

# BOARD OF INTERMEDIATE & SECONDARY EDUCATION LARKANA



**& SECONDARY EDUCATION LARKANA**

## TENDER DOCUMENT

**FOR THE YEAR 2015-2016**

Tender Reference. No. BISE/STORE/LRK/-664 Dated 02-11-2015

For Procurement of

**Office equipment & Machinery / Electronics  
appliances, Computer, Software development,  
Furniture and etc.**

Tender issued to M/s....

*The deadline for submission is 30<sup>TH</sup> Nov 2015 at 11:00 (am),  
Tender will be opened on same day at 1.30 P.M*

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# TENDER NOTICE

BOARD OF INTERMEDIATE AND SECONDARY EDUCATION LARKANA, SINDH  
NO.BISE/STORE/LRK-664 DATED: 02-11-2015



## TENDER NOTICE

1. Sealed tenders are invited from eligible firms/bidders/contractors registered with Income Tax and Sales Tax Department for the following works in single stage-two envelopes procedure as per rule No.46(2) of SPPRA 2010 (Amended up to 2013).

Tender No.	Tender No. Description
1.	Examination Stationery/ Printed Material, Master Roll/Ink for Printing purpose
2.	General Stationery
3.	Office equipment & Machinery / Electronics appliances , Computer , Software development , Furniture and etc.
4.	Sports Material

2. Full detail of items and other terms & conditions including evaluation criteria are set forth in tender documents, which can be had from the office of undersigned by depositing fee of Rs.2000/- (Non-refundable) separately for each tender in the shape of Bank draft/pay order of Bank challan up to **30-11-2015**.

3. The technical & financial proposal should be sealed separately and placed in 3<sup>rd</sup> envelope- Tender should be dropped in tender box to be kept in the office of Chairman, BISE Larkana up to 11.00 A.M of **30-11-2015**, where technical proposals will be opened on same date at 01:30 P.M in presence of parties who wish to be present.

4. Financial proposals must contain earnest money @5.0% of the quoted rates in the shape of pay order/D.Draft/Bank Guarantee in favour of undersigned and fulfillment of other prescribed formalities, which shall be opened after the evaluation and approval of the technical proposals.

5. Financial proposals of the technically accepted bids shall be publicly opened for which date, time & venue shall be communicated to the bidders in advance.

6. The Procurement Committee reserves the right to accept/reject any or all offers subject to relevant rule of SPPRA.

7. This notice can be traced out at our website [www.biselrk.edu.pk](http://www.biselrk.edu.pk) as well as PPRA website [www.spprasindh.org.pk](http://www.spprasindh.org.pk).

8. For further details please contact Mr. Mazhar Ali Channa SPO-Phone No.074-9410533 & Cell No.0308-3470299.

  
HAFIZ SHAFIQUE REHMAN  
SECRETARY  
PHONE NO.074-9410533

## 1.1 Introduction.

Board of Intermediate & Secondary Education Larkana intends to purchase **Computer / Accessories** for the financial Year 2015-16 from eligible bidders through open tenders bidding process under SPPRA 2010 (Amended in 2013) as provided in rule # 46 (2) Single stage – two envelope procedure (a) bid shall comprise a single package containing two separate envelopes. Each envelope shall contain separately the financial proposal and the technical proposal; (b) envelopes shall be marked as “FINANCIAL PROPOSAL” and “TECHNICAL PROPOSAL” in bold and legible letters to avoid confusion; (c) initially, only the envelope marked “TECHNICAL PROPOSAL” will be opened; (d) envelope marked as “FINANCIAL PROPOSAL” will be retained in the custody of BISE Larkana without being opened and it will be opened in presence of bidders who stand qualified in the technical evaluation, for which date, time and venue will be communicated to the bidders in advance

BISE Larkana requires to complete the work within 90 days from the date of signing of award contract, the bidding firm who may have capacity to complete the job within specified time frame may apply.

The complete set of Bidding Documents may be purchased by an interested eligible bidder on submission of a written application to the office given below and upon payment of a non-refundable fee of Rupees Two Thousand (Rs. 1000/-). Bidders may acquire the Bidding Documents from the Office of the Store Purchase Officer Board of Intermediate and Secondary Education Larkana during office working hours till 30<sup>th</sup> of November 2015 by 10: am

All bids must be accompanied by a Bid Security equal to 3% of their Quoted amount in the form of (pay order / demand draft / bank guarantee) and must be delivered to the office of Store Purchase Officer BISE Larkana. at or before 11.00 hours, 30<sup>th</sup> of November 2015 Bids will be opened at 1.30 hours on the same day in the presence of bidders’ representatives who choose to attend, in the Office of Chairman BISE Larkana.

Details/specifications of items given in Section 4. Responding Organizations should quote for whole / partial items depending upon nature of goods in each category subject to meet requirement of procurement agency (BISE, Larkana) will be considered.

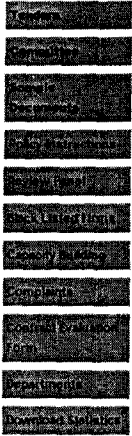
BISE Larkana reserves the right of awarding of tender for one or more category after opening of financial proposals. Interested bidders are required to submit their bid proposal strictly as per SCOPE OF WORK (Section-4) and in the light of instructions as laid in this bid document.

The NIT was published in various daily newspapers, also on SPPRA Website under Sr. No. 25687



Sindh Public Procurement Regulatory Authority  
Government of Sindh

SPPRA



REGISTER

ضروري اطلاع

SPRRA جي موجوده Website بتاریخ 30-11-2015 کان

بند تي ويندي. نئي Website تي Register ڪرڻ لاءِ متي دٻايو

- Serial No.
- Text
- Tender Title
- SPPRA ID
- Advertise Date
- Closing Date
- City

Board of Intermediate & Secondary Education Larkana

submit

Advance Search

WORKS

SERVICES

GOODS

1 2 3 4 5 6 7 8 9 10 Page 2 Documents Viewed 883124

S.No.	SPPRA ID	Tender Title	Download	Uploaded On	Advertised On	Closing On	Corrigendum	Comments
25657	SPPRA ID WITHHELD	Board of Intermediate & Secondary Education Larkana Printing of Exam Copies		05 Nov 2015	05 Nov 2015	30 Nov 2015		BEP, CS, TER, ACC Required

## بورڊ آف انٽر ميڊيٽيٽ اينڊ سيڪنڊري

### ايجوڪيشن لاڙڪاڻو سنڌ

No. BISE/STORE/LRK/-664 Dated: 02-11-2015

# ٽينڊر نوٽيس

1. انڪم ٽيڪس ۽ سيلز ٽيڪس ڊپارٽمينٽ سان رجسٽرڊ اهل قومن/واڪ ڏيندڙن/ڪانٽريڪٽرن کان هيٺ ڏنل ڪمن لاءِ سنگل اسٽيج-هڪ لافاني طريقيڪار تحت ايس پي پي آري 2010 جي رول نمبر (2)46 (ترميمي 2013) موجب مهربند ٽينڊر گهرائجن ٿا.

ٽينڊر نمبر	وضاحت
1.	اگزامنيشن اسٽيشنري/پرنٽيڊ مٽيريل، ماسٽر رول/پرنٽنگ مقصد لاءِ انڪ
2.	جنرل اسٽيشنري
3.	آفيس ايڪيوپمينٽ ۽ مشينري/اليڪٽرانڪس اپلائنسز، ڪمپيوٽر، سافٽ ويئر ڊولپمينٽ ۽ فرنيچر وغيره.
4.	اسپورٽس مٽيڙيل

2. آئمن جا مڪمل تفصيل ۽ ٻيا شرط ۽ ضابطا اوپليوٽيشن معيار سميت ٽينڊر دستاويزات ۾ ڏنل آهن جيڪي هيٺ صحيح ڪندڙ جي آفيس مان 2000 رپيا (ناقابل واپسي) هر هڪ ٽينڊر لاءِ بينڪ چالان جي بينڪ ڊرافٽ/پي آرڊر جي صورت ۾ 2015-11-30 تائين جمع ڪرائڻ عيوض وٺي سگهجن ٿا.
3. ٽيڪنيڪل ۽ فنانشل پروپوزل ٽار ريت مهربند ٿيل هجن ۽ ٽين لافاني ۾ رکڻ گهرجن. ٽينڊر چيئرمين BISE لاڙڪاڻو جي آفيس ۾ رکيل ٽينڊر باڪس ۾ 2015-11-30 تي صبح 11:00 وڳي تائين وجهڻ گهرجن. جتي ساڳي تاريخ تي منجهند 1:30 وڳي موجودگي ۽ جي خواهشمند ڌرين سامهون ٽيڪنيڪل پروپوزل کوليا ويندا.
4. فنانشل پروپوزل ۾ هيٺ صحيح ڪندڙ جي نالي ۾ پي آرڊر/ڊي-ڊرافٽ/بينڪ گارنٽي جي صورت ۾ آچيل اگهن جي 5 سيڪڙو سٽوٽي رقم ۽ ٻيو مقرر ڪيل ضروري ڪارروايون مڪمل ڪيل شامل هئڻ گهرجن، جيڪي اوپليوٽيشن ۽ ٽيڪنيڪل پروپوزل جي منظوري بعد کوليا ويندا.
5. فني طور قبول ڪيل واکن جا فنانشل پروپوزل سر عام کوليا ويندا، جنهن لاءِ تاريخ، وقت ۽ هنڌ بابت واک ڏيندڙن کي اڳواٽ آگاهه ڪيو ويندو.
6. پروڪيورمينٽ ڪميٽي ايس پي پي آري جي واسطيدار رول جي شرطن سان ڪنهن به يا سمورين آڇن کي قبول/رد ڪرڻ جو حق محفوظ رکي ٿي.
7. هي نوٽيس اسانجي ويب سائٽ: [www.biselrk.edu.pk](http://www.biselrk.edu.pk) گڏوگڏ پي آر اي ويب سائٽ [www.spprasindh.org.pk](http://www.spprasindh.org.pk) تي پڻ ڏسي سگهجي ٿو.
8. وڌيڪ تفصيل لاءِ مظهر علي چنڊ ايس پي او سان فون نمبر 074-9410533 ۽ موبائل 0308-3470299 تي رابطو ڪرڻ گهرجي.

## حافظ شفيق رحمان

سيڪريٽري

فون نمبر: 074-9410533

INF/KRY.No.3727/2015

**SAY NO TO CORRUPTION**

مذهب جي لپادي ۾ نفرت جو پرچار ڪندڙن کي سڃاتو.

8 3 9 8

سنڌ ۾ تعليم جي بهتري لاءِ علمي ۽ پنهنجو پئسو لکي 8 3 9 8

# بورڈ آف انٹرمیڈیٹ اینڈ سیکنڈری ایجوکیشن

لاڑکانہ، سندھ

No:BISE/STORE/LRK/-664

Dated: 02-11-2015



## ٹینڈرنوٹس

1- SPPRA 2010 (2013 تک ترمیم شدہ) کے رول نمبر (2) 46 کے مطابق سنگل اسٹیج ٹرانز ایکشن طریقہ کار میں مندرجہ ذیل کاموں کیلئے آنک ٹیکس اور سیلز ٹیکس ڈیپارٹمنٹ سے رجسٹرڈ اہل فرماں والی دہندگان / کنٹریکٹرز سے سر بہرہ ٹینڈرز مطلوب ہیں۔

ٹینڈر نمبر	ٹینڈر نمبر تفصیل
01	ایگزٹ مینیشن اسٹیشنری / پریپریشنری، ماسٹروول لاک بوائے پرنٹنگ مقصد
02	جنرل اسٹیشنری
03	آفس ایکوئینٹس اور مشینری / الیکٹرونکس / ایپلائنسز، کمپیوٹر، سافٹ ویئر ڈیویسٹ، فرنیچر اور وغیرہ
04	اسپورٹس میٹریل

2- بشمول معیار جانچ پڑتال آئٹمز کی مکمل تفصیل دو دیگر قواعد و ضوابط ٹینڈر دستاویزات میں متعین کردہ ہیں جو ہر ٹینڈر کیلئے علیحدہ علیحدہ / Rs. 2,000/- (تاقابل داپہی) کی فیس بشکل بینک ڈرافٹ / پے آرڈر یا بینک چالان جمع کرانے کے ذریعے 30-11-2015 تک دفتر پر دستخطی سے حاصل کئے جاسکتے ہیں۔

3- ٹینڈرنگ اور فنانشل پروپوزلز علیحدہ علیحدہ سر بہرہ لفافوں میں ہونے چاہئیں اور تیسرے لفافے میں رکھے جائیں، ٹینڈر 30-11-2015 کو دن 11:00 بجے تک دفتر چیئر مین، BISE، لاڑکانہ میں رکھے گئے ٹینڈر باکس میں ڈالنا ہوگا، جبکہ ٹینڈرنگ پروپوزلز موجود رہنے کی خواہشمند پارٹیوں کی موجودگی میں اسی دن دن 01:30 بجے کھولے جائیں گے۔

4- فنانشل پروپوزلز لازماً دیگر مجوزہ کارروائیوں کی تکمیل کیساتھ اور درج کردہ نرخ کا 5.0% کی شرح سے زریعہ بشکل پے آرڈر / ڈیمانڈ ڈرافٹ / بینک گارنٹی بحق زیر دستخطی پر مشتمل ہونے چاہئیں جو ٹینڈرنگ پروپوزل کی جانچ پڑتال اور منظوری کے بعد کھولے جائیں گے۔

5- ٹینڈرنگی طور پر قبول شدہ پیشکشوں کے فنانشل پروپوزلز عوام کے رویہ و کھولے جائیں گے جس کی تاریخ وقت اور مقام کے بارے میں بولی دہندگان کو پیشگی مطلع کر دیا جائے گا۔

6- SPPRA رولز کی متعلقہ رول سے مشروط پروکیورمنٹ کمیٹی کو کسی یا تمام پیشکشوں کو قبول / مسترد کرنے کا حق حاصل ہے۔

7- یہ نوٹس ہماری ویب سائٹ [www.biselrk.edu.pk](http://www.biselrk.edu.pk) نیز P P R A ویب سائٹ [www.spprasindh.org.pk](http://www.spprasindh.org.pk) پر بھی دیکھا جاسکتا ہے۔

8- مزید تفصیلات کیلئے برائے مہربانی جناب مظہر علی چنہ SPO فون نمبر 074-9410533 اور سیل نمبر 0308-3470299 سے رابطہ کریں۔

حافظ شفیق رحمان

سیکرٹری

فون نمبر: 074-9410533

INF-KRY: No.3727/15

مذہب کے بارے میں نفرت کا پرچار کرنے والوں کو پھیلانا۔۔۔

کریشن کو کھین نہ

8 3 9 8

منہ میں تھمیں تھمیں نہ سے۔ منہ ہا ہا ہا ہا کر 8 3 9 8 ہائیں ہائیں کریں۔



بورڊ آف انٽرميڊيئيٽ اينڊ سيڪنڊري  
ايجوڪيشن لاڙڪاڻو، سنڌ  
NO: BISE/STORE/LRK/664/2015 Dated: 02.11.2015

**ٽينڊر نوٽيس**

1. اهل فرمن/واڪ ڏيندڙن/بئڪيڊارن جيڪي انڪر ٽيڪس ۽ سيلز ٽيڪس ڊپارٽمينٽ وٽ هيٺ ڏنل ڪمن لاءِ رجسٽر ٿيل هجن تن کان رول 246 آف ايس پي پي آر اي 2010 (ترميم ٿيل 2013) تحت سٽگل اسٽيج بر لفافن جي بنياد تي مهيند ٽينڊر گهرائجن ٿا.

ٽينڊر نمبر	ٽينڊر نمبر تفصيل
1	پرتنگ مقصد لاءِ ايگزامينيشن اسٽيشنري/پرتيم مٽريل، ماسٽر رول/انڪ
2	جنرل اسٽيشنري
3	ايس ايڪو پيمينٽ اينڊ مشينري/الڪٽرانڪس اپلائنسن، ڪمپيوٽر، سافٽويئر ڊولپمينٽ، فرنيچر وغيره
4	اسپورٽس مٽريل

2. آئتمز جا مڪمل تفصيل ۽ ٻيا شرط ۽ ضابطو بشمول اويليوئيشن معيار ٽينڊر دستاويزن ۾ ڏنل آهي، جيڪي هيٺ صحي ڪندڙ جي آفيس مان مبلغ 2000 تاقابل واپسي جدا جدا هرڪ ٽينڊر بينڪ ڊرافٽ/پي آر ڊي يا بينڪ چالان جي صورت ۾ 30.11.2015 تائين حاصل ڪري سگهجن ٿا.

3. ٽيڪنيڪل ۽ فنانشل پروفوزل جدا جدا لفافن ۾ هڻڻ گهرجن ۽ ٽين لفافن ۾ رکيل هجن جيڪي ٽينڊر باڪس چيئرمين، پي آءِ ايس اي لاڙڪاڻو ۾ رکيل ۾ 30.11.2015 تي صبح 11 وڳي تائين اجلايا وڃن، جئين ته ٽيڪنيڪل پروفوزل ساڳي تاريخ تي 01:30 وڳي اتي موجودگي جي خواهشمدن پارتين جي موجودگي ۾ ڪوليا ويندا.

4. فنانشل پروفوزل ۾ لازمي طور ڪوٽيد ريس جي 5.0 سيڪڙو سوئي رقم پي آر ڊي/مانڊ ڊرافٽ/بينڪ گارنٽي جي صورت ۾ هيٺ صحي ڪندڙ جي حق ۾ شامل هجي، جيڪي ٽيڪنيڪل پروفوزل جي اويليوئيشن ۽ منظوري کان پوءِ ڪوليا ويندا.

5. ٽيڪنيڪل قبول ڪيل واکن جا فنانشل پروفوزل جي ڪل جي تاريخ، وقت ۽ جڳهه واک ڏيندڙن سان اڳرت ٿي رابطو ڪيو ويندو.

6. پروڪيورمينٽ ڪاميٽي ايس پي پي آر اي جي لاڳاپيل رول تحت ڪو به ڪا سمويون اڇون قبول رد ڪري سگهي ٿي.

7. هي نوٽيس اسان جي ويب سائيٽ [www.biselrk.edu.pk](http://www.biselrk.edu.pk) سان گڏ پي پي آر اي جي ويب سائيٽ [www.spprasindh.org.pk](http://www.spprasindh.org.pk) تي پڻ ڏسي سگهجي ٿو.

8. وڌيڪ تفصيلن لاءِ مهرياني ڪري مسٽر مظهر علي چنا ايس پي اوغون نمبر 074-9410533 ۽ سيل نمبر 0308-3470299 تي رابطو ڪري سگهجي ٿو.

سيڪريٽري  
فون: 074-9410533  
INF-KRY: NO 3727/2015



## **1.2 Preparation of Proposal.**

### **1.2.1 Technical Proposal:**

- 1) While preparing Technical Proposal Bidding firm(s) are expected to examine the documents comprising this invitation in detail, as material deficiencies in providing the information requested may result in rejection of the proposal.
- 2) The Technical proposal should provide the information as mentioned in Section # 2.
- 3) To establish the conformity of the items required though this TENDER Document, the bidder shall furnish as part of its Technical Proposal, a detailed description of the Bidder's proposed items conforming in all material aspects with the Technical Requirements both overall as well as in regards to the performance of each proposed items.
- 4) Please note that the technical proposal shall not include any financial information.

### **1.2.2 Financial Proposal:**

- 1) While preparing the financial proposal, bidders(s) are expected to take into account the requirement and conditions of the invitation documents. The Financial proposal should follow instructions as mentioned in section 3. It should provide lump sum costs associated with the assignment and all other out of pocket expenses.
- 2) The Data sheet shows validity of bid up to 120 days. The BISE will make its best effort to complete technical clarification (if needed) within this period. Proposal validity may be extended with mutual consent.
- 3) Rates should be inclusive of all government taxes/levies such as Income Tax, GST, FED, Stamp Duty Excise or what so ever may be in practice, and will be borne by the bidders in all aspect.

## **1.3 Bid Price / Payment.**

- 1) This Document showing itemized list along with specifications, quantity and detailed terms and conditions for bidding is available on provision of Rs. 2000/- Bank DD/PO/Bank Challan in favor of Secretary BISE, on any working day during office hours.
- 2) All payments will be made in Pak Rupees.
- 3) The prices charged by the successful bidder for the required items along with accessories and associated services shall not vary from the prices as quoted in the financial proposal.
- 4) Payment will be made after deliveries of material at consignee end, Installation, completion and inspection certificate for Quality/Quantity issued by the Inspection Committee of BISE Larkana.

## **1.4 Cost of Bidding.**

The bidder shall bear all costs associated with the preparation and submission of bid and BISE will in no case be responsible or liable for those costs, regardless of the outcome of the bidding process.

## **1.5 Language of Bidding.**

The bid must be prepared and submitted in English language. Supporting documents and printed literature furnished by the bidder with the bid may be in another language as long as they are accompanied by an English translation of the pertinent passages. For the purpose of interpretation of the Bid, English language shall prevail.

## **1.6 Confidentiality.**

- 1) Information relating to the evaluation of proposals and recommendations concerning award shall not be disclosed to the bidder(s) who submitted the proposals or to other persons not officially concerned with the process, until the award of Contract is notified to the successful firm(s).
- 2) Information related to the examination evaluation, comparison and post qualification of Proposals, and recommendation of contract award, shall not be disclosed to Bidders or any other persons.
- 3) Any attempt by a Bidder to influence BISE in the examination, evaluation, comparison, and post – qualification of the Proposals or Contract award decisions will result in the rejection of its proposals.
- 4) The bidder must provide an undertaking on judicial paper stating to maintain confidentiality and binding that the documents provided under this bid are correct and can be verified from concerned authorities.

### **1.6.1 Use of Documents and Information by external & internal Audit.**

The Bidder shall permit BISE Larkana to inspect their accounts and records relating to the performance of the supplier and to have them audited by auditors appointed by the BISE, if so required by the BISE can directly contact the references given in the technical requirement as a part of TENDER DOCUMENT to verify the bidder's technical reasons supporting compliance.

## **1.7 Bid Validity:**

- 1) Bid shall remain valid and open for acceptance for a period of 120 days from the specified date of tender opening.
- 2) In exceptional circumstances prior to expiry of the original bid validity period, the bidder may be requested in writing for an extension of the period of validity. A bidder agreeing to such request will not be permitted to modify his bid. A bidder not agreeing to such request may be withdrawn at the discretion of BISE Larkana.

## **1.8 Amendment of Bidding Documents:**

- 1) At any time prior to the deadline for submission of Bids, BISE Larkana may for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder can modify the Bidding Documents by making essential amendment.
- 2) The amendment shall be the part of the Bidding Documents, and will be notified in writing through fax or letter by courier or shall be made available on the BISE's website [www.biselrk.edu.com.pk](http://www.biselrk.edu.com.pk) to all prospective bidders who have received the Bidding Documents.

## **1.9 Clarification (S) / Queries of Tender:**

- 1) The bidders are expected to carefully examine all instructions, forms and specifications in the Bidding Documents. Any Bidder in doubt as to the exact meaning or interpretation of any part of the Bidding Documents should immediately seek clarification in writing from the Secretary BISE Larkana.
- 2) Requests for all clarifications in regard to the given specifications or other information contained in Tender Documents should come either through E-mail/Fax or Courier to the Secretary BISE Larkana. Telephone enquiries may not be entertained.

## 1.10 Contradictions, Obscurities and Omissions:

The Bidder should likewise notify to the above of any contradictions, obscurities and omissions in the Bidding Documents if clarification of these is necessary for the clear understanding of the documents and for preparation of the Bid. Such enquires must reach to the Secretary not later than 25<sup>th</sup> December 2015.

## 1.11 Inspection

- a) The **inspection** will be carried on the material by representatives of the BISE Larkana (Inspection Committee) upon arrival of material at BISE Stores are Larkana. It is Bidders responsibility to ensure quality, quantity, correctness and adherence to the Specifications etc. any deviation will be rejected and the supplying firm will be solely responsible for it.
- b) The **inspection report**, which, inter-alia, should indicate the condition, Quality as approved in inspection, quantity etc. for the items received at stores, shall be signed by the inspection committee.
- c) **Taking Over:** Upon receipt of the material in the stores of BISE Larkana and after inspection, the Store Purchase Office of BISE Larkana will issue a **taking-over certificate** in respect of those items of Stores which are received in acceptable condition.

## 1.12. Installation and Demonstration

- a) **Installation**
  - i) After inspection and taking over of the Stores, as stated above, the **Contractor shall install** those items of Stores which are to be permanently positioned in place in the sections of the BISE Larkana. For this purpose, the Contractor shall co-ordinate with the Secretary BISE larkana, for making arrangements for proper installation.

## 1.13. Completion Certificate

After completion of the installation and demonstration, as stated above, a certificate is to be obtained by the Contractor from the Secretary BISE Larkana stating that the Stores (item-wise) have been satisfactorily installed and demonstrated by the Contractor.

## 1.14 Breach of Contract

In case of breach of warranty / guarantee or Contract, the **damages** suffered by the BISE Larkana shall be **recovered from the Contractor** out of any payment due to the Contractor and / or in accordance with the terms and conditions of the terms and conditions of the Contract Security / Performance Bond, without notice to the Contractor.

## 1.15 Contractor's Default Liability

- a) The BISE Larkana may upon written notice of default to the Contractor **terminate the Contract** in the circumstances detailed hereunder:
  - i) If in the judgment of the BISE Larkana, the Contractor fails to make delivery of the stores within the time specified in the Contract Agreement or within the period for which extension has been granted by the BISE; and
  - ii) If, in the judgment of the BISE Larkana, the Contractor fails to comply with any of the other provisions of the Contract.
- b). In the event the BISE Larkana terminates the Contract, in whole or in part, as provided in above, the BISE Larkana reserves the right to **purchase**, on such terms and the conditions as it may deem appropriate, Stores similar to the one terminated, and the Contractor will be liable to the BISE Larkana for any additional costs for such **similar Stores**, and / or for liquidated damages for delay, as defined in Clause 1.18 (c) of the Conditions of Contract until such reasonable time as may be required for the final supply of the Stores.
- c). If the Contract is terminated, as provided in above, the BISE, in addition to any other rights provided in this Clause, may require the Contractor to **transfer title** and deliver to the BISE Larkana under any of the following cases in the manner and as directed by the BISE Larkana.  
Any **completed Stores**; and  
Such **partially completed Stores**, drawings, information and contract right (hereinafter called manufacturing material) as the Contractor has specifically produced or acquired for the performance of such parts of the Contract as has been terminated.
- d). The BISE Larkana will **pay to the Contractor** the Contract Price for the completed Stores delivered to and accepted by the BISE Larkana and also for the manufacturing materials delivered and accepted.
- e) In the event the BISE Larkana does not terminate the Contract, as provided above, the Contractor shall continue with the performance of his / her Contract, in which case the Contractor shall to liable to the BISE Larkana for **liquidated damages for delay** as set out in Clause 1.18 (c) until the Stores are accepted.

