

GOVERNMENT OF SINDH
HEALTH WELFARE COMMITTEE
JINNAH POSTGRADUATE MEDICAL CENTRE
KARACHI-75510

FILE NO.F.6-10/2015/HWC/JPMC

TERMS AND CONDITIONS OF TENDER FOR SUPPLY OF EYE ITEMS OUT OF ZAKAT FUNDS FOR THE YEAR 2015-2016.

COST OF TENDER DOCUMENTS:	Rs. 1000/= (Rupees One thousand) only NON REFUNDABLE
TENDER SELLING PERIOD :	15-10-2015 to 03-11-2015
TENDER SUBMISSION DATE AND TIME:	On 04-11-2015 from 10.00 A.M to 11:30 A.M
TENDER SUBMISSION PLACE :	Administration Block, JPMC
TENDER OPENING DATE AND TIME :	ON 04-11-2015 at 12.00 pm

NOTE

- i) No tender will be accepted after closing the tender box.
- ii) No. Tender will be accepted through **post or courier**.

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1. Pharmaceutical manufacturer of Drugs (Medicines) importers/ sole agents and authorized agents can participate in the tender.
2. The sole agent should submit attested photo copy of fresh valid sole agency certificate and authorized agent should submit valid authorization certificate in original with reference to this tender. Authorized Certificate should be verified by the concerned embassy or concerned manufacturer through its websites.
3. In case any firm attach the fake letter of distribution firms will only be black listed but case will be sent NAB/FIA for action against the firm who provide for fake items with fake authorized distribution letter.
4. The successful vendor will sign a contract with JPMC for the supply of their products on judicial stamp paper on Rs.100.
5. Tender is invited as per rule # 46(2) of SPPRA-2010 (single stage two envelope bidding procedure). The vendor should prepare their tender in form of TECHNICAL and FINANCIAL PROPOSAL separately. The envelopes should be marked Technical Proposal and Financial Proposal as in bold and legible letters to avoid confusion. Both envelopes should be stapled and addressed to the Executive Director, JPMC, Karachi and inserted in the tender box on scheduled date and time.
6. The envelope(s) must be properly sealed and addressed to Chairperson / Executive Director, JPMC, Karachi and should be marked at the top corner "Tender for the supply of (Name of item along with showing the Category A or B) and must be inserted in tender box placed in the Administration block ,JPMC, Karachi on the scheduled date and time
7. Financial Proposal, the vendor should only declare financial offer / rates of the quoted items, and original pay order/bank draft of 3% value to quoted items as bid security in favor of the Executive Director, JPMC, Karachi. CDR and Bank Guarantee is not acceptable.
8. In technical Proposal, the vendor must provide all documents along with photo copy of bid security after hiding the amount.
9. The bid security will be refunded after coming in force of the contract or no item of the vendor approved.
10. The disclosure of rate/price at the time of opening of technical bid shall result in the rejection of the tender.

11. The technical bids will be evaluated in accordance with the technical specification given in the tender and sample submitted by the vendor.
12. In case of violation of any clause / terms and condition of the tender, the tender will be rejected.
13. Any conditional, ambiguous or incomplete offer in any respect will be rejected.
14. Relevant experience and sound past performance of the bidder (affidavit to the effect that the bidder/firm has not been blacklisted in the past by any of the Government Institution).
15. The bidder must possess NTN and must be registered with Sales Tax Department. Photo copies of registration certificate should be attached.
16. The written assurance from manufacturer/importer/distributor/authorized agent that the bidder does not have any pending litigation with any Government organization.
17. Quoted rates must be valid up to 30-06-2016 and extendable for further period of six months, if the vendor agreed.
18. All vendors must submit samples(in commercial pack) of all quoted items as per specification mentioned in the technical bid, in the office of Social Welfare Officer, JPMC one day before the submission of the tender. Each sample pack should be marked with item code No (as mentioned in the tender list). List of samples duly acknowledged should also be submitted with the tender. Non submission of the samples is liable to be rejection the item.
19. Quoted rate of drugs should be less than existing trade price. The rate once quoted by firm(s) will not be changed during validity period of the tender. Vendor should submit printed price list from indicating Trade and Retail Prices..
20. Any erasing/cutting/crossing etc, appearing in the offer must be properly signed by the person signing the tender. Moreover, all pages of the tender must be properly signed and numbered.
21. "SAMPLE PERFORMA" for Technical and Financial bids is supplied with the tender documents. All items have to be quoted on this Performa duly typed in the same pattern. Only those items may be typed on the Performa for which the rates are to be quoted. In case of using more Performa's, a photocopy can be used. Technical Performa should be attached with Technical bid and Financial Performa should be attached with financial bid. Total amount of the quoted amount should be mentioned at end.
22. Drug Registration Number, Name of the manufacturer and country of origin of the drugs must be mentioned against each item for which tender is given, otherwise it shall not be considered.
23. The vendor shall submit an undertaking(on a judicial stamp paper of Rs 100 denomination) that they shall supply the stores within 20 days after issuing of

