will not be allowed.
25. The original tender purchase receipt issued by the NICVD should be submitted along with Technical Bid.
26. If vendor doesn't supply equipment in accordance with the supply order or fails to supply according to terms and conditions or incase of any other default, it will be black listed and the earnest money will be forfeited.

27. If the supplier fails to give supply and install within the stipulated period, penalty will be imposed @ 0.1% of the total value of equipment per day, subject to a maximum of 10%.
28. The decision once taken will be final and will not be challenged in any court of law.
29. Up-gradation of Software(s) as well as FMIS for the life of system should be provided from the manufacturer if required.
30. The payment will be made after getting the Satisfactory Report of the Incharge of User Department and Electro-medical Department, countersigned by the Physical Verification Committee of NICVD, Karachi.
31. Income tax will be deducted according to Government Rules. A Copy of income Tax and GST Registration Certificate should be submitted along with Technical Bid.
32. Conditional tender(s) and Hand written tender(s) will not be entertained.
33. All equipment should be Dicom Compatible, if applicable, and must be FDA or CE marked.
34. The Vendor should submit a Data Sheet according to the Tender Specifications Format mentioned in the tender and highlight the tender specifications in their Technical Data Sheet. Additional Feature can be mentioned separately.
35. The vendor should attach copy of last three year Income Tax return. Original copy should be provided on request.
36. The attached questioner Performa must be properly filled and should be complete in all respect. In case questioner Performa is incomplete or information formations provided are incorrect, the tender shall be rejected.
37. The Executive Director NICVD reserves the right to reject or accept any / all tender(s) without assigning reason thereof and the decision of the competent Authority will be final.
38. Tender which does not fulfill the prescribed conditions in the tender is liable to be ignored.
39. The Executive Director, NICVD, Karachi, reserve the right to increase or decrease the quantity mentioned in the tender.
40. All amendments charges in the L/C will be bear by the tenderer/tender winner.
41. Certification that no Government servant has directly or indirectly has a share or interest with our firm.
42. **Criteria for Evaluation of Bid (as per annexure)**
 - a. All Mandatory requirement as per annexure "A" must be submitted otherwise bid would not be consider.
 - b. Submission of documents as per data sheet (total marks-30)
 - c. Specification compliance (as per evaluation sheet total marks-40)
 - d. Financial evaluation (total marks-30)
 - e. Compliance of Terms & Conditions and additional terms & conditions of the Bid form.

Note: Only one representative of a firm who has been authorized will be present at the time of opening of tender.

INSTRUCTION FOR PURCHASE ON C&F BASIS.

If contract / purchase order place on C&F basis following instructions / terms and conditions will also be followed:

- I. NICVD will issue contract / purchase order. The vendor will carry out all works regarding the import of equipment i.e. from opening of L/C to delivery and installation.
- II. The vendor have to open Letter of Credit in the name of Director, NICVD, Karachi. For items as per purchase order. A copy of all documents should be submitted to NICVD time to time, NICVD is also the consignee of the equipment or NICVD will open L/C after getting the proforma Invoice from Vendor as per agreed rates/quotation/approved rates.
- III. NICVD will assist the vendor in clearing the consignment. NICVD will provide UNDERTAKING and other letter for the exemption of the payment of Sale Tax, Customs Charges, Income Tax and Other Taxes applicable on such import.

- IV. NICVD will not be responsible for escalation of currency rate after opening the tender.
- V. Vendor should mention / Include all expenses related to the import until clearance.

I / We agreed above mentioned terms & conditions:

Name of Contractor _____ Signature _____
Full Address _____.

Contact person Name: _____
CNIC # _____
Postal Address _____
E-mail Address _____
Stamp _____
Phone No. _____
Fax No. _____
Mobile No. _____

WITNESSES

1. _____

2. _____

National Institute of Cardiovascular Diseases

Rafiqi (H.J.) Shaheed Road, Karachi - Pakistan

Tel No. 521-8530, 920-1271 Ext. 3122 – Fax No. 920-1289

ANNEXURE- "A"

DATA SHEET

Tender No. 21/2015 Dated: 31.12.2015

Tender for the Financial Year 2015-2016 (Extendable for further one year)

Supply of "CARDIAC PERMANENT PACEMAKER COMPLETE SET"

S.NO	A- MANDATORY	Tick relevant box
1	Name, Address, Tel, Fax# E-mail Address	
2	National tax Number(NTN)	
3	Latest Income Tax Certificate or Income Tax exemption certificate.	
4	Copy of Sales Tax Registration.	
5	Latest Sales Tax Certificate or exemption certificate.	
6	Name of Banker with Current Bank statement.	
7	Earnest Money (3% of Bid not more than Rs. 100000/=) As per clause no 1-b with commercial bid.	
8	A copy of valid agency certificate/agreement (if any).	

S.NO	B- DOCUMENTS	Total Points 30	Obtain Points
1	Bio Data of key personnel with designation, education & experience and details of man power,	2	
2	1. Literature and catalogue of quoted items in English. 2. Demonstration (if required end-user)	2	
3	Detail of experience of the firm of relevant to the subject	2	
4	List of orders with cost completed by the firm during last 2 years	2	
5	List of litigation with clients(if any) and nature of litigations	2	
6	Affidavit that the firm has never been black Listed.	2	
7	Detail of Registration with major organizations	2	
8	Original tender purchase receipt.	2	
9	Original terms and conditions duly signed and stamped including all papers should be signed and stamped by competent authority.	2	
10	Undertaking that the firm will supply the stock within 10 days & items will be stamped(As per class No.16)	2	
11	Certificate that the prices quoted are not high or more than local/imported market.	2	
12	A certificate that the firm will abide all terms and conditions of the tender infringement for consequence as recommended by the competent authority.	2	
13	A certificate that the Quoted price will remain unchanged till the completion of the tender period.	2	
14	A Certificate that the items has registered by country of origin and they are using for local population	2	
15	Documents should be submitted according S.No.	2	
TOTAL MARKS		30	

S.NO	C- TECHNICAL SPECIFICATION REPORT	Total Points 40	Obtain Points
1	Totally in accordance	40	
2	Minor deviation (1)	30	
3	Major deviation (2)	20	
4	Gross deviation (3)	10	
	TOTAL DEVIATION	0	
	TOTAL MARKS	40	

S.NO	D- FINANCIAL EVALUATION	Total Points 30	Obtain Points
1	Ist Lowest	30	
2	2nd Lowest	25	
3	3rd Lowest	20	
4	4th Lowest	15	
5	5th Lowest	10	
6	6th Lowest	05	
	TOTAL MARKS	30	

Total Marks – 100

Qualifying Marks 70 and above

SUPPLIERS QUESTIONNAIRE / PERFORMA

(To be filled in by the vendor)

Equipment _____ Model _____
Manufacturer _____ Supplier _____

1- Year of Introduction of the offered model: _____
Version (if same model revised): _____

2- Number of equipment installed (Please provide)

3- Provide Names of institution for
Pakistan / Islamabad).

- World wide. _____
- In Pakistan. _____
- In Islamabad/Rawalpindi. _____

3- Manuals to be provided: Yes No

- Service. _____
- Parts List _____
- Electrical Drawing / Schematics _____
- Operational / Application _____

4- Spare parts Availability Guarantee (No of years) _____

5- Source of spares availability Lead time

- Local _____
- Overseas _____

6- Equipment life period (number of years) _____

7- Do you hold specialized tools/test equipment required for.

- Maintenance Yes No N/A
- Calibration _____

Please provide list of tools / test equipment including their calibration status on a separate sheet.

8- Annual Maintenance contract Price:

- Parts and Labor: _____
- Labor without parts: _____

9- On call service charges:

- Minimum _____
- Per day _____

10- In case of in house maintenance by NICVD engineers are you willing to
Provide following during post warranty period.

- Back up engineer support whenever requested Yes No
- Prompt supply of spares/consumables _____

11 Are you authorized representative of manufacturer _____

12 No of Factory trained engineer available locally
Locally on offered equipment(provide training
Certificate & years of experience). _____

13- Total number of years in business: _____

14- Warranty period (Please provide following details):

- Uptime Guarantee: _____ %
- Response time to maintenance requested _____ Hrs.
- No of PPM/Year: _____
- Any other: _____

15- Do you have any objection/concerns to use similar
Specification spares of alternate/other manufacturer
during warranty of maintenance contract(if available) Yes No

16- Comprehensive NICVD Engineer Training if yes state what included	Yes	No
	_____	_____
- Training Fees	_____	_____
- Airfare	_____	_____
- Boarding/Lodging	_____	_____
- Free of charge	_____	_____
- None of the above	_____	_____

17- Up-gradation possibility.

- Hardware	_____	_____
- Software	_____	_____

If above has any cost please provide the details of up-gradation with estimated price.

Please state safety standard conformance (e.g IEO 601,FDA, AAMI etc):

18- Pre-Installation services requirements:

Power: _____ KW
Voltage: _____ Single/Three phase
Gas: _____ Cuft/hr
Water: _____ Galleons/Liter/Hour
_____ PSI (Pascal)

(If pre-treated water required, please provide details)

Air _____ PSI Vacuum _____ mmgh

Other: _____
(e.g. Drain, Exhaust, Physical facility change etc)

Installation time: _____

Installation/commissioning by whom: _____

19- Environmental Parameters Limits:

- Temperature _____ to _____ centigrade / Fahrenheit
- Humidity _____ to _____ %RH

IEC 601- International Electro Technical Commission (Code 601)

AAMI - American Association for medical instrumentation.

20- Any other specific requirement (e.g. UPS. Voltage Stabilizer etc. provide details):

21- Briefly state facilities and benefits provided during warranty period.

22- Please give the rates of consumable, Disposable items and parts required for proper functioning of Machine/equipment life period of each item (in days/months).

TENDER LIST

Tender No. 21/2015 Dated: 31.12.2015

Tender for the Financial Year 2015-2016 (Extendable for further one year)

Supply of "CARDIAC PERMANENT PACEMAKER COMPLETE SET"

S.NO	NAME OF EQUIPMENT	Approx. QTY	MARKS
1	<p>Cardiac Permanent Pacemaker Complete Set.</p> <p>1) Dual Chamber rate responsive set. 2) Single Chamber VVI/AAI set. 3) Single Chamber AAIR/VVIR set. 4) Single Chamber VDD Pacemaker set. 5) 05. Dual Chamber Rate Response Pacemaker box 6) Single Chamber VVI/AAI Pacemaker Box 7) Single Chamber AAIR/VVIR Pacemaker Box 8) VDD Pacemaker Box 9) PPM A & V Lead 10) PPM Introducer Sheath</p>	<p>150 300 100 15 APD APD APD APD APD APD</p>	
	<p><u>Specifications:-</u></p> <p>01. Vendor should be able to demonstrate substantial presence of the brand in Pakistan with sale of more than 100 devices in the last one year and presence of more than 8 programmers in Pakistan and at least 4 in Karachi. 02. Pacemaker model quoted should be US FDA approved model. 03. Pacemaker model quoted should currently be manufactured. 04. If any other model of the same model line has had any recalls then these need to be detailed at time of submission of bid. 05. Vendor will quote price of complete pacemaker set (generator, lead/leads and introducer set). 06. Vendor will also quote price of each of these items separately. 07. Should have battery longevity of more than ten years estimated with standard parameter values. 08. Leads should be 7F or less in diameter. 09. Pacemaker and leads should be IS 1 compatible. 10. Appropriate introducer for each lead should be provided. 11. Leads to be bipolar and steroid eluting. 12. Ventricular leads to be 58cm and atrial leads to be 52cm. 13. The vendor will be responsible for providing the patient with pacemaker identity card with all relevant information within one week of implantation. 14. Vendor/manufacturer will be responsible for maintaining patient database in case there is recall on any of the implanted components.</p>		<p>10 Nos</p>
	<p>15. A new programmer will be provided on a permanent basis to National Institute of Cardiovascular Diseases. The vendor will be responsible for ensuring that the software is appropriately upgraded and if the programmer is not functioning for any reason the vendor will provide a replacement in less than 24 hours.</p>		<p>10 Nos</p>
	<p>16. Letter from principal agreeing to provide all technical support for next 10 years.</p>		<p>10 Nos</p>

S.NO	NAME OF EQUIPMENT	QTY	MARKS
	<p style="text-align: center;"><u>PAGE # 02</u></p> <p style="text-align: center;"><u>Dual Chamber Rate Responsive Pacemaker (DDDR)</u></p> <ol style="list-style-type: none"> 1) Dual chamber pacemaker rate responsive (DDDR) with appropriate atrial & ventricular bipolar steroid eluting leads and introducer sets. 2) Separate quotes should be given for set with <ol style="list-style-type: none"> a. Both passive fixation leads. b. Both active fixation leads. c. One atrial active fixation lead (straight) and one passive fixation ventricular lead. 3) Should have latest technological features to provide smooth and appropriate response of pacing rate to increased metabolic demand. 4) Should provide for atrial & ventricular pacing and sensing with choice of different modes of operations. 5) Should have provision of mode switch. 6) Should have algorithm to promote intrinsic atrio ventricular conduction. <p style="text-align: center;"><u>Specification for Single Chamber rate responsive Pacemaker</u></p> <ol style="list-style-type: none"> 1) Single chamber rate responsive pacemaker with appropriate bipolar lead. 2) Should have the latest technological features to provide proportionate, smooth and appropriate response of pacing rate to increased metabolic demand. <p style="text-align: center;"><u>Specification for Single Chamber PPM (VVI/AAI)</u></p> <ol style="list-style-type: none"> 1) Single chamber PPM with appropriate bipolar leads. 2) Should have programmable modes for both atrial and ventricular use. 3) The lead should be bipolar and should be steroid eluting. <p style="text-align: center;"><u>Specification for Single Lead Floating atrial electrode VVD Pacemaker</u></p> <ol style="list-style-type: none"> 1) VDD-R Pacemaker with appropriate lead. 2) Lead should be bipolar & steroid eluting. 		<p>10 Nos</p>

National Institute of Cardiovascular Diseases

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TENDER PROFORMA

Tender No. 21/2015 Dated: 31.12.2015

Tender for the Financial Year 2015-2016 (Extendable for further one year)

Supply of "CARDIAC PERMANENT PACEMAKER COMPLETE SET"

Sr.#	Description	Specification of Quoted items	Qty.	Unit	Reg #	Make	Country of Origin.	C & F Price	Rate per Unit F.O.R. Price	Al ready used.	Delivery Period	With or Without Sales Tax.