## 1.16. Partial Shipments

- a) The BISE accepts partial shipments and also allows partial payments subject to pre-information and agreement, by observing other terms and condition lad in the contract agreement

- b) In the event any portion of the Stores supplied by the Contractor is found **defective in material or workmanship**, or otherwise not in conformity with the requirements of the Contractor, the BISE Larkana shall have the right to reject or require, in writing, rectification of the Stores. In the latter case, the Contractor shall with utmost diligence, and at his own expense, make good the defects so specified or replace the defective Stores. If the Contractor fails to rectify or replace the rejected Stores, the BISE Larkana may adopt any of the following options:
- i) **replace or rectify**, at its option, such defective Stores and charge to the Contractor the excess cost occasioned to the BISE Larkana plus (15%) fifteen percent; or
  - ii) acquire the said Stores **at a reduced price** considered equitable under the circumstances; or
  - iii) **Terminate the Contract.**

### 1.17. Extension of Time

If the completion of the Contract is delayed due to reason beyond the control of the Contractor, the Contractor shall without delay request the BISE Larkana, in writing, of his **claim** for an extension of time. The BISE Larkana on receipt of such request may agree to **extend the completion date** as may be reasonable in the circumstances of the case but without prejudice to other terms and conditions of the Contract.

### 1.18 Delay in Delivery – Liquidated Damages

- a) **Delivery plan:** The Responding Organization shall provide a detailed delivery, installation and configuration plan. Bidder should provide the life line, which should describe exactly what and how material will be delivered, installed and configured. Delivery plan should not be in generic terms but should be specific to this assignment, Activities, schedule should be in tabular form mentioning names of tasks, sub tasks, start date, finish date resources and milestones will also be appreciated
- b) Should the **progress** of the Contract at any time be lagging behind the program agreed between the BISE Larkana and the Contractor, the BISE Larkana will notify the Contractor in writing and the Contractor shall there upon take such steps as he / she may deem fit to **expedite the progress** of the Contract. Non-issuance of this notice by the BISE Larkana shall not in any way absolve the Contractor of the liquidated damages as stated in below section (1.18(b))
- c) If the Contractor **fails to complete the Contract**, in full or part, within the time laid down in the Contract Agreement or any extension thereof, there shall be deducted from the Contract Price, as **liquidated damages**, a sum of one half of one percent (**0.5%**) of **the Contract price** of each unit of the delayed Stores for each calendar week of delay subject to the maximum of five percent (5%) of the Contract Price of the unit or units so

delayed, and such deduction shall be in full satisfaction of the Contractor's liability for the said failure.

### **1.19 Post Deployment Support & Services or Warranty**

Bidder is required to provide support services till 90 days from the date of supply, in this regard an under-tacking on company letter head is required to be submitted along with the technical proposal.

### **1.20 Training**

The bidder should provide a comprehensive training plan which should be flexible to cater to the current requirements. It should encompass all ranges of users i.e. functional, operational and managerial etc. Training Documents such as schedules, training material must be provided with the technical proposal.

### **1.21 Signing of Contract.**

Within (10) working days after notification to the successful bidder regarding acceptance of his bid and submission of 10% Contract Security in shape of DD/Pay order or Bank Guarantee, the contract incorporating all agreements between the parties will be signed. The Contract agreement will be affixed with revenue stamps @ 0.3% of contract value as per stamp act. For sample of agreement refer to page No. 15

## **2 Technical Proposal:**

2.1 Covering Letter sample for submission of Technical Proposal attached at end.

### **2.2 Eligibility Criteria**

1. This set of bid documents has been prepared under guidelines as laid down in SPPRA Rules 2010 (amended in 2013) and provide a clear basis upon which tenderers will be evaluated, following an objective process based on fair and transparent criteria. However the tenderer's should submit relevant information clearly and follow instructions to submit their relevant documentary proofs in proper order as defined herein and should not defer, so that it should not impose an excessive burden of preparation or paperwork.
2. Firms would be denied who do not meet the specified criteria. Thus, those who prepare documentation for this bid are responsible for ensuring that the criteria are drawn in accordance with the appropriate needs of the tender and that the criteria are sufficiently stringent to assure that only properly qualified firms are included in the final list.
3. The BISE Larkana will not accept "blacklisted" contractors or suppliers. In principle, the tenderers should submit an affidavit on judicial paper stating that their firm is not black-listed or is not involved in any of litigation with any government, semi government or private institutions.
4. The Tendering process invites maximum number of firms to participate and meet the pre-requisite requirements laid down in this bid document.
5. Bidding is open to the contractors, suppliers and joint ventures from within the country or abroad who full fill the requirement of this tender.
6. Where a firm, its affiliates or parent company, in addition to consulting also has the capability to fulfill the requirement as laid by BISE, can also apply.
7. Only those firms may apply who have 5 years business experience with various five procurering agencies Firms having less experience may not apply.

### **2.3 Evaluation Criteria**

The clear statement/Criteria for the eligibility requirements are given in following table. Applicants who wish to apply for participating in this tendering process may prepare their profile exactly in-accordance of the criteria set herein.

There will be three stages of Evaluation

- a) Bidding Firm's Evaluation
- b) Evaluation of specifications goods offered by the bidder.
- c) Evaluation Price offered by the bidding firm.
- d) Weightage Scores (from a to c) high scores taker will be ranked as best evaluated cost
- e) The evaluation will be carried out under the weighted formula of least cost.
- f) all bids will be weighted and their results will be announced on website, under intimation to the concerned bidder.

**BIDDERS SHOULD PROVIDE FOLLOWING DOCUMENTS IN THEIR TECHNICAL PROPOSAL.**

BIDDING FIRM QUALIFICATION CRITERIA.		Marks
<b>NO.</b>	<b>DESCRIPTION</b>	
	Bidding Firm will be disqualified in case of failure to provide Mandatory Requirement as below.	15
1	<p>1) Bidders "Tax Facilitation Portal profile" (As ANNEX-A). Attach NTN, GST, SRB Certificate &amp; filer. ( 2 marks for each document total 10 marks)</p> <p>2) Litigation History Report, printed on Judicial Paper attested by Notary Public. (2.5 marks)</p> <p>3) Certificate for not being Black Listed. This is required on Judicial Paper attested by Oath commissioner. (2.5 Marks)</p>	20
2	<p>Financial Position:</p> <p>1) As per the guide lines of SPPRA Rules 2010 the Annual Turnover should be <b>twice than the estimated cost of Tender.</b> (5 Marks)</p> <p>2) Bidding Firm should provide Last year's Annual Income Tax Returns (2003 to 2014) (4 Marks)</p> <p>3) Provide <b>Bank Statement</b> for Last Year (July 2013 to June 2014). No marks if any other document is provided at place of Bank Statement. (5 Marks)</p> <p>4) Bidding firm should provide Sales Tax Summaries for Last Year (July 2014 to June 2015). No marks will be given if any other document(s) such as "Acknowledgements, Sales Tax Returns, Sales Tax Payment Challans" etc. is provided instead of Sales Tax Summaries. (half mark per month total 06 marks)</p>	10
3	<p>Company profile, comprising of following details:-</p> <p>1) Certificate showing Bidder's Business Nature e.g. Proprietorship, Partnership, Pvt. Limited etc. Provide Partnership Deed or Memorandum of Articles.</p> <p>2) Provide copies of CNICs of Proprietor, Partners, Directors.</p> <p>3) Staff Names and their Qualification (C.Vs) mentioning working Experience in Bidder's firm and Overall along with projects completed by them.</p> <p>4) Business Experience Provide Client List with contact details, Completion Certificates, Purchase Orders of similar Nature. Bidder should Provide minimum two Supply Orders and their completion Certificates during the period of previous year.</p>	10
4	<p>Five marks for each serial number above.</p> <p>Bidders should provide Detailed Specifications of their material being quoted /offered against the BOQ. Example: 3.3 marks for each</p> <p>1) Brand of Paper, Material, Equipment etc.</p> <p>2) Gramage / Model / Specifications etc. (attach Brochures or sample)</p> <p>3) Estimated delivery time.</p>	20
5.	<p>1. Past experience if any with BISE,Larkana under the satisfaction of Authorities.</p> <p>1. Past experience with five Procuring Agencies of the same nature of work (3 marks of working experience with each Procuring Agency having satisfactory Certificate. ( Marks 15)</p>	25
6.	<p>2. keeping in view the integrity / importance / confidentiality of the Procuring Goods the bidding firm should well equipped with the concerned machinery meeting the requirement of the sanctity of the goods. ( Marks 10)</p> <p align="right">TOTAL MARKS</p>	100

Passing marks are 60 for qualifying technical bid proposal.



### 3. Financial Proposal:

Financial Proposals of only the technically qualified bidders would be opened and, evaluated / compared on the following basis:-

- 1) The financial proposals shall first be checked for any error of computation and arithmetic errors will be corrected.
- 2) If a bidder does not accept the correction of errors, its bid will be rejected and its bid security may be forfeited.
- 3) Items and Services that are required but have been left out or are necessary to correct minor deviations of the proposal will be added to the total proposal price using cost taken from the highest prices from other responsive proposals for the same item and Services, or in the absence of such information the cost will be estimated at prevailing list prices.
- 4) For the purpose of evaluation equal cost of the item / category (as the case may be will be considered) as prescribe at 1-1 comparison of bids, total lump sum cost will be considered of each category.
- 5) Total evaluated financial cost of each responsive bidder shall be the basis of merit ranking of the Financial Proposal of the bid.

#### EVOLUTION OF FINANCIAL PROPOSALS OFFERED BY THE BIDDING FIRM

After qualifying first stage of technical bid proposals of the bidders, the financial proposal of the same qualified bidders will be opened in the presence of evaluation committee as well as concerned bidders (if participates), however the financial proposal of the disqualifying bidders will be returned duly untouched through courier.

#### METHOD OF AWARDING OF CONTRACT

Under SPPRA Rule No. 49 The bidder who qualify technically with the lowest evaluated cost but not necessarily the lowest submitted price shall be awarded the procurement contract.

- a. The Evaluation / Procurement committee of BISE Larkana on the parameters given in the tender appendixes will make technical evaluation. Rating for the technical evaluation will be as per format given as above. The evaluation shall be on the basis of bidder's responsiveness to the Terms of Reference. The BISE Larkana will apply an evaluation criteria and point of system to evaluating the bids technically. A proposal shall be rejected at this stage if it does not respond to the important aspects of the Terms of Reference.
- b. The BISE will notify the bidding firm of rejection of their technical proposal indicating reasons that their financial proposal if any will be returned unopened after completing the selection process.
- c. The BISE Larkana will notify in writing to the firm(s) qualifying for technical score, and indicate the date, time and address for opening of financial proposal. Same will also be published on BISE website.
- d. On opening the financial proposal i.e. in the presence of the bidding firm(s) representative who wish to attend, the BISE Larkana will announce the names of firms their technical scores and the amounts of their financial proposals.

The decision of the Procurement Committee of BISE Larkana will be binding on all Bidders

### **3.2 Preparation of Results for successful Bidders:**

1. After technically qualified bidding firms having lowest evaluated cost will be treated as successful and first lowest bidder.
2. The decision of BISE Larkana will be binding on all concerned and will in no case be challengeable at any forum.

**5.2 Quantity of Items for Financial proposal:** Refer to page No. 19 -21

*Signature & Stamp of Bidder*

## FORM OF TENDER

To be printed on the letter head of firm.

Tender Reference No. \_\_\_\_\_ Dated \_\_\_\_\_

Name of Contract: **Computer / Accessories**

The Secretary,  
Board of Intermediate & Secondary Education,  
Larkana.

Dear Sir,

1. Having examined the Tender Documents including Instructions to Tenderers, Conditions of Contract, Specifications, Drawings, Schedule of Prices and Addenda Nos. \_\_\_\_\_ for the execution of the above-named Contract, we, the undersigned, being a company doing business under the name & address \_\_\_\_\_ and being duly incorporated under the laws of Pakistan hereby offer to execute and complete such Contract and remedy and defects therein in conformity with the said Documents including Addenda thereto for the Total Tender Price of Rs. \_\_\_\_\_ (in figures and words) or such other sum as may be ascertained in accordance with said Documents.
2. We understand that all the Schedules attached hereto form part of this Tender.
3. As security for due performance of the undertakings and obligations of this Tender, we submit herewith a Bid Bond of Rs. \_\_\_\_\_ (in figures and words) drawn in favor of or made payable to BISE, and valid for a period of 90 days beyond the period of validity of this Tender.
4. We undertake, if our Tender is accepted, to complete the whole of the work comprised in the above-named Contract within \_\_\_\_\_ days.
5. We agree to abide by this Tender for the period of 90 days beyond the date of opening of the Tender, and it shall remain binding upon us and may be accepted at any time before the expiration of this period.
6. Unless and until a formal Contract Agreement is signed, this Tender, together with your acceptance thereof, shall constitute a binding contract between us.
7. We understand that you are not bound to accept the lowest or any Tender you may receive.
8. We do hereby declare that this Tender is made without any collusion, comparison of figures or arrangement with any other person or persons making a Tender for the above-named contract.
9. We understand and agree that the final decision of BISE will be acceptable to us  
A  
Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2015  
Signature \_\_\_\_\_ in the capacity of \_\_\_\_\_ duly authorized

## ARTICLES OF AGREEMENT

This Agreement made this \_\_\_\_\_ day of \_\_\_\_\_ 2015, by and between the Board of Intermediate & Secondary Education Larkana, Sindh, including his successors in office and Assignees / Agents, acting through the Secretary, hereinafter called the "BISE", of the one part,

And M/s \_\_\_\_\_, located at \_\_\_\_\_, hereinafter called the "Contractor" which expression shall include their successors, legal representatives of the second part.

Whereas the BISE requires supply of \_\_\_\_\_ and whereas the Contractor has agreed to supply, install, put into operation and demonstrate the working of the said Equipment valued at Rs. \_\_\_\_\_ and words ( \_\_\_\_\_ ) in the period of 03 months, subject to the terms and conditions set forth, hereinafter, which have been accepted by the Contractor.

Now this Agreement witnesses as follows:

1. In this agreement words and expressions shall have the same meanings as are respectively assigned to them in the **Conditions of Contract** hereinafter referred to.
2. The following documents which, for the purpose of identification, have been signed by \_\_\_\_\_ on behalf of the **Contractor**, and by the Secretary on behalf of the **BISE**, all of \_\_\_\_\_ (name and designation of the authorized person) Which shall be deemed to form and be read and construed as a part of this **Agreement** viz.?
  - a) Articles of Agreement;
  - b) Instructions to Tenderers;
  - c) Conditions of Contract;
  - d) Contractor's Offer including the relevant correspondence prior to signing of this Agreement with all Annexures duly filled in.
  - e) The specifications of the equipment; and
  - f) Bill of Quantity with prices.
3. In consideration of the payment to be made to the Contractor, the **Contractor** hereby **covenants** with the BISE to supply, deliver, install, put into operation and demonstrate the working of the Equipment in conformity in all respects of the Contract & the order No. \_\_\_\_\_
4. The **BISE** hereby **covenants to pay** the Contractor in consideration of the supply, delivery, installation, putting into operation and demonstration of the working of the Equipment the contract price in the manner prescribed by the Contract and approved by the BISE.

**In Witness Thereof** the parties have hereunto set their respective hands and seals, the day, month and year first above written.

### WITNESSES:

BISE \_\_\_\_\_

Contractor \_\_\_\_\_

Witness No.1:

Witness No.1:

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Designation: \_\_\_\_\_

Witness No.2:

Witness No.2:

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Designation: \_\_\_\_\_

(INTEGRITY PACT)

**DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC  
PAYABLE BY THE SUPPLIERS OF GOODS, SERVICES & WORKS IN  
CONTRACTS WORTH RS.10.00 MILLION OR MORE**

Contract No. \_\_\_\_\_ Dated \_\_\_\_\_

Contract Value: \_\_\_\_\_

Contract Title: \_\_\_\_\_

..... [*Name of Contractor*] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative department or agency thereof or any other entity owned or controlled by GoS through any corrupt business practice.

Without limiting the generality of the foregoing, [*name of Contractor*] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoS, except that which has been expressly declared pursuant hereto.

[*name of Contractor*] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoS and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

[*Name of Contractor*] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other rights and remedies available to GoS under any law, contract or other instrument, be voidable at the option of GoS.

Notwithstanding any rights and remedies exercised by GoS in this regard, [*name of Contractor*] agrees to indemnify GoS for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoS in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [*name of Contractor*] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoS.

Name of Procuring Agency: .....

Name of Contractor: .....

Signature: .....

Signature: .....

[Seal]

[Seal]

**ANNEXURE-"A"**

11/21/13

View Profile



**Taxpayer Facilitation Portal**  
(e.fbr.gov.pk)

(Last Login: 20-Nov-2013 9:18 PM)

Home Administration ▶ Registration ▶ Declaration ▶ Requests ▶ e-Payments ▶ e-Folder CREST Logout

[Redacted]

**All Registry Portion fields/columns are mandatory**

Category **INDIVIDUAL**

CNIC/PP [Redacted] (For Individual only, Non-Resident to write Passport (PP) No.)

No. [Redacted]

Name [Redacted] Gender  Male  Female

Date of Birth [Redacted] Status **Resident** Country **PAKISTAN**

Address House/ Flat/ Plot No. [Redacted] Street/ Lane/ Plaza/ Floor/ Village [Redacted] Block/Mohala/Sector/Road/Post Office/etc [Redacted]

Province **SINDH** District **KARACHI** City / Tehseel **KARACHI** Dist.Code [Redacted]

Area/Town [Redacted]

Principal Activity **NON-SPECIALIZED WHOLESALE TRADE** Select Activity [Redacted] Activity Code [Redacted]

Register For  Income Tax  Sales Tax  Federal Excise  I.T.WH Agent  S.T.WH Agent Revision N° [Redacted]

Rep. Type  Representative u/s 172  Authorized Rep. u/s 223 In Capacity as [Redacted]

CNIC/NTN/PP [Redacted] Name [Redacted]

Address House/ Flat/ Plot No. [Redacted] Street/ Lane/ Plaza/ Floor/ Village [Redacted] Block/Mohala/Sector/Road/Post Office/etc [Redacted]

Province **SINDH** District **KARACHI** City / Tehseel **KARACHI** Dist.Code [Redacted]

Area/Town [Redacted]

Phone +92 021 [Redacted] Cell +92 [Redacted] Fax +92 [Redacted]

Email [Redacted]

**Save Registry & Representative portion and complete remaining form ...** [Save Registry](#)

**Please provide Information about Top 10 Directors/Shareholders/Partners.** This portion is required for Company and ADP. Use below options to provide the capitals of all Others/Non-Resident/Minors Directors/Shareholders

Resident  Non-Resident  Minors  All Remaining shareholders/Director

NTN/CNIC [Redacted] \* Capital [Redacted] \* [Add](#)

regsys.fbr.gov.pk/Profile/ViewProfile.aspx

1/3

# ANNEXURE-"A"

11/21/13

View Profile

Directors/ Share

**Other Business Activities In addition to the Principal Activity given at Sr-9 above**

Activity

Sr.	Code	Business Activity	Edit	Delete
1	010000	IMPORTER	<input type="button" value="Edit"/>	<input type="button" value="Delete"/>
2	960900	OTHER PERSONAL SERVICE ACTIVITIES N.E.C.	<input type="button" value="Edit"/>	<input type="button" value="Delete"/>

**Please provide details of all business/branches/outlets/etc.**

Bus/Br. Type   Business/ Branch Name

Address House/ Flat/ Plot No.  Street/ Lane/ Plaza/ Floor/ Village  Block/Mohala/Sector/ Road/Post   
Office/etc

Province   District   City   Dist. Code

Area/Town

Nature of Premises Possession  Owned  Rented  Other Owner's CNIC/ NTN/ FTN  Owner's Name

Electricity Ref. No.  Gas Connection Installed  Yes  No Gas Consumer No.

Phone +92

Business/Branch Start Date Day  Mon  Year  Business/Branch Close Date Day  Mon  Year

Sr.	Branch Name	City	Start Date	End Date	Gas No	Electricity No	Phone No	
1	[REDACTED]	KARACHI	16/01/2001			[REDACTED]	[REDACTED]	<input type="button" value="Close"/>

**Please provide details of all bank accounts. All fields are mandatory.**

A/C No  A/C Title  Type

Bank   City   Branch

Account Start Date Day  Mon  Year  Close Date Day  Mon  Year

Sr.	A/C No	Account Title	Bank	Branch Name	City	From Date - To Date	Edit	Close
1	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	<input type="button" value="Edit"/>	<input type="button" value="Close"/>

**Please provide Employer Information**

NTN /  Employer Name

FTN \*

reg.sys.fbr.gov.pk/Profile/ViewProfile.aspx

2/3

ANNEXURE-"A"

11/21/13 View Profile

**Emp** Address  \* City  \*

---

**Declaration** I, the undersigned solemnly declare that to the best of my knowledge and belief the information given above is correct and complete. It is further declared that any notice sent on the email address given above will be accepted as legal notice served under the law.

Date CNIC/Passport No Name of Applicant Signature

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**BOARD OF INTERMEDIATE AND SECONDARY EDUCATION LARKANA, SINDH.**

**Technical Proposal of Computer Items**

**BOQ**

Date of submission of tender form up to ..... 30-11-2015 at 11.00 AM

Opening of tenders on ..... 30-11-2013 at 1.30 P.M

Submitted by M/s .....

SR. NO	NAME OF THE ARTICLE AND DESCRIPTION	QTY
1.	Computer Core i7 2.8 Processor , 2GB Ram DDR-3 Kingston, Mother Board Intel Core i7 Supportable ATX, Hard Disk 500 GB SATA Seagate ,Casing ATX with LED Monitor 19" View Sonic, USB Keyboard, USB Mouse.	04
2.	HP Laser Jet Printer 2035 or Equivalent	04
3.	Keyboard USB	20
4.	Mouse USB	20
5.	Toner for laser jet Printer 2035 (Original).	50
6.	Toner for Nashuatec SP-8100dn (Original) agreement required for ensuring	10
7.	Toner for Nashuatec SP-8200dn (Original) agreement required for ensuring	15
8.	HP Laser Jet Printer 9050dn or equivalent	05
9.	Development of accounts and audit software	01
10.	Revolving Chairs for Committee Room seat back molty foam wheel chair	22
11.	Meeting Table Oval Type Full Set for committee room	01
12.	Photo State Machine	01

Tender form fee paid Rs. \_\_\_\_\_ vide D.D/Challan No. \_\_\_\_\_ Dated: \_\_\_\_\_.

( \_\_\_\_\_ )

Signature of Dealer/Supper  
with Stamp

**BOARD OF INTERMEDIATE AND SECONDARY EDUCATION LARKANA, SINDH.**

**Financial Proposal of Computer Items**

**BOQ**

Date of submission of tender form up to ..... 30-11-2015 at 11.00 AM

Opening of tenders on ..... 30-11-2015 at 1.30 P.M

Submitted by M/s .....

SR. NO	NAME OF THE ARTICLE AND DESCRIPTION	QTY	RATE including Tax	TOTAL Including Tax
1	Computer Core i7 2.8 Processor , 2GB Ram DDR-3 Kingston, Mother Board Intel Core i7 Supportable ATX, Hard Disk 500 GB SATA Seagate ,Casing ATX with LED Monitor 19" View Sonic, USB Keyboard, USB Mouse.	04		
2	HP Laser Jet Printer 2035 or Equivalent	04		
3	Keyboard USB	20		
4	Mouse USB	20		
5	Toner for laser jet Printer 2035 (Original).	50		
6	Toner for Nashuatec SP-8100dn (Original) agreement required for ensuring	10		
7	Toner for Nashuatec SP-8200dn (Original) agreement required for ensuring	15		
8	HP Laser Jet Printer 9050dn or equivalent	05		
9	Development of accounts and audit software	01		
10	Revolving Chairs for Committee Room seat back molty foam wheel chair	22		
11	Meeting Table Oval Type Full Set for committee room	01		
12	Photo State Machine	01		

Tender form fee paid Rs. \_\_\_\_\_ vide D.D/Challan No. \_\_\_\_\_ Dated: \_\_\_\_\_.

( \_\_\_\_\_ )  
Signature of Dealer/Supper  
with Stamp

# BOARD OF INTERMEDIATE



**& SECONDARY EDUCATION LARKANA**

## TENDER DOCUMENT

**FOR THE YEAR 2015-2016**

Tender Reference. No. BISE/STORE/LRK/-664 Dated 02-11-2015

For Procurement of

**Sports**

Tender issued to M/s....

*The deadline for submission is 30<sup>TH</sup> Nov 2015 at 11:00 (am),  
Tender will be opened on same day at 1.30 P.M*

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# TENDER NOTICE

BOARD OF INTERMEDIATE AND SECONDARY EDUCATION LARKANA, SINDH  
NO. BISE/STORE/LRK/664 DATED: 02-11-2015



## TENDER NOTICE

1. Sealed tenders are invited from eligible firms/bidders/contractors registered with Income Tax and Sales Tax Department for the following works in single stage-two envelopes procedure as per rule No.46(2) of SPPRA 2010 (Amended up to 2013).

Tender No.	Tender No. Description
1.	Examination Stationery/ Printed Material, Master Roll/Ink for Printing purpose
2.	General Stationery
3.	Office equipment & Machinery / Electronics appliances , Computer , Software development , Furniture and etc.
4.	Sports Material

2. Full detail of items and other terms & conditions including evaluation criteria are set forth in tender documents, which can be had from the office of undersigned by depositing fee of Rs.2000/- (Non-refundable) separately for each tender in the shape of Bank draft/pay order of Bank challan up to **30-11-2015**.

