# TENDER DOCUMENTS

## FOR THE WORK OF

# PROVIDING & FIXING RCC MANHOLE COVERS OF DIFFERENT SIZES FOR SADDAR TOWN, DISTRICT SOUTH, KW&SB

## EXECUTIVE ENGINEER (SEW)
## SADDAR TOWN, DISTRICT SOUTH

## KARACHI WATER & SEWERAGE BOARD

# KARACHI WATER & SEWERAGE BOARD

## OFFICE OF THE EXECUTIVE ENGINEER (SEW)
## SADDAR TOWN, DISTRICT SOUTH

SUBJECT:- **PROVIDING & FIXING RCC MANHOLE COVERS OF DIFFERENT SIZES FOR SADDAR TOWN, DISTRICT SOUTH, KW&SB**

Estimated Cost **On Item Rate Basis.**
Tender Cost. Rs. 1,000/=
Time Limit. _____
Penalty Rs.1,000/=

Issued to M/s._____
Pay Order No. _____ Dated:

SUPERINTENDENT (REVENUE)

| S.NO. | DESCRIPTION | QTY. | RATE | | PER UNIT / ITEM | AMOUNT IN RUPEES |
|---|---|---|---|---|---|---|
| | | | Rupees in Figures. | Rupees in Words. | | |
| 1. | Manufacturing and Supplying of 21" dia RCC Manhole cover cast in 1:2:4 concrete ratio 3" inch deep at center reinforced with ½" dia tor steel bars at 4" c/c welded to 3/16" thick 2" wide MS plate two hook of 3/8" dia tor bar including compacting i/c curing and transportation in 10 miles. | | | | | |
| | a) 21" dia | 700 Nos. | | | Each | |
| | b) 24" dia | 300 Nos. | | | Each | |
| | c) 30" dia | 24 Nos. | | | | |
| | **TOTAL** | | | | | |

**EXECUTIVE ENGINEER (SEW)**
**SADDAR TOWN, DISTRICT SOUTH**
**KW&SB.**

I hereby quoted Amounting to Rs._____ (In words) _____
_____.

Note :- All existing SPPRA Rule will be abide.
Rate Analysis of each item have been filled by me.

Signature & Stamp of the Contractor

Address _____

## ANNEXTURE-II
## PROCUREMENT PLAN (NON-DEVELOPMENT)
## SADDAR TOWN (SEW) , DISTRICT SOUTH, KW&SB (F.Y. 2015-16).

| SR.NO. | FUND HEAD & SUB HEAD | NAME OF WORK AND BREAK UP | ALLOCATED FUNDS AND BREAK UP FOR DIFFERENT LOCATIONS / SITES | ITEMS TO BE EXECUTED | METHOD OF PROCUREMENT | ANTICIPATED / ACTUAL DATE OF ADVERTISEMENT | ANTICIPATED / ACTUAL DATE OF START | | ANTICIPATED / ACTUAL DATE OF COMPLETION | | REMARKS | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| A | B | C | D | E | F | G | H | | I | | J | |
| 1 | F-023-11 | Procurement of Consumable Material | Rs.3,00,000/= | Procurement of Store Material | Through Quotation / Authority's Website. | | | | | | - | |
| 2 | F-023-13 | Procurement of Hollow Bamboos | Rs.30,00,000/= | Procurement of Hollow Bamboos for cleaning of sewerage lines | Through Quotation / Authority's Website. | | | | | | - | |
| 3 | F-023-14 | Providing of Manhole Covers | Rs.45,00,000/= | Procurement of Manhole Covers for coving of manholes | Through Quotation / Authority's Website. | | | | | | | |
| 4 | F-023-17 | Repair & Maintenance of sewerage lines, raising of manholes, manufacturing of ring slabs i/c sewerage system | Rs.45,00,000/= | Repair & Maintenance of sewerage lines, raising of manholes, manufacturing of ring slabs i/c sewerage system | Through Quotation / Authority's Website. | | | | | | - | |
| 5 | F-023-18 | Repair & Maintenance of old sewerage system of Saddar Town comprising of UC-01 to UC-11, Saddar Town. | Rs.90,00,000/= | Repair & Maintenance of old sewerage system of Saddar Town comprising of UC-01 to UC-11, Saddar Town. | Through Quotation / Authority's Website. | | | | | | - | |

MUHAMMAD ISLAM
Executive Engineer
Saddar Town (Sew.)
K.W. & S.B.

SPPRA PREQUALIFICATION DOCUMENT

# STANDARD FORM OF BIDDING DOCUMENT

# FOR

# PROCUREMENT OF WORKS

(For Contracts (Small) amounting between Rs.2.5 million to Rs.50 million)

(Harmonized with SPPRA Rules)

MUHAMMAD ...
Executive Engi...
Saddar Town (Sew.)
K.W. & S.B.