Signature

Official Seal

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National Institute of Cardiovascular Diseases

Rafiqi (H.J.) Shaheed Road, Karachi - Pakistan
Tel No. 521-8530, 920-1271 Ext. 3122 – Fax No. 920-1289

TOTAL PAGES 10

TENDER TERMS & CONDITIONS

Tender No. 22/2015 Dated: 31.12.2015

Tender for the Financial Year 2015-2016

Supply of “ TEMPORARY CARDIAC PACEMAKER COMPLETE SET WITH ASSESSORIES”

- i) Cost of Tender is Rs. 1000/- (Rupees One Thousand only) [Not refundable].
- ii) Tender Selling Date from 07-12-2015 to 28-12-2015.
- iii) Tender Submission Date 31-12-2015 before 11:30 a.m. (in Store Department)
- iv) Tender will be opened on 31-12-2015 at 12:00 noon in Conference Hall of NICVD, Karachi.

NOTE:

Read the Terms & Conditions carefully and fulfill all requirements.

Tenderers are required to comply with all the clauses mentioned in the terms and conditions of the tender any deviation will forbid for competing in the tender.

In this tender Single Stage – One Envelope Procedure as per procedure of SPPRA-2010 (46, 1b) will be followed i.e. (i) relevant experience; (ii) turn-over of at least last three years; (iii) registration with Income Tax, Sales Tax and Pakistan Engineering Council (where applicable); (iv) any other factor deemed to be relevant by the procuring agency subject to provision of Rule 44;

- a) The bidder must provide original data sheet and technical brochure and all other related documents; otherwise the bid will be ignored. Evaluation will be done on the basis of data sheet provided by the vendor.
 - b) The vendor should mention financial offer along with a Bank Draft/Pay order of 3% value of the quoted items, but not more than Rs. 100,000/- (Refundable) in the name of Executive Director, NICVD, Karachi, as **Earnest Money** and it will be released after depositing of security deposit. In case the tender is accepted by competent authority.
2. The disclosure of firm's equipment price at the time of opening of technical bid will result in the rejection of the bid.
 3. No tender will be entertained without earnest money, The earnest money will be forfeited to Government Accounts in case of non-submission of security money within seven (7) days of receipt of the other letter.
 4. No tender will be entertained without earnest money. Conditional Tender(s) will not be accepted.
 5. The previous earnest money or security money will not be carried forward. If any tenderer encloses a cheque with the tender their tender will be rejected outrightly. In case it is found at tender opening or at later stage that pay order is fake tender/contract will be cancelled and firm will be black listed from future participation in tender security money will be forfeited and their name will also be circulated in other Fed. Govt./Semi Govt. Autonomous/Semi Autonomous Deptt. For severe action.
 6. In case any tenderer after the tender is awarded, failed to deposit security money or refuses to execute the contract after tender awarding within the given period not only his earnest money (pay order) or security money will be forfeited but the differences between the 1st & 2nd lowest will also be recovered from the 1st lowest tenderer by cancellation of his tender, failing which he will be black listed in future participation in tender. His name will also be circulated in Govt./Semi Govt. Autonomous/Semi Autonomous etc. for similar action.
 7. Only Manufacturer, Sole Agent can participate in the tender.

8. The rates once mentioned in tender will be final and no change therein will be accepted after the tender opening. Rates should be inclusive with sales tax on taxable articles. In case of any inconvenience the Executive Director NICVD Karachi reserves the right not to announce the tender rates or otherwise. If any scheme regarding discount in price or given any product free with the items whatever which benefit will go to this Institute.
9. The rate should be quoted on FOR and C&F Basis.
10. First Scrutiny of technical bids will be performed by the technical committee. Financial Bids of those firms will be opened which qualify technically.
11. The equipment offered must be of latest version/generation and in case the old model is offered, it will not be considered, even though it is as per the tender specifications.
12. Quality Assurance Tools/lest equipment availability with local tenderer for PPM (Periodic Preventive Maintenance) and periodic calibration along with list of test tools with calibration validity be provided by firms before entering in the agreement.
13. Certificate from the Sole Agent/Manufacturer that the vendor has fully equipped workshop, along with the list of Trained Personnel/Engineers and Equipment should be provided with technical bid and it can be physically verified by the Technical committee of NICVD, Karachi.
14. The successful bidder will be required to submit security money in shape of pay order/ deposit at call @ 5% of the total value of order in the name of NICVD, Karachi within Seven (7) days which will be kept with NICVD till the end of the Warrantee period of Three (3) years and the supplies are not made according to samples/specification within stipulated time (i.e. 20 days) the security money for the tender would be forfeited to the NICVD account. In case of default the firm may be black listed or financial penalties may be imposed depending upon the gravity of defaults/circumstances
15. The warranty period will commence from the date of commissioning implantation of pacemaker.
16. Firm must provide complete details of their financial standing, listing of similar equipment supplied in Pakistan, bio-data of engineers with training certificates/test equipment, details of local stock of spare parts for similar equipment and details of office with number of personals.
17. The vendor will provide technical / operational training to electro-medical engineer / end user from factory trained engineers. The supplier should provide detail of training program.
18. All equipment to be supplied, should be accompanied with Three (3) original copies of the operation, service / maintenance and schematic diagram and spare parts list manual in the English language.
19. The vendor has to quote only one rate for each item as per tender specifications. No alternate model will be accepted, only first offer will be considered. Hand written tenders or any over writing, cutting, erasing will liable to be ignored.
20. The bids will be valid for One year from the date of the opening of the tenders.
21. The bidder shall submit with the bid, an Undertaking non-judicial paper, stating that the equipment to be supplied is brand new and of latest generation, free from defects in design material and workmanship and will bind himself for availability of spares for a period of 10 years from the date of supply. In case of winding up of his business, the supplier shall be bound to make an alternate arrangement of spares and maintenance of equipment. In case of default, depreciated cost of equipment will be recoverable from him.
22. Vendor will be responsible for pre-requisition installation, free of cost and also responsible for pre-installation work, if required.
23. Equipment/Instrument will be handed over to the Stores Department, NICVD, Karachi, with a copy of Delivery Challan.
24. Price escalation will not be allowed.
25. The original tender purchase receipt issued by the NICVD should be submitted along with Technical Bid.
26. If vendor doesn't supply equipment in accordance with the supply order or fails to supply according to terms and conditions or incase of any other default, it will be black listed and the earnest money will be forfeited.

27. If the supplier fails to give supply and install within the stipulated period, penalty will be imposed @ 0.1% of the total value of equipment per day, subject to a maximum of 10%.
28. The decision once taken will be final and will not be challenged in any court of law.
29. Up-gradation of Software(s) as well as FMIS for the life of system should be provided from the manufacturer if required.
30. The payment will be made after getting the Satisfactory Report of the Incharge of User Department and Electro-medical Department, countersigned by the Physical Verification Committee of NICVD, Karachi.
31. Income tax will be deducted according to Government Rules. A Copy of income Tax and GST Registration Certificate should be submitted along with Technical Bid.
32. Conditional tender(s) and Hand written tender(s) will not be entertained.
33. All equipment should be Dicom Compatible, if applicable, and must be FDA or CE marked.
34. The Vendor should submit a Data Sheet according to the Tender Specifications Format mentioned in the tender and highlight the tender specifications in their Technical Data Sheet. Additional Feature can be mentioned separately.
35. The vendor should attach copy of last three year Income Tax return. Original copy should be provided on request.
36. The attached questioner Performa must be properly filled and should be complete in all respect. In case questioner Performa is incomplete or information formations provided are incorrect, the tender shall be rejected.
37. The Executive Director NICVD reserves the right to reject or accept any / all tender(s) without assigning reason thereof and the decision of the competent Authority will be final.
38. Tender which does not fulfill the prescribed conditions in the tender is liable to be ignored.
39. The Executive Director, NICVD, Karachi, reserve the right to increase or decrease the quantity mentioned in the tender.
40. All amendments charges in the L/C will be bear by the tenderer/tender winner.
41. Certification that no Government servant has directly or indirectly has a share or interest with our firm.
42. **Criteria for Evaluation of Bid (as per annexure)**
 - a. All Mandatory requirement as per annexure "A" must be submitted otherwise bid would not be consider.
 - b. Submission of documents as per data sheet (total marks-30)
 - c. Specification compliance (as per evaluation sheet total marks-40)
 - d. Financial evaluation (total marks-30)
 - e. Compliance of Terms & Conditions and additional terms & conditions of the Bid form.

Note: Only one representative of a firm who has been authorized will be present at the time of opening of tender.

INSTRUCTION FOR PURCHASE ON C&F BASIS.

If contract / purchase order place on C&F basis following instructions / terms and conditions will also be followed:

- I. NICVD will issue contract / purchase order. The vendor will carry out all works regarding the import of equipment i.e. from opening of L/C to delivery and installation.
- II. The vendor have to open Letter of Credit in the name of Director, NICVD, Karachi. For items as per purchase order. A copy of all documents should be submitted to NICVD time to time, NICVD is also the consignee of the equipment or NICVD will open L/C after getting the proforma Invoice from Vendor as per agreed rates/quotation/approved rates.
- III. NICVD will assist the vendor in clearing the consignment. NICVD will provide UNDERTAKING and other letter for the exemption of the payment of Sale Tax, Customs Charges, Income Tax and Other Taxes applicable on such import.

- IV. NICVD will not be responsible for escalation of currency rate after opening the tender.
- V. Vendor should mention / Include all expenses related to the import until clearance.

I / We agreed above mentioned terms & conditions:

Name of Contractor _____ Signature _____
Full Address _____.

Contact person Name: _____
CNIC # _____
Postal Address _____
E-mail Address _____
Stamp _____
Phone No. _____
Fax No. _____
Mobile No. _____

WITNESSES

1. _____

2. _____

National Institute of Cardiovascular Diseases

Rafiqi (H.J.) Shaheed Road, Karachi - Pakistan

Tel No. 521-8530, 920-1271 Ext. 3122 – Fax No. 920-1289

ANNEXURE- “A”

DATA SHEET

Tender No. 22/2015 Dated: 31.12.2015

Tender for the Financial Year 2015-2016

Supply of “ TEMPORARY CARDIAC PACEMAKER COMPLETE SET WITH ASSESSORIES”

S.NO	A- MANDATORY	Tick relevant box
1	Name, Address, Tel, Fax# E-mail Address	
2	National tax Number(NTN)	
3	Latest Income Tax Certificate or Income Tax exemption certificate.	
4	Copy of Sales Tax Registration.	
5	Latest Sales Tax Certificate or exemption certificate.	
6	Name of Banker with Current Bank statement.	
7	Earnest Money (3% of Bid not more than Rs. 100000/=) As per clause no 1-b with commercial bid.	
8	Country of Origin EEC,USA,JAPAN	

S.NO	B- DOCUMENTS	Total Points 30	Obtain Points
1	Bio Data of key personnel with designation, education & experience and details of man power,	2	
2	1. Literature and catalogue of quoted items in English. 2. Demonstration (if required end-user)	2	
3	Detail of experience of the firm of relevant to the subject. List of orders with cost completed by the firm during last 2 years	2	
4	A copy of valid agency certificate/agreement (if any).	2	
5	List of litigation with clients(if any) and nature of litigations	2	
6	Affidavit that the firm has never been black Listed.	2	
7	Detail of Registration with major organizations	2	
8	Original tender purchase receipt.	2	
9	Original terms and conditions duly signed and stamped including all papers should be signed and stamped by competent authority.	2	
10	Undertaking that the firm will supply the stock within 10 days & items will be stamped(As per class No.16)	2	
11	Certificate that the prices quoted are not high or more than local/imported market.	2	
12	A certificate that the firm will abide all terms and conditions of the tender infringement for consequence as recommended by the competent authority.	2	
13	A certificate that the Quoted price will remain unchanged till the completion of the tender period.	2	
14	A Certificate that the items has registered by country of origin and they are using for local population	2	
15	Documents should be submitted according S.No.	2	
TOTAL MARKS		30	

S.NO	C- TECHNICAL SPECIFICATION REPORT	Total Points 40	Obtain Points
1	Totally in accordance	40	
2	Minor deviation (1)	30	
3	Major deviation (2)	20	
4	Gross deviation (3)	10	
	TOTAL DEVIATION	0	
	TOTAL MARKS	40	

S.NO	D- FINANCIAL EVALUATION	Total Points 30	Obtain Points
1	Ist Lowest	30	
2	2nd Lowest	25	
3	3rd Lowest	20	
4	4th Lowest	15	
5	5th Lowest	10	
6	6th Lowest	05	
	TOTAL MARKS	30	

Total Marks – 100

Qualifying Marks 70 and above

SUPPLIERS QUESTIONNAIRE / PERFORMA

(To be filled in by the vendor)

Equipment _____ Model _____
 Manufacturer _____ Supplier _____

1- Year of Introduction of the offered model: _____
 Version (if same model revised): _____

2- Number of equipment installed (Please provide)

3- Provide Names of institution for Pakistan / Islamabad).
 - World wide. _____
 - In Pakistan. _____
 - In Islamabad/Rawalpindi. _____

3- Manuals to be provided: Yes No
 - Service. _____
 - Parts List _____
 - Electrical Drawing / Schematics _____
 - Operational / Application _____

4- Spare parts Availability Guarantee (No of years) _____

5- Source of spares availability Lead time
 - Local _____
 - Overseas _____

6- Equipment life period (number of years) _____

7- Do you hold specialized tools/test equipment required for.
 - Maintenance Yes No N/A
 - Calibration _____

Please provide list of tools / test equipment including their calibration status on a separate sheet.