3. The technical & financial proposal should be sealed separately and placed in 3<sup>rd</sup> envelope- Tender should be dropped in tender box to be kept in the office of Chairman, BISE Larkana up to 11.00 A.M of **30-11-2015**, where technical proposals will be opened on same date at 01:30 P.M in presence of parties who wish to be present.

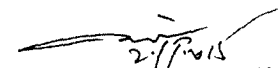
4. Financial proposals must contain earnest money @5.0% of the quoted rates in the shape of pay order/D.Draft/Bank Guarantee in favour of undersigned and fulfillment of other prescribed formalities, which shall be opened after the evaluation and approval of the technical proposals.

5. Financial proposals of the technically accepted bids shall be publicly opened for which date, time & venue shall be communicated to the bidders in advance.

6. The Procurement Committee reserves the right to accept/reject any or all offers subject to relevant rule of SPPRA.

7. This notice can be traced out at our website [www.biselrk.edu.pk](http://www.biselrk.edu.pk) as well as PPRA website [www.spprasindh.org.pk](http://www.spprasindh.org.pk).

8. For further details please contact Mr. Mazhar Ali Channa SPO-Phone No.074-9410533 & Cell No.0308-3470299.

  
HAFIZ SHAFIQUE REHMAN  
SECRETARY  
PHONE NO.074-9410533

## 1.1 Introduction.

Board of Intermediate & Secondary Education Larkana intends to purchase **Sports** for the financial Year 2015-16 from eligible bidders through open tenders bidding process under SPPRA 2010 (Amended in 2013) as provided in rule # 46 (2) Single stage – two envelope procedure (a) bid shall comprise a single package containing two separate envelopes. Each envelope shall contain separately the financial proposal and the technical proposal; (b) envelopes shall be marked as “FINANCIAL PROPOSAL” and “TECHNICAL PROPOSAL” in bold and legible letters to avoid confusion; (c) initially, only the envelope marked “TECHNICAL PROPOSAL” will be opened; (d) envelope marked as “FINANCIAL PROPOSAL” will be retained in the custody of BISE Larkana without being opened and it will be opened in presence of bidders who stand qualified in the technical evaluation, for which date, time and venue will be communicated to the bidders in advance

BISE Larkana requires to complete the work within 90 days from the date of signing of award contract, the bidding firm who may have capacity to complete the job within specified time frame may apply.

The complete set of Bidding Documents may be purchased by an interested eligible bidder on submission of a written application to the office given below and upon payment of a non-refundable fee of Rupees Two Thousand (Rs. 1000/-). Bidders may acquire the Bidding Documents from the Office of the Store Purchase Officer Board of Intermediate and Secondary Education Larkana during office working hours till 30<sup>th</sup> of November 2015 by 10: am

All bids must be accompanied by a Bid Security equal to 3% of their Quoted amount in the form of (pay order / demand draft / bank guarantee) and must be delivered to the office of Store Purchase Officer BISE Larkana. at or before 11.00 hours, 30<sup>th</sup> of November 2015 Bids will be opened at 1.30 hours on the same day in the presence of bidders’ representatives who choose to attend, in the Office of Chairman BISE Larkana.

Details/specifications of items given in Section 4. Responding Organizations should quote for whole / partial items depending upon nature of goods in each category subject to meet requirement of procurement agency (BISE, Larkana) will be considered.

BISE Larkana reserves the right of awarding of tender for one or more category after opening of financial proposals. Interested bidders are required to submit their bid proposal strictly as per SCOPE OF WORK (Section-4) and in the light of instructions as laid in this bid document.

The NIT was published in various daily newspapers, also on SPPRA Website under Sr. No. 25687



Sindh Public Procurement Regulatory Authority  
Government of Sindh

SPPRA



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REGISTER

ضروري اطلاع

SPRRA جي موجوده Website بتاريخ 30-11-2015 کان

بند نمي ويندي. نئي Website تي Register ڪرڻ لاءِ هتي دٻايو.

- Serial No.
- Text
- Tender Title
- SPPRA ID
- Advertise Date
- Closing Date
- City

Advance Search

lary Education Larkana

submit

WORKS  
SERVICES  
GOODS

1 2 3 4 5 6 7 8 9 10 Page 2 Documents Viewed 883124

S.No.	SPPRA ID	Tender Title	Download	Uploaded On	Advertised On	Closing On	Corrigendum	Comments
25587	SPPRA ID WITHHELD	Board of Intermediate & Secondary Education Larkana Printing of Exam Copies		05 Nov 2015	05 Nov 2015	30 Nov 2015		BER, CS, TER, AOC Required

## بورڊ آف انٽرميڊيٽ اينڊ سيڪنڊري

### ايجوڪيشن لاڙڪاڻو سنڌ

No. BISE/STORE/LRK/-664 Dated: 02-11-2015

# ٽينڊر نوٽيس

1. انڪم ٽيڪس ۽ سيلز ٽيڪس ڊپارٽمينٽ سان رجسٽرڊ اهل فرمن/واڪ ڏيندڙن/ڪانٽريڪٽرن کان هيٺ ڏنل ڪمن لاءِ سنگل اسٽيج-هڪ لفافي طريقيڪار تحت ايس پي پي آر اي 2010 جي رول نمبر (2) 46 (ترميمي 2013) موجب مهربند ٽينڊر گهرائجن ٿا.

ٽينڊر نمبر	وضاحت
1.	اڳواڻي اسٽيشن اسٽيشنري/پرنٽنگ مٽيريل، ماسٽر رول/پرنٽنگ مقصد لاءِ انڪ جنرل اسٽيشنري.
2.	آفيس ايڪيوپمينٽ ۽ مشينري/اليڪٽرانڪس اپلائنسز، ڪمپيوٽر، سافٽ ويئر ڊولپمينٽ ۽ فرنيچر وغيره.
3.	اسپورٽس مٽيريل.

2. آئمن جا مڪمل تفصيل ۽ ٻيا شرط ۽ ضابطا اوپليوٽيشن معيار سميت ٽينڊر دستاويزات ۾ ڏنل آهن جيڪي هيٺ صحيح ڪندڙ جي آفيس مان 2000 رپيا (ناقابل واپسي) هر هڪ ٽينڊر لاءِ بينڪ چالان جي بينڪ ڊرافٽ/پي آر ڊر جي صورت ۾ 2015-30-11 تائين جمع ڪرائڻ عيوض وٺي سگهجن ٿا.
3. ٽيڪنيڪل ۽ فنانشل پروپوزل فار ريت مهربند ٿيل هجن ۽ ٽئين لفافي ۾ رکڻ گهرجن. ٽينڊر چيئرمين BISE لاڙڪاڻو جي آفيس ۾ رکيل ٽينڊر باڪس ۾ 2015-30-11 تي صبح 11:00 وڳي تائين وجهڻ گهرجن. جتي ساڳي تاريخ تي منجهند 1:30 وڳي موجودگيءَ جي خواهشمند ڌرين سامهون ٽيڪنيڪل پروپوزل کوليا ويندا.
4. فنانشل پروپوزل ۾ هيٺ صحيح ڪندڙ جي نالي ۾ پي آر ڊر/ڊي-ڊرافٽ/بينڪ گارنٽي جي صورت ۾ آڇيل اکهن جي 5 سيڪڙو سوٽي رقم ۽ ٻيو مقرر ڪيل ضروري ڪارروايون مڪمل ڪيل شامل هئڻ گهرجن، جيڪي اوپليوٽيشن ۽ ٽيڪنيڪل پروپوزل جي منظوري بعد کوليا ويندا.
5. فني طور قبول ڪيل وڪڻ جا فنانشل پروپوزل سر عام کوليا ويندا، جنهن لاءِ تاريخ، وقت ۽ هنڌ بابت واک ڏيندڙن کي اڳواٽ آگاهه ڪيو ويندو.
6. پروڪيورمينٽ ڪميٽي ايس پي پي آر جي واسطيدار رول جي شرطن سان ڪنهن به ٻيا سمورين آڇن کي قبول/رد ڪرڻ جو حق محفوظ رکي ٿي.
7. هي نوٽيس اسانجي ويب سائٽ: [www.biselrk.edu.pk](http://www.biselrk.edu.pk) گڏوگڏ پي پي آر اي ويب سائٽ [www.spprasindh.org.pk](http://www.spprasindh.org.pk) تي پڻ ڏسي سگهجي ٿو.
8. وڌيڪ تفصيل لاءِ مظهر علي چنڊ ايس پي او سان فون نمبر 074-9410533 ۽ موبائل 0308-3470299 تي رابطو ڪرڻ گهرجي.

## حافظ شفيق رحمان

سيڪريٽري

فون نمبر: 074-9410533

INF/KRY.No-3727/2015

**SAY NO TO CORRUPTION**

مذهب جي لبادي ۾ نفرت جو پرچار ڪندڙن کي سڃاڻو.

سنڌ ۾ تعليم جي بهتر ٿاءِ علمي ۽ پنهنجو پيغام لکي 8 3 9 8 سي ايس ايم ايس ڪمپيوٽر



# بورڈ آف انٹرمیڈیٹ اینڈ سیکنڈری ایجوکیشن

لاڑکانہ، سندھ

No:BISE/STORE/LRK/-664

Dated: 02-11-2015



## ٹینڈرنوٹس

1- 2010 SPPRA (2013 تک ترمیم شدہ) کے رول نمبر (2)46 کے مطابق سنگل اسٹیج ٹوانوٹیس طریقہ کار میں مندرجہ ذیل کاموں کیلئے حکم نیکس اور سیز نیکس ڈپارٹمنٹ سے رجسٹرڈ ایل فرمز/بولی دہندگان/کنٹریکٹرز سے سربراہ ٹینڈرز مطلوب ہیں۔

ٹینڈر نمبر	ٹینڈر تفصیل
01	ایگزامینیشن اسٹیشنری/پرنٹنگ میٹریل، ماسٹر رول/لاک بوائے پرنٹنگ مقصد
02	جنرل اسٹیشنری
03	آفس ایکوئمنٹس اور مشینری/الیکٹرونکس ایپلائنسز، کمپیوٹر، سافٹ ویئر ڈیویسٹ، فرنیچر اور وغیرہ
04	اسپورٹس میٹریل

2- بشمول معیار جانچ پڑتال آئٹمز کی مکمل تفصیل دو ٹیکر تو اعداد و ضوابط ٹینڈرز و سٹاویزات میں متعین کردہ ہیں جو ہر ٹینڈر کیلئے علیحدہ علیحدہ -/Rs.2,000 (تاقابل واپسی) کی فیس بشکل بینک ڈرافٹ/پے آرڈر یا بینک چالان جمع کرانے کے ذریعے 2015-11-30 تک دفتر زیر دستخطی سے حاصل کئے جاسکتے ہیں۔

3- ٹیکنیکل اور فنانشل پروپوزلز علیحدہ علیحدہ سربراہ لفافوں میں ہونے چاہئیں اور تیسرے لفافے میں رکھے جائیں، ٹینڈرز 2015-11-30 کو دن 11:00 بجے تک دفتر چیئرمین، BISE، لاڑکانہ میں رکھے گئے ٹینڈر باکس میں ڈالنا ہوگا، جبکہ ٹیکنیکل پروپوزلز موجود رہنے کی خواہشمند پارٹنریوں کی موجودگی میں اسی دن دن 01:30 بجے کھولے جائیں گے۔

4- فنانشل پروپوزلز لازماً دیگر مجوزہ کارروائیوں کی تکمیل کیے جانے کے بعد ہی جمع کرانے کی شرح سے زر بیعانہ بشکل پے آرڈر/ڈیمانڈ ڈرافٹ/بینک گارنٹی بچق زیر دستخطی پر مشتمل ہونے چاہئیں جو ٹیکنیکل پروپوزلز کی جانچ پڑتال اور منظوری کے بعد کھولے جائیں گے۔

5- تکنیکی طور پر قبول شدہ پیشکشوں کے فنانشل پروپوزلز عوام کے رو برو کھولے جائیں گے جس کی تاریخ وقت اور مقام کے بارے میں بولی دہندگان کو پیشگی مطلع کر دیا جائے گا۔

6- SPPRA رولز کی متعلقہ رول سے مشروط پروکیورمنٹ کمیٹی کو کسی یا تمام پیشکشوں کو قبول/مسترد کرنے کا حق حاصل ہے۔

7- یہ نوٹس ہماری ویب سائٹ [www.biselrk.edu.pk](http://www.biselrk.edu.pk) نیز P PRA ویب سائٹ [www.spprasindh.org.pk](http://www.spprasindh.org.pk) پر بھی دیکھا جاسکتا ہے۔

8- مزید تفصیلات کیلئے برائے مہربانی جناب مظہر علی چنہ SPO فون نمبر 074-9410533 اور بریل نمبر 0308-3470299 سے رابطہ کریں۔

حافظ شفیق رحمان

سیکرٹری

فون نمبر: 074-9410533

INF-KRY:No.3727/15

مذہب کے بارے میں نفرت کا پرچار کرنے والوں کو پھانسی دے دو۔

کریپشن کو کمیشن نہ

8 3 9 8

مذہب کو ختم کرنے والوں کو پھانسی دے دو۔

بورڊ آف انٽر ميڊيٽيٽ اينڊ سيڪنڊري  
 ايجوڪيشن لاڙڪاڻو سنڌ  
 NO: BISE/STORE/LRK/664/2015 Dated: 02.11.2015

**ٽينڊر نوٽيس**

1. اهل فرسٽ واک ڏيندڙن لپڪيڊارن جيڪي انڪر ٽيڪس ۽ سيلز ٽيڪس ڊپارٽمينٽ وٽ هيٺ ڏنل ڪمن لاءِ رجسٽر ٿيل هجن تن کان رول 246 آف ايس پي پي آر اي 2010 (ترميم ٿيل 2013) تحت سنگل اسٽيج بر لفافن جي بنياد تي مهربند ٽينڊر گهرائجن ٿا.

ٽينڊر نمبر	ٽينڊر نمبر تفصيل
1	پرتنگ مقصد لاءِ ايگزامينيشن اسٽيشنري/پرتيد مٽيريل، ماسٽر رول/انڪ
2	جنرل اسٽيشنري
3	آفيس ايڪريمينٽ اينڊ مشينري/الڪٽرونيڪس اپلائنسز، ڪمپيوٽر، سافٽويئر ڊولپمينٽ، فرنيچر وغيره.
4	اسپورٽس مٽيريل

2. آئتمز جا مڪمل تفصيل ۽ ٻيا شرط ۽ ضابطو بشمول اوليوٽيشن معيار ٽينڊر دستاويزن ۾ ڏنل آهي، جيڪي هيٺ صحي ڪندڙ جي آفيس مان مبلغ 2000 تاقابل واپسي جدا جدا هر هڪ ٽينڊر بينڪ ڊرافٽ/بني آرڊر يا بينڪ چالان جي صورت ۾ 30.11.2015 تائين حاصل ڪري سگهجن ٿا.

3. ٽيڪنيڪل ۽ فنانشل پريوزل جدا جدا لفافن ۾ هڻڻ گهرجن ۽ ٽين لفافن ۾ رکيل هجن جيڪي ٽينڊر باڪس چيئرمين، پي آءِ ايس اي لاڙڪاڻو ۾ رکيل ۾ 30.11.2015 تي صبح 11 وڳي تائين اڃا ليا وڃن، جئين ته ٽيڪنيڪل پريوزل ساڳي تاريخ تي 01:30 وڳي اتي موجودگي جي خواهشمدن پارٽين جي موجودگي ۾ ڪوليا ويندا.

4. فنانشل پريوزل ۾ لازمي طور ڪوٽيد ريتس جي 5.0 سيڪڙو سوٽي رقم پي آرڊر/ڊمانڊ ڊرافٽ/بينڪ گارنٽي جي صورت ۾ هيٺ صحي ڪندڙ جي حق ۾ شامل هجي، جيڪي ٽيڪنيڪل پريوزلز جي اوليوٽيشن ۽ منظوري کان پوءِ ڪوليا ويندا.

5. ٽيڪنيڪل قبول ڪيل واکن جا فنانشل پريوزلز جي ڪلڻ جي تاريخ، وقت ۽ جڳهه واک ڏيندڙن سان اڳواٽ ئي رابطي ڪيو ويندو.

6. پروڪيورمينٽ ڪاميٽي ايس پي پي آر اي جي لاڳاپيل رول تحت ڪو به ڪا سموريون آڇون قبول نه ڪري سگهي ٿي.

7. هي نوٽيس اسان جي ويب سائيت [www.biselrk.edu.pk](http://www.biselrk.edu.pk) سان گڏ پي پي آر اي جي ويب سائيت [www.spprasindh.org.pk](http://www.spprasindh.org.pk) تي پڻ ڏسي سگهجي ٿو.

8. وڌيڪ تفصيل لاءِ مهرباني ڪري مسٽر مظهر علي چٽا ايس پي اوغون نمبر 074-9410533 ۽ سيل نمبر 0308-3470299 تي رابطو ڪري سگهجي ٿو.

سيڪريٽري  
 فون: 074-9410533  
 INF-KRY: NO. 3727/2015

## **1.2 Preparation of Proposal.**

### **1.2.1 Technical Proposal:**

- 1) While preparing Technical Proposal Bidding firm(s) are expected to examine the documents comprising this invitation in detail, as material deficiencies in providing the information requested may result in rejection of the proposal.
- 2) The Technical proposal should provide the information as mentioned in Section # 2.
- 3) To establish the conformity of the items required through this TENDER Document, the bidder shall furnish as part of its Technical Proposal, a detailed description of the Bidder's proposed items conforming in all material aspects with the Technical Requirements both overall as well as in regards to the performance of each proposed items.
- 4) Please note that the technical proposal shall not include any financial information.

### **1.2.2 Financial Proposal:**

- 1) While preparing the financial proposal, bidders(s) are expected to take into account the requirement and conditions of the invitation documents. The Financial proposal should follow instructions as mentioned in section 3. It should provide lump sum costs associated with the assignment and all other out of pocket expenses.
- 2) The Data sheet shows validity of bid up to 120 days. The BISE will make its best effort to complete technical clarification (if needed) within this period. Proposal validity may be extended with mutual consent.
- 3) Rates should be inclusive of all government taxes/levies such as Income Tax, GST, FED, Stamp Duty Excise or what so ever may be in practice, and will be borne by the bidders in all aspect.

## **1.3 Bid Price / Payment.**

- 1) This Document showing itemized list along with specifications, quantity and detailed terms and conditions for bidding is available on provision of Rs. 2000/- Bank DD/PO/Bank Challan in favor of Secretary BISE, on any working day during office hours.
- 2) All payments will be made in Pak Rupees.
- 3) The prices charged by the successful bidder for the required items along with accessories and associated services shall not vary from the prices as quoted in the financial proposal.
- 4) Payment will be made after deliveries of material at consignee end, Installation, completion and inspection certificate for Quality/Quantity issued by the Inspection Committee of BISE Larkana.

## **1.4 Cost of Bidding.**

The bidder shall bear all costs associated with the preparation and submission of bid and BISE will in no case be responsible or liable for those costs, regardless of the outcome of the bidding process.

## **1.5 Language of Bidding.**

The bid must be prepared and submitted in English language. Supporting documents and printed literature furnished by the bidder with the bid may be in another language as long as they are accompanied by an English translation of the pertinent passages. For the purpose of interpretation of the Bid, English language shall prevail.

## **1.6 Confidentiality.**

- 1) Information relating to the evaluation of proposals and recommendations concerning award shall not be disclosed to the bidder(s) who submitted the proposals or to other persons not officially concerned with the process, until the award of Contract is notified to the successful firm(s).
- 2) Information related to the examination evaluation, comparison and post qualification of Proposals, and recommendation of contract award, shall not be disclosed to Bidders or any other persons.
- 3) Any attempt by a Bidder to influence BISE in the examination, evaluation, comparison, and post – qualification of the Proposals or Contract award decisions will result in the rejection of its proposals.
- 4) The bidder must provide an undertaking on judicial paper stating to maintain confidentiality and binding that the documents provided under this bid are correct and can be verified from concerned authorities.

### **1.6.1 Use of Documents and Information by external & internal Audit.**

The Bidder shall permit BISE Larkana to inspect their accounts and records relating to the performance of the supplier and to have them audited by auditors appointed by the BISE, if so required by the BISE can directly contact the references given in the technical requirement as a part of TENDER DOCUMENT to verify the bidder's technical reasons supporting compliance.

## **1.7 Bid Validity:**

- 1) Bid shall remain valid and open for acceptance for a period of 120 days from the specified date of tender opening.
- 2) In exceptional circumstances prior to expiry of the original bid validity period, the bidder may be requested in writing for an extension of the period of validity. A bidder agreeing to such request will not be permitted to modify his bid. A bidder not agreeing to such request may be withdrawn at the discretion of BISE Larkana.

## **1.8 Amendment of Bidding Documents:**

- 1) At any time prior to the deadline for submission of Bids, BISE Larkana may for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder can modify the Bidding Documents by making essential amendment.
- 2) The amendment shall be the part of the Bidding Documents, and will be notified in writing through fax or letter by courier or shall be made available on the BISE's website [www.biselrk.edu.com.pk](http://www.biselrk.edu.com.pk) to all prospective bidders who have received the Bidding Documents.

## **1.9 Clarification (S) / Queries of Tender:**

- 1) The bidders are expected to carefully examine all instructions, forms and specifications in the Bidding Documents. Any Bidder in doubt as to the exact meaning or interpretation of any part of the Bidding Documents should immediately seek clarification in writing from the Secretary BISE Larkana.
- 2) Requests for all clarifications in regard to the given specifications or other information contained in Tender Documents should come either through E-mail/Fax or Courier to the Secretary BISE Larkana. Telephone enquiries may not be entertained.

## 1.10 Contradictions, Obscurities and Omissions:

The Bidder should likewise notify to the above of any contradictions, obscurities and omissions in the Bidding Documents if clarification of these is necessary for the clear understanding of the documents and for preparation of the Bid. Such enquires must reach to the Secretary not later than 25<sup>th</sup> December 2015.

## 1.11 Inspection

- a) The **inspection** will be carried on the material by representatives of the BISE Larkana (Inspection Committee) upon arrival of material at BISE Stores are Larkana. It is Bidders responsibility to ensure quality, quantity, correctness and adherence to the Specifications etc. any deviation will be rejected and the supplying firm will be solely responsible for it.
- b) The **inspection report**, which, inter-alia, should indicate the condition, Quality as approved in inspection, quantity etc. for the items received at stores, shall be signed by the inspection committee.
- c) **Taking Over:** Upon receipt of the material in the stores of BISE Larkana and after inspection, the Store Purchase Office of BISE Larkana will issue a **taking-over certificate** in respect of those items of Stores which are received in acceptable condition.

## 1.12. Installation and Demonstration

- a) **Installation**
  - i) After inspection and taking over of the Stores, as stated above, the **Contractor shall install** those items of Stores which are to be permanently positioned in place in the sections of the BISE Larkana. For this purpose, the Contractor shall co-ordinate with the Secretary BISE larkana, for making arrangements for proper installation.

## 1.13. Completion Certificate

After completion of the installation and demonstration, as stated above, a certificate is to be obtained by the Contractor from the Secretary BISE Larkana stating that the Stores (item-wise) have been satisfactorily installed and demonstrated by the Contractor.

## 1.14 Breach of Contract

In case of breach of warranty / guarantee or Contract, the **damages** suffered by the BISE Larkana shall be **recovered from the Contractor** out of any payment due to the Contractor and / or in accordance with the terms and conditions of the terms and conditions of the Contract Security / Performance Bond, without notice to the Contractor.

## 1.15 Contractor's Default Liability

- a) The BISE Larkana may upon written notice of default to the Contractor **terminate the Contract** in the circumstances detailed hereunder:
  - i) If in the judgment of the BISE Larkana, the Contractor fails to make delivery of the stores within the time specified in the Contract Agreement or within the period for which extension has been granted by the BISE; and
  - ii) If, in the judgment of the BISE Larkana, the Contractor fails to comply with any of the other provisions of the Contract.
- b). In the event the BISE Larkana terminates the Contract, in whole or in part, as provided in above, the BISE Larkana reserves the right to **purchase**, on such terms and the conditions as it may deem appropriate, Stores similar to the one terminated, and the Contractor will be liable to the BISE Larkana for any additional costs for such **similar Stores**, and / or for liquidated damages for delay, as defined in Clause 1.18 (c) of the Conditions of Contract until such reasonable time as may be required for the final supply of the Stores.
- c). If the Contract is terminated, as provided in above, the BISE, in addition to any other rights provided in this Clause, may require the Contractor to **transfer title** and deliver to the BISE Larkana under any of the following cases in the manner and as directed by the BISE Larkana.  
Any **completed Stores**; and  
Such **partially completed Stores**, drawings, information and contract right (hereinafter called manufacturing material) as the Contractor has specifically produced or acquired for the performance of such parts of the Contract as has been terminated.
- d). The BISE Larkana will **pay to the Contractor** the Contract Price for the completed Stores delivered to and accepted by the BISE Larkana and also for the manufacturing materials delivered and accepted.
- e) In the event the BISE Larkana does not terminate the Contract, as provided above, the Contractor shall continue with the performance of his / her Contract, in which case the Contractor shall to liable to the BISE Larkana for **liquidated damages for delay** as set out in Clause 1.18 (c) until the Stores are accepted.

## 1.16. Partial Shipments

- a) The BISE accepts partial shipments and also allows partial payments subject to pre-information and agreement, by observing other terms and condition lad in the contract agreement

- b) In the event any portion of the Stores supplied by the Contractor is found **defective in material or workmanship**, or otherwise not in conformity with the requirements of the Contractor, the BISE Larkana shall have the right to reject or require, in writing, rectification of the Stores. In the latter case, the Contractor shall with utmost diligence, and at his own expense, make good the defects so specified or replace the defective Stores. If the Contractor fails to rectify or replace the rejected Stores, the BISE Larkana may adopt any of the following options:
- i) **replace or rectify**, at its option, such defective Stores and charge to the Contractor the excess cost occasioned to the BISE Larkana plus (15%) fifteen percent; or
  - ii) acquire the said Stores **at a reduced price** considered equitable under the circumstances; or
  - iii) **Terminate the Contract.**

### 1.17. Extension of Time

If the completion of the Contract is delayed due to reason beyond the control of the Contractor, the Contractor shall without delay request the BISE Larkana, in writing, of his **claim** for an extension of time. The BISE Larkana on receipt of such request may agree to **extend the completion date** as may be reasonable in the circumstances of the case but without prejudice to other terms and conditions of the Contract.

