



**GOVERNMENT OF SINDH  
LIVESTOCK AND FISHERIES  
DEPARTMENT**

**TENDERS DOCUMENTS  
FOR THE PROCUREMENT  
OF**

**POULTRY MEDICINES / VITAMINS/VACCINE**

**FOR THE YEAR  
2015-16**

**DEPUTY DIRECTOR POULTRY PRODUCTION DADU  
DURING THE CURRENT FINANCIAL YEAR 2015-16**

**TELEPHONE NO. 0259239087**

From:  
Deputy Director,  
Poultry Production Dadu

To,

M/S \_\_\_\_\_

\_\_\_\_\_

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**Invitation to tender No. SO(G)/L&F/3(116)/2015, Karachi dated: 30<sup>th</sup> September 2015.**

You are hereby invited to submit your tender for the stores as per specifications and condition of schedule given in the Tender subject.

1. The contract resulting from this invitation to tender shall be governed by the SPPRA Rules 2004 and SPPRA Rule 2010.
2. The tender quoting against this invitation to Tender shall be deemed to have read and understood the conditions there in and particulars of the store and their specification etc.
3. The tendered shall quote on the prescribed schedule to this invitation to Tender, on the basis indicted therein and shall sign the certificate given there in. in case there is any deviation, it should be clearly stated by the tendered other wise it will be presumed that offer is strictly in accordance with the requirements of the tender notice.
4. In the case of offers for supply of stores from within the country, price quoted shall be inclusive of all taxes (present & future) duties and charges for packing, marketing, handling etc.
5. The store is required for delivery as stated in the schedule. If, however, it is not possible to give delivery by the specific date, the tenderer shall give guaranteed date by which he can deliver the stores.
6. Failure to submit the tender in the manner prescribed in the invitation to Tender will render the same liable to be ignored.
7. The purchaser does not pledge himself the right of accepting the full or part quantity, offered & tenderer shall supply the same at the quoted rate.

## **Instructions to Bidders**

### **Language of Bid**

The Bid prepared by the Bidder, as well as all correspondence and documents relating to the bid exchanged by the Bidder and the Procuring agency shall be written in the language specified in the Bid Data Sheet. Supporting documents and printed literature furnished by the Bidder may be in another language provided they are accompanied by an accurate translation of the relevant passages in the language specified in the Bid Data Sheet, in which case, for purposes of interpretation of the Bid, the translation shall govern.

### **Documents Comprising the Bid**

The Bid prepared by the Bidder shall comprise the Bid form and a Price Schedule completed, documentary evidence established that the Bidder is eligible to bid and is qualified to perform the contract if its bid is accepted, documentary evidence that the goods and ancillary services to be supplied by the Bidder are eligible goods and services and conform to the bidding documents; and bid security furnished.

### **Eligible Bidders**

This Invitation for Bids is open to all suppliers from eligible source as defined in the SSP Rules, 2010.

Bidders should not be associated, or have been associated in the past, directly or indirectly with a firm or any of its affiliates which have been engaged by the Procuring agency to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the goods to be purchased under this invitation for Bids.

Government-owned enterprises in the Province of Sindh may participate only if they are legally and financially autonomous, if they operate under commercial law, and if they are not a dependent agency of the Government of Sindh.

Bidders shall not be eligible to bid if they are under a declaration of ineligibility for corrupt and fraudulent practices issued by the any government organization.

### **Eligible Goods and Services**

All goods and related services to be supplied under the contract shall have their origin in eligible source countries, defined in the SPP rules 2009 and its Bidding Documents, and all expenditures made under the contract will be limited to such goods and services.

For purposes of this clause, "origin" means the place where the goods are mined, grow, or produced, or the place from which the related services are supplied. Goods are produced when, through manufacturing, processing, or substantial and major assembly of components, a commercially-recognized product results that is substantially different in basic characteristics or in purpose or utility from its components.

The origin of goods and services is distinct from the nationality of the Bidder.

### **Cost of Bidding**

The Bidder shall bear all costs associated with the preparation and submission of its bid, and the Procuring agency named in the Bid Data Sheet, hereinafter referred to as “the Procuring agency, will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

### **Clarification of Bidding Documents**

A interested Bidder requiring any clarification of the bidding documents may notify the Procuring agency in writing. The Procuring agency will respond in writing to any request for clarification of the bidding documents which it receives no later than three working days prior to the deadline for the submission of bids prescribed in the bid Data Sheet. Written copies of the procuring agency’s response (including an explanation of the query but without identifying the source of inquiry) will be sent to all interested bidders that have received the bidding documents.

### **Bid Form**

The Bidder shall complete the Bid form and the appropriate Price Schedule furnished in the bidding documents, indicating the goods to be supplied, a brief description of the goods, their country of origin, quantity, and prices.

### **Bid Prices**

The Bidder shall indicate on the appropriate Price Schedule the unit prices (where applicable) and total bid price of the goods it proposes to supply under the contract.

Prices quoted by the Bidder shall be fixed during the Bidder’s performance of the contract and not subject to variation on any account, unless otherwise specified in the Bid Data Sheet. A Bid submitted with an adjustable price quotation will be treated as nonresponsive and will be rejected.