purchase order, failing which penalty @ Rs.0.10 % per day per item will be imposed, which will be deducted from their bill. However full quantity of the purchase order shall be completed within 45 days, failing that their security money will be forfeited to Government Accounts. The vendor shall submit fresh bid security 3% of the approved items (if any) for the rest of the period. If the vendor again failed to execute the supply order within the validity period, the bid security will be forfeited to the Government Account and they may be black listed by the competent authority without any further notice.

24. After the acceptance of the tender by the vendor/signing of the contract, a purchase order will be issued during the validity period and if purchase order is not executed by the vendor, the security money shall be forfeited to the Government Accounts without any notice.
25. The supplies should be in commercial pack as per drug act 1976 and delivered at the designated place of JPMC by the authorized representative of the firm at the risk and cost of the supplier. Any breakage or shortage of the stores will be recovered from the supplier. No supply through courier/truck/rail will be accepted.
26. At the time of delivery of medicines, the shelf life should be at least 70% for the National/Multinational manufacturer and 60% for imported items (wherever applicable). If shelf life is less than the prescribed limit then same percentage of penalty will be imposed for every short shelf life of the item. No store will be accepted if shelf life is less than 50% .
27. The following words shall be printed / stamped with indelible ink prominently in English on outer cover ,inner strip or bottle of each dosage form to be supplied:
(ZAKAT, JPMC PROPERTY - NOT FOR SALE)
28. The drugs shall be accompanied by the necessary warrantee in accordance with the provision of section 23 of Drugs Act 1976 and rules framed there under.
29. The sample of the drugs supplied by the vendors will be drawn from this Centre by the Federal Inspector of Drugs/Provincial Drugs Inspector for test and analysis purpose under Drugs Act 1976.
30. If a sample of a batch of drug or item is declared in contravention of section 3/23 of drugs act 1976 on the basis of test analysis report of CDL, Karachi or on presence of any foreign particle seen by the competent authority and is injurious to the public health in the opinion of the competent authority (Executive Director), the same will not be returned to the supplier. Those will be destroyed. The supplier will be responsible to provide the fresh stock of standard quality within 30 days against the rejected batch. Otherwise amount equivalent to supplied quantity of defective batch will be deducted from their bill and action will be initiated against the offending firm according to the terms and condition of the tender. Further legal proceeding will be on the disposal of F.I.D under drugs act 1976.
31. The manufacturer/importer of sub-standard adulterated spurious, counterfeit, misbranded or contaminated medicine(s) item(s) etc, may be black listed by the competent authority or as per judgment of the drug court or any other authority whose decision will be final and in accordance with the offense and hence their earnest money may not be released till the case is decided by the court or any other authority.

32. Supply will be accepted in the Central Pharmacy after counting each item in presence of the representative of the firm and they must receive the acknowledgement duly signed by the concerned officials.
33. The supply should be executed in minimum no of batches.
34. The Chairperson Purchase Committee reserves the right to reject or accept any/all tender(s) under the relevant provisions of SPPRA Rules 2010.
35. The decision of the Chairperson Redressal Committee will be final under the rule # 45 of Sindh PPRA.
36. The Executive Director, JPMC, Karachi, reserve the right to increase or decrease the quantity mentioned in the tender and the decision will be final.
37. Any document can be verified at any time by courier, e-mail or other means of communication, if found incorrect action will be taken as per SPPRA rules.
38. The vendor should submit previous year income tax. Otherwise tender will be rejected.
39. Photocopies of the following documents should be submitted

Technical Proposal should have:

1. Original Tender purchase receipt.
2. Photocopy of bid security pay order/bank draft that amount is not readable.
3. Certificate that they are self manufacturer / sole importer / Authorization letter.
4. Copy of Previous year paid (Income Tax) / Return.
5. Undertaking as per clause # 14.
6. Copy of GST and Income Tax Registration Certificate
7. GMP (Good Manufacture Practice) Certificate.
8. Copy of valid Drugs Sales License/D.M.L. which is applicable.
9. Printed price list of the manufacturer/Importer which shows Trade Price and Retail Price
10. List of sample duly acknowledged by the office of Social Welfare Officer.
11. Each page should be signed and stamped and also page number.
12. Original terms and conditions duly signed and stamped.
13. Under taking duly attested by notary public on Rs. 100/= stamp paper that they had not been black listed in any Government Institution nor they have pending litigation.