## INSTRUCTIONS TO BIDDER

1. Instruction to Bidders & Bidding Data.
2. Form of Bid & Schedules to Bid.
3. Conditions of Contract & Contract Data.
4. Standard Forms.
5. Specifications.
6. Drawings, if any

In addition, Instructions to procuring agencies are also provided at various locations of this document within parenthesis or as a Note (s). Procuring agencies are expected to edit or finalise this document accordingly, by filling in all the relevant blank spaces and forms as per the scope of the work, deleting all notes and instructions intended to help the bidders.

The procuring agency is required to prepare the following for completion of the bidding Documents:

(i) Invitation for Bids.

MUHAMMAD [illegible]
Executive Engr.
Saddar Town (Sew.)
K.W. & S.B.

2.1 **Provision of Site:** On the Commencement Date

3.1 **Authorized person:**_____

3.2 **Name and address of Engineer's/Procuring Agency's representative**

_____

4.4 **Performance Security:**

Amount_____

Validity_____

*(Form: As provided under Standard Forms of these Documents)*

5.1 **Requirements for Contractor's design (if any):**

Specification Clause No's_____

7.2 **Programme:**

**Time for submission:** Within fourteen (14) days* of the Commencement Date.

**Form of programme:** _____ *(Bar Chart/CPM/PERT or other)*

7.4 Amount payable due to failure to complete shall be __% per day up to a maximum of (10%) of sum stated in the Letter of Acceptance

(Usually the liquidated damages are set between 0.05 percent and 0.10 percent per day.)

7.5 **Early Completion**

In case of earlier completion of the Work, the Contractor is entitled to be paid bonus up-to limit and at a rate equivalent to 50% of the relevant limit and rate of liquidated damages stated in the contract data.

9.1 **Period for remedying defects**

_____

_____

10.2 (e) **Variation procedures:**

Day work rates_____

_____(details)

11.1 **Terms of Payments**

a) **Mobilization Advance**

(1) Mobilization Advance up to 10 % of the Contract Price stated in the Letter of Acceptance shall be paid by the Procuring Agency to the Contractor on the works costing Rs.2.5 million or above on following conditions:

MUHAMMAD ASLAM
Executive Engineer
Saddar Town (Sew.)
K.W. & S.B.

# CONTRACT DATA

*(Note: Except where otherwise indicated, all Contract Data should be filled in by the Procuring Agency prior to issuance of the Bidding Documents.)*

**Sub-Clauses of**
**Conditions of Contract**

1.1.3 Procuring Agency's Drawings, if any
*(To be listed by the Procuring Agency)*

1.1.4 **The Procuring Agency** means

_____

_____

1.1.5 **The Contractor** means

_____

_____

1.1.7 **Commencement Date** means the date of issue of Engineer's Notice to Commence which shall be issued within fourteen (14) days of the signing of the Contract Agreement.

1.1.9 **Time for Completion** _____ days

*(The time for completion of the whole of the Works should be assessed by the Procuring Agency)*

1.1.20 **Engineer (mention the name along with the designation including whether he belongs to department or consultant) and other details**

_____

_____

1.3 **Documents forming the Contract listed in the order of priority:**

(a) The Contract Agreement
(b) Letter of Acceptance
(c) The completed Form of Bid
(d) Contract Data
(e) Conditions of Contract
(f) The completed Schedules to Bid including Schedule of Prices
(g) The Drawings, if any
(h) The Specifications
(i) _____
(j) _____

*(The Procuring Agency may add, in order of priority, such other documents as form part of the Contract. Delete the document, if not applicable)*

MUHAMMAD ASLAM
Executive Engineer
Saddar Town (Sew.)
K.W. & S.B

(i) on submission by the Contractor of a Mobilization Advance Guarantee for the full amount of the Advance in the specified form from a Scheduled Bank in Pakistan to the Procuring Agency;

(ii) Contractor will pay interest on the mobilization advance at the rate of 10% per annum on the advance; and

(iii) This Advance including the interest shall be recovered in 5 equal installments from the five (05) R.A bills and in case the number of bills is less than five (05) then $1/5^{th}$ of the advance **inclusive of the interest** thereon shall be recovered from each bill and the balance together with interest be recovered from the final bill. It may be insured that there is sufficient amount in the final bill to enable recovery of the Mobilization Advance.

OR

2) **Secured Advance on Materials**

(a) The Contractor shall be entitled to receive from the Procuring Agency Secured Advance against an INDENTURE BOND in P W Account Form No. 31(Fin. R. Form No. 2 acceptable to the Procuring Agency of such sum as the Engineer may consider proper in respect of non-perishable materials brought at the Site but not yet incorporated in the Permanent Works provided that:

(i) The materials are in accordance with the Specifications for the Permanent Works;

(ii) Such materials have been delivered to the Site and are properly stored and protected against loss or damage or deterioration to the satisfaction and verification of the Engineer but at the risk and cost of the Contractor;

(iii) The Contractor's records of the requirements, orders, receipts and use of materials are kept in a form approved by the Engineer, and such records shall be available for inspection by the Engineer;

(iv) The Contractor shall submit with his monthly statement the estimated value of the materials on Site together with such documents as may be required by the Engineer for the purpose of valuation of materials and providing evidence of ownership and payment therefore;

(v) Ownership of such materials shall be deemed to vest in the Procuring Agency and these materials shall not be removed from the Site or otherwise disposed of without written permission of the Procuring Agency;

(vi) The sum payable for such materials on Site shall not exceed 75 % of the (i) landed cost of imported materials, or (ii) ex-factory / ex-warehouse price of locally manufactured or produced materials, or (iii) market price of stands other materials;

MUHAMMAD ASLAM
Executive Engineer
Sadar Town (South)
W. & S.B.

