

**Sindh Public Procurement Regulatory Authority**

**BIDDING DOCUMENTS**

**FOR  
NATIONAL COMPETITIVE BIDDING**



**Government of Sindh**

**PROCUREMENTS OF GOODS**

**(LABORATORY EQUIPMENTS)**

**UNDER THE ADP SCHEME, "REHABILITATION OF RICE & COTTON  
RESEARCH STATION THATTA"**

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**PROJECT DIRECTOR  
REHABILITATION OF RICE & COTTON RESEARCH STATION  
THATTA  
AGRICULTURE RESEARCH SINDH,  
AGRICULTURE DEPARTMENT  
GOVERNMENT OF SINDH  
TEL. # 0298-923061/67, 0301-3519068**

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**Sindh Public Procurement Regulatory Authority**

**BIDDING DOCUMENTS**

**FOR**

**NATIONAL COMPETITIVE BIDDING**



**Government of Sindh**

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**PROCUREMENTS OF GOODS**

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**PART TWO (PROCUREMENT SPECIFIC PROVISIONS)**

- **Invitation for Bids (IFB)**
- **Bid Data Sheet (BDS)**
- **Special Conditions of Contract (SCC)**
- **Technical Specifications**
- **Sample Form**
- **Eligibility**

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ووئڻ، ڪمنڊ، تبليغي بچ، مالين، زمين ۽ پاڻي جي چڪاس، جيئن ۽ بيمارين متعلق ڄاڻ ڏيو وڃي جي زرعي تحقيقاتي اداري مان حاصل ڪريو Ph#:022-2765697



**Office of the Project Director  
Rehabilitation of Rice & Cotton Research Station,  
Thatta**



0298-923061-62

Cell # 03013519068

IFB No: Dy.Dir/Tech/2015-16

Tandojam, Dated: 01.12.2015

**INVITATION FOR BID**

1. The Project Director, Rehabilitation of Rice & Cotton Research Station Thatta, Agriculture, Supply & Prices Department, Government of Sindh has received an allocation from the Public Fund in Pak rupees towards the cost of "Project Director, Rehabilitation of Rice & Cotton Research Station Thatta" (ADP # 2), F.Y. 2015-16. It is intended that part of the proceeds of this allocated fund will be applied to eligible payments under the contract for Procurement of Office & Laboratory Equipments, Field Machinery & Implements and Furniture & Fixture.
2. The Project Director, Rehabilitation of Rice & Cotton Research Station Thatta, Agriculture, Supply & Prices Department, Government of Sindh now invites sealed bids from eligible bidders for the supply of following items.

Tender No.	ITEMS	QTY	TENDER FEE
Dir.Dir/Tech / 2015-16/1	<b>Office &amp; Laboratory Equipments</b>		2,000/=
1.1	Photocopier	01	
1.2	Split A/C	05	
1.3	Digital & Analytical balance	02&03	
1.4	Refrigerator	02	
1.5	pH meter	01	
1.6	Spectrophotometer	01	
1.7	Autoclave	01	
1.8	Laminar Airflow	01	
1.9	Incubator	01	
1.10	Integrated Paddy Milling Unit	01	
1.11	Microscope (Digital)	01	
1.12	Fiber Strength Tester	01	
1.13	SPAD Meter (Leaf Area Meter)	01	
1.14	Seed Analyzer	01	
Dy.Dir/Tech/ 2015-16/2	<b>Field Machinery &amp; Implements</b>		2,000/=
2.1	Trolley for Tractor	01	
2.2	Rotavator	01	
2.3	Disc Plough	01	
2.4	Cultivator	02	
2.5	Tractor	01	
Dy.Dir/Tech/ 2015-16/3	<b>Furniture &amp; Fixutre</b>		1,000/=
3.1	Furniture & Fixture	--	

Technical specifications of items are mentioned in the bidding documents

3. Interested eligible bidders may obtain further information and inspect the bidding documents from the office of Project Director, Rehabilitation of Rice & Cotton Research Station Thatta, (Phone 0298-923061-62 & 67 Cell 0301-3519068 Fax 022-3405204).

Contd....P/2.

ميون ۽ پاڇين جو تحقيقاتي ادارو ميرپور خاص ۾ ڪم ڪري رهيو آهي. هن فصلن مان وڌيڪ لاپ حاصل ڪرڻ لاءِ رابطو ڪريو. Ph#:0233-9290140-41

وونئن ڪمنڊ، تيلي پيم، دالين، زمين ۽ پاڻي جي چڱا س، جيئن ۽ بيمارين متعلق جاڻ ٿيڻ وڃي جي زرعي تحقيقاتي اداري مان حاصل ڪريو Ph#:022-2765697

-: 2 :-

4. A complete set of bidding documents may be purchased by interested bidders on the submission of a written application to the above payment of a Tender fee (nonrefundable) from office of the Project Director, Rehabilitation of Rice & Cotton Research Station Thatta.
5. The provisions in the Instructions to Bidders and in the General Conditions of Contract are the provisions of the Sindh Public Procurement Ordinance and its Rules made there under which also confirm to the requirements of the World Bank Standard Bidding Documents: Procurement of Goods for National Competitive Bidding, Pakistan, Part One.
6. Bids should be submitted in conformity with Rule-46(2) of Sindh Public Procurement Rules – 2010 i.e. single stage two envelope procedure.
7. Bids must be delivered to the above office on or before 12.30 P.M on 18.12.2015 and must be accompanied by a security of bid of 2% of the total offer along with their proposal in the shape of demand draft/pay order in favor of Project Director, Rehabilitation of Rice & Cotton Research Station Thatta. Bid submitted without bid security would not be considered.
8. Bids will be opened in the presence of bidders' representatives who choose to attend at 01.30 P.M 18.12.2015 in the committee room of Director General, Agriculture Research Sindh, Tandojam.
9. The bidders are requested to give their best and final prices as no negotiations are expected.
10. Interested bidder must be registered with Income tax, sales tax, professional tax & Sindh Revenue Board.
11. All other terms and conditions are mentioned in the bidding documents.

Project Director  
Rehabilitation of Rice &  
Cotton Research Station,  
Thatta

ميون ۽ پاڇين جو تحقيقاتي ادارو ميرپور خاص ۾ ڪم ڪري رهيو آهي. هن فصلن مان وڌيڪ لاپ حاصل ڪرڻ لاءِ رابطو ڪريو. Ph#:0233-9290140-41

## Section II. Bid Data Sheet

The following specific data for the goods to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB) Part One. Whenever there is a conflict, the provisions herein shall prevail over those in ITB. [Instructions for completing the Bid Data Sheet are provided, as needed, in the notes in italics mentioned for the relevant ITB Clauses.]

<b>INTRODUCTION</b>		
	Procuring Agency / Department	The Bidders reply
ITB 1.1	<b>Project Director, Rehabilitation of Rice &amp; Cotton Research Station, Thatta, Agriculture Department, Government of Sindh.</b>	
ITB 1.1	Loan or credit or Project allocation number. Loan or credit or Project allocation amount. [when applicable]	
ITB 1.1	<i>Name of Project:</i> <b>Rehabilitation of Rice &amp; Cotton Research Station, Thatta.</b>	
ITB 1.1	<i>Name of Contract.</i> 1. Laboratory Equipments  <b>Single package of their Bid in Two envelope, One Technical Proposal Envelop, and second Financial proposal Envelop.</b>	
ITB 4.1	<i>Name of Procuring Agency:</i> <b>Project Director, Rehabilitation of Rice &amp; Cotton Research Station, Thatta, Agriculture Department, Government of Sindh.</b>	
ITB 6.1	<b>Project Director, Rehabilitation of Rice &amp; Cotton Research Station Thatta, Phone No. 0298-923061-67, 0301-3519068, Fax No. 022-3405204.</b> <i>(Procuring agency's address, telephone, telex, and facsimile numbers.)</i>	
ITB 8.1	<i>Language of the bid.</i> <b>English.</b>	
<b>BID PRICE AND CURRENCY</b>		
ITB 11.2	<b>The price quoted shall be in Pak. Rupees.</b>	
ITB 11.5	<b>Price should be fixed</b>	

<b>PREPARATION AND SUBMISSION OF BIDS</b>		
	Procuring Agency / Department	Reply of Bidder
ITB 13.3 (d)	<p><b><i>Qualification requirements.</i></b></p> <p>(i) <b>Location</b> of shop/ office/ Workshop/ Laboratory (Complete Address with, Phone, Fax, e-mail, Website address): The participating Bidder (The manufacturer / producer/ ) or his Authorized Dealer, Authorized Agent, Authorized Distributor, Authorized Supplier.</p> <p>(ii) <b>Registration:</b> The Bidder/Manufacturer / authorized Dealer, authorized Distributor, Authorized Supplier, Registration Certificate.</p> <p>(iii) <b>Profile:</b> Complete profile of Manufacturer, and authorized Bidder/ Manufacturer / authorized Dealer, authorized Distributor, Authorized Supplier.</p> <p>(iv) <b>Authority:</b> The Bidder (The manufacturer / producer) or his Authorized Dealer, Authorized Agent, Authorized Distributor, Authorized Supplier or Authorized Person, only can submit the bid.</p> <p>(v) <b>Tax Payer:</b> The participating Bidder (The manufacturer / producer/ ) or his Authorized Dealer, Authorized Agent, Authorized Distributor, Authorized Supplier only can submit the bid, must be Registered, Tax payer (I.T, Professional Tax, SRB and GST etc).</p>	

	<p>(vi) <b>Spare parts, and repair:</b> The participating bidder, must assure for spare parts, Repair Facilities and Warranty of the item he is offering.</p> <p>(vii) <b>Delivery, Installation:</b> The bidder will Supply/ Deliver the item on the Specified location, and will be responsible for Installation.</p> <p>(viii) <b>Experience/ Reference:</b> Experience in Related field, <b>not less than 03 years.</b> The Bidder must supply at least <b>five references</b> for Supply of the items and satisfactory Services and working Certificates / Letter from the procuring Agencies under Reference.</p> <p>(ix) <b>Services:</b> The Bidder will provide Services (Service Free of Cost up to warranty period and services on payment after expiry of Warranty period).</p> <p>(x) <b>Financial Stability:</b> Bank Statement showing financial Stability to deliver the contract.</p>	
ITB 14.3 (b)	<b>Spare parts required for Five years of operation.</b>	
ITB 15.1	<b>Amount of bid security.</b> <b>At a rate of 2% of Bid value.</b>	
ITB 16.1	<b>Bid validity period. 03 months</b>	
ITB 17.1	<b>Number of Bid copies. One Original Bid (Type written)</b>	
ITB 18.2 (a)	<b>Address for bid submission.</b> <b>Office of the Directorate General, Agriculture Research Sindh, Tandojam, Phone No. 022-3405202, Fax. 022-3405204.</b>	
ITB 18.2 (b)	<b>IFB title and number. Procurement of Office &amp; Laboratory Equipment No. Dy.Dir/Tech/2015-16/1 dated: 01.12.2015.</b>	
ITB 19.1	<b>Deadline for bid submission.</b> <b>Dated: 18.12.2015 at 12.30 A.M.</b>	
ITB 22.1	<b>Time, date, and place for bid opening.</b> <b>At 01.30 P.M, on 18.12.2015 at Committee Room of Directorate General, Agriculture Research Sindh, Tandojam.</b>	

<b>BID EVALUATION</b>		
	Procuring Agency / Department	Reply of Bidder
ITB 25.3	<b>Criteria for bid evaluation.</b> <b>Technical Evaluation:</b> Qualification (Check List) = Responsive Technical Specification = Responsive Standard Warranty = Responsive	
ITB 25.4 (a) ITB 25.4 (b)	<b>One option only. One option only for one item, for other options separate Tender document must be purchased and submitted separately)</b> <b>Delivery schedule. 90 Days.</b>	
Option (i) Option (ii) Option (iii)	<b>Only one option:</b> <b>0.5% of Bid value per week</b>	
ITB 25.4 (c) (ii)	<b>Deviation in payment schedule.</b>	

	Annual interest rate. <b>5%</b>	
ITB 25.4 (d)	<b>Cost of spare parts.</b>	
ITB 25.4 (e)	<i>Spare parts and after sales service facilities in the Procuring agency's country.</i>	
ITB 25.4 (f)	<b>Operating and maintenance costs.</b> <i>Factors for calculation of the life cycle cost:</i> <b>Comparison of Technical Specification, Bid data sheet and offer by the Bidder.</b>	
ITB 25.4 (g)	<b>Performance and productivity of equipment.</b> <b>Standard Warranty.</b>	
ITB 25.4 (h)	<b>Details on the evaluation method or reference to the Technical Specifications.</b> i) Single package with two envelopes System. ii) Initially the Envelop marked "Technical Proposal" will be opened publicly, in presence of the Bidders and representatives of bidder who choose to attend. iii) The Technical proposal will be evaluated by the Procurement Committee as per SPPRA Rules. iv) The Envelop marked "Financial Proposal will retain in the custody of procuring Agency. v) The Financial Proposals will be opened after Technical Evaluation, of the Companies, who will be found technically responsive only. The Financial Proposals of the technically non responsive companies will be returned unopened to the Bidders. vi) The First, three lowest Proposals of the Technically Responsive Companies will be considered for financial Evaluation. vii) All the information regarding Technical Proposal opening, Technically Responsive or Non-Responsive companies (Found during evaluation) and financial Proposal opening will be communicated to all the Concerned and participating companies/ Bidders	
ITB 25.4 Alternative	<i>Specify the evaluation factors.</i> <b>The Technically Qualified, Financially Lowest bid will be accepted.</b>	
<b>Contract Award</b>		
ITB 29.1	Percentage for quantity increase or decrease.	