8- Annual Maintenance contract Price:
 - Parts and Labor: _____
 - Labor without parts: _____

9- On call service charges:
 - Minimum _____
 - Per day _____

10- In case of in house maintenance by NICVD engineers are you willing to Provide following during post warranty period.
 - Back up engineer support whenever requested Yes No
 - Prompt supply of spares/consumables _____

11 Are you authorized representative of manufacturer _____

12 No of Factory trained engineer available locally Locally on offered equipment(provide training Certificate & years of experience). _____

13- Total number of years in business: _____

14- Warranty period (Please provide following details):
 - Uptime Guarantee: _____ %
 - Response time to maintenance requested _____ Hrs.
 - No of PPM/Year: _____
 - Any other: _____

15- Do you have any objection/concerns to use similar Specification spares of alternate/other manufacturer during warranty of maintenance contract(if available) Yes No

16- Comprehensive NICVD Engineer Training if yes state what included	Yes	No
	_____	_____
- Training Fees	_____	_____
- Airfare	_____	_____
- Boarding/Lodging	_____	_____
- Free of charge	_____	_____
- None of the above	_____	_____

17- Up-gradation possibility.

- Hardware	_____	_____
- Software	_____	_____

If above has any cost please provide the details of up-gradation with estimated price.

Please state safety standard conformance (e.g IEO 601,FDA, AAMI etc):

18- Pre-Installation services requirements:

Power: _____ KW
Voltage: _____ Single/Three phase
Gas: _____ Cuft/hr
Water: _____ Galleons/Liter/Hour
_____ PSI (Pascal)

(If pre-treated water required, please provide details)

Air _____ PSI Vacuum _____ mmgh

Other: _____
(e.g. Drain, Exhaust, Physical facility change etc)

Installation time: _____

Installation/commissioning by whom: _____

19- Environmental Parameters Limits:

- Temperature _____ to _____ centigrade / Fahrenheit
- Humidity _____ to _____ %RH

IEC 601- International Electro Technical Commission (Code 601)

AAMI - American Association for medical instrumentation.

20- Any other specific requirement (e.g. UPS. Voltage Stabilizer etc. provide details):

21- Briefly state facilities and benefits provided during warranty period.

22- Please give the rates of consumable, Disposable items and parts required for proper functioning of Machine/equipment life period of each item (in days/months).

TENDER LIST

Tender No. 22/2015 Dated: 31.12.2015

Tender for the Financial Year 2015-2016

Supply of “ TEMPORARY CARDIAC PACEMAKER COMPLETE SET WITH ASSESSORIES”

S.NO	NAME OF EQUIPMENT	QTY
1	Temporary Cardiac Pacemaker Complete Set with Accessories. - Single Chamber - Dual Chamber	APD APD
	<u>Specifications:-</u> TEMPORARY PACEMAKERS Dual Chamber Multi programmable modes. Rate atleast 30-180 during normal function. Rate upto 450 for overdrive pacing. Cross talk prevention. Maintain pacing during battery change. Atleast 01 week battery life. Cable connector for connecting to TPM lead Variable AV delay. Status warning indicators. Indicators for sensing, pacing and battery status. FDA approved. Protection against defib shock. SINGLE CHAMBER TPM Multi programmable modes. Rate atleast 30-180 during normal function. Rate upto 450 for overdrive pacing. Maintain pacing during battery change. Atleast 01 week battery life. Cable connector for connecting to TPM lead Indicators for sensing, pacing and battery status. FDA approved. Protection against defib shock.	

EVALUATION OF CRITERIA

S.NO	NAME OF EQUIPMENT	MARKS						
01	According to Specification	10 Nos						
02	Previous Performance of vendor	<table> <tr> <td><u>Very Good</u></td> <td><u>Good</u></td> <td><u>Poor</u></td> </tr> <tr> <td>10 Nos</td> <td>05 Nos</td> <td>0</td> </tr> </table>	<u>Very Good</u>	<u>Good</u>	<u>Poor</u>	10 Nos	05 Nos	0
<u>Very Good</u>	<u>Good</u>	<u>Poor</u>						
10 Nos	05 Nos	0						
03	Warranty of equipments	<table> <tr> <td><u>05 Years</u></td> <td><u>03 Years</u></td> </tr> <tr> <td>10 Nos</td> <td>05 Nos</td> </tr> </table>	<u>05 Years</u>	<u>03 Years</u>	10 Nos	05 Nos		
<u>05 Years</u>	<u>03 Years</u>							
10 Nos	05 Nos							
04	Availability of Parts	<table> <tr> <td><u>10 Years</u></td> <td><u>05 Years</u></td> </tr> <tr> <td>10 Nos</td> <td>05 Nos</td> </tr> </table>	<u>10 Years</u>	<u>05 Years</u>	10 Nos	05 Nos		
<u>10 Years</u>	<u>05 Years</u>							
10 Nos	05 Nos							

National Institute of Cardiovascular Diseases

Rafiqi (H.J) Shaheed Road, Karachi - Pakistan
Tel. No. 521-8530, 920-1271 Ext. 3122, Fax: 920-1289

TENDER PROFORMA

Tender No. 22/2015 Dated: 31.12.2015

Tender for the Financial Year 2015-2016

Supply of “ TEMPORARY CARDIAC PACEMAKER COMPLETE SET WITH ASSESSORIES”

Sr.#	Description	Specification of Quoted items	Qty.	Unit	Reg #	Make	Country of Origin.	C & F Price	Rate per Unit F.O.R. Price	Al ready used.	Delivery Period	With or Without Sales Tax.

Signature

Official Seal

National Institute of Cardiovascular Diseases

Rafiqi (H.J.) Shaheed Road, Karachi
Tel No. 521-8530, 920-1271 Ext. 3122 – Fax No. 920-1289

Total No. of Sheets: 07

TERMS & CONDITIONS

Tender No. 23/2015 Dated: 31.12.2015

Supply of Surgical Gauze Swab/Sponges absorbent gauze 8ply 4X4 10cmx10cm USP IV.

FOR THE YEAR 2015-2016

- i) Cost of Tender is Rs. 1000/- (Rupees One Thousand only) [Not refundable].
- ii) Tender Selling Date from 07-12-2015 to 28-12-2015.
- iii) Tender Submission Date 31-12-2015 before 11:30 a.m. (in Store Department)
- iv) Tender will be opened on 31-12-2015 at 12:00 noon in Conference Hall of NICVD, Karachi.

Tenderers are required to comply with all the clauses mentioned in the terms and conditions of the tender any deviation will forbid for competing in the tender.

In this tender Single Stage – One Envelope Procedure as per procedure of SPPRA-2010 (46, 1b) will be followed i.e. (i) relevant experience; (ii) turn-over of at least last three years; (iii) registration with Income Tax, Sales Tax and Pakistan Engineering Council (where applicable); (iv) any other factor deemed to be relevant by the procuring agency subject to provision of Rule 44;

- a) The bidder must provide original data sheet and technical brochure and all other related documents; otherwise the bid will be ignored. Evaluation will be done on the basis of data sheet provided by the vendor.
- b) The vendor should mention financial offer along with a Bank Draft/Pay order of 3% value of the quoted items, but not more than Rs. 100,000/- (Refundable) in the name of Executive Director, NICVD, Karachi, as **Earnest Money** and it will be released after depositing of security deposit. In case the tender is accepted by competent authority.

- 1- The tenderer can quote all or any item mentioned in the enclosed list. They can quote only one alternate.
- 2- **Tenders are to be submitted by the Manufacturers/Importers or their duly authorized agents / distributor. An undertaking has to be given by the importers and authorized agents that the supply would be made available within 20 days after placing the order for local supply only imported items will be provided through L/c or after importing the items within 60 days.**
- 3- Samples should be provided for all quoted items one day before tender opening. Without samples tender will not be accepted. (It is very important).
- 4- **The supplier should submit a guarantee certificate that the items they will supply are new and the supplier is fully responsible for any wrong shipment or supply etc. and also replace near expiry and already expired items.**
- 5- **Literature and catalogue of quoted items in English should be submitted to the office of the Store & Procurement Executive (NICVD) before opening the tender. The literature should have items serial number, duly stamped with detail.**
- 6- Price of all items should be reasonable. The prices once offered by the firms will not be changed during the same fiscal year. Documentary proof by the competent authority should be submitted along with the tender for price quoted. All documents should be produced for any imported items.
- 7- **Last year paid Income Tax Certificate should be submitted along with the tender.**
- 8- Proof for the payment of custom duties and paid taxes must be attached at the time of delivery of all items otherwise payment will not be released.

- 22- **Tender is valid for one year, supply order what so ever convenient to the Institute will be given after awarding contract. Once tender accepted by the competent authority can not be withdrawn within the period of one year after decision of the tenderer.**
- 23- The tenderer will assure us for the policy of replacing the items.
- 24- The NICVD, Karachi reserves the rights to accept or reject any or all tenders without assigning any reasons.
- 25- Tender will be allotted to only Manufacturers, pre-qualified, registered firms and their local agents. Those who have not provided complete papers as required will not be considered.
- 26- The rates should be quoted in C&F & FOR basis separately and valid upto 12 months period.
- 27- Conditional Tenders will not be accepted.
- 28- The Envelope should be marked with Tender Number and Name.
- 29- Defaulter in previous tender will not be considered in any case.
- 30. **Criteria for Evaluation of Bid (as per annexure)**
 - a. All Mandatory requirement as per annexure "A" must be submitted otherwise bid would not be consider.
 - b. Submission of documents as per data sheet (total marks-30)
 - c. Specification compliance (as per evaluation sheet total marks-40)
 - d. Financial evaluation (total marks-30)
 - e. Compliance of Terms & Conditions and additional terms & conditions of the Bid form.

INSTRUCTION FOR PURCHASE ON C&F BASIS.

If contract / purchase order place on C&F basis following instructions / terms and conditions will also be followed:

- I. NICVD will issue contract / purchase order. The vendor will carry out all works regarding the import of equipment i.e. from opening of L/C to delivery and installation.
- II. The vendor have to open Letter of Credit in the name of Director, NICVD, Karachi. For items as per purchase order. A copy of all documents should be submitted to NICVD time to time, NICVD is also the consignee of the equipment or NICVD will open L/C after getting the proforma Invoice from Vendor as per agreed rates/quotation/approved rates.
- III. NICVD will assist the vendor in clearing the consignment. NICVD will provide UNDERTAKING and other letter for the exemption of the payment of Sale Tax, Customs Charges, Income Tax and Other Taxes applicable on such import.
- IV. NICVD will not be responsible for escalation of currency rate after opening the tender.
- V. Vendor should mention / Include all expenses related to the import until clearance.

I / We agreed above mentioned terms & conditions:

Name of Contractor _____ Signature _____
Full Address _____.

Contact person Name: _____
 CNIC # _____
 Postal Address _____
 E-mail Address _____
 Stamp _____
 Phone No. _____
 Fax No. _____
 Mobile No. _____

WITNESSES

- 1. _____
- 2. _____

DATA SHEET

Tender No. 23/2015 Dated: 31.12.2015

**Supply of Surgical Gauze Swab/Sponges absorbent gauze
8ply 4X4 10cmx10cm USP IV.
FOR THE YEAR 2015-2016**

S.NO	A- MANDATORY	Tick relevant box
1	Name, Address, Tel, Fax# E-mail Address	
2	National tax Number(NTN)	
3	Latest Income Tax Certificate or Income Tax exemption certificate.	
4	Copy of Sales Tax Registration.	
5	Latest Sales Tax Certificate or exemption certificate.	
6	Name of Banker with Current Bank statement.	
7	Earnest Money (3% of Bid not more than Rs. 100000/=) As per clause no 1-b with commercial bid.	
8	A copy of valid agency certificate/agreement (if any).	