### 1.18 Delay in Delivery – Liquidated Damages

- a) **Delivery plan:** The Responding Organization shall provide a detailed delivery, installation and configuration plan. Bidder should provide the life line, which should describe exactly what and how material will be delivered, installed and configured. Delivery plan should not be in generic terms but should be specific to this assignment, Activities, schedule should be in tabular form mentioning names of tasks, sub tasks, start date, finish date resources and milestones will also be appreciated
- b) Should the **progress** of the Contract at any time be lagging behind the program agreed between the BISE Larkana and the Contractor, the BISE Larkana will notify the Contractor in writing and the Contractor shall there upon take such steps as he / she may deem fit to **expedite the progress** of the Contract. Non-issuance of this notice by the BISE Larkana shall not in any way absolve the Contractor of the liquidated damages as stated in below section (1.18(b))
- c) If the Contractor **fails to complete the Contract**, in full or part, within the time laid down in the Contract Agreement or any extension thereof, there shall be deducted from the Contract Price, as **liquidated damages**, a sum of one half of one percent (**0.5%**) of **the Contract price** of each unit of the delayed Stores for each calendar week of delay subject to the maximum of five percent (5%) of the Contract Price of the unit or units so

delayed, and such deduction shall be in full satisfaction of the Contractor's liability for the said failure.

### **1.19 Post Deployment Support & Services or Warranty**

Bidder is required to provide support services till 90 days from the date of supply, in this regard an under-tacking on company letter head is required to be submitted along with the technical proposal.

### **1.20 Training**

The bidder should provide a comprehensive training plan which should be flexible to cater to the current requirements. It should encompass all ranges of users i.e. functional, operational and managerial etc. Training Documents such as schedules, training material must be provided with the technical proposal.

### **1.21 Signing of Contract.**

Within (10) working days after notification to the successful bidder regarding acceptance of his bid and submission of 10% Contract Security in shape of DD/Pay order or Bank Guarantee, the contract incorporating all agreements between the parties will be signed. The Contract agreement will be affixed with revenue stamps @ 0.3% of contract value as per stamp act. For sample of agreement refer to page No. 15



## **2 Technical Proposal:**

2.1 Covering Letter sample for submission of Technical Proposal attached at end.

### **2.2 Eligibility Criteria**

1. This set of bid documents has been prepared under guidelines as laid down in SPPRA Rules 2010 (amended in 2013) and provide a clear basis upon which tenderers will be evaluated, following an objective process based on fair and transparent criteria. However the tenderer's should submit relevant information clearly and follow instructions to submit their relevant documentary proofs in proper order as defined herein and should not defer, so that it should not impose an excessive burden of preparation or paperwork.
2. Firms would be denied who do not meet the specified criteria. Thus, those who prepare documentation for this bid are responsible for ensuring that the criteria are drawn in accordance with the appropriate needs of the tender and that the criteria are sufficiently stringent to assure that only properly qualified firms are included in the final list.
3. The BISE Larkana will not accept "blacklisted" contractors or suppliers. In principle, the tenderers should submit an affidavit on judicial paper stating that their firm is not black-listed or is not involved in any of litigation with any government, semi government or private institutions.
4. The Tendering process invites maximum number of firms to participate and meet the pre-requisite requirements laid down in this bid document.
5. Bidding is open to the contractors, suppliers and joint ventures from within the country or abroad who full fill the requirement of this tender.
6. Where a firm, its affiliates or parent company, in addition to consulting also has the capability to fulfill the requirement as laid by BISE, can also apply.
7. Only those firms may apply who have 5 years business experience with various five procuring agencies Firms having less experience may not apply.

### **2.3 Evaluation Criteria**

The clear statement/Criteria for the eligibility requirements are given in following table. Applicants who wish to apply for participating in this tendering process may prepare their profile exactly in-accordance of the criteria set herein.

There will be three stages of Evaluation

- a) Bidding Firm's Evaluation
- b) Evaluation of specifications goods offered by the bidder.
- c) Evaluation Price offered by the bidding firm.
- d) Weightage Scores (from a to c) high scores taker will be ranked as best evaluated cost
- e) The evaluation will be carried out under the weighted formula of least cost.
- f) all bids will be weighted and their results will be announced on website, under intimation to the concerned bidder.

## BIDDERS SHOULD PROVIDE FOLLOWING DOCUMENTS IN THEIR TECHNICAL PROPOSAL.

### BIDDING FIRM QUALIFICATION CRITERIA.

NO.	DESCRIPTION	Marks
1	Bidding Firm will be disqualified in case of failure to provide Mandatory Requirement as below. 1) Bidders "Tax Facilitation Portal profile" (As ANNEX-A). Attach NTN, GST, SR8 Certificate & filer. ( 2 marks for each document total 10 marks) 2) Litigation History Report, printed on Judicial Paper attested by Notary Public. (2.5 marks) 3) Certificate for not being Black Listed. This is required on Judicial Paper attested by Oath commissioner. (2.5 Marks)	15
2	Financial Position: 1) As per the guide lines of SPPRA Rules 2010 the Annual Turnover should be <b>twice than the estimated cost of Tender</b> . (5 Marks) 2) Bidding Firm should provide Last Year's Annual Income Tax Returns (2003 to 2014) (4 Marks) 3) Provide <b>Bank Statement</b> for Last Year (July 2013 to June 2014). No marks if any other document is provided at place of Bank Statement. (5 Marks) 4) Bidding firm should provide Sales Tax Summaries for Last Year (July 2014 to June 2015). No marks will be given if any other document(s) such as "Acknowledgements, Sales Tax Returns, Sales Tax Payment Challans" etc. is provided instead of Sales Tax Summaries. (half mark per month total 06 marks)	20
3	Company profile, comprising of following details:- 1) Certificate showing Bidder's Business Nature e.g. Proprietorship, Partnership, Pvt. Limited etc. Provide Partnership Deed or Memorandum of Articles. 2) Provide copies of CNICs of Proprietor, Partners, Directors. 3) Staff Names and their Qualification (C.Vs) mentioning working Experience in Bidder's firm and Overall along with projects completed by them. 4) Business Experience Provide Client List with contact details, Completion Certificates, Purchase Orders of similar Nature. Bidder should Provide minimum two Supply Orders and their completion Certificates during the period of previous year.	10
4	Five marks for each serial number above. Bidders should provide Detailed Specifications of their material being quoted /offered against the BOQ. Example: 3.3 marks for each 1) Brand of Paper, Material, Equipment etc. 2) Gramage / Model / Specifications etc. (attach Brochures or sample) 3) Estimated delivery time.	10
5.	1. Past experience if any with BISE,Larkana under the satisfaction of Authorities.	20
6.	1. Last five years with five Procuring Agencies of the same nature of work (3 marks of working experience with each Procuring Agency having satisfactory Certificate. ( Marks 15) 2. Keeping in view the integrity / importance / confidentiality of the Procuring Goods the bidding firm should well equipped with the concerned machinery meeting the requirement of the sanctity of the goods. (Marks 10)	25
TOTAL MARKS		100

Passing marks are 60 for qualifying technical bid proposal.

### **3. Financial Proposal:**

Financial Proposals of only the technically qualified bidders would be opened and, evaluated / compared on the following basis:-

- 1) The financial proposals shall first be checked for any error of computation and arithmetic errors will be corrected.
- 2) If a bidder does not accept the correction of errors, its bid will be rejected and its bid security may be forfeited.
- 3) Items and Services that are required but have been left out or are necessary to correct minor deviations of the proposal will be added to the total proposal price using cost **taken from the highest prices from other responsive proposals** for the same item and Services, or in the absence of such information the cost will be estimated at prevailing list prices.
- 4) For the purpose of evaluation equal cost of the item / category (as the case may be will be considered) as prescribe at 1-1 comparison of bids, total lump sum cost will be considered of each category.
- 5) Total evaluated financial cost of each responsive bidder shall be the basis of merit ranking of the Financial Proposal of the bid.

#### **EVALUATION OF FINANCIAL PROPOSALS OFFERED BY THE BIDDING FIRM**

After qualifying first stage of technical bid proposals of the bidders, the financial proposal of the same qualified bidders will be opened in the presence of evaluation committee as well as concerned bidders (if participates), however the financial proposal of the disqualifying bidders will be returned duly untouched through courier.

#### **METHOD OF AWARDING OF CONTRACT**

Under SPPRA Rule No. 49 The bidder who qualify technically with the lowest evaluated cost but not necessarily the lowest submitted price shall be awarded the procurement contract.

- a. The Evaluation / Procurement committee of BISE Larkana on the parameters given in the tender appendixes will make technical evaluation. Rating for the technical evaluation will be as per format given as above. The evaluation shall be on the basis of bidder's responsiveness to the Terms of Reference. The BISE Larkana will apply an evaluation criteria and point of system to evaluating the bids technically. A proposal shall be rejected at this stage if it does not respond to the important aspects of the Terms of Reference.
- b. The BISE will notify the bidding firm of rejection of their technical proposal indicating reasons that their financial proposal if any will be returned unopened after completing the selection process.
- c. The BISE Larkana will notify in writing to the firm(s) qualifying for technical score, and indicate the date, time and address for opening of financial proposal. Same will also be published on BISE website.
- d. On opening the financial proposal i.e. in the presence of the bidding firm(s) representative who wish to attend, the BISE Larkana will announce the names of firms their technical scores and the amounts of their financial proposals.

The decision of the Procurement Committee of BISE Larkana will be binding on all Bidders

### **3.2 Preparation of Results for successful Bidders:**

1. After technically qualified bidding firms having lowest evaluated cost will be treated as successful and first lowest bidder.
2. The decision of BISE Larkana will be binding on all concerned and will in no case be challengeable at any forum.

**5.2 Quantity of Items for Financial proposal:** Refer to page No. 19 -21

*Signature & Stamp of Bidder*

## FORM OF TENDER

To be printed on the letter head of firm.

Tender Reference No. \_\_\_\_\_ Dated \_\_\_\_\_

Name of Contract: **Sports**  
The Secretary,  
Board of Intermediate & Secondary Education,  
Larkana.

Dear Sir,

1. Having examined the Tender Documents including Instructions to Tenderers, Conditions of Contract, Specifications, Drawings, Schedule of Prices and Addenda Nos. \_\_\_\_\_ for the execution of the above-named Contract, we, the undersigned, being a company doing business under the name & address \_\_\_\_\_ and being duly incorporated under the laws of Pakistan hereby offer to execute and complete such Contract and remedy and defects therein in conformity with the said Documents including Addenda thereto for the Total Tender Price of Rs. \_\_\_\_\_ (in figures and words) or such other sum as may be ascertained in accordance with said Documents.
2. We understand that all the Schedules attached hereto form part of this Tender.
3. As security for due performance of the undertakings and obligations of this Tender, we submit herewith a Bid Bond of Rs. \_\_\_\_\_ (in figures and words) drawn in favor of or made payable to BISE, and valid for a period of 90 days beyond the period of validity of this Tender.
4. We undertake, if our Tender is accepted, to complete the whole of the work comprised in the above-named Contract within \_\_\_\_\_ days.
5. We agree to abide by this Tender for the period of 90 days beyond the date of opening of the Tender, and it shall remain binding upon us and may be accepted at any time before the expiration of this period.
6. Unless and until a formal Contract Agreement is signed, this Tender, together with your acceptance thereof, shall constitute a binding contract between us.
7. We understand that you are not bound to accept the lowest or any Tender you may receive.
8. We do hereby declare that this Tender is made without any collusion, comparison of figures or arrangement with any other person or persons making a Tender for the above-named contract.
9. We understand and agree that the final decision of BISE will be acceptable to us  
A  
Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2015  
Signature \_\_\_\_\_ in the capacity of \_\_\_\_\_ duly authorized

## ARTICLES OF AGREEMENT

This Agreement made this \_\_\_\_\_ day of \_\_\_\_\_ 2015, by and between the Board of Intermediate & Secondary Education Larkana, Sindh, including his successors in office and Assignees / Agents, acting through the Secretary, hereinafter called the “**BISE**”, of the one part,

And M/s \_\_\_\_\_, located at \_\_\_\_\_, hereinafter called the “**Contractor**” which expression shall include their successors, legal representatives of the second part.

Whereas the **BISE** requires supply of \_\_\_\_\_ and whereas the **Contractor** has agreed to supply, install, put into operation and demonstrate the working of the said Equipment valued at Rs. \_\_\_\_\_ and words ( \_\_\_\_\_ ) in the period of 03 months, subject to the terms and conditions set forth, hereinafter, which have been accepted by the **Contractor**.

Now this Agreement witnesses as follows:

1. In this agreement words and expressions shall have the same meanings as are respectively assigned to them in the **Conditions of Contract** hereinafter referred to.
2. The following documents which, for the purpose of identification, have been signed by \_\_\_\_\_ on behalf of the **Contractor**, and by the Secretary on behalf of the **BISE**, all of \_\_\_\_\_ (name and designation of the authorized person) Which shall be deemed to form and be read and construed as a part of this **Agreement** viz.?
  - a) Articles of Agreement;
  - b) Instructions to Tenderers;
  - c) Conditions of Contract;
  - d) Contractor’s Offer including the relevant correspondence prior to signing of this Agreement with all Annexures duly filled in.
  - e) The specifications of the equipment; and
  - f) Bill of Quantity with prices.
3. In consideration of the payment to be made to the Contractor, the **Contractor** hereby **covenants** with the **BISE** to supply, deliver, install, put into operation and demonstrate the working of the Equipment in conformity in all respects of the Contract & the order No. \_\_\_\_\_
4. The **BISE** hereby **covenants to pay** the Contractor in consideration of the supply, delivery, installation, putting into operation and demonstration of the working of the Equipment the contract price in the manner prescribed by the Contract and approved by the **BISE**.

In Witness Thereof the parties have hereunto set their respective hands and seals, the day, month and year first above written.

### WITNESSES:

BISE \_\_\_\_\_

Contractor \_\_\_\_\_

Witness No.1:

Witness No.1:

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Designation: \_\_\_\_\_

Witness No.2:

Witness No.2:

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Designation: \_\_\_\_\_

(INTEGRITY PACT)

**DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC  
PAYABLE BY THE SUPPLIERS OF GOODS, SERVICES & WORKS IN  
CONTRACTS WORTH RS.10.00 MILLION OR MORE**

Contract No. \_\_\_\_\_ Dated \_\_\_\_\_

Contract Value: \_\_\_\_\_

Contract Title: \_\_\_\_\_

..... [*Name of Contractor*] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative department or agency thereof or any other entity owned or controlled by GoS through any corrupt business practice.

Without limiting the generality of the foregoing, [*name of Contractor*] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoS, except that which has been expressly declared pursuant hereto.

[*name of Contractor*] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoS and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

[*Name of Contractor*] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other rights and remedies available to GoS under any law, contract or other instrument, be voidable at the option of GoS.

Notwithstanding any rights and remedies exercised by GoS in this regard, [*name of Contractor*] agrees to indemnify GoS for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoS in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [*name of Contractor*] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoS.

Name of Procuring Agency: .....

Name of Contractor: .....

Signature: .....

Signature: .....

[Seal]

[Seal]

**ANNEXURE-"A"**

11/21/13

View Profile



**Taxpayer Facilitation Portal**  
(e.fbr.gov.pk)

(Last Login: 20-Nov-2013, 9:18 PM)

Home Administration ▶ Registration ▶ Declaration ▶ Requests ▶ e-Payments ▶ e-Folder CREST Logout

[Redacted]

**All Registry Portion fields/columns are mandatory**

Category:

CNIC/PP No.: [Redacted] (For Individual only, Non-Resident to write Passport (PP) No.)

Name: [Redacted] Gender:  Male  Female

Date of Birth: [Redacted] Status:  Country:

Address: House/ Flat/ Plot No. [Redacted] Street/ Lane/ Plaza/ Floor/ Village [Redacted] Block/Mohala/Sector/Road/Post Office/etc [Redacted]

Province:  District:  City / Tehseel:  Dist.Code: [Redacted]

Area/Town: [Redacted]

Principal Activity:  Select Activity: [Redacted] Activity Code: [Redacted]

Register For:  Income Tax  Sales Tax  Federal Excise  LTWH Agent  S.TWH Agent

Revision N°: [Redacted]

Rep. Type:  Representative u/s 172  Authorized Rep. u/s 223 In Capacity as:

CNIC/NTN/PP No.: [Redacted] Name: [Redacted]

Address: House/ Flat/ Plot No. [Redacted] Street/ Lane/ Plaza/ Floor/ Village [Redacted] Block/Mohala/Sector/Road/Post Office/etc [Redacted]

Province:  District:  City / Tehseel:  Dist.Code: [Redacted]

Area/Town: [Redacted]

Phone: +92 021 [Redacted] Cell: +92 [Redacted] Fax: +92 [Redacted]

Email: [Redacted]

**Save Registry & Representative portion and complete remaining form ...**

**Please provide Information about Top 10 Directors/Shareholders/Partners.** This portion is required for Company and AOP. Use below options to provide the capitals of all Others/Non-Resident/Minors Directors/Shareholders

Resident  Non-Resident  Minors  All Remaining shareholders/Director

NTN/CNIC: [Redacted] \* Capital: [Redacted] \*

regsys.ftr.gov.pk/ProfileViewProfile.aspx

1/3



# ANNEXURE-"A"

11/21/13

View Profile

Directors/ Share

Other Activities

**Other Business Activities in addition to the Principal Activity given at Sr-9 above**

Activity

Sr.	Code	Business Activity	Edit	Delete
1	010000	IMPORTER	<input type="button" value="Edit"/>	<input type="button" value="Delete"/>
2	960900	OTHER PERSONAL SERVICE ACTIVITIES N.E.C.	<input type="button" value="Edit"/>	<input type="button" value="Delete"/>

Business / Branches

**Please provide details of all business/branches/outlets/etc.**

Bus/Br. Type  Business/ Branch Name

Address: House/ Flat/ Plot No.  Street/ Lane/ Plaza/ Floor/ Village  Block/Mohata/Sector/ Road/Post   
 Office/etc

Province  District  City  Dist. Code

Area/Town

Nature of Premises Possession  Owned  Rented  Other  Owner's CNIC/ NTN/ FTN  Owner's Name

Electricity Ref. No.  Gas Connection Installed  Yes  No  Gas Consumer No.

Phone  Business/Branch Start Date: Day  Mon  Year  Business/Branch Close Date: Day  Mon  Year

Sr.	Branch Name	City	Start Date	End Date	Gas No	Electricity No	Phone No	
1	[REDACTED]	KARACHI	16/01/2001			[REDACTED]	[REDACTED]	<input type="button" value="Close"/>

Bank Accounts

**Please provide details of all bank accounts. All fields are mandatory.**

A/C No  A/C  Title  Type

Bank  City  Branch

Account Start Date: Day  Mon  Year  Close Date: Day  Mon  Year

Sr.	A/C No	Account Title	Bank	Branch Name	City	From Date - To Date	Edit	Close
1	[REDACTED]	[REDACTED]	[REDACTED]	road karachi	[REDACTED]	[REDACTED]	<input type="button" value="Edit"/>	<input type="button" value="Close"/>

Employer

**Please provide Employer Information**

NTN /  Employer Name

FTN \*

regsys.ftr.gov.pk/Profile/ViewProfile.aspx

2/3

ANNEXURE-“A”

11/21/13 View Profile

**Em** Address \* City \*

---

**Declaration** I, the undersigned solemnly declare that to the best of my knowledge and belief the information given above is correct and complete. It is further declared that any notice sent on the email address given above will be accepted as legal notice served under the law.

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Date	CNIC/Passport No	Name of Applicant	Signature

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From: WEBVM4, TO: WEBVMNon:799 Page Execution time is 0.437 seconds.Non:799

**BOARD OF INTERMEDIATE AND SECONDARY EDUCATION LARKANA, SINDH.**

**Sports Material**  
**Technical Proposal**

**BOQ**

Date of submission of tender form up to ..... 30-11-2015 at 11.00 AM

Opening of tenders on ..... 30-11-2015 at 1.30 P.M

Submitted by M/s .....

SR. NO	NAME OF THE ARTICLE AND DESCRIPTION	QTY
1.	Track Suite printing (embossing) of BISE larkana on back side. a. Extra Large b. Large size c. Medium size (as per specimen)	300 Nos.
2.	Sport T. Shirts a. Extra Large b. Large size c. Medium size (as per specimen)	300 Nos.
3.	Socks (Adidas)	300
4.	Knickers (Rehman)	300
5.	Hockey Ball (Coca Bura)	24
6.	Cricket Ball (Top Spin)	15 Dozen
7.	Shield (as per specimen)	100 nos.
8.	Awards (as per specimen)	200 nos.
9.	Shuttle cock (as per specimen)	20 dozen
10.	Cups (Imported) Along with wooden base (as per specimen)	10 pairs along with wooden base

Tender form fee paid Rs. \_\_\_\_\_ vide D.D/Challan No. \_\_\_\_\_ Dated: \_\_\_\_\_.

( \_\_\_\_\_ )  
Signature of Dealer/Supper  
with Stamp

**BOARD OF INTERMEDIATE AND SECONDARY EDUCATION LARKANA, SINDH.**

**SPORTS MATERIAL**  
**Financial Proposal**

**BOQ**

Date of submission of tender form up to ..... 30-11-2015 at 11.00 AM

Opening of tenders on ..... 30-11-2015 at 1.30 P.M

Submitted by M/s .....

SR. NO	NAME OF THE ARTICLE AND DESCRIPTION	QTY	RATE including Tax	Total Amount including Taxes
11.	Track Suite printing (embossing) of BISE larkana on back side. a. Extra Large b. Large size c. Medium size (as per specimen)	300 Nos.		
12.	Sport T. Shirts a. Extra Large b. Large size c. Medium size (as per specimen)	300 Nos.		
13.	Socks (Adidas)	300		
14.	Knickers (Rehman)	300		
15.	Hockey Ball (Coca Bura)	24		
16.	Cricket Ball (Top Spin)	15 Dozen		
17.	Shield (as per specimen)	100 nos.		
18.	Awards (as per specimen)	200 nos.		
19.	Shuttle cock (as per specimen)	20 dozen		
20.	Cups (Imported) Along with wooden base (as per specimen)	10 pairs along with wooden base		

Tender form fee paid Rs. \_\_\_\_\_ vide D.D/Challan No. \_\_\_\_\_ Dated: \_\_\_\_\_.

( \_\_\_\_\_ )  
Signature of Dealer/Supper  
with Stamp

# BOARD OF INTERMEDIATE



**& SECONDARY EDUCATION LARKANA**

## TENDER DOCUMENT

**FOR THE YEAR 2015-2016**

Tender Reference. No. BISE/STORE/LRK/-664 Dated 02-11-2015

For Procurement of

**General Stationery**

Tender issued to M/s....

*The deadline for submission is 30<sup>TH</sup> Nov 2015 at 11:00 (am),  
Tender will be opened on same day at 1.30 P.M*

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# TENDER NOTICE

BOARD OF INTERMEDIATE AND SECONDARY EDUCATION LARKANA, SINDH  
NO.BISE/STORE/LRK/-664

DATED: 02-11-2015



## TENDER NOTICE

1. Sealed tenders are invited from eligible firms/bidders/contractors registered with Income Tax and Sales Tax Department for the following works in single stage-two envelopes procedure as per rule No.46(2) of SPPRA 2010 (Amended up to 2013).

Tender No.	Tender No. Description
1.	Examination Stationery/ Printed Material, Master Roll/Ink for Printing purpose
2.	General Stationery
3.	Office equipment & Machinery / Electronics appliances , Computer , Software development , Furniture and etc.
4.	Sports Material

2. Full detail of items and other terms & conditions including evaluation criteria are set forth in tender documents, which can be had from the office of undersigned by depositing fee of Rs.2000/- (Non-refundable) separately for each tender in the shape of Bank draft/pay order of Bank challan up to **30-11-2015**.

3. The technical & financial proposal should be sealed separately and placed in 3<sup>rd</sup> envelope- Tender should be dropped in tender box to be kept in the office of Chairman, BISE Larkana up to 11.00 A.M of **30-11-2015**, where technical proposals will be opened on same date at 01:30 P.M in presence of parties who wish to be present.

4. Financial proposals must contain earnest money @5.0% of the quoted rates in the shape of pay order/D.Draft/Bank Guarantee in favour of undersigned and fulfillment of other prescribed formalities, which shall be opened after the evaluation and approval of the technical proposals.

5. Financial proposals of the technically accepted bids shall be publicly opened for which date, time & venue shall be communicated to the bidders in advance.

6. The Procurement Committee reserves the right to accept/reject any or all offers subject to relevant rule of SPPRA.

7. This notice can be traced out at our website [www.biselrk.edu.pk](http://www.biselrk.edu.pk) as well as PPRA website [www.spprasindh.org.pk](http://www.spprasindh.org.pk).

8. For further details please contact Mr. Mazhar Ali Channa SPO-Phone No.074-9410533 & Cell No.0308-3470299.

  
2.11.2015  
HAFIZ SHAFIQUE REHMAN  
SECRETARY  
PHONE NO.074-9410533

## 1.1 Introduction.

Board of Intermediate & Secondary Education Larkana intends to purchase **General Stationery** for the financial Year 2015-16 from eligible bidders through open tenders bidding process under SPPRA 2010 (Amended in 2013) as provided in rule # 46 (2) Single stage – two envelope procedure (a) bid shall comprise a single package containing two separate envelopes. Each envelope shall contain separately the financial proposal and the technical proposal; (b) envelopes shall be marked as “FINANCIAL PROPOSAL” and “TECHNICAL PROPOSAL” in bold and legible letters to avoid confusion; (c) initially, only the envelope marked “TECHNICAL PROPOSAL” will be opened; (d) envelope marked as “FINANCIAL PROPOSAL” will be retained in the custody of BISE Larkana without being opened and it will be opened in presence of bidders who stand qualified in the technical evaluation, for which date, time and venue will be communicated to the bidders in advance

BISE Larkana requires to complete the work within 90 days from the date of signing of award contract, the bidding firm who may have capacity to complete the job within specified time frame may apply.