**Signature and Stamp of Bidder**



## **Section III. Special Conditions of Contract**

### **Note on the Special Conditions of Contract**

Similar to the Bid Data Sheet in Section II, the clauses in this Section are intended to assist the Procuring agency in providing contract-specific information in relation to corresponding clauses in the General Conditions of Contract.

The provisions of Section III complement the General Conditions of Contract included in Part one, Section II, specifying contractual requirements linked to the special circumstances of the Procuring agency, the Procuring agency's country, the sector, and the Goods purchased. In preparing Section III, the following aspects should be checked.

- (a) Information that complements provisions of Part one Section II must be incorporated.
- (b) Amendments and /or supplements to provisions of Part one Section II, as necessitated by the circumstances of the specific purchase, must also be incorporated.

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## Section III. Special Conditions of Contract

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract. The corresponding clause number of the GCC is indicated in parentheses.

[Instructions for completing the Special Conditions of Contract are provided, as needed, in the notes in italics mentioned for the relevant SCC. Where sample provisions are furnished, they are only illustrative of the provisions that the Procuring agency should draft specifically for each procurement].

	<p><b>1. Definitions (GCC Clause 1)</b>  GCC 1.1 (g)—The Procuring agency is: <b>Project Director, Rehabilitation of Rice &amp; Cotton Research Station, Thatta</b>  GCC 1.1 (h)—The Procuring agency's country is: <b>Sindh, Pakistan</b>  GCC 1.1 (i)—The Supplier is: <b>Manufacturer / authorized Dealer, authorized Distributor, Authorized Supplier.</b>  GCC 1.1 (j)—The Project Site is: <b>Thatta.</b></p>	
	<p><b>2. Country of Origin (GCC Clause 3)</b> All countries and territories as indicated in Part Two Section VI of the bidding documents, "Eligibility for the Provisions of Goods, Works, and Services in Government-Financed Procurement".</p>	
	<p><b>3. Performance Security (GCC Clause 7)</b>  GCC 7.1—The amount of performance security, as a percentage of the Contract Price, shall be: [Five (5) to ten (10) percent of the Contract Price would be reasonable; it should not exceed ten (10) percent in any case.] [The following provision should be used in the case of Goods having warranty obligations.]  GCC 7.4—After delivery and acceptance of the Goods, the performance security shall be reduced to two (2) percent of the Contract Price to cover the Supplier's warranty obligations in accordance with Clause GCC 15.2</p>	
	<p><b>4. Inspections and Tests (GCC Clause 8)</b>  GCC 8.6—Inspection and tests prior to shipment of Goods and at final acceptance are as follows: <b>The inspection will be Conducted at site of Delivery/ installation, a Joint inspection will be conducted, after satisfaction, a Satisfactory Certificate for installation and Running of Machinery / Equipment and acceptance will be issued by the Procurement Committee.</b></p>	
	<p><b>5. Packing (GCC Clause 9)</b> Sample provision  GCC 9.3—The following SCC shall supplement GCC Clause 9.2  <b>The Procuring Agency can demand for samples if and as and when required</b></p>	
	<p><b>6. Delivery and Documents (GCC Clause 10)</b>  Sample provision (DDP terms)  GCC 10.3—Upon shipment, the Supplier shall notify the Procuring agency the full details of the shipment, including Contract number, description of Goods, the Supplier shall mail the following documents to the Procuring agency:  (i) copies of the Supplier's invoice showing Goods' description, quantity, unit price, and total amount;  (ii) original transport document which the buyer may require to take the goods;  (iii) copies of the packing list identifying contents of each package;  (iv) Manufacturer's or Supplier's warranty certificate.</p>	
	<p><b>7. Insurance (GCC Clause 11)</b>  GCC 11.1— The Goods supplied under the Contract shall be delivered duty paid (DDP) under which risk is transferred to the buyer after having been delivered, hence insurance coverage is sellers responsibility. Since the Insurance is seller's responsibility they may arrange appropriate coverage.</p>	
	<p><b>8. Incidental Services (GCC Clause 13)</b>  GCC 13.1—Incidental services to be provided are:</p>	
	<p><b>9. Spare Parts (GCC Clause 14)</b>  GCC 14.1—Additional spare parts requirements are:</p>	

	<p>GCC 14.1—Supplier shall carry sufficient inventories to assure ex-stock supply of consumable spares for the Goods. Other spare parts and components shall be supplied as promptly as possible, but in any case within six (6) months of placing the order and opening the letter of credit.</p>	
	<p><b>10. Warranty (GCC Clause 15)</b>  GCC 15.2—In partial modification of the provisions, the warranty period shall be standard from date of acceptance of the Goods.  The Supplier shall, comply with the performance guarantees specified under the Contract. If, for reasons attributable to the Supplier, these guarantees are not attained in whole or in part, the Supplier shall, at its discretion, either:  (a) make such changes, modifications, and/or additions to the Goods or any part thereof as may be necessary in order to attain the contractual guarantees specified in the Contract at its own cost and expense and to carry out further performance tests in accordance with SCC 4,  or  (b) Replace the item with new one within limits of bid validity period.</p>	
	<p><b>11. Payment (GCC Clause 16)</b>  GCC 16.1—The method and conditions of payment to be made to the Supplier under this Contract shall be as follows:  Payment for Goods supplied:  Payment shall be made in Pak. Rupees in the following manner:  <b>100% of the Contract Price on complete delivery of store item within thirty (30) days on submission of claim supported by acceptance certificate from procuring agency declaring Goods have been delivered and that all contracted services have been performed.</b></p>	
	<p><b>12. Prices (GCC Clause 17)</b>  GCC 17.1—Prices shall not vary from the prices quoted by the supplier in its bid.</p>	
	<p><b>13. Liquidated Damages (GCC Clause 23)</b>  GCC 23.1—Applicable rate:  Maximum deduction:  Applicable rate shall not exceed one-half (0.5) percent per week, and the maximum shall not exceed ten (10) percent of the Contract Price.</p>	
	<p><b>14. Resolution of Disputes (GCC Clause 28)</b>  GCC 28.3—The dispute resolution mechanism to be applied pursuant to GCC Clause 28.2 shall be as follows:  In the case of a dispute between the Procuring agency and the Supplier, the dispute shall be referred to adjudication or arbitration in accordance with the laws of the Procuring agency's country.</p>	
	<p><b>15. Governing Language (GCC Clause 29)</b>  GCC 29.1—The Governing Language shall be: <b>English</b></p>	
	<p><b>16. Applicable Law (GCC Clause 30)</b>  GCC 30.1—The Contract shall be interpreted in accordance with the laws of Islamic Republic of Pakistan which includes the following legislation:  The Employment of Children (ECA) Act 1991.  The Bonded Labor System (Abolition) Act of 1992  The Factories Act 1934</p>	
	<p><b>17. Notices (GCC Clause 31)</b>  GCC 31.1—Procuring agency's address for notice purposes:  <b>Project Director, Rehabilitation of Rice &amp; Cotton Research Station Thatta, Phone No. 0298-923061/67, 0301-3519068, Fax No. 022-3405204.</b>   —Supplier's address for notice purposes :  .....  .....</p>	

**Signature and Stamp of Bidder**

### Section IV. Schedule of Requirements

The delivery schedule expressed as weeks/month stipulates hereafter a delivery date which is the date of deliver required.

No.	Description	Qty.	Deliver Schedule (shipment) in weeks/ months from the date of contract award.

Signature and Stamp of Bidder

## Section V. Technical Specifications

Item wise detailed specification is given as under:

Sr. No.	Description of Contract.	Qty required	Rate unit Rs.	Amount Rs.	M/S
1.	<b>Office &amp; Laboratory Equipments:</b>				<b>Specification: *</b>
1.1	<b>Photocopier</b> Type Desktop Process Laser Electrostatic Memory Standard: 16MB extendable 32MB Copy Speed 20 pages/min Original Size Max: A4 (Legal) 1 <sup>st</sup> copy 13 seconds or less Warm-up Time 25 seconds or less Output Size A6 to A4 (Legal) (3½" x 5½" to 8½" x 14") Resolution 600dpi x 600dpi Multiple Copy up to 99 sheets Warranty: Standard	01			
1.2	<b>Split Air Conditioner:</b> 1.5 tons Split Air condition, 18000 BTU Wall mounted with stabilizer Warranty: Standard	05			
1.3	<b>Digital Balance:</b> Fully Automatic Digital Weighing Balance. Capacity: 20gm to 500kg Accuracy: 20gm to 300kg Size: 18" x 24" Warranty: Standard  <b>Analytical Balances:</b> - Fully Automatic Calibration - Fingertip Access to all balance functions & application. - Built-in RS-232 Interface - Bluetooth, Wireless Technology - Readability 0.01mg - Capacity 31/120 g	2			
		1			

	<ul style="list-style-type: none"> <li>- Repeatability, 0.015-0.05mg</li> <li>- Linearity 0.15mg</li> <li>- Stabilization Times 6sec.</li> <li>- Balance Dimensions: 26.3W x 48.7D x 32.5H cm</li> <li>- Weighing Pan Dimension: 7.8W x 7.3D cm</li> </ul> <p><b>Warranty: Standard</b></p>				
1.4	<p><b>Refrigerator:</b> Size: 11 Cft 5-pipes Oil Cool Compressor Copper Condenser Anti Rust Door Sheet Fully Auto Defrost System Moisture Control Plate Honey Comb Double Deodorizer Imported Compressor With standard warranty</p>	03			
1.5	<p><b>pH Meter Bench Top:</b> - Range: 00-14 pH - Resolution: 0.01pH - Accuracy: <math>\pm 0.2</math>pH - Range: <math>\pm 1999</math>mV - Resolution: 1mV Accuracy: <math>\pm 1</math>mV</p> <p><b>Warranty: Standard</b></p>	01			
1.6	<p><b>Spectrophotometer:</b> High speed scanning true double beam, fully automatic UV-Visible Spectrometer controlled by an external computer.</p> <ul style="list-style-type: none"> <li>- Double beam, Czerny-Turner monochromator with holographic grating.</li> <li>- Silt width 1.5nm.</li> <li>- Silicon Photodiode detector.</li> <li>- Automatic lamp peaking and wavelength calibration.</li> <li>- Automatic source changeover at selectable wavelength.</li> <li>- Tungsten-halogen lamp and deuterium lamp.</li> <li>- Wavelength range from 190 – 1100nm</li> <li>- Slew speed 6000 nm/min.</li> <li>- Typical performance specification.</li> </ul>	01			

	<ul style="list-style-type: none"> <li>- Stray light &lt;math&gt;&lt;0.02\%T @ 220\text{ nm}&lt;/math&gt;</li> <li>- Wavelength accuracy <math>\pm 0.16\text{ nm}</math></li> <li>- Wavelength reproducibility <math>\pm 0.05\text{ nm}</math></li> <li>- Photometric accuracy <math>\pm 0.001\text{ A (0.0 to 0.5 A range)}</math></li> <li>- Photometric repeatability <math>\pm 0.001\text{ A (0.0 to 0.5 A range)}</math></li> <li>- Photometric drift <math>&lt;300\ \mu\text{A/hur}</math></li> <li>- Baseline flatness <math>&lt;0.003\text{ A}</math></li> <li>- Cell, Rectangular standard Glass pair. 10mm path.</li> <li>- Computer (new with modern specification) 1TB hard drive with laser Printer.</li> <li>- UPS and its connection</li> </ul> <p><b>Warranty: Standard.</b></p>				
1.7	<p><b>Autoclave</b></p> <ul style="list-style-type: none"> <li>• Capacity minimum 344 litres</li> <li>• A fully programmable Touch Screen Colour Controller</li> <li>• Timed/Pulsed Free Steaming</li> <li>• An Electro Polished Stainless Steel Chamber</li> <li>• Holdwarm / Delayed Start Feature</li> <li>• Full Range of Options &amp; Accessories</li> <li>• Ultra Quick Swiftlock Door Mechanism</li> <li>• An external pressure gauge, cooling lock, safety valve test and emergency stop button</li> <li>• Heaters in Chamber</li> <li>• Power supply Single</li> <li>• Chamber dia x depth mm 600 x 1085 minimum</li> <li>• Overall Dims wxhxd 900 x 1575 x 1570 minimum</li> </ul> <p><b>Warranty: Standard.</b></p>	02			
1.8	<p><b>Laminar Air Flow</b></p> <p>Air Velocity Between 0.4 to 0.5 m/s <math>\pm 20\%</math>  HEPA Efficiency Pre-filter 99.997% at 0.3 microns with DOP test  Washable with an arrestance up to 90% at 5 microns Less than 65 dB (A)  Sound Level upto Lux 900 – 1300 Lux  Light Intensity Cleanliness Standard 209 E Class 100  Power Supply 220-240v Single Phase 50 - 60Hz</p>	01			



	<p>Table Top, U.V. Lights attachment, Front Acrylic Door, Gas/Vacuum Cock, Wheels at the Bottom Size 6x5 horizontal minimum <b>Warranty: Standard.</b></p>				
1.9	<p><b>Incubator:</b>  Exterior dimensions: W700xD580xH1618mm  Interior dimensions: W620xD386xH1075mm  Effective capacity: 254ℓ - 260 ℓ  Exterior finish: Baked acrylic finish on galvanized steel  Interior finish: Stainless steel  Door: Baked acrylic finish on galvanized steel, Triple-pane glass with key.  Shelves: P.E coated steel wire, adjustable 5 - 6  Circulation system: Forced air circulation  Compressor: Hermetic type Single phase, Output 300W.  Evaporator: Fin and tube type, forced circulation  Defrosting system: Manual start, automatic finish, natural vaporization of drain water.  Heater: Cord heater 218W  Temperature setting Indication: Digital setting with keylock, Digital display.  Temperature Sensor: Thermistor  Programmed operation: 3-step repeat from 1-99 times.  Temperature Range -10°C to +50°C  Interior lamp: 15W x 1, Fluorescent lamp  Net weight: 104 to 106kg  Key set: 01  Automatic setting temperature alarm.  Over temperature protection device alarm.  Automatic Temperature controllability.  Light shielding plate 1  Warranty: Standard</p>	01			

