

# GOVERNMENT OF SINDH CULTURE, TOURISM & ANTIQUITIES DEPARTMENT PLANNING, DEVELOPMENT, MONITORING, IMPLEMENTATION & EVALUATION CELL SINDH SECRETARIAT, BLOCK NO.76/A

Karachi, dated: 14th October 2015

#### **CORRIGENDUM**

Read: Prequalification Notice No.Dir/PDMI&E Cell/CT&AD/Prequ/2015-16 Dated: 08-10-2015 INF/KRY-3481/2015

1. The following works are included for Prequalification of Contractors. Details are as Under

S#	Name of Work	Estimated Cost in (M)	Completion Period	
	I	Ii	iii	
1	Re- Construction of Tomb of Gen. Hosh Mohammad Sheedi District Hyderabad	16.326	24 Months	
2	Preservation/Conservation and Restoration of Building of Jufel Hurst Public School Karachi	26.337	24 Months	
3	Conservation of existing building JMB Girls Secondary School Karachi	35.976	24 Months	
4	Conservation /Restoration/ Construction of Masjid Muhammad Bin Qasim Arrore, District Sukkur	26.671	24 Months	
5	Missing Allied Facilities at Motel Nagarparkar	15.049	24 Months	
6	Conversion of Zoo Garden into Natural Science Museum at Tando Muhammad Khan	2.884	24 Months	
7	Rehabilitation/Renovation of Sir Shah Nawaz Bhutto Memorial Library District Larkana.	10.000	06 Months	
8	Rehabilitation /Renovation of Shamsul Ulema Daudpoto Library Hyderabad	10.000	06 Months	
9	Rehabilitation /Renovation of Sachal Sarmast Library Khairpur	10.000	06 Months	
10	Rehabilitation/Renovation of Liaquat Memorial Library Karachi	10.000	06 Months	
11	Rehabilitation/Renovation of Library Mirpurkhas	10.000	06 Months	
12	Rehabilitation /Renovation of Hasrat Mohani Library Hyderabad	10.000	06 Months	
13	Rehabilitation/Renovation of National Museum Of Pakistan Karachi	15.000	12 Months	
14	Rehabilitation/Renovation of Sindh Provincial Museum Hyderabad	15.000	12 Months	

2. The date of issue and receive back of prequalification documents is hereby extended upto 02-11-2015 during Office working Hours.

#### 3. Evaluation/Qualification Criteria is as under:

Evaluation/Qualification Criteria: Based on Yes/No or Pass/Fail system.

Mandatory Provisions/Eligibility: Firms/Contractors must possess (i) valid registration certificate of PEC in the category C-5 or above (Valid upto 31-12-2015 with field of Specialization (BC-02), (CE-10) Original PEC Certificate shall be show at the issuance of documents; (ii) valid registration certificate from income tax authority (NTN); (iii) SRB and (iv) Litigation or black listed previously by any executing agency or have not abandoned work in the Department as well as all documents particulars/ information(s) furnished are true and correct. (Attach all certificates and affidavit of not black listing and litigation by any executing agency)

#### (A) Company profile

20 Marks

i. <u>Period since Firm/Contractor is in construction business</u> **10 Marks** 

Up to 5 years 02 Marks
Up to 10 years 05 Marks
Above 10 years 10 Marks

(Attach PEC license for each year)

ii. Specialization for Conservation Work

05 Marks

(Attach PEC license BC02 for Works Sr No.1,2,3,4&9)

iii. Specialization of High rise buildings/ Electrical & Mechanical

(Attached PEC License BC-03, EE-04, ME-06) **05 Marks** 

iv. Office facilities
 In Sindh province
 In any other province/Islamabad
 Outside Country
 Other Marks
 Outside Country

#### (B) General Experience Record

30 Marks

i. Projects of similar nature and complexity 20 Marks.
 Completed over last 05 years.
 (4 Marks for each project)

ii. Project of Similar nature in hand (Each Project 05 Marks)

10 Marks

(C) Personnel Capabilities required for this project
Requirement of persons will vary from project to Project.

Following factors may be used as a guideline:

20 Marks

S#	Description / position with qualification &	Number	Marks	Remarks
	experience	required	assigned	
1.	Bsc (Civil Engg.) /BE (Civil Engineers registered with Pakistan Engineering Council (PEC) with experience of 5 years or above.	1 No.	10	<b>05 Marks</b> for experience of 5 to 10 years (MSc (Civil Engg.) / M.E. (Civil). 03 Marks PH.D 02 Marks
2.	Diploma in Civil Engineering with experience of 2 years or above.	02	05	02 Marks for 02 years experience, 03 Marks for above 02 years.

(ii) Architect:

05 Marks

Qualification: B.Arch,

(Brief CVs of personnel be attached).

#### (D) Equipment Capability

15 Marks

- (a) Criteria equipment and number required for the project shall be Specified by the procuring Agency.
- **(b)** High valve equipment should be an option to own, lease or hire.
- (c) Total equipment available with the applicant is to be listed along with Its current mobilization on on-going projects.

(Details are to be provided in the attached form)

#### (E) Financial Soundness / Status

10 Marks

For financial Status assessment, the Applicants may be required to submit Audited Financial Statements for the last five years or any other documents which verifies their Financial Status. Where necessary, the procuring Agency will make enquiries with the firm's/contractor's bankers.

Working Capital in hand for this project / work (attach proof of Bank Statement / Credit Facilities)

i. Less than 15% of Estimated Cost of this Work.

02 Marks

15-25% of Estimated Cost of this Work ii. 04 Marks. iii. 26-40% of Estimated Cost of this work 08 Marks. 10 Marks (Max:)

More than 40% of Estimated Cost of this work

#### Any other information: **(F).**

Any other document/information desired by procuring agency which shall not discriminate among contractors/firms.

Contractors/firms who fail to qualify in any of the above sections shall be disqualified from the prequalification process.

Tender Documents will be issued to those contractors, who provide valid PEC license and original Pay Order in the favour of Director, PDMI & E Cell, Culture Tourism & Antiquities Department Government of Sindh.

- > Procuring Agency may reject any or all applications subject to the relevant provisions of Sindh Public Procurement Rule 2010.
- Applicants will be informed, in due course, of the result of the evaluation of applicants.
- ➤ Only the firms prequalified under this process will be invited to bid.

All other terms and conditions will be remain unchanged:

#### DIRECTOR PDMI&E CELL

Directorate of Culture Sindh Secretariat Block No. 76/A, Opposite MPA Hostel Karachi Ph & Fax: 021-992063782

## PREQUALIFICATION DOCUMENT



## **GOVERNMENT OF SINDH**

## CULTURE, TOURISM & ANTIQUITIES DEPARTMENT

Planning, Development, Monitoring, Implementation & Evaluation Cell

Name of Project/Scheme

(01)

## RE CONSTRUCTION OF TOMB OF GEN. HOSH MOHAMMAD SHEEDI AT DISTRICT HYDERABAD

Name of Procuring Agency
PDMI&E CELL - CULTURE, TOURISM &
ANTIQUITIES DEPARTEMNT

Document issued to

#### 1.0 Introduction

The basic aim of the pre-qualification is intended to eliminate, early in procurement proceedings, constructors that are not suitably qualified to perform the contract. The pre-qualification specifically means selection of competent bidders prior to issuance of the invitations to bid. It is required for large and complex civil works contracts, turnkey contracts, and contracts for the fabrication of expensive and technically complex plant and equipment. This is to ensure that only firms with appropriate experience, a proven track record, and necessary annual turnover and that, can provide all the equipment required in a timely manner and will be only invited to submit bids. Thus assessment by an implementing agency of the suitability of firms to carry out a particular contract **prior** to being invited to submit a bid is a process called **prequalification**.

#### 2.0 **Sindh Public Procurement Rules 2010**

When and how to engage in the pre-qualification process, is clearly explained in SPP Rules 27 & 28, 2010 and same may be referred for further guidance.

#### 3.0 **The Prequalification Process**

#### 3.1 **Advertisement and Notification**

The Invitation for Prequalification (IFP)/Pre-qualification notice shall be advertised in the manner explained in the SPP Rules 15, 17 & 18 of 2010.

#### 3.2 **Preparing and Issuing of Prequalification Document**

The Procuring Agency is responsible for preparing and issuing the Prequalification Document to all interested bidders. All information and data particular to each individual pregualification process must be provided by the agency in the following sections of the Prequalification Document:

- 4.0 **Section I. Instructions to Bidders (ITB)**;
- **5.0** Section II. Eligibility & Evaluation/Qualification Criteria;
- 6.0 **Section III. Application Forms**;
- 7.0 **Section IV. Scope of Contract**





#### NO:DIR/PDMI&E CELL/CT&AD/

/2015-16/

# GOVERNMENT OF SINDH CULTURE, TOURISM & ANTIQUITIES DEPARTMENT PLANNING, DEVELOPMENT, MONITORING, IMPLEMENTATION & EVALUATION CELL SINDH SECRETARIAT, BLOCK NO.76/A

Karachi, dated: 13<sup>th</sup> October 2015

#### **CORRIGENDUM**

Read: prequalification notice No.Dir/PDMI&E Cell/CT&AD/Prequ/2015-16 Dated: 08-10-2015

1. The following works are included for Prequalification of Contractors, Details are as Under

S#	Name of Work	Estimated Cost in (M)	Completion Period
	i	Ii	iii
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	Preservation/Conservation and Restoration of Building of Jufel Hurst Public School Karachi	26.337	24 Months
	Conservation of existing building JMB Girls Secondary School Karachi	35.976	24 Months
	Conservation / Restoration / Construction of Masjid Muhammad Bin Qasim Arrore, District Sukkur	26.671	24 Months
5	Missing Allied Facilities at Motel Nagarparkar	15.049	24 Months
6	Conversion of Zoo Garden into Natural Science Museum at Tando Muhammad Khan	2.884	24 Months

- 2. The date of issue and receive back of prequalification documents is hereby extended upto 02-11-2015 during Office working Hours.
- 3. Evaluation/Qualification Criteria is as under:

(A)

Evaluation/Qualification Criteria: Based on Yes/No or Pass/Fail system.

**Mandatory Provisions/Eligibility:** Firms/Contractors must possess (i) valid registration certificate of PEC in the category C-5 or above (Valid upto 31-12-2015 with field of Specialization (BC-02) (ii) valid registration certificate from income tax authority (NTN); (iii) SRB and (iv) is not black listed. (Attach all certificates and affidavit of not black listing)

Aggregate Qualifying Scope is 70%, but it is mandatory to obtain at least 40% in each of the following sections.

Compa	ny profile	20 Marks
i.	Period since Firm/Contractor is in construction business 10 N	<u>/larks</u>
	Up to 5 years	02 Marks
	Up to 10 years	05 Marks
	Above 10 years	10 Marks
	(Attach PEC license for each year)	
ii.	Specialization for Conservation Work	05 Marks
	(Attach PEC license BC02 for Works Sr No.1,2,3,4&9)	
iii.	Specialization of High rise buildings/ Electrical & Mechanical	
	(Attached PEC License BC-03, EE-04, ME-06)	05 Marks
iv.	Office facilities	05 Marks
	In Sindh province	03 Marks
	In any other province/Islamabad	01 Marks

**Outside Country** 

01 Marks

(B) General Experience Record

30 Marks

i. Projects of similar nature and complexity

20 Marks.

Completed over last 05 years.

(4 Marks for each project)

ii. Project of Similar nature in hand

10 Marks

(Each Project 05 Marks)

(C) Personnel Capabilities required for this project

20 Marks

Requirement of persons will vary from project to Project.

Following factors may be used as a guideline:

S#	Description / position with qualification &	Number	Marks	Remarks
	experience	required	assigned	
1.	Bsc (Civil Engg.) /BE (Civil Engineers registered with Pakistan Engineering Council (PEC) with experience of 5 years or above.	1 No.	10	<b>05 Marks</b> for experience of 5 to 10 years (MSc (Civil Engg:) / M.E. (Civil). 03 Marks PH.D 02 Marks
2.	Diploma in Civil Engineering with experience of 2 years or above.	02	05	02 Marks for 02 years experience, 03 Marks for above 02 years.

(ii) Architect:

05 Marks

Qualification: B.Arch,

(Brief CVs of personnel be attached).

#### (D) **Equipment Capability**

15 Marks

- (a) Criteria equipment and number required for the project shall be Specified by the procuring Agency.
- (b) High valve equipment should be an option to own, lease or hire.
- (c) Total equipment available with the applicant is to be listed along with Its current mobilization on on-going projects.

(Details are to be provided in the attached form)

#### (E) Financial Soundness / Status

10 Marks

For financial Status assessment, the Applicants may be required to submit Audited Financial Statements for the last five years or any other documents which verifies their Financial Status. Where necessary, the procuring Agency will make enquiries with the firm's/contractor's bankers.

Working Capital in hand for this project / work (attach proof of Bank Statement / Credit Facilities)

i. Less than 15% of Estimated Cost of this Work.
 ii. 15-25% of Estimated Cost of this Work
 iii. 26-40% of Estimated Cost of this work
 02 Marks
 iii. 08 Marks

iv. More than 40% of Estimated Cost of this work 10 Marks (Max:)

## (F). Any other information:

Any other document/information desired by procuring agency which shall not discriminate among contractors/firms.

Contractors/firms who fail to qualify in any of the above sections shall be disqualified from the prequalification process.

All other terms and conditions will be remain unchanged:

#### DIRECTOR PDMI&E CELL

Directorate of Culture Sindh Secretariat Block No. 76/A, Opposite MPA Hostel Karachi Ph & Fax: 021-992063782

#### 4.0 Section I. Instructions to Bidders/Applicants (ITB).

- Clause 1 The firm/contractor shall enclose the (one original and 02 copies) of the documents in a sealed envelope which shall:
  - bear the name and address of the Applicant; (a)
  - be delivered by hand or through courier/registered mail to address mentioned in advertisement for pre-qualification or in document; and be clearly marked "Application for Pre-qualification for "RE CONSTRUCTION OF TOMB OF GEN. HOSH MOHAMMAD SHEEDI AT DISTRICT HYDERABAD". **(b)**
- Clause 2 If the envelope is not sealed and marked as required, the procuring agency will assume no responsibility for the misplacement or pre-maturing opening of the document.
- Clause 3 Document shall be prepared in the English language. In case of ICB, the information provided in any other language shall be accompanied by English translation also.
- Clause 4 Firm/Contractor must respond to all questions and provide complete information as advised in this document. Any lapses to provide essential information may result in dis-qualification of the firm/contractor.
- Clause 5 Clarification and Modification of Documents (SPP Rule 23).

