



Sindh Agriculture University, Tandojam.

TENDER NOTICE FOR THE PRINTING AND SUPPLY OF EXAMINATION FORMS
AND DEGREE FOLDERS FOR THE USE IN EXAMINATION BRANCH SINDH
AGRICULTURE UNIVERSITY, TANDOJAM

Issued to M/s. _____

against the receipt of Demand Draft/ Pay order of Rs. 1000.00 (Rupees One Thousand) only (non-
refundable) as the cost of tender fee vide D.D No: _____ Dated:- _____

Signature with date and seal/stamp
of issuing authority.

SINDH AGRICULTURE UNIVERSITY TANDOJAM

TERMS AND CONDITIONS

The Printed Examination Forms and Degree Folders to be supplied shall be governed by the following terms and conditions.

1. Printing firms / Dealers/ suppliers meeting the eligibility criteria (SRB/FBR GST & Income Tax Registered firms and shall be on Active tax payers list as provided by FBR). Cost of Printed Examination Forms and Degree Folders to be quoted must be inclusive of all applicable Taxes and must be on Fright On Receipt Sindh Agriculture University, Tandojam Basis.
2. The tenderer shall have to enclose 5% value of total tendered items in the shape of Security Deposit in favour of Director Finance Sindh Agriculture University, Tandojam (Refundable).
3. Tender forms can be obtained from the office of the Purchase & Store Office, Sindh Agriculture University, and Tandojam on or before 25.11.2015 at 12.00 Noon on the payment of Rs.1000.00 (One Thousand) only (non-refundable) in favour of Director Finance, Sindh Agriculture University, Tandojam . The last date is fixed on 25.11.2015 at 12.00 Noon. The tender must be deposited in the same office on or before 25.11 .2015 until 12.00 (Noon) through mail / Courier or personally by the firms.
- 4 The tender documents can be downloaded from University web site www.sau.edu.pk as well as SPPRA web site www.sppra.gov.pk and submit tender documents along with tender fee on or before 25.11.2015 at 12.00 Noon.
5. Tenders will be opened on 25.11 .2015 at 12.30 P.M in the office of the Chairman University Purchase Committee before all those who wish to be present. If government declares Holiday the bids shall be submitted and opened as per given schedule on the next working day
6. Tenders will not be accepted if sent on any other form. The purchase will be made at the risk and cost of tenderer.
7. No any changes will be allowed in the tender conditions of this contract in the specifications or in the schedule, subsequent to the opening of the tender.
8. Tenderers are warned to exercise great care in entering their rates in the schedule annexed to their tender./ No excuse that mistake have been made nor any request for rates to be corrected will be entertained after tenders have been received. Decision on the tender will be in accordance with the rates entered in the tender schedule.

9. The security deposit shall be forfeited in case of infringement of any of the condition of the tender of the agreement.
10. The Earnest money is liable to be forfeited if the tenderer fails to supply the accepted quality of stores on the basis of specification and approved sample.
11. No any cheque will be accepted.
12. If the contractor fails to supply of Printed Examination Forms and Degree Folders according to the basis of approved sample, due to its non-availability or any other reasons, he shall be bound to supply its substitute of equal or superior quality at the tender approved rates, with the prior approval of the competent authority.
13. The delivery of the Printed Examination Forms and Degree Folders should be made within 20 days or within time allowed from the date of order placed with the tenderer, failing which 2% amount will be deducted from the bills and after 45 days 5% and after 02 Months 10% amount will be deducted from the bills of tenderers.
14. The Competent Authority reserves the right to modify the Printed Examination Forms and Degree Folders to accept or reject any or all the tenders subject to relevant provisions of SPP Rules, 2010.
15. 1/5th (One Fifth) of the total Sales Tax and Income Tax as per rules will be withheld as **“withholding Tax”** by the University.



Sindh Agriculture University, Tandojam

SPECIFICATIONS OF THE PRINTED EXAMINATION FORMS AND DEGREE FOLDERS FOR THE USE IN EXAMINATION BRANCH SINDH AGRICULTURE UNIVERSITY, TANDOJAM

Sr: No:	Descriptions.	Quantity required	Rate offered Fright on Receipt on .SAU, Tandojam Basis.
01	Examinations Forms: Imported Ledger papers legal size one side printing and two time perfected serial numbering with automatic machines.	150000 Copies	
02.	Degree Folders: Gatta with imported velvet cover, imposed monogram and matter printing		
	(a) Faculty of Crop Production (Green).	1000 Nos	
	(b) Faculty of Animal Husbandry & Veterinary Sciences (Blue)	1000 Nos	