S.NO	B- DOCUMENTS	Total Points 30	Obtain Points
1	Bio Data of key personnel with designation, education & experience and details of man power,	2	
2	1. Literature and catalogue of quoted items in English. 2. Demonstration (if required end-user)	2	
3	Detail of experience of the firm of relevant to the subject	2	
4	List of orders with cost completed by the firm during last 2 years	2	
5	List of litigation with clients(if any) and nature of litigations	2	
6	Affidavit that the firm has never been black Listed.	2	
7	Detail of Registration with major organizations	2	
8	Original tender purchase receipt.	2	
9	Original terms and conditions duly signed and stamped including all papers should be signed and stamped by competent authority.	2	
10	Undertaking that the firm will supply the stock within 10 days & items will be stamped(As per class No.16)	2	
11	Certificate that the prices quoted are not high or more than local/imported market.	2	
12	A certificate that the firm will abide all terms and conditions of the tender infringement for consequence as recommended by the competent authority.	2	
13	A certificate that the Quoted price will remain unchanged till the completion of the tender period.	2	
14	A Certificate that the items has registered by country of origin and they are using for local population	2	
15	Documents should be submitted according S.No.	2	
TOTAL MARKS		30	

S.NO	C- TECHNICAL SPECIFICATION REPORT	Total Points 40	Obtain Points
1	Totally in accordance	40	
2	Minor deviation (1)	30	
3	Major deviation (2)	20	
4	Gross deviation (3)	10	
	TOTAL DEVIATION	0	
	TOTAL MARKS	40	

S.NO	D- FINANCIAL EVALUATION	Total Points 30	Obtain Points
1	Ist Lowest	30	
2	2 nd Lowest	25	
3	3 rd Lowest	20	
4	4 th Lowest	15	
5	5 th Lowest	10	
6	6 th Lowest	05	
	TOTAL MARKS	30	

Total Marks – 100

Qualifying Marks 70 and above

NATIONAL INSTITUTE OF CARDIOVASCULAR DISEASES
RAFIQUI(H.J) SHAHEED ROAD
KARACHI

Tender No. 23/2015 Dated: 31.12.2015

**Supply of Surgical Gauze Swab/Sponges absorbent gauze
8ply 4X4 10cmx10cm USP IV.
FOR THE YEAR 2015-2016**

S.NO	DESCRIPTION	QTY
01	<u>Specification:</u> Supply of Surgical Gauze Swab/Sponges absorbent gauze 8ply 4X4 10cmx10cm USP IV	APD

**EVALUATION OF CRITERIA
OF SURGICAL GAUZE**

S.NO	NAME OF EQUIPMENT	MARKS	
01	Specification mentioned	<u>Yes</u> 10 Nos	<u>No</u> 05 Nos
02	Branded	10 Nos	
03	Un-Branded	05 Nos	
04	Recommendation of Concerned Deptt:	<u>Yes</u> 10 Nos	<u>No</u> 0
05	Sample	<u>Yes</u> 10 Nos	<u>No</u> 0

National Institute of Cardiovascular Diseases

Rafiqi (H.J) Shaheed Road, Karachi - Pakistan
Tel. No. 521-8530, 920-1271 Ext. 3122, Fax: 920-1289

TENDER PROFORMA

Tender No. 23/2015 Dated: 31.12.2015

Supply of Surgical Gauze Swab/Sponges absorbent gauze

8ply 4X4 10cmx10cm USP IV.

FOR THE YEAR 2015-2016

Supply of Surgical Gauze Swab/Sponges Absorbent Gauze

8ply 4X4 10cmx10cm USP IV

Sr.#	Description	Specification of Quoted items	Qty.	Unit	Reg #	Make	Country of Origin.	C & F Price	Rate per Unit F.O.R. Price	Al-ready Used.	Delivery Period	With or Without Sales Tax.

Signature

Official Seal

National Institute of Cardiovascular Diseases

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Rafiqi (H.J) Shaheed Road, Karachi
Tel. No. 35218530, 99201271 Ext. 3122, Fax. 99201289
E-mail: nicvdedo@khi.comsats.net.pk
Website: <http://www.cardiovascular.com.pk>

Total Pages:08

TENDER TERMS & CONDITIONS **Tender No-24/2015, Dated: 31-12-2015** **FOR THE YEAR 2015-2016**

Repairing of Anesthesia Machine & ect.

- i) Cost of Tender is Rs. 1000/- (Rupees One Thousand only) [Not refundable].
- ii) Tender Selling Date from 07-12-2015 to 28-12-2015.
- iii) Tender Submission Date 31-12-2015 before 11:30 a.m. (in Store Department)
- iv) Tender will be opened on 31-12-2015 at 12:00 noon in Conference Hall of NICVD, Karachi.

NOTE:

Read the Terms & Conditions carefully.

Tenderers are required to comply with all the clauses mentioned in the terms and conditions of the tender any deviation will forbid for competing in the tender.

In this tender Single Stage – One Envelope Procedure as per procedure of SPPRA-2010 (46, 1b) will be followed i.e. (i) relevant experience; (ii) turn-over of at least last three years; (iii) registration with Income Tax, Sales Tax and Pakistan Engineering Council (where applicable); (iv) any other factor deemed to be relevant by the procuring agency subject to provision of Rule 44;

- a) The bidder must provide original data sheet and technical brochure and all other related documents; otherwise the bid will be ignored. Evaluation will be done on the basis of data sheet provided by the vendor.
- b) The vendor should mention financial offer along with a Bank Draft/Pay order of 3% value of the quoted items, but not more than Rs. 100,000/- (Refundable) in the name of Executive Director, NICVD, Karachi, as **Earnest Money** and it will be released after depositing of security deposit. In case the tender is accepted by competent authority.

- 1- First Scrutiny of technical bids will be performed by the technical committee. Financial bids of those firms will be considered which qualify technically.
- 2- Certificate from the sole agent/manufacturer that the vendor has fully equipped workshop trained personal / Engineers and Chemicals should be provided with technical bid and it can be physically verified by the technical committee of NICVD.
- 3- Tenders are to be submitted by the well reputed / experienced real contractors.
- 4- Tenderers can quote all items or any item mentioned in the enclosed list/specifications.
- 5- Guarantee for Repairing / servicing work will be provided by the Real contractors. Awarded contract will be completed in time.
- 6- Detail description of the repairing / servicing and other specified work should be mentioned by the Contractors with all other specifications of jobs etc.

National Institute of Cardiovascular Diseases

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Website: <http://www.cardiovascular.com.pk>

- 7- ONE SAMPLE TENDER PROFORMA is being supplied with the list. Any items have to be quoted ON THIS PROFORMA OR TYPED ON SAME PATTERN. No other proforma for the tender would be accepted only those items may be typed on the proforma for which the rates to be quoted. **(All items should be quoted as per serial number of the tender list otherwise tender will not be considered).**
- 8- **The contractors must be registered with the Sales Tax Department under sales tax act 1990 and sales invoice issued must shown element of sales tax if applicable separately copy of Sales Tax Registration Certificate must be attached with the tender otherwise no one is eligible to participate in tender.**
- 9- The successful bidder will be required to submit **Security Money** in shape of pay order/deposit at call @ **5%** of the total value of order in name of NICVD, Karachi within Seven (07) days which will be kept with NICVD and the supplies are not made according to samples/specification within stipulated time (i.e. 20 days) the security money for the tender would be forfeited to the NICVD account. In case of default the firm may be black listed or financial penalties may be imposed depending upon the gravity of defaults/circumstances.
- 10- If any item or contract of the firm is approved the earnest money of the firm will not be released till submission of security bid.
- 11- The competent authority will blacklist the firm / importer, distributor and contractor for the repairing of sub-standard and other work etc and hence their security money will not be released and amount will be forfeited in the NICVD Account, which will be considered as final.
- 12- After finalization of the tender, this Institute will intimate the tenderer regarding approval and they will have to acknowledge the NICVD letter for accepting of tender for fiscal year 2015-2016.
- 13- The tenderer will also give their permanent and business address with telephone number, fax and mobile number which can be inspected by tender committee or their member as and when deemed necessary. No tender will be accepted if no proper address will found.
- 14- Tender is valid for one year, work order what so ever convenient to the Institute will be given after awarding contract. Once tender accepted by the competent authority can not be withdrawn within the period of one year.
- 15- The tenderer will assure us for the Re-doing the defective / repairing work.
- 16- The decision of the NICVD will be final and binding.
- 17- Tender will be allotted to only registered companies / contractors etc. Those who have not provided complete papers as required will not be considered.
- 18- Certificate of Registration of firms / companies as a Contractor / Proof of Registration with Pakistan Engineering Council.
- 19- Previous work experience including similar work indicating name of works done along with clause of each work and name of clients for repairing work etc.
- 20- List of technical staff and equipments owned.

National Institute of Cardiovascular Diseases

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Website: <http://www.cardiovascular.com.pk>

- 21- Final status as bank reference.
- 22- Conditional tenders will not be accepted.
- 23- That the contractor is fully responsible for maintenance / running of Sigma and Hitachi Lifts all the times including holidays for which contract will made.
- 24- That the contractor is also responsible for arrangement of emergency repair work if any all the times.
- 25- That the tools and other instruments required will be used should be arranged by the contractor.
- 26- That the painting material as and when required will be supplied by the Institute on proper demand of the contractor.
- 27- That proper information will be given to the Institute if there is any major damages / repair works / parts involved or required so that it may be arranged by NICVD.
- 28- **Last year paid Income Tax Certificate should be submitted along with the tender.**
- 29- If none of the items quoted by the firm is approved, the earnest money of the firm will be returned on the request of the firm within one month.
- 30- If any supplier is found supply of poor quality material/items, or not according to the specification will be disqualified and penalty will be imposed.
- 31- The tender in Sealed cover should be addressed to the Executive Director National Institute of Cardiovascular Diseases, Karachi and the envelope should be marked at the top left corner "**Repairing of Anesthesia Machine**" and inserted in the tender box, placed in the office of Store & Procurement department, NICVD on **31-12-2015 upto 11:30 a.m.** The same will be opened on the same day before the tenderers at 12:00 Noon.
- 32- The tenderer will assure us for the policy of replacing the items.
- 33- Tender is valid for one year (extendable for further one year).
- 34- After finalization of tender procuring agency requires signing of a written contract from the date on which the signatures of both the procuring agency and the successful are affixed to the written contract. Such affixing of signatures shall take place with a reasonable time.

Providing that where the coming into force of a contract is contingent upon fulfillment of a certain condition or conditions, the contract shall take effect from the date whereon such fulfillment takes place.

- The NICVD may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The NICVD shall upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposals, but is not required to justify those grounds.
- The NICVD shall announce the results of bid evaluation in the form of a report giving justification for acceptance or rejection of bids at least ten days prior to the award of procurement contract.

National Institute of Cardiovascular Diseases

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35- NICVD will not pay any Sales Tax or other taxes to any supplier as per serial No 52A, 6th schedule of Sales Tax Act, 1990.

“Goods supplied to hospitals run by the Federal or Provincial Governments or charitable operating hospitals of fifty beds or more or the teaching hospitals of statutory universities of two hundred or more beds”.

36- Documents mentioned in **DATA SHEET** should be submitted along with technical bid.

37- Criteria for Evaluation of Bid (As per Annexure).

- i) All mandatory requirement as per annexure ‘A’ must be submitted, otherwise bid would not be consider.
- ii) Submission of documents as per data sheet (total marks = 30).
- iii) Specification compliance (as per evaluation sheet (total marks = 40).
- iv) Financial evaluation (total marks = 30).
- v) Compliance of terms and conditions and additional terms & conditions of the bid form.

Certificate that all terms and conditions mentioned in the tender are acceptable and we will abide by them strictly.

Signature: _____

Contact Person Name: _____

C.N.I.C NO: _____

Address : _____

Stamp : _____

Phone No: _____

Fax No: _____

Mobile No: _____

Witnesses:

1 _____

2 _____

National Institute of Cardiovascular Diseases

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Rafiqi (H.J) Shaheed Road, Karachi
 Tel. No. 35218530, 99201271 Ext. 3122, Fax. 99201289
 E-mail: nicvdedo@khi.comsats.net.pk
 Website: <http://www.cardiovascular.com.pk>

Tender No-24/2015, Dated: 31-12-2015 **FOR THE YEAR 2015-2016**

Repairing of Anesthesia Machine & ETC.