Firm/Contractor, who has obtained documents, may request for clarification of contents of the bidding document in writing, and respond to such queries shall be made in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of bid.

- Clause 6 Addendum: At any time prior to the deadline for submission of documents, the agency may amend the Prequalification Document by issuing addenda. Any addendum issued shall be part of the Prequalification Document and shall be communicated in writing to all who have obtained the prequalification document.
- Clause 7 Deadline for submission of Documents (SPP Rule 22 & 24): Documents shall be received by the agency at the address; Director PDMI&E Cell, Directorate of Culture, Sindh Secretariat Block No. 76/A, Opposite MPA Hostel, Karachi Phone: 021-992063782 Fax: 021-992063782 not later than the October 02-11-2015 @ working hours. The procuring agency may, at its discretion, extend the deadline for the submission of documents by amending the Prequalification Document, and in which case all rights and obligations of the Agency and the firms/contractors subject to the previous deadline shall thereafter be subject to the deadline as extended.

- Clause 8 Evaluation (Rule 27 (2): Firm's/Contractor's general and particular experience, personnel and equipment capabilities, and financial position, as demonstrated by the Applicant's responses in the prescribed forms will be evaluated as per evaluation criteria given in the document. The Procuring Agency reserves the right to waive minor deviations, if these don't materially affect the capability of an applicant to perform the contract. Sub-contractor's experience and resources shall not be taken into account in determining the firm/contractor compliance with the qualifying criteria. However, Joint Venture experience & resources shall be considered. Consortium or Association of firms will be considered for similar treatment as in case of Joint Venture.
- Clause 9 Clarification of Prequalification Information (Rule 43): To assist in the evaluation of information, the agency may, at its discretion, ask any firm/contractor for a clarification of any information which shall be submitted within a stated reasonable period of time. Any request for clarification shall be in writing. If any firm/contractor does not provide clarifications of the information requested by the date and time set in the agency's request for clarification then application of the firm/contractor may be rejected.
- Clause 10 Verification of Prequalification Information (Rule 28 (1d)): Verification of the information provided by the pre-qualified/shortlisted firms/contractors in the submissions for prequalification may be made. In case the information is found to be wrong or incorrect in any material way or firm/contractor is found to be lacking in the capability or resources to successfully perform the contract, then it shall not be pre-qualified.

#### **5.0** Section II: Evaluation/Qualification Criteria.

In this section the evaluation criteria is based on pass/fail criteria for selection methods for prequalifying of the contractors/firms.

1. Evaluation/Qualification Criteria: Based on Yes/No or Pass/Fail system.

**Evaluation/Qualification Criteria is as under:** 

Evaluation/Qualification Criteria: Based on Yes/No or Pass/Fail system.

Mandatory Provisions/Eligibility: Firms/Contractors must possess (i) valid registration certificate of PEC in the category C-5 or above and in discipline for year; (ii) valid registration certificate from income tax authority (NTN);(iii) SRB and (iv) is not black listed. (Attach all certificates and affidavit of not black listing)

Aggregate Qualifying Scope is 70%, but it is mandatory to obtain at least 40% in each of the following sections.

#### (C) Company profile

20 Marks

	٧.	Period since Firm	Contractor is in construction business	10 Marks
--	----	-------------------	--	----------

Up to 5 years 02 Marks 05 Marks Up to 10 years Above 10 years 10 Marks

(Attach PEC license for each year)

Specialization for Conservation Work vi.

05 Marks

(Attach PEC license BC02 for Works Sr No.1,2,3,4&9)

Specialization of High rise buildings/ Electrical & Mechanical vii.

> (Attached PEC License BC-03, EE-04, ME-06) 05 Marks

viii. Office facilities 05 Marks

In Sindh province In any other province/Islamabad 03 Marks 01 Marks

**Outside Country** 

01 Marks 30 Marks

**General Experience Record** 

20 Marks.

iii. Projects of similar nature and complexity Completed over last 05 years.

(4 Marks for each project)

iv. Project of Similar nature in hand

10 Marks

(Each Project 05 Marks)

20 Marks

Personnel Capabilities required for this project

Requirement of persons will vary from project to Project.

Following factors may be used as a guideline:

S#	Description / position with qualification &	Number	Marks	Remarks	
	experience	required	assigned		
1.	Bsc (Civil Engg.) /BE (Civil Engineers registered with Pakistan Engineering Council (PEC) with experience of 5 years or above.	1 No.	10	<b>05 Marks</b> for experience of 5 to 10 years (MSc (Civil Engg.) / M.E. (Civil). 03 Marks PH.D 02 Marks	
2.	Diploma in Civil Engineering with experience of 2 years or above.	02	05	02 Marks for 02 years experience, 03 Marks for above 02 years.	

(ii) Architect:

(D)

(C)

05 Marks

Qualification: B.Arch,

(Brief CVs of personnel be attached).

#### (D) Equipment Capability

15 Marks

- (d) Criteria equipment and number required for the project shall be Specified by the procuring Agency.
- (e) High valve equipment should be an option to own, lease or hire.
- (f) Total equipment available with the applicant is to be listed along with Its current mobilization on on-going projects.

(Details are to be provided in the attached form)

#### (E) Financial Soundness / Status

10 Marks

For financial Status assessment, the Applicants may be required to submit Audited Financial Statements for the last five years or any other documents which verifies their Financial Status. Where necessary, the procuring Agency will make enquiries with the firm's/contractor's bankers.

Working Capital in hand for this project / work (attach proof of Bank Statement / Credit Facilities)

v.Less than 15% of Estimated Cost of this Work.02 Marksvi.15-25% of Estimated Cost of this Work04 Marks.vii.26-40% of Estimated Cost of this work08 Marks.viii.More than 40% of Estimated Cost of this work10 Marks (Max:)

## (F). Any other information:

Any other document/information desired by procuring agency which shall not discriminate among contractors/firms.

Contractors/firms who fail to qualify in any of the above sections shall be disqualified from the prequalification process.

		Date:	
То			
	[Name	e and address of the Procuring Agency]	
Dear S	ir,		
Subjec	t:	Pre-qualification of	
		I the undersigned, being duly authorized to represent and act on beha applies to be prequalified for the project cited above and enclose one (1) original (togos) of pre-qualification documents and declare the following:	
	(a)	I have examined and have no reservations to the Prequalification Document, included Addenda No(s), issued in accordance with ITB Clause 6.	ding
	(b)	I understand that Procuring Agency may cancel the prequalification process at any time that Procuring Agency is not bound either to accept any application that it may receive invite the prequalified applicants to bid for the contract subject of this prequalification without incurring any liability to the Applicants.	or to
	(c)	Bids by prequalified applicants will be subject to verification of all information submitte prequalification at the time of bidding;	d for
	(d)	Agency reserves the right to amend the scope and value of any contract under this project such event bids will only be called from prequalified bidders who meet the revise requirements;	
2. person	(s) for fur	The Procuring Agency and its authorized representative(s) may contact the following ther information, if needed;	ng
		Person to be contacted: Telephone:	
3. The every of	_	ned declares that the statements and the information provided are complete, true, and correct	ct in
		Signed: Name:	

## A-II

1.	Company	<b>Profile</b>

Date:	 	
Contract:	 	

All individual firms and each partner of a joint venture applying for prequalification are requested to complete the information in this form.

1.	Name of firm (legal):			
	(In case of Joint Venture (JV), legal name of each partner:			
2.	Nature of Business:			
	(Whether the firm is a Corporation, I (In case of Consortium; whether the Corporation, Partnership, Trust etc.)	Lead Consortium Member is a		
3.	Head Office Address:			
4.	4. Telephone Fax numbers: E-mail address:			
5. Place of Incorporation/Registration: Year of incorporation/registration:				
6.	6. Applicant's authorized representative: Telephone Fax numbers: E-mail address:			
7.	7. NATIONALITY OF OWNERS.			
	Name:	Country:		

## A-III

## 2. General Experience Record

Details of Contracts of Similar Nature and Complexity completed over the last 05 **(i)** years

Sr. No.	1	2	3	4	5
Name of Contract:					
Country:					
Name of Procuring Agency with Address, Tele, Fax.					
Contract Role (Mention: Sole, Sub Contractor or Partner in a Joint Venture)					
Value of the total contract in Pak/Rs:					
Date of Award:					
Date of Completion					

#### (ii) Projects of similar nature and complexity in hand.

Firms/ Contractors and each partner of the joint venture should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, for which Completion Certificate has yet to be issued.

Name of Contract	Value of Contract	Name of Procuring Agency	Value of Outstanding work (Equivalent Pak Rs. Millions)	Estimated Completion Date
1.				
2.				
3.				

## (iii) Projects executed in similar geographical conditions in last five (5) years.

Sr. No.	1	2	3	4	5
Name of Contract:					
Country & location					
Name of Procuring Agency With Address, Tele, Fax.					
Nature of works and special features relevant to the contract for which applied:					
Contract Role (Mention: Sole, Sub Contactor or Partner in a Joint Venture).					
Value of the total contract in Pak/Rs					
Date of Award:					
Date of Completion					

## A-IV

#### 4 (A) Personnel Capabilities

Firm/Contractor should provide the names of suitably qualified personnel to meet the specified requirements stated in Section 3 (Evaluation and Qualification Criteria).

Sr. No.	Title of Position	Name
1		
2		
3		
4		
5		

## A-V

The data regarding experience of the personnel mentioned at A-IV should be supplied separately using the Form below.

	<b>4(B)</b>	Curriculum Vitae (CV) for Proposed Experts	
1. Proposed Position	:		
2. Name of Expert: _			
3. Name of Firm:			
4. Current Residentia	al Address	s:	
		Fax No:	
E-Mail Address:			
		Citizenship:	
6. Qualification:			
		e professional experience in reverse chronological order.	

7. Work Experience: Summarize professional experience in reverse chronological order. Indicate particular technical and managerial experience relevant to the project.

From	То	Company / Project / Position / Relevant technical and management experience

RE CONSTRUCTION OF TOMB OF GEN. HOSH MOHAMMAD SHEEDI AT DISTRICT HYDERABAD

CULTURE, TOURISM & ANTIQUITIES DEPARTMENT, GOVERNMENT OF SINDH

#### A-VI

5. Firm/Contractor shall provide adequate information to demonstrate clearly that it has the capability to meet the requirements for the key equipment whether owned/leased/rented listed in Section 3 (Evaluation and Qualification Criteria).

#### **Equipment Capabilities (owned by the contractor/firm)** A.

Sr. No.	Name of Equipment	Name of manufacturer	Model and power rating	Capacity	Year of manufacture	Current location
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

## B. Equipment Capabilities (leased/ rented by the contractor/firm)

Sr. No.	Name of Equipment	Mention whether leased or rented	Name of owner	Address of owner	Contact name and title with Telephone Fax & E Mail of the owner	Agreements Details of rental / lease / manufacture agreements specific to the project
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

## A-VII

- 6. Financial Resources.
  - A. Banker's Information:

Sr. NO.	Name & Address of Bank	Contact name and title	Telephone, Fax & E- Mail Address

Financial Status: Summarize actual assets and liabilities in Pak Rupees for the previous three years.

Information from Balance	Year 1:	Year 2:	Year 3:
Sheet/			
Income Statement			
1.Total Assets (TA)			
2.Total Liabilities (TL)			
3. Current Assets (CA)			
4. Current Liabilities (CL)			
5.Total Revenues (TR)			
6.Profits Before Taxes (PBT)			
7. Profits After Taxes (PAT)			

C.	project for which prequalification is being undertaken.

**Section IV. Scope of Contract: (**Description of works and Period of completion)

#### Annexure - I

- (i) Universal machines
- (ii) Cutter machines
- (iii) Vibrator
- (iv) Crane Mobile (30 Ton Cap.)
- (v) Dumper Trucks
- (vi) Shower/ Loader/ Backhoe
- (vii) Steel cutting & Bending Machine
- (viii) Cabin Hoist (1500 Kg Cap.)
- (ix) Air Compressor (15 HP Cap.)
- (x) Scaffolding Pipe
- (xi) Wood crafting tools

*Note: The following formula is applicable to evaluation criteria based on marks/score only.* 

a. If the available quantity of each equipment is less than specified limit, give weight age as under:

T = M x (A / Required Quantity)

b. If the available quantity of each equipment is more than the minimum equipment requirement full marks will be given.

A = Available quantity of each equipment of each Item. T

= Marks obtained

M = Marks assigned

## PREQUALIFICATION DOCUMENT



## GOVERNMENT OF SINDH

## CULTURE, TOURISM & ANTIQUITIES DEPARTMENT

Planning, Development, Monitoring, Implementation & Evaluation Cell

Name of Project/Scheme

(02)

## PRESERVATION/CONSERVATION AND RESTORATION OF BUILDING OF JUFEL HURST PUBLIC SCHOOL KARACHI

Name of Procuring Agency
PDMI&E CELL - CULTURE, TOURISM &
ANTIQUITIES DEPARTEMNT

Document issued to

#### 1.0 Introduction

The basic aim of the pre-qualification is intended to eliminate, early in procurement proceedings, constructors that are not suitably qualified to perform the contract. The pre-qualification specifically means selection of competent bidders prior to issuance of the invitations to bid. It is required for large and complex civil works contracts, turnkey contracts, and contracts for the fabrication of expensive and technically complex plant and equipment. This is to ensure that only firms with appropriate experience, a proven track record, and necessary annual turnover and that, can provide all the equipment required in a timely manner and will be only invited to submit bids. Thus assessment by an implementing agency of the suitability of firms to carry out a particular contract **prior** to being invited to submit a bid is a process called **prequalification**.

#### 2.0 **Sindh Public Procurement Rules 2010**

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#### 3.0 **The Prequalification Process**

#### 3.1 **Advertisement and Notification**

The Invitation for Prequalification (IFP)/Pre-qualification notice shall be advertised in the manner explained in the SPP Rules 15, 17 & 18 of 2010.

