

SINDH MADRESSATUL ISLAM (SMI) UNIVERSITY



TENDER-2015

**TENDER DOCUMENTS FOR
THE LOW HEIGHT PARTITION FOR PLANNING & DEVELOPMENT STAFF &
OFFICE CUBICLE FOR DIR QEC/ORIC & DIR (P&D) AT SMI UNIVERSITY,**

Name of Department	Engineering & Maintenance
Name of procuring agency	SINDH MADREESATUL ISLAM UNIVERSITY Aiwan-e-Tijarat Road, Shakra-e-Liaquat, Karachi- 74000, Pakistan Tel : 021-99217501-02-03 Fax : 021-99217504 Website: www.smiu.edu.pk

The standard forms of bidding documents

TERMS AND CONDITIONS FOR THE ELIGIBILITY

- 1 price to be quoted on **Pak Rupee on free home delivery (F.O.R.)** basis for all items including all expenses, taxes, documentation etc.
- 2 Documentary evidence of works executed/work in-progress and certificate of satisfactory completion of works in Govt. Department or any organization.
- 3 Certificate of Bank and Bank statement of the A/c No.
- 4 Registration with Income Tax Department (NTN certificate), and copy of CNIC of the contractor.
- 5 Affidavit to the effect that contractor is not black listed.
- 6 The Contractor/Supply should be made in the shortest possible time as per requirement of the University.
- 7 An agreement shall be made on stamp paper between the contractor/supplier and **Sindh Madressatul Islam (SMI) University, Karachi** prior to placing supply / work order.
- 8 Advance payment will not be allowed.
- 9 Payment shall be made by crossed cheque upon submission of bill in duplicate and on verification of the quality & satisfactory report of the **Architect & Executive Engineer**.
- 10 The Supplier / Contractor shall be bound to rectify the defect of the all supplied Items **up to 03 months** from the date of payment of final bill failing which the earnest money shall become liable to be forfeited.
- 11 The University authorities reserve the right to fully or partially, change / forgo the requirement of any item / work and / or amend the specifications & quantity at any stage before award of the contract.
- 12 The University may reject any or all bids subject to the relevant provisions in **SPPRA Rules 2010**.
- 13 **10% Performance Security** will be submitted by the Contractor/supplier at the time of Agreement in the shape of Pay order, schedule bank guarantee, or it may be deducted from bill for payment. The amount will be released after **03 months** (Defect liability period), on the issuance of defect liability certificate by Engineering and department or the concerned department
- 14 All those contractors/firm are eligible to apply who has prior work experience of related nature of job.
- 15 The earnest money at the rate of **2%** in the shape of Pay order/demand draft in the favor of **Sindh Madressatul Islam University** from any scheduled bank should be attached with the tenders. In case earnest money not accompanied with tender will be not entertained.

- 16 Bids must be offered on the prescribed tender form issued by **Executive Engineer (Civil) Sindh Madressatul Islam University Karachi.**
- 17 In case of any holiday or any disturbance the tender will be opened on next working day as per schedule.
- 18 Quantity shown in the tender are approximate and no claim shall be entertained for quantity of work executed being **15%** more or less than those entered in the tender or estimate.
- 19 No compensation shall be allowed for any delay in execution of the work.
- 20 All work executed under the control & shall be executed under the directions of **Executive Engineer of Sindh Madressatul Islam University Karachi.**
- 21 Supplier/Contractor is responsible to pay the **GST** as levied in accordance with the government General Sales.
- 22 Income tax will be deducted at the source.
- 23 Site visit observe timing from 10:00 am to 04:00 pm.
- 24 The tender awarded party shall ensure to submit the original invoice and delivery Challan in favor of the Sindh Madressatul Islam University at the time of supply of materials.