TENDER SPECIFICATIONS

S.NO	NAME OF EQUIPMENT	QTY
01	<u>Repair/replacement of parts of Anesthesia Machine required</u> <ul style="list-style-type: none"> ➤ Repairing of Ventilator ➤ Repairing of CO2 absorber ➤ Repairing of Rota meter. ➤ Repairing of anti hypoxo system ➤ Replacement of solenoid valves ➤ Replacement of gauges ➤ Repairing of Vaporizer manifold. ➤ Replacement of pressure switches. ➤ Replacement of bellows. ➤ Complete servicing and calibration of vaporizer. 	04
02	Fibrillator Model # GU3821	04
03	IABP - DATASCOPE	03

EVALUATION OF CRITERIA

S.NO	NAME OF EQUIPMENT	MARKS		
01	Previous Performance of vendor	<u>Very Good</u> 10 Nos	<u>Good</u> 05 Nos	<u>Poor</u> 0
02	Warranty of repair	<u>1 Years</u> 10 Nos	<u>06 Months</u> 05 Nos	
03	Availability of Spare Parts	<u>05 Years</u> 10 Nos	<u>02 Years</u> 05 Nos	<u>01 Year</u> 0
04	End user recommendation	<u>Very Good</u> 10 Nos	<u>Good</u> 05 Nos	<u>Poor</u> 0

National Institute of Cardiovascular Diseases

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 Tel. No. 35218530, 99201271 Ext. 3122, Fax. 99201289
 E-mail: nicvdedo@khi.comsats.net.pk
 Website: <http://www.cardiovascular.com.pk>

Tender No-24/2015, Dated: 31-12-2015 FOR THE YEAR 2015-2016

Repairing of Anesthesia Machine & etc.

DATA SHEET

<u>S.NO</u>	<u>A- MANDATORY</u>	<u>Tick relevant box</u>
1	Name, Address, Tel, Fax# E-mail Address	
2	National tax Number(NTN)	
3	Latest Income Tax Certificate or Income Tax exemption certificate.	
4	Copy of Sales Tax Registration.	
5	Latest Sales Tax Certificate or exemption certificate.	
6	Name of Banker with Current Bank letter.	
7	Earnest Money (3% of Bid not more than (Rs. 100000/=), as per clause no 1-b with commercial bid	

<u>S.NO</u>	<u>B- DOCUMENTS</u>	<u>Total Points</u> 30	<u>Obtain Points</u>
1	Bio Data of key personnel with designation, education & experience and details of man power,	2	
2	Sole Agent Certificate Copy.	2	
3	Detail of experience of the firm of relevant to the subject.	2	
4	List of contract with cost completed by the firm during last 5 years	2	
5	List of litigation with clients(if any) and nature of litigations	2	
6	Affidavit that the firm has never been black Listed.	2	
7	Detail of Registration with major organizations	2	
8	Original tender purchase receipt.	2	
9	Original terms and conditions duly signed and stamped.	2	
10	Each page should be signed and stamped by competent authority.	2	
11	ONE SAMPLE TENDER PROFORMA is being supplied with the list. Any items have to be quoted ON THIS PROFORMA OR TYPED ON SAME PATTERN. No other proforma for the tender would be accepted only those items may be typed on the proforma for which the rates to be quoted. (All items should be quoted as per serial number of the tender list otherwise tender will not be considered).	2	
12	Certificate that the prices quoted are not high or more than local/imported market.	2	
13	A certificate that the firm will abide all terms and conditions of the tender infringement for consequence as recommended by the competent authority.	2	
14	A certificate that the Quoted price will remain unchanged till the completion of the tender period.	2	
15	Certificate of Registration of firms / companies as a Contractor / Proof of Registration with Pakistan Engineering Council.	2	
TOTAL MARKS		30	

National Institute of Cardiovascular Diseases

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Tel. No. 35218530, 99201271 Ext. 3122, Fax. 99201289
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Website: <http://www.cardiovascular.com.pk>

S.NO	C- TECHNICAL SPECIFICATION REPORT	Total Points 40	Obtain Points
1	Totally in accordance	40	
2	Minor deviation (1)	30	
3	Major deviation (2)	20	
4	Gross deviation (3)	10	
	TOTAL DEVIATION	0	
	TOTAL MARKS	40	

S.NO	D- FINANCIAL EVALUATION	Total Points 30	Obtain Points
1	1 st Lowest	30	
2	2 nd Lowest	25	
3	3 rd Lowest	20	
4	4 th Lowest	15	
5	5 th Lowest	10	
6	6 th Lowest	05	
	TOTAL MARKS	30	

Total Marks – 100
Qualifying Marks 70 and above

National Institute of Cardiovascular Diseases

Rafiqi (H.J) Shaheed Road, Karachi
Tel. No. 35218530, 99201271 Ext. 3122, Fax. 99201289
E-mail: nicvdedo@khi.comsats.net.pk
Website: <http://www.cardiovascular.com.pk>

Tender No-24/2015, Dated: 31-12-2015
FOR THE YEAR 2015-2016

Repairing of Anesthesia Machine & etc.

TENDER PROFORMA

Note: Columns to be filled

S #	Description with specification And Complete Detail of Work	Make	Country of Origin	Qty	Unit Price in Rs.	Period of work	Remarks

Signature

Official Seal

National Institute of Cardiovascular Diseases

Rafiqi (H.J.) Shaheed Road, Karachi
Tel No. 521-8530, 920-1271 Ext. 3122 – Fax No. 920-1289

Total No. of Sheets: 07

TERMS & CONDITIONS

Tender No. 25/2015 Dated: 31.12.2015

For the Supply of Wall Mounted Suction Injector (B.S). FOR THE YEAR 2015-2016

- i) Cost of Tender is Rs. 1000/- (Rupees One Thousand only) [Not refundable].
- ii) Tender Selling Date from 07-12-2015 to 28-12-2015.
- iii) Tender Submission Date 31-12-2015 before 11:30 a.m. (in Store Department)
- iv) Tender will be opened on 31-12-2015 at 12:00 noon in Conference Hall of NICVD, Karachi.

Tenderers are required to comply with all the clauses mentioned in the terms and conditions of the tender any deviation will forbid for competing in the tender.

In this tender Single Stage – One Envelope Procedure as per procedure of SPPRA-2010 (46, 1b) will be followed i.e. (i) relevant experience; (ii) turn-over of at least last three years; (iii) registration with Income Tax, Sales Tax and Pakistan Engineering Council (where applicable); (iv) any other factor deemed to be relevant by the procuring agency subject to provision of Rule 44;

a) The bidder must provide original data sheet and technical brochure and all other related documents; otherwise the bid will be ignored. Evaluation will be done on the basis of data sheet provided by the vendor.

b) The vendor should mention financial offer along with a Bank Draft/Pay order of 3% value of the quoted items, but not more than Rs. 100,000/- (Refundable) in the name of Executive Director, NICVD, Karachi, as **Earnest Money** and it will be released after depositing of security deposit. In case the tender is accepted by competent authority.

- 1- The tenderer can quote all or any item mentioned in the enclosed list. They can quote only one alternate.
- 2- **Tenders are to be submitted by the Manufacturers/Importers or their duly authorized agents / distributor. An undertaking has to be given by the importers and authorized agents that the supply would be made available within 20 days after placing the order for local supply only imported items will be provided through L/c or after importing the items within 60 days.**
- 3- Samples should be provided for all quoted items one day before tender opening. Without samples tender will not be accepted. (It is very important).
- 4- **The supplier should submit a guarantee certificate that the items they will supply are new and the supplier is fully responsible for any wrong shipment or supply etc. and also replace near expiry and already expired items.**
- 5- **Literature and catalogue of quoted items in English should be submitted to the office of the Store & Procurement Executive (NICVD) before opening the tender. The literature should have items serial number, duly stamped with detail.**
- 6- Price of all items should be reasonable. The prices once offered by the firms will not be changed during the same fiscal year. Documentary proof by the competent authority should be submitted along with the tender for price quoted. All documents should be produced for any imported items.
- 7- **Last year paid Income Tax Certificate should be submitted along with the tender.**
- 8- Proof for the payment of custom duties and paid taxes must be attached at the time of delivery of all items otherwise payment will not be released.

- 9- One SAMPLE TENDER PROFORMA is being supplied with the list. Any items have to be quoted ON THIS PROFORMA OR TYPED ON SAME PATTERN. No other proforma for the tender would be accepted only those items may be typed on the proforma for which the rates are to be quoted. **(All items should be quote as per Serial Number of Tender list otherwise tender will not be considered.)**
- 10- Registration number, make, country or manufacturer and origin must be mentioned against each item, for which quotation is given, otherwise tender will not be considered.
- 11- Price of quoted items should not in any case be more than the existing and local market. Printed price list of the Manufacturers/Importer indicating Trade Price and Retail Price should be attached. The prices once offered by the firms will not be changed during the same fiscal year.
- 12- As far as possible, all supply will be made by the actual manufacturers directly or nominate their authorized distributors. If the manufacturers have nominated the authorized agent, any penalty in case of breach of terms and conditions will be levied on the agent but the distributors may not be nominated/changed after finalization of the tender throughout the tender period. In exceptional case changes may be approved by the tendering authority.
- 13- The supplies will have to be delivered at the premises of NICVD on the suppliers risk and cost. Any breakage or shortage of stock will be recovered from the suppliers. Undertaking must be submitted for recover of any breakage or shortage.
- 14- In case, the tenderer fails to execute the purchase order strictly in accordance with terms and conditions laid down in the tender the earnest money shall be forfeited and the store will be purchased on supplier's expense.
- 15- **The Manufacturers/Retailers/tenderer's must be registered with the Sales Tax Department under sales tax act 1990 and sales invoice issued must shown element of sales tax if applicable separately copy of Sales Tax Registration Certificate must be attached with tender.**
- 16- **The tenderer is also required to enclose a Bank Draft/Pay Order of 3% value of the quoted item, but not more than Rs. 100,000/-(Refundable) in the name of Executive Director, NICVD, Karachi, as Earnest Money and it will not be released till complete supply of items of the tender. In case the tender is accepted by competent authority.**
- 17- **As per instructions of Ministry of Health vide Letter No. F.10-6/2002-I&E dated April 6, 2002: -**
 - **The following words shall be printed prominently on product in red color, in English and Urdu: -**

<u>"Government Supply"</u>	<u>"Not for Sale"</u>
-----------------------------------	------------------------------
- 18- The successful bidder will be required to submit security money in shape of pay order/ deposit at call @ 5% of the total value of order in the name of NICVD, Karachi within Seven (7) days which will be kept with NICVD till the end of the Warrantee period of Three (3) years and the supplies are not made according to samples/specification within stipulated time (i.e. 20 days) the security money for the tender would be forfeited to the NICVD account. In case of default the firm may be black listed or financial penalties may be imposed depending upon the gravity of defaults/circumstances
- 19- The competent authority will blacklist the firm/importer and distributor for supply of sub-standard items, incomplete supply, late supply, inferior quality supply, short supply or wrong supply etc., and hence their earnest money will not be released and amount will be forfeited in the NICVD Account, which will be considered as final.
- 20- After finalization of the tender, this Institute will intimate the tenderer regarding approval of their items and they will acknowledge receipt letter for acceptance the supply for fiscal year 2015-2016.
- 21- The tenderer will also give their permanent and business address with telephone numbers which can be inspected by tender committee or their number as and when deemed necessary. No tender will be accepted if no proper address will found.

- 22- **Tender is valid for one year, supply order what so ever convenient to the Institute will be given after awarding contract. Once tender accepted by the competent authority can not be withdrawn within the period of one year after decision of the tenderer.**
- 23- The tenderer will assure us for the policy of replacing the items.
- 24- The NICVD, Karachi reserves the rights to accept or reject any or all tenders without assigning any reasons.
- 25- Tender will be allotted to only Manufacturers, pre-qualified, registered firms and their local agents. Those who have not provided complete papers as required will not be considered.
- 26- The rates should be quoted in C&F & FOR basis separately and valid upto 12 months period.
- 27- Conditional Tenders will not be accepted.
- 28- The Envelope should be marked with Tender Number and Name.
- 29- Defaulter in pervious tender will not be considered in any case.
- 30- **Criteria for Evaluation of Bid (As per Annexure).**
 - i) All mandatory requirement as per annexure 'A' must be submitted, otherwise bid would not be consider.
 - ii) Submission of documents as per data sheet (total marks = 30).
 - iii) Specification compliance (as per evaluation sheet (total marks = 40).
 - iv) Financial evaluation (total marks = 30).
 - v) Compliance of terms and conditions and additional terms & conditions of the bid form.

INSTRUCTION FOR PURCHASE ON C&F BASIS.

If contract / purchase order place on C&F basis following instructions / terms and conditions will also be followed:

- I. NICVD will issue contract / purchase order. The vendor will carry out all works regarding the import of equipment i.e. from opening of L/C to delivery and installation.
- II. The vendor have to open Letter of Credit in the name of Director, NICVD, Karachi. For items as per purchase order. A copy of all documents should be submitted to NICVD time to time, NICVD is also the consignee of the equipment or NICVD will open L/C after getting the proforma Invoice from Vendor as per agreed rates/quotation/approved rates.
- III. NICVD will assist the vendor in clearing the consignment. NICVD will provide UNDERTAKING and other letter for the exemption of the payment of Sale Tax, Customs Charges, Income Tax and Other Taxes applicable on such import.
- IV. NICVD will not be responsible for escalation of currency rate after opening the tender.
- V. Vendor should mention / Include all expenses related to the import until clearance.

I / We agreed above mentioned terms & conditions:

Name of Contractor _____ Signature _____
Full Address _____.