**Bid Currencies** Prices shall be quoted in Pak Rupees unless otherwise specified in the Bid Data Sheet.

### **Documents Establishing Bidder’s**

The Bidder shall furnish, as part of its bid, documents establishing the Bidder’s eligibility to bid and its qualifications to perform the contract if its bid is accepted.

### **Eligibility and Qualification**

The Documentary evidence of the Bidder’s eligibility to the Procuring agency’s satisfaction that the Bidder, at the time of submission of its bid.

The Documentary evidence of the Bidder’s qualifications to perform the contract if its bid is accepted shall establish to the Procuring agency’s satisfaction:

- (a) That, in the case of a Bidder offering to supply goods under the contract which the Bidder did not manufacture or otherwise produce, the Bidder has been duly authorized by the goods’ Manufacturer or producer to supply the goods in the Procuring agency’s country;
- (b) That the Bidder has the financial, technical, and production capability necessary to perform the contract.

- (c) That, in the case of a Bidder not doing business within the Procuring agency's country, the Bidder is or will be (if awarded the contract) represented by an Agent in that country equipped, and able to carry out the Supplier's maintenance, repair, and spare parts-stocking obligations prescribed in the Conditions of Contract and/or Technical Specifications; and
- (d) That the Bidder meets the qualification criteria listed in the Bid Data Sheet.

### **Documents Establishing Goods' Eligibility and Conformity to Bidding Documents**

The Bidder shall furnish, as part of its bid, documents establishing the eligibility and conformity to the bidding documents of all goods and services which the Bidder proposes to supply under the contract.

The Documentary evidence of the eligibility of the goods and services shall consist of a statement in the Price Schedule of the country of origin of the goods and services offered which shall be confirmed by a certificate of origin issued at the time of shipment.

The Documentary evidence of conformity of the goods and services to the bidding documents may be in the form of literature, drawings, and data, and shall consist of:

- (a) A detailed description of the essential technical and performance characteristics of the goods;
- (b) A list giving full particulars, including available sources and current prices of spare parts, special tools, etc., necessary for the proper and continuing functioning of the goods for a period to be specified in the Bid Data Sheet, following commencement of the use of the goods by the Procuring agency; and
- (c) An item-by-item commentary on the Procuring agency's Technical Specifications demonstrating substantial responsiveness of the goods and services to those specifications, or a statement of deviations and exceptions to the provisions of the Technical Specifications.

### **Bid Security**

The Bidder shall furnish, as part of its bid, a bid security in the amount specified in the Bid Data Sheet.

The Bid security is required to protect the Procuring agency against the risk of Bidder's conduct which would warrant the security's forfeiture

The Bid security shall be in Pak. Rupees and shall be in one of the following forms:

- (a) A bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the Procuring agency's country, in the form provided in the bidding documents or another form acceptable to the Procuring agency and valid for thirty (28) days beyond the validity of the bid; or
- (b) irrevocable encashable on-demand Bank call-deposit.

Any bid not secured will be rejected by the Procuring agency as nonresponsive.

Unsuccessful bidders' bid security will be discharged or returned as promptly as possible but not later than thirty (28) days after the expiration of the period of bid validity prescribed by the Procuring agency.

The successful Bidder's bid security will be discharged upon the Bidder signing the contract, and furnishing the performance security,

The bid security may be forfeited:

- (a) If an Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Form; or
- (b) In the case of a successful Bidder, if the Bidder fails:
  - (i) To sign the contract in accordance with or
  - (ii) To furnish performance security.

### **Period of Validity of Bids**

Bids shall remain valid for the period specified in the Bid Data Sheet after the date of bid opening prescribed by the Procuring agency. A bid valid for a shorter period shall be rejected by the Procuring agency as nonresponsive.

In exceptional circumstances, the Procuring agency may solicit the Bidder's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. The bid security provided shall also be suitably extended. A Bidder may refuse the request without forfeiting its bid security. A Bidder granting the request will not be required nor permitted to modify its bid, except as provided in the bidding document.

## **17. Format and Signing of Bid**

The Bidder shall prepare an original and the number of copies of the bid indicated in the Bid Data Sheet, clearly marking each "ORIGINAL BID" and "COPY OF BID," as appropriate. In the event of any discrepancy between them, the original shall govern.

The original and the copy or copies of the bid shall be typed or written in indelible ink and shall be signed by the Bidder or a person or persons duly authorized to bind the Bidder to the contract. All pages of the bid, except for un-amended printed literature, shall be initialed by the person or persons signing the bid.

Any interlineations, erasures, or overwriting shall be valid only if they are initialed by the person or persons signing the bid.

The Bidder shall furnish information as described in the Form of Bid n commissions or gratuities, if any, paid or to be paid to agents relating to this Bid, and to contract execution if the Bidder is awarded the contract.

### **Submission of Bids**

#### **Sealing and Marking of Bids**

The Bidder shall seal the original and each copy of the bid in separate envelopes, duly marking the envelopes as "ORIGINAL" and "COPY." The envelopes shall then be sealed in an outer envelope.

The inner and outer envelopes shall:

- (a) Be addressed to the Procuring agency at the address given in the Bid Data Sheet; and
- (b) Bear the Project name indicated in the Bid Data Sheet, the Invitation for Bids (IFB) title and number indicated in the Bid Data Sheet, and a statement: “DO NOT OPEN BEFORE,” to be completed with the time and the date specified in the Bid Data Sheet,

The inner envelopes shall also indicate the name and address of the Bidder to enable the bid to be responsibility for the bid’s misplacement or premature opening.