Sr. No.	Description of Contract.	Qty required	Rate unit Rs.	Amount Rs.	M/S
1.10	<p><b>Integrated Paddy milling unit</b> Capacity T/D 18 (minimum) Power 26kw 3 phase Overall dimensions l x w x h mm 2800 x 3000 x 3700 minimum</p> <p>Units: Oscillating separator Husker Gravity type paddy separator Rice whitener White rice grader Single elevator and double elevator Control panel <b>Warranty: Standard.</b></p>	01			
1.11	<p><b>Microscope:</b> Microscope Digital. Including high resolution camera with computer operating system System chip with colour CCD Pixel Size 1.35 megapixel or more Cooling at room temperature minimum -10o Progressive Scanning method Image size minimum 4140x3096 (pixel shifting) Recording pixel 12 megapixel (minimum) pixel shifting File format BMP/TIFF/JPEG etc External PC connection with latest computer and printer <b>Warranty: Standard.</b></p>	01			
1.12	<p><b>Fiber strength tester</b> Test method according to the international speed elongation (CRE) principle Testing range 300N (1% -100%) (minimum) Minimum Scale 5CN Clamping distance adjustment range +/-0.5mm Drawing speed 200-20000mm / min digital speed (minimum), error ≤ +/- 2% Maximum range 400 mm Elongation of accuracy upto 0.1mm</p>	01			

	<p>Data-processing capacity ≤200 trials  The sampling frequency 2000 times / sec minimum  With associated latest computer including software and laser printer  <b>Warranty: Standard.</b></p>				
1.13	<p><b>SPAD meter (leaf area meter)</b>  Sample Area measurement: 1mm minimum  Measuring mode: 2-wavelength concentration difference of optical methods.  Sensors: Silicon semiconductor photodiode-  Measured value: liquid-crystal Display:3-digit LCD ; measuring times: 2-digit LCD.  Measuring Range: ≤99.9 with associated latest computer with software and laser printer  Memory capacity: 30 datas minimum, automatically calculate and show the average.  Power: Two units of NO.5 AA alkaline manganese batteries or carbon - zinc battery.  Battery life: Each of two batteries can be maintained more than 20,000 operations.  Dimensions (L × W × H) : 155mm x 70mm x 42mm minimum  Precision: ±1.0 SPAD, Repeat: ≤±0.5 SPAD maximum  <b>Warranty: Standard.</b></p>	01			
1.14	<p><b>Seed Analyzer</b>  with seed and its moisture analysis kit  To determine physical purity and identify seed/grain  To calculate seed/grain dimensions in terms of its area individual length and breadth  With high end computing system with advance seed analysis software and an image acquisition system</p> <ul style="list-style-type: none"> <li>• Dispensing Balance</li> <li>• Hand Magnifier</li> <li>• Parkhi</li> <li>• Scoop set</li> <li>• Enameled plate</li> <li>• Palm Husker</li> </ul>	01			

	<ul style="list-style-type: none"> <li>• Measuring Cylinders</li> <li>• Forceps, Brass</li> <li>• Seed Caliper</li> <li>• Petri Dish. Packed in a compact brief case specially designed for Seed/ Grain Inspectors</li> </ul> <p>Moisture tester:</p> <ul style="list-style-type: none"> <li>• Range: 3.5% to 40% or more</li> <li>• Principle: Resistance Measurement</li> <li>• Accuracy: <math>\pm 0.2\%</math> Display Three Seven Segment FND</li> <li>• Dimensions: 30 (L) x 17 (B) x 26 (H) cm approximately</li> <li>• Temp. Compensation: Automatic</li> <li>• Power: Six 9V dry Cells or 230 V, AC 50Hz through adopter</li> <li>• UPS and its connection</li> </ul> <p><b>Warranty: Standard.</b></p>				
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• Bidders must fill the specification column and must supply the related original brusher.

**Signature and Stamp of Bidder**

## Section VI. Sample Forms

### Sample Forms

1. *BID FORM AND PRICE SCHEDULES*
2. *BID SECURITY FORM*
3. *CONTRACT FORM*
4. *PERFORMANCE SECURITY FORM*
5. *QUALIFICATION/CHECK LIS*

## 1. Bid Form and Price Schedules

To: *[name and address of Procuring Agency]*

Gentlemen and /or Ladies:

Having examined the bidding documents including Addenda Nos. *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply and deliver *[description of goods and services]* in conformity with the said bidding documents for the sum of *[total bid amount in words and figures]* or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we will obtain the guarantee of a bank in a sum equivalent to \_\_\_\_ percent of the Contract Price for the due performance of the Contract, in the form prescribed by the Procuring agency.

We agree to abide by this Bid for a period of *[number]* days from the date fixed for Bid opening under Clause 22 of the Instructions to Bidders, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
_____	_____	_____
_____	_____	_____
_____	_____	_____

(if non, stat "none")

We understand that you are not bound to accept the lowest or any bid you may receive.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

\_\_\_\_\_  
*[signature]*

\_\_\_\_\_  
*[in the capacity of]*

Duly authorized to sign Bid for and on behalf of \_\_\_\_\_

## Price Schedule in Pak. Rupees

Name of Bidder \_\_\_\_\_ . IFB Number \_\_\_\_\_ . Page of \_\_\_\_\_ .

1	2	3	4	5	6	7
Item	Description	Country of origin	Quantity	Unit price DDP named place	Total DDP per item	Unit price of Delivered duty paid (DDP) to final destination plus price of other incidental services if required <sup>3</sup>

Signature of Bidder \_\_\_\_\_

*Note:* In case of discrepancy between unit price and total, the unit price shall prevail.

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<sup>3</sup>Must be included if required under ITB 11.2

## 2. Bid Security Form

Whereas *[name of the Bidder]* (hereinafter called “the Bidder”) has submitted its bid dated *[date of submission of bid]* for the supply of *[name and/or description of the goods]* (hereinafter called “the Bid”).

KNOW ALL PEOPLE by these presents that WE *[name of bank]* of *[name of country]*, having our registered office at *[address of bank]* (hereinafter called “the Bank”), are bound unto *[name of Procuring agency]* (hereinafter called “the Procuring agency”) in the sum of for which payment well and truly to be made to the said Procuring agency, the Bank binds itself, its successors, and assigns by these presents. Sealed with the Common Seal of the said Bank this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

THE CONDITIONS of this obligation are:

1. If the Bidder withdraws its Bid during the period of bid validity specified by the Bidder on the Bid Form; or
2. If the Bidder, having been notified of the acceptance of its Bid by the Procuring agency during the period of bid validity.
  - (a) fails or refuses to execute the Contract Form, if required; or
  - (b) fails or refuses to furnish the performance security, in accordance with the Instructions to Bidders;

we undertake to pay to the Procuring agency up to the above amount upon receipt of its first written demand, without the Procuring agency having to substantiate its demand, provided that in its demand the Procuring agency will not that the amount claimed by it is due to it owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including twenty eight (28) days after the period of bid validity, and any demand in respect thereof should reach the Bank not later than the above date.

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*[signature of the bank]*



### 3. Contract Form

THIS AGREEMENT made the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ between [*name of procuring agency*] of, [*country of procuring agency*] (hereinafter called “the procuring agency”) of the one part and [*name of supplier*] of [*city and country of Supplier*] (hereinafter called “the supplier”) of the other part:

WHEREAS the procuring agency invited bids for certain goods and ancillary services, viz., [*brief description of goods and services*] and has accepted a bid by the supplier for the supply of those goods and services in the sum of [*contract price in words and figures*] (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this agreement words and expressions shall have the same meanings as are respectively assigned to them in the conditions of contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this agreement, viz.:
  - (a) The bid form and the price schedule submitted by the bidder;
  - (b) The schedule of requirements;
  - (c) The technical specifications;
  - (d) The general conditions of contract;
  - (e) The special conditions of contract; and
  - (f) The procuring agency’s notification of award.
3. In consideration of the payments to be made by the procuring agency to the supplier as hereinafter mentioned, the supplier hereby covenants with the procuring agency to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the contract
4. The procuring agency hereby covenants to pay the supplier in consideration of the provision of the goods and services and the remedying of defects therein, the contract price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, sealed, delivered by the  
(for the Procuring agency)

Signed, sealed, delivered by the  
(for the Supplier)

#### 4. Performance Security Form

To:

[name of Procuring agency]

WHEREAS [name of Supplier] (hereinafter called “the Supplier”) has undertaken, in pursuance of Contract No. [reference number of the contract] dated \_\_\_\_\_ 20\_\_\_\_ to supply [description of goods and services] (hereinafter called “the Contract”).

AND WHEREAS it has been stipulated by you in the said Contract that the Supplier shall furnish you with a bank guarantee by a reputable bank for the sum specified therein as security for compliance with the Supplier’s performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Supplier a guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of [amount of the guarantee in words and figures], and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract and without cavil or argument, any sum or sums within the limits of [amount of guarantee] as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

Signature and seal of the Guarantors

---

[name of bank or financial institution]

---

[address]

---

[date]

## 5. Qualification / Check List

ITB 13.3 (d)	<i>Qualification requirements.</i>	Yes	No
	(i) <b>Location</b> of shop/ office/ Workshop/ Laboratory (Complete Address with, Phone, Fax, e-mail, Website address): The participating Bidder (The manufacturer / producer/ ) or his Authorized Dealer, Authorized Agent, Authorized Distributor, Authorized Supplier.		
	(ii) <b>Registration:</b> The Bidder/Manufacturer / authorized Dealer, authorized Distributor, Authorized Supplier, Registration Certificate.		
	(iii) <b>Profile:</b> Complete profile of Manufacturer, and authorized Bidder/ Manufacturer / authorized Dealer, authorized Distributor, Authorized Supplier.		
	(iv) <b>Authority:</b> The Bidder (The manufacturer / producer) or his Authorized Dealer, Authorized Agent, Authorized Distributor, Authorized Supplier or Authorized Person, only can submit the bid.		
	(v) <b>Tax Payer:</b> The participating Bidder (The manufacturer / producer/) or his Authorized Dealer, Authorized Agent, Authorized Distributor, Authorized Supplier only can submit the bid, must be Registered, Tax payer (I.T, Professional Tax, SRB and GST etc).		
	(vi) <b>Spare parts, and repair:</b> The participating bidder, must assure for spare parts, Repair Facilities and Warranty of the item he is offering.		
	(vii) <b>Delivery, Installation:</b> The bidder will Supply/ Deliver the item on the Specified location, and will be responsible for Installation.		
	(viii) <b>Experience/ Reference:</b> Experience in Related field, <b>not less than 03 years.</b> The Bidder must supply at least <b>five references</b> for Supply of the items and satisfactory Services and working Certificates / Letter from the procuring Agencies under Reference.		
	(ix) <b>Services:</b> The Bidder will provide Services (Service Free of Cost up to warranty period and services on payment after expiry of Warranty period).		
	(x) <b>Financial Stability:</b> Bank Statement showing financial Stability to deliver the contract.		

**Important:** The bidder (s) giving 100% of answers in yes would qualify

No.Dy.Dir/Tech/2015-16/2  
Field Implements

SPPRA ID IFB-\_\_\_\_\_/2015

Fee Rs. 1000/=

**Sindh Public Procurement Regulatory Authority**

## **BIDDING DOCUMENTS**

**FOR  
NATIONAL COMPETITIVE BIDDING**



**Government of Sindh**

## **PROCUREMENTS OF GOODS**

**(FIELD IMPLEMENTS)**

**UNDER THE ADP SCHEME, "REHABILITATION OF RICE & COTTON  
RESEARCH STATION THATTA"**

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**PROJECT DIRECTOR  
REHABILITATION OF RICE & COTTON RESEARCH STATION  
THATTA  
AGRICULTURE RESEARCH SINDH,  
AGRICULTURE DEPARTMENT  
GOVERNMENT OF SINDH  
TEL. # 0298-923061/67, 0301-3519068**

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**Sindh Public Procurement Regulatory Authority**

**BIDDING DOCUMENTS**  
**FOR**  
**NATIONAL COMPETITIVE BIDDING**



**Government of Sindh**

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**PROCUREMENTS OF GOODS**

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**PART TWO (PROCUREMENT SPECIFIC PROVISIONS)**

- Invitation for Bids (IFB)
- Bid Data Sheet (BDS)
- Special Conditions of Contract (SCC)
- Technical Specifications
- Sample Form
- Eligibility

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ووٽڻ، ڪمنڊ، ٽيل، بچ، والين، زمين ۽ پاڻي جي چڪاس، جيئن ۽ بيمارين متعلق جاڻ ٿي وڃي ٿي جي زريعي تحقيقاتي اداري مان حاصل ڪريو Ph#:022-2765697



**Office of the Project Director**  
**Rehabilitation of Rice & Cotton Research Station,**  
**Thatta**



☎0298-923061-62

Cell # 03013519068

IFB No: Dy.Dir/Tech/2015-16

Tandojam, Dated: 01.12.2015

**INVITATION FOR BID**

1. The Project Director, Rehabilitation of Rice & Cotton Research Station Thatta, Agriculture, Supply & Prices Department, Government of Sindh has received an allocation from the Public Fund in Pak rupees towards the cost of "Project Director, Rehabilitation of Rice & Cotton Research Station Thatta" (ADP # 2), F.Y. 2015-16. It is intended that part of the proceeds of this allocated fund will be applied to eligible payments under the contract for Procurement of Office & Laboratory Equipments, Field Machinery & Implements and Furniture & Fixture.
2. The Project Director, Rehabilitation of Rice & Cotton Research Station Thatta, Agriculture, Supply & Prices Department, Government of Sindh now invites sealed bids from eligible bidders for the supply of following items.