#### 3.2 **Preparing and Issuing of Prequalification Document**

The Procuring Agency is responsible for preparing and issuing the Prequalification Document to all interested bidders. All information and data particular to each individual prequalification process must be provided by the agency in the following sections of the Prequalification Document:

- 4.0 **Section I. Instructions to Bidders (ITB)**;
- 5.0 Section II. Eligibility & Evaluation/Qualification Criteria;
- 6.0 **Section III. Application Forms**;
- **7.0 Section IV. Scope of Contract**



#### NO:DIR/PDMI&E CELL/CT&AD/

/2015-16/

## **GOVERNMENT OF SINDH CULTURE, TOURISM & ANTIQUITIES DEPARTMENT** PLANNING, DEVELOPMENT, MONITORING, IMPLEMENTATION & EVALUATION CELL SINDH SECRETARIAT, BLOCK NO.76/A

Karachi, dated: 13th October 2015

#### **CORRIGENDUM**

Read: prequalification notice No.Dir/PDMI&E Cell/CT&AD/Prequ/2015-16 Dated: 08-10-2015 The following works are included for Pregualification of Contractors. Details are as Under

S#	Name of Work	Estimated Cost in (M)	Completion Period
	i	Ii	iii
	Re- Construction of Tomb of Gen. Hosh Mohammad Sheedi District Hyderabad	16.326	24 Months
	Preservation/Conservation and Restoration of Building of Jufel Hurst Public School Karachi	26.337	24 Months
	Conservation of existing building JMB Girls Secondary School Karachi	35.976	24 Months
	Conservation / Restoration / Construction of Masjid Muhammad Bin Qasim Arrore, District Sukkur	26.671	24 Months
5	Missing Allied Facilities at Motel Nagarparkar	15.049	24 Months
6	Conversion of Zoo Garden into Natural Science Museum at Tando Muhammad Khan	2.884	24 Months

- 2. The date of issue and receive back of prequalification documents is hereby extended upto 02-11-2015 during Office working Hours.
- 3. Evaluation/Qualification Criteria is as under:

(A)

Evaluation/Qualification Criteria: Based on Yes/No or Pass/Fail system.

Mandatory Provisions/Eligibility: Firms/Contractors must possess (i) valid registration certificate of PEC in the category C-5 or above (Valid upto 31-12-2015 with field of Specialization (BC-02) (ii)valid registration certificate from income tax authority (NTN);(iii) SRB and (iv) is not black listed. (Attach all certificates and affidavit of not black listing)

Aggregate Qualifying Scope is 70%, but it is mandatory to obtain at least 40% in each of the following sections.

Compa	ny profile	20 Marks
i.	Period since Firm/Contractor is in construction business 10 N	<u>⁄Iarks</u>
	Up to 5 years	02 Marks
	Up to 10 years	05 Marks
	Above 10 years	10 Marks
	(Attach PEC license for each year)	
ii.	Specialization for Conservation Work	05 Marks
	(Attach PEC license BC02 for Works Sr No.1,2,3,4&9)	
iii.	Specialization of High rise buildings/ Electrical & Mechanical	
	(Attached PEC License BC-03, EE-04, ME-06)	05 Marks
iv.	Office facilities	05 Marks
	In Sindh province	03 Marks
	In any other province/Islamabad	01 Marks
	Outside Country	01 Marks

(B) General Experience Record

30 Marks

i. Projects of similar nature and complexityCompleted over last 05 years.(4 Marks for each project)

20 Marks.

ii. Project of Similar nature in hand (Each Project 05 Marks)

10 Marks

(C) Personnel Capabilities required for this project

20 Marks

Requirement of persons will vary from project to Project.

Following factors may be used as a guideline:

S	Description / position with qualification &	Number	Marks	Remarks
#	experience	required	assigned	
1	Bsc (Civil Engg.) /BE (Civil Engineers	1 No.	10	<b>05 Marks</b> for experience of 5 to
.	registered with Pakistan Engineering			10 years (MSc (Civil Engg:) / M.E.
	Council (PEC) with experience of 5 years			(Civil). 03 Marks PH.D 02 Marks
	or above.			
2	Diploma in Civil Engineering with	02	05	02 Marks for 02 years experience,
	experience of 2 years or above.			03 Marks for above 02 years.

(ii) Architect:

05 Marks

Qualification: B.Arch,

(Brief CVs of personnel be attached).

#### (D) Equipment Capability

15 Marks

- (a) Criteria equipment and number required for the project shall be Specified by the procuring Agency.
- **(b)** High valve equipment should be an option to own, lease or hire.
- (c) Total equipment available with the applicant is to be listed along with Its current mobilization on on-going projects.

(Details are to be provided in the attached form)

#### (E) Financial Soundness / Status

10 Marks

For financial Status assessment, the Applicants may be required to submit Audited Financial Statements for the last five years or any other documents which verifies their Financial Status. Where necessary, the procuring Agency will make enquiries with the firm's/contractor's bankers.

Working Capital in hand for this project / work (attach proof of Bank Statement / Credit Facilities)

i. Less than 15% of Estimated Cost of this Work.
 ii. 15-25% of Estimated Cost of this Work
 iii. 26-40% of Estimated Cost of this work
 iv. More than 40% of Estimated Cost of this work
 10 Marks (Max:)

#### (F). Any other information:

Any other document/information desired by procuring agency which shall not discriminate among contractors/firms.

Contractors/firms who fail to qualify in any of the above sections shall be disqualified from the prequalification process.

All other terms and conditions will be remain unchanged:

#### DIRECTOR PDMI&E CELL

Directorate of Culture Sindh Secretariat Block No. 76/A, Opposite MPA Hostel Karachi Ph & Fax: 021-992063782

#### 4.0 Section I. Instructions to Bidders/Applicants (ITB).

- Clause 1 The firm/contractor shall enclose the (one original and 02 copies) of the documents in a sealed envelope which shall:-
  - (a) bear the name and address of the Applicant;
  - be delivered by hand or through courier/registered mail to address mentioned in advertisement for pre-qualification or in document; and be clearly marked "Application for Pre-qualification for "Preservation/Conservation and Restoration of Building of Jufel Hurst Public **(b)** School Karachi".
- Clause 2 If the envelope is not sealed and marked as required, the procuring agency will assume no responsibility for the misplacement or pre-maturing opening of the document.
- Clause 3 Document shall be prepared in the English language. In case of ICB, the information provided in any other language shall be accompanied by English translation also.
- Clause 4 Firm/Contractor must respond to all questions and provide complete information as advised in this document. Any lapses to provide essential information may result in dis-qualification of the firm/contractor.
- Clause 5 Clarification and Modification of Documents (SPP Rule 23).

Firm/Contractor, who has obtained documents, may request for clarification of contents of the bidding document in writing, and respond to such queries shall be made in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of bid.

- Clause 6 Addendum: At any time prior to the deadline for submission of documents, the agency may amend the Prequalification Document by issuing addenda. Any addendum issued shall be part of the Prequalification Document and shall be communicated in writing to all who have obtained the prequalification document.
- Clause 7 Deadline for submission of Documents (SPP Rule 22 & 24): Documents shall be received by the agency at the address; Director PDMI&E Cell, Directorate of Culture, Sindh Secretariat Block No. 76/A, Opposite MPA Hostel, Karachi Phone: 021-992063782 Fax: 021-992063782 not later than the October 02-11-2015 @ working hours. The procuring agency may, at its discretion, extend the deadline for the submission of documents by amending the Prequalification Document, and in which case all rights and obligations of the Agency and the firms/contractors subject to the previous deadline shall thereafter be subject to the deadline as extended.

- Clause 8 Evaluation (Rule 27 (2): Firm's/Contractor's general and particular experience, personnel and equipment capabilities, and financial position, as demonstrated by the Applicant's responses in the prescribed forms will be evaluated as per evaluation criteria given in the document. The Procuring Agency reserves the right to waive minor deviations, if these don't materially affect the capability of an applicant to perform the contract. Sub-contractor's experience and resources shall not be taken into account in determining the firm/contractor compliance with the qualifying criteria. However, Joint Venture experience & resources shall be considered. Consortium or Association of firms will be considered for similar treatment as in case of Joint Venture.
- Clause 9 Clarification of Prequalification Information (Rule 43): To assist in the evaluation of information, the agency may, at its discretion, ask any firm/contractor for a clarification of any information which shall be submitted within a stated reasonable period of time. Any request for clarification shall be in writing. If any firm/contractor does not provide clarifications of the information requested by the date and time set in the agency's request for clarification then application of the firm/contractor may be rejected.
- Clause 10 Verification of Prequalification Information (Rule 28 (1d)): Verification of the information provided by the pre-qualified/shortlisted firms/contractors in the submissions for prequalification may be made. In case the information is found to be wrong or incorrect in any material way or firm/contractor is found to be lacking in the capability or resources to successfully perform the contract, then it shall not be pre-qualified.

#### 5.0 Section II: Evaluation/Qualification Criteria.

In this section the evaluation criteria is based on pass/fail criteria for selection methods for prequalifying of the contractors/firms.

1. Evaluation/Qualification Criteria: Based on Yes/No or Pass/Fail system.

**Evaluation/Qualification Criteria is as under:** 

Evaluation/Qualification Criteria: Based on Yes/No or Pass/Fail system.

Mandatory Provisions/Eligibility: Firms/Contractors must possess (i) valid registration certificate of PEC in the category C-5 or above (Valid upto 31-12-2015 with field of Specialization (BC-02) (ii) valid registration certificate from income tax authority (NTN);(iii) SRB and (iv) is not black listed. (Attach all certificates and affidavit of not black listing)

Aggregate Qualifying Scope is 70%, but it is mandatory to obtain at least 40% in each of the following sections.

#### (C) Company profile

٧.

20 Marks

30 Marks

10 Marks

Up to 5 years	02 Marks
	_

Period since Firm/Contractor is in construction business

Up to 10 years 05 Marks Above 10 years 10 Marks

(Attach PEC license for each year)

Specialization for Conservation Work 05 Marks vi.

(Attach PEC license BC02 for Works Sr No.1,2,3,4&9)

Specialization of High rise buildings/ Electrical & Mechanical vii.

> (Attached PEC License BC-03, EE-04, ME-06) 05 Marks

viii. Office facilities 05 Marks In Sindh province 03 Marks

In any other province/Islamabad 01 Marks **Outside Country** 01 Marks

(D) **General Experience Record** 

Projects of similar nature and complexity 20 Marks.

> Completed over last 05 years. (4 Marks for each project)

iv. Project of Similar nature in hand 10 Marks

(Each Project 05 Marks)

(C) Personnel Capabilities required for this project 20 Marks

Requirement of persons will vary from project to Project.

Following factors may be used as a guideline:

S#	Description / position with qualification &	Number	Marks	Remarks
	experience	required	assigned	
1.	Bsc (Civil Engg.) /BE (Civil Engineers registered with Pakistan Engineering Council (PEC) with experience of 5 years or above.	1 No.	10	<b>05 Marks</b> for experience of 5 to 10 years (MSc (Civil Engg.) / M.E. (Civil). 03 Marks PH.D 02 Marks
2.	Diploma in Civil Engineering with experience of 2 years or above.	02	05	02 Marks for 02 years experience, 03 Marks for above 02 years.

(ii) Architect:

05 Marks

Qualification: B.Arch,

(Brief CVs of personnel be attached).

#### (D) **Equipment Capability**

15 Marks

- (d) Criteria equipment and number required for the project shall be Specified by the procuring Agency.
- (e) High valve equipment should be an option to own, lease or hire.
- (f) Total equipment available with the applicant is to be listed along with Its current mobilization on on-going projects.

(Details are to be provided in the attached form)

#### (E) Financial Soundness / Status

10 Marks

For financial Status assessment, the Applicants may be required to submit Audited Financial Statements for the last five years or any other documents which verifies their Financial Status. Where necessary, the procuring Agency will make enquiries with the firm's/contractor's bankers.

Working Capital in hand for this project / work (attach proof of Bank Statement / Credit Facilities)

v.Less than 15% of Estimated Cost of this Work.02 Marksvi.15-25% of Estimated Cost of this Work04 Marks.vii.26-40% of Estimated Cost of this work08 Marks.viii.More than 40% of Estimated Cost of this work10 Marks (Max:)

## (F). Any other information:

Any other document/information desired by procuring agency which shall not discriminate among contractors/firms.

Contractors/firms who fail to qualify in any of the above sections shall be disqualified from the prequalification process.

7.0	Sect	non III. Application Forms	<b>;</b>	
	A-I		<b>Form</b> (The covering letter is to be suresponsible for a joint venture, on approp	-
				Date:
То				
	[Na	me and address of the Procu	uring Agency]	
Dear Sir	ſ <b>,</b>			
Subject	:	Pre-qualification of		
		applies to be prequali	e undersigned, being duly authorized to repified for the project cited above and enclos numents and declare the following:	
(	(a)		have no reservations to the Prequalification in accordance	
(	(b)	that Procuring Agency is	ring Agency may cancel the prequalification of the sound either to accept any application opplicants to bid for the contract subject of the the Applicants.	on that it may receive or to
(	(c)	Bids by prequalified apprequalification at the time	olicants will be subject to verification of al me of bidding;	l information submitted for
(	(d)		nt to amend the scope and value of any con nly be called from prequalified bidders	1 0
2. person(s	s) for t	The Procuring Agency Further information, if neede	and its authorized representative(s) may	y contact the following
		Person to be contacted:	Γelephone:	
<b>3.</b> The u every de		igned declares that the stater	ments and the information provided are cor	mplete, true, and correct in
		Signed:	Name:	

#### A-II

1.	Company	<b>Profile</b>
----	---------	----------------

Date:	 	
Contract:	 	

All individual firms and each partner of a joint venture applying for prequalification are requested to complete the information in this form.

1.	Name of firm (legal):	
	(In case of Joint Venture (JV), legal r	name of each partner:
2.	Nature of Business:	
	(Whether the firm is a Corporation, I (In case of Consortium; whether the Corporation, Partnership, Trust etc.)	Lead Consortium Member is a
3.	Head Office Address:	
4.	Telephone Fax numbers: E-mail address:	
5.	Place of Incorporation/Registration: Year of incorporation/registration:	
6.	Applicant's authorized representative Telephone Fax numbers: E-mail address:	:
7.	NATIONALITY OF OWNERS.	
	Name:	Country:

#### A-III

# 2. General Experience Record

**(i)** Details of Contracts of Similar Nature and Complexity completed over the last 05 years

Sr. No.	1	2	3	4	5
Name of Contract:					
Country:					
Name of Procuring Agency with Address, Tele, Fax.					
Contract Role (Mention: Sole, Sub Contractor or Partner in a Joint Venture)					
Value of the total contract in Pak/Rs:					
Date of Award:					
Date of Completion					

#### (ii) Projects of similar nature and complexity in hand.

Firms/ Contractors and each partner of the joint venture should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, for which Completion Certificate has yet to be issued.

Name of Contract	Value of Contract	Name of Procuring Agency	Value of Outstanding work (Equivalent Pak Rs. Millions)	Estimated Completion Date
1.				
2.				
3.				