If the outer envelope is not sealed and marked as required by Procuring agency will assume no responsibility for the bid’s misplacement or premature opening.

### **Deadline for Submission of Bids**

Bids must be received by the Procuring agency at the address specified no later than the time and date specified in the Bid Data Sheet.

The Procuring agency may, at its direction, extend this deadline for the submission of bids by amending the bidding document , in which case all rights and obligations of the Procuring agency and bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

### **Late Bids**

Any bid received by the Procuring agency after the deadline for submission of bids prescribed by the Procuring agency will be rejected and returned unopened to the Bidder.

### **Modification and Withdrawal of bids**

The bidder may modify or withdraw its bid after the bids’ submission, provided that written notice of the modification, including substitution or withdrawal of the bids, is received by the Procuring agency prior to the deadline prescribed for submission of bids.

The Bidder’s modification or withdrawal notice shall be prepared, sealed, marked and dispatched by a signed confirmation copy, postmarked not later than the deadline for submission of bids.

No bid may be modified after the deadline for submission of bids.

No bid may be withdrawn in the interval between the deadline for submission of bids and the expiration of the period of bid validity specified by the Bidder on the Bid form, withdrawal of bid during this interval may result in the bidders’ forfeiture of its bid security.

### **Opening and Evaluation of Bids**

The procuring agency will open all bids in the presence of bidders representatives who choose to attend, at the time, on the date, and at the place specified in the Bid Data Sheet, The bidders representatives who are present shall sign a register evidencing their attendance.

The Bidders names bid modifications or withdrawals, bid prices, discounts and the presence or absence of requisite bid security and such other details as the procuring agency at the discretion, may consider appropriate will be announced at the opening, no bid shall be rejected at bid opening, except for late bids, which shall be returned unopened to the bidder.

Bids that are not opened and read out at bid opening shall not be considered further for evaluation, irrespective of the circumstances withdrawn bids will be returned unopened to the bidders.

The procuring agency will prepare minutes of the bid opening.

### **Clarification of Bids**

During evolution of the bids, the procuring agency may, at its direction, ask the bidder for clarification of its bid. The request for clarification and the response shall be in writing and no change in the prices of substance of the bid shall be sought, offered or permitted.

### **Preliminary Examination**

The procuring agency will examine the bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed and whether the bids are generally in order.

Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected. If the supplier does not accept the correction of the errors, its bid will be rejected and its bid security may be forfeited, if there is a discrepancy between words and figures, the amount in words will prevail.

The procuring agency may waive any minor informality, nonconformity, or irregularity in a bid which does not constitute a material deviation, provided such waiver does not prejudice or affect the relative ranking of any Bidder.

Prior to the detailed evaluation the Procuring agency will determine the substantial responsiveness of each bid to the bidding documents. For purposes of these clauses, a substantially responsive bid is one which conforms to all the terms and conditions of the bidding documents without material deviations. Deviations from, or objections or reservations to critical provisions, such as those concerning Bid security, applicable law and taxes and duties, will be deemed to be a material deviation. The procuring agency's determination of a bid's responsiveness is to be based on the contents of the bid itself without recourse to extrinsic evidence.

If a bid is not substantially responsive it will be rejected by the procuring agency and may not subsequently be made responsive by the bidder by correction of the nonconformity.

### **Evolution and comparison of bids**



The procuring agency will evaluate and compare the bids which have been determined to be substantially responsive.

The procuring agency's evaluation of bid will be on delivered duty paid (DDP) price inclusive of prevailing duties and will exclude any allowance for price adjustment during the period of execution of the contract, if provided in the bid.

The procuring agency's evaluation of bid will take into account, in addition to the bid price quoted, one or more of the following factors as specified in the Bid Data Sheet.

- (a) Incidental costs
- (b) Delivery schedule offered in the bid
- (c) Deviations in payment schedule from that specified in the Special Conditions of contract.
- (d) The cost of components, mandatory spare parts and service.
- (e) The projected operating and maintenance costs during the life of the equipment.
- (f) The performance and productivity of the equipment offered and/ or
- (g) Other specific criteria indicated in the Bid Data Sheet and / or in the Technical specification.

For factors retained in the Bid Data Sheet, one or more of the following quantification methods will be applied as detailed in the Bid Data Sheet.

- (a) Incidental costs provided by the bidder will be added by Procuring agency to the delivered duty paid (DDP) price at the final destination.
- (b) Delivery schedule.

(i) The procuring agency requires that the goods under the invitation for bids shall be delivered at the time specified in the schedule of requirements which will be treated as the base, a delivery "Adjustment" will be calculated for bids by applying a percentage, specified in the Bid Data Sheet, of the DDP price for each week of delay beyond the base, and this will be added to the bid price for evaluation. No credit shall be given to early delivery or

(ii) The goods covered under this invitation are required to be delivered (Shipped) within an acceptable range of weeks specified in the Schedule of Requirement NO. credit will be given to earlier deliverers and bids offering delivery beyond this range will be treated as nonresponsive, within this acceptable range, an adjustment per week, as specified in the Bid Data Sheet, will be added for evaluation to the bid price of bids offering deliveries later than the earliest delivery period specified in the Schedule of Requirements of

(iii)The goods covered under this invitation are required to be delivered in parial shipments, are specified in the Schedule of Requirements. Bids offering deliveries earlier or later than the specified deliveries will be adjusted in the Evaluation by adding to the bid price a factor equal to a percentage, specified in the Bid Data Sheet, of DDP Price per week of variation from the specified delivery schedule.