Contact person Name: _____
 CNIC # _____
 Postal Address _____
 E-mail Address _____
 Stamp _____
 Phone No. _____
 Fax No. _____
 Mobile No. _____

WITNESSES

- 1. _____
- 2. _____

DATA SHEET

Tender No. 25/2015 Dated:31.12.2015

For the Supply of
Wall Mounted Suction Injector (B.S).
FOR THE YEAR 2015-2016

S.NO	A- MANDATORY	Tick relevant box
1	Name, Address, Tel, Fax# E-mail Address	
2	National tax Number(NTN)	
3	Latest Income Tax Certificate or Income Tax exemption certificate.	
4	Copy of Sales Tax Registration.	
5	Latest Sales Tax Certificate or exemption certificate.	
6	Name of Banker with Current Bank statement.	
7	Earnest Money (3% of Bid not more than Rs. 100000/=) As per clause no 1-b with commercial bid.	
8	A copy of valid agency certificate/agreement (if any).	

S.NO	B- DOCUMENTS	Total Points	Obtain Points
		30	
1	Bio Data of key personnel with designation, education & experience and details of man power,	2	
2	1. Literature and catalogue of quoted items in English. 2. Demonstration (if required end-user)	2	
3	Detail of experience of the firm of relevant to the subject	2	
4	List of orders with cost completed by the firm during last 2 years	2	
5	List of litigation with clients(if any) and nature of litigations	2	
6	Affidavit that the firm has never been black Listed.	2	
7	Detail of Registration with major organizations	2	
8	Original tender purchase receipt.	2	
9	Original terms and conditions duly signed and stamped including all papers should be signed and stamped by competent authority.	2	
10	Undertaking that the firm will supply the stock within 10 days & items will be stamped(As per class No.16)	2	
11	Certificate that the prices quoted are not high or more than local/imported market.	2	
12	A certificate that the firm will abide all terms and conditions of the tender infringement for consequence as recommended by the competent authority.	2	
13	A certificate that the Quoted price will remain unchanged till the completion of the tender period.	2	
14	A Certificate that the items has registered by country of origin and they are using for local population	2	
15	Documents should be submitted according S.No.	2	
TOTAL MARKS		30	

S.NO	C- TECHNICAL SPECIFICATION REPORT	Total Points 40	Obtain Points
1	Totally in accordance	40	
2	Minor deviation (1)	30	
3	Major deviation (2)	20	
4	Gross deviation (3)	10	
	TOTAL DEVIATION	0	
	TOTAL MARKS	40	

S.NO	D- FINANCIAL EVALUATION	Total Points 30	Obtain Points
1	Ist Lowest	30	
2	2 nd Lowest	25	
3	3 rd Lowest	20	
4	4 th Lowest	15	
5	5 th Lowest	10	
6	6 th Lowest	05	
	TOTAL MARKS	30	

Total Marks – 100

Qualifying Marks 70 and above

NATIONAL INSTITUTE OF CARDIOVASCULAR DISEASES
RAFIQUI(H.J) SHAHEED ROAD
KARACHI

Tender No. 25/2015 Dated:31.12.2015

For the Supply of
Wall Mounted Suction Injector (B.S).
FOR THE YEAR 2015-2016

S.NO	DESCRIPTION	QTY
01	<u>Specification:</u> Wall Mounted High Pressure Suction Injector with complete fittings (B.S Standard) USA, JAPAN, Europe.	APD

EVALUATION OF CRITERIA

S.NO	NAME OF EQUIPMENT	MARKS		
		Yes	No	
01	Specification mentioned	<u>Yes</u> 10 Nos	<u>No</u> 05 Nos	
02	Past Performance of Bidder	<u>Good</u> 10 Nos	<u>New</u> 05 Nos	<u>Poor</u> 0 Nos
03	Recommendation of Concerned Deptt:	<u>Yes</u> 10 Nos	<u>No</u> 0	
04	Sample	<u>Yes</u> 10 Nos	<u>No</u> 0	

National Institute of Cardiovascular Diseases

Rafiqi (H.J) Shaheed Road, Karachi - Pakistan
Tel. No. 521-8530, 920-1271 Ext. 3122, Fax: 920-1289

TENDER PROFORMA

Tender No. 25/2015 Dated:31.12.2015

For the Supply of
Wall Mounted Suction Injector (B.S).
FOR THE YEAR 2015-2016

Sr.#	Description	Specification of Quoted items	Qty.	Unit	Reg #	Make	Country of Origin.	C & F Price	Rate per Unit F.O.R. Price	Al-ready Used.	Delivery Period	With or Without Sales Tax.

Signature

Official Seal

National Institute of Cardiovascular Diseases

Rafiqi (H.J.) Shaheed Road, Karachi
Tel No. 521-8530, 920-1271 Ext. 3122 – Fax No. 920-1289

Total No. of Sheets: 10

TERMS & CONDITIONS

Tender No. 26/2015 Dated: 31.12.2015

Supply of Intra Aortic Balloon Pump New.

FOR THE YEAR 2015-2016 (Extendable for further one year)

- i) Cost of Tender is Rs. 1000/- (Rupees One Thousand only) [Not refundable].
- ii) Tender Selling Date from 07-12-2015 to 28-12-2015.
- iii) Tender Submission Date 31-12-2015 before 11:30 a.m. (in Store Department)
- iv) Tender will be opened on 31-12-2015 at 12:00 noon in Conference Hall of NICVD, Karachi.

NOTE:

Read the Terms & Conditions carefully and fulfill all requirements.

Tenderers are required to comply with all the clauses mentioned in the terms and conditions of the tender any deviation will forbid for competing in the tender.

1. In this tender Single Stage – One Envelope Procedure as per procedure of SPPRA-2010 (46, 1b) will be followed i.e. (i) relevant experience; (ii) turn-over of at least last three years; (iii) registration with Income Tax, Sales Tax and Pakistan Engineering Council (where applicable); (iv) any other factor deemed to be relevant by the procuring agency subject to provision of Rule 44;

a) The bidder must provide original data sheet and technical brochure and all other related documents; otherwise the bid will be ignored. Evaluation will be done on the basis of data sheet provided by the vendor.

b) The vendor should mention financial offer along with a Bank Draft/Pay order of 3% value of the quoted items, but not more than Rs. 100,000/- (Refundable) in the name of Executive Director, NICVD, Karachi, as **Earnest Money** and it will be released after depositing of security deposit. In case the tender is accepted by competent authority.

2. The disclosure of firm's equipment price at the time of opening of technical bid will result in the rejection of the bid.
3. No tender will be entertained without earnest money, The earnest money will be forfeited to Government Accounts in case of non-submission of security money within seven (7) days of receipt of the other letter.
4. No tender will be entertained without earnest money. Conditional Tender(s) will not be accepted.
5. The previous earnest money or security money will not be carried forward. If any tenderer encloses a cheque with the tender their tender will be rejected out rightly. In case it is found at tender opening or at later stage that pay order is fake tender/contract will be cancelled and firm will be black listed from future participation in tender security money will be forfeited and their name will also be circulated in other Fed. Govt./Semi Govt. Autonomous/Semi Autonomous Deptt. For severe action.
6. In case any tenderer after the tender is awarded, failed to deposit security money or refuses to execute the contract after tender awarding within the given period not only his earnest money (pay order) or security money will be forfeited but the differences between the 1st & 2nd lowest will also be recovered from the 1st lowest tenderer by cancellation of his tender, failing which he will be black listed in future participation in tender. His name will also be circulated in Govt./Semi Govt. Autonomous/Semi Autonomous etc. for similar action.
7. Only Manufacturer, Sole Agent can participate in the tender.
8. The rates once mentioned in tender will be final and no change therein will be accepted after the tender opening. Rates should be inclusive with sales tax on taxable articles. In case of any inconvenience the Executive Director NICVD Karachi reserves the right not to announce the tender rates or otherwise. If any scheme regarding discount in price or given any product free with the items whatever which benefit will go to this Institute.
9. The rate should be quoted on FOR and C&F Basis.

10. First Scrutiny of technical bids will be performed by the technical committee. Financial Bids of those firms will be opened which qualify technically.
11. The equipment offered must be of latest version/generation and in case the old model is offered, it will not be considered, even though it is as per the tender specifications.
12. Quality Assurance Tools/lest equipment availability with local tenderer for PPM (Periodic Preventive Maintenance) and periodic calibration along with list of test tools with calibration validity be provided by firms before entering in the agreement.
13. Certificate from the Sole Agent/Manufacturer that the vendor has fully equipped workshop, along with the list of Trained Personnel/Engineers and Equipment should be provided with technical bid and it can be physically verified by the Technical committee of NICVD, Karachi.
14. The successful bidder will be required to submit security money in shape of pay order/ deposit at call @ 5% of the total value of order in the name of NICVD, Karachi within Seven (7) days which will be kept with NICVD till the end of the Warrantee period of Three (3) years and the supplies are not made according to samples/specification within stipulated time (i.e. 20 days) the security money for the tender would be forfeited to the NICVD account. In case of default the firm may be black listed or financial penalties may be imposed depending upon the gravity of defaults/circumstances
15. The warranty period will commence from the date of commissioning implantation of pacemaker.
16. Firm must provide complete details of their financial standing, listing of similar equipment supplied in Pakistan, bio-data of engineers with training certificates/test equipment, details of local stock of spare parts for similar equipment and details of office with number of personals.
17. The vendor will provide technical / operational training to electro-medical engineer / end user from factory trained engineers. The supplier should provide detail of training program.
18. All equipment to be supplied, should be accompanied with Three (3) original copies of the operation, service / maintenance and schematic diagram and spare parts list manual in the English language.
19. The vendor has to quote only one rate for each item as per tender specifications. No alternate model will be accepted, only first offer will be considered. Hand written tenders or any over writing, cutting, erasing will liable to be ignored.
20. The bids will be valid for One year from the date of the opening of the tenders.
21. The bidder shall submit with the bid, an Undertaking non-judicial paper, stating that the equipment to be supplied is brand new and of latest generation, free from defects in design material and workmanship and will bind himself for availability of spares for a period of 10 years from the date of supply. In case of winding up of his business, the supplier shall be bound to make an alternate arrangement of spares and maintenance of equipment. In case of default, depreciated cost of equipment will be recoverable from him.
22. Vendor will be responsible for pre-requisition installation, free of cost and also responsible for pre-installation work, if required.
23. Equipment/Instrument will be handed over to the Stores Department, NICVD, Karachi, with a copy of Delivery Challan.
24. Price escalation will not be allowed.
25. The original tender purchase receipt issued by the NICVD should be submitted along with Technical Bid.
26. If vendor doesn't supply equipment in accordance with the supply order or fails to supply according to terms and conditions or in case of any other default, it will be black listed and the earnest money will be forfeited.
27. If the supplier fails to give supply and install within the stipulated period, penalty will be imposed @ 0.1% of the total value of equipment per day, subject to a maximum of 10%.
28. The decision once taken will be final and will not be challenged in any court of law.
29. Up-gradation of Software(s) as well as FMIS for the life of system should be provided from the manufacturer if required.
30. The payment will be made after getting the Satisfactory Report of the Incharge of User Department and Electro-medical Department, countersigned by the Physical Verification Committee of NICVD, Karachi.
31. Income tax will be deducted according to Government Rules. A Copy of income Tax and GST Registration Certificate should be submitted along with Technical Bid.
32. Conditional tender(s) and Hand written tender(s) will not be entertained.
33. All equipment should be Dicom Compatible, if applicable, and must be FDA or CE marked.
34. The Vendor should submit a Data Sheet according to the Tender Specifications Format mentioned in the tender and highlight the tender specifications in their Technical Data Sheet. Additional Feature can be mentioned separately.

- 35. The vendor should attach copy of last three year Income Tax return. Original copy should be provided on request.
- 36. The attached questioner Performa must be properly filled and should be complete in all respect. In case questioner Performa is incomplete or information formations provided are incorrect, the tender shall be rejected.
- 37. The Executive Director NICVD reserves the right to reject or accept any / all tender(s) without assigning reason thereof and the decision of the competent Authority will be final.
- 38. Tender which does not fulfill the prescribed conditions in the tender is liable to be ignored.
- 39. The Executive Director, NICVD, Karachi, reserve the right to increase or decrease the quantity mentioned in the tender.
- 40. All amendments charges in the L/C will be bear by the tenderer/tender winner.
- 41. Certification that no Government servant has directly or indirectly has a share or interest with our firm.
- 42. **Criteria for Evaluation of Bid (as per annexure)**
 - a. All Mandatory requirement as per annexure "A" must be submitted otherwise bid would not be consider.
 - b. Submission of documents as per data sheet (total marks-30)
 - c. Specification compliance (as per evaluation sheet total marks-40)
 - d. Financial evaluation (total marks-30)
 - e. Compliance of Terms & Conditions and additional terms & conditions of the Bid form.

Note: Only one representative of a firm who has been authorized will be present at the time of opening of tender.

INSTRUCTION FOR PURCHASE ON C&F BASIS.

If contract / purchase order place on C&F basis following instructions / terms and conditions will also be followed:

- I. NICVD will issue contract / purchase order. The vendor will carry out all works regarding the import of equipment i.e. from opening of L/C to delivery and installation.
- II. The vendor have to open Letter of Credit in the name of Director, NICVD, Karachi. For items as per purchase order. A copy of all documents should be submitted to NICVD time to time, NICVD is also the consignee of the equipment or NICVD will open L/C after getting the proforma Invoice from Vendor as per agreed rates/quotation/approved rates.
- III. NICVD will assist the vendor in clearing the consignment. NICVD will provide UNDERTAKING and other letter for the exemption of the payment of Sale Tax, Customs Charges, Income Tax and Other Taxes applicable on such import.
- IV. NICVD will not be responsible for escalation of currency rate after opening the tender.
- V. Vendor should mention / Include all expenses related to the import until clearance.