# (iii) Projects executed in similar geographical conditions in last five (5) years.

Sr. No.	1	2	3	4	5
Name of Contract:					
Country & location					
Name of Procuring Agency With Address, Tele, Fax.					
Nature of works and special features relevant to the contract for which applied:					
Contract Role (Mention: Sole, Sub Contactor or Partner in a Joint Venture).					
Value of the total contract in Pak/Rs					
Date of Award:					
Date of Completion					

# A-IV

#### 4 (A) Personnel Capabilities

Firm/Contractor should provide the names of suitably qualified personnel to meet the specified requirements stated in Section 3 (Evaluation and Qualification Criteria).

Sr. No.	Title of Position	Name
1		
2		
3		
4		
5		

		T	7
A	-	1	1

The data regarding experience of the personnel mentioned at A-IV should be supplied separately using the Form below.

	<b>4</b> ( <b>B</b> )	Curriculum Vitae (CV) for Proposed Experts	
1. Proposed Position:			
2. Name of Expert:			
3. Name of Firm:			
4 Current Residential	Address	s:	
		Fax No:	
-			
		Citizenship:	
6. Qualification:			
		e professional experience in reverse chronological order. d managerial experience relevant to the project.	

From	То	Company / Project / Position / Relevant technical and management experience

#### A-VI

5. Firm/Contractor shall provide adequate information to demonstrate clearly that it has the capability to meet the requirements for the key equipment whether owned/ leased/ rented listed in Section 3 (Evaluation and Qualification Criteria).

#### **Equipment Capabilities (owned by the contractor/firm)** A.

Sr. No.	Name of Equipment	Name of manufacturer	Model and power rating	Capacity	Year of manufacture	Current location
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

# B. Equipment Capabilities (leased/ rented by the contractor/firm)

Sr. No.	Name of Equipment	Mention whether leased or rented	Name of owner	Address of owner	Contact name and title with Telephone Fax & E Mail of the owner	Agreements Details of rental / lease / manufacture agreements specific to the project
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

# A-VII

#### 6. Financial Resources.

#### A. Banker's Information:

Sr. NO.	Name & Address of Bank	Contact name and title	Telephone, Fax & E- Mail Address

Financial Status: Summarize actual assets and liabilities in Pak Rupees for the previous three B. years.

Information from Balance	Year 1:	Year 2:	Year 3:
Sheet/ Income Statement			
1.Total Assets (TA)			
2.Total Liabilities (TL)			
3. Current Assets (CA)			
4. Current Liabilities (CL)			
5.Total Revenues (TR)			
6.Profits Before Taxes (PBT)			
7. Profits After Taxes (PAT)			

C.	<b>Source of Financing:</b> Contractor/ Firm shall provide documentary evidence for funding the project for which prequalification is being undertaken.

**Section IV. Scope of Contract: (**Description of works and Period of completion)

#### Annexure - I

- (i) Universal machines
- (ii) Cutter machines
- (iii) Vibrator
- (iv) Crane Mobile (30 Ton Cap.)
- (v) Dumper Trucks
- (vi) Shower/ Loader/ Backhoe
- (vii) Steel cutting & Bending Machine
- (viii) Cabin Hoist (1500 Kg Cap.)
- (ix) Air Compressor (15 HP Cap.)
- (x) Scaffolding Pipe
- (xi) Wood crafting tools

*Note: The following formula is applicable to evaluation criteria based on marks/score only.* 

a. If the available quantity of each equipment is less than specified limit, give weight age as under:

T = M x (A / Required Quantity)

b. If the available quantity of each equipment is more than the minimum equipment requirement full marks will be given.

A = Available quantity of each equipment of each Item. T

= Marks obtained

M = Marks assigned

# PREQUALIFICATION DOCUMENT



### GOVERNMENT OF SINDH

# CULTURE, TOURISM & ANTIQUITIES DEPARTMENT

Planning, Development, Monitoring, Implementation & Evaluation Cell

Name of Project/Scheme

(03)

# CONSERVATION OF EXISTING BUILDING JMB GIRLS SECONDARY SCHOOL KARACHI

Name of Procuring Agency
PDMI&E CELL - CULTURE, TOURISM &
ANTIQUITIES DEPARTEMNT

Document issued to

#### 1.0 Introduction

The basic aim of the pre-qualification is intended to eliminate, early in procurement proceedings, constructors that are not suitably qualified to perform the contract. The pre-qualification specifically means selection of competent bidders prior to issuance of the invitations to bid. It is required for large and complex civil works contracts, turnkey contracts, and contracts for the fabrication of expensive and technically complex plant and equipment. This is to ensure that only firms with appropriate experience, a proven track record, and necessary annual turnover and that, can provide all the equipment required in a timely manner and will be only invited to submit bids. Thus assessment by an implementing agency of the suitability of firms to carry out a particular contract **prior** to being invited to submit a bid is a process called **prequalification**.

#### 2.0 **Sindh Public Procurement Rules 2010**

When and how to engage in the pre-qualification process, is clearly explained in SPP Rules 27 & 28, 2010 and same may be referred for further guidance.

#### 3.0 **The Prequalification Process**

#### 3.1 **Advertisement and Notification**

The Invitation for Prequalification (IFP)/Pre-qualification notice shall be advertised in the manner explained in the SPP Rules 15, 17 & 18 of 2010.

#### 3.2 **Preparing and Issuing of Prequalification Document**

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- **5.0** Section II. Eligibility & Evaluation/Qualification Criteria;
- 6.0 **Section III. Application Forms**;
- **7.0 Section IV. Scope of Contract**



#### NO:DIR/PDMI&E CELL/CT&AD/

/2015-16/

# GOVERNMENT OF SINDH CULTURE, TOURISM & ANTIQUITIES DEPARTMENT PLANNING, DEVELOPMENT, MONITORING, IMPLEMENTATION & EVALUATION CELL SINDH SECRETARIAT, BLOCK NO.76/A

Karachi, dated: 13th October 2015

#### **CORRIGENDUM**

Read: prequalification notice No.Dir/PDMI&E Cell/CT&AD/Prequ/2015-16 Dated: 08-10-2015 1. The following works are included for Prequalification of Contractors, Details are as Under

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	Above 10 years	10 Marks
	(Attach PEC license for each year)	
ii.	Specialization for Conservation Work	05 Marks
	(Attach PEC license BC02 for Works Sr No.1,2,3,4&9)	
iii.	Specialization of High rise buildings/ Electrical & Mechanical	
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#### (B) **General Experience Record**

30 Marks

Projects of similar nature and complexity Completed over last 05 years. (4 Marks for each project)

Project of Similar nature in hand ii. (Each Project 05 Marks)

10 Marks

20 Marks.

Personnel Capabilities required for this project (C)

Requirement of persons will vary from project to Project.

Following factors may be used as a guideline:

20 Marks

S	Description / position with qualification &	Number	Marks	Remarks
#	experience	required	assigned	
1	Bsc (Civil Engg.) /BE (Civil Engineers	1 No.	10	<b>05 Marks</b> for experience of 5 to
	registered with Pakistan Engineering			10 years (MSc (Civil Engg:) / M.E.
	Council (PEC) with experience of 5 years			(Civil). 03 Marks PH.D 02 Marks
	or above.			
2	Diploma in Civil Engineering with	02	05	02 Marks for 02 years experience,
	experience of 2 years or above.			03 Marks for above 02 years.

(ii) Architect:

05 Marks

Qualification: B.Arch,

(Brief CVs of personnel be attached).

#### (D) **Equipment Capability**

15 Marks

- Criteria equipment and number required for the project shall be Specified by the procuring Agency.
- (b) High valve equipment should be an option to own, lease or hire.
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(Details are to be provided in the attached form)

#### (E) **Financial Soundness / Status**

10 Marks

For financial Status assessment, the Applicants may be required to submit Audited Financial Statements for the last five years or any other documents which verifies their Financial Status. Where necessary, the procuring Agency will make enquiries with the firm's/contractor's bankers.

Working Capital in hand for this project / work (attach proof of Bank Statement / Credit Facilities)

Less than 15% of Estimated Cost of this Work. i. 02 Marks ii. 15-25% of Estimated Cost of this Work 04 Marks. 26-40% of Estimated Cost of this work iii. 08 Marks. More than 40% of Estimated Cost of this work 10 Marks (Max:)

#### **(F). Any other information:**

Any other document/information desired by procuring agency which shall not discriminate among contractors/firms.

Contractors/firms who fail to qualify in any of the above sections shall be disqualified from the prequalification process.

All other terms and conditions will be remain unchanged:

#### DIRECTOR PDMI&E CELL

Directorate of Culture Sindh Secretariat Block No. 76/A, Opposite MPA Hostel Karachi Ph & Fax: 021-992063782

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  - (a) bear the name and address of the Applicant;
  - be delivered by hand or through courier/registered mail to address mentioned in advertisement for pre-qualification or in document; and be clearly marked "Application for Pre-qualification for "Conservation of existing building JMB Girls Secondary School Karachi". **(b)**
- Clause 2 If the envelope is not sealed and marked as required, the procuring agency will assume no responsibility for the misplacement or pre-maturing opening of the document.
- Clause 3 Document shall be prepared in the English language. In case of ICB, the information provided in any other language shall be accompanied by English translation also.
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- Clause 6 Addendum: At any time prior to the deadline for submission of documents, the agency may amend the Prequalification Document by issuing addenda. Any addendum issued shall be part of the Prequalification Document and shall be communicated in writing to all who have obtained the prequalification document.
- Clause 7 Deadline for submission of Documents (SPP Rule 22 & 24): Documents shall be received by the agency at the address; Director PDMI&E Cell, Directorate of Culture, Sindh Secretariat Block No. 76/A, Opposite MPA Hostel, Karachi Phone: 021-992063782 Fax: 021-992063782 not later than the October 02-11-2015 @ working hours. The procuring agency may, at its discretion, extend the deadline for the submission of documents by amending the Prequalification Document, and in which case all rights and obligations of the Agency and the firms/contractors subject to the previous deadline shall thereafter be subject to the deadline as extended.

Clause 8 Evaluation (Rule 27 (2): Firm's/Contractor's general and particular experience, personnel and equipment capabilities, and financial position, as demonstrated by the Applicant's responses in the prescribed forms will be evaluated as per evaluation criteria given in the document. The Procuring Agency reserves the right to waive minor deviations, if these don't materially affect the capability of an applicant to perform the contract. Sub-contractor's experience and resources shall not be taken into account in determining the firm/contractor compliance with the qualifying criteria. However, Joint Venture experience & resources shall be considered. Consortium or Association of firms will be

considered for similar treatment as in case of Joint Venture.

- Clause 9 Clarification of Prequalification Information (Rule 43): To assist in the evaluation of information, the agency may, at its discretion, ask any firm/contractor for a clarification of any information which shall be submitted within a stated reasonable period of time. Any request for clarification shall be in writing. If any firm/contractor does not provide clarifications of the information requested by the date and time set in the agency's request for clarification then application of the firm/contractor may be rejected.
- Clause 10 Verification of Prequalification Information (Rule 28 (1d)): Verification of the information provided by the pre-qualified/shortlisted firms/contractors in the submissions for prequalification may be made. In case the information is found to be wrong or incorrect in any material way or firm/contractor is found to be lacking in the capability or resources to successfully perform the contract, then it shall not be pre-qualified.

#### 5.0 Section II: Evaluation/Qualification Criteria.

In this section the evaluation criteria is based on pass/fail criteria for selection methods for prequalifying of the contractors/firms.

1. Evaluation/Qualification Criteria: Based on Yes/No or Pass/Fail system.

Evaluation/Qualification Criteria is as under:

Evaluation/Qualification Criteria: Based on Yes/No or Pass/Fail system.

Mandatory Provisions/Eligibility: Firms/Contractors must possess (i) valid registration certificate of PEC in the category C-5 or above (Valid upto 31-12-2015 with field of Specialization (BC-02) (ii) valid registration certificate from income tax authority (NTN);(iii) SRB and (iv) is not black listed. (Attach all certificates and affidavit of not black listing)

Aggregate Qualifying Scope is 70%, but it is mandatory to obtain at least 40% in each of the following sections.

#### (C) Company profile

٧.

20 Marks

10 Marks

Up to 5 years	S	02 Marks

Period since Firm/Contractor is in construction business

Up to 10 years 05 Marks Above 10 years 10 Marks

(Attach PEC license for each year)

Specialization for Conservation Work 05 Marks vi.

(Attach PEC license BC02 for Works Sr No.1,2,3,4&9)

Specialization of High rise buildings/ Electrical & Mechanical vii.

(Attached PEC License BC-03, EE-04, ME-06) 05 Marks

viii. Office facilities 05 Marks

In Sindh province 03 Marks In any other province/Islamabad 01 Marks

**Outside Country** 01 Marks **General Experience Record** 30 Marks

(D) Projects of similar nature and complexity 20 Marks.

> Completed over last 05 years. (4 Marks for each project)

iv. Project of Similar nature in hand 10 Marks

(Each Project 05 Marks)

(C) Personnel Capabilities required for this project 20 Marks

Requirement of persons will vary from project to Project.

Following factors may be used as a guideline:

S#	Description / position with qualification &	Number	Marks	Remarks
	experience	required	assigned	
1.	Bsc (Civil Engg.) /BE (Civil Engineers registered with Pakistan Engineering Council (PEC) with experience of 5 years or above.	1 No.	10	<b>05 Marks</b> for experience of 5 to 10 years (MSc (Civil Engg.) / M.E. (Civil). 03 Marks PH.D 02 Marks
2.	Diploma in Civil Engineering with experience of 2 years or above.	02	05	02 Marks for 02 years experience, 03 Marks for above 02 years.

(ii) Architect:

05 Marks

Qualification: B.Arch,

(Brief CVs of personnel be attached).

#### (D) Equipment Capability

15 Marks

- (d) Criteria equipment and number required for the project shall be Specified by the procuring Agency.
- (e) High valve equipment should be an option to own, lease or hire.
- (f) Total equipment available with the applicant is to be listed along with Its current mobilization on on-going projects.

(Details are to be provided in the attached form)

#### (E) Financial Soundness / Status

10 Marks

For financial Status assessment, the Applicants may be required to submit Audited Financial Statements for the last five years or any other documents which verifies their Financial Status. Where necessary, the procuring Agency will make enquiries with the firm's/contractor's bankers.