- (c) Deviation in payment schedule.

(i) Bidders shall state their bid price for the payment schedule bids will be evaluated on the basis of this base price. Bidders are, however permitted to state an alternative payment schedule and indicate the reduction in bid price they wish to offer for such alternative payment schedule. The procuring agency may consider the alternative payment schedule offered by the selected bidder. Or

(ii) The SSC stipulates the payment schedule offered by the Procuring agency. If a bid deviates from the schedule and if such deviation is considered acceptable to the procuring agency. The bid will be evaluated by calculating interest earned for any earlier payments involved in the terms outlined in the bid as compared with those stipulated in this invitation, at the rate per annum specified in the Bid Data Sheet.

(e) Spare parts and after sales services facilities in the Procuring agency's country. The cost to the procuring agency of establishing the minimum service facilities and parts inventories, as outlined in the Bid Data Sheet or elsewhere in the bidding documents, if quoted separately, shall be added to the bid price.

(f) Operating and maintenance costs. Since the operating and maintenance costs of the goods under procurement from a major part of the life cycle cost of the equipment, sheet or in the Technical specifications.

(h) Performance and productivity of the equipment

(i) Bidders shall state the guaranteed performance or efficiency in response to the Technical Specification. For each drop in the performance or efficiency below the norm of 100 and adjustment for an amount specified in the Bid Data Sheet will be added to the bid price, representing the capitalized cost of additional operating costs over the life of the plant, using the methodology specified in the bid data sheet or in the technical specification or

(ii) Goods offered shall have a minimum productivity specified under the relevant provision in the Technical Specification to be considered responsive. Evolution shall be based on the cost per unit of the actual productivity of goods offered in the Bid, and adjustment will be added to the bid price using the methodology specified in the Bid Data Sheet or in the Technical Specification.

(i) Specific additional criteria indicated in the Bid Data Sheet and or in the Technical specification. The relevant evaluation method shall be detailed in the Bid Data Sheet and or in the Technical specification.

Alternative

### **Contracting the Procuring Agency**

No bidder shall contact the procuring agency on any matter relating to its bid, from the time of the bid opening to the time the contract is awarded. If the bidder wishes to bring additional information to the notice of the procuring agency, it should do so in writing.

Any effort by a bidder to influence the procuring agency in its decisions on bid evaluation, bid comparison, or contract award may result in the rejection of the bidders bid.

### **Award of Contract**

The procuring agency will award the contract to the successful bidder whose bid has been determined to be substantially responsive and has been determined to be the lowest evaluated bid, provided further that the Bidder is determined to be qualified to perform the contract satisfactorily.

### **Procuring agency's Right to Vary Quantities at Time of Award.**

The procuring agency reserves the right at the time of contract award to increase or decrease, by the percentage indicated in the Bid Data Sheet, the quantity of goods and services originally specified in the Schedule of Requirements without any change in unit price or other terms and conditions.

### **Procuring agency's Right to accept any bid and to reject any or all bids**

The procuring agency reserves the right to accept or reject any bid and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for the procuring agency's action.

### **Notification of award**

Prior to the expiration of the period of bid validity, the procuring agency will notify the successful bidder in writing by registered letter or by cable, to be confirmed in writing by registered letter, that its bid has been accepted.

The notification of award will constitute the formation of the Contract.

Upon the successful bidders furnishing of the performance security the procuring agency will promptly notify each unsuccessful bidder and will discharge its bid security.

### **Signing of Contract**

At the same time as the Procuring agency notifies the successful bidder that its bid has been accepted, the procuring agency will send the bidder the contract form provided in the bidding documents, incorporating all agreements between the parties.

Within thirty (30) days of receipt of the contract form, the successful bidder shall sign and date the contract and return it to the procuring agency.

### **Performance Security**

Within twenty (20) days of the receipt of notification of award from the procuring agency, the successful bidder shall furnish the performance security in accordance with the conditions of contract, in the performance security form provided in the bidding documents, or in another form acceptable to the procuring agency.

Failure of the successful bidder, shall constitute sufficient grounds for the annulment of award and forfeiture of the bid security in which event the procuring agency may make the award to the next lowest evaluated bidder or call for new bids.

### **Corrupt or Fraudulent practices.**

The Government of Sindh requires that procuring agency's (including beneficiaries of donor agencies loans) as well as bidders / suppliers/ contractors under government financed contracts, observe the highest standard of ethics during the procurement and execution of such contracts, in pursuance of this policy, the SPPRA in accordance with the SPP Act 2009 and Rules made there under (a) defines for the purposes of this provision, the terms set forth below as follows (1) Corrupt practice means the offering, giving receiving or soliciting of

anything of value to influence the action of public official in the procurement process or in contract execution and (ii) procurement process or the execution of a contract to the detriment of the procuring agency and includes or the execution of a contract to the detriment of the procuring agency and includes collusive practices among bidders (Prior to or after bid submission) designed to establish bid prices at artificial noncompetitive levels and to deprive the procuring agency of the benefits of free and open competition (b) will reject a proposal for award if it determines that the bidder recommended for award has engaged in corrupt or fraudulent practices in competing for contract in question (c) will declare a firm ineligible either indefinitely or for a stated period of time, to be awarded a Government financed contract if it at any time determines that the firm has engaged in corrupt or fraudulent practices in competing for, in executing a Government financed contract.