I / We agreed above mentioned terms & conditions:

Name of Contractor _____ Signature _____
 Full Address _____.

Contact person Name: _____
 CNIC # _____
 Postal Address _____
 E-mail Address _____
 Stamp _____
 Phone No. _____
 Fax No. _____
 Mobile No. _____

WITNESSES

- 1. _____
- 2. _____

DATA SHEET

Tender No. 26/2015 Dated: 31.12.2015

Supply of Intra Aortic Balloon Pump New.

FOR THE YEAR 2015-2016 (Extendable for further one year)

S.NO	A- MANDATORY	Tick relevant box
1	Name, Address, Tel, Fax# E-mail Address	
2	National tax Number(NTN)	
3	Latest Income Tax Certificate or Income Tax exemption certificate.	
4	Copy of Sales Tax Registration.	
5	Latest Sales Tax Certificate or exemption certificate.	
6	Name of Banker with Current Bank statement.	
7	Earnest Money (3% of Bid not more than Rs. 100000/=) As per clause no 1-b with commercial bid.	
8	A copy of valid agency certificate/agreement (if any).	

S.NO	B- DOCUMENTS	Total Points 30	Obtain Points
1	Bio Data of key personnel with designation, education & experience and details of man power,	2	
2	1. Literature and catalogue of quoted items in English. 2. Demonstration (if required end-user)	2	
3	Detail of experience of the firm of relevant to the subject	2	
4	List of orders with cost completed by the firm during last 2 years	2	
5	List of litigation with clients(if any) and nature of litigations	2	
6	Affidavit that the firm has never been black Listed.	2	
7	Detail of Registration with major organizations	2	
8	Original tender purchase receipt.	2	
9	Original terms and conditions duly signed and stamped including all papers should be signed and stamped by competent authority.	2	
10	Undertaking that the firm will supply the stock within 10 days & items will be stamped(As per class No.16)	2	
11	Certificate that the prices quoted are not high or more than local/imported market.	2	
12	A certificate that the firm will abide all terms and conditions of the tender infringement for consequence as recommended by the competent authority.	2	
13	A certificate that the Quoted price will remain unchanged till the completion of the tender period.	2	
14	A Certificate that the items has registered by country of origin and they are using for local population	2	
15	Documents should be submitted according S.No.	2	
TOTAL MARKS		30	

S.NO	C- TECHNICAL SPECIFICATION REPORT	Total Points	Obtain Points
		40	
1	Totally in accordance	40	
2	Minor deviation (1)	30	
3	Major deviation (2)	20	
4	Gross deviation (3)	10	
	TOTAL DEVIATION	0	
	TOTAL MARKS	40	

S.NO	D- FINANCIAL EVALUATION	Total Points	Obtain Points
		30	
1	Ist Lowest	30	
2	2nd Lowest	25	
3	3rd Lowest	20	
4	4th Lowest	15	
5	5th Lowest	10	
6	6th Lowest	05	
	TOTAL MARKS	30	

Total Marks – 100

Qualifying Marks 70 and above

NATIONAL INSTITUTE OF CARDIOVASCULAR DISEASES
 RAFIQUI(H.J) SHAHEED ROAD
 KARACHI

TENDER LIST

Tender No. 26/2015 Dated: 31.12.2015

Supply of Intra Aortic Balloon Pump New.

FOR THE YEAR 2015-2016 (Extendable for further one year)

S.NO	DESCRIPTION	QTY
01	<p>Intra Aortic Balloon Pump New</p> <p><u>Specification:</u></p> <ul style="list-style-type: none"> * Transportable Compact IABP system with minum 3 ½ Hours of Battery Backup. * Fast Pneumatics to provide accurate & reliable ventricular support enhancing augmentation & improved after-load reduction. Preferably a compressor based system for better drive-gas shuttle speed. * Should have 3 modes of Operation 1)Automatic 2)Semi Automatic, 3)Manual. * System should be capable of automatically selecting appropriate Trigger i.e. ECG or Pressure and also accurately select the inflation and Deflation points in Automatic mode. * In Automatic Mode of Operation user should be in control of the Deflation Point. * In Automatic and Semiautomatic Mode, Single ECG Trigger should be able to track various Ventricular and Atrial Arrhythmia including VE's, Bigeminy, Trigeminy, Couplets etc and Atrial Fibrillation, without any user intervention, and still give optimal performance. * In Automatic and Semiautomatic Mode Advance Software should automatically adapt the timings for various rhythms and rate variations, without any user intervention. * In Automatic and Semiautomatic Mode, it should automatically identify Atrial Fibrillation & adopt R-Wave deflation mode for better patient support, without any user intervention with Fiber optic Technology operation console. * Should be able to trigger on 7mmhg of Pulse Pressure when used in Pressure Trigger mode. * Single Key Start-up to make it fast, user friendly and easy to use. * System should be capable of starting up and counterpulsating even if either ECG or Pressure waveform is not available, in Emergency situation. * Should be able to display at least 3 waveform as ECG Invasive Pressure and Balloon Pressure waveform. * Large Detachable Display for brighter & very good visibility from a distance in any lighting conditions. * On screen indication for Helium level in the cylinder & Battery level for timely intervention and correction. * ECG Inflation marker to indicate inflation period on ECG which can be useful when arterial pressure waveform is not available. <p style="text-align: right;">Continued.....P/7</p>	APD

S.NO	DESCRIPTION	QTY
	<p style="text-align: center;">Page # 07</p> <p>Intra Aortic Balloon Pump New <u>Specification:</u></p> <ul style="list-style-type: none"> * On screen indication of standby time and should give alarm after 20 mins to draw user's attention on the system being on standby. * System should be approved for use on Pediatric patients and Pediatric Balloon should be Supplied with the system * Optical Blood back detect for early indication of blood coming into the balloon lumen due to IABC leak * Should have extensive Help Text available during startup to make the system easy to use even for new users. * Should give extensive Help messages to correct the alarm conditions that are specific to the alarm condition. This should help the user to overcome the alarm problems immediately and with ease. * Should be capable of removing Condensation automatically without user intervention and should be maintenance free. * Should have Peripheral Vascular Doppler for checking Limb Ischemia, which is tethered to the main equipment. * Should have Automatic Altitude correction to make it safer for use during Air Transport. * PCIABP Software which allows the user to monitor the IABP from any remote location via a modem. * In-built Comprehensive Service Diagnostics to help the technician to locate the fault immediately. * Should have capability to connect on the hospital network. 	

EVALUATION OF CRITERIA

S.NO	NAME OF EQUIPMENT	MARKS		
01	According to Specification	10 Nos		
02	Previous Performance of vendor	<u>Very Good</u> 10 Nos	<u>Good</u> 05 Nos	<u>Poor</u> 0
03	Warranty of equipments	<u>05 Years</u> 10 Nos	<u>03 Years</u> 05 Nos	
04	Availability of Parts	<u>10 Years</u> 10 Nos	<u>05 Years</u> 05 Nos	

SUPPLIERS QUESTIONNAIRE / PERFORMA
(To be filled in by the vendor)

Equipment _____ Model _____
Manufacturer _____ Supplier _____

1- Year of Introduction of the offered model: _____
Version (if same model revised): _____

2- Number of equipment installed (Please provide)
3- _____

4- Provide Names of institution for
Pakistan / Islamabad).
- World wide. _____
- In Pakistan. _____
- In Islamabad/Rawalpindi. _____

3- Manuals to be provided: Yes No
- Service. _____
- Parts List _____
- Electrical Drawing / Schematics _____
- Operational / Application _____

4- Spare parts Availability Guarantee (No of years) _____

5- Source of spares availability Lead time
- Local _____
- Overseas _____

6- Equipment life period (number of years) _____

7- Do you hold specialized tools/test equipment required for.
- Maintenance Yes No N/A
- Calibration _____

Please provide list of tools / test equipment including their calibration status on a separate sheet.

8- Annual Maintenance contract Price:
- Parts and Labor: _____
- Labor without parts: _____

9- On call service charges:
- Minimum _____
- Per day _____

10- In case of in house maintenance by NICVD engineers are you willing to
Provide following during post warranty period.
- Back up engineer support whenever requested Yes No
- Prompt supply of spares/consumables _____

11 Are you authorized representative of manufacturer _____

12 No of Factory trained engineer available locally
Locally on offered equipment(provide training
Certificate & years of experience). _____

13- Total number of years in business: _____

14- Warranty period (Please provide following details):
- Uptime Guarantee: _____ %
- Response time to maintenance requested _____ Hrs.
- No of PPM/Year: _____
- Any other: _____

15- Do you have any objection/concerns to use similar
Specification spares of alternate/other manufacturer
during warranty of maintenance contract(if available) Yes No

16- Comprehensive NICVD Engineer Training if yes state what included	Yes	No
	_____	_____
- Training Fees	_____	_____
- Airfare	_____	_____
- Boarding/Lodging	_____	_____
- Free of charge	_____	_____
- None of the above	_____	_____

17- Up-gradation possibility.

- Hardware	_____	_____	_____
- Software	_____	_____	_____

If above has any cost please provide the details of up-gradation with estimated price.

Please state safety standard conformance (e.g IEO 601,FDA, AAMI etc):

18- Pre-Installation services requirements:

Power: _____ KW
Voltage: _____ Single/Three phase
Gas: _____ Cuft/hr
Water: _____ Galleons/Liter/Hour
_____ PSI (Pascal)

(If pre-treated water required, please provide details)

Air _____ PSI Vacuum _____ mmgh
Other: _____
(e.g. Drain, Exhaust, Physical facility change etc)

Installation time: _____

Installation/commissioning by whom: _____

19- Environmental Parameters Limits:

- Temperature _____ to _____ centigrade / Fahrenheit
- Humidity _____ to _____ %RH

IEC 601- International Electro Technical Commission (Code 601)
AAMI - American Association for medical instrumentation.

20- Any other specific requirement (e.g. UPS. Voltage Stabilizer etc. provide details):

21- Briefly state facilities and benefits provided during warranty period.

22- Please give the rates of consumable, Disposable items and parts required for proper functioning of Machine/equipment life period of each item (in days/months).

National Institute of Cardiovascular Diseases

Rafiqi (H.J) Shaheed Road, Karachi - Pakistan
Tel. No. 521-8530, 920-1271 Ext. 3122, Fax: 920-1289

TENDER PROFORMA FOR COMMERCIAL BID

DATA SHEET

Tender No. 26/2015 Dated: 31.12.2015

Supply of Intra Aortic Balloon Pump New.

FOR THE YEAR 2015-2016 (Extendable for further one year)

Sr.#	Description	Specification of Quoted items	Qty.	Unit	Reg #	Make	Country of Origin.	C & F Price	Rate per Unit F.O.R. Price	Delivery Period	With or Without Sales Tax.

Signature

Official Seal

National Institute of Cardiovascular Diseases

Rafiqi (H.J.) Shaheed Road, Karachi - Pakistan
Tel No. 521-8530, 920-1271 Ext. 3122 – Fax No. 920-1289

TOTAL PAGES 10

TENDER TERMS & CONDITIONS

TENDER NO: 27/2015 Dated: 31.12.2015 FOR THE YEAR 2015-2016 (Extendable further One year)

Supply & Installation of Cardiac Gamma Camera

- i) Cost of Tender is Rs. 1000/- (Rupees One Thousand only) [Not refundable].
- ii) Tender Selling Date from 07-12-2015 to 28-12-2015.
- iii) Tender Submission Date 31-12-2015 before 11:30 a.m. (in Store Department)
- iv) Tender will be opened on 31-12-2015 at 12:00 noon in Conference Hall of NICVD, Karachi.

NOTE:

Read the Terms & Conditions carefully and fulfill all requirements.

Tenderers are required to comply with all the clauses mentioned in the terms and conditions of the tender any deviation will forbid for competing in the tender.