Pir Muzaffar Ali Shah
Architect

Ali Gohar Larik
Executive Engineer

31st October, 2015

TENDER DOCUMENTS

Sealed tenders will be opened on 16th November, 2015 at 3:00pm:

LOW HEIGHT PARTITION FOR PLANNING & DEVELOPMENT STAFF & OFFICE CUBICLE FOR DIR QEC/ORIC & DIR (P&D) AT SMI UNIVERSITY,

As per details contained in the Separate Tender Documents for job

1. Sealed Tenders are to be submitted in duplicate by reputed firms/contractors registered with Sindh board of revenue, Sales Tax Department on the prescribed tender form and in accordance with the specification and terms & conditions laid down in the tender document.
2. The tender documents can be obtained from the office of the **Director of planning & Development Sindh Madressatul Islam University** against a written request on deposition of tender fees **Rs. 500/=** in the form of Cash or Pay Order / Demand Draft in the favor of **Sindh Madressatul Islam University on any working day** from the office of the Executive Engineer civil by submitting an application on company's letterhead along with tender fee and complete profile of firm from **31st October, 2015 to 14th November, 2015**.
3. The tender duly completed and addressed to the **Chairman Tender Committee SMIU, Karachi** be dropped in the Tender Box placed in the **office SMIU, Karachi, on 16/11/ 2015 up to 2:00 pm, which shall be opened on the same day at 3:00 PM in presence of the bidders who may wish to be presented**. In case of any unforeseen circumstances the Tender will be opened on the next day at the same time and place.
4. The University reserves the rights to accept or reject any or all tenders, divided business amongst more than one bidder and extend the opening date assigning reason thereof will communicate the ground for rejection of bid/bids/tender on written request of bidder who submitted bid as per **PPRA / SPPRA Rules 2010**.
5. Tender be purchased and submitted as per specification mentioned in the Tender Documents.

Pir Muzaffar Ali Shah
Architect

Ali Gohar Iarik
Executive Engineer

FORM OF BID

(LETTER OF OFFER)

Bid Reference No.

(Name of Works)

To:

The Executive Engineer
SMI University
Karachi

Gentlemen,

1. Having examined the Bidding Documents including Bidding Data, terms & Conditions of Contract, Contract Data, Specifications, Drawings, if any, Schedule of Prices and Addenda Nos. _____ for the execution of the above-named Works, we, the undersigned, being a company doing business under address the name of and _____ and being duly incorporated under the laws of Pakistan hereby offer to execute and complete such Works and remedy any defects therein in conformity with the said Documents including Addenda thereto for the Total Bid Price of Rs _____ (Rupees _____) or such other sum as may be ascertained in accordance with the said Documents.
2. We understand that all the Schedules attached hereto form part of this Bid.
3. As security for due performance of the undertakings and obligations of this Bid, we submit herewith a Bid Security in the amount of _____ drawn in favor of sindh madressatul islam university and valid for a period of (90) days beyond the period of validity of Bid.
4. We undertake, if our Bid is accepted, to commence the Works and to deliver and complete the Works comprised in the Contract within the time(s) stated in Contract Data.
5. We agree to abide by this Bid for the period of 90 days from the date fixed for receiving the same and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
6. Unless and until a formal Agreement is prepared and executed, this Bid, together with your written acceptance thereof, shall constitute a binding contract between us.
7. We undertake, if our Bid is accepted, to execute the Performance Security referred to in Conditions of Contract for the due performance of the Contract.

8. We understand that you are not bound to accept the lowest or any bid you may receive.
9. We do hereby declare that the Bid is made without any collusion, comparison of figures or arrangement with any other person or persons making a bid for the Works.

Dated this _____ day of _____, 20 15

Signature _____

in the capacity of _____ duly authorized to sign bid for and on behalf of

(Name of Bidder in Block Capitals)

(Seal)

Address _____

Witness:

(Signature) _____

Name: _____

Address: _____

BOQ FOR THE LOW HEIGHT PARTITION FOR PLANNING & DEVELOPMENT STAFF & OFFICE CUBICLE FOR DIR QEC/ORIC & DIR (P&D) AT SMI UNIVERSITY, KHI