# **DEPUTY DIRECTOR POULTRY PRODUCTION DADU**

## **Bid Data Sheet**

Purchase of Poultry Medicine, Poultry Vitamins/ Vaccine, Non-Development for the current financial year 2015-16.

(Poultry Vaccine will be purchased from Government).

Name of Procuring Agency of Government of Sindh
<b>NON –DEVELOPMENT</b>
Poultry Medicine
Poultry Vitamin
Poultry Vaccine (Only from Government Purchase)
Deputy Director Poultry Production Dadu Phone No. 0259230987
Language of Bid: English
Bid Price & Currency
The price quoted shall be Pak Rupees
The price shall be fixed

<b>Preparation and submission of Bids</b>
Qualification requirements. <ul style="list-style-type: none"> <li>• Experience in the similar field is 3-years and above</li> <li>• Having valid manufacturing certificate</li> </ul>
Spare parts required for at least one years of operation for the items plant & machinery of NIT
2.5%
90-days bid validity period
3-Numbers of copies of bids is required to submit by the bidder
Place of bid Opening Committee Room Directorate General Livestock Sindh Hyderabad For Contact Telephone No. 022-9260081
No. SO(G)L&F/3(116)/2015, Karachi dated: 30 <sup>th</sup> September 2015
Deadline for bid submission 16-12-2015 at 1100 hrs
16-12-2015 at 1200 hrs (opening of tender)
<b>BID EVALUATION</b>
Criteria for bid evaluation Single stage one envelope <ul style="list-style-type: none"> <li>• As per ITB clause 13.3 (d)</li> <li>• As per eligibility criteria</li> </ul>
Delivery schedule The delivery of required items immediately be supplied to the store of Deputy Director Poultry Production Dadu
Deviation in payment schedule. Annual interest rate.
Spare parts and after sales service facilities in procuring agency's country As per ITB clause -14.3
<b><u>Eligibility Criteria</u></b> <ol style="list-style-type: none"> <li>1. (CNIC) Computerized National Identity Card</li> <li>2. Income Tax Certificate (Current / Last year)</li> <li>3. General Sales Tax Certificate (2-Months of Return)</li> <li>4. 2.5% Earnest Money (Renewed) or 12.5% as Security Deposit (not renewed).</li> <li>5. Undertaking on Rs. 100/- Stamp paper.</li> <li>6. Owner Authority with (CNIC of Manger &amp; Sub Manager).</li> </ol>

### **GENERAL CONDITION OF CONTRACT**

1. Condition as the tender notice No. SO(G) / L&F /3 (116)/2015, Karachi dated 30<sup>th</sup> September 2015 will remain valid however reserve the right to extend date, time of bid, opening or receiving the bids and to purchase all or part of store under in the tender.
2. All firms whether registered or un-registered shall be required to deposit earners money equivalent to 2.5% of the value of their offer which tender in the form of cell deposit/ pay order in favour of Deputy Director Poultry Production Dadu.
3. The successful tenders shall have to deposit under a registered firm should deposit (2.5%) of the value of the contract.
4. Registered firm whose registration for current financial year has not been renewed by the due date of the tender shall furnish 12.5% for Security deposit.
5. Any cutting / correction in bid form will make the quotation invalid.
6. The bidder shall mention validity of offer, terms of payment voluntary period and scheduled of delivery.
7. Deputy Director Poultry Production Dadu reserves the right to obtain, clarification from any bidder in respect of item quoted by him. The replies by the firms will be the part of bid document.
8. Supply order will be issued subject to the availability of funds.
9. 100% payment shall be released on receipt of consignment in full.
10. The Contracting firms will be treated under the clause 12,13 & 14 of Sindh purchase manual 1991 accordingly in case of failure in supply of store, it shall be optioned to purchase the store else where without notice on the account and the risk of the contract.
11. The tenders shall sign the below mentioned certificate while quoting their rates failing which the tender/ offer is liable to be considered No. RESPONSIVE
12. The Bid Documents should be properly sealed and tender No. and dater of opening may be indicated on envelop.
13. Price must be quoted in pak currency per accounting unit.