The complete set of Bidding Documents may be purchased by an interested eligible bidder on submission of a written application to the office given below and upon payment of a non-refundable fee of Rupees Two Thousand (Rs. 1000/-). Bidders may acquire the Bidding Documents from the Office of the Store Purchase Officer Board of Intermediate and Secondary Education Larkana during office working hours till 30<sup>th</sup> of November 2015 by 10: am

All bids must be accompanied by a Bid Security equal to 3% of their Quoted amount in the form of (pay order / demand draft / bank guarantee) and must be delivered to the office of Store Purchase Officer BISE Larkana. at or before 11.00 hours, 30<sup>th</sup> of November 2015 Bids will be opened at 1.30 hours on the same day in the presence of bidders’ representatives who choose to attend, in the Office of Chairman BISE Larkana.

Details/specifications of items given in Section 4.Responding Organizations should quote for whole / partial items depending upon nature of goods in each category subject to meet requirement of procurement agency (BISE, Larkana) will be considered.

BISE Larkana reserves the right of awarding of tender for one or more category after opening of financial proposals. Interested bidders are required to submit their bid proposal strictly as per SCOPE OF WORK (Section-4) and in the light of instructions as laid in this bid document.

The NIT was published in various daily newspapers, also on SPPRA Website under Sr. No. 25687





Sindh Public Procurement Regulatory Authority  
Government of Sindh

SPPRA



REGISTER

ضروري اطلاع

AGENCY

SPRRA جي موجوده Website بتاريخ 30-11-2015 کان

USERS

بند تي ويندي - نئي Website تي Register ڪرڻ لاءِ هتي دٻاڻو

Serial No

Text

Advance Search

Tender Title

SPPRA ID

lary Education Larkana

submit

WORKS

SERVICES

GOODS

Advertise Date

Closing Date

City

1 2 3 4 5 6 7 8 9 10 Page 2 Documents Viewed 883124

S.No.	SPPRA ID	Tender Title	Download	Uploaded On	Advertized On	Closing On	Corrigendum	Comments
22657	SPPRA ID WITHHELD	Board of Intermediate & Secondary Education Larkana Printing of Exam Copies		05 Nov 2015	05 Nov 2015	30 Nov 2015		BER, CS, TEP, ACC Required

**بورڊ آف انٽرميڊيٽ اينڊ سيڪنڊري**  
**ايجوڪيشن لاڙڪاڻو سنڌ**

No. BISE/STORE/LRK/-664 Dated: 02-11-2015

**ٽينڊر نوٽيس**

1. انڪم ٽيڪس ۽ سيلز ٽيڪس ڊپارٽمينٽ سان رجسٽرڊ اهل فرمن/واڪ ڏيندڙن/ڪانٽريڪٽرن کان هيٺ ڏنل ڪمن لاءِ سنگل اسٽيج-هڪ لافني طريقيڪار تحت ايس بي بي آري 2010 جي رول نمبر (2)46 (ترميمي 2013) موجب مهربند ٿيندڙ گهرائجن ٿا.

ٽينڊر نمبر	ٽينڊر نمبر وضاحت
1.	اگر ايمپشن اسٽيشنري/پرنٽيڊ مٽيريل، ماسٽر رول/پرنٽنگ مقصد لاءِ انڪ
2.	جنرل اسٽيشنري
3.	آفيس ايڪيوپمينٽ ۽ مشينري/اليڪٽرانڪس اپلائنسز، ڪمپيوٽر، سافٽ ويئر ڊولپمينٽ ۽ فرنيچر وغيره.
4.	اسپورٽس مٽيريل.

2. اٽمن جا مڪمل تفصيل ۽ ٻيا شرط ۽ ضابطا اوڻيوٽيشن معيار سميت ٽينڊر دستاويزات ۾ ڏنل آهن جيڪي هيٺ صحيح ڪندڙ جي آفيس مان 2000 رپيا (ناقابل واپسي) هر هڪ ٽينڊر لاءِ بينڪ چالان جي بينڪ ڊرافٽ/بي آرڊر جي صورت ۾ 2015-30 تائين جمع ڪرائڻ عيوض وٺي سگهجن ٿا.

3. ٽيڪنيڪل ۽ فنانشل پروپوزل ڌار وٽ مهربند ٿيل هجن ۽ ٽئين لافني ۾ رکڻ گهرجن. ٽينڊر چيئرمين BISE لاڙڪاڻو جي آفيس ۾ رکيل ٽينڊر باڪس ۾ 2015-11-30 تي صبح 11:00 وڳي تائين وجهڻ گهرجن. جتي ساڳي تاريخ تي منجهند 1:30 وڳي موجود ٿي ۽ جي خواهشمند ڌرين سامهون ٽيڪنيڪل پروپوزل کوليا ويندا.

4. فنانشل پروپوزل ۾ هيٺ صحيح ڪندڙ جي نالي ۾ بي آرڊر/بي-ڊرافٽ/بينڪ گارنٽي جي صورت ۾ آڇيل آهن جي 5 سيڪڙو سوٽي رقم ۽ ٻيو مقرر ڪيل ضروري ڪارروايون مڪمل ڪيل شامل هئڻ گهرجن، جيڪي اوڻيوٽيشن ۽ ٽيڪنيڪل پروپوزل جي منظوري بعد کوليا ويندا.

5. فني طور قبول ڪيل واکن جا فنانشل پروپوزل سر عامر کوليا ويندا، جنهن لاءِ تاريخ، وقت ۽ هنڌ بابت واک ڏيندڙن کي اڳواٽ آگاه ڪيو ويندو.

6. پروڪيورمينٽ ڪميٽي ايس بي بي آري جي واسطيدار رول جي شرطن سان ڪنهن به يا سمورين آڇن کي قبول/رد ڪرڻ جو حق محفوظ رکي ٿي.

7. هي نوٽيس اسانجي ويب سائٽ: [www.biselrk.edu.pk](http://www.biselrk.edu.pk) گڏوگڏ بي بي آر اي ويب سائٽ [www.spprasindh.org.pk](http://www.spprasindh.org.pk) تي پڻ ڏسي سگهجي ٿو.

8. وڌيڪ تفصيل لاءِ مظهر علي چنڊ ايس بي او سان فون نمبر 074-9410533 ۽ موبائل 0308-3470299 تي رابطو ڪرڻ گهرجي.

**حافظ شفيق رحمان**  
سيڪريٽري  
فون نمبر: 074-9410533

INF/KRY.No.3727/2015

**SAY NO TO CORRUPTION**  
مذهب جي لپادي ۾ نفرت جو پرچار ڪندڙن کي سڃيائو.

سنڌ تعليم جي بهتري لاءِ علمي ۽ پنهنجو پيداوار لکڻ 8 3 9 8

# بورڈ آف انٹرمیڈیٹ اینڈ سیکنڈری ایجوکیشن

لاڑکانہ، سندھ

No:BISE/STORE/LRK/-664

Dated: 02-11-2015



## ٹینڈر نوٹس

1- 2013 SPPRA (تعمیر شدہ) کے رول نمبر (2)46 کے مطابق سنگل اسٹیج ٹو انویلیٹس طریقہ کار میں مندرجہ ذیل کاموں کیلئے آکم ٹیکس اور سیلز ٹیکس ڈپارٹمنٹ سے رجسٹرڈ اہل فرما/پولی دہندگان/کنٹریکٹرز سے سربراہ ٹینڈرز مطلوب ہیں۔

ٹینڈر نمبر	ٹینڈر نمبر تفصیل
01	ایگزیمینٹیشن اسٹیشنری/پرنٹنگ میٹریل، ماسٹر رول/انک برائے پرنٹنگ مقصد
02	جنرل اسٹیشنری
03	آفس ایکوئمنٹس اور مشینری/ایکٹیوٹس/اپلائنسز، کمپیوٹر، سافٹ ویئر/ڈیو پرنٹ، فرنیچر اور وغیرہ
04	اسپورٹس میٹریل

- 2- بشمول معیار جانچ پڑتال آئٹمز کی مکمل تفصیل و دیگر قواعد و ضوابط ٹینڈر دستاویزات میں متعین کردہ ہیں جو ہر ٹینڈر کیلئے علیحدہ علیحدہ Rs. 2,000/- (دو ہزار روپے) کی فیس بشکل بینک ڈرافٹ/پے آرڈر یا بینک چالان جمع کرانے کے ذریعے 30-11-2015 تک دفتر خرید و تحفظ سے حاصل کئے جاسکتے ہیں۔
- 3- ٹینڈرنگ اور فنانشل پروپوزلز علیحدہ علیحدہ سربراہ ٹینڈروں میں ہونے چاہئیں اور تیسرے لفافے میں رکھے جائیں، ٹینڈر 30-11-2015 کو دن 11:00 بجے تک دفتر جی بی، BISE، لاڑکانہ میں رکھے گئے ٹینڈر باکس میں ڈالنا ہوگا، جبکہ ٹینڈرنگ پروپوزلز موجود رہنے کی خواہشمند پارٹیوں کی موجودگی میں اسی دن دن 01:30 بجے کھولے جائیں گے۔
- 4- فنانشل پروپوزلز لازماً دیگر مجوزہ کارروائیوں کی تکمیل کیے جانے اور درج کردہ نرخ کا %5.0 کی شرح سے زریعہ بشکل پے آرڈر/ڈیمانڈ ڈرافٹ/بینک گارنٹی جمع زبردستی پر مشتمل ہونے چاہئیں جو ٹینڈرنگ پروپوزلز کی جانچ پڑتال اور منظوری کے بعد کھولے جائیں گے۔
- 5- ٹینڈرنگ کی طور پر قبول شدہ پیشکشوں کے فنانشل پروپوزلز عوام کے روبرو کھولے جائیں گے جس کی تاریخ وقت اور مقام کے بارے میں پولی دہندگان کو پیشگی مطلع کر دیا جائے گا۔
- 6- SPPRA رولز کی متعلقہ رول سے مشروط پروویڈرمنٹ کمیٹی کو کسی یا تمام پیشکشوں کو قبول/استرد کرنے کا حق حاصل ہے۔

7- یہ نوٹس ہماری ویب سائٹ [www.biselrk.edu.pk](http://www.biselrk.edu.pk) اور PPR A ویب سائٹ [www.spprasindh.org.pk](http://www.spprasindh.org.pk) پر بھی دیکھا جاسکتا ہے۔

8- مزید تفصیلات کیلئے برائے مہربانی جناب مظہر علی چند SPO فون نمبر 074-9410533 اور سیل نمبر 0308-3470299 سے رابطہ کریں۔

حافظ شفیق رحمان

سیکرٹری

فون نمبر: 074-9410533

INF-KRY:No.3727/15

Express Newspaper

فہرست کے بارے میں فرمت کا پرچار کرنے والوں کو پھیلانا۔۔۔

کریپشن کو کہیں نہ

8 3 9 8

**بورڊ آف انٽرميڊيٽ اينڊ سيڪنڊري**  
**ايجوڪيشن لاڙڪاڻو، سنڌ**  
 NO: BISE/STORE/LRK/664/2015 Dated: 02-11-2015

**ٽينڊر نوٽيس**

1. اهل فرمن واک ڏيندڙن/نيڪيڊارن جيڪي انڪر ٽيڪس ۽ سيلز ٽيڪس ڊپارٽمينٽ وٽ هيٺ ڏنل ڪمن لاءِ رجسٽر ٿيل هجن تن کان رول 246 آف ايس پي پي آر اي 2010 (ترميم ٿيل 2013) تحت سنڱل اسٽيج بر لفافن جي بنياد تي مهربند ٽينڊر گهرائجن ٿا.

ٽينڊر نمبر	ٽينڊر نمبر تفصيل
1	پرٽنگ مقصد لاءِ ايگزامينيشن اسٽيشنري/پريٽيڊ مٽيريئل، ماسٽر رول/انڪ
2	جنرل اسٽيشنري
3	ايس ايجوڪيشن اينڊ مشينري/الڪٽرونڪس اپلائنسن، ڪمپيوٽر، سافٽويئر ڊولپمينٽ، فرنيچر وغيره.
4	اسپورٽس مٽيريئل

2. آئتمز جا مڪمل تفصيل ۽ ٻيا شرط ۽ ضابطو بشمول اوليوٽيشن معيار ٽينڊر دستاويزن ۾ ڏنل آهي، جيڪي هيٺ صحي ڪندڙ جي آفيس مان مبلغ 2000 تاقابل واپسي جدا جدا هر هڪ ٽينڊر بينڪ ڊرافٽ/پي آر ڊي يا بينڪ چالان جي صورت ۾ 30.11.2015 تائين حاصل ڪري سگهجن ٿا.

3. ٽيڪنيڪل ۽ فنانشل پروفول جدا جدا لفافن ۾ هٿن گهرجن ۽ ٽين لفافن ۾ رکيل هجن جيڪي ٽينڊر باڪس چيئرمين، پي آءِ ايس اي لاڙڪاڻو ۾ رکيل ۾ 30.11.2015 تي صبح 11 وڳي تائين اڃايا وڃن، جئين ته ٽيڪنيڪل پروفول ساڳي تاريخ تي 01:30 وڳي اتي موجودگي جي خواهشمدن پارتين جي موجودگي ۾ کوليا ويندا.

4. فنانشل پروفول ۾ لازمي طور ڪوٽيد ريتس جي 5.0 سيڪڙو سوٽي رقم پي آر ڊي/مانڊ ڊرافٽ/بينڪ گارنٽي جي صورت ۾ هيٺ صحي ڪندڙ جي حق ۾ شامل هجي، جيڪي ٽيڪنيڪل پروفولز جي اوليوٽيشن ۽ منظوري کان پوءِ کوليا ويندا.

5. ٽيڪنيڪل قبول ڪيل واکن جا فنانشل پروفولز جي ڪلڻ جي تاريخ، وقت ۽ جڳهه واک ڏيندڙن سان اڳواٽ ئي رابطو ڪيو ويندو.

6. پروڪيورمينٽ ڪاميٽي ايس پي پي آر اي جي لاڳاپيل رول تحت ڪو به ڪا سمويون اڇون قبول نه ڪري سگهي ٿي.

7. هي نوٽيس اسان جي ويب سائيٽ [www.biselrk.edu.pk](http://www.biselrk.edu.pk) سان گڏ پي پي آر اي جي ويب سائيٽ [www.spprasindh.org.pk](http://www.spprasindh.org.pk) تي پڻ ڏسي سگهجي ٿو.

8. وڌيڪ تفصيلن لاءِ مهرباني ڪري مسٽر مظهر علي چنا ايس پي اوغون نمبر. 074-9410533 ۽ سيل نمبر 0308-3470299 تي رابطو ڪري سگهجي ٿو.

**سيڪريٽري**  
 فون: 074-9410533  
 INF-KRY-NO. 3727/2015

## **1.2 Preparation of Proposal.**

### **1.2.1 Technical Proposal:**

- 1) While preparing Technical Proposal Bidding firm(s) are expected to examine the documents comprising this invitation in detail, as material deficiencies in providing the information requested may result in rejection of the proposal.
- 2) The Technical proposal should provide the information as mentioned in Section # 2.
- 3) To establish the conformity of the items required though this TENDER Document, the bidder shall furnish as part of its Technical Proposal, a detailed description of the Bidder's proposed items conforming in all material aspects with the Technical Requirements both overall as well as in regards to the performance of each proposed items.
- 4) Please note that the technical proposal shall not include any financial information.

### **1.2.2 Financial Proposal:**

- 1) While preparing the financial proposal, bidders(s) are expected to take into account the requirement and conditions of the invitation documents. The Financial proposal should follow instructions as mentioned in section 3. It should provide lump sum costs associated with the assignment and all other out of pocket expenses.
- 2) The Data sheet shows validity of bid up to 120 days. The BISE will make its best effort to complete technical clarification (if needed) within this period. Proposal validity may be extended with mutual consent.
- 3) Rates should be inclusive of all government taxes/levies such as Income Tax, GST, FED, Stamp Duty Excise or what so ever may be in practice, and will be borne by the bidders in all aspect.

## **1.3 Bid Price / Payment.**

- 1) This Document showing itemized list along with specifications, quantity and detailed terms and conditions for bidding is available on provision of Rs. 2000/- Bank DD/PO/Bank Challan in favor of Secretary BISE, on any working day during office hours.
- 2) All payments will be made in Pak Rupees.
- 3) The prices charged by the successful bidder for the required items along with accessories and associated services shall not vary from the prices as quoted in the financial proposal.
- 4) Payment will be made after deliveries of material at consignee end, Installation, completion and inspection certificate for Quality/Quantity issued by the Inspection Committee of BISE Larkana.

## **1.4 Cost of Bidding.**

The bidder shall bear all costs associated with the preparation and submission of bid and BISE will in no case be responsible or liable for those costs, regardless of the outcome of the bidding process.

## **1.5 Language of Bidding.**

The bid must be prepared and submitted in English language. Supporting documents and printed literature furnished by the bidder with the bid may be in another language as long as they are accompanied by an English translation of the pertinent passages. For the purpose of interpretation of the Bid, English language shall prevail.

## **1.6 Confidentiality.**

- 1) Information relating to the evaluation of proposals and recommendations concerning award shall not be disclosed to the bidder(s) who submitted the proposals or to other persons not officially concerned with the process, until the award of Contract is notified to the successful firm(s).
- 2) Information related to the examination evaluation, comparison and post qualification of Proposals, and recommendation of contract award, shall not be disclosed to Bidders or any other persons.
- 3) Any attempt by a Bidder to influence BISE in the examination, evaluation, comparison, and post – qualification of the Proposals or Contract award decisions will result in the rejection of its proposals.
- 4) The bidder must provide an undertaking on judicial paper stating to maintain confidentiality and binding that the documents provided under this bid are correct and can be verified from concerned authorities.

### **1.6.1 Use of Documents and Information by external & internal Audit.**

The Bidder shall permit BISE Larkana to inspect their accounts and records relating to the performance of the supplier and to have them audited by auditors appointed by the BISE, if so required by the BISE can directly contact the references given in the technical requirement as a part of TENDER DOCUMENT to verify the bidder's technical reasons supporting compliance.

## **1.7 Bid Validity:**

- 1) Bid shall remain valid and open for acceptance for a period of 120 days from the specified date of tender opening.
- 2) In exceptional circumstances prior to expiry of the original bid validity period, the bidder may be requested in writing for an extension of the period of validity. A bidder agreeing to such request will not be permitted to modify his bid. A bidder not agreeing to such request may be withdrawn at the discretion of BISE Larkana.

## **1.8 Amendment of Bidding Documents:**

- 1) At any time prior to the deadline for submission of Bids, BISE Larkana may for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder can modify the Bidding Documents by making essential amendment.
- 2) The amendment shall be the part of the Bidding Documents, and will be notified in writing through fax or letter by courier or shall be made available on the BISE's website [www.biselrk.edu.com.pk](http://www.biselrk.edu.com.pk) to all prospective bidders who have received the Bidding Documents.

## **1.9 Clarification (S) / Queries of Tender:**

- 1) The bidders are expected to carefully examine all instructions, forms and specifications in the Bidding Documents. Any Bidder in doubt as to the exact meaning or interpretation of any part of the Bidding Documents should immediately seek clarification in writing from the Secretary BISE Larkana.
- 2) Requests for all clarifications in regard to the given specifications or other information contained in Tender Documents should come either through E-mail/Fax or Courier to the Secretary BISE Larkana. Telephone enquiries may not be entertained.

## 1.10 Contradictions, Obscurities and Omissions:

The Bidder should likewise notify to the above of any contradictions, obscurities and omissions in the Bidding Documents if clarification of these is necessary for the clear understanding of the documents and for preparation of the Bid. Such enquires must reach to the Secretary not later than 25<sup>th</sup> December 2015.

## 1.11 Inspection

- a) The **inspection** will be carried on the material by representatives of the BISE Larkana (Inspection Committee) upon arrival of material at BISE Stores are Larkana. It is Bidders responsibility to ensure quality, quantity, correctness and adherence to the Specifications etc. any deviation will be rejected and the supplying firm will be solely responsible for it.
- b) The **inspection report**, which, inter-alia, should indicate the condition, Quality as approved in inspection, quantity etc. for the items received at stores, shall be signed by the inspection committee.
- c) **Taking Over:** Upon receipt of the material in the stores of BISE Larkana and after inspection, the Store Purchase Office of BISE Larkana will issue a **taking-over certificate** in respect of those items of Stores which are received in acceptable condition.

## 1.12. Installation and Demonstration

- a) **Installation**
  - i) After inspection and taking over of the Stores, as stated above, the **Contractor shall install** those items of Stores which are to be permanently positioned in place in the sections of the BISE Larkana. For this purpose, the Contractor shall co-ordinate with the Secretary BISE larkana, for making arrangements for proper installation.

## 1.13. Completion Certificate

After completion of the installation and demonstration, as stated above, a certificate is to be obtained by the Contractor from the Secretary BISE Larkana stating that the Stores (item-wise) have been satisfactorily installed and demonstrated by the Contractor.

## 1.14 Breach of Contract

In case of breach of warranty / guarantee or Contract, the **damages** suffered by the BISE Larkana shall be **recovered from the Contractor** out of any payment due to the Contractor and / or in accordance with the terms and conditions of the terms and conditions of the Contract Security / Performance Bond, without notice to the Contractor.

## 1.15 Contractor's Default Liability

- a) The BISE Larkana may upon written notice of default to the Contractor **terminate the Contract** in the circumstances detailed hereunder:
  - i) If in the judgment of the BISE Larkana, the Contractor fails to make delivery of the stores within the time specified in the Contract Agreement or within the period for which extension has been granted by the BISE; and
  - ii) If, in the judgment of the BISE Larkana, the Contractor fails to comply with any of the other provisions of the Contract.
- b). In the event the BISE Larkana terminates the Contract, in whole or in part, as provided in above, the BISE Larkana reserves the right to **purchase**, on such terms and the conditions as it may deem appropriate, Stores similar to the one terminated, and the Contractor will be liable to the BISE Larkana for any additional costs for such **similar Stores**, and / or for liquidated damages for delay, as defined in Clause 1.18 (c) of the Conditions of Contract until such reasonable time as may be required for the final supply of the Stores.
- c). If the Contract is terminated, as provided in above, the BISE, in addition to any other rights provided in this Clause, may require the Contractor to **transfer title** and deliver to the BISE Larkana under any of the following cases in the manner and as directed by the BISE Larkana.  
Any **completed Stores**; and  
Such **partially completed Stores**, drawings, information and contract right (hereinafter called manufacturing material) as the Contractor has specifically produced or acquired for the performance of such parts of the Contract as has been terminated.
- d). The BISE Larkana will **pay to the Contractor** the Contract Price for the completed Stores delivered to and accepted by the BISE Larkana and also for the manufacturing materials delivered and accepted.
- e) In the event the BISE Larkana does not terminate the Contract, as provided above, the Contractor shall continue with the performance of his / her Contract, in which case the Contractor shall be liable to the BISE Larkana for **liquidated damages for delay** as set out in Clause 1.18 (c) until the Stores are accepted.

## 1.16. Partial Shipments

- a) The BISE accepts partial shipments and also allows partial payments subject to pre-information and agreement, by observing other terms and condition laid in the contract agreement



- b) In the event any portion of the Stores supplied by the Contractor is found **defective in material or workmanship**, or otherwise not in conformity with the requirements of the Contractor, the BISE Larkana shall have the right to reject or require, in writing, rectification of the Stores. In the latter case, the Contractor shall with utmost diligence, and at his own expense, make good the defects so specified or replace the defective Stores. If the Contractor fails to rectify or replace the rejected Stores, the BISE Larkana may adopt any of the following options:
- i) **replace or rectify**, at its option, such defective Stores and charge to the Contractor the excess cost occasioned to the BISE Larkana plus (15%) fifteen percent; or
  - ii) acquire the said Stores **at a reduced price** considered equitable under the circumstances; or
  - iii) **Terminate the Contract**.

### **1.17. Extension of Time**

If the completion of the Contract is delayed due to reason beyond the control of the Contractor, the Contractor shall without delay request the BISE Larkana, in writing, of his **claim** for an extension of time. The BISE Larkana on receipt of such request may agree to **extend the completion date** as may be reasonable in the circumstances of the case but without prejudice to other terms and conditions of the Contract.

### **1.18 Delay in Delivery – Liquidated Damages**

- a) **Delivery plan:** The Responding Organization shall provide a detailed delivery, installation and configuration plan. Bidder should provide the life line, which should describe exactly what and how material will be delivered, installed and configured. Delivery plan should not be in generic terms but should be specific to this assignment, Activities, schedule should be in tabular form mentioning names of tasks, sub tasks, start date, finish date resources and milestones will also be appreciated
- b) Should the **progress** of the Contract at any time be lagging behind the program agreed between the BISE Larkana and the Contractor, the BISE Larkana will notify the Contractor in writing and the Contractor shall there upon take such steps as he / she may deem fit to **expedite the progress** of the Contract. Non-issuance of this notice by the BISE Larkana shall not in any way absolve the Contractor of the liquidated damages as stated in below section (1.18(b))
- c) If the Contractor **fails to complete the Contract**, in full or part, within the time laid down in the Contract Agreement or any extension thereof, there shall be deducted from the Contract Price, as **liquidated damages**, a sum of one half of one percent (**0.5%**) of **the Contract price** of each unit of the delayed Stores for each calendar week of delay subject to the maximum of five percent (5%) of the Contract Price of the unit or units so

delayed, and such deduction shall be in full satisfaction of the Contractor's liability for the said failure.

### **1.19 Post Deployment Support & Services or Warranty**

Bidder is required to provide support services till 90 days from the date of supply, in this regard an under-tacking on company letter head is required to be submitted along with the technical proposal.

### **1.20 Training**

The bidder should provide a comprehensive training plan which should be flexible to cater to the current requirements. It should encompass all ranges of users i.e. functional, operational and managerial etc. Training Documents such as schedules, training material must be provided with the technical proposal.