ITEM No.	DESCRIPTION	UNIT.	QTY.	Unit Rate (Rs.)	TOTAL AMOUNT (Rs.)
(i)	(ii)	(iii)	(iv)	(v)	(vi)
1	Making of cubicles having 7ft & 4'-6" height for dir QEC/ORIC & Dir P&D at Main building , using 2" thick frame of partal wood 1.25"x2" section & size of frame 2'x2' with ¾" thick MDF sheet both sides over paneeling of 2mm laminated sheet including grooves with clear glass 8 mm thick & panels door with same specification including lock & door closer complete in all respect as per darwing & satisfaction of architect/ incharge	Sft	417		
2	BACK UNIT WALL & FLOOR MOUNTED Providing and making of cabinets using polished partex & 18 inch deep of approved/ with solid wood beach liping on all exposed edges/visible surfaces, finally applying combination of different shade polish to all wooden surface, completed in all respect per design with drawers & shutters, lockable, with all hardware. The cabinet should be raised 75/100mm above ground. as per drawing and as directed by architect.	Sft	94		
3	Removal of enamel paint from front side only of existing doors of office, by scrapping and applying polishing including hardware, tower bolts, handles & door closers, etc complete as per direction of Architect/Engineer	Nos	2		
4	Removal of enamel paint from front & back side of existing doors of office, by scrapping and applying polishing including hardware, tower bolts, handles & door closers, etc complete as per direction of Architect/Engineer	Nos	2		

5	closing of existing door of QEC/ORIC from inner side only using 3/4 thick MDF with framing of partel wood 1.5"x2" and applying 03 coats of paint ICI/Burger or approved equivalent	Sft	40		
6	Providing & fixing of colored glass in existing top of the door of rooms	Sft	24		
	TOTAL Rs.				

**ELECTRICAL WORKS OF PLANNING & DEVELOPMENT STAFF AND DIRECTOR
QEC/ORIC & DIRECTOR P & D OFFICE AT MAIN BUILDING OF SMIU.**

S.#	DESCRIPTION OF WORKS	QTY	UNIT	RATE	AMOUNT
B	<u>ELECTRICAL WIRING AND LIGHTING WORKS.</u>				
	<u>WIRING & ELECTRICAL ACCESSORIES:</u>				
1	A) Providing and laying Multi pin plug Clipsal Australia or Equivalent, and wiring 2×7/0.029 plus 1×1.5sqmm S/C PVC Std insulated wire Pakistan cables or Equivalent, appropriate size of good quality PVC Pipe/Channel duct Adamjee or equivalent, surface/concealed in ceiling, wall and floors complete all respect, from Multi pin plug points to Distribution Board with all general Electrification works. As approved by engineer.	15	Nos.		
2	B) Same as item A but wiring 2×3/0.029 plus 1×1.5sqmm S/C PVC Std insulated wire Pakistan cable or Equivalent, from fans/lights, and bell point to switch Boards. As approved by engineer.	20	Nos.		
3	C) Same as item A but wiring 2×7/0.029 plus 1×1.5sqmm S/C PVC Std insulated wire Pakistan cable or approved equivalent from switch Boards to DB. As approved by engineer.	04	Nos.		
5	D) 6 Gang Switch Plates Clipsal Australia or Equivalent with back box. As approved by engineer.	03	Nos.		
7	<u>WALL/FALSE CEILING DOWN LIGHTS FITTING:</u> Providing & fixing of false ceiling down lights, 5" Philips or approved equivalent, with energy saver (Day cool/ warm lights) 24w Philips or approved equivalent, complete all respect with above mention wiring work. As approved by engineer.	16	Nos.		
8	<u>CEILING FAN 56"</u> ; Providing and installation of Ceiling fan 56", 220V with dimmer switches, Royal Deluxe fan or equivalent, copper winding, complete all respect including fixing work for ready to operate. As approved by Engineer.	01	Nos.		
9	<u>SERVICE AND MAINTENANCE OF SPLIT A.C 1.5 TON:</u> Perform complete service of already installed Split AC 1.5ton inner & outer unit, dismantling inner & outer both units, clean condenser by water pressure gun, and re-install both units, check gas level and charge if required, Complete all respect necessary items for ready to operate. As approved by Engineering Incharge handed over working order.	02	Nos.		
Grand Total					