Tender No.	ITEMS	QTY	TENDER FEE
Dir.Dir/Tech / 2015-16/1	<b>Office &amp; Laboratory Equipments</b>		2,000/=
1.1	Photocopier	01	
1.2	Split A/C	05	
1.3	Digital & Analytical balance	02&03	
1.4	Refrigerator	02	
1.5	pH meter	01	
1.6	Spectrophotometer	01	
1.7	Autoclave	01	
1.8	Laminar Airflow	01	
1.9	Incubator	01	
1.10	Integrated Paddy Milling Unit	01	
1.11	Microscope (Digital)	01	
1.12	Fiber Strength Tester	01	
1.13	SPAD Meter (Leaf Area Meter)	01	
1.14	Seed Analyzer	01	
Dy.Dir/Tech/ 2015-16/2	<b>Field Machinery &amp; Implements</b>		2,000/=
2.1	Trolley for Tractor	01	
2.2	Rotavator	01	
2.3	Disc Plough	01	
2.4	Cultivator	02	
2.5	Tractor	01	
Dy.Dir/Tech/ 2015-16/3	<b>Furniture &amp; Fixutre</b>		1,000/=
3.1	Furniture & Fixture	--	

Technical specifications of items are mentioned in the bidding documents

3. Interested eligible bidders may obtain further information and inspect the bidding documents from the office of Project Director, Rehabilitation of Rice & Cotton Research Station Thatta, (Phone 0298-923061-62 & 67 Cell 0301-3519068 Fax 022-3405204).

Contd....P/2.

ميون ۽ پاڇين جو تحقيقاتي ادارو ميرپور خاص ۾ ڪم ڪري رهيو آهي. هنن فصلن مان وڌيڪ لاپ حاصل ڪرڻ لاءِ رابطو ڪريو. Ph#:0233-9290140-41

وونئن، ڪمند، تيلو پي، دالين، زمين ۽ پاڻي جي چڪاس، جيئن ۽ بيمارين متعلق جاڻ ٿيڻ وڃي جي زرعي تحقيقاتي اداري مان حاصل ڪريو Ph#:022-2765697

-: 2 :-

4. A complete set of bidding documents may be purchased by interested bidders on the submission of a written application to the above payment of a Tender fee (nonrefundable) from office of the Project Director, Rehabilitation of Rice & Cotton Research Station Thatta.
5. The provisions in the Instructions to Bidders and in the General Conditions of Contract are the provisions of the Sindh Public Procurement Ordinance and its Rules made there under which also confirm to the requirements of the World Bank Standard Bidding Documents: Procurement of Goods for National Competitive Bidding, Pakistan, Part One.
6. Bids should be submitted in conformity with Rule-46(2) of Sindh Public Procurement Rules – 2010 i.e. single stage two envelope procedure.
7. Bids must be delivered to the above office on or before 12.30 P.M on 18.12.2015 and must be accompanied by a security of bid of 2% of the total offer along with their proposal in the shape of demand draft/pay order in favor of Project Director, Rehabilitation of Rice & Cotton Research Station Thatta. Bid submitted without bid security would not be considered.
8. Bids will be opened in the presence of bidders' representatives who choose to attend at 01.30 P.M 18.12.2015 in the committee room of Director General, Agriculture Research Sindh, Tandojam.
9. The bidders are requested to give their best and final prices as no negotiations are expected.
10. Interested bidder must be registered with Income tax, sales tax, professional tax & Sindh Revenue Board.
11. All other terms and conditions are mentioned in the bidding documents.

Project Director  
Rehabilitation of Rice &  
Cotton Research Station,  
Thatta

ميون ۽ پاڇين جو تحقيقاتي ادارو ميرپور خاص ۾ ڪم ڪري رهيو آهي. هن فصلن مان وڌيڪ لاپ حاصل ڪرڻ لاءِ رابطو ڪريو. Ph#:0233-9290140-41



## Section II. Bid Data Sheet

The following specific data for the goods to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB) Part One. Whenever there is a conflict, the provisions herein shall prevail over those in ITB. [Instructions for completing the Bid Data Sheet are provided, as needed, in the notes in italics mentioned for the relevant ITB Clauses.]

<b>INTRODUCTION</b>		
	Procuring Agency / Department	The Bidders reply
ITB 1.1	<b>Project Director, Rehabilitation of Rice &amp; Cotton Research Station, Thatta, Agriculture Department, Government of Sindh.</b>	
ITB 1.1	Loan or credit or Project allocation number. Loan or credit or Project allocation amount. [when applicable]	
ITB 1.1	<i>Name of Project:</i> <b>Rehabilitation of Rice &amp; Cotton Research Station, Thatta.</b>	
ITB 1.1	<i>Name of Contract.</i> 1. Field Machinery & Implements  <b>Single package of their Bid in Two envelope, One Technical Proposal Envelop, and second Financial proposal Envelop.</b>	
ITB 4.1	<i>Name of Procuring Agency:</i> <b>Project Director, Rehabilitation of Rice &amp; Cotton Research Station, Thatta, Agriculture Department, Government of Sindh.</b>	
ITB 6.1	<b>Project Director, Rehabilitation of Rice &amp; Cotton Research Station Thatta, Phone No. 0298-923067 Fax No. 022-3405204.</b> <i>(Procuring agency's address, telephone, telex, and facsimile numbers.)</i>	
ITB 8.1	<i>Language of the bid.</i> <b>English.</b>	
<b>BID PRICE AND CURRENCY</b>		
ITB 11.2	<b>The price quoted shall be in Pak. Rupees.</b>	
ITB 11.5	<b>Price should be fixed</b>	

<b>PREPARATION AND SUBMISSION OF BIDS</b>		
	Procuring Agency / Department	Reply of Bidder
ITB 13.3 (d)	<b><i>Qualification requirements.</i></b>  (i) <b>Location</b> of shop/ office/ Workshop/ Laboratory (Complete Address with, Phone, Fax, e-mail, Website address): The participating Bidder (The manufacturer / producer/ ) or his Authorized Dealer, Authorized Agent, Authorized Distributor, Authorized Supplier. (ii) <b>Registration:</b> The Bidder/Manufacturer / authorized Dealer, authorized Distributor, Authorized Supplier, Registration Certificate. (iii) <b>Profile:</b> Complete profile of Manufacturer, and authorized Bidder/ Manufacturer / authorized Dealer, authorized Distributor, Authorized Supplier. (iv) <b>Authority:</b> The Bidder (The manufacturer / producer) or his Authorized Dealer, Authorized Agent, Authorized Distributor, Authorized Supplier or Authorized Person, only can submit the bid. (v) <b>Tax Payer:</b> The participating Bidder (The manufacturer / producer/) or his Authorized Dealer, Authorized Agent, Authorized Distributor, Authorized Supplier only can submit the bid, must be Registered, Tax payer (I.T, Professional Tax, SRB and GST etc). (vi) <b>Spare parts, and repair:</b> The participating bidder, must	

	<p>assure for spare parts, Repair Facilities and Warranty of the item he is offering.</p> <p>(vii) <b>Delivery, Installation:</b> The bidder will Supply/ Deliver the item on the Specified location, and will be responsible for Installation.</p> <p>(viii) <b>Experience/ Reference:</b> Experience in Related field, <b>not less than 03 years.</b> The Bidder must supply at least <b>five references</b> for Supply of the items and satisfactory Services and working Certificates / Letter from the procuring Agencies under Reference.</p> <p>(ix) <b>Services:</b> The Bidder will provide Services (Service Free of Cost up to warranty period and services on payment after expiry of Warranty period).</p> <p>(x) <b>Financial Stability:</b> Bank Statement showing financial Stability to deliver the contract.</p>	
ITB 14.3 (b)	<b>Spare parts required for Five years of operation.</b>	
ITB 15.1	<b>Amount of bid security.</b> <b>At a rate of 2% of Bid value.</b>	
ITB 16.1	<b>Bid validity period. 03 months</b>	
ITB 17.1	<b>Number of Bid copies. One Original Bid (Type written)</b>	
ITB 18.2 (a)	<b>Address for bid submission.</b> <b>Office of the Directorate General, Agriculture Research Sindh, Tandojam, Phone No. 022-3405202, Fax. 022-3405204.</b>	
ITB 18.2 (b)	<b>IFB title and number. Procurement of Field Implements</b> <b>No. Dy.Dir/Tech/2015-16/3 dated: 18.12.2015.</b>	
ITB 19.1	<b>Deadline for bid submission.</b> <b>Dated: 18.12.2015 at 12.30 P.M.</b>	
ITB 22.1	<b>Time, date, and place for bid opening.</b> <b>At 01.30 P.M, on 18.12.2015 at Committee Room of Directorate General, Agriculture Research Sindh, Tandojam.</b>	

<b>BID EVALUATION</b>		
	Procuring Agency / Department	Reply of Bidder
ITB 25.3	<b>Criteria for bid evaluation.</b> <b>Technical Evaluation:</b> Qualification (Check List) = Responsive Technical Specification = Responsive Standard Warranty = Responsive	
ITB 25.4 (a) ITB 25.4 (b)	<b>One option only. One option only for one item, for other options separate Tender document must be purchased and submitted separately)</b> <b>Delivery schedule. 90 Days.</b>	
Option (i) Option (ii) Option (iii)	<b>Only one option:</b> <b>0.5% of Bid value per week</b>	
ITB 25.4 (c) (ii)	<b>Deviation in payment schedule.</b> <b>Annual interest rate. 5%</b>	

ITB 25.4 (d)	<b>Cost of spare parts.</b>	
ITB 25.4 (e)	<i>Spare parts and after sales service facilities in the Procuring agency's country.</i>	
ITB 25.4 (f)	<b>Operating and maintenance costs.</b> <i>Factors for calculation of the life cycle cost:</i> <b>Comparison of Technical Specification, Bid data sheet and offer by the Bidder.</b>	
ITB 25.4 (g)	<b>Performance and productivity of equipment.</b> <b>Standard Warranty.</b>	
ITB 25.4 (h)	<b>Details on the evaluation method or reference to the Technical Specifications.</b> i) Single package with two envelopes System. ii) Initially the Envelop marked "Technical Proposal" will be opened publicly, in presence of the Bidders and representatives of bidder who choose to attend. iii) The Technical proposal will be evaluated by the Procurement Committee as per SPPRA Rules. iv) The Envelop marked "Financial Proposal will retain in the custody of procuring Agency. v) The Financial Proposals will be opened after Technical Evaluation, of the Companies, who will be found technically responsive only. The Financial Proposals of the technically non responsive companies will be returned unopened to the Bidders. vi) The First, three lowest Proposals of the Technically Responsive Companies will be considered for financial Evaluation. vii) All the information regarding Technical Proposal opening, Technically Responsive or Non-Responsive companies (Found during evaluation) and financial Proposal opening will be communicated to all the Concerned and participating companies/ Bidders	
ITB 25.4 Alternative	<i>Specify the evaluation factors.</i> <b>The Technically Qualified, Financially Lowest bid will be accepted.</b>	
<b>Contract Award</b>		
ITB 29.1	Percentage for quantity increase or decrease.	

**Signature and Stamp of Bidder**

## **Section III. Special Conditions of Contract**

### **Note on the Special Conditions of Contract**

Similar to the Bid Data Sheet in Section II, the clauses in this Section are intended to assist the Procuring agency in providing contract-specific information in relation to corresponding clauses in the General Conditions of Contract.

The provisions of Section III complement the General Conditions of Contract included in Part one, Section II, specifying contractual requirements linked to the special circumstances of the Procuring agency, the Procuring agency's country, the sector, and the Goods purchased. In preparing Section III, the following aspects should be checked.

- (a) Information that complements provisions of Part one Section II must be incorporated.
- (b) Amendments and /or supplements to provisions of Part one Section II, as necessitated by the circumstances of the specific purchase, must also be incorporated.

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## Section III. Special Conditions of Contract

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract. The corresponding clause number of the GCC is indicated in parentheses.

[Instructions for completing the Special Conditions of Contract are provided, as needed, in the notes in italics mentioned for the relevant SCC. Where sample provisions are furnished, they are only illustrative of the provisions that the Procuring agency should draft specifically for each procurement].