### **1.21 Signing of Contract.**

Within (10) working days after notification to the successful bidder regarding acceptance of his bid and submission of 10% Contract Security in shape of DD/Pay order or Bank Guarantee, the contract incorporating all agreements between the parties will be signed. The Contract agreement will be affixed with revenue stamps @ 0.3% of contract value as per stamp act. For sample of agreement refer to page No. 15

## **2 Technical Proposal:**

2.1 Covering Letter sample for submission of Technical Proposal attached at end.

### **2.2 Eligibility Criteria**

1. This set of bid documents has been prepared under guidelines as laid down in SPPRA Rules 2010 (amended in 2013) and provide a clear basis upon which tenderers will be evaluated, following an objective process based on fair and transparent criteria. However the tenderer's should submit relevant information clearly and follow instructions to submit their relevant documentary proofs in proper order as defined herein and should not defer, so that it should not impose an excessive burden of preparation or paperwork.
2. Firms would be denied who do not meet the specified criteria. Thus, those who prepare documentation for this bid are responsible for ensuring that the criteria are drawn in accordance with the appropriate needs of the tender and that the criteria are sufficiently stringent to assure that only properly qualified firms are included in the final list.
3. The BISE Larkana will not accept "blacklisted" contractors or suppliers. In principle, the tenderers should submit an affidavit on judicial paper stating that their firm is not black-listed or is not involved in any of litigation with any government, semi government or private institutions.
4. The Tendering process invites maximum number of firms to participate and meet the pre-requisite requirements laid down in this bid document.
5. Bidding is open to the contractors, suppliers and joint ventures from within the country or abroad who full fill the requirement of this tender.
6. Where a firm, its affiliates or parent company, in addition to consulting also has the capability to fulfill the requirement as laid by BISE, can also apply.
7. Only those firms may apply who have 5 years business experience with various five procurering agencies Firms having less experience may not apply.

### **2.3 Evaluation Criteria**

The clear statement/Criteria for the eligibility requirements are given in following table. Applicants who wish to apply for participating in this tendering process may prepare their profile exactly in-accordance of the criteria set herein.

There will be three stages of Evaluation

- a) Bidding Firm's Evaluation
- b) Evaluation of specifications goods offered by the bidder.
- c) Evaluation Price offered by the bidding firm.
- d) Weightage Scores (from a to c) high scores taker will be ranked as best evaluated cost
- e) The evaluation will be carried out under the weighted formula of least cost.
- f) all bids will be weighted and their results will be announced on website, under intimation to the concerned bidder.

**BIDDERS SHOULD PROVIDE FOLLOWING DOCUMENTS IN THEIR TECHNICAL PROPOSAL.**

BIDDING FIRM QUALIFICATION CRITERIA.		
NO.	DESCRIPTION	Marks
1	<p>Bidding Firm will be disqualified in case of failure to provide Mandatory Requirement as bellow.</p> <ol style="list-style-type: none"> <li>1) Bidders "Tax Facilitation Portal profile" (As ANNEX-A). Attach NTN, GST, SRB Certificate &amp; filer. ( 2 marks for each document total 10 marks)</li> <li>2) Litigation History Report, printed on Judicial Paper attested by Notary Public. (2.5 marks)</li> <li>3) Certificate for not being Black Listed. This is required on Judicial Paper attested by Oath commissioner. (2.5 Marks)</li> </ol>	15
2	<p>Financial Position:</p> <ol style="list-style-type: none"> <li>1) As per the guide lines of SPRA Rules 2010 the Annual Turnover should be <b>twice than the estimated cost of Tender.</b> (5 Marks)</li> <li>2) Bidding Firm should provide Last year's Annual Income Tax Returns (2003 to 2014) (4 Marks)</li> <li>3) Provide <b>Bank Statement</b> for Last Year (July 2013 to June 2014). No marks if any other document is provided at place of Bank Statement. (5 Marks)</li> <li>4) Bidding firm should provide Sales Tax Summaries for Last Year (July 2014 to June 2015). No marks will be given if any other document(s) such as "Acknowledgements, Sales Tax Returns, Sales Tax Payment Challans" etc. is provided instead of Sales Tax Summaries. (half mark per month total 06 marks)</li> </ol>	20
3	<p>Company profile, comprising of following details:-</p> <ol style="list-style-type: none"> <li>1) Certificate showing Bidder's Business Nature e.g. Proprietorship, Partnership, Pvt. Limited etc. Provide Partnership Deed or Memorandum of Articles.</li> <li>2) Provide copies of CNICs of Proprietor, Partners, Directors.</li> <li>3) Staff Names and their Qualification (C.Vs) mentioning working Experience in Bidder's firm and Overall along with projects completed by them.</li> <li>4) Business Experience Provide Client List with contact details, Completion Certificates, Purchase Orders of similar Nature. Bidder should Provide minimum two Supply Orders and their completion Certificates during the period of previous year.</li> </ol> <p>Five marks for each serial number above.</p>	10
4	<p>Bidders should provide Detailed Specifications of their material being quoted /offered against the BOQ. Example: 3.3 marks for each</p> <ol style="list-style-type: none"> <li>1) Brand of Paper, Material, Equipment etc.</li> <li>2) Gramage / Model / Specifications etc. (attach Brochures or sample)</li> <li>3) Estimated delivery time.</li> </ol>	10
5.	<p>1. Past experience if any with BISE,Larkana under the satisfaction of Authorities.</p>	20
6.	<p>1. Last five years with five Procuring Agencies of the same nature of work (3 marks of working experience with each Procuring Agency having satisfactory Certificate. ( Marks 15)</p> <p>2. keeping in view the integrity / importance / confidentiality of the Procuring Goods the bidding firm should well equipped with the concerned machinery meeting the requirement of the sanctity of the goods. ( Marks 10)</p>	25
TOTAL MARKS		100

Passing marks are 60 for qualifying technical bid proposal.

### **3. Financial Proposal:**

Financial Proposals of only the technically qualified bidders would be opened and, evaluated / compared on the following basis:-

- 1) The financial proposals shall first be checked for any error of computation and arithmetic errors will be corrected.
- 2) If a bidder does not accept the correction of errors, its bid will be rejected and its bid security may be forfeited.
- 3) Items and Services that are required but have been left out or are necessary to correct minor deviations of the proposal will be added to the total proposal price using cost **taken from the highest prices from other responsive proposals** for the same item and Services, or in the absence of such information the cost will be estimated at prevailing list prices.
- 4) For the purpose of evaluation equal cost of the item / category (as the case may be will be considered) as prescribe at 1-1 comparison of bids, total lump sum cost will be considered of each category.
- 5) Total evaluated financial cost of each responsive bidder shall be the basis of merit ranking of the Financial Proposal of the bid.

#### **EVALUATION OF FINANCIAL PROPOSALS OFFERED BY THE BIDDING FIRM**

After qualifying first stage of technical bid proposals of the bidders, the financial proposal of the same qualified bidders will be opened in the presence of evaluation committee as well as concerned bidders (if participates), however the financial proposal of the disqualifying bidders will be returned duly untouched through courier.

#### **METHOD OF AWARDING OF CONTRACT**

Under SPPRA Rule No. 49 The bidder who qualify technically with the lowest evaluated cost but not necessarily the lowest submitted price shall be awarded the procurement contract.

- a. The Evaluation / Procurement committee of BISE Larkana on the parameters given in the tender appendixes will make technical evaluation. Rating for the technical evaluation will be as per format given as above. The evaluation shall be on the basis of bidder's responsiveness to the Terms of Reference. The BISE Larkana will apply an evaluation criteria and point of system to evaluating the bids technically. A proposal shall be rejected at this stage if it does not respond to the important aspects of the Terms of Reference.
- b. The BISE will notify the bidding firm of rejection of their technical proposal indicating reasons that their financial proposal if any will be returned unopened after completing the selection process.
- c. The BISE Larkana will notify in writing to the firm(s) qualifying for technical score, and indicate the date, time and address for opening of financial proposal. Same will also be published on BISE website.
- d. On opening the financial proposal i.e. in the presence of the bidding firm(s) representative who wish to attend, the BISE Larkana will announce the names of firms their technical scores and the amounts of their financial proposals.

The decision of the Procurement Committee of BISE Larkana will be binding on all Bidders

### **3.2 Preparation of Results for successful Bidders:**

1. After technically qualified bidding firms having lowest evaluated cost will be treated as successful and first lowest bidder.
2. The decision of BISE Larkana will be binding on all concerned and will in no case be challengeable at any forum.

**5.2 Quantity of Items for Financial proposal:** Refer to page No. 19 -21

*Signature & Stamp of Bidder*

## FORM OF TENDER

To be printed on the letter head of firm.

Tender Reference No. \_\_\_\_\_ Dated \_\_\_\_\_

Name of Contract: **General Stationery**  
The Secretary,  
Board of Intermediate & Secondary Education,  
Larkana.

Dear Sir,

1. Having examined the Tender Documents including Instructions to Tenderers, Conditions of Contract, Specifications, Drawings, Schedule of Prices and Addenda Nos. \_\_\_\_\_ for the execution of the above-named Contract, we, the undersigned, being a company doing business under the name & address \_\_\_\_\_ and being duly incorporated under the laws of Pakistan hereby offer to execute and complete such Contract and remedy and defects therein in conformity with the said Documents including Addenda thereto for the Total Tender Price of Rs. \_\_\_\_\_ (in figures and words) or such other sum as may be ascertained in accordance with said Documents.
2. We understand that all the Schedules attached hereto form part of this Tender.
3. As security for due performance of the undertakings and obligations of this Tender, we submit herewith a Bid Bond of Rs. \_\_\_\_\_ (in figures and words) drawn in favor of or made payable to BISE, and valid for a period of 90 days beyond the period of validity of this Tender.
4. We undertake, if our Tender is accepted, to complete the whole of the work comprised in the above-named Contract within \_\_\_\_\_ days.
5. We agree to abide by this Tender for the period of 90 days beyond the date of opening of the Tender, and it shall remain binding upon us and may be accepted at any time before the expiration of this period.
6. Unless and until a formal Contract Agreement is signed, this Tender, together with your acceptance thereof, shall constitute a binding contract between us.
7. We understand that you are not bound to accept the lowest or any Tender you may receive.
8. We do hereby declare that this Tender is made without any collusion, comparison of figures or arrangement with any other person or persons making a Tender for the above-named contract.
9. We understand and agree that the final decision of BISE will be acceptable to us  
A  
Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2015  
Signature \_\_\_\_\_ in the capacity of \_\_\_\_\_ duly authorized

## ARTICLES OF AGREEMENT

This Agreement made this \_\_\_\_\_ day of \_\_\_\_\_ 2015, by and between the Board of Intermediate & Secondary Education Larkana, Sindh, including his successors in office and Assignees / Agents, acting through the Secretary, hereinafter called the “BISE”, of the one part,

And M/s \_\_\_\_\_, located at \_\_\_\_\_, hereinafter called the “Contractor” which expression shall include their successors, legal representatives of the second part.

Whereas the BISE requires supply of \_\_\_\_\_ and whereas the Contractor has agreed to supply, install, put into operation and demonstrate the working of the said Equipment valued at Rs. \_\_\_\_\_ and words ( \_\_\_\_\_ ) in the period of 03 months, subject to the terms and conditions set forth, hereinafter, which have been accepted by the Contractor.

Now this Agreement witnesses as follows:

1. In this agreement words and expressions shall have the same meanings as are respectively assigned to them in the **Conditions of Contract** hereinafter referred to.
2. The following documents which, for the purpose of identification, have been signed by \_\_\_\_\_ on behalf of the **Contractor**, and by the Secretary on behalf of the **BISE**, all of \_\_\_\_\_ (name and designation of the authorized person) Which shall be deemed to form and be read and construed as a part of this **Agreement viz.?**
  - a) Articles of Agreement;
  - b) Instructions to Tenderers;
  - c) Conditions of Contract;
  - d) Contractor’s Offer including the relevant correspondence prior to signing of this Agreement with all Annexures duly filled in.
  - e) The specifications of the equipment; and
  - f) Bill of Quantity with prices.
3. In consideration of the payment to be made to the Contractor, the **Contractor** hereby covenants with the BISE to supply, deliver, install, put into operation and demonstrate the working of the Equipment in conformity in all respects of the Contract & the order No. \_\_\_\_\_
4. The **BISE** hereby covenants to pay the Contractor in consideration of the supply, delivery, installation, putting into operation and demonstration of the working of the Equipment the contract price in the manner prescribed by the Contract and approved by the BISE.

In Witness Thereof the parties have hereunto set their respective hands and seals, the day, month and year first above written.

### WITNESSES:

BISE \_\_\_\_\_

Contractor \_\_\_\_\_

Witness No.1:

Witness No.1:

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Designation: \_\_\_\_\_

Witness No.2:

Witness No.2:

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Designation: \_\_\_\_\_



(INTEGRITY PACT)

**DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC  
PAYABLE BY THE SUPPLIERS OF GOODS, SERVICES & WORKS IN  
CONTRACTS WORTH RS.10.00 MILLION OR MORE**

Contract No. \_\_\_\_\_ Dated \_\_\_\_\_  
Contract Value: \_\_\_\_\_  
Contract Title: \_\_\_\_\_

..... [*Name of Contractor*] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative department or agency thereof or any other entity owned or controlled by GoS through any corrupt business practice.

Without limiting the generality of the foregoing, [*name of Contractor*] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoS, except that which has been expressly declared pursuant hereto.

[*name of Contractor*] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoS and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

[*Name of Contractor*] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other rights and remedies available to GoS under any law, contract or other instrument, be voidable at the option of GoS.

Notwithstanding any rights and remedies exercised by GoS in this regard, [*name of Contractor*] agrees to indemnify GoS for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoS in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [*name of Contractor*] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoS.

Name of Procuring Agency: .....

Name of Contractor: .....

Signature: .....

Signature: .....

[Seal]

[Seal]

**ANNEXURE-"A"**

11/21/13

View Profile



**Taxpayer Facilitation Portal**  
(e.fbr.gov.pk)

(Last Login: 20-Nov-2013, 9:18 PM)

Home Administration ▶ Registration ▶ Declaration ▶ Requests ▶ e-Payments ▶ e-Folder CREST Logout

[Redacted]

**All Registry Portion fields/columns are mandatory**

Category  [v]

CNIC/PP  [For Individual only, Non-Resident to write Passport (PP) No.]

No.

Name  Gender  Male  Female

Date of Birth  Status  Country  [v]

Address House/ Flat/ Plot No.  Street/ Lane/ Plaza/ Floor/ Village  Block/Mohala/Sector/Road/Post Office/etc

Province  [v] District  [v] City / Tehseel  [v] Dist.Code

Area/Town  [v]

Principal Activity  Select Activity  Activity Code

Register For  Income Tax  Sales Tax  Federal Excise  LT WH Agent  S.T WH Agent

Revision No

Rep. Type  Representative u/s 172  Authorized Rep. u/s 223 In Capacity as  [v]

CNIC/NTN/PP  Name

Address House/ Flat/ Plot No.  Street/ Lane/ Plaza/ Floor/ Village  Block/Mohala/Sector/Road/Post Office/etc

Province  [v] District  [v] City / Tehseel  [v] Dist.Code

Area/Town  [v]

Phone  Cell  Fax

Email

**Save Registry & Representative portion and complete remaining form ...**

**Please provide Information about Top 10 Directors/Shareholders/Partners.** This portion is required for Company and AOP. Use below options to provide the capitals of all Others/Non-Resident/Minors Directors/Shareholders

Resident  Non-Resident  Minors  All Remaining shareholders/Director

NTN/CNIC  \* Capital  \*

regsys.fbr.gov.pk/Profile/ViewProfile.aspx

1/3

**ANNEXURE-"A"**

11/21/13

View Profile

Directors: Shar

Other Activities

**Other Business Activities in addition to the Principal Activity given at Sr-9 above**

Activity

Sr.	Code	Business Activity		
1	010000	IMPORTER	<input type="button" value="Edit"/>	<input type="button" value="Delete"/>
2	960900	OTHER PERSONAL SERVICE ACTIVITIES N.E.C.	<input type="button" value="Edit"/>	<input type="button" value="Delete"/>

Business / Branches

**Please provide details of all business/branches/outlets/etc.**

Bus/Br. Type   Business/ Branch Name

Address: House/ Flat/ Plot No.  Street/ Lane/ Plaza/ Floor/ Village  Block/Mohala/Sector/ Road/Post   
 Office/etc

Province   District   City   Dist. Code

Area/Town

Nature of Premises Possession  Owned  Rented  Other Owner's CNIC/ NTN/ FTN  Owner's Name

Electricity Ref. No.  Gas Connection Installed  Yes  No Gas Consumer No.

Phone +92

Business/Branch Start Date     Business/Branch Close Date

Sr.	Branch Name	City	Start Date	End Date	Gas No	Electricity No	Phone No	
1	[REDACTED]	KARACHI	16/01/2001			[REDACTED]	[REDACTED]	<input type="button" value="Close"/>

Bank Accounts

**Please provide details of all bank accounts. All fields are mandatory.**

A/C No  A/C  Title  Type

Bank   City   Branch

Account Start Date     Close Date

Sr.	A/C No	Account Title	Bank	Branch Name	City	From Date - To Date		
1	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED] road karachi	[REDACTED]	[REDACTED]		<input type="button" value="Edit"/> <input type="button" value="Close"/>

Employer

**Please provide Employer Information**

NTN / FTN \*  Employer Name  \*

regsys.fbr.gov.pk/Profile/ViewProfile.aspx

2/3

## ANNEXURE-"A"

11/21/13 View Profile

**Exit** Address  \* City  \*

---

**Declaration** I, the undersigned solemnly declare that to the best of my knowledge and belief the information given above is correct and complete. It is further declared that any notice sent on the email address given above will be accepted as legal notice served under the law.

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Date	CNIC/Passport No	Name of Applicant	Signature

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Best viewed at 1024x768 with Internet Explorer 6.0.

From : WEBVM4, TO: WEBVM4Non:799 Page Execution time is 0.437 seconds.Non:799

*PAGE 3 OF 3*

**BOARD OF INTERMEDIATE AND SECONDARY EDUCATION LARKANA, SINDH.**

**General Stationary Items**  
**TECHNICAL PROPOSAL**

**BOQ**

Date of submission of tender form up to ..... 30-11-2015 at 11.00 AM

Opening of tenders on ..... 30-11-2015 at 1.30 P.M

Submitted by M/s .....

SR. NO	NAME OF THE ARTICLE AND DESCRIPTION	QUANTITY
1.	Ball pen (black) Signature 1.0mm	200 pkt
2.	Ball pen (blue) Signature 1.0mm	200 pkt
3.	Ball pen (Red) Signature 1.0mm	600 pkt
4.	Cloth ( Duster)	200 meter
5.	Marker Pen Black (Packet of 12 pens)	10 Dozen
6.	Marker Pen Red (Packet of 12 pens)	10 Dozen
7.	Fax Roll	3 Dozen
8.	Phenyl large bottle	2 Dozen
9.	Gatta (Binding)	200 Sheets
10.	Tag ( Large size)	50 Dozen
11.	Ragzine	400 yard
12.	Scissor ( Medium) size	12 Nos.
13.	Sootli	300 KG
14.	Stapler Pins (Small)	200 pkt
15.	Thread Ball ( cotton)	6 Dozen
16.	Pollythelin bags black inner cover small size 12x19 ( as per specimen)	10000
17.	Pollythelin bags black inner cover small size 10x17 ( as per specimen)	10000
18.	Stamp Pad pelican (plastic body)	06 Dozen
19.	Stapler Machine	05 Dozen
20.	Calulator 12digit Casio	24 Nos.
21.	Numbering Machine (Large)	24 Nos.

Tender form fee paid Rs. \_\_\_\_\_ vide D.D/Challan No. \_\_\_\_\_ Dated: \_\_\_\_\_.

( \_\_\_\_\_ )

Signature of Dealer/Supplier  
with Stamp

**BOARD OF INTERMEDIATE AND SECONDARY EDUCATION LARKANA, SINDH.**

**General Stationary items**  
**(Financial Proposal)**

**BOQ**

Date of submission of tender form up to ..... 30-11-2015 at 11.00 AM

Opening of tenders on ..... 30-11-2015 at 1.30 P.M

Submitted by M/s .....

SR. NO	NAME OF THE ARTICLE AND DESCRIPTION	QTY	RATE including Tax	Total Amount including Taxes
1	Ball pen (black) Signature 1.0mm	200 pkt		
2	Ball pen (blue) Signature 1.0mm	200 pkt		
3	Ball pen (Red) Signature 1.0mm	600 pkt		
4	Cloth ( Duster)	200 meter		
5	Marker Pen Black (Packet of 12 pens)	10 Dozen		
6	Marker Pen Red (Packet of 12 pens)	10 Dozen		
7	Fax Roll	3 Dozen		
8	Phenyl large bottle	2 Dozen		
9	Gatta (Binding)	200 Sheets		
10	Tag ( Large size)	50 Dozen		
11	Ragzine	400 yard		
12	Scissor ( Medium) size	12 Nos.		
13	Sootli	300 KG		
14	Stapler Pins (Small)	200 pkt		
15	Thread Ball ( cotton)	6 Dozen		
16	Pollythelin bags black inner cover small size 12x19 ( as per specimen)	10000		
17	Pollythelin bags black inner cover small size 10x17 ( as per specimen)	10000		
18	Stamp Pad pelican (plastic body)	06 Dozen		
19	Stapler Machine	05 Dozen		
20	Calculator 12digit Casio	24 Nos.		
21	Numbering Machine (Large)	24 Nos.		

Tender form fee paid Rs. \_\_\_\_\_ vide D.D/Challan No. \_\_\_\_\_ Dated: \_\_\_\_\_.

( \_\_\_\_\_ )  
Signature of Dealer/Supper  
with Stamp

# BOARD OF INTERMEDIATE & SECONDARY EDUCATION LARKANA



**& SECONDARY EDUCATION LARKANA**

## TENDER DOCUMENT

**FOR THE YEAR 2015-2016**

Tender Reference. No. BISE/STORE/LRK/-664 Dated 02-11-2015

For procurement of

**Examination Stationary / Print Material / Master Roll/ Ink for  
Printing Purpose**

Tender issued to M/s.....

*The deadline for submission is 30<sup>th</sup> Nov 2015 at 11:00 (am),  
Tender will be opened on same day at 1.30 P.M*

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# TENDER NOTICE

BOARD OF INTERMEDIATE AND SECONDARY EDUCATION LARKANA, SINDH  
NO.BISE/STORE/LRK/-664 DATED: 02-11-2015



## TENDER NOTICE

1. Sealed tenders are invited from eligible firms/bidders/contractors registered with Income Tax and Sales Tax Department for the following works in single stage-two envelopes procedure as per rule No.46(2) of SPPRA 2010 (Amended up to 2013).

Tender No.	Tender No. Description
1.	Examination Stationery/ Printed Material, Master Roll/Ink for Printing purpose
2.	General Stationery
3.	Office equipment & Machinery / Electronics appliances , Computer , Software development , Furniture and etc.
4.	Sports Material

2. Full detail of items and other terms & conditions including evaluation criteria are set forth in tender documents, which can be had from the office of undersigned by depositing fee of Rs.2000/- (Non-refundable) separately for each tender in the shape of Bank draft/pay order of Bank challan up to **30-11-2015**.

3. The technical & financial proposal should be sealed separately and placed in 3<sup>rd</sup> envelope- Tender should be dropped in tender box to be kept in the office of Chairman, BISE Larkana up to 11.00 A.M of **30-11-2015**, where technical proposals will be opened on same date at 01:30 P.M in presence of parties who wish to be present.


4. Financial proposals must contain earnest money @5.0% of the quoted rates in the shape of pay order/D.Draft/Bank Guarantee in favour of undersigned and fulfillment of other prescribed formalities, which shall be opened after the evaluation and approval of the technical proposals.

5. Financial proposals of the technically accepted bids shall be publicly opened for which date, time & venue shall be communicated to the bidders in advance.

6. The Procurement Committee reserves the right to accept/reject any or all offers subject to relevant rule of SPPRA.

7. This notice can be traced out at our website [www.biselrk.edu.pk](http://www.biselrk.edu.pk) as well as PPRA website [www.spprasindh.org.pk](http://www.spprasindh.org.pk).

8. For further details please contact Mr. Mazhar Ali Channa SPO-Phone No.074-9410533 & Cell No.0308-3470299.

  
HAFIZ SHAFIQUE REHMAN  
SECRETARY  
PHONE NO.074-9410533

## 1.1 Introduction.

Board of Intermediate & Secondary Education Larkana intends to purchase **Examination Material / Answer script & Printing Stationary** for the financial Year 2015-16 from eligible bidders through open tenders bidding process under SPPRA 2010 (Amended in 2013) as provided in rule # 46 (2) Single stage – two envelope procedure (a) bid shall comprise a single package containing two separate envelopes. Each envelope shall contain separately the financial proposal and the technical proposal; (b) envelopes shall be marked as “FINANCIAL PROPOSAL” and “TECHNICAL PROPOSAL” in bold and legible letters to avoid confusion; (c) initially, only the envelope marked “TECHNICAL PROPOSAL” will be opened; (d) envelope marked as “FINANCIAL PROPOSAL” will be retained in the custody of BISE Larkana without being opened and it will be opened in presence of bidders who stand qualified in the technical evaluation, for which date, time and venue will be communicated to the bidders in advance

BISE Larkana requires to complete the work within 90 days from the date of signing of award contract, the bidding firm who may have capacity to complete the job within specified time frame may apply.

The complete set of Bidding Documents may be purchased by an interested eligible bidder on submission of a written application to the office given below and upon payment of a non-refundable fee of Rupees Two Thousand (Rs. 2000/-). Bidders may acquire the Bidding Documents from the Office of the Store Purchase Officer Board of Intermediate and Secondary Education Larkana during office working hours till 30<sup>th</sup> of November 2015 by 10: am

All bids must be accompanied by a Bid Security equal to 3% of their Quoted amount in the form of (pay order / demand draft / bank guarantee) and must be delivered to the office of Store Purchase Officer BISE Larkana. at or before 11.00 hours, 30<sup>th</sup> of November 2015 Bids will be opened at 1.30 hours on the same day in the presence of bidders’ representatives who choose to attend, in the Office of Chairman BISE Larkana.

Details/specifications of items given in Section 4. Responding Organizations should quote for whole / partial items depending upon nature of goods in each category subject to meet requirement of procurement agency (BISE, Larkana) will be considered.

BISE Larkana reserves the right of awarding of tender for one or more category after opening of financial proposals. Interested bidders are required to submit their bid proposal strictly as per SCOPE OF WORK (Section-4) and in the light of instructions as laid in this bid document.