Working Capital in hand for this project / work (attach proof of Bank Statement / Credit Facilities)

v.Less than 15% of Estimated Cost of this Work.02 Marksvi.15-25% of Estimated Cost of this Work04 Marks.vii.26-40% of Estimated Cost of this work08 Marks.viii.More than 40% of Estimated Cost of this work10 Marks (Max:)

#### (F). Any other information:

Any other document/information desired by procuring agency which shall not discriminate among contractors/firms.

Contractors/firms who fail to qualify in any of the above sections shall be disqualified from the prequalification process.

7.0	Sectio	n III. Application Forms;		
	A-I A		The covering letter is to be subnible for a joint venture, on appropria	
				Date:
То	•••••			
	[Name	and address of the Procuring Age	ency]	
Dear S	ir,			
Subjec	et:	Pre-qualification of		
			igned, being duly authorized to repre the project cited above and enclose of and declare the following:	
	(a)		reservations to the Prequalification	
	(b)	that Procuring Agency is not bo	ncy may cancel the prequalification und either to accept any application to bid for the contract subject of this blicants.	that it may receive or to
	(c)	Bids by prequalified applicants v prequalification at the time of bid	will be subject to verification of all inding;	nformation submitted for
	(d)		and the scope and value of any contractalled from prequalified bidders w	
2. person	(s) for fur	The Procuring Agency and its ther information, if needed;	authorized representative(s) may o	contact the following
		Person to be contacted: Telephor	ne:	
3. The every of	_	ned declares that the statements an	d the information provided are comp	lete, true, and correct in
		Signed:	Name:	

# A-II

1.	Company	<b>Profile</b>
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Date:	 	
Contract:	 	

All individual firms and each partner of a joint venture applying for prequalification are requested to complete the information in this form.

1.	Name of firm (legal):					
	(In case of Joint Venture (JV), legal name of each partner:					
2.	Nature of Business:					
	(Whether the firm is a Corporation, I (In case of Consortium; whether the Corporation, Partnership, Trust etc.)	Lead Consortium Member is a				
3.	Head Office Address:					
4.	Telephone Fax numbers: E-mail address:					
5.	Place of Incorporation/Registration:  Year of incorporation/registration:					
6.	Applicant's authorized representative: Telephone Fax numbers: E-mail address:					
7.	NATIONALITY OF OWNERS.					
	Name:	Country:				

# A-III

# 2. General Experience Record

**(i)** Details of Contracts of Similar Nature and Complexity completed over the last 05 years

Sr. No.	1	2	3	4	5
Name of Contract:					
Country:					
Name of Procuring Agency with Address, Tele, Fax.					
Contract Role (Mention: Sole, Sub Contractor or Partner in a Joint Venture)					
Value of the total contract in Pak/Rs:					
Date of Award:					
Date of Completion					

#### (ii) Projects of similar nature and complexity in hand.

Firms/ Contractors and each partner of the joint venture should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, for which Completion Certificate has yet to be issued.

Name of Contract	Value of Contract	Name of Procuring Agency	Value of Outstanding work (Equivalent Pak Rs. Millions)	Estimated Completion Date
1.				
2.				
3.				

# (iii) Projects executed in similar geographical conditions in last five (5) years.

Sr. No.	1	2	3	4	5
Name of Contract:					
Country & location					
Name of Procuring Agency With Address, Tele, Fax.					
Nature of works and special features relevant to the contract for which applied:					
Contract Role (Mention: Sole, Sub Contactor or Partner in a Joint Venture).					
Value of the total contract in Pak/Rs					
Date of Award:					
Date of Completion					

# A-IV

#### **Personnel Capabilities** 4 (A)

Firm/Contractor should provide the names of suitably qualified personnel to meet the specified requirements stated in Section 3 (Evaluation and Qualification Criteria).

Sr. No.	Title of Position	Name
1		
2		
3		
4		
5		

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A	-	١	/

The data regarding experience of the personnel mentioned at A-IV should be supplied separately using the Form below.

	<b>4</b> ( <b>B</b> )	Curriculum Vitae (CV) for Proposed Experts	
1. Proposed Position:			
2. Name of Expert:			
3. Name of Firm:			
4. Current Residential	Addres	s:	
Telephone No:		Fax No:	
E-Mail Address:			
5. Date of Birth:		Citizenship:	
6. Qualification:			
7. Work Experience: S	ummariz	e professional experience in reverse chronological order. d managerial experience relevant to the project.	

From	То	Company / Project / Position / Relevant technical and management experience

#### A-VI

5. Firm/Contractor shall provide adequate information to demonstrate clearly that it has the capability to meet the requirements for the key equipment whether owned/ leased/ rented listed in Section 3 (Evaluation and Qualification Criteria).

#### **Equipment Capabilities (owned by the contractor/firm)** A.

Sr. No.	Name of Equipment	Name of manufacturer	Model and power rating	Capacity	Year of manufacture	Current location
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

# B. Equipment Capabilities (leased/ rented by the contractor/firm)

Sr. No.	Name of Equipment	Mention whether leased or rented	Name of owner	Address of owner	Contact name and title with Telephone Fax & E Mail of the owner	Agreements Details of rental / lease / manufacture agreements specific to the project
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

# A-VII

#### 6. Financial Resources.

#### A. Banker's Information:

Sr. NO.	Name & Address of Bank	Contact name and title	Telephone, Fax & E- Mail Address

Financial Status: Summarize actual assets and liabilities in Pak Rupees for the previous three B. years.

Information from Balance	Year 1:	Year 2:	Year 3:
Sheet/   Income Statement			
1.Total Assets (TA)			
2.Total Liabilities (TL)			
3. Current Assets (CA)			
4. Current Liabilities (CL)			
5.Total Revenues (TR)			
6.Profits Before Taxes (PBT)			
7. Profits After Taxes (PAT)			

Source of Financing: Contractor/ Firm shall provide documentary evidence for funding the

C.

project for which prequalification is being undertaken.

**Section IV. Scope of Contract: (**Description of works and Period of completion)

#### Annexure - I

- (i) Universal machines
- (ii) Cutter machines
- (iii) Vibrator
- (iv) Crane Mobile (30 Ton Cap.)
- (v) Dumper Trucks
- (vi) Shower/ Loader/ Backhoe
- (vii) Steel cutting & Bending Machine
- (viii) Cabin Hoist (1500 Kg Cap.)
- (ix) Air Compressor (15 HP Cap.)
- (x) Scaffolding Pipe
- (xi) Wood crafting tools

*Note: The following formula is applicable to evaluation criteria based on marks/score only.* 

a. If the available quantity of each equipment is less than specified limit, give weight age as under:

T = M x (A / Required Quantity)

b. If the available quantity of each equipment is more than the minimum equipment requirement full marks will be given.

A = Available quantity of each equipment of each Item. T

= Marks obtained

M = Marks assigned

# PREQUALIFICATION DOCUMENT



### GOVERNMENT OF SINDH

# CULTURE, TOURISM & ANTIQUITIES DEPARTMENT

Planning, Development, Monitoring, Implementation & Evaluation Cell

Name of Project/Scheme

(04)

# CONSERVATION / RESTORATION / CONSTRUCTION OF MASJID MUHAMMAD BIN QASIM ARRORE, DISTRICT SUKKUR

Name of Procuring Agency
PDMI&E CELL - CULTURE, TOURISM &
ANTIQUITIES DEPARTEMNT

Document issued to

#### 1.0 Introduction

The basic aim of the pre-qualification is intended to eliminate, early in procurement proceedings, constructors that are not suitably qualified to perform the contract. The pre-qualification specifically means selection of competent bidders prior to issuance of the invitations to bid. It is required for large and complex civil works contracts, turnkey contracts, and contracts for the fabrication of expensive and technically complex plant and equipment. This is to ensure that only firms with appropriate experience, a proven track record, and necessary annual turnover and that, can provide all the equipment required in a timely manner and will be only invited to submit bids. Thus assessment by an implementing agency of the suitability of firms to carry out a particular contract **prior** to being invited to submit a bid is a process called **prequalification**.

#### 2.0 **Sindh Public Procurement Rules 2010**

When and how to engage in the pre-qualification process, is clearly explained in SPP Rules 27 & 28, 2010 and same may be referred for further guidance.

#### 3.0 **The Prequalification Process**

#### 3.1 **Advertisement and Notification**

The Invitation for Prequalification (IFP)/Pre-qualification notice shall be advertised in the manner explained in the SPP Rules 15, 17 & 18 of 2010.

#### 3.2 **Preparing and Issuing of Prequalification Document**

The Procuring Agency is responsible for preparing and issuing the Prequalification Document to all interested bidders. All information and data particular to each individual pregualification process must be provided by the agency in the following sections of the Prequalification Document:

- 4.0 **Section I. Instructions to Bidders (ITB)**;
- **5.0** Section II. Eligibility & Evaluation/Qualification Criteria;
- 6.0 **Section III. Application Forms**;
- **7.0 Section IV. Scope of Contract**



#### NO:DIR/PDMI&E CELL/CT&AD/

/2015-16/

# GOVERNMENT OF SINDH CULTURE, TOURISM & ANTIQUITIES DEPARTMENT PLANNING, DEVELOPMENT, MONITORING, IMPLEMENTATION & EVALUATION CELL SINDH SECRETARIAT, BLOCK NO.76/A

Karachi, dated: 13th October 2015

#### **CORRIGENDUM**

Read: prequalification notice No.Dir/PDMI&E Cell/CT&AD/Prequ/2015-16 Dated: 08-10-2015 1. The following works are included for Prequalification of Contractors, Details are as Under

S#	Name of Work	Estimated Cost in (M)	Completion Period
	i	Ii	iii
	Re- Construction of Tomb of Gen. Hosh Mohammad Sheedi District Hyderabad	16.326	24 Months
	Preservation/Conservation and Restoration of Building of Jufel Hurst Public School Karachi	26.337	24 Months
3	Conservation of existing building JMB Girls Secondary School Karachi	35.976	24 Months
	Conservation /Restoration/ Construction of Masjid Muhammad Bin Qasim Arrore, District Sukkur	26.671	24 Months
5	Missing Allied Facilities at Motel Nagarparkar	15.049	24 Months
6	Conversion of Zoo Garden into Natural Science Museum at Tando Muhammad Khan	2.884	24 Months

- 2. The date of issue and receive back of prequalification documents is hereby extended upto 02-11-2015 during Office working Hours.
- 3. Evaluation/Qualification Criteria is as under:

(A)

Evaluation/Qualification Criteria: Based on Yes/No or Pass/Fail system.

**Mandatory Provisions/Eligibility:** Firms/Contractors must possess (i) valid registration certificate of PEC in the category C-5 or above (Valid upto 31-12-2015 with field of Specialization (BC-02) (ii) valid registration certificate from income tax authority (NTN);(iii) SRB and (iv) is not black listed. (*Attach all certificates and affidavit of not black listing*)

Aggregate Qualifying Scope is 70%, but it is mandatory to obtain at least 40% in each of the following sections.

Compar	ny profile	20 Marks
i.	Period since Firm/Contractor is in construction business 10 N	<u>larks</u>
	Up to 5 years	02 Marks
	Up to 10 years	05 Marks
	Above 10 years	10 Marks
	(Attach PEC license for each year)	
ii.	Specialization for Conservation Work	05 Marks
	(Attach PEC license BC02 for Works Sr No.1,2,3,4&9)	
iii.	Specialization of High rise buildings/ Electrical & Mechanical	
	(Attached PEC License BC-03, EE-04, ME-06)	05 Marks
iv.	Office facilities	05 Marks
	In Sindh province	03 Marks
	In any other province/Islamabad	01 Marks

**Outside Country** 

01 Marks

#### (B) General Experience Record

30 Marks

i. Projects of similar nature and complexity Completed over last 05 years.(4 Marks for each project)

20 Marks.

ii. Project of Similar nature in hand (Each Project 05 Marks)

10 Marks

(C) Personnel Capabilities required for this project

20 Marks

Requirement of persons will vary from project to Project.

Following factors may be used as a guideline:

S	Description / position with qualification &	Number	Marks	Remarks
#	experience	required	assigned	
1	Bsc (Civil Engg.) /BE (Civil Engineers	1 No.	10	<b>05 Marks</b> for experience of 5 to
	registered with Pakistan Engineering			10 years (MSc (Civil Engg:) / M.E.
	Council (PEC) with experience of 5 years			(Civil). 03 Marks PH.D 02 Marks
	or above.			
2	Diploma in Civil Engineering with	02	05	02 Marks for 02 years experience,
	experience of 2 years or above.			03 Marks for above 02 years.

(ii) Architect:

05 Marks

Qualification: B.Arch,

(Brief CVs of personnel be attached).

#### (D) Equipment Capability

15 Marks

- (a) Criteria equipment and number required for the project shall be Specified by the procuring Agency.
- (b) High valve equipment should be an option to own, lease or hire.
- (c) Total equipment available with the applicant is to be listed along with Its current mobilization on on-going projects.

(Details are to be provided in the attached form)

#### (E) Financial Soundness / Status

10 Marks

For financial Status assessment, the Applicants may be required to submit Audited Financial Statements for the last five years or any other documents which verifies their Financial Status. Where necessary, the procuring Agency will make enquiries with the firm's/contractor's bankers.

Working Capital in hand for this project / work (attach proof of Bank Statement / Credit Facilities)

i. Less than 15% of Estimated Cost of this Work.
 ii. 15-25% of Estimated Cost of this Work
 iii. 26-40% of Estimated Cost of this work
 iv. More than 40% of Estimated Cost of this work
 10 Marks (Max:)

#### (F). Any other information:

Any other document/information desired by procuring agency which shall not discriminate among contractors/firms.

Contractors/firms who fail to qualify in any of the above sections shall be disqualified from the prequalification process.

All other terms and conditions will be remain unchanged:

#### DIRECTOR PDMI&E CELL

Directorate of Culture Sindh Secretariat Block No. 76/A, Opposite MPA Hostel Karachi Ph & Fax: 021-992063782

#### 4.0 Section I. Instructions to Bidders/Applicants (ITB).

- Clause 1 The firm/contractor shall enclose the (one original and 02 copies) of the documents in a sealed envelope which shall:-
  - (a) bear the name and address of the Applicant;
  - be delivered by hand or through courier/registered mail to address mentioned in advertisement for pre-qualification or in document; and be clearly marked "Application for Pre-qualification for "Conservation / Restoration / Construction of Masjid Muhammad Bin Qasim **(b)** Arrore, District Sukkur".
- Clause 2 If the envelope is not sealed and marked as required, the procuring agency will assume no responsibility for the misplacement or pre-maturing opening of the document.
- Clause 3 Document shall be prepared in the English language. In case of ICB, the information provided in any other language shall be accompanied by English translation also.
- Clause 4 Firm/Contractor must respond to all questions and provide complete information as advised in this document. Any lapses to provide essential information may result in dis-qualification of the firm/contractor.
- Clause 5 Clarification and Modification of Documents (SPP Rule 23).