14. Bid must be supported with relevant literature etc. and country of origin make brand should be recorded on bid against the item.
15. Bid must be supported with relevant literature etc and country origin make brand should be supported onwards against the item.
16. The firms participated in the tender must be registered with (CBR/ Sales Tax Department) and should mention their sales tax registration on along with copy of registration certificate for current year along with title of business.
17. Breakage/ Leakage during transport is the responsibility of supplier.
18. The items supplied should have the label of Government of Sindh written prominently and printed in different columns of each lable.
19. The payment will be made to the supplier after deducting of Income Tax as per fixed by the Government on each supply on production of receipt/ certificate to the effect that the items received by the respective officer incharge of the stores of Deputy Director Poultry Production Dadu to whom supply order is made.
20. All the rates quoted must be inclusive of all the taxes imposed by the Government from time to time i.e DST etc.
21. The successful tenders shall have to submit undertaking on stamp paper of Rs. 100/-

Reference No. SO(G)/L&F/3(116)/2015, Karachi dated; 30<sup>th</sup> September 2015

**WE GUARANTEE TO SUPPLY THE STORES EXACTLY IN ACCORDANCE WITH THE REQUIRE SPECIFICIOTN IN THE INVITATION TO THE TENDER.**

Signature of Tenderer \_\_\_\_\_

Proprietor \_\_\_\_\_



**Bid Form and Price Schedules**  
**Date: IFB No. DDPP/ Store Articles/15-16**  
**To: Office of the Deputy Director Poultry Production Dadu**  
**Gentleman and / or ladies.**

Having examined the bidding documents including Addenda No. [insert numbers), the receipt of which is hereby duly acknowledged, we the undersigned, offer to supply and deliver [Description of Goods and Services] in conformity with the said bidding documents for the sum of [Total Bid Amount in words and figures] or such other sums as may be ascertained in accordance with the schedule of prices attached herewith and made parts of this bid.

We undertake, if our bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the schedule of requirements.

If our bid is accepted, we will obtain the guarantee of bank in a sum equivalent to \_\_\_\_\_ percent of the contract price for the due performance of the contract, in the form prescribed by the Procuring Agency.

We agree to abide by this Bid for a period of (number) days from the date fixed for Bid opening, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal contract is prepared and executed, this bid, together with your written acceptance thereof and your notification of award, shall constitute a binding contract between us.

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and currency	Propose of commission of gratuity
---------------------------	---------------------	-----------------------------------

\_\_\_\_\_  
(If none, state "None")

We understand that you are not bound to accept the lowest or any bid you may receive part two Section VII. Eligibility for the provision of Goods, works 24 and Services in Bank financed Procurement Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

[signature] [ in the capacity]  
Duly authorized to sign Bid for and on behalf of

## PERFORMANCE SECURITY FORM

To,

The office of the Deputy Director  
Poultry Production Dadu.

WHEREAS [name of supplier] (here in after called “the Supplier”) has undertaken, in pursuance of Contract No. [Reference number of the contract] dated \_\_\_\_\_ 20 \_\_\_\_ to supply [description of goods and services] (here in after called “ the contract”).

AND WHEREAS it has been stipulated by you in that said contact that the supplier shall furnish you with a bank guarantee by reputable bank for the sum specified therein as security for compliance with the supplier’s performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the supplier a guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the supplier, up to total of [amount of the guarantee in words and figures], and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of [amount of guarantee] as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

Signature and Seal of the Guarantors

[Name of bank or financial institution]  
[Address]  
[Date]

## **Contract Form**

THIS AGREEMENT made the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_  
between [office of the Project Director Poultry Production Sindh Hyderabad of [Sindh, Pakistan]  
(here in after called the Procuring Agency ) of the one part and [ name of supplier \_\_\_\_\_  
\_\_\_\_\_] of [city \_\_\_\_\_ and country \_\_\_\_\_ or supplier] (here in after  
called “ the supplier”) of the other part.

WHEREAS the Procuring Agency invited bids for certain goods and ancillary services,  
viz, [brief description of goods and services] and as accepted a bid by the Supplier for the supply  
of those goods and services in the sum of [contract price in word an figures] (here in after called  
“The Contract Price”).

NOW THIS AGREEMENT WITNESSES AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meaning as are respectively  
assigned to them in the Conditions of Contract referred to.
2. The following documents shall be demanded to form and be read and construed as part of  
this Agreement, viz.: (a) the Bid Form and the Price Schedule submitted by the Bidder;  
(b) the schedule of Requirements; (c) the Technical Specifications; (d) the Special  
Conditions of Contract; and (f) the Procuring agency’s Notification of Award.
3. In consideration of the payments to be made by the Procuring Agency to the Supplier as  
here in after mentioned, the supplier hereby covenants with the Procuring Agency to  
provide the goods and services and remedy defects therein in conformity in all respects  
with the provisions of the contract.
4. The Procuring Agency hereby covenants to pay the Supplier in consideration of the  
Provision of the goods and services and the remedying of defects therein, the Contract  
Price of such other sums as may become payable under the provision of the contract at  
the times and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in  
accordance with their respective laws the day and year first above written.

Signed, sealed, delivered by the \_\_\_\_\_ (for the Procuring agency)

Signed, sealed delivered by the \_\_\_\_\_ (for the Supplier)

## **Bid Security Form**

Whereas [name of the bidder] (herein after called “ The Bidder”) has submitted its bid dated (date of submission of bid) for the supply of (name and / or description of the goods) ( herein after called “The Bid)”

KNOW ALL PEOPLE by these presents that WE [name of bank] of [name of country], having our registered office at [address of bank] (herein after called “The Bank”), are bound unto [office of the Deputy Director Poultry Production Dadu. (herein after called “the Procuring Agency”) in the sum of for which payment well and truly to be made to the said Procuring Agency, the Bank binds itself, its successors, and assigns by these presents. Sealed with the Common Seal of the said Bank this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_.