The NIT was published in various daily newspapers, also on SPPRA Website under Sr. No. 25687



Sindh Public Procurement Regulatory Authority  
Government of Sindh

SPPRA



REGISTER

ضروري اطلاع

AGENCY

SPRRA جي موجوده Website بتاريخ 30-11-2015 کان

USERS

بتاريخ 30-11-2015 کان Register کرڻ لاءِ هتي دٻايو۔ Website تي Register

- Serial No
- Text
- Tender Title
- SPPRA ID
- Advertise Date
- Closing Date
- City

Advance Search

lary Education Larkana

submit

WORKS  
SERVICES  
GOODS


1 2 3 4 5 6 7 8 9 10 Page 2 Documents Viewed 883124

S.No.	SPPRA ID	Tender Title	Download	Uploaded On	Advertised On	Closing On	Corrigendum	Comments
26667	SPPRA ID WITHHELD	Board of Intermediate & Secondary Education Larkana Printing of Exam Copies		05 Nov 2015	05 Nov 2015	30 Nov 2015		BEP, CS, TER, ADD Required

## بورڊ آف انٽر ميڊيٽيٽ اينڊ سيڪنڊري

### ايجوڪيشن لاڙڪاڻو سنڌ

No. BISE/STORE/LRK/-664 Dated: 02-11-2015



# ٽينڊر نوٽيس

1. انڪر ٽيڪس ۽ سيلز ٽيڪس ڊپارٽمينٽ سان رجسٽرڊ اهل فرمن/واڪ ڏيندڙن/ڪانٽريڪٽرن کان هيٺ ڏنل ڪمن لاءِ سنگل اسٽيج-هڪ لفاڻي طريقيڪار تحت ايس بي بي آري 2010 جي رول نمبر (2)46 (ترميمي 2013) موجب مهربند ٿيندڙ گهرائجن ٿا.

ٽينڊر نمبر	ٽينڊر نمبر وضاحت
1.	اگر ايميشن اسٽيشنري/پرنٽيڊ مٽيريل، ماسٽر رول/پرنٽنگ مقصد لاءِ انڪ جنرل اسٽيشنري.
2.	آفيس ايڪيوپمينٽ ۽ مشينري/اليڪٽرانڪس اپلائنسز، ڪمپيوٽر، سافٽ ويئر ڊولپمينٽ ۽ فرنيچر وغيره.
3.	اسپورٽس مٽيريل.

2. آئتمن جا مڪمل تفصيل ۽ ٻيا شرط ۽ ضابطا اوڻيلوٽيشن معيار سميت ٽينڊر دستاويزات ۾ ڏنل آهن جيڪي هيٺ صحيح ڪندڙ جي آفيس مان 2000 رپيا (ناقابل واپسي) هر هڪ ٽينڊر لاءِ بينڪ چالان جي بينڪ ڊرافٽ/بي آرڊر جي صورت ۾ 2015-30 تائين جمع ڪرائڻ عيوض وٺي سگهجن ٿا.
3. ٽيڪنيڪل ۽ فنانشل پروپوزل ٽار ريت مهربند ٿيل هجن ۽ ٽئين لفاڻي ۾ رکڻ گهرجن. ٽينڊر چيئرمين BISE لاڙڪاڻو جي آفيس ۾ رکيل ٽينڊر باڪس ۾ 2015-30 تي صبح 11:00 وڳي تائين وجهڻ گهرجن. جتي ساڳي تاريخ تي منجهند 1:30 وڳي موجود ڳي جي خواهشمند ڌرين سامهون ٽيڪنيڪل پروپوزل کوليا ويندا.
4. فنانشل پروپوزل ۾ هيٺ صحيح ڪندڙ جي نالي ۾ بي آرڊر/ڊي-ڊرافٽ/بينڪ گارنٽي جي صورت ۾ آڇيل آڳهن جي ٽي سيڪڙو سوتلي رقم ۽ ٻيو مقرر ڪيل ضروري ڪارروايون مڪمل ڪيل شامل هئڻ گهرجن، جيڪي اوڻيلوٽيشن ۽ ٽيڪنيڪل پروپوزل جي منظوري بعد کوليا ويندا.
5. فني طور قبول ڪيل واڪن جا فنانشل پروپوزل سر عام کوليا ويندا، جنهن لاءِ تاريخ، وقت ۽ هنڌ بابت واڪ ڏيندڙن کي اڳواٽ آگاه ڪيو ويندو.
6. پروڪيورمينٽ ڪميٽي ايس بي بي آري جي واسطيدار رول جي شرطن سان ڪنهن به ٻيا سمورين آڇن کي قبول/ارد ڪرڻ جو حق محفوظ رکي ٿي.
7. هي نوٽيس اسانجي ويب سائٽ: [www.biselrk.edu.pk](http://www.biselrk.edu.pk) گڏوگڏ بي بي آر اي ويب سائٽ [www.spprasindh.org.pk](http://www.spprasindh.org.pk) تي پڻ ڏسي سگهجي ٿو.
8. وڌيڪ تفصيل لاءِ مظهر علي چنڊ ايس بي او سان فون نمبر 074-9410533 ۽ موبائل 0308-3470299 تي رابطو ڪرڻ گهرجي.

## حافظ شفيق رحمان

سيڪريٽري

فون نمبر: 074-9410533

INF/KRY.No:3727/2015

**SAY NO TO CORRUPTION**

مذهب جي لبادي ۾ نفرت جو پرچار ڪندڙن کي سڃاتو.

8 3 9 8

سنڌ ۾ تعليم جي بھتري لاءِ علمي ۽ ٻين جي پيغام لکڻ 8 3 9 8 تي ايس ايم ايس ڪمپيوٽر

# بورڈ آف انٹرمیڈیٹ اینڈ سیکنڈری ایجوکیشن

لاڑکانہ، سندھ

No:BISE/STORE/LRK/-664

Dated: 02-11-2015



## ٹینڈر نوٹس

1- 2010 SPPRA (تک ترسیم شدہ) کے رول نمبر (2)46 کے مطابق سنگل اسٹیج ٹو انوٹیس طریقہ کار میں مندرجہ ذیل کاموں کیلئے انکم ٹیکس اور سٹیکس ڈپازٹسٹ سے رجسٹرڈ ایل فرمز/پولی دہندگان/کنٹریکٹرز سے سربمہر ٹینڈرز مطلوب ہیں۔

ٹینڈر نمبر	ٹینڈر نمبر تفصیل
01	ایگزامینیشن اسٹیشنری/پرنٹنگ میٹریل، ماسٹر رول/ٹاک برائے پرنٹنگ مقصد
02	جزل اسٹیشنری
03	آفس ایکوئمنٹس اور مشینری/لائیکٹرونگس/اپلائمنٹس/کمپیوٹر، سافٹ ویئر ڈیویسٹس، فرنیچر اور وغیرہ
04	اسپورٹس میٹریل

2- بشمول معیار جانچ پڑتال آنرز کی مکمل تفصیل دو دیگر قواعد و ضوابط ٹینڈر دستاویزات میں متعین کردہ ہیں جو ہر ٹینڈر کیلئے علیحدہ علیحدہ Rs.2,000/- (دو ہزار روپے) کی فیس بشکل بینک ڈرافٹ/چے آرڈر یا بینک چالان جمع کرانے کے ذریعے 30-11-2015 تک دفتر پر دستخطی سے حاصل کئے جاسکتے ہیں۔

3- ٹیکنیکل اور فنانشل پروپوزلز علیحدہ علیحدہ سربمہر لفافوں میں ہونے چاہئیں اور تیسرے لفافے میں رکھے جائیں، ٹینڈر 30-11-2015 کو دن 11:00 بجے تک دفتر چیئر مین، BISE، لاڑکانہ میں رکھے گئے ٹینڈر باکس میں ڈالنا ہوگا، جبکہ ٹیکنیکل پروپوزلز موجود رہنے کی خواہشمند پارٹیوں کی موجودگی میں اسی دن دن 01:30 بجے کھولے جائیں گے۔

4- فنانشل پروپوزلز لازماً دیگر مجوزہ کارروائیوں کی تکمیل کیے جانے اور درج کردہ نرخ کا %5.0 کی شرح سے زریعہ بشکل چے آرڈر/ڈیمانڈ ڈرافٹ/بینک گارنٹی/بینک چارج زبردستی پر مشتمل ہونے چاہئیں جو ٹیکنیکل پروپوزلز کی جانچ پڑتال اور منظوری کے بعد کھولے جائیں گے۔

5- ٹیکنیکل طور پر قبول شدہ پیشکشوں کے فنانشل پروپوزلز عوام کے رویہ کھولے جائیں گے جس کی تاریخ وقت اور مقام کے بارے میں پالی دہندگان کو پیشگی مطلع کروایا جائے گا۔

6- SPPRA رولز کی متعلقہ رول سے شروط پر ویکورمنٹ کیٹیگوری یا تمام پیشکشوں کو قبول/اسٹرد کرنے کا حق حاصل ہے۔

7- یہ نوٹس ہماری ویب سائٹ [www.biselrk.edu.pk](http://www.biselrk.edu.pk) نیز P P R A ویب سائٹ [www.spprasindh.org.pk](http://www.spprasindh.org.pk) پر بھی دیکھا جاسکتا ہے۔

8- مزید تفصیلات کیلئے برائے مہربانی جناب مظہر علی چند SPO فون نمبر 074-9410533 اور سیل نمبر 0308-3470299 سے رابطہ کریں۔

حافظ شفیق رحمان

سیکرٹری

فون نمبر: 074-9410533  
INF-KRY.No.3727/15

ذہب کے ہاڑے میں نعت کا پکارنے والوں کو بچانا۔

کرپشن کو کہیں نہ  
8 3 9 8



**بورڊ آف انٽرميڊيئيٽ اينڊ سيڪنڊري**  
**ايجوڪيشن لاڙڪاڻو، سنڌ**  
 NO: BISE/STORE/LRK/664/2015 Dated: 02.11.2015

**ٽينڊر نوٽيس**

1. اهل ڪم ۾ واکاڻ ڏيندڙن ٽيڪنيڪل ۽ ٽيڪنيڪل ۽ ٽيڪنيڪل ڊپارٽمينٽ رٿا هيٺ ڏنل ڪم لاءِ رجسٽر ٿيل هجڻ تي ڪم ڀرڻ رول 246 آف ايس پي بي آر اي 2010 (ترميم ٿيل 2013) تحت سگهڻ استيعاب ۽ لفافن جي بنياد تي مهربند ٿيندڙ گهرائجن ٿا.

ٽينڊر نمبر تفصيل	ٽينڊر نمبر
پرتنگ مقصد لاءِ ايگزامينيشن اسٽيشنري/پرتيڊ مٽيريل، ماسٽر رول/انڪ	1
چترل اسٽيشنري	2
آفيس ايڪورمينٽ اينڊ مشينري/اليڪٽرونڪس اپلائيشن، ڪمپيوٽر، سافٽويئر ڊولپمينٽ، فرنيچر وغيره.	3
اسپورٽس مٽيريل	4

2. آئتمز جا مڪمل تفصيل ۽ ٻيا شرط ۽ ضابطو بشمول اوبليويشن معيار ٽينڊر دستاويزن ۾ ڏنل آهي، جيڪي هيٺ صحي ڪندڙ جي آفيس مان مبلغ 2000 ناقابل واپسي جدا جدا هر هڪ ٽينڊر بينڪ ڊرافٽ/بني آرڊر يا بينڪ چالان جي صورت ۾ 30.11.2015 تائين حاصل ڪري سگهجن ٿا.

3. ٽيڪنيڪل ۽ فنانشل پريوزل جدا جدا لفافن ۾ هڻڻ گهرجن ۽ ٽين لفافن ۾ رکيل هجڻ جيڪي ٽينڊر باڪس چيئرمين، بي آءِ ايس اي لاڙڪاڻو ۾ رکيل ۾ 30.11.2015 تي صبح 11 وڳي تائين اجلايا وڃن، جئين ته ٽيڪنيڪل پريوزل ساڳي تاريخ تي 01:30 وڳي اتي موجودگي جي خواهش ڪندڙ پارٽين جي موجودگي ۾ ڪوٺيا ويندا.

4. فنانشل پريوزل ۾ لازمي طور ڪوٽيد ريتس جي 5.0 سيڪڙو سوڻي رقم پي آرڊر/بمانڊ ڊرافٽ/بينڪ گارنٽي جي صورت ۾ هيٺ صحي ڪندڙ جي حق ۾ شامل هجي، جيڪي ٽيڪنيڪل پريوزل جي اوبليويشن ۽ منظوري کان پوءِ ڪوٺيا ويندا.

5. ٽيڪنيڪل قبول ڪيل واکاڻ جا فنانشل پريوزل جي ڪل جي تاريخ، وقت ۽ جڳهه واکاڻ ڏيندڙن سان اڳواٽ ئي رابطو ڪيو ويندو.

6. پروڪيورمينٽ ڪاميٽي ايس پي بي آر اي جي لاڳاپيل رول تحت ڪو به ڪا سموريون آڇون قبول نه ڪري سگهي ٿي.

7. هي نوٽيس اسان جي ويب سائيٽ [www.biselrk.edu.pk](http://www.biselrk.edu.pk) سان گڏ پي پي آر اي جي ويب سائيٽ [www.spprasindh.org.pk](http://www.spprasindh.org.pk) تي پڻ ڏسي سگهجي ٿو.

8. وڌيڪ تفصيل لاءِ مهرياني ڪري مسٽر مظهر علي چنا ايس پي اوچون نمبر 074-9410533 ۽ سيل نمبر 0308-3470299 تي رابطو ڪري سگهجي ٿو.

**سيڪريٽري**  
 فون: 074-9410533  
 INF-KRY: NO. 3727/2015

## **1.2 Preparation of Proposal.**

### **1.2.1 Technical Proposal:**

- 1) While preparing Technical Proposal Bidding firm(s) are expected to examine the documents comprising this invitation in detail, as material deficiencies in providing the information requested may result in rejection of the proposal.
- 2) The Technical proposal should provide the information as mentioned in Section # 2.
- 3) To establish the conformity of the items required through this TENDER Document, the bidder shall furnish as part of its Technical Proposal, a detailed description of the Bidder's proposed items conforming in all material aspects with the Technical Requirements both overall as well as in regards to the performance of each proposed items.
- 4) Please note that the technical proposal shall not include any financial information.

### **1.2.2 Financial Proposal:**

- 1) While preparing the financial proposal, bidders(s) are expected to take into account the requirement and conditions of the invitation documents. The Financial proposal should follow instructions as mentioned in section 3. It should provide lump sum costs associated with the assignment and all other out of pocket expenses.
- 2) The Data sheet shows validity of bid up to 120 days. The BISE will make its best effort to complete technical clarification (if needed) within this period. Proposal validity may be extended with mutual consent.
- 3) Rates should be inclusive of all government taxes/levies such as Income Tax, GST, FED, Stamp Duty Excise or what so ever may be in practice, and will be borne by the bidders in all aspect.

## **1.3 Bid Price / Payment.**

- 1) This Document showing itemized list along with specifications, quantity and detailed terms and conditions for bidding is available on provision of Rs. 2000/- Bank DD/PO/Bank Challan in favor of Secretary BISE, on any working day during office hours.
- 2) All payments will be made in Pak Rupees.
- 3) The prices charged by the successful bidder for the required items along with accessories and associated services shall not vary from the prices as quoted in the financial proposal.
- 4) Payment will be made after deliveries of material at consignee end, Installation, completion and inspection certificate for Quality/Quantity issued by the Inspection Committee of BISE Larkana.

## **1.4 Cost of Bidding.**

The bidder shall bear all costs associated with the preparation and submission of bid and BISE will in no case be responsible or liable for those costs, regardless of the outcome of the bidding process.

## **1.5 Language of Bidding.**

The bid must be prepared and submitted in English language. Supporting documents and printed literature furnished by the bidder with the bid may be in another language as long as they are accompanied by an English translation of the pertinent passages. For the purpose of interpretation of the Bid, English language shall prevail.

## **1.6 Confidentiality.**

- 1) Information relating to the evaluation of proposals and recommendations concerning award shall not be disclosed to the bidder(s) who submitted the proposals or to other persons not officially concerned with the process, until the award of Contract is notified to the successful firm(s).
- 2) Information related to the examination evaluation, comparison and post qualification of Proposals, and recommendation of contract award, shall not be disclosed to Bidders or any other persons.
- 3) Any attempt by a Bidder to influence BISE in the examination, evaluation, comparison, and post – qualification of the Proposals or Contract award decisions will result in the rejection of its proposals.
- 4) The bidder must provide an undertaking on judicial paper stating to maintain confidentiality and binding that the documents provided under this bid are correct and can be verified from concerned authorities.

### **1.6.1 Use of Documents and Information by external & internal Audit.**

The Bidder shall permit BISE Larkana to inspect their accounts and records relating to the performance of the supplier and to have them audited by auditors appointed by the BISE, if so required by the BISE can directly contact the references given in the technical requirement as a part of TENDER DOCUMENT to verify the bidder's technical reasons supporting compliance.

## **1.7 Bid Validity:**

- 1) Bid shall remain valid and open for acceptance for a period of 120 days from the specified date of tender opening.
- 2) In exceptional circumstances prior to expiry of the original bid validity period, the bidder may be requested in writing for an extension of the period of validity. A bidder agreeing to such request will not be permitted to modify his bid. A bidder not agreeing to such request may be withdrawn at the discretion of BISE Larkana.

## **1.8 Amendment of Bidding Documents:**

- 1) At any time prior to the deadline for submission of Bids, BISE Larkana may for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder can modify the Bidding Documents by making essential amendment.
- 2) The amendment shall be the part of the Bidding Documents, and will be notified in writing through fax or letter by courier or shall be made available on the BISE's website [www.biselrk.edu.com.pk](http://www.biselrk.edu.com.pk) to all prospective bidders who have received the Bidding Documents.

## **1.9 Clarification (S) / Queries of Tender:**

- 1) The bidders are expected to carefully examine all instructions, forms and specifications in the Bidding Documents. Any Bidder in doubt as to the exact meaning or interpretation of any part of the Bidding Documents should immediately seek clarification in writing from the Secretary BISE Larkana.
- 2) Requests for all clarifications in regard to the given specifications or other information contained in Tender Documents should come either through E-mail/Fax or Courier to the Secretary BISE Larkana. Telephone enquiries may not be entertained.



## 1.10 Contradictions, Obscurities and Omissions:

The Bidder should likewise notify to the above of any contradictions, obscurities and omissions in the Bidding Documents if clarification of these is necessary for the clear understanding of the documents and for preparation of the Bid. Such enquires must reach to the Secretary not later than 25<sup>th</sup> December 2015.

## 1.11 Inspection

- a) The **inspection** will be carried on the material by representatives of the BISE Larkana (Inspection Committee) upon arrival of material at BISE Stores are Larkana. It is Bidders responsibility to ensure quality, quantity, correctness and adherence to the Specifications etc. any deviation will be rejected and the supplying firm will be solely responsible for it.
- b) The **inspection report**, which, inter-alia, should indicate the condition, Quality as approved in inspection, quantity etc. for the items received at stores, shall be signed by the inspection committee.
- c) **Taking Over:** Upon receipt of the material in the stores of BISE Larkana and after inspection, the Store Purchase Office of BISE Larkana will issue a **taking-over certificate** in respect of those items of Stores which are received in acceptable condition.

## 1.12. Installation and Demonstration

- a) **Installation**
  - i) After inspection and taking over of the Stores, as stated above, the **Contractor shall install** those items of Stores which are to be permanently positioned in place in the sections of the BISE Larkana. For this purpose, the Contractor shall co-ordinate with the Secretary BISE larkana, for making arrangements for proper installation.

## 1.13. Completion Certificate

After completion of the installation and demonstration, as stated above, a certificate is to be obtained by the Contractor from the Secretary BISE Larkana stating that the Stores (item-wise) have been satisfactorily installed and demonstrated by the Contractor.

## 1.14 Breach of Contract

In case of breach of warranty / guarantee or Contract, the **damages** suffered by the BISE Larkana shall be **recovered from the Contractor** out of any payment due to the Contractor and / or in accordance with the terms and conditions of the terms and conditions of the Contract Security / Performance Bond, without notice to the Contractor.

## 1.15 Contractor's Default Liability

- a) The BISE Larkana may upon written notice of default to the Contractor **terminate the Contract** in the circumstances detailed hereunder:
  - i) If in the judgment of the BISE Larkana, the Contractor fails to make delivery of the stores within the time specified in the Contract Agreement or within the period for which extension has been granted by the BISE; and
  - ii) If, in the judgment of the BISE Larkana, the Contractor fails to comply with any of the other provisions of the Contract.
- b). In the event the BISE Larkana terminates the Contract, in whole or in part, as provided in above, the BISE Larkana reserves the right to **purchase**, on such terms and the conditions as it may deem appropriate, Stores similar to the one terminated, and the Contractor will be liable to the BISE Larkana for any additional costs for such **similar Stores**, and / or for liquidated damages for delay, as defined in Clause 1.18 (c) of the Conditions of Contract until such reasonable time as may be required for the final supply of the Stores.
- c). If the Contract is terminated, as provided in above, the BISE, in addition to any other rights provided in this Clause, may require the Contractor to **transfer title** and deliver to the BISE Larkana under any of the following cases in the manner and as directed by the BISE Larkana.  
Any **completed Stores**; and  
Such **partially completed Stores**, drawings, information and contract right (hereinafter called manufacturing material) as the Contractor has specifically produced or acquired for the performance of such parts of the Contract as has been terminated.
- d). The BISE Larkana will **pay to the Contractor** the Contract Price for the completed Stores delivered to and accepted by the BISE Larkana and also for the manufacturing materials delivered and accepted.
- e) In the event the BISE Larkana does not terminate the Contract, as provided above, the Contractor shall continue with the performance of his / her Contract, in which case the Contractor shall be liable to the BISE Larkana for **liquidated damages for delay** as set out in Clause 1.18 (c) until the Stores are accepted.

## 1.16. Partial Shipments

- a) The BISE accepts partial shipments and also allows partial payments subject to pre-information and agreement, by observing other terms and condition laid in the contract agreement

- b) In the event any portion of the Stores supplied by the Contractor is found **defective in material or workmanship**, or otherwise not in conformity with the requirements of the Contractor, the BISE Larkana shall have the right to reject or require, in writing, rectification of the Stores. In the latter case, the Contractor shall with utmost diligence, and at his own expense, make good the defects so specified or replace the defective Stores. If the Contractor fails to rectify or replace the rejected Stores, the BISE Larkana may adopt any of the following options:
- i) **replace or rectify**, at its option, such defective Stores and charge to the Contractor the excess cost occasioned to the BISE Larkana plus (15%) fifteen percent; or
  - ii) acquire the said Stores **at a reduced price** considered equitable under the circumstances; or
  - iii) **Terminate the Contract.**

### **1.17. Extension of Time**

If the completion of the Contract is delayed due to reason beyond the control of the Contractor, the Contractor shall without delay request the BISE Larkana, in writing, of his **claim** for an extension of time. The BISE Larkana on receipt of such request may agree to **extend the completion date** as may be reasonable in the circumstances of the case but without prejudice to other terms and conditions of the Contract.

### **1.18 Delay in Delivery – Liquidated Damages**

- a) **Delivery plan:** The Responding Organization shall provide a detailed delivery, installation and configuration plan. Bidder should provide the life line, which should describe exactly what and how material will be delivered, installed and configured. Delivery plan should not be in generic terms but should be specific to this assignment, Activities, schedule should be in tabular form mentioning names of tasks, sub tasks, start date, finish date resources and milestones will also be appreciated
- b) Should the **progress** of the Contract at any time be lagging behind the program agreed between the BISE Larkana and the Contractor, the BISE Larkana will notify the Contractor in writing and the Contractor shall there upon take such steps as he / she may deem fit to **expedite the progress** of the Contract. Non-issuance of this notice by the BISE Larkana shall not in any way absolve the Contractor of the liquidated damages as stated in below section (1.18(b))
- c) If the Contractor **fails to complete the Contract**, in full or part, within the time laid down in the Contract Agreement or any extension thereof, there shall be deducted from the Contract Price, as **liquidated damages**, a sum of one half of one percent (**0.5%**) of **the Contract price** of each unit of the delayed Stores for each calendar week of delay subject to the maximum of five percent (5%) of the Contract Price of the unit or units so

delayed, and such deduction shall be in full satisfaction of the Contractor's liability for the said failure.

### **1.19 Post Deployment Support & Services or Warranty**

Bidder is required to provide support services till 90 days from the date of supply, in this regard an under-tacking on company letter head is required to be submitted along with the technical proposal.

### **1.20 Training**

The bidder should provide a comprehensive training plan which should be flexible to cater to the current requirements. It should encompass all ranges of users i.e. functional, operational and managerial etc. Training Documents such as schedules, training material must be provided with the technical proposal.

### **1.21 Signing of Contract.**

Within (10) working days after notification to the successful bidder regarding acceptance of his bid and submission of 10% Contract Security in shape of DD/Pay order or Bank Guarantee, the contract incorporating all agreements between the parties will be signed. The Contract agreement will be affixed with revenue stamps @ 0.3% of contract value as per stamp act. For sample of agreement refer to page No. 15

## 2 Technical Proposal:

2.1 Covering Letter sample for submission of Technical Proposal attached at end.

### 2.2 Eligibility Criteria

1. This set of bid documents has been prepared under guidelines as laid down in SPPRA Rules 2010 (amended in 2013) and provide a clear basis upon which tenderers will be evaluated, following an objective process based on fair and transparent criteria. However the tenderer's should submit relevant information clearly and follow instructions to submit their relevant documentary proofs in proper order as defined herein and should not defer, so that it should not impose an excessive burden of preparation or paperwork.
2. Firms would be denied who do not meet the specified criteria. Thus, those who prepare documentation for this bid are responsible for ensuring that the criteria are drawn in accordance with the appropriate needs of the tender and that the criteria are sufficiently stringent to assure that only properly qualified firms are included in the final list.
3. The BISE Larkana will not accept "blacklisted" contractors or suppliers. In principle, the tenderers should submit an affidavit on judicial paper stating that their firm is not black-listed or is not involved in any of litigation with any government, semi government or private institutions.
4. The Tendering process invites maximum number of firms to participate and meet the pre-requisite requirements laid down in this bid document.
5. Bidding is open to the contractors, suppliers and joint ventures from within the country or abroad who full fill the requirement of this tender.
6. Where a firm, its affiliates or parent company, in addition to consulting also has the capability to fulfill the requirement as laid by BISE, can also apply.
7. Only those firms may apply who have 5 years business experience with various five procurering agencies Firms having less experience may not apply.

### 2.3 Evaluation Criteria

The clear statement/Criteria for the eligibility requirements are given in following table. Applicants who wish to apply for participating in this tendering process may prepare their profile exactly in-accordance of the criteria set herein.