(vii) Secured Advance should not be allowed unless &until the previous advance, if an, fully recovered;

(viii) Detailed account of advances must be kept in part II of running account bill; and

(ix) Secured Advance may be permitted only against materials/quantities anticipated to be consumed / utilized on the work within a period of 3 months from the date of issue of secured advance and definitely not for full quantities of materials for the entire work/contract

(b) Recovery of Secured Advance:

(i) Secured Advance paid to the Contractor under the above provisions shall be effected from the monthly payments on actual consumption basis, but not later than period specified in the rules not more than three months (even if unutilized); other conditions.

(ii) As recoveries are made the outstanding accounts of the items concerned in Part II should be reduced b making deduction entries in the column; "deduct quantity utilized in work measured since previous bill," equivalent to the quantities of materials used by the contractor on items of work shown as executed in part I of the bill.

(c) Interim payments: The Contractor shall submit to the Engineer monthly statements of the estimated value of the work completed less the cumulative amount certified previously.

(i) The value of work completed comprises the value of the quantities of the items in the Bill of Quantities completed.

(ii) value of secured advance on the materials and valuation of variations (if any).

(iii) Engineer may exclude any item certified in a previous certificate or reduce the proportion of any item previously certified in any certificate in the light of later information.

(v) Retention money and other advances are to be recovered from the bill submitted by contractor.

11.2 *(a) **Valuation of the Works:**

i) Lump sum price_____(details), or

ii) Lump sum price with schedules of rates _____ (details), or

iii) Lump sum price with bill of quantities_____(details), or

iv) Re-measurement with estimated/bid quantities in the Schedule of Prices or on premium above or below quoted on the rates mentioned in CSR _____ (details), or/and

v) Cost reimbursable_____(details)

MUHAMMAD ASLAM
Executive Engineer
Saddar Town (Sew.)
K.W. & S.B

11.3 **Percentage of retention*:** *five (5%)*

11.6 **Currency of payment:** Pak. Rupees

14.1 **Insurances:** *(Procuring Agency may decide, keeping in view the nature and the scope of the work)*

**Type of cover**

The Works

**Amount of cover**

The sum stated in the Letter of Acceptance plus fifteen percent (15%)

**Type of cover**

Contractor's Equipment:

**Amount of cover**

Full replacement cost

**Type of cover**

Third Party-injury to persons and damage to property

_____

*(The minimum amount of third party insurance should be assessed by the Procuring Agency and entered).*

Workers:

_____

_____

Other cover*:

_____

*(In each case name of insured is Contractor and Procuring Agency)*

14.2 **Amount to be recovered**

Premium plus _____ percent (____%).

15.3 **Arbitration****

Place of Arbitration:_____

---

* *(Procuring Agency to specify as appropriate)*

** *(It has to be in the Province of Sindh)*

MUHAMMAD ASIF
Executive Engineer
Sadder Town (Sew.)
K.W. & S.B.

## EVALUATION CRITERIA OF THE TENDER UPTO 1.00 MILLION.

Bid shall be evaluated on the basis of following information are available with the bid :-

1. Bid shall be in sealed Cover.
2. Bid shall be properly signed by the Contractor with Stamp.
3. Name of firm, postal address, Telephone number, Fax number, E-mail address must be written.
4. Rate must be quoted in figures and words.
5. NTN and Sales Tax (Where applicable).
6. Contractor should be registered with Sindh Revenue Board in terms of Rule-46(I)(iii) of SPP Rules, 2010 (amended 2014).
7. Relevant Experience of work (03) Three Years.
8. Turnover at least (03) Years.
9. Bid Security of required amount.
10. Conditional bid will not be considered.
11. Bid will be evaluated accordingly to SPPR-2010(Amended 2013).
12. Debarred Contractors bid cannot be accept.
13. Bid shall be in sealed Cover.
14. Bid shall be properly signed by the Contractor with Stamp.
15. Name of firm, postal address, Telephone number, Fax number, E-mail address must be written.
16. Rate must be quoted in figures and words.
17. NTN and Sales Tax (Where applicable).
18. Contractor should be registered with Sindh Revenue Board in terms of Rule-46(I)(iii) of SPP Rules, 2010 (amended 2014).
19. Relevant Experience of work (03) Three Years.
20. Turnover at least (03) Years.
21. Bid Security of required amount.
22. Conditional bid will not be considered.
23. Bid will be evaluated accordingly to SPPR-2010(Amended 2013).
24. Debarred Contractors bid cannot be accept.

Executive Engineer
Saddar Town (Sew.)
K.W. & S.B.