THE CONDITIONS of this obligation are:

1. If the Bidder with draws its Bid during the period of bid validity by the Bidder of the Bid Form; or
  
2. If the Bidder, having been notified of the acceptance of its Bid by the Procuring Agency during the period of Bid validity:
  - (a) Fails or refuses to execute the Contract Form, if required; or
  - (b) Fails of refuses to furnish the performance security, in accordance with the instructions to Bidders;

We undertake to pay to the Procuring Agency up to the above amount upon receipt of its first written demand, without the Procuring Agency having to substantiate its demand, provided that in its demand the Procuring Agency will note that the amount claimed by it is due to it, owing to the occurrence of one or both of the two conditions, specifying the occurred or condition.

This guarantee will remain in force up to and including twenty eight (28) days after the period of bid validity, and any demand in respect thereof should reach the bank not later than at the above date.

[Signature of the Bank]

## Manufacturer's Authorized Form

To:

The office of the Deputy Director  
Poultry Production Dadu.

WHEREAS [ name of the Manufacturer'] who are established and reputable manufacturers of the [name and / or description of the Goods] having factories at [address of factory] hereby authorize [name and address of Agent] to submit a bid, and subsequently negotiate and sign the Contract with you against IFB No. PP&R/Store Article/15-16] for the above good manufactured by us.

We hereby extend our full guarantee and warranty for the goods offered for supply by the above firm against this invitation for Bids.

**[ Signature for and on behalf of Manufacturer]**

Note: This letter of authority should on the letter head of the Manufacturer and should be signed by a person competent and having the power of attorney to bind the Manufacturer. It should be included by the Bidder in its bid.

## **Bank Guarantee for Advance Payment**

To,

The office of the Deputy Director  
Poultry Production Dadu.

[Name of Contract]

Gentlemen and / or Ladies:

In accordance with the payment provision included in the Special Conditions of contract, which amends Clause 16 of the General Conditions of Contract provide for advance payment, [name and address of Supplier] (here in after called “the Supplier”) shall deposit with the Procuring Agency a bank guarantee to guarantee its proper and faithful performance under the said Clause of he Contract in an amount of [amount of guarantee in figures and words].

We, the [bank or financial institution], as instructed by the Supplier, agree unconditionally and irrevocable to guarantee as primary obligator and not as surety merely, the payment to the Procuring Agency on its first demand without whatsoever right of the objection on our part and without its first claim to the Supplier, in the amount not exceeding [amont of guarantee in figures and words].

We further agree that no change or addition to or other modification of the terms of the Contract to be performed there under or of any of the contract documents which may be made between the Procuring Agency and the supplier, shall in any way releases us from any liability under this guarantee, and we hereby waive notice of any such change, addition, or modification.

This guarantee shall remain valid and in full effect from the date of the advance payment received by the supplier under the contract until [date].

### **Signature and seal of the Guarantors**

[Name of bank or financial institution]

[Address]

[Date]

**OFFICE OF THE DEPUTY DIRECTOR POULTRY PRODUCTION DADU**

No. DDPP/Tender/2015,

Dadu, dated: - -2015

**TENDER NOTICE**

Sealed tenders are invited for procurement of the following items during the current financial year 2015-16, as per SPPRA Rules 2010 (Amended 2013).

<b>S.#</b>	<b>ITEMS</b>	<b>TENDER FEES</b>
1.	Poultry Medicine	2000/-
2.	Poultry Vitamins	2000/-
3.	Poultry Vaccine (only from Government Purchase)	2000/-

1. The Tender Documents will be issued to the interested bidders from 26-11-2015, to 16-12-2015, in the office of Deputy Director Poultry Production Dadu upto 10:00 AM.
2. The schedule of submission of bids at Deputy Director Poultry Production Office Dadu on 16-12-2010, at 11:00 AM.
3. The schedule of opening of bids 16-12-2015 at 12:00 Noon, in the Committee Room of Director General Livestock Sindh Hyderabad, before the interested tenders or their representatives by the Procurement Committee of Livestock Department.
4. Bid validity period may be read as 90-days.
5. The details can be had from the Accounts Branch of this office during hours 10:00 AM, to 04:00 PM on any working day.
6. According to the standing orders of Government of Pakistan as per current approved fixed Income tax percentage, Government of Sindh General Sates Tax and other Government taxes will be deducted from the bills of approved Contractors.
7. The tenders will be received along with 2.5% bio security in the shape of pay order/ demand draft in favour of Deputy Director Poultry Production Office Dadu
8. The procurement committee reserve the right as provided in the provision of SPP Rules, 2010 (Amended 2013.)