	<p><b>1. Definitions (GCC Clause 1)</b>  GCC 1.1 (g)—The Procuring agency is: <b>Project Director, Rehabilitation of Rice &amp; Cotton Research Station, Thatta</b>  GCC 1.1 (h)—The Procuring agency's country is: <b>Sindh, Pakistan</b>  GCC 1.1 (i)—The Supplier is: <b>Manufacturer / authorized Dealer, authorized Distributor, Authorized Supplier.</b>  GCC 1.1 (j)—The Project Site is: <b>Thatta.</b></p>	
	<p><b>2. Country of Origin (GCC Clause 3)</b> All countries and territories as indicated in Part Two Section VI of the bidding documents, "Eligibility for the Provisions of Goods, Works, and Services in Government-Financed Procurement".</p>	
	<p><b>3. Performance Security (GCC Clause 7)</b>  GCC 7.1—The amount of performance security, as a percentage of the Contract Price, shall be: [Five (5) to ten (10) percent of the Contract Price would be reasonable; it should not exceed ten (10) percent in any case.] [The following provision should be used in the case of Goods having warranty obligations.]  GCC 7.4—After delivery and acceptance of the Goods, the performance security shall be reduced to two (2) percent of the Contract Price to cover the Supplier's warranty obligations in accordance with Clause GCC 15.2</p>	
	<p><b>4. Inspections and Tests (GCC Clause 8)</b>  GCC 8.6—Inspection and tests prior to shipment of Goods and at final acceptance are as follows: <b>The inspection will be Conducted at site of Delivery/ installation, a Joint inspection will be conducted, after satisfaction, a Satisfactory Certificate for installation and Running of Machinery / Equipment and acceptance will be issued by the Procurement Committee.</b></p>	
	<p><b>5. Packing (GCC Clause 9)</b> Sample provision  GCC 9.3—The following SCC shall supplement GCC Clause 9.2  <b>The Procuring Agency can demand for samples if and as and when required</b></p>	
	<p><b>6. Delivery and Documents (GCC Clause 10)</b>  Sample provision (DDP terms)  GCC 10.3—Upon shipment, the Supplier shall notify the Procuring agency the full details of the shipment, including Contract number, description of Goods, the Supplier shall mail the following documents to the Procuring agency:  (i) copies of the Supplier's invoice showing Goods' description, quantity, unit price, and total amount;  (ii) original transport document which the buyer may require to take the goods;  (iii) copies of the packing list identifying contents of each package;  (iv) Manufacturer's or Supplier's warranty certificate.</p>	
	<p><b>7. Insurance (GCC Clause 11)</b>  GCC 11.1— The Goods supplied under the Contract shall be delivered duty paid (DDP) under which risk is transferred to the buyer after having been delivered, hence insurance coverage is sellers responsibility. Since the Insurance is seller's responsibility they may arrange appropriate coverage.</p>	
	<p><b>8. Incidental Services (GCC Clause 13)</b>  GCC 13.1—Incidental services to be provided are:</p>	
	<p><b>9. Spare Parts (GCC Clause 14)</b>  GCC 14.1—Additional spare parts requirements are:  GCC 14.1—Supplier shall carry sufficient inventories to assure ex-stock supply of consumable spares for the Goods. Other spare parts and components shall be supplied as promptly as</p>	

	possible, but in any case within six (6) months of placing the order and opening the letter of credit.	
	<p><b>10. Warranty (GCC Clause 15)</b>  GCC 15.2—In partial modification of the provisions, the warranty period shall be standard from date of acceptance of the Goods.  The Supplier shall, comply with the performance guarantees specified under the Contract. If, for reasons attributable to the Supplier, these guarantees are not attained in whole or in part, the Supplier shall, at its discretion, either:  (a) make such changes, modifications, and/or additions to the Goods or any part thereof as may be necessary in order to attain the contractual guarantees specified in the Contract at its own cost and expense and to carry out further performance tests in accordance with SCC 4,  or  (b) Replace the item with new one within limits of bid validity period.</p>	
	<p><b>11. Payment (GCC Clause 16)</b>  GCC 16.1—The method and conditions of payment to be made to the Supplier under this Contract shall be as follows:  Payment for Goods supplied:  Payment shall be made in Pak. Rupees in the following manner:  <b>100% of the Contract Price on complete delivery of store item within thirty (30) days on submission of claim supported by acceptance certificate from procuring agency declaring Goods have been delivered and that all contracted services have been performed.</b></p>	
	<p><b>12. Prices (GCC Clause 17)</b>  GCC 17.1—Prices shall not vary from the prices quoted by the supplier in its bid.</p>	
	<p><b>13. Liquidated Damages (GCC Clause 23)</b>  GCC 23.1—Applicable rate:  Maximum deduction:  Applicable rate shall not exceed one-half (0.5) percent per week, and the maximum shall not exceed ten (10) percent of the Contract Price.</p>	
	<p><b>14. Resolution of Disputes (GCC Clause 28)</b>  GCC 28.3—The dispute resolution mechanism to be applied pursuant to GCC Clause 28.2 shall be as follows:  In the case of a dispute between the Procuring agency and the Supplier, the dispute shall be referred to adjudication or arbitration in accordance with the laws of the Procuring agency's country.</p>	
	<p><b>15. Governing Language (GCC Clause 29)</b>  GCC 29.1—The Governing Language shall be: <b>English</b></p>	
	<p><b>16. Applicable Law (GCC Clause 30)</b>  GCC 30.1—The Contract shall be interpreted in accordance with the laws of Islamic Republic of Pakistan which includes the following legislation:  The Employment of Children (ECA) Act 1991.  The Bonded Labor System (Abolition) Act of 1992  The Factories Act 1934</p>	
	<p><b>17. Notices (GCC Clause 31)</b>  GCC 31.1—Procuring agency's address for notice purposes:  <b>Project Director, Rehabilitation of Rice &amp; Cotton Research Station Thatta, Phone No. 0298-923061/67, 0301-3519068, Fax No. 022-3405204</b>   —Supplier's address for notice purposes :  .....  .....</p>	

**Signature and Stamp of Bidder**

## Section IV. Schedule of Requirements

The delivery schedule expressed as weeks/month stipulates hereafter a delivery date which is the date of deliver required.

No.	Description	Qty.	Deliver Schedule (shipment) in weeks/ months from the date of contract award.

**Signature and Stamp of Bidder**



## Section V. Technical Specifications

Item wise detailed specification is given as under:

Sr. No.	Description of Contract.	Qty required	Rate unit Rs.	Amount Rs.	M/S
3.	<b>Field Implements:</b>				<b>Specification: *</b>
3.1	<p><b>Tractor Trolley:</b>                      Size: 8-10'W x 11-12'L x 3'H approximately                      Floor Sheet: 3 – 5 mm approximately                      Side Sheet: 3 – 5 mm approximately with columns and grills                      Frame/Channel: 8-10 x 2.5-3" approximately                      Wheel: 4 Nos.  <b>Warranty: Standard.</b></p>	01			
3.2	<p><b>Rotavator:</b>                      42 blades.                      Working condition: 4" to 6" Depth                      Shaft P.T.O.                      Power Required: 50 to 60HP  <b>Warranty Standard</b></p>	01			
3.3	<p><b>Disc plough</b>                      Frame Type                      No. of Disc                      Tractor power requirement                      Furrow wheel                      Bearing                      Disc Blade                      Disc work                      Wheel Dia                      Disc Dia  <b>Warranty: Standard</b></p>	01			
3.4	<p><b>Cultivator:</b>                      Cultivator 13 tines                      Space between tin 9" (Adjustable)</p>	02			

	<p>Frame width 18", Length 8' Tin depth 8" Weight: 400 kg</p> <p><b>Warranty: Standard.</b></p>					
3.5	<p><b>Tractor:</b> Engine power 65hp Cylinder: 04 Wheels &amp; Tire: Front 7.50/16 (6PR) Rear 16.9/14 - 30 (6PR)</p> <p><b>Standard Equipment:</b> Weight frame without weight, Standard tool box with set of tools, Top link, Top line end Cat-I, Cat I &amp; II balls, Check Chains, Stabiliser Chains, Spring suspension seat, Flat top fenders &amp; Operator's and service manual.</p> <p><b>Warranty: Standard.</b></p>	01				

- Bidders must fill the specification column and must supply the related original brusher.

Signature and Stamp of Bidder

## Section VI. Sample Forms

### Sample Forms

1. *BID FORM AND PRICE SCHEDULES*
2. *BID SECURITY FORM*
3. *CONTRACT FORM*
4. *PERFORMANCE SECURITY FORM*
5. *QUALIFICATION/CHECK LIS*

## 1. Bid Form and Price Schedules

To: [name and address of Procuring Agency]

Gentlemen and /or Ladies:

Having examined the bidding documents including Addenda Nos. [insert numbers], the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply and deliver [description of goods and services] in conformity with the said bidding documents for the sum of [total bid amount in words and figures] or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

It our Bid is accepted, we will obtain the guarantee of a bank in a sum equivalent to \_\_\_\_ percent of the Contract Price for the due performance of the Contract, in the form prescribed by the Procuring agency.

We agree to abide by this Bid for a period of [number] days from the date fixed for Bid opening under Clause 22 of the Instructions to Bidders, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
_____	_____	_____
_____	_____	_____
_____	_____	_____

(if non, stat "none")

We understand that you are not bound to accept the lowest or any bid you may receive.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

\_\_\_\_\_  
[signature]

\_\_\_\_\_  
[in the capacity of]

Duly authorized to sign Bid for and on behalf of \_\_\_\_\_

## Price Schedule in Pak. Rupees

Name of Bidder \_\_\_\_\_, IFB Number \_\_\_\_\_, Page of \_\_\_\_\_.

1	2	3	4	5	6	7
Item	Description	Country of origin	Quantity	Unit price DDP named place	Total DDP per item	Unit price of Delivered duty paid (DDP) to final destination plus price of other incidental services if required <sup>3</sup>

Signature of Bidder \_\_\_\_\_

*Note:* In case of discrepancy between unit price and total, the unit price shall prevail.

<sup>3</sup>Must be included if required under ITB 11.2.

## 2. Bid Security Form

Whereas *[name of the Bidder]* (hereinafter called “the Bidder”) has submitted its bid dated *[date of submission of bid]* for the supply of *[name and/or description of the goods]* (hereinafter called “the Bid”).

KNOW ALL PEOPLE by these presents that WE *[name of bank]* of *[name of country]*, having our registered office at *[address of bank]* (hereinafter called “the Bank”), are bound unto *[name of Procuring agency]* (hereinafter called “the Procuring agency”) in the sum of for which payment well and truly to be made to the said Procuring agency, the Bank binds itself, its successors, and assigns by these presents. Sealed with the Common Seal of the said Bank this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

THE CONDITIONS of this obligation are:

1. If the Bidder withdraws its Bid during the period of bid validity specified by the Bidder on the Bid Form; or
2. If the Bidder, having been notified of the acceptance of its Bid by the Procuring agency during the period of bid validity.
  - (a) fails or refuses to execute the Contract Form, if required; or
  - (b) fails or refuses to furnish the performance security, in accordance with the Instructions to Bidders;

we undertake to pay to the Procuring agency up to the above amount upon receipt of its first written demand, without the Procuring agency having to substantiate its demand, provided that in its demand the Procuring agency will not that the amount claimed by it is due to it owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including twenty eight (28) days after the period of bid validity, and any demand in respect thereof should reach the Bank not later than the above date.

---

*[signature of the bank]*

### 3. Contract Form

THIS AGREEMENT made the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_ between [name of procuring agency] of, [country of procuring agency] (hereinafter called “the procuring agency”) of the one part and [name of supplier] of [city and country of Supplier] (hereinafter called “the supplier”) of the other part:

**WHEREAS** the procuring agency invited bids for certain goods and ancillary services, viz., [brief description of goods and services] and has accepted a bid by the supplier for the supply of those goods and services in the sum of [contract price in words and figures] (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this agreement words and expressions shall have the same meanings as are respectively assigned to them in the conditions of contract referred to.

2. The following documents shall be deemed to form and be read and construed as part of this agreement, viz.:

- (a) The bid form and the price schedule submitted by the bidder;
- (b) The schedule of requirements;
- (c) The technical specifications;
- (d) The general conditions of contract;
- (e) The special conditions of contract; and
- (f) The procuring agency’s notification of award.

3. In consideration of the payments to be made by the procuring agency to the supplier as hereinafter mentioned, the supplier hereby covenants with the procuring agency to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the contract

4. The procuring agency hereby covenants to pay the supplier in consideration of the provision of the goods and services and the remedying of defects therein, the contract price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, sealed, delivered by the  
(for the Procuring agency)

Signed, sealed, delivered by the  
(for the Supplier)

#### 4. Performance Security Form

To:

[name of Procuring agency]

WHEREAS [name of Supplier] (hereinafter called “the Supplier”) has undertaken, in pursuance of Contract No. [reference number of the contract] dated \_\_\_\_\_ 20 \_\_\_\_ to supply [description of goods and services] (hereinafter called “the Contract”).

AND WHEREAS it has been stipulated by you in the said Contract that the Supplier shall furnish you with a bank guarantee by a reputable bank for the sum specified therein as security for compliance with the Supplier’s performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Supplier a guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of [amount of the guarantee in words and figures], and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract and without cavil or argument, any sum or sums within the limits of [amount of guarantee] as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

Signature and seal of the Guarantors

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*[name of bank or financial institution]*

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*[address]*

---

*[date]*



### 5. Qualification / Check List

ITB 13.3 (d)	<i>Qualification requirements.</i>	Yes	No
	<b>(i) Location</b> of shop/ office/ Workshop/ Laboratory (Complete Address with, Phone, Fax, e-mail, Website address): The participating Bidder (The manufacturer / producer/ ) or his Authorized Dealer, Authorized Agent, Authorized Distributor, Authorized Supplier.		
	<b>(ii) Registration:</b> The Bidder/Manufacturer / authorized Dealer, authorized Distributor, Authorized Supplier, Registration Certificate.		
	<b>(iii) Profile:</b> Complete profile of Manufacturer, and authorized Bidder/ Manufacturer / authorized Dealer, authorized Distributor, Authorized Supplier.		
	<b>(iv) Authority:</b> The Bidder (The manufacturer / producer) or his Authorized Dealer, Authorized Agent, Authorized Distributor, Authorized Supplier or Authorized Person, only can submit the bid.		
	<b>(v) Tax Payer:</b> The participating Bidder (The manufacturer / producer/) or his Authorized Dealer, Authorized Agent, Authorized Distributor, Authorized Supplier only can submit the bid, must be Registered, Tax payer (I.T, Professional Tax, SRB and GST etc).		
	<b>(vi) Spare parts, and repair:</b> The participating bidder, must assure for spare parts, Repair Facilities and Warranty of the item he is offering.		
	<b>(vii) Delivery, Installation:</b> The bidder will Supply/ Deliver the item on the Specified location, and will be responsible for Installation.		
	<b>(viii) Experience/ Reference:</b> Experience in Related field, <b>not less than 03 years.</b> The Bidder must supply at least <b>five references</b> for Supply of the items and satisfactory Services and working Certificates / Letter from the procuring Agencies under Reference.		
	<b>(ix) Services:</b> The Bidder will provide Services (Service Free of Cost up to warranty period and services on payment after expiry of Warranty period).		
	<b>(x) Financial Stability:</b> Bank Statement showing financial Stability to deliver the contract.		