Firm/Contractor, who has obtained documents, may request for clarification of contents of the bidding document in writing, and respond to such queries shall be made in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of bid.

- Clause 6 Addendum: At any time prior to the deadline for submission of documents, the agency may amend the Prequalification Document by issuing addenda. Any addendum issued shall be part of the Prequalification Document and shall be communicated in writing to all who have obtained the prequalification document.
- Clause 7 Deadline for submission of Documents (SPP Rule 22 & 24): Documents shall be received by the agency at the address; Director PDMI&E Cell, Directorate of Culture, Sindh Secretariat Block No. 76/A, Opposite MPA Hostel, Karachi Phone: 021-992063782 Fax: 021-992063782 not later than the October 02-11-2015 @ working hours. The procuring agency may, at its discretion, extend the deadline for the submission of documents by amending the Prequalification Document, and in which case all rights and obligations of the Agency and the firms/contractors subject to the previous deadline shall thereafter be subject to the deadline as extended.

- Clause 8 Evaluation (Rule 27 (2): Firm's/Contractor's general and particular experience, personnel and equipment capabilities, and financial position, as demonstrated by the Applicant's responses in the prescribed forms will be evaluated as per evaluation criteria given in the document. The Procuring Agency reserves the right to waive minor deviations, if these don't materially affect the capability of an applicant to perform the contract. Sub-contractor's experience and resources shall not be taken into account in determining the firm/contractor compliance with the qualifying criteria. However, Joint Venture experience & resources shall be considered. Consortium or Association of firms will be considered for similar treatment as in case of Joint Venture.
- Clause 9 Clarification of Prequalification Information (Rule 43): To assist in the evaluation of information, the agency may, at its discretion, ask any firm/contractor for a clarification of any information which shall be submitted within a stated reasonable period of time. Any request for clarification shall be in writing. If any firm/contractor does not provide clarifications of the information requested by the date and time set in the agency's request for clarification then application of the firm/contractor may be rejected.
- Clause 10 Verification of Prequalification Information (Rule 28 (1d)): Verification of the information provided by the pre-qualified/shortlisted firms/contractors in the submissions for prequalification may be made. In case the information is found to be wrong or incorrect in any material way or firm/contractor is found to be lacking in the capability or resources to successfully perform the contract, then it shall not be pre-qualified.

#### 5.0 Section II: Evaluation/Qualification Criteria.

In this section the evaluation criteria is based on pass/fail criteria for selection methods for prequalifying of the contractors/firms.

1. Evaluation/Qualification Criteria: Based on Yes/No or Pass/Fail system.

Evaluation/Qualification Criteria is as under:

Evaluation/Qualification Criteria: Based on Yes/No or Pass/Fail system.

Mandatory Provisions/Eligibility: Firms/Contractors must possess (i) valid registration certificate of PEC in the category C-5 or above (Valid upto 31-12-2015 with field of Specialization (BC-02) (ii) valid registration certificate from income tax authority (NTN);(iii) SRB and (iv) is not black listed. (Attach all certificates and affidavit of not black listing)

Aggregate Qualifying Scope is 70%, but it is mandatory to obtain at least 40% in each of the following sections.

#### (C) Company profile

٧.

20 Marks

01 Marks

30 Marks

10 Marks

Up to 5 years	02 Marks
Up to 10 years	05 Marks

Period since Firm/Contractor is in construction business

Above 10 years 10 Marks

(Attach PEC license for each year)

Specialization for Conservation Work 05 Marks vi.

(Attach PEC license BC02 for Works Sr No.1,2,3,4&9)

Specialization of High rise buildings/ Electrical & Mechanical vii.

(Attached PEC License BC-03, EE-04, ME-06) 05 Marks

viii. Office facilities 05 Marks In Sindh province 03 Marks In any other province/Islamabad 01 Marks

**Outside Country** (D) **General Experience Record** 

Projects of similar nature and complexity 20 Marks.

Completed over last 05 years. (4 Marks for each project)

iv. Project of Similar nature in hand 10 Marks

(Each Project 05 Marks)

(C) Personnel Capabilities required for this project 20 Marks

Requirement of persons will vary from project to Project.

Following factors may be used as a guideline:

S#	Description / position with qualification &	Number	Marks	Remarks
	experience	required	assigned	
1.	Bsc (Civil Engg.) /BE (Civil Engineers registered with Pakistan Engineering Council (PEC) with experience of 5 years or above.	1 No.	10	<b>05 Marks</b> for experience of 5 to 10 years (MSc (Civil Engg.) / M.E. (Civil). 03 Marks PH.D 02 Marks
2.	Diploma in Civil Engineering with experience of 2 years or above.	02	05	02 Marks for 02 years experience, 03 Marks for above 02 years.

(ii) Architect:

05 Marks

Qualification: B.Arch,

(Brief CVs of personnel be attached).

#### (D) Equipment Capability

15 Marks

- (d) Criteria equipment and number required for the project shall be Specified by the procuring Agency.
- (e) High valve equipment should be an option to own, lease or hire.
- (f) Total equipment available with the applicant is to be listed along with Its current mobilization on on-going projects.

(Details are to be provided in the attached form)

#### (E) Financial Soundness / Status

10 Marks

For financial Status assessment, the Applicants may be required to submit Audited Financial Statements for the last five years or any other documents which verifies their Financial Status. Where necessary, the procuring Agency will make enquiries with the firm's/contractor's bankers.

Working Capital in hand for this project / work (attach proof of Bank Statement / Credit Facilities)

v.Less than 15% of Estimated Cost of this Work.02 Marksvi.15-25% of Estimated Cost of this Work04 Marks.vii.26-40% of Estimated Cost of this work08 Marks.viii.More than 40% of Estimated Cost of this work10 Marks (Max:)

#### (F). Any other information:

Any other document/information desired by procuring agency which shall not discriminate among contractors/firms.

Contractors/firms who fail to qualify in any of the above sections shall be disqualified from the prequalification process.

7.0	Sect	Section III. Application Forms;				
	A-I		<b>Form</b> (The covering letter is to be sub- esponsible for a joint venture, on approp	•		
				Date:		
То	•••••					
	[Na	me and address of the Procur	ing Agency]			
Dear S	ir,					
Subjec	et:	Pre-qualification of				
		applies to be prequalifi	undersigned, being duly authorized to repied for the project cited above and enclose ments and declare the following:			
	(a)		ave no reservations to the Prequalificat	~		
	(b)	that Procuring Agency is	ng Agency may cancel the prequalification not bound either to accept any application of the contract subject of the Applicants.	on that it may receive or to		
	(c)	Bids by prequalified appli prequalification at the tim	icants will be subject to verification of all e of bidding;	l information submitted for		
	(d)		to amend the scope and value of any cont ly be called from prequalified bidders	• •		
2. person	(s) for	The Procuring Agency a further information, if needed:	and its authorized representative(s) may	contact the following		
		Person to be contacted: Te	elephone:			
3. The every of		igned declares that the stateme	ents and the information provided are con	mplete, true, and correct in		
		Signed:	Name:			

## A-II

1.	Company	<b>Profile</b>

Date:	 	
Contract:	 	

All individual firms and each partner of a joint venture applying for prequalification are requested to complete the information in this form.

1.	Name of firm (legal):
	(In case of Joint Venture (JV), legal name of each partner:
2.	Nature of Business:
	(Whether the firm is a Corporation, Partnership, Trust etc.) (In case of Consortium; whether the Lead Consortium Member is a Corporation, Partnership, Trust etc.)
3.	Head Office Address:
4.	Telephone Fax numbers: E-mail address:
5.	Place of Incorporation/Registration:  Year of incorporation/registration:
6.	Applicant's authorized representative: Telephone Fax numbers: E-mail address:
7.	NATIONALITY OF OWNERS.
	Name: Country:

## A-III

## 2. General Experience Record

**(i)** Details of Contracts of Similar Nature and Complexity completed over the last 05 years

Sr. No.	1	2	3	4	5
Name of Contract:					
Country:					
Name of Procuring Agency with Address, Tele, Fax.					
Contract Role (Mention: Sole, Sub Contractor or Partner in a Joint Venture)					
Value of the total contract in Pak/Rs:					
Date of Award:					
Date of Completion					

#### (ii) Projects of similar nature and complexity in hand.

Firms/ Contractors and each partner of the joint venture should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, for which Completion Certificate has yet to be issued.

Name of Contract	Value of Contract	Name of Procuring Agency	Value of Outstanding work (Equivalent Pak Rs. Millions)	Estimated Completion Date
1.				
2.				
3.				

## (iii) Projects executed in similar geographical conditions in last five (5) years.

Sr. No.	1	2	3	4	5
Name of Contract:					
Country & location					
Name of Procuring Agency With Address, Tele, Fax.					
Nature of works and special features relevant to the contract for which applied:					
Contract Role (Mention: Sole, Sub Contactor or Partner in a Joint Venture).					
Value of the total contract in Pak/Rs					
Date of Award:					
Date of Completion					

## A-IV

#### **Personnel Capabilities** 4 (A)

Firm/Contractor should provide the names of suitably qualified personnel to meet the specified requirements stated in Section 3 (Evaluation and Qualification Criteria).

Sr. No.	Title of Position	Name
1		
2		
3		
4		
5		

## A-V

The data regarding experience of the personnel mentioned at A-IV should be supplied separately using the Form below.

	<b>4(B)</b>	Curriculum Vitae (CV) for Proposed Experts	
1. Proposed Positio	n:		
2. Name of Expert: _			
4. Current Resident	ial Address	s:	
Telephone No:		Fax No:	
E-Mail Address: _			
		Citizenship:	
6. Qualification:			
7. Work Experience	: Summarize	e professional experience in reverse chronological order.  d managerial experience relevant to the project.	

From	То	Company / Project / Position / Relevant technical and management experience

### A-VI

5. Firm/Contractor shall provide adequate information to demonstrate clearly that it has the capability to meet the requirements for the key equipment whether owned/ leased/ rented listed in Section 3 (Evaluation and Qualification Criteria).

#### **Equipment Capabilities (owned by the contractor/firm)** A.

Sr. No.	Name of Equipment	Name of manufacturer	Model and power rating	Capacity	Year of manufacture	Current location
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

## B. Equipment Capabilities (leased/ rented by the contractor/firm)

Sr. No.	Name of Equipment	Mention whether leased or rented	Name of owner	Address of owner	Contact name and title with Telephone Fax & E Mail of the owner	Agreements Details of rental / lease / manufacture agreements specific to the project
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

## A-VII

## 6. Financial Resources.

### A. Banker's Information:

Sr. NO.	Name & Address of Bank	Contact name and title	Telephone, Fax & E- Mail Address

Financial Status: Summarize actual assets and liabilities in Pak Rupees for the previous three B. years.

Information from Balance	Year 1:	Year 2:	Year 3:
Sheet/   Income Statement			
1.Total Assets (TA)			
2.Total Liabilities (TL)			
3. Current Assets (CA)			
4. Current Liabilities (CL)			
5.Total Revenues (TR)			
6.Profits Before Taxes (PBT)			
7. Profits After Taxes (PAT)			

C.	<b>Source of Financing:</b> Contractor/ Firm shall provide documentary evidence for funding the project for which prequalification is being undertaken.

**Section IV. Scope of Contract: (**Description of works and Period of completion)

#### Annexure - I

- (i) Universal machines
- (ii) Cutter machines
- (iii) Vibrator
- (iv) Crane Mobile (30 Ton Cap.)
- (v) Dumper Trucks
- (vi) Shower/ Loader/ Backhoe
- (vii) Steel cutting & Bending Machine
- (viii) Cabin Hoist (1500 Kg Cap.)
- (ix) Air Compressor (15 HP Cap.)
- (x) Scaffolding Pipe
- (xi) Wood crafting tools

*Note: The following formula is applicable to evaluation criteria based on marks/score only.* 

a. If the available quantity of each equipment is less than specified limit, give weight age as under:

$$T = M x (A / Required Quantity)$$

b. If the available quantity of each equipment is more than the minimum equipment requirement full marks will be given.

A = Available quantity of each equipment of each Item. T

= Marks obtained

M = Marks assigned

## PREQUALIFICATION DOCUMENT



## GOVERNMENT OF SINDH

## CULTURE, TOURISM & ANTIQUITIES DEPARTMENT

Planning, Development, Monitoring, Implementation & Evaluation Cell

Name of Project/Scheme

(05)

## MISSING ALLIED FACILITIES AT MOTEL NAGARPARKAR

Name of Procuring Agency
PDMI&E CELL - CULTURE, TOURISM &
ANTIQUITIES DEPARTEMENT

Document issued to

#### 1.0 Introduction

The basic aim of the pre-qualification is intended to eliminate, early in procurement proceedings, constructors that are not suitably qualified to perform the contract. The pre-qualification specifically means selection of competent bidders prior to issuance of the invitations to bid. It is required for large and complex civil works contracts, turnkey contracts, and contracts for the fabrication of expensive and technically complex plant and equipment. This is to ensure that only firms with appropriate experience, a proven track record, and necessary annual turnover and that, can provide all the equipment required in a timely manner and will be only invited to submit bids. Thus assessment by an implementing agency of the suitability of firms to carry out a particular contract **prior** to being invited to submit a bid is a process called **prequalification**.

#### 2.0 **Sindh Public Procurement Rules 2010**

When and how to engage in the pre-qualification process, is clearly explained in SPP Rules 27 & 28, 2010 and same may be referred for further guidance.

#### 3.0 **The Prequalification Process**

#### 3.1 **Advertisement and Notification**

The Invitation for Prequalification (IFP)/Pre-qualification notice shall be advertised in the manner explained in the SPP Rules 15, 17 & 18 of 2010.