**DEPUTY DIRECTOR  
POULTRY PRODUCTION  
DADU**

**ANNUAL PROCUREMENT PLAN  
(WORKS & GOODS & SERVICES)**

**FINANCIAL YEAR 2015-16**

S.#	Description of Work	Estimated Total Cost	Funds Allocated	Source of Funds (ADP/Non ADP)	Proposed Procurement Method	Timing of Procurement				Remarks
						1 <sup>st</sup> Qtr.	2 <sup>nd</sup> Qtr.	3 <sup>rd</sup> Qtr	4 <sup>th</sup> Qtr	
1.	Poultry Medicine	0.9192	0.4596	Non-Development	Single stage two envelop procedure	25%	50%	75%	100%	
2.	Poultry Vitamins	0.3064	0.1532							
3.	Poultry Vaccine (only from Government Purchase)	0.3064	0.1532							
	<b>Total</b>	<b>1.532(M)</b>	<b>0.766(M)</b>							

**DEPUTY DIRECTOR  
POULTRY PRODUCTION  
DADU**



**OFFICE OF THE DEPUTY DIRECTOR POULTRY PRODUCTION DADU**

No. DDPP/Tender/2015,

Dadu, dated: - -2015

To,

**The Director,  
SPPRA Sindh,  
Karachi.**

**SUBJECT:- FLOAT TENDER NOTICE ON GOVERNMENT WEBSITE**

I am submitting herewith a soft & hard copies of Tender Notice , Notification of Procurement Committee, Notification of Complaint Redressal Committee, Bidding Document, Annual Procurement Plan etc for procurement of Non-Development items for the current financial year 2015-16 of this office.

It is therefore, requested that the Tender Notice may kindly be float on the Government of Sindh WEBSITE for vide publicity.

Thanks.

**DEPUTY DIRECTOR  
POULTRY PRODUCTION  
DADU**

No. DDPP/Tender/2015,

Dadu, dated: - -2015

Copy submitted for favour of kind information to:-

1. The Secretary Govt. of Sindh, Livestock & Fisheries Department Karachi.
2. The Secretary Govt. of Sindh, Information Technology Deptt. Karachi.
3. The Director General Livestock (Extension & Research) / Chairman Procurement Committee Sindh Hyderabad.
4. The Director Poultry Production & Research Sindh Karachi.
5. The Accountant General Sindh Karachi (through A.O CAA-VI)
6. The PS to MD SPPRA, Government of Sindh, Karachi.

**DEPUTY DIRECTOR  
POULTRY PRODUCTION  
DADU**



**GOVERNMENT OF SINDH  
LIVESTOCK AND FISHERIES DEPARTMENT**

**021-99204248**

**NOTIFICATION**

No. SO(G)/L&F/2(70)14-15: In compliance of Rule 7 & 8 of Sindh Public Procurement Rules 2010 (Amended 2013) Procurement Committee of Livestock & Fisheries Department, Government of Sindh are hereby constituted for procurement of Medicines/ Vaccines/ Feed/ Machinery & Equipments / Transport/ Furniture & Fixture etc. consisting of the following.

**Procurement Committee**

- |       |   |                 |
|-------|---|-----------------|
| (i)   | Director General (Concerned)                                    | <b>Chairman</b> |
| (ii)  | Director/ PD/Dy. Director /Supdt. Govt. Farms/ DDOs( Concerned) | Member          |
| (iii) | Representative of A.G Sindh/ D.A.O (Concerned)                  | Member          |

**FUNCTIONS AND RESPONSIBILITIES OF PROCUREMENT COMMITTEE(S)  
PROCUREMENT COMMITTEE(S) SHALL BE RESPONSIBLE FOR:**

1. Preparing bidding documents.
2. Carrying out technical as well as financial evaluation of the bids.
3. Preparing evaluation report as provided in Rule 45.
4. Making recommendations for the award of contract to the Competent Authority and
5. Perform any other function ancillary and in incidental to the above.
6. The competent authority i.e Secretary Livestock & Fisheries Department, Government of Sindh would give final approval of the procurement on the recommendations of Procurement Committee.

This Department's Notification for procurement Committee issued vide No. SO(G)/ L&G/ TC/SSPRA/2014 dated: 15-09-2014 is hereby cancelled/ withdrawn.

Sd/-  
NOOR MUHAMMAD LEGHARI  
SECRETARY TO GOVERNMENT OF SINDH

No. SO(G)/L&F/2(70)14-15

Karachi dated: 10-09-2015.

CC to:-

1. The Accountant General Sindh Karachi
2. The Secretary Finance Department, Government of Sindh Karachi
3. The Director General Livestock Sindh Hyderabad.
4. The Director General Livestock (Extension/ Research) Sindh Hyderabad.
5. The Director General Fisheries Sindh Karachi
6. The Director (A&F) Sindh Public Procurement Regulatory Authority, Govt. of Sindh Karachi.
7. The Deputy Director in Sindh (All)
8. The Deputy Director, Livestock / AH/Livestock Production/ Poultry Production Fisheries (All in Sindh).
9. The District Accounts Officer concerned.
10. The PS to Secretary, Livestock & Fisheries Department, Government of Sindh, Karachi.

Sd/-  
**(MUHAMMAD ANWAR MALIK)**  
SECTION OFFICER (GENERAL)

**N.I.T SUBMISSION (1)**PROCURING AGENCY: **DEPUTY DIRECTOR POULTRY PRODUCTION DADU**

TENDER REF: \_\_\_\_\_

<b>Documents Attached as Required with NIT:</b>		<b>IC</b>	<b>AM</b>
a.	Notice Inviting Tender	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b.	Notification of Procurement Committee	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c.	Notification of Complaint Redressel Committee	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d.	Bidding Documents/ Soft Copy/SUB/CD	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e.	Annual Procurement Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f.	Method of Receiving	<input checked="" type="checkbox"/> Hand <input type="checkbox"/> Courier	
	Initial		