

D. SCOPE OF WORK / TECHNICAL SPECIFICATION

Sindh Insurance Limited (SIL) requires supply of furniture items for its Head Office Karachi and countrywide branches.

Technical Specification

S. No.	Description	Specification	Size	Approximate Quantity Required	Total Amount
1	Conference Table traditional for 10 persons	Imported /local as per SIL Standard	Can be seen in SIL office	1	
2	Executive Medium Back Chair	Imported /local as per SIL Standard	Can be seen in SIL office	25	
3	Side Rack Traditional	Imported /local as per SIL Standard	Can be seen in SIL office	20	
4	Work stations with CPU box & drawer	Imported /local as per SIL Standard	Can be seen in SIL office	40	
5	Working revolving chairs	Imported /local as per SIL Standard	Can be seen in SIL office	80	
6	Visitor's chairs	Imported /local as per SIL Standard	Can be seen in SIL office	80	
7	Working tables	Imported /local as per SIL Standard	Can be seen in SIL office	40	
8	medium height cabinets	Imported /local as per SIL Standard	Can be seen in SIL office	40	
9	Almirah	Imported /local as per SIL Standard	Can be seen in SIL office	20	
10	Sofa 2 seater&1 seater	Imported /local as per SIL Standard	Can be seen in SIL office	20+20	
11	Tables –different size	Imported /local as per SIL Standard	Can be seen in SIL office	20	
12	Coat hanger	Imported /local as per SIL Standard	Can be seen in SIL office	10	

Total Amount

Note

1. Only those bids will be accepted who will fulfil the requirement of tender.
2. Penalty of 15% of total bill will be fined in case of failure to supply within specified /agreed time after issuance of purchase order.
3. The cost must include all taxes, labour including delivery charges upto Sindh Insurance Limited head office & branches on countrywide basis
4. It will be the responsibility of the bidder to supply all furniture at the location intimated by Company in countrywide
5. The items will be supplied in protective packing, any loss/damage to the item/items will be born by the supplier company
6. 5% of total Amount in the financial proposal, Bid Security to be deposit with the tender in shape of Pay Order/DD in favor of Sindh Insurance Limited.
7. Please note that the lowest tender will be considered on the total package amount and item wise amount shall not be considered.
8. Warranty period of 1 years is mandatory

Signature of Bidder _____