**Important:** The bidder (s) giving 100% of answers in yes would qualify

No.Dy.Dir/Tech/2015-16/3  
Furniture & Fixture

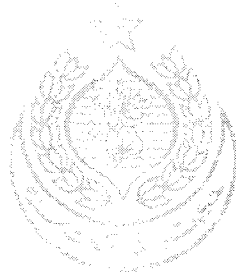
SPPRA ID IFB-\_\_\_\_\_/2015

Fee Rs. 1000/=

**Sindh Public Procurement Regulatory Authority**

## **BIDDING DOCUMENTS**

**FOR  
NATIONAL COMPETITIVE BIDDING**



**Government of Sindh**

## **PROCUREMENTS OF GOODS**

**(FURNITURE & FIXTURE)**

**UNDER THE ADP SCHEME, "REHABILITATION OF RICE & COTTON  
RESEARCH STATION THATTA"**

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**PROJECT DIRECTOR  
REHABILITATION OF RICE & COTTON RESEARCH STATION  
THATTA  
AGRICULTURE DEPARTMENT  
GOVERNMENT OF SINDH  
TEL. # 0298-923061/67, 0301-3519068 FAX # 022-3405204**

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**Sindh Public Procurement Regulatory Authority**

**BIDDING DOCUMENTS**

**FOR**

**NATIONAL COMPETITIVE BIDDING  
PAKISTAN**



**Government of Sindh**

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**PROCUREMENTS OF GOODS**

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**PART TWO (PROCUREMENT SPECIFIC PROVISIONS)**

- **Invitation for Bids (IFB)**
- **Bid Data Sheet (BDS)**
- **Special Conditions of Contract (SCC)**
- **Technical Specifications**
- **Sample Form**
- **Eligibility**

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ووئڻ، ڪمپن، ٽيلريٽيڊ، ڊالين، زمين ۽ پاڻي جي چڪاس، جيئن ۽ بيمارين متعلق ڄاڻ ٿي وڃي جي زرعي تحقيقاتي اداري مان حاصل ڪريو Ph#:022-2765697



Office of the Project Director  
Rehabilitation of Rice & Cotton Research Station,  
Thatta



☎ 0298-923061-62

Cell # 03013519068

IFB No: Dy.Dir/Tech/2015-16

Tandojam, Dated: 01.12.2015

**INVITATION FOR BID**

- The Project Director, Rehabilitation of Rice & Cotton Research Station Thatta, Agriculture, Supply & Prices Department, Government of Sindh has received an allocation from the Public Fund in Pak rupees towards the cost of "Project Director, Rehabilitation of Rice & Cotton Research Station Thatta" (ADP # 2), F.Y. 2015-16. It is intended that part of the proceeds of this allocated fund will be applied to eligible payments under the contract for Procurement of Office & Laboratory Equipments, Field Machinery & Implements and Furniture & Fixture.
- The Project Director, Rehabilitation of Rice & Cotton Research Station Thatta, Agriculture, Supply & Prices Department, Government of Sindh now invites sealed bids from eligible bidders for the supply of following items.

Tender No.	ITEMS	QTY	TENDER FEE
Dir.Dir/Tech / 2015-16/1	<b>Office &amp; Laboratory Equipments</b>		2,000/=
1.1	Photocopier	01	
1.2	Split A/C	05	
1.3	Digital & Analytical balance	02&03	
1.4	Refrigerator	02	
1.5	pH meter	01	
1.6	Spectrophotometer	01	
1.7	Autoclave	01	
1.8	Laminar Airflow	01	
1.9	Incubator	01	
1.10	Integrated Paddy Milling Unit	01	
1.11	Microscope (Digital)	01	
1.12	Fiber Strength Tester	01	
1.13	SPAD Meter (Leaf Area Meter)	01	
1.14	Seed Analyzer	01	
Dy.Dir/Tech/ 2015-16/2	<b>Field Machinery &amp; Implements</b>		2,000/=
2.1	Trolley for Tractor	01	
2.2	Rotavator	01	
2.3	Disc Plough	01	
2.4	Cultivator	02	
2.5	Tractor	01	
Dy.Dir/Tech/ 2015-16/3	<b>Furniture &amp; Fixutre</b>		1,000/=
3.1	Furniture & Fixture	--	

Technical specifications of items are mentioned in the bidding documents

- Interested eligible bidders may obtain further information and inspect the bidding documents from the office of Project Director, Rehabilitation of Rice & Cotton Research Station Thatta, (Phone 0298-923061-62 & 67 Cell 0301-3519068 Fax 022-3405204).

Contd....P/2.

ميون ۽ پاڇين جو تحقيقاتي ادارو ميرپور خاص ۾ ڪم ڪري رهيو آهي. هنن فصلن مان وڌيڪ لاپ حاصل ڪرڻ لاءِ رابطو ڪريو. Ph#:0233-9290140-41

ووٽڻ، ڪمپن، تبليغي ٻيم، ڊائري، زمين ۽ پاڻي جي چاهاس، جيئن ۽ ٻيما رين متعلق جاڻ ٿنو وڃا م جي زرعي تحقيقاتي اداري مان حاصل ڪريو Ph#:022-2765697

-: 2 :-

4. A complete set of bidding documents may be purchased by interested bidders on the submission of a written application to the above payment of a Tender fee (nonrefundable) from office of the Project Director, Rehabilitation of Rice & Cotton Research Station Thatta.
5. The provisions in the Instructions to Bidders and in the General Conditions of Contract are the provisions of the Sindh Public Procurement Ordinance and its Rules made there under which also confirm to the requirements of the World Bank Standard Bidding Documents: Procurement of Goods for National Competitive Bidding, Pakistan, Part One.
6. Bids should be submitted in conformity with Rule-46(2) of Sindh Public Procurement Rules – 2010 i.e. single stage two envelope procedure.
7. Bids must be delivered to the above office on or before 12.30 P.M on 18.12.2015 and must be accompanied by a security of bid of 2% of the total offer along with their proposal in the shape of demand draft/pay order in favor of Project Director, Rehabilitation of Rice & Cotton Research Station Thatta. Bid submitted without bid security would not be considered.
8. Bids will be opened in the presence of bidders' representatives who choose to attend at 01.30 P.M 18.12.2015 in the committee room of Director General, Agriculture Research Sindh, Tandojam.
9. The bidders are requested to give their best and final prices as no negotiations are expected.
10. Interested bidder must be registered with Income tax, sales tax, professional tax & Sindh Revenue Board.
11. All other terms and conditions are mentioned in the bidding documents.

Project Director  
Rehabilitation of Rice &  
Cotton Research Station,  
Thatta

ميون ۽ پاڇين جو تحقيقاتي ادارو ميرپور خاص ۾ ڪم ڪري رهيو آهي، هنن فصلن مان وڌيڪ لاپ حاصل ڪرڻ لاءِ رابطو ڪريو. Ph#:0233-9290140-41

## Section II. Bid Data Sheet

### Notes on the Bid Data Sheet

Section II is intended to assist the Procuring agency in providing the specific information in relation to corresponding clauses in the Instructions to Bidders included in Part one Section I, and has to be prepared for each specific procurement.

The Procuring agency should specify in the Bid Data Sheet information and requirements specific to the circumstances of the Procuring agency, the processing of the procurement, the applicable rules regarding bid price and currency, and the bid evaluation criteria that will apply to the bids. In preparing Section II, the following aspects should be checked:

- (a) Information that specifies and complements provisions of Part One Section I must be incorporated.
- (b) Amendments and /or supplements, if any, to provisions of Part One Section I as necessitated by the circumstances of the specific procurement, must also be incorporated.

The following specific data for the goods to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB) Part One. Whenever there is a conflict, the provisions herein shall prevail over those in ITB. [Instructions for completing the Bid Data Sheet are provided, as needed, in the notes in italics mentioned for the relevant ITB Clauses.]

<b>INTRODUCTION</b>		
	Procuring Agency / Department	The Bidders reply
ITB 1.1	<b>Agriculture Research Sindh, Tandojam, Agriculture Department, Government of Sindh.</b> <i>(Name of Procuring Agency of Government of Sindh)</i>	
ITB 1.1	Loan or credit or Project allocation number. Loan or credit or Project allocation amount. <i>[when applicable]</i>	
ITB 1.1	<i>Name of Project:</i> <b>Establishment of Agriculture Services Complex and Advisory Center in Sindh.</b>	
ITB 1.1	<i>Name of Contract.</i> <b>1. Furniture &amp; Fixture</b>  <b>Single package of their Bid in Two envelope, One Technical Proposal Envelop, and second Financial proposal Envelop.</b>	
ITB 4.1	<i>Name of Procuring Agency:</i> <b>Project Director, Rehabilitation of Rice &amp; Cotton Research Station, Thatta, Agriculture Department, Government of Sindh.</b>	
ITB 6.1	<b>Project Director, Rehabilitation of Rice &amp; Cotton Research Station Thatta, Phone No. 0298-923061-67, 0301-3519068, Fax No. 022-3405204.</b> <i>(Procuring agency's address, telephone, telex, and facsimile numbers.)</i>	
ITB 8.1	<i>Language of the bid.</i> <b>English.</b>	
<b>BID PRICE AND CURRENCY</b>		
ITB 11.2	<b>The price quoted shall be in Pak. Rupees.</b>	
ITB 11.5	<b>Price should be fixed</b>	

<b>PREPARATION AND SUBMISSION OF BIDS</b>		
	Procuring Agency / Department	Reply of Bidder
ITB 13.3 (d)	<p><b>Qualification requirements.</b></p> <p>(i) <b>Location</b> of shop/ office/ Workshop/ Laboratory (Complete Address with, Phone, Fax, e-mail, Website address): The participating Bidder (The manufacturer / producer/ ) or his Authorized Dealer, Authorized Agent, Authorized Distributor, Authorized Supplier.</p> <p>(ii) <b>Registration:</b> The Bidder/Manufacturer / authorized Dealer, authorized Distributor, Authorized Supplier, Registration Certificate.</p> <p>(iii) <b>Profile:</b> Complete profile of Manufacturer, and authorized Bidder/ Manufacturer / authorized Dealer, authorized Distributor, Authorized Supplier.</p> <p>(iv) <b>Authority:</b> The Bidder (The manufacturer / producer) or his Authorized Dealer, Authorized Agent, Authorized Distributor, Authorized Supplier or Authorized Person, only can submit the bid.</p> <p>(v) <b>Tax Payer:</b> The participating Bidder (The manufacturer / producer/) or his Authorized Dealer, Authorized Agent, Authorized Distributor, Authorized Supplier only can submit the bid, must be Registered, Tax payer (I.T, Professional Tax and GST etc).</p> <p>(vi) <b>Spare parts, and repair:</b> The participating bidder, must assure for spare parts, Repair Facilities and Warranty of the item he is offering.</p> <p>(vii) <b>Delivery, Installation and Trainings:</b> The bidder Will Supply/ Deliver the item on the Specified location, and will be responsible for Installation and Trainings (Local or abroad as required)</p> <p>(viii) <b>Experience/ Reference:</b> Experience in Related field, <b>not less than 03 years.</b> The Bidder must supply at least <b>five references</b> for Supply of the items and satisfactory Services and working Certificates / Letter from the procuring Agencies under Reference.</p> <p>(ix) <b>Services:</b> The Bidder will provide Services (Service Free of Cost up to warranty period and services on payment after expiry of Warranty period up to life time Period of item, he offering).</p> <p>(x) <b>Financial Stability:</b> Bank Statement showing financial Stability to deliver the contract.</p>	
ITB 14.3 (b)	<p><i>Spare parts required for [number] of years of operation.</i></p> <p><b>Life time of Equipment / Machinery (Where applicable)</b></p>	
ITB 15.1	<p><i>Amount of bid security.</i></p> <p><b>At a rate of 2% of Bid value.</b></p>	
ITB 16.1	<p><b>Bid validity period. 03 months</b></p>	
ITB 17.1	<p><i>Number of copies. One</i></p>	
ITB 18.2 (a)	<p><b>Address for bid submission.</b></p> <p><b>Office of the Directorate General, Agriculture Research Sindh, Tandojam, Phone No. 022-3405202, Fax. 022-3405204.</b></p>	
ITB 18.2 (b)	<p><b>IFB title and number. Procurement of Furniture &amp; Fixture No. dy. Dir/Tech/2015-16/4 dated: 01.12.2015.</b></p>	
ITB 19.1	<p><b>Deadline for bid submission.</b></p> <p><b>Dated: 18.12.2014 at 12.30 P.M.</b></p>	
ITB 22.1	<p><i>Time, date, and place for bid opening.</i></p> <p><b>At 01.30 P.M, on 18.12.2015 at Committee Room of Directorate General, Agriculture Research Sindh, Tandojam.</b></p>	