In this tender Single Stage – One Envelope Procedure as per procedure of SPPRA-2010 (46, 1b) will be followed i.e. (i) relevant experience; (ii) turn-over of at least last three years; (iii) registration with Income Tax, Sales Tax and Pakistan Engineering Council (where applicable); (iv) any other factor deemed to be relevant by the procuring agency subject to provision of Rule 44;

- a) The bidder must provide original data sheet and technical brochure and all other related documents; otherwise the bid will be ignored. Evaluation will be done on the basis of data sheet provided by the vendor.
 - b) The vendor should mention financial offer along with a Bank Draft/Pay order of 3% value of the quoted items, but not more than Rs. 100,000/- (Refundable) in the name of Executive Director, NICVD, Karachi, as **Earnest Money** and it will be released after depositing of security deposit. In case the tender is accepted by competent authority.
2. The disclosure of firm's equipment price at the time of opening of technical bid will result in the rejection of the bid.
 3. No tender will be entertained without earnest money, The earnest money will be forfeited to Government Accounts in case of non-submission of security money within seven (7) days of receipt of the other letter.
 4. No tender will be entertained without earnest money. Conditional Tender(s) will not be accepted.
 5. The previous earnest money or security money will not be carried forward. If any tenderer encloses a cheque with the tender their tender will be rejected outrightly. In case it is found at tender opening or at later stage that pay order is fake tender/contract will be cancelled and firm will be black listed from future participation in tender security money will be forfeited and their name will also be circulated in other Fed. Govt./Semi Govt. Autonomous/Semi Autonomous Deptt. For severe action.
 6. In case any tenderer after the tender is awarded, failed to deposit security money or refuses to execute the contract after tender awarding within the given period not only his earnest money (pay order) or security money will be forfeited but the differences between the 1st & 2nd lowest will also be recovered from the 1st lowest tenderer by cancellation of his tender, failing which he will be black listed in future participation in tender. His name will also be circulated in Govt./Semi Govt. Autonomous/Semi Autonomous etc. for similar action.
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12. Quality Assurance Tools/lest equipment availability with local tenderer for PPM (Periodic Preventive Maintenance) and periodic calibration along with list of test tools with calibration validity be provided by firms before entering in the agreement.
13. Certificate from the Sole Agent/Manufacturer that the vendor has fully equipped workshop, along with the list of Trained Personnel/Engineers and Equipment should be provided with technical bid and it can be physically verified by the Technical committee of NICVD, Karachi.
14. The successful bidder will be required to submit security money in shape of pay order/ deposit at call @ 5% of the total value of order in the name of NICVD, Karachi within Seven (7) days which will be kept with NICVD till the end of the Warrantee period of Three (3) years and the supplies are not made according to samples/specification within stipulated time (i.e. 20 days) the security money for the tender would be forfeited to the NICVD account. In case of default the firm may be black listed or financial penalties may be imposed depending upon the gravity of defaults/circumstances
15. The warranty period will commence from the date of commissioning implantation of pacemaker.
16. Firm must provide complete details of their financial standing, listing of similar equipment supplied in Pakistan, bio-data of engineers with training certificates/test equipment, details of local stock of spare parts for similar equipment and details of office with number of personals.
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23. Equipment/Instrument will be handed over to the Stores Department, NICVD, Karachi, with a copy of Delivery Challan.
24. Price escalation will not be allowed.
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26. If vendor doesn't supply equipment in accordance with the supply order or fails to supply according to terms and conditions or incase of any other default, it will be black listed and the earnest money will be forfeited.

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28. The decision once taken will be final and will not be challenged in any court of law.
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INSTRUCTION FOR PURCHASE ON C&F BASIS.

If contract / purchase order place on C&F basis following instructions / terms and conditions will also be followed:

- I. NICVD will issue contract / purchase order. The vendor will carry out all works regarding the import of equipment i.e. from opening of L/C to delivery and installation.
- II. The vendor have to open Letter of Credit in the name of Director, NICVD, Karachi. For items as per purchase order. A copy of all documents should be submitted to NICVD time to time, NICVD is also the consignee of the equipment or NICVD will open L/C after getting the proforma Invoice from Vendor as per agreed rates/quotation/approved rates.
- III. NICVD will assist the vendor in clearing the consignment. NICVD will provide UNDERTAKING and other letter for the exemption of the payment of Sale Tax, Customs Charges, Income Tax and Other Taxes applicable on such import.

- IV. NICVD will not be responsible for escalation of currency rate after opening the tender.
- V. Vendor should mention / Include all expenses related to the import until clearance.

I / We agreed above mentioned terms & conditions:

Name of Contractor _____ Signature _____
Full Address _____.

Contact person Name: _____
CNIC # _____
Postal Address _____
E-mail Address _____
Stamp _____
Phone No. _____
Fax No. _____
Mobile No. _____

WITNESSES

1. _____

2. _____

National Institute of Cardiovascular Diseases

Rafiqi (H.J.) Shaheed Road, Karachi - Pakistan
Tel No. 521-8530, 920-1271 Ext. 3122 – Fax No. 920-1289

ANNEXURE- "A"

DATA SHEET

TENDER NO: 27/2015 Dated: 31.12.2015
FOR THE YEAR 2015-2016 (Extendable further One year)

Supply & Installation of Cardiac Gamma Camera

S.NO	A- MANDATORY	Tick relevant box
1	Name, Address, Tel, Fax# E-mail Address	
2	National tax Number(NTN)	
3	Latest Income Tax Certificate or Income Tax exemption certificate.	
4	Copy of Sales Tax Registration.	
5	Latest Sales Tax Certificate or exemption certificate.	
6	Name of Banker with Current Bank statement.	
7	Earnest Money (3% of Bid not more than Rs. 100000/=) As per clause no 1-b with commercial bid.	
8	A copy of valid agency certificate/agreement (if any).	

S.NO	B- DOCUMENTS	Total Points 30	Obtain Points
1	Bio Data of key personnel with designation, education & experience and details of man power,	2	
2	1. Literature and catalogue of quoted items in English. 2. Demonstration (if required end-user)	2	
3	Detail of experience of the firm of relevant to the subject	2	
4	List of orders with cost completed by the firm during last 2 years	2	
5	List of litigation with clients(if any) and nature of litigations	2	
6	Affidavit that the firm has never been black Listed.	2	
7	Detail of Registration with major organizations	2	
8	Original tender purchase receipt.	2	
9	Original terms and conditions duly signed and stamped including all papers should be signed and stamped by competent authority.	2	
10	Undertaking that the firm will supply the stock within 10 days & items will be stamped(As per class No.16)	2	
11	Certificate that the prices quoted are not high or more than local/imported market.	2	
12	A certificate that the firm will abide all terms and conditions of the tender infringement for consequence as recommended by the competent authority.	2	
13	A certificate that the Quoted price will remain unchanged till the completion of the tender period.	2	
14	A Certificate that the items has registered by country of origin and they are using for local population	2	
15	Documents should be submitted according S.No.	2	
TOTAL MARKS		30	

S.NO	C- TECHNICAL SPECIFICATION REPORT	Total Points 40	Obtain Points
1	Totally in accordance	40	
2	Minor deviation (1)	30	
3	Major deviation (2)	20	
4	Gross deviation (3)	10	
	TOTAL DEVIATION	0	
	TOTAL MARKS	40	

S.NO	D- FINANCIAL EVALUATION	Total Points 30	Obtain Points
1	Ist Lowest	30	
2	2nd Lowest	25	
3	3rd Lowest	20	
4	4th Lowest	15	
5	5th Lowest	10	
6	6th Lowest	05	
	TOTAL MARKS	30	

Total Marks – 100

Qualifying Marks 70 and above

SUPPLIERS QUESTIONNAIRE / PERFORMA

(To be filled in by the vendor)

Equipment _____ Model _____
 Manufacturer _____ Supplier _____

1- Year of Introduction of the offered model: _____
 Version (if same model revised): _____

2- Number of equipment installed (Please provide)

3- Provide Names of institution for Pakistan / Islamabad).

- World wide. _____
- In Pakistan. _____
- In Islamabad/Rawalpindi. _____

3- Manuals to be provided: Yes No

- Service. _____
- Parts List _____
- Electrical Drawing / Schematics _____
- Operational / Application _____

4- Spare parts Availability Guarantee (No of years) _____

5- Source of spares availability Lead time

- Local _____
- Overseas _____

6- Equipment life period (number of years) _____

7- Do you hold specialized tools/test equipment required for.

- Maintenance Yes No N/A
- Calibration _____

Please provide list of tools / test equipment including their calibration status on a separate sheet.

8- Annual Maintenance contract Price:

- Parts and Labor: _____
- Labor without parts: _____

9- On call service charges:

- Minimum _____
- Per day _____

10- In case of in house maintenance by NICVD engineers are you willing to Provide following during post warranty period.

- Back up engineer support whenever requested Yes No
- Prompt supply of spares/consumables _____

11 Are you authorized representative of manufacturer _____

12 No of Factory trained engineer available locally Locally on offered equipment(provide training Certificate & years of experience). _____

13- Total number of years in business: _____

14- Warranty period (Please provide following details):

- Uptime Guarantee: _____ %
- Response time to maintenance requested _____ Hrs.
- No of PPM/Year: _____
- Any other: _____

15- Do you have any objection/concerns to use similar Specification spares of alternate/other manufacturer during warranty of maintenance contract(if available) Yes No

16- Comprehensive NICVD Engineer Training if yes state what included	Yes	No
	_____	_____
- Training Fees	_____	_____
- Airfare	_____	_____
- Boarding/Lodging	_____	_____
- Free of charge	_____	_____
- None of the above	_____	_____

17- Up-gradation possibility.

- Hardware	_____	_____
- Software	_____	_____

If above has any cost please provide the details of up-gradation with estimated price.

Please state safety standard conformance (e.g IEO 601,FDA, AAMI etc):

18- Pre-Installation services requirements:

Power: _____ KW
 Voltage: _____ Single/Three phase
 Gas: _____ Cuft/hr
 Water: _____ Galleons/Liter/Hour
 _____ PSI (Pascal)

(If pre-treated water required, please provide details)

Air _____ PSI Vacuum _____ mmgh

Other: _____
 (e.g. Drain, Exhaust, Physical facility change etc)

Installation time: _____

Installation/commissioning by whom: _____

19- Environmental Parameters Limits:

- Temperature _____ to _____ centigrade / Fahrenheit
- Humidity _____ to _____ %RH

IEC 601- International Electro Technical Commission (Code 601)

AAMI - American Association for medical instrumentation.

20- Any other specific requirement (e.g. UPS. Voltage Stabilizer etc. provide details):

21- Briefly state facilities and benefits provided during warranty period.

22- Please give the rates of consumable, Disposable items and parts required for proper functioning of Machine/equipment life period of each item (in days/months).

TENDER LIST

TENDER NO: 27/2015 Dated: 31.12.2015
FOR THE YEAR 2015-2016 (Extendable further One year)

Supply & Installation of Cardiac Gamma Camera

S.NO	NAME OF EQUIPMENT	QTY	MARKS
1	<p><u>Supply & Installation of Cardiac Gamma Camera</u></p> <p><u>Specification</u></p> <ul style="list-style-type: none"> • Compact • Dual head fixed at 90 degree. • Minimum FOV 37 * 21 cm. • Excellent image quality - high - sensitivity LEHR collimators and advanced robotics that minimize patient - to - detector distance. • Adherence to ASNC guidelines – horizontal supine and prone patient positioning, 90 degree dual – detector configuration. • Field upgradeable to attenuation correction – maximizes investment protection. • Horizontal imaging position for improved clinical confidence – allows supine and prone imaging and is comfortable for patients. • Small footprint – compact design fits easily into a 11 * 11 ft room. • Patient friendly open Gantry design – easier on claustrophobic patients. • Cardiac gating device. • QC phantom (for linearity and spatial resolution) • Collimator trolley. • Static, dynamic , gated , SPECT & Gated SPECT studies to be performed. • ECG gating device IVY or equivalent. • Intel Pentium Core i3 (2 GHz min) with at least 2 GB RAM. • Local data storage (200 GB HDD min) with thumbnail view. • Dedicated cardiology applications like planer , Gated SPECT , non – gated SPECT , MUGA , SPECT MUGA , first pass and shunt quantification study. • Automated workflow with effortless data entry for easy review and quality check of acquired images. • Automated (or manual) image transfer to processing workstation . • DICOM communication software. • 21 inch (or more) LCD / LED monitor. • User friendly processing and viewing environment offering a comprehensive portfolio of nuclear medicine applications on one workspace. • Commercial quantization software like Autoquant or 4MD SPECT. • Excellent flexibility for viewing, performing advanced clinical applications , reporting and archiving . • Scalable platform for growth and future applications, making it a secure , long – term investment . • Fast and fully automated reconstruction and reorientation software with motion correction. • Image review with fusion display. • The QA suite provides a comprehensive set of tools to perform NEMA tests, daily and periodic QA. • DVD RAM is an archive solution for storing NM, CT and other modality datasets. It provides an inexpensive method for high-speed random access recording. DVD-RAM disks (4.7 GB Storage capacity) are written with proprietary. • Heavy duty laser printer for medical imaging. • Radioactive Sources: Point source of C-57, CO57 Flood RECT 18” 10mCi, Sources for Dose calibrator calibration. • Online UPS for complete Gamma Camera System. • Warranty should be 02 years. • Required list of spare parts that will available for 10 years. • On-site application training. • Country of manufacturing should be USA / EU / JAPAN. • Product must be FDA / CE certification. <p><u>Optional Items : (To be quoted with price)</u></p> <ul style="list-style-type: none"> • Motion Correction SW. • Auto Report SW. • Gated blood pool SPECT. • LEGP collimator. • Fast / half time imaging. 	01	<p>05</p> <p>05</p> <p>10</p> <p>10</p> <p>10</p>

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TENDER PROFORMA

TENDER NO: 27/2015 Dated: 31.12.2015
FOR THE YEAR 2015-2016 (Extendable further One year)

Supply & Installation of Cardiac Gamma Camera

Sr.#	Description	Specification of Quoted items	Qty.	Unit	Reg #	Make	Country of Origin.	C & F Price	Rate per Unit F.O.R. Price	Al ready used.	Delivery Period	With or Without Sales Tax.

Signature

Official Seal