#### 3.2 **Preparing and Issuing of Prequalification Document**

The Procuring Agency is responsible for preparing and issuing the Prequalification Document to all interested bidders. All information and data particular to each individual prequalification process must be provided by the agency in the following sections of the Prequalification Document:

- 4.0 **Section I. Instructions to Bidders (ITB)**;
- **5.0** Section II. Eligibility & Evaluation/Qualification Criteria;
- 6.0 **Section III. Application Forms**;
- **7.0 Section IV. Scope of Contract**



#### NO:DIR/PDMI&E CELL/CT&AD/

/2015-16/

# GOVERNMENT OF SINDH CULTURE, TOURISM & ANTIQUITIES DEPARTMENT PLANNING, DEVELOPMENT, MONITORING, IMPLEMENTATION & EVALUATION CELL SINDH SECRETARIAT, BLOCK NO.76/A

Karachi, dated: 13th October 2015

#### **CORRIGENDUM**

Read: prequalification notice No.Dir/PDMI&E Cell/CT&AD/Prequ/2015-16 Dated: 08-10-2015 1. The following works are included for Prequalification of Contractors, Details are as Under

S#	Name of Work	Estimated Cost in (M)	Completion Period
	i	Ii	iii
	Re- Construction of Tomb of Gen. Hosh Mohammad Sheedi District Hyderabad	16.326	24 Months
	Preservation/Conservation and Restoration of Building of Jufel Hurst Public School Karachi	26.337	24 Months
	Conservation of existing building JMB Girls Secondary School Karachi	35.976	24 Months
	Conservation / Restoration / Construction of Masjid Muhammad Bin Qasim Arrore, District Sukkur	26.671	24 Months
5	Missing Allied Facilities at Motel Nagarparkar	15.049	24 Months
6	Conversion of Zoo Garden into Natural Science Museum at Tando Muhammad Khan	2.884	24 Months

- 2. The date of issue and receive back of prequalification documents is hereby extended upto 02-11-2015 during Office working Hours.
- 3. Evaluation/Qualification Criteria is as under:

(A)

Evaluation/Qualification Criteria: Based on Yes/No or Pass/Fail system.

**Mandatory Provisions/Eligibility:** Firms/Contractors must possess (i) valid registration certificate of PEC in the category C-5 or above (Valid upto 31-12-2015 with field of Specialization (BC-02) (ii) valid registration certificate from income tax authority (NTN); (iii) SRB and (iv) is not black listed. (*Attach all certificates and affidavit of not black listing*)

Aggregate Qualifying Scope is 70%, but it is mandatory to obtain at least 40% in each of the following sections.

Compa	ny profile	20 Marks			
i.	i. Period since Firm/Contractor is in construction business 10				
	Up to 5 years	02 Marks			
	Up to 10 years	05 Marks			
	Above 10 years	10 Marks			
	(Attach PEC license for each year)				
ii.	Specialization for Conservation Work	05 Marks			
	(Attach PEC license BC02 for Works Sr No.1,2,3,4&9)				
iii.	Specialization of High rise buildings/ Electrical & Mechanical				
	(Attached PEC License BC-03, EE-04, ME-06)	05 Marks			
iv.	Office facilities	05 Marks			
	In Sindh province	03 Marks			
	In any other province/Islamabad	01 Marks			
	Outside Country	01 Marks			

#### (B) General Experience Record

30 Marks

i. Projects of similar nature and complexity Completed over last 05 years.(4 Marks for each project)

20 Marks.

ii. Project of Similar nature in hand

10 Marks

(Each Project 05 Marks)

----

(C) Personnel Capabilities required for this project

20 Marks

Requirement of persons will vary from project to Project.

Following factors may be used as a guideline:

S	Description / position with qualification &	Number	Marks	Remarks
#	experience	required	assigned	
1	Bsc (Civil Engg.) /BE (Civil Engineers	1 No.	10	<b>05 Marks</b> for experience of 5 to
	registered with Pakistan Engineering			10 years (MSc (Civil Engg:) / M.E.
	Council (PEC) with experience of 5 years			(Civil). 03 Marks PH.D 02 Marks
	or above.			
2	Diploma in Civil Engineering with	02	05	02 Marks for 02 years experience,
.	experience of 2 years or above.			03 Marks for above 02 years.

(ii) Architect:

05 Marks

Qualification: B.Arch,

(Brief CVs of personnel be attached).

#### (D) Equipment Capability

15 Marks

- (a) Criteria equipment and number required for the project shall be Specified by the procuring Agency.
- **(b)** High valve equipment should be an option to own, lease or hire.
- (c) Total equipment available with the applicant is to be listed along with Its current mobilization on on-going projects.

(Details are to be provided in the attached form)

#### (E) Financial Soundness / Status

10 Marks

For financial Status assessment, the Applicants may be required to submit Audited Financial Statements for the last five years or any other documents which verifies their Financial Status. Where necessary, the procuring Agency will make enquiries with the firm's/contractor's bankers.

Working Capital in hand for this project / work (attach proof of Bank Statement / Credit Facilities)

i. Less than 15% of Estimated Cost of this Work.
 ii. 15-25% of Estimated Cost of this Work
 iii. 26-40% of Estimated Cost of this work
 iv. More than 40% of Estimated Cost of this work
 10 Marks (Max:)

#### (F). Any other information:

Any other document/information desired by procuring agency which shall not discriminate among contractors/firms.

Contractors/firms who fail to qualify in any of the above sections shall be disqualified from the prequalification process.

All other terms and conditions will be remain unchanged:

#### DIRECTOR PDMI&E CELL

Directorate of Culture Sindh Secretariat Block No. 76/A, Opposite MPA Hostel Karachi Ph & Fax: 021-992063782

#### 4.0 Section I. Instructions to Bidders/Applicants (ITB).

- Clause 1 The firm/contractor shall enclose the (one original and 02 copies) of the documents in a sealed envelope which shall:-
  - (a) bear the name and address of the Applicant;
  - be delivered by hand or through courier/registered mail to address mentioned in advertisement for pre-qualification or in document; and be clearly marked "Application for Pre-qualification for "Missing Allied Facilities at Motel Nagarparkar". **(b)**
- Clause 2 If the envelope is not sealed and marked as required, the procuring agency will assume no responsibility for the misplacement or pre-maturing opening of the document.
- Clause 3 Document shall be prepared in the English language. In case of ICB, the information provided in any other language shall be accompanied by English translation also.
- Clause 4 Firm/Contractor must respond to all questions and provide complete information as advised in this document. Any lapses to provide essential information may result in dis-qualification of the firm/contractor.
- Clause 5 Clarification and Modification of Documents (SPP Rule 23).

Firm/Contractor, who has obtained documents, may request for clarification of contents of the bidding document in writing, and respond to such queries shall be made in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of bid.

- Clause 6 Addendum: At any time prior to the deadline for submission of documents, the agency may amend the Prequalification Document by issuing addenda. Any addendum issued shall be part of the Prequalification Document and shall be communicated in writing to all who have obtained the prequalification document.
- Clause 7 Deadline for submission of Documents (SPP Rule 22 & 24): Documents shall be received by the agency at the address; Director PDMI&E Cell, Directorate of Culture, Sindh Secretariat Block No. 76/A, Opposite MPA Hostel, Karachi Phone: 021-992063782 Fax: 021-992063782 not later than the October 02-11-2015 @ working hours. The procuring agency may, at its discretion, extend the deadline for the submission of documents by amending the Prequalification Document, and in which case all rights and obligations of the Agency and the firms/contractors subject to the previous deadline shall thereafter be subject to the deadline as extended.

Clause 8 Evaluation (Rule 27 (2): Firm's/Contractor's general and particular experience, personnel and equipment capabilities, and financial position, as demonstrated by the Applicant's responses in the prescribed forms will be evaluated as per evaluation criteria given in the document. The Procuring Agency reserves the right to waive minor deviations, if these don't materially affect the capability of an applicant to perform the contract. Sub-contractor's experience and resources shall not be taken into account in determining the firm/contractor compliance with the qualifying criteria. However, Joint Venture experience & resources shall be considered. Consortium or Association of firms will be

considered for similar treatment as in case of Joint Venture.

- Clause 9 Clarification of Prequalification Information (Rule 43): To assist in the evaluation of information, the agency may, at its discretion, ask any firm/contractor for a clarification of any information which shall be submitted within a stated reasonable period of time. Any request for clarification shall be in writing. If any firm/contractor does not provide clarifications of the information requested by the date and time set in the agency's request for clarification then application of the firm/contractor may be rejected.
- Clause 10 Verification of Prequalification Information (Rule 28 (1d)): Verification of the information provided by the pre-qualified/shortlisted firms/contractors in the submissions for prequalification may be made. In case the information is found to be wrong or incorrect in any material way or firm/contractor is found to be lacking in the capability or resources to successfully perform the contract, then it shall not be pre-qualified.

#### 5.0 Section II: Evaluation/Qualification Criteria.

In this section the evaluation criteria is based on pass/fail criteria for selection methods for prequalifying of the contractors/firms.

1. Evaluation/Qualification Criteria: Based on Yes/No or Pass/Fail system.

Evaluation/Qualification Criteria is as under:

Evaluation/Qualification Criteria: Based on Yes/No or Pass/Fail system.

Mandatory Provisions/Eligibility: Firms/Contractors must possess (i) valid registration certificate of PEC in the category C-5 or above (Valid upto 31-12-2015 with field of Specialization (BC-02) (ii) valid registration certificate from income tax authority (NTN);(iii) SRB and (iv) is not black listed. (Attach all certificates and affidavit of not black listing)

Aggregate Qualifying Scope is 70%, but it is mandatory to obtain at least 40% in each of the following sections.

#### (C) Company profile

٧.

20 Marks

30 Marks

10 Marks

Up to 5 years	02 Marks
Un to 10 years	OF Moules

Period since Firm/Contractor is in construction business

Up to 10 years 05 Marks Above 10 years 10 Marks

(Attach PEC license for each year)

Specialization for Conservation Work 05 Marks vi.

(Attach PEC license BC02 for Works Sr No.1,2,3,4&9)

vii. Specialization of High rise buildings/ Electrical & Mechanical

> (Attached PEC License BC-03, EE-04, ME-06) 05 Marks

viii. Office facilities 05 Marks

In Sindh province 03 Marks In any other province/Islamabad 01 Marks **Outside Country** 01 Marks

(D) **General Experience Record** 

Projects of similar nature and complexity 20 Marks.

Completed over last 05 years. (4 Marks for each project)

iv. Project of Similar nature in hand 10 Marks

(Each Project 05 Marks)

(C) Personnel Capabilities required for this project 20 Marks

Requirement of persons will vary from project to Project.

Following factors may be used as a guideline:

S#	Description / position with qualification &	Number	Marks	Remarks
	experience	required	assigned	
1.	Bsc (Civil Engg.) /BE (Civil Engineers registered with Pakistan Engineering Council (PEC) with experience of 5 years or above.	1 No.	10	<b>05 Marks</b> for experience of 5 to 10 years (MSc (Civil Engg:) / M.E. (Civil). 03 Marks PH.D 02 Marks
2.	Diploma in Civil Engineering with experience of 2 years or above.	02	05	02 Marks for 02 years experience, 03 Marks for above 02 years.

(ii) Architect:

05 Marks

Qualification: B.Arch,

(Brief CVs of personnel be attached).

### (D) Equipment Capability

15 Marks

- (d) Criteria equipment and number required for the project shall be Specified by the procuring Agency.
- (e) High valve equipment should be an option to own, lease or hire.
- (f) Total equipment available with the applicant is to be listed along with Its current mobilization on on-going projects.

(Details are to be provided in the attached form)

#### (E) Financial Soundness / Status

10 Marks

For financial Status assessment, the Applicants may be required to submit Audited Financial Statements for the last five years or any other documents which verifies their Financial Status. Where necessary, the procuring Agency will make enquiries with the firm's/contractor's bankers.

Working Capital in hand for this project / work (attach proof of Bank Statement / Credit Facilities)

v.Less than 15% of Estimated Cost of this Work.02 Marksvi.15-25% of Estimated Cost of this Work04 Marks.vii.26-40% of Estimated Cost of this work08 Marks.viii.More than 40% of Estimated Cost of this work10 Marks (Max:)

#### (F). Any other information:

Any other document/information desired by procuring agency which shall not discriminate among contractors/firms.

Contractors/firms who fail to qualify in any of the above sections shall be disqualified from the prequalification process.

T.			Date:
То	•••••		
	[Name	e and address of the Procuring Agency]	
Dear Si	ir,		
Subjec	t:	Pre-qualification of	
		I the undersigned, being duly authorized to represer applies to be prequalified for the project cited above and enclose one s) of pre-qualification documents and declare the following:	
	(a)	I have examined and have no reservations to the Prequalification I Addenda No(s), issued in accordance with	_
	(b)	I understand that Procuring Agency may cancel the prequalification protection that Procuring Agency is not bound either to accept any application that invite the prequalified applicants to bid for the contract subject of this preincurring any liability to the Applicants.	at it may receive or to
	(c)	Bids by prequalified applicants will be subject to verification of all information at the time of bidding;	rmation submitted for
	(d)	Agency reserves the right to amend the scope and value of any contract of such event bids will only be called from prequalified bidders who requirements;	
2. person(	(s) for fur	The Procuring Agency and its authorized representative(s) may conther information, if needed;	tact the following
		Person to be contacted: Telephone:	
<b>3.</b> The every d		ned declares that the statements and the information provided are complete	e, true, and correct in
		Signed: Name:	

## A-II

1.	Company	<b>Profile</b>
----	---------	----------------

Date:	
Contract:	

All individual firms and each partner of a joint venture applying for prequalification are requested to complete the information in this form.

1.	Name of firm (legal):				
	(In case of Joint Venture (JV), legal name of each partner:				
2.	Nature of Business:				
	(Whether the firm is a Corporation, I (In case of Consortium; whether the Corporation, Partnership, Trust etc.)	Lead Consortium Member is a			
3.	Head Office Address:				
4.	Telephone Fax numbers: E-mail address:				
5.	Place of Incorporation/Registration:  Year of incorporation/registration:				
6.	Applicant's authorized representative: Telephone Fax numbers: E-mail address:				
7.	NATIONALITY OF OWNERS.				
	Name:	Country:			

## A-III

## 2. General Experience Record

**(i)** Details of Contracts of Similar Nature and Complexity completed over the last 05 years

Sr. No.	1	2	3	4	5
Name of Contract:					
Country:					
Name of Procuring Agency with Address, Tele, Fax.					
Contract Role (Mention: Sole, Sub Contractor or Partner in a Joint Venture)					
Value of the total contract in Pak/Rs:					
Date of Award:					
Date of Completion					

#### (ii) Projects of similar nature and complexity in hand.

Firms/ Contractors and each partner of the joint venture should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, for which Completion Certificate has yet to be issued.

Name of Contract	Value of Contract	Name of Procuring Agency	Value of Outstanding work (Equivalent Pak Rs. Millions)	Estimated Completion Date
1.				
2.				
3.				