<b>BID EVALUATION</b>		
	Procuring Agency / Department	Reply of Bidder
ITB 25.3	<p><i>Criteria for bid evaluation.</i></p> <p><b>Technical Evaluation:</b></p> <p>Qualification (Check List) = Responsive</p> <p>Technical Specification = Responsive</p> <p>Warranty = Responsive</p>	
ITB 25.4 (a) ITB 25.4 (b)	<p><i>One option only. One option only for one item, for other options separate Tender document must be purchased and submitted separately)</i></p> <p><b>Delivery schedule. 90 Days.</b></p>	
Option (i) Option (ii) Option (iii)	<p><i>Only one option:</i></p> <p><b>0.5% of Bid value per week</b></p>	
ITB 25.4 (c) (ii)	<p>Deviation in payment schedule.</p> <p>Annual interest rate. <b>5%</b></p>	
ITB 25.4 (d)	<b>Cost of spare parts.</b>	
ITB 25.4 (e)	<p><i>Spare parts and after sales service facilities in the Procuring agency's country. Up to life period of Machinery /Equipment.</i></p>	
ITB 25.4 (f)	<p><b>Operating and maintenance costs.</b></p> <p><i>Factors for calculation of the life cycle cost:</i></p> <p><b>Comparison of Technical Specification, Bid data sheet and offer by the Bidder.</b></p>	
ITB 25.4 (g)	<p><b>Performance and productivity of equipment.</b></p> <hr/>	
ITB 25.4 (h)	<p><b>Details on the evaluation method or reference to the Technical Specifications.</b></p> <p>i) Single package with two envelopes System.</p> <p>ii) Initially the Envelop marked "Technical Proposal" will be opened publicly, in presence of the Bidders and representatives of bidder who choose to attend.</p> <p>iii) The Technical proposal will be evaluated by the Procurement Committee as per SPPRA Rules.</p> <p>iv) The Envelop marked "Financial Proposal will retain in the custody of procuring Agency.</p> <p>v) The Financial Proposals will be opened after Technical Evaluation, of the Companies, who will be found technically responsive only. The Financial Proposals of the technically non responsive companies will be returned unopened to the Bidders.</p> <p>vi) The First, three lowest Proposals of the Technically Responsive Companies will be considered for financial Evaluation.</p> <p>vii) All the information regarding Technical Proposal opening, Technically Responsive or Non-Responsive companies (Found during evaluation) and financial Proposal opening will be</p>	

	communicated to all the Concerned and participating companies/ Bidders.	
ITB 25.4 Alternative	<i>Specify the evaluation factors.</i> <b>The Technically Qualified, Financially Lowest bid will be accepted.</b>	
	<b>Contract Award</b>	
ITB 29.1	Percentage for quantity increase or decrease.	

**Signature and Stamp of Bidder**

## **Section III. Special Conditions of Contract**

### **Note on the Special Conditions of Contract**

Similar to the Bid Data Sheet in Section II, the clauses in this Section are intended to assist the Procuring agency in providing contract-specific information in relation to corresponding clauses in the General Conditions of Contract.

The provisions of Section III complement the General Conditions of Contract included in Part one, Section II, specifying contractual requirements linked to the special circumstances of the Procuring agency, the Procuring agency's country, the sector, and the Goods purchased. In preparing Section III, the following aspects should be checked.

- (a) Information that complements provisions of Part one Section II must be incorporated.
- (b) Amendments and /or supplements to provisions of Part one Section II, as necessitated by the circumstances of the specific purchase, must also be incorporated.

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## Section III. Special Conditions of Contract

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract. The corresponding clause number of the GCC is indicated in parentheses.

[Instructions for completing the Special Conditions of Contract are provided, as needed, in the notes in italics mentioned for the relevant SCC. Where sample provisions are furnished, they are only illustrative of the provisions that the Procuring agency should draft specifically for each procurement].

	<p><b>1. Definitions (GCC Clause 1)</b>  GCC 1.1 (g)—The Procuring agency is: <b>Agriculture Research Sindh, Tandojam</b>  GCC 1.1 (h)—The Procuring agency's country is: <b>Sindh, Pakistan</b>  GCC 1.1 (i)—The Supplier is: ..... Sample Provision  GCC 1.1 (j)—The Project Site is: <b>Tandojam.</b></p>	
	<p><b>2. Country of Origin (GCC Clause 3)</b> All countries and territories as indicated in Part Two Section VI of the bidding documents, "Eligibility for the Provisions of Goods, Works, and Services in Government-Financed Procurement".</p>	
	<p><b>3. Performance Security (GCC Clause 7)</b>  GCC 7.1—The amount of performance security, as a percentage of the Contract Price, shall be: [Five (5) to ten (10) percent of the Contract Price would be reasonable; it should not exceed ten (10) percent in any case.] [The following provision should be used in the case of Goods having warranty obligations.]  GCC 7.4—After delivery and acceptance of the Goods, the performance security shall be reduced to two (2) percent of the Contract Price to cover the Supplier's warranty obligations in accordance with Clause GCC 15.2</p>	
	<p><b>4. Inspections and Tests (GCC Clause 8)</b>  GCC 8.6—Inspection and tests prior to shipment of Goods and at final acceptance are as follows: <b>The inspection will be Conducted at site of Delivery/ installation, a Joint inspection will be conducted, after satisfaction, a Satisfactory Certificate for installation and Running of Machinery / Equipment and acceptance will be issued by the Department / end user.</b></p>	
	<p><b>5. Packing (GCC Clause 9)</b> Sample provision  GCC 9.3—The following SCC shall supplement GCC Clause 9.2  <b>The Procuring Agency can demand for samples if and as and when required</b></p>	
	<p><b>6. Delivery and Documents (GCC Clause 10)</b>  Sample provision (DDP terms)  GCC 10.3—Upon shipment, the Supplier shall notify the Procuring agency the full details of the shipment, including Contract number, description of Goods, quantity and usual transport document. The Supplier shall mail the following documents to the Procuring agency:  (i) copies of the Supplier's invoice showing Goods' description, quantity, unit price, and total amount;  (ii) original and two copies of the usual transport document (for example, a negotiable bill of lading, a non-negotiable sea waybill, an inland waterway document, an air waybill, a railway consignment note, a road consignment note, or a multimodal transport document) which the buyer may require to take the goods;  (iii) copies of the packing list identifying contents of each package;  (iv) insurance certificate;  (v) Manufacturer's or Supplier's warranty certificate;  (vi) inspection certificate, issued by the nominated inspection agency, and the Supplier's factory inspection report; and  (vii) certificate of origin.</p>	
	<p><b>7. Insurance (GCC Clause 11)</b>  GCC 11.1— The Goods supplied under the Contract shall be delivered duty paid (DDP) under which risk is transferred to the buyer after having been delivered, hence insurance coverage is sellers responsibility. Since the Insurance is seller's responsibility they may arrange appropriate coverage.</p>	
	<p><b>8. Incidental Services (GCC Clause 13)</b>  GCC 13.1—Incidental services to be provided are:</p>	

	<p><b>9. Spare Parts (GCC Clause 14)</b>  GCC 14.1—Additional spare parts requirements are:  GCC 14.1—Supplier shall carry sufficient inventories to assure ex-stock supply of consumable spares for the Goods. Other spare parts and components shall be supplied as promptly as possible, but in any case within six (6) months of placing the order and opening the letter of credit.</p>	
	<p><b>10. Warranty (GCC Clause 15)</b>  Sample provision  GCC 15.2—In partial modification of the provisions, the warranty period shall be _____ hours of operation or _____ months from date of acceptance of the Goods or (_____) months from the date of shipment, whichever occurs earlier. The Supplier shall, in addition, comply with the performance and/or consumption guarantees specified under the Contract. If, for reasons attributable to the Supplier, these guarantees are not attained in whole or in part, the Supplier shall, at its discretion, either:  (a) make such changes, modifications, and/or additions to the Goods or any part thereof as may be necessary in order to attain the contractual guarantees specified in the Contract at its own cost and expense and to carry out further performance tests in accordance with SCC 4,  or  (b) pay liquidated damages to the Procuring agency with respect to the failure to meet the contractual guarantees. The rate of these liquidated damages shall be (_____).  [The rate should be higher than the adjustment rate used in the bid evaluation under ITB 25.4 (f) or (g).]  GCC 15.4 &amp; 15.5—The period for correction of defects in the warranty period is</p>	
	<p><b>11. Payment (GCC Clause 16)</b>  Sample provision  GCC 16.1—The method and conditions of payment to be made to the Supplier under this Contract shall be as follows:  Payment for Goods supplied:  Payment shall be made in Pak. Rupees in the following manner:  (i) Advance Payment: Ten (10) percent of the Contract Price shall be paid within thirty (30) days of signing of the Contract, and upon submission of claim and a bank guarantee for equivalent amount valid until the Goods are delivered and in the form provided in the bidding documents or another form acceptable to the Procuring agency.  (ii) On Shipment: Eighty (80) percent of the Contract Price of the Goods shipped shall be paid through irrevocable confirmed letter of credit opened in favor of the Supplier in a bank in its country, upon submission of documents specified in GCC Clause 10.  (iii) On Acceptance: Ten (10) percent of the Contract Price of Goods received shall be paid within thirty (30) days of receipt of the Goods upon submission of claim supported by the acceptance certificate issued by the Procuring agency Payment of local currency portion shall be made in [currency] within thirty (30) days of presentation of claim supported by a certificate from the Procuring agency declaring that the Goods have been delivered and that all other contracted Services have been performed.  (iv) <b>100% of the Contract Price on complete delivery of store within thirty (30) days on submission of claim supported by acceptance certificate from procuring agency declaring Goods have been delivered and that all contracted services have been performed.</b>  (v) Part payment on part supply may be allowed.</p>	
	<p><b>12. Prices (GCC Clause 17)</b>  Sample provision  GCC 17.1—Prices shall be adjusted in accordance with provisions in the Attachment to SCC.  [To be inserted only if price is subject to adjustment.]</p>	
	<p><b>13. Liquidated Damages (GCC Clause 23)</b>  GCC 23.1—Applicable rate:  Maximum deduction:  [Applicable rate shall not exceed one-half (0.5) percent per week, and the maximum shall not exceed ten (10) percent of the Contract Price.]</p>	
	<p><b>14. Resolution of Disputes (GCC Clause 28)</b>  GCC 28.3—The dispute resolution mechanism to be applied pursuant to GCC Clause 28.2 shall be as follows:  In the case of a dispute between the Procuring agency and the Supplier, the dispute shall be referred to adjudication or arbitration in accordance with the laws of the Procuring agency's country.</p>	

	<b>15. Governing Language (GCC Clause 29)</b> GCC 29.1—The Governing Language shall be: <b>English</b>	
	<b>16. Applicable Law (GCC Clause 30)</b> GCC 30.1-The Contract shall be interpreted in accordance with the laws of Islamic Republic of Pakistan which includes the following legislation: The Employment of Children (ECA) Act 1991. The Bonded Labor System (Abolition) Act of 1992 The Factories Act 1934	
	<b>17. Notices (GCC Clause 31)</b> GCC 31.1—Procuring agency’s address for notice purposes: <b>Project Director, Rehabilitation of Rice &amp; Cotton Research Station Thatta, Phone No. 0298-923061/67, 0301-3519068, Fax No. 022-3405204.</b>  —Supplier’s address for notice purposes : ..... .....	

**Signature and Stamp of Bidder**

## Section IV. Schedule of Requirements

The delivery schedule expressed as weeks/month stipulates hereafter a delivery date which is the date of deliver required.

No.	Description	Qty.	Deliver Schedule (shipment) in weeks/ months from the date of contract award.

**Signature and Stamp of Bidder**



## Section V. Technical Specifications

Item wise detailed specification is given as under:

Sr. No.	Description of Contract.	Qty required	Rate unit Rs.	Amount Rs.	M/S Specification: *
4	<b>Furniture &amp; Fixture</b>				
4.1	Slide cabinet (wooden)	4			
4.2	Office tables	8			
4.3	Office chairs (netting)	38			
4.4	Chairs for library (Cushion)	19			
4.5	Steel almiraahs (for library & offices)	15			
4.6	Wooden almiraah for office	08			
4.7	Steel cabinet	10			
4.8	Iron racks	10			
4.9	Laboratory tables (large size)	10			
4.10	Laboratory (small size)	08			
4.11	Iron stools for laboratories	50			
4.12	Wooden stools for laboratories	15			
4.13	Easy chairs for VIP room (Executive revolving chairs)	20			
4.14	Chairs for committee room (cushion chair)	15			
4.15	Table for committee room	01			
4.16	Sofa for VIP room	10			
4.17	Low back revolving chair	15			

### Office Tables

Size: 2½ x 3½

Frame: Best quality Talhi wood,  
Talhi Gola & Lasani with  
Classical Formica

Polish: Best quality sprit polish  
(after wood inspection)

### Steel Almiraahs for library & offices

Size: 6' x 3' x 1.5'  
Gauge: 20 SWG

### Iron Racks

Size: 6' x 4' x 3' x 2.5' with

### Iron stools for laboratories

Revolving with cushion back  
Design: Best Laboratory Suite  
With foam American Self  
Cloth

### Wooden stools for

**Office Chairs (netting chair)**

Design: Fancy (best quality)  
Wood: Best quality Talhi wood  
Netting: Plastic Net on Seat & Back  
Polish: Best quality sprit polish (after wood inspection)

**Chairs for Library (cushion)**

Patti Size: 2" maximum  
Wood Quality: Best quality Talhi wood  
Foam Quality: best quality Foam  
Cloth: Best quality American Self cloth  
Polish: Best quality sprit polish (after wood inspection)

**Easy chairs for VIP room (Executing revolving Chair)**

With Hydraulic system on both seat and back (imported)  
Design: Master /Fancy Quality  
Foam quality: Master Molty Foam  
Cloth: Imported Laser cloth

**Low back revolving Chair**  
Design: Fancy Quality

three shelves  
Gauge: 20 SWG

**Laboratory tables (large size)**

Size: 12'L x 3'W x 3½'H (In Two portion 6'L each)  
Top Best Quality Talhi Wood.