Financial Proposal, Should be

1. Original Pay order/Bank draft of bid security/
2. Rates of quoted items

NOTE

* Only one authorized representative of the firm can attend the opening of tender.

TERMS AND CONDITIONS ACCEPTANCE CERTIFICATE

I / We, M/s. _____ is hereby

Confirmed that we have carefully read all terms and condition of the tender and agreed to abide by these during the validity of the tender.

Signature of Vendor _____

Name of signing person : _____

Designation _____

Seal and Address _____

Tel No. _____ Fax No. _____

Witness

1) Name _____ Signature _____

CNIC Number: _____

2) Name _____ Signature _____

CNIC Number: _____

Dated: October 03rd 2015
Ref. 138-2015

To,
The Executive Director,
Jinnah Postgraduate Medical Centre,
Karachi.

Subject: **TENDER FOR ZAKAT FOR THE YEAR 2015-2016**

Respected Sir,

In response to your letter I would like to enclosed the following points.

1. Only authorized distributors will be allowed in the tender. Their certificates will be duly verified by competent authorities.
2. Any company found to provide fake / repacked items will be black listed as a whole and a serious note will be taken of this issue.
3. I have directly contacted the international companies (copies enclosed) with the authorized distributors.
4. All items purchased by the social welfare officer should first be checked scheduled by myself with approval signature with stamp affixed on the item box before opening.
5. Sealed boxes with lot no. that can be verified by the authorized company must be purchased. No single packed items should be accepted.

S.NO.	NAME OF ITEM	STRENGTH	FULL SPECIFICATION	NO.
1.	Vitreotomy Cutter (DORC) Associate compatible or synergetics (Disposable)	20 Gauge 37 psi	2500 cuts / min or higher	30
		23 Gauge 37 psi	2500 cuts / min or higher	30
2.	Endolaser probe (Disposable) (IRIDEX) Company	20 Gauge	Compatible with Iridex laser machine with connector	30
		23 Gauge		30
3.	Endolaser light (Disposable) DORC associate compatible	20 Gauge	Diffuse light	30
		23 Gauge	Diffuse light	30
4.	Silicone oil 10ml	5000 CS	Injection / Vial	200
5.	PERFLUODECALIN (PFCL) 7 ml		Injection / Vial	200
6.	BAND SILICONE	No. 41		05
7.	BAND SILICONE	No. 240		05
8.	Segmental sponge with gutter	No. 507 G	With gutter	10
9.	Segmental sponge with gutter	No. 509 G	With gutter	10
10.	Silicon tyre	No. 286		10
11.	SF 6 Gas	50 ml	Vial	10
12.	C3 F8 Gas	50 ml	Vial	10
13.	Ethibond Suture	5/0	5/0 with cutting needle	40
14.	Vicryl Suture	6/0	6/0 with cutting needle	100
15.	Opsite	3M	For ocular use	200

Thanking you,

Yours faithfully,



DR. ALYSCIA M. CHEEMA
Head of the Department,
Department of Ophthalmology,
JPMC, Karachi.

Copy to: Social Welfare Officer JPMC, Karachi.



OFFICE OF THE
DISTRICT ZAKAT & USHR COMMITTEE
KARACHI SOUTH
NO.DZC/K.S/ 31 /15 DATED 25 / 05/2015

NOTIFICATION

In pursuance of zakat disbursement procedure under the Health Care, approved by the Sindh Zakat Council in its meeting held on 16th July 2011, the Health Welfare Committee is hereby re-constituted owing constitution of District Zakat & Ushr Committee, Karachi (South) to comprising of the following to act as Chairman and Members of HWC in respect of **Jinnah Postgraduate Medical Center (JPMC) Karachi.**

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|--|-------------------------------------|
| 1. Medical Superintendent/Convener | Chairman |
| 2. Senior Doctor | Member |
| 3. Chairman, DZC or his nominee | Ms. Shamim Mumtaz
Member |
| 4. District Zakat Officer | Mr. Muhammad Aqeel
Member |
| 5. Medical Social Officer | Member/Secretary |

(MUHAMMAD FAROOQ MEMON)
CHAIRMAN
DISTRICT ZAKAT & USHR COMMITTEE
KARACHI SOUTH

Copy for information and necessary action to Member Health Welfare Committee
_____ (all) concerned.