

GENERAL CONDITIONS OF CONTRACT

1. The Original bid shall be typed or written in indelible ink by the bidder or person duly authorized. The person or persons signing the bid shall initial all pages of the bid. The name and designation of each person signing must be mentioned below the signature.
2. The bidder shall drop by hand / mail in the office of the Addl: Medical Superintendent, (Technical) 1st Floor Admin Block, Civil Hospital Karachi as date mentioned in Tender Enquiry / advertisement.
3. The bid documents comprises the following (as per rule, 21 of SPP Rules 2010 amended 2013).

a) Instruction to Bidder	Annex-I
b) Form of Bid	
i) Proposal / Specification	Annex-II
c) Form of Contract (As per 89 of SPPRA)	Annex-III
d) General / Special Conditions of Contract	Annex-IV
e) Bid Evaluation Criteria	Annex-V
4. The tenders will be received back upto _____ at 11:30 am and will be opened on the same day at 12:00 noon in the presence of Procurement Committee and the bidders of their authorized representative. In case of holiday the bids shall be opened on next day at same time.
5. Bid Security, Amounting 2% of Bid price should be in shape of Pay order in Medical Superintendent Civil Hospital Karachi issued by any schedule Bank of Pakistan.
6. The bid security will be forfeited to the Government, if the bidder withdraws his bid after opening and before the expiry of the bid validity period or falls to sign the contract in stipulated time if the bid is accepted.
7. Conditional tender and tender without bid security shall not be considered.
8. The work / job time will be 30 days starting from the issuance of work orders / signing the contract.
9. GST / Income Tax Certificate must be accompanied with tender
10. The procuring agency may reject all or any bid at any time prior to the acceptance of a bid or proposals, subject to the relevant provision of SPP Rules, 2010 (amended 2013). The payment will be made within four weeks after receipt of bill / invoice duly fill in all respects.

11. Bids shall remain valid for 90 days after the date of bid opening and same may be extended in terms of Rule 38 (2) (3) (4) of SPPRA Rules.
12. Prices quoted shall remain open upto 30th June 2015.
13. Bids submitted late due to any reason what so ever, shall not be considered and returned unopened to the bidder or his authorized representative.
14. The bids shall be quoted in Pak Rupees.
15. No bidder shall be allowed to alter or modify his bid after the bids have been opened. However the procuring agency may seek and accept clarification to the bid that do not change substances of the bids.
16. The procuring agency may reject all bids or proposal at any time prior to the acceptance of a bid or proposal. The procuring agency upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposal, but is not required to justify those grounds.
“Noted”

Signature of Contractor
Stamp

**ANNEXURE-II**

Tender Fee Rs. 500/-
(Non-Refundable)

**STANDARD BIDDING DOCUMENTS (SBD) FOR MAINTENANCE &
REPAIR OF THE MACHINERY EQUIPMENT AT CIVIL HOSPITAL
KARACHI DURING THE FINANCIAL YEAR 2015-16**

Date of Submission & Time: - 30th November 2015 @ 11:30 a.m

Date of Opening & Time: - 30th November 2015 @ 12:00 noon

S. No.	Description of Work	Qty.	Estimated Cost In (Million)	Amount Offered
1	Repair and Service of Auto Film Processor at Ortho Unit-I Mod: Pro30 Make: Daesung / Korea	1 No.	0.060	
2	Repair of Spare Parts of ICU Ventilator at Medical ICU. Make:- Hamilton Model:- C2 Sr. No. 1496 Battery, Service and Calibration.	1 No.	0.085	
3	Repair and Service of Autoclave at Ortho – O.T. Model:- TI-AA-06-0400	1 No.	0.073	
4	Repair and Service of O.T Table at Elective Gynae O.T Model:- ST 2000 Make:- ST Francis S. No. T20000291	1 No.	0.077	
5	Repair and Service of O.T Light at Elective Gynae O.T Model:- ST Focus 10D Make:- ST Francis S. No. SFC 1000B13	1 No.	0.080	
6	Repair and Service of Resuscitation at Elective Gynae O.T Model:- SM401 Make:- Medix S. No. 4760-12	1 No.	0.063	
7	Repair and Service of Multipara Monitor at Elective Gynae O.T Model:- OMNI-III Make:- Infinium S. No. OMNI3-1011-51646	1 No.	0.068	
8	Repair and Service of Multipara Monitor at Elective Gynae O.T Model:- UT4000 Make:- Gold Way	1 No.	0.038	
9	Repair and Service of O.T Light at Elective Gynae O.T Model:- ML/600DPlus Make:- Medi Land S. No. 2100608013002	1 No.	0.072	
10	Repair and Service of Ventilator at Elective Gynae O.T Model:- MP3 Make:- Blease S. No. 073059	1 No.	0.062	
11	Repair and Service of Anesthesia Machine at Elective Gynae O.T Model:- 2TFBENM Make:- Blease S. No. 0840603	1 No.	0.075	

S. No.	Description of Work	Qty.	Estimated Cost In (Million)	Amount Offered
12	Repair and Service of Ventilator at Elective Gynae O.T Model:- 13100 Make:- Blease S. No. 0693	1 No.	0.062	
13	Repair and Service of Anesthesia Machine at Elective Gynae O.T Model:- 135UK3SQ Make:- Blease S. No. 0040308	1 No.	0.098	
14	Repair and Service of Resuscitation Trolley at Elective Gynae O.T Make:- Medix S. No. 4729-12	1 No.	0.062	
Total Estimated Cost			0.975	