Frame: Best quality Talhi wood, Talhi  
Polish: Best quality sprit polish (after inspection)

**Sofa set for VIP room**

Foam Quality: Foam 4" on Seat and 2" on Back  
Cloth Quality: complete covered Imported American Self Colth  
Best quality wood frame entirely Feets: Imported quality

With Central Tables & Side Tables

**laboratories**

Stool Height 2', Top size 1' x 1',  
Best Quality Talhi Wood  
Polish: Best Quality Sprit  
Polish (Polish after inspection)

**Tables for Committee room**

Table: Size: 12'L x 3'W x 3½'H  
Complete best quality Ply board  
Glass: 8mm glass on Table Top  
Frame: Best quality Talhi wood, Talhi Gola.  
Polish: Best quality Mate polish (Black & Green)

**Chairs for Committee room (Cushion Chair)**

Wood Quality: Best Quality Talhi Wood  
Design: Standard Quality  
Committee Room design  
Patti: Maximum 2" each  
Foam: Molty Foam on seat

Foam & Cloth: Molty Foam & American Self cloth  
 Revolving Machine: Hydraulic system on seat.

Cloth: Imported American Self Cloth  
 Polish: Best quality sprit polish (after wood inspection)

Sr. No.	Description of Contract.	Qty required	Rate unit Rs.	Amount Rs.	M/S
15.	<b>Committee Room Table:</b> Table: Size: 12'L x 5½'W x 3½'H Complete best quality Ply board Glass: 8mm glass on Table Top Frame: Best quality Talhi wood, Talhi Gola. Polish: Best quality Mate polish (Black & Green)	01			
16.	<b>Sofa Set (05 Seated)</b> Foam Quality: Molty Foam 4" on Seat and 2" on Back Cloth Quality: complete covered Imported Self Cloth Best quality wood frame entirely Feets: Imported quality With Central Table & Side Tables	05			
17.	<b>Revolving Chair (Low Back)</b> Design: Fancy Quality Foam & Cloth: High Quality Foam & imported Self cloth Revolving Machine: Hydraulic system on seat.	50			

- Bidders must fill the specification column and must supply the related original brusher.

Signature and Stamp of Bidder

## Section VI. Sample Forms

### Notes on the Sample Forms

The Bidder shall complete and submit with its bid the **Bid Form** and **Price Schedules** pursuant to ITB Clause 9 and in accordance with the requirements included in the bidding documents.

When requested in the Bid Data Sheet, the Bidder should provide the **Bid Security**, either in the form included hereafter or in another form acceptable to the Procuring agency, pursuant to ITB Clause 15.3.

The **Contract Form**, when it is finalized at the time of contract award, should incorporate any corrections or modifications to the accepted bid resulting from price corrections pursuant to ITB Clause 16.3 and GCC Clause 17, acceptable deviations (e.g., payment schedule pursuant to ITB Clause 25.4 ©, spare parts pursuant to ITB Clause 25.4 (d), or quantity variations pursuant to ITB Clause 29. The Price Schedule and Schedule of Requirements deemed to form part of the contract should be modified accordingly.

The **Performance Security** and **Bank Guarantee for Advance Payment** forms should not be completed by the bidders at the time of their bid preparation. Only the successful Bidder will be required to provide performance security and bank guarantee for advance payment in accordance with one of the forms indicated herein or in another form acceptable to the Procuring agency and pursuant to GCC Clause 7.3 and SCC 11, respectively.

The **Manufacturer's Authorization** form should be completed by the Manufacturer, as appropriate, pursuant to ITB Clause 13.3 (a).

### Sample Forms

1. *BID FORM AND PRICE SCHEDULES*
2. *BID SECURITY FORM*
3. *CONTRACT FORM*
4. *PERFORMANCE SECURITY FORM*
5. *BANK GUARANTEE FOR ADVANCE PAYMENT*
6. *MANUFACTURER'S AUTHORIZATION FORM*
7. *QUALIFICATION/CHECK LIS*

## 1. Bid Form and Price Schedules

To: [name and address of Procuring Agency]

Gentlemen and /or Ladies:

Having examined the bidding documents including Addenda Nos. [insert numbers], the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply and deliver [description of goods and services] in conformity with the said bidding documents for the sum of [total bid amount in words and figures] or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

It our Bid is accepted, we will obtain the guarantee of a bank in a sum equivalent to \_\_\_\_ percent of the Contract Price for the due performance of the Contract, in the form prescribed by the Procuring agency.

We agree to abide by this Bid for a period of [number] days from the date fixed for Bid opening under Clause 22 of the Instructions to Bidders, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
_____	_____	_____
_____	_____	_____
_____	_____	_____

(if non, stat "none")

We understand that you are not bound to accept the lowest or any bid you may receive.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_  
[signature]

\_\_\_\_\_  
[in the capacity of]

Duly authorized to sign Bid for and on behalf of \_\_\_\_\_

## Price Schedule in Pak. Rupees

Name of Bidder \_\_\_\_\_, IFB Number \_\_\_\_\_, Page of \_\_\_\_\_.

1	2	3	4	5	6	7
Item	Description	Country of origin	Quantity	Unit price DDP named place	Total DDP per item	Unit price of Delivered duty paid (DDP) to final destination plus price of other incidental services if required <sup>3</sup>

Signature of Bidder \_\_\_\_\_

*Note:* In case of discrepancy between unit price and total, the unit price shall prevail.

<sup>3</sup>Must be included if required under ITB 11.2

## 2. Bid Security Form

Whereas *[name of the Bidder]* (hereinafter called “the Bidder”) has submitted its bid dated *[date of submission of bid]* for the supply of *[name and/or description of the goods]* (hereinafter called “the Bid”).

KNOW ALL PEOPLE by these presents that WE *[name of bank]* of *[name of country]*, having our registered office at *[address of bank]* (hereinafter called “the Bank”), are bound unto *[name of Procuring agency]* (hereinafter called “the Procuring agency”) in the sum of for which payment well and truly to be made to the said Procuring agency, the Bank binds itself, its successors, and assigns by these presents. Sealed with the Common Seal of the said Bank this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

THE CONDITIONS of this obligation are:

1. If the Bidder withdraws its Bid during the period of bid validity specified by the Bidder on the Bid Form; or
2. If the Bidder, having been notified of the acceptance of its Bid by the Procuring agency during the period of bid validity.
  - (a) fails or refuses to execute the Contract Form, if required; or
  - (b) fails or refuses to furnish the performance security, in accordance with the Instructions to Bidders;

we undertake to pay to the Procuring agency up to the above amount upon receipt of its first written demand, without the Procuring agency having to substantiate its demand, provided that in its demand the Procuring agency will not that the amount claimed by it is due to it owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including twenty eight (28) days after the period of bid validity, and any demand in respect thereof should reach the Bank not later than the above date.

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*[signature of the bank]*

### 3. Contract Form

THIS AGREEMENT made the \_\_\_\_ day of \_\_\_\_\_ 20\_\_ between [*name of procuring agency*] of, [*country of procuring agency*] (hereinafter called “the procuring agency”) of the one part and [*name of supplier*] of [*city and country of Supplier*] (hereinafter called “the supplier”) of the other part:

**WHEREAS** the procuring agency invited bids for certain goods and ancillary services, viz., [*brief description of goods and services*] and has accepted a bid by the supplier for the supply of those goods and services in the sum of [*contract price in words and figures*] (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this agreement words and expressions shall have the same meanings as are respectively assigned to them in the conditions of contract referred to.

2. The following documents shall be deemed to form and be read and construed as part of this agreement, viz.:

- (a) The bid form and the price schedule submitted by the bidder;
- (b) The schedule of requirements;
- (c) The technical specifications;
- (d) The general conditions of contract;
- (e) The special conditions of contract; and
- (f) The procuring agency’s notification of award.

3. In consideration of the payments to be made by the procuring agency to the supplier as hereinafter mentioned, the supplier hereby covenants with the procuring agency to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the contract

4. The procuring agency hereby covenants to pay the supplier in consideration of the provision of the goods and services and the remedying of defects therein, the contract price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, sealed, delivered by the  
(for the Procuring agency)

Signed, sealed, delivered by the  
(for the Supplier)



#### 4. Performance Security Form

To:

[name of Procuring agency]

WHEREAS [name of Supplier] (hereinafter called “the Supplier”) has undertaken, in pursuance of Contract No. [reference number of the contract] dated \_\_\_\_\_ 20\_\_\_\_ to supply [description of goods and services] (hereinafter called “the Contract”).

AND WHEREAS it has been stipulated by you in the said Contract that the Supplier shall furnish you with a bank guarantee by a reputable bank for the sum specified therein as security for compliance with the Supplier’s performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Supplier a guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of [amount of the guarantee in words and figures], and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract and without cavil or argument, any sum or sums within the limits of [amount of guarantee] as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

Signature and seal of the Guarantors

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[name of bank or financial institution]

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[address]

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[date]

## 5. Bank Guarantee for Advance Payment

To: *[name of Procuring agency]*

*[name of Contract]*

Gentlemen and /or Ladies:

In accordance with the payment provision included in the Special Conditions of Contract, which amends Clause 16 of the General Conditions of Contract to provide for advance payment, *[name and address of Supplier]* (hereinafter called “the Supplier”) shall deposit with the Procuring agency a bank guarantee to guarantee its proper and faithful performance under the said Clause of the Contract in an amount of *[amount of guarantee in figures and words]*.

We, the *[bank or financial institution]*, as instructed by the Supplier, agree unconditionally and irrevocably to guarantee as primary obligator and not as surety merely, the payment to the Procuring agency on its first demand without whatsoever right of objection on our part and without its first claim to the Supplier, in the amount not exceeding *[amount of guarantee in figures and words]*.

We further agree that no change or addition to or other modification of the terms of the Contract to be performed there under or of any of the Contract documents which may be made between the Procuring agency and the Supplier, shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition, or modification.

This guarantee shall remain valid and in full effect from the date of the advance payment received by the Supplier under the Contract until *[date]*.

Yours truly,

Signature and seal of the Guarantors

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*[name of bank or financial institution]*

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*[address]*

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*[date]*

## 6. Manufacturer's Authorization Form

[See Clause 13.3 (a) of the Instructions to Bidders.]

To: *[name of the Procuring agency]*

WHEREAS *[name of the Manufacturer]* who are established and reputable manufacturers of *[name and/or description of the goods]* having factories at *[address of factory]*

do hereby authorize *[name and address of Agent]* to submit a bid, and subsequently negotiate and sign the Contract with you against IFB No. *[reference of the Invitation to Bid]* for the above goods manufactured by us.

We hereby extend our full guarantee and warranty as per Clause 15 of the General Conditions of Contract for the goods offered for supply by the above firm against this Invitation for Bids.

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*[Signature for and on behalf of Manufacturer]*

Note: This letter of authority should be original on the letterhead of the Manufacturer and should be signed by a person competent and having the power of attorney to bind the Manufacturer. It should be included by the Bidder in its bid

## 7. Qualification / Check List

ITB 13.3 (d)	<i>Qualification requirements.</i>	Reply	Number / marks
	i) <b>Location</b> of shop/ office/ Workshop/ Laboratory (Complete Address with, Phone, Fax, e-mail, Website address):		
	ii) <b>Registration:</b>		
	iii) <b>Profile:</b> Complete profile of Manufacturer, and Authorized Bidder/Manufacturer / authorized Dealer, authorized Distributor, Authorized Supplier.		
	iv) <b>Authority:</b> The Bidder (The manufacturer / producer) or his Authorized Dealer, Authorized Agent, Authorized Distributor, Authorized Supplier or Authorized Person, only can submit the bid.		
	v) <b>Tax Payer:</b> The participating Bidder (The manufacturer / producer or his Authorized Dealer, Authorized Agent, Authorized Distributor, Authorized Supplier) must be Govt. Taxes payer (income Tax , GST, Professional Tax or any other tax if there is any) (Provide NTN, Registration Certificates ) otherwise he will not be eligible to participate in bidding process.		
	vi) <b>Spare parts, and repair:</b> The participating bidder will make available required spare parts, repair facilities & warranty of related item (Machinery, Equipment, implement etc. as per details given on Page No.26 of the Document).		
	vii) <b>Delivery, Installation and Trainings:</b> The bidder Will Supply/ Deliver the item on the Specified location, and will be responsible for Installation and Trainings (Local or abroad as required)		
	viii) <b>Experience/References:</b> Experience in Related field, <b>not less than 03 years.</b> The Bidder must supply at least <b>five references</b> for Supply of the items and satisfactory Services and working Certificates / Letter from the procuring Agencies under Reference.		
	ix) <b>Services:</b> The Bidder will provide Services (Service Free of Cost up to warranty period and services on payment after expiry of Warranty period up to life time Period of item, he offering).		
	x) <b>Financial Stability:</b> The participating bidder must provide valid Bank statement showing financial stability (at-least balance of an amount more than the price of item(S) to be supplied), to deliver the contract.		

**Important:** The bidder (s) giving 100% of answers in yes would qualify