There will be three stages of Evaluation

- a) Bidding Firm's Evaluation
- b) Evaluation of specifications goods offered by the bidder.
- c) Evaluation Price offered by the bidding firm.
- d) Weightage Scores (from a to c) high scores taker will be ranked as best evaluated cost
- e) The evaluation will be carried out under the weighted formula of least cost.
- f) all bids will be weighted and their results will be announced on website, under intimation to the concerned bidder.

**BIDDERS SHOULD PROVIDE FOLLOWING DOCUMENTS IN THEIR TECHNICAL PROPOSAL.**

BIDDING FIRM QUALIFICATION CRITERIA.		Marks
NO.	DESCRIPTION	
1	Bidding Firm will be disqualified in case of failure to provide Mandatory Requirement as below. 1) Bidders "Tax Facilitation Portal profile" (As ANNEX-A). Attach NTN, GST, SRB Certificate & filer. ( 2 marks for each document total 10 marks) 2) Litigation History Report, printed on Judicial Paper attested by Notary Public. (2.5 marks) 3) Certificate for not being Black Listed. This is required on Judicial Paper attested by Oath commissioner. (2.5 Marks)	15
2	Financial Position: 1) As per the guide lines of SPPRA Rules 2010 the Annual Turnover should be <b>twice than the estimated cost of Tender.</b> (5 Marks) 2) Bidding Firm should provide Last year's Annual Income Tax Returns (2003 to 2014) (4 Marks) 3) Provide <b>Bank Statement</b> for Last Year (July 2013 to June 2014). No marks if any other document is provided at place of Bank Statement. (5 Marks) 4) Bidding firm should provide Sales Tax Summaries for Last Year (July 2014 to June 2015). No marks will be given if any other document(s) such as "Acknowledgements, Sales Tax Returns, Sales Tax Payment Challans" etc. is provided instead of Sales Tax Summaries. (half mark per month total 06 marks)	20
3	Company profile, comprising of following details:- 1) Certificate showing Bidder's Business Nature e.g. Proprietorship, Partnership, Pvt. Limited etc. Provide Partnership Deed or Memorandum of Articles. 2) Provide copies of CNICs of Proprietor, Partners, Directors. 3) Staff Names and their Qualification (C.Vs) mentioning working Experience in Bidder's firm and Overall along with projects completed by them. 4) Business Experience Provide Client List with contact details, Completion Certificates, Purchase Orders of similar Nature. Bidder should Provide minimum two Supply Orders and their completion Certificates during the period of previous year.	10
4	Five marks for each serial number above. Bidders should provide Detailed Specifications of their material being quoted /offered against the BOQ. Example: 3:3 marks for each 1) Brand of Paper, Material, Equipment etc. 2) Gramage / Model / Specifications etc. (attach Brochures or sample) 3) Estimated delivery time.	10
5.	1. Past experience if any with BISE,Larkana under the satisfaction of Authorities.	20
6.	1. Last five years with five Procuring Agencies of the same nature of work (3 marks of working experience with each Procuring Agency having satisfactory Certificate. ( Marks 15) 2. keeping in view the integrity / importance / confidentiality of the Procuring Goods the bidding firm should well equipped with the concerned machinery meeting the requirement of the sanctity of the goods. ( Marks 10)	25
TOTAL MARKS		100

Passing marks are 60 for qualifying technical bid proposal.

### **3. Financial Proposal:**

Financial Proposals of only the technically qualified bidders would be opened and, evaluated / compared on the following basis:-

- 1) The financial proposals shall first be checked for any error of computation and arithmetic errors will be corrected.
- 2) If a bidder does not accept the correction of errors, its bid will be rejected and its bid security may be forfeited.
- 3) Items and Services that are required but have been left out or are necessary to correct minor deviations of the proposal will be added to the total proposal price using cost **taken from the highest prices from other responsive proposals** for the same item and Services, or in the absence of such information the cost will be estimated at prevailing list prices.
- 4) For the purpose of evaluation equal cost of the item / category (as the case may be will be considered) as prescribe at 1-1 comparison of bids, total lump sum cost will be considered of each category.
- 5) Total evaluated financial cost of each responsive bidder shall be the basis of merit ranking of the Financial Proposal of the bid.

#### **EVALUATION OF FINANCIAL PROPOSALS OFFERED BY THE BIDDING FIRM**

After qualifying first stage of technical bid proposals of the bidders, the financial proposal of the same qualified bidders will be opened in the presence of evaluation committee as well as concerned bidders (if participates), however the financial proposal of the disqualifying bidders will be returned duly untouched through courier.

#### **METHOD OF AWARDING OF CONTRACT**

Under SPPRA Rule No. 49 The bidder who qualify technically with the lowest evaluated cost but not necessarily the lowest submitted price shall be awarded the procurement contract.

- a. The Evaluation / Procurement committee of BISE Larkana on the parameters given in the tender appendixes will make technical evaluation. Rating for the technical evaluation will be as per format given as above. The evaluation shall be on the basis of bidder's responsiveness to the Terms of Reference. The BISE Larkana will apply an evaluation criteria and point of system to evaluating the bids technically. A proposal shall be rejected at this stage if it does not respond to the important aspects of the Terms of Reference.
- b. The BISE will notify the bidding firm of rejection of their technical proposal indicating reasons that their financial proposal if any will be returned unopened after completing the selection process.
- c. The BISE Larkana will notify in writing to the firm(s) qualifying for technical score, and indicate the date, time and address for opening of financial proposal. Same will also be published on BISE website.
- d. On opening the financial proposal i.e. in the presence of the bidding firm(s) representative who wish to attend, the BISE Larkana will announce the names of firms their technical scores and the amounts of their financial proposals.

The decision of the Procurement Committee of BISE Larkana will be binding on all Bidders

### **3.2 Preparation of Results for successful Bidders:**

1. After technically qualified bidding firms having lowest evaluated cost will be treated as successful and first lowest bidder.
2. The decision of BISE Larkana will be binding on all concerned and will in no case be challengeable at any forum.

**5.2 Quantity of Items for Financial proposal:** Refer to page No. 19 -21

*Signature & Stamp of Bidder*



## FORM OF TENDER

To be printed on the letter head of firm.

Tender Reference No. \_\_\_\_\_ Dated \_\_\_\_\_

Name of Contract: **Examination Stationary / Print Material / Re-numbering of un-used Answer script / Master Rolls / Ink for Printing Purpose**

The Secretary,  
Board of Intermediate & Secondary Education,  
Larkana.

Dear Sir,

1. Having examined the Tender Documents including Instructions to Tenderers, Conditions of Contract, Specifications, Drawings, Schedule of Prices and Addenda Nos. \_\_\_\_\_ for the execution of the above-named Contract, we, the undersigned, being a company doing business under the name & address \_\_\_\_\_ and being duly incorporated under the laws of Pakistan hereby offer to execute and complete such Contract and remedy and defects therein in conformity with the said Documents including Addenda thereto for the Total Tender Price of Rs. \_\_\_\_\_ (in figures and words) or such other sum as may be ascertained in accordance with said Documents.
2. We understand that all the Schedules attached hereto form part of this Tender.
3. As security for due performance of the undertakings and obligations of this Tender, we submit herewith a Bid Bond of Rs. \_\_\_\_\_ (in figures and words) drawn in favor of or made payable to BISE, and valid for a period of 90 days beyond the period of validity of this Tender.
4. We undertake, if our Tender is accepted, to complete the whole of the work comprised in the above-named Contract within \_\_\_\_\_ days.
5. We agree to abide by this Tender for the period of 90 days beyond the date of opening of the Tender, and it shall remain binding upon us and may be accepted at any time before the expiration of this period.
6. Unless and until a formal Contract Agreement is signed, this Tender, together with your acceptance thereof, shall constitute a binding contract between us.
7. We understand that you are not bound to accept the lowest or any Tender you may receive.
8. We do hereby declare that this Tender is made without any collusion, comparison of figures or arrangement with any other person or persons making a Tender for the above-named contract.
9. We understand and are agree that the final decision of BISE will be acceptable to us  
A  
Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2015  
Signature \_\_\_\_\_ in the capacity of \_\_\_\_\_ duly authorized

## ARTICLES OF AGREEMENT

This Agreement made this \_\_\_\_\_ day of \_\_\_\_\_ 2015, by and between the Board of Intermediate & Secondary Education Larkana, Sindh, including his successors in office and Assignees / Agents, acting through the Secretary, hereinafter called the “BISE”, of the one part,

And M/s \_\_\_\_\_, located at \_\_\_\_\_, hereinafter called the “Contractor” which expression shall include their successors, legal representatives of the second part.

Whereas the BISE requires supply of \_\_\_\_\_ and whereas the Contractor has agreed to supply, install, put into operation and demonstrate the working of the said Equipment valued at Rs. \_\_\_\_\_ and words ( \_\_\_\_\_ ) in the period of 03 months, subject to the terms and conditions set forth, hereinafter, which have been accepted by the Contractor.

Now this Agreement witnesses as follows:

1. In this agreement words and expressions shall have the same meanings as are respectively assigned to them in the **Conditions of Contract** hereinafter referred to.
2. The following documents which, for the purpose of identification, have been signed by \_\_\_\_\_ on behalf of the Contractor, and by the Secretary on behalf of the BISE, all of \_\_\_\_\_ (name and designation of the authorized person) Which shall be deemed to form and be read and construed as a part of this Agreement viz.?
  - a) Articles of Agreement;
  - b) Instructions to Tenderers;
  - c) Conditions of Contract;
  - d) Contractor’s Offer including the relevant correspondence prior to signing of this Agreement with all Annexures duly filled in.
  - e) The specifications of the equipment; and
  - f) Bill of Quantity with prices.
3. In consideration of the payment to be made to the Contractor, the Contractor hereby covenants with the BISE to supply, deliver, install, put into operation and demonstrate the working of the Equipment in conformity in all respects of the Contract & the order No. \_\_\_\_\_
4. The BISE hereby covenants to pay the Contractor in consideration of the supply, delivery, installation, putting into operation and demonstration of the working of the Equipment the contract price in the manner prescribed by the Contract and approved by the BISE.

In Witness Thereof the parties have hereunto set their respective hands and seals, the day, month and year first above written.

### WITNESSES:

BISE \_\_\_\_\_

Contractor \_\_\_\_\_

Witness No.1:

Witness No.1:

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Designation: \_\_\_\_\_

Witness No.2:

Witness No.2:

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Designation: \_\_\_\_\_

**(INTEGRITY PACT)**

**DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC  
PAYABLE BY THE SUPPLIERS OF GOODS, SERVICES & WORKS IN  
CONTRACTS WORTH RS.10.00 MILLION OR MORE**

Contract No. \_\_\_\_\_ Dated \_\_\_\_\_  
Contract Value: \_\_\_\_\_  
Contract Title: \_\_\_\_\_

..... [*Name of Contractor*] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative department or agency thereof or any other entity owned or controlled by GoS through any corrupt business practice.

Without limiting the generality of the foregoing, [*name of Contractor*] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoS, except that which has been expressly declared pursuant hereto.

[*name of Contractor*] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoS and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

[*Name of Contractor*] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other rights and remedies available to GoS under any law, contract or other instrument, be voidable at the option of GoS.

Notwithstanding any rights and remedies exercised by GoS in this regard, [*name of Contractor*] agrees to indemnify GoS for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoS in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [*name of Contractor*] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoS.

Name of Procuring Agency: .....

Name of Contractor: .....

Signature: .....

Signature: .....

[Seal]

[Seal]

**ANNEXURE-"A"**

11/21/13

View Profile



**Taxpayer Facilitation Portal**  
(e.fbr.gov.pk)

(Last Login: 20-Nov-2013, 9:18 PM)

Home Administration ▶ Registration ▶ Declaration ▶ Requests ▶ e-Payments ▶ e-Folder CREST Logout

[Redacted]

**All Registry Portion fields/columns are mandatory**

Category **INDIVIDUAL**

CNIC/PP [Redacted] (For Individual only, Non-Resident to write Passport (PP) No.)

No. [Redacted]

Name [Redacted] Gender  Male  Female

Date of Birth [Redacted] Status **Resident** Country **PAKISTAN**

Address House/ Flat/ Plot No. [Redacted] Street/ Lane/ Plaza/ Floor/ Village [Redacted] Block/Mohala/Sector/Road/Post Office/etc [Redacted]

Province **SINDH** District **KARACHI** City / Tehseel **KARACHI** Dist.Code [Redacted]

Area/Town [Redacted]

Principal Activity **NON-SPECIALIZED WHOLESALE TRADE** Select Activity [Redacted] Activity Code [Redacted]

Register  Income  Sales  Federal  T.W.H.  S.T.W.H Agent Revision N° [Redacted]

For Tax Tax Excise Agent

Rep. Type  Representative u/s 172  Authorized Rep. u/s 223 In Capacity as **Select**

CNIC/NTN/PP [Redacted] Name [Redacted]

Address House/ Flat/ Plot No. [Redacted] Street/ Lane/ Plaza/ Floor/ Village [Redacted] Block/Mohala/Sector/Road/Post Office/etc [Redacted]

Province **SINDH** District **KARACHI** City / Tehseel **KARACHI** Dist. Code [Redacted]

Area/Town [Redacted]

Phone +92 021 [Redacted] Cell +92 [Redacted] Fax +92 [Redacted]

Email [Redacted]

**Save Registry & Representative portion and complete remaining form ...** [Save Registry](#)

**Please provide Information about Top 10 Directors/Shareholders/Partners.** This portion is required for Company and AOP. Use below options to provide the capitals of all Others/Non-Resident/Minors Directors/Shareholders

Resident  Non-Resident  Minors  All Remaining shareholders/Director

NTN/CNIC [Redacted] \* Capital [Redacted] \* [Add](#)

regsys.fbr.gov.pk/Profile/ViewProfile.aspx

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**ANNEXURE-"A"**

11/21/13

View Profile

Directors/ Share

Other Activities

**Other Business Activities in addition to the Principal Activity given at Sr-9 above**

Activity

Sr.	Code	Business Activity	Edit	Delete
1	010000	IMPORTER	<input type="button" value="Edit"/>	<input type="button" value="Delete"/>
2	960900	OTHER PERSONAL SERVICE ACTIVITIES N.E.C.	<input type="button" value="Edit"/>	<input type="button" value="Delete"/>

Business / Branches

**Please provide details of all business/branches/outlets/etc.**

Bus/Br. Type  Business/ Branch Name

Address: House/ Flat/ Plot No.  Street/ Lane/ Plaza/ Floor/ Village  Block/Mohala/Sector/ Road/Post

Province  District  City  Dist. Code

Area/Town

Nature of Premises Possession  Owned  Rented  Other  Owner's CNIC/ NTN/ FTN  Owner's Name

Electricity Ref. No.  Gas Connection Installed  Yes  No  Gas Consumer No.

Phone

Business/Branch Start Date: Day  Mon  Year  Business/Branch Close Date: Day  Mon  Year

Sr.	Branch Name	City	Start Date	End Date	Gas No	Electricity No	Phone No	
1	[REDACTED]	KARACHI	16/01/2001			[REDACTED]	[REDACTED]	<input type="button" value="Close"/>

Bank Accounts

**Please provide details of all bank accounts. All fields are mandatory.**

A/C No  A/C  Type

Bank  City  Branch

Account Start Date: Day  Mon  Year  Close Date: Day  Mon  Year

Sr.	A/C No	Account Title	Bank	Branch Name	City	From Date - To Date	Edit	Close
1	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED] road karachi	[REDACTED]	[REDACTED]	<input type="button" value="Edit"/>	<input type="button" value="Close"/>

Employer

**Please provide Employer Information**

NTN /  Employer

FTN  Name

regsys.fbr.gov.pk/ProfileViewProfile.aspx

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## ANNEXURE-"A"

11/21/13 View Profile

<b>Em</b>	Address <input style="width: 90%;" type="text" value="*"/>	City <input style="width: 150px;" type="text" value="-- Select City --"/>
<input type="button" value="Add"/>		

**Declaration** I, the undersigned solemnly declare that to the best of my knowledge and belief the information given above is correct and complete. It is further declared that any notice sent on the email address given above will be accepted as legal notice served under the law.

<input style="width: 90%;" type="text" value=""/>	<input style="width: 90%;" type="text" value=""/>	<input style="width: 90%;" type="text" value=""/>	<input style="width: 90%;" type="text" value=""/>
Date	CNIC/Passport No	Name of Applicant	Signature

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Copyright ©: Pakistan Revenue Automation (Pvt) Limited - 2009  
Best viewed at 1024x768 with Internet Explorer 6.0.  
From: WEBVM4, TO: WEBVM4Non:799 Page Execution time is 0.437 seconds.Non:799

*PAGE 3 OF 3*

**BOARD OF INTERMEDIATE AND SECONDARY EDUCATION LARKANA, SINDH.**

**Examination Stationary / Print Material / Master Rolls / Ink for  
Printing Purpose**

**TECHNICAL PROPOSAL**

**BOQ**

Date of submission of tender form up to ..... 30-11-2015 at 11.00 AM

Opening of tenders on ..... 30-11-2015 at 1.30 P.M

Submitted by M/s .....

SR. #	NAME OF THE ARTICLE AND DESCRIPTION	QTY
1.	Answer Books 28 Page White Rose flying paper 55 grams containing 28 pages - untrimmed size 9"x11½. Trimmed Size 8.6" x 10.7", Tearing Strength Printing and rolling in black color & over-locked stitched 1 page of front with serial No. with automatic numbering machine duly spanned in red color and each bundle containing two hundred copies.	1000000
2.	Answer Scripts 16 Page White Rose flying paper 55 grams containing 16 pages - untrimmed size 9"x11½. Trimmed Size 8.6" x 10.7", Tearing Strength Printing and rolling in black color & over-locked stitched 1 page of front with serial No. with automatic numbering machine duly spanned in red color and each bundle containing two hundred copies.	400000
3.	Ink for Risograph Ez-220 (as per specimen)	250
4.	Master Roll for Risograph EZ-220 (as per specimen)	30
5.	Supplements for Practical white flying paper 55 grams containing 04 pages size 9"x11½ printing and rolling in black color dully numbered with automatic machine each buddle containing 1000 supplements dully tied with plastic ribbon (as per specimen)	500000
6.	Ledger Paper A-3 80grams (each box containing 5 reams and each ream containing 500 sheets) ( as per specimen)	50 Box
7.	Duplicating Paper 72 Grams ( subject to machine test)	6000 Reams
8.	Absentee's Reports size 6x8 one side printed in pad form each containing hundred white flying papers 68 grams. ( as per specimen)	500 pad
9.	Award Sheets (Manual) size 8x13 imported paper 90 grams ( as per specimen)	200 pad
10.	Award Sheet (Computerized) size 10x15 90 gram papers ( as per specimen)	20000 sheet
11.	Computerized Examination Slips HSC size 8x13 imported paper 90 grams ( as per specimen)	80000
12.	Computerized Examination Slips SSC size 8x13 imported paper 90 grams ( as per specimen)	120000
13.	Envelops 70 grams craft paper No.1 size 11" x 5" one side printed with Board's ( as per specimen)	20000
14.	Envelops 70 grams craft paper No.1 size 9"x 4"one side printed with Board's ( as per specimen)	10000
15.	Envelops 70 grams craft paper No.1 size 11"x 15"one side printed with Board's name monogram.	20000
16.	Invigilator Report size 6"X8"one side printed in pad form each containing 100 white flying papers 68 grams. ( as per specimen)	500 pad
17.	Plastic Bag for codification purpose size 15"x11" one side printed (as per specimen)	70000
18.	Signature Sheet size 8x13 white flying paper 70 grams in book form containing 100 forms each ( as per specimen)	1000 Pad
19.	T.A/D.A Register 300 pages 68 gram paper ( as per specimen)	24 Books
20.	Press Copy secret Proforma 8x13 both sides printed in pad form each containing 100 leaves white flying paper 55 grams (as per specimen)	50 pad

Cont... On page 02

21.	Office Copy of question paper secret Proforma 8x13 both sides printed in pad form each containing 100 leaves white flying paper 55 grams (as per specimen)	50 pad
22.	Examination Form HSC –I (Private) size 8x13 both sides printed in pad form each containing hundred forms duly numbered, imported paper 90 grams with 4 colors printing ( as per specimen)	10000
23.	Examination Form HSC –II (P.E ) size 8x13 both sides printed in pad form each containing hundred forms duly numbered, imported paper 90 grams with 4 colors printing ( as per specimen)	30000
24.	Examination Form HSC –I (P.E ) size 8x13 both sides printed in pad form each containing hundred forms duly numbered, imported paper 90 grams with 4 colors printing ( as per specimen)	30000
25.	Examination Form HSC –I (P.M ) size 8x13 both sides printed in pad form each containing hundred forms duly numbered, imported paper 90 grams with 4 colors printing ( as per specimen)	30000
26.	Enrolment Form HSC-I P.M ( as per specimen)	30000
27.	Enrolment Form HSC-I P.E ( as per specimen)	20000
28.	Enrolment Form SSC-I Science ( as per specimen)	40000
29.	Dispatch Slip ( as per specimen)	500 Pad
30.	Eligibility Certificate ( as per specimen)	10 Book
31.	Expenditure Register ( as per specimen)	12 Nos.

Tender form fee paid Rs. \_\_\_\_\_ vide D.D/Challan No. \_\_\_\_\_ Dated: \_\_\_\_\_.

( \_\_\_\_\_ )  
Signature of Dealer/Supper with Stamp



**BOARD OF INTERMEDIATE AND SECONDARY EDUCATION LARKANA, SINDH.**

**Examination Stationary / Print Material / Master Rolls / Ink for**

**Printing Purpose**  
**FINANCIAL PROPOSAL**

**BOQ**

Date of submission of tender form up to ..... 30-11-2015 at 11.00 AM

Opening of tenders on ..... 30-11-2015 at 12.00 Noon

Submitted by M/s .....

SR. #	NAME OF THE ARTICLE AND DESCRIPTION	QTY	RATE including Tax	Total Amount including Taxes
1.	<u>Answer Books 28 Page</u> White Rose flying paper 55 grams containing 28 pages - un-trimmed size 9"x11½. Trimmed Size 8.6" x 10.7", Tearing Strength Printing and rolling in black color & over-locked stitched 1 page of front with serial No. with automatic numbering machine duly spanned in red color and each bundle containing two hundred copies.	1000000		
2.	<u>Answer Scripts 16 Page</u> White Rose flying paper 55 grams containing 16 pages - un-trimmed size 9"x11½. Trimmed Size 8.6" x 10.7", Tearing Strength Printing and rolling in black color & over-locked stitched 1 page of front with serial No. with automatic numbering machine duly spanned in red color and each bundle containing two hundred copies.	400000		
3.	Ink for Risograph Ez-220 (as per specimen)	250		
4.	Master Roll for Risograph EZ-220 (as per specimen)	30		
5.	Supplements for Practical white flying paper 55 grams containing 04 pages size 9"x11½ printing and rolling in black color dully numbered with automatic machine each buddle containing 1000 supplements dully tied with plastic ribbon (as per specimen)	500000		
6.	Ledger Paper A-3 80grams (each box containing 5 reams and each ream containing 500 sheets) (as per specimen)	50 Box		
7.	Duplicating Paper 72 Grams ( subject to machine test)	6000 Reams		
8.	Absentee's Reports size 6x8 one side printed in pad form each containing hundred white flying papers 68 grams. ( as per specimen)	500 pad		
9.	Award Sheets (Manual) size 8x13 imported paper 90 grams ( as per specimen)	200 pad		
10.	Award Sheet (Computerized) size 10x15 90 gram papers ( as per specimen)	20000 sheet		
11.	Computerized Examination Slips HSC size 8x13 imported paper 90 grams ( as per specimen)	80000		

Cont... On page 02

SR. #	NAME OF THE ARTICLE AND DESCRIPTION	QTY	RATE including Tax	Total Amount including Taxes
12.	Computerized Examination Slips SSC size 8x13 imported paper 90 grams ( as per specimen)	120000		
13.	Envelops 70 grams craft paper No.1 size 11" x 5" one side printed with Board's ( as per specimen)	20000		
14.	Envelops 70 grams craft paper No.1 size 9"x 4"one side printed with Board's ( as per specimen)	10000		
15.	Envelops 70 grams craft paper No.1 size 11"x 15"one side printed with Board's name monogram.	20000		
16.	Invigilator Report size 6"x8"one side printed in pad form each containing 100 white flying papers 68 grams. ( as per specimen)	500 pad		
17.	Plastic Bag for codification purpose size 15"x11" one side printed (as per specimen)	70000		
18.	Signature Sheet size 8x13 white flying paper 70 grams in book form containing 100 forms each ( as per specimen)	1000 Pad		
19.	T.A/D.A Register 300 pages 68 gram paper (as per specimen)	24 Books		
20.	Press Copy secret Proforma 8x13 both sides printed in pad form each containing 100 leaves white flying paper 55 grams (as per specimen)	50 pad		
21.	Office Copy of question paper secret Proforma 8x13 both sides printed in pad form each containing 100 leaves white flying paper 55 grams (as per specimen)	50 pad		
22.	Examination Form HSC -I (Private) size 8x13 both sides printed in pad form each containing hundred forms duly numbered, imported paper 90 grams with 4 colors printing ( as per specimen)	10000		
23.	Examination Form HSC -II (P.E ) size 8x13 both sides printed in pad form each containing hundred forms duly numbered, imported paper 90 grams with 4 colors printing ( as per specimen)	30000		
24.	Examination Form HSC -I (P.E ) size 8x13 both sides printed in pad form each containing hundred forms duly numbered, imported paper 90 grams with 4 colors printing ( as per specimen)	30000		
25.	Examination Form HSC -I (P.M ) size 8x13 both sides printed in pad form each containing hundred forms duly numbered, imported paper 90 grams with 4 colors printing ( as per specimen)	30000		
26.	Enrolment Form HSC-I P.M ( as per specimen)	30000		
27.	Enrolment Form HSC-I P.E ( as per specimen)	20000		
28.	Enrolment Form SSC-I Science ( as per specimen)	40000		
29.	Dispatch Slip ( as per specimen)	500 Pad		
30.	Eligibility Certificate ( as per specimen)	10 Book		
	Expenditure Register ( as per specimen)	12 Nos.		

Amount paid Rs. \_\_\_\_\_ vide D.D/Challan No. \_\_\_\_\_ Dated: \_\_\_\_\_.

( \_\_\_\_\_ )

Signature of Dealer/Supplier  
with Stamp