Terms & Conditions:

1. Warranty period for repair work must be given with offer if the repaired equipment is out of order during the warranty period the same will be repaired without charging any cost by the concerned firm.
2. If the offer / quoted amount value is more than Rs. 25,000/- 2% Security deposit in shape of pay order in favor of Medical Superintendent Civil Hospital, Karachi, should be attached with offer the same will be refunded after 03 Months. If not received any complain of the repaired equipment.
3. The bid shall be opened on the above said date & time in the presence of the Hospital Procurement Committee (For Repair). The offer will be evaluated on best evaluated basis.
4. Under taking on Rs.50 Non judicial stamp paper that the firm is not involved in any litigation of Abandoned any work in the department. (One Undertaking is sufficient for this Tender Job)
5. Affidavit to the effect that the firm / contractor has not been black listed previously by any procuring / executing agency of the Government.
6. (i) All the applicable taxes should be inclusive with offer.
(ii)The Government Taxes will be deducted from the bills of the Contractors / Suppliers.
7. Conditional offer against the SPPRA-2010 (Amended-2013) will not be entertained.
8. Address of Bio Medical Work Shop of the Suppliers / Contractors is required.
9. List of Bio Medical Engineer / Bio-Medical Technician may be attached.
10. List of Technical Staff who will perform this job / work along with Qualification / Experience may also be attached.
11. Incomplete and without the required information offer will not be entertained and offer will be rejected.

NOTE:

- Preference will be given to those firms, who are authorized agent of the Equipment which repair work is needed.
- Documentary Evidence must be attached if the work / job is being offered / quoted on Authorized agent / Dealer basis which repair is needed.

Pay Order DD/C.D No. _____

SIGNATUR: _____

Dated: _____

Name: _____

For Rs. _____

STAMP: _____

(Enclosed by the Contractor)

N.T No. _____

GST No _____

Contract No. _____

FORM OF CONTRACT AGREEMENT

THIS CONTRACT AGREEMENT (hereinafter called the “Agreement”) made on the ____ day of _____ 2015 ____ between _____ (hereinafter called the “Employer”) of the one part and _____ (hereinafter called the “Contractor”) of the other part.

WHEREAS the Employer is desirous that certain Works, viz _____ should be executed by the Contractor and has accepted a Bid by the Contractor for the execution and completion of such Works and the remedying of any defects therein.

NOW this Agreement witnesseth as follows:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents after incorporating addenda, if any except those parts relating to Instructions to Bidders, shall be deemed to form and be read and construed as part of this Agreement, viz:
 - (a) Work Order(s) / Letter of Intent (Acceptance) where applicable.
 - (b) The completed Form of Bid along with Schedules to Bid;
 - (c) Conditions of Contract & Contract DATA.
 - (d) The priced Schedule of Prices;
 - (e) The Specifications; and
 - (f) The Drawings (If applicable)
3. In consideration of the payments to be made by the Employer to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Employer to execute and complete the Works and remedy defects therein in conformity and in all respects within the provisions of the Contract.
4. The Employer hereby covenants to pay the Contractor, in consideration of the execution and completion of the Works as per provisions of the Contract, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS WHEREOF the parties hereto have caused this Contract Agreement to be executed on the day, month and year first before written in accordance with their respective laws.

Signature of the Contactor

Signature of the Employer

(Seal)

(Seal)

Signed, Sealed and Delivered in the presence of:

Witness:

Witness:

(Name, Title and Address)

(Name, Title and Address)

INSTRUCTIONS / BID EVALUATION CRITERIA:-

- a) Each bid shall comprise one Single Envelope containing the required information.
- b) Bid Security may be attached in shape of DD / Pay Order / Bank Guarantee issued by the scheduled Bank(s) in Pakistan.
- c) Bid should be dropped in the office of the Additional Medical Superintendent (Technical) 1st Floor Admin Block Civil Hospital Karachi by mail or by hand in due course of time and the same will be opened at Board Room 2nd Floor Admin Block Civil Hospital Karachi.
- d) Bid / offer will be evaluated as per criteria and the bid's terms & conditions.
- e) Tender Fee in shape of pay order in favor of Medical Superintendent, Civil Hospital Karachi must be attached, else the offer will be rejected.
- f) Bid should be inclusive all Government taxes (If applicable) and the same will be paid themselves by the Contractor except withholding tax and 0.30% Stamp Duty which will be deducted at source in office of the Accountant General Sindh Karachi.
- g) Civil Hospital Karachi shall disqualify a contractor, whether pre-qualified or not, if it find at any time, that the information submitted by him concerning his qualification and professional, technical, financial, legal, or managerial competence as contractor was false and materially inaccurate or incomplete at any stage.
- h) Sindh Sales Tax if applicable then 20% will be deducted from bill and remaining 80% will be deposited by the contractors / suppliers themselves.

CRITERIA FOR EVALUATION OF THE BID:-

		Yes	No
1.	Compliance of Terms & Conditions / Instructions mentioned in the Bid Form / NIT.		
2.	Relevant Experience		
3.	Registration with Income Tax / Sales Tax. (Mandatory) / Sindh Sales Tax (SST) If applicable.		
4.	Copy of Bank Certificate regarding financially soundness and Turn over for the last three years. (5.000 (M) Turn over in each year).		

Signature of Contractor(s)

Stamp