## (iii) Projects executed in similar geographical conditions in last five (5) years.

Sr. No.	1	2	3	4	5
Name of Contract:					
Country & location					
Name of Procuring Agency With Address, Tele, Fax.					
Nature of works and special features relevant to the contract for which applied:					
Contract Role (Mention: Sole, Sub Contactor or Partner in a Joint Venture).					
Value of the total contract in Pak/Rs					
Date of Award:					
Date of Completion					

## A-IV

## 4 (A) Personnel Capabilities

Firm/Contractor should provide the names of suitably qualified personnel to meet the specified requirements stated in Section 3 (Evaluation and Qualification Criteria).

Sr. No.	Title of Position	Name
1		
2		
3		
4		
5		

	,	ĸ	7
A	-	١	/

The data regarding experience of the personnel mentioned at A-IV should be supplied separately using the Form below.

	<b>4</b> ( <b>B</b> )	Curriculum Vitae (CV) for Proposed Experts	
1. Proposed Position	:		
4. Current Residentia	I Address	S:	
Telephone No:		Fax No:	
E-Mail Address:			
5. Date of Birth:		Citizenship:	
6. Qualification:			
7. Work Experience: S	Summarizo	e professional experience in reverse chronological order. d managerial experience relevant to the project.	

From To		Company / Project / Position / Relevant technical and management experience

#### A-VI

5. Firm/Contractor shall provide adequate information to demonstrate clearly that it has the capability to meet the requirements for the key equipment whether owned/ leased/ rented listed in Section 3 (Evaluation and Qualification Criteria).

#### **Equipment Capabilities (owned by the contractor/firm)** A.

Sr. No.	Name of Equipment	Name of manufacturer	Model and power rating	Capacity	Year of manufacture	Current location
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

## B. Equipment Capabilities (leased/ rented by the contractor/firm)

Sr. No.	Name of Equipment	Mention whether leased or rented	Name of owner	Address of owner	Contact name and title with Telephone Fax & E Mail of the owner	Agreements Details of rental / lease / manufacture agreements specific to the project
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

## A-VII

#### 6. Financial Resources.

#### A. Banker's Information:

Sr. NO.	Name & Address of Bank	Contact name and title	Telephone, Fax & E- Mail Address

Financial Status: Summarize actual assets and liabilities in Pak Rupees for the previous three B. years.

Information from Balance	Year 1:	Year 2:	Year 3:
Sheet/   Income Statement			
1.Total Assets (TA)			
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3. Current Assets (CA)			
4. Current Liabilities (CL)			
5.Total Revenues (TR)			
6.Profits Before Taxes (PBT)			
7. Profits After Taxes (PAT)			

C.	<b>Source of Financing:</b> Contractor/ Firm shall provide documentary evidence for funding the project for which prequalification is being undertaken.

**Section IV. Scope of Contract: (**Description of works and Period of completion)

#### Annexure - I

- (i) Universal machines
- (ii) Cutter machines
- (iii) Vibrator
- (iv) Crane Mobile (30 Ton Cap.)
- (v) Dumper Trucks
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- (vii) Steel cutting & Bending Machine
- (viii) Cabin Hoist (1500 Kg Cap.)
- (ix) Air Compressor (15 HP Cap.)
- (x) Scaffolding Pipe
- (xi) Wood crafting tools

*Note: The following formula is applicable to evaluation criteria based on marks/score only.* 

a. If the available quantity of each equipment is less than specified limit, give weight age as under:

T = M x (A / Required Quantity)

b. If the available quantity of each equipment is more than the minimum equipment requirement full marks will be given.

A = Available quantity of each equipment of each Item. T

= Marks obtained

M = Marks assigned

## PREQUALIFICATION DOCUMENT



#### GOVERNMENT OF SINDH

## CULTURE, TOURISM & ANTIQUITIES DEPARTMENT

Planning, Development, Monitoring, Implementation & Evaluation Cell

Name of Project/Scheme

(06)

## CONVERSION OF ZOO GARDEN INTO NATURAL SCIENCE MUSEUM AT TANDO MUHAMMAD KHAN

Name of Procuring Agency
PDMI&E CELL - CULTURE, TOURISM &
ANTIQUITIES DEPARTEMNT

Document issued to

#### 1.0 Introduction

The basic aim of the pre-qualification is intended to eliminate, early in procurement proceedings, constructors that are not suitably qualified to perform the contract. The pre-qualification specifically means selection of competent bidders prior to issuance of the invitations to bid. It is required for large and complex civil works contracts, turnkey contracts, and contracts for the fabrication of expensive and technically complex plant and equipment. This is to ensure that only firms with appropriate experience, a proven track record, and necessary annual turnover and that, can provide all the equipment required in a timely manner and will be only invited to submit bids. Thus assessment by an implementing agency of the suitability of firms to carry out a particular contract **prior** to being invited to submit a bid is a process called **prequalification**.

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- **5.0** Section II. Eligibility & Evaluation/Qualification Criteria;
- 6.0 **Section III. Application Forms**;
- **7.0 Section IV. Scope of Contract**

	Conversion of Zoo Garden into Natural Science Museum at Tando Muhammad Khan
CULTUR	Planning, Development, Monitoring, Implementation & Evaluation Ce E, TOURISM & ANTIQUITIES DEPARTMENT, GOVERNMENT OF SIND



#### NO:DIR/PDMI&E CELL/CT&AD/

/2015-16/

# GOVERNMENT OF SINDH CULTURE, TOURISM & ANTIQUITIES DEPARTMENT PLANNING, DEVELOPMENT, MONITORING, IMPLEMENTATION & EVALUATION CELL SINDH SECRETARIAT, BLOCK NO.76/A

Karachi, dated: 13th October 2015

#### **CORRIGENDUM**

Read: prequalification notice No.Dir/PDMI&E Cell/CT&AD/Prequ/2015-16 Dated: 08-10-2015 1. The following works are included for Prequalification of Contractors, Details are as Under

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3	Conservation of existing building JMB Girls Secondary School Karachi	35.976	24 Months
	Conservation / Restoration / Construction of Masjid Muhammad Bin Qasim Arrore, District Sukkur	26.671	24 Months
5	Missing Allied Facilities at Motel Nagarparkar	15.049	24 Months
6	Conversion of Zoo Garden into Natural Science Museum at Tando Muhammad Khan	2.884	24 Months

- 2. The date of issue and receive back of prequalification documents is hereby extended upto 02-11-2015 during Office working Hours.
- 3. Evaluation/Qualification Criteria is as under:

(A)

Evaluation/Qualification Criteria: Based on Yes/No or Pass/Fail system.

**Mandatory Provisions/Eligibility:** Firms/Contractors must possess (i) valid registration certificate of PEC in the category C-5 or above (Valid upto 31-12-2015 with field of Specialization (BC-02) (ii) valid registration certificate from income tax authority (NTN);(iii) SRB and (iv) is not black listed. (*Attach all certificates and affidavit of not black listing*)

Aggregate Qualifying Scope is 70%, but it is mandatory to obtain at least 40% in each of the following sections.

Compa	ny profile	20 Marks
i.	Period since Firm/Contractor is in construction business 10 N	<u>Marks</u>
	Up to 5 years	02 Marks
	Up to 10 years	05 Marks
	Above 10 years	10 Marks
	(Attach PEC license for each year)	
ii.	Specialization for Conservation Work	05 Marks
	(Attach PEC license BC02 for Works Sr No.1,2,3,4&9)	
iii.	Specialization of High rise buildings/ Electrical & Mechanical	
	(Attached PEC License BC-03, EE-04, ME-06)	05 Marks
iv.	Office facilities	05 Marks
	In Sindh province	03 Marks
	In any other province/Islamabad	01 Marks

**Outside Country** 

01 Marks

#### (B) General Experience Record

30 Marks

i. Projects of similar nature and complexityCompleted over last 05 years.(4 Marks for each project)

20 Marks.

ii. Project of Similar nature in hand (Each Project 05 Marks)

10 Marks

(C) Personnel Capabilities required for this project

20 Marks

Requirement of persons will vary from project to Project.

Following factors may be used as a guideline:

S	Description / position with qualification &	Number	Marks	Remarks
#	experience	required	assigned	
1	Bsc (Civil Engg.) /BE (Civil Engineers	1 No.	10	<b>05 Marks</b> for experience of 5 to
	registered with Pakistan Engineering			10 years (MSc (Civil Engg:) / M.E.
	Council (PEC) with experience of 5 years			(Civil). 03 Marks PH.D 02 Marks
	or above.			
2	Diploma in Civil Engineering with	02	05	02 Marks for 02 years experience,
	experience of 2 years or above.			03 Marks for above 02 years.

(ii) Architect:

05 Marks

Qualification: B.Arch,

(Brief CVs of personnel be attached).

(D) Equipment Capability

15 Marks

- (a) Criteria equipment and number required for the project shall be Specified by the procuring Agency.
- **(b)** High valve equipment should be an option to own, lease or hire.
- (c) Total equipment available with the applicant is to be listed along with Its current mobilization on on-going projects.

(Details are to be provided in the attached form)

#### (E) Financial Soundness / Status

10 Marks

For financial Status assessment, the Applicants may be required to submit Audited Financial Statements for the last five years or any other documents which verifies their Financial Status. Where necessary, the procuring Agency will make enquiries with the firm's/contractor's bankers.

Working Capital in hand for this project / work (attach proof of Bank Statement / Credit Facilities)

i. Less than 15% of Estimated Cost of this Work.
 ii. 15-25% of Estimated Cost of this Work
 iii. 26-40% of Estimated Cost of this work
 iv. More than 40% of Estimated Cost of this work
 10 Marks (Max:)

#### (F). Any other information:

Any other document/information desired by procuring agency which shall not discriminate among contractors/firms.

Contractors/firms who fail to qualify in any of the above sections shall be disqualified from the prequalification process.

All other terms and conditions will be remain unchanged:

#### DIRECTOR PDMI&E CELL

Directorate of Culture Sindh Secretariat Block No. 76/A, Opposite MPA Hostel Karachi Ph & Fax: 021-992063782

#### 4.0 Section I. Instructions to Bidders/Applicants (ITB).

- Clause 1 The firm/contractor shall enclose the (one original and 02 copies) of the documents in a sealed envelope which shall:-
  - (a) bear the name and address of the Applicant;
  - be delivered by hand or through courier/registered mail to address mentioned in advertisement for pre-qualification or in document; and be clearly marked "Application for Pre-qualification for "Conversion of Zoo Garden into Natural Science Museum at Tando Muhammad **(b)** Khan".
- Clause 2 If the envelope is not sealed and marked as required, the procuring agency will assume no responsibility for the misplacement or pre-maturing opening of the document.
- Clause 3 Document shall be prepared in the English language. In case of ICB, the information provided in any other language shall be accompanied by English translation also.
- Clause 4 Firm/Contractor must respond to all questions and provide complete information as advised in this document. Any lapses to provide essential information may result in dis-qualification of the firm/contractor.
- Clause 5 Clarification and Modification of Documents (SPP Rule 23).

Firm/Contractor, who has obtained documents, may request for clarification of contents of the bidding document in writing, and respond to such queries shall be made in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of bid.

- Clause 6 Addendum: At any time prior to the deadline for submission of documents, the agency may amend the Prequalification Document by issuing addenda. Any addendum issued shall be part of the Prequalification Document and shall be communicated in writing to all who have obtained the prequalification document.
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Clause 8 Evaluation (Rule 27 (2): Firm's/Contractor's general and particular experience, personnel and equipment capabilities, and financial position, as demonstrated by the Applicant's responses in the prescribed forms will be evaluated as per evaluation criteria given in the document. The Procuring Agency reserves the right to waive minor deviations, if these don't materially affect the capability of an applicant to perform the contract. Sub-contractor's experience and resources shall not be taken into account in determining the firm/contractor compliance with the qualifying criteria. However, Joint Venture experience & resources shall be considered. Consortium or Association of firms will be

considered for similar treatment as in case of Joint Venture.

- Clause 9 Clarification of Prequalification Information (Rule 43): To assist in the evaluation of information, the agency may, at its discretion, ask any firm/contractor for a clarification of any information which shall be submitted within a stated reasonable period of time. Any request for clarification shall be in writing. If any firm/contractor does not provide clarifications of the information requested by the date and time set in the agency's request for clarification then application of the firm/contractor may be rejected.
- Clause 10 Verification of Prequalification Information (Rule 28 (1d)): Verification of the information provided by the pre-qualified/shortlisted firms/contractors in the submissions for prequalification may be made. In case the information is found to be wrong or incorrect in any material way or firm/contractor is found to be lacking in the capability or resources to successfully perform the contract, then it shall not be pre-qualified.

#### 5.0 Section II: Evaluation/Qualification Criteria.

In this section the evaluation criteria is based on pass/fail criteria for selection methods for prequalifying of the contractors/firms.

1. Evaluation/Qualification Criteria: Based on Yes/No or Pass/Fail system.

Evaluation/Qualification Criteria is as under:

Evaluation/Qualification Criteria: Based on Yes/No or Pass/Fail system.

Mandatory Provisions/Eligibility: Firms/Contractors must possess (i) valid registration certificate of PEC in the category C-5 or above (Valid upto 31-12-2015 with field of Specialization (BC-02) (ii) valid registration certificate from income tax authority (NTN);(iii) SRB and (iv) is not black listed. (Attach all certificates and affidavit of not black listing)

Aggregate Qualifying Scope is 70%, but it is mandatory to obtain at least 40% in each of the following sections.

#### (C) Company profile

٧.

20 Marks

30 Marks

10 Marks

Up to 5 yea	rs	02 Marks
11.1.40		0= 14

Period since Firm/Contractor is in construction business

Up to 10 years 05 Marks Above 10 years 10 Marks

(Attach PEC license for each year)

Specialization for Conservation Work 05 Marks vi.

(Attach PEC license BC02 for Works Sr No.1,2,3,4&9)

Specialization of High rise buildings/ Electrical & Mechanical vii.

> (Attached PEC License BC-03, EE-04, ME-06) 05 Marks

viii. Office facilities 05 Marks

In Sindh province 03 Marks In any other province/Islamabad 01 Marks **Outside Country** 01 Marks

(D) **General Experience Record** 

Projects of similar nature and complexity 20 Marks.

> Completed over last 05 years. (4 Marks for each project)

iv. Project of Similar nature in hand 10 Marks

(Each Project 05 Marks)

(C) Personnel Capabilities required for this project 20 Marks

Requirement of persons will vary from project to Project.

Following factors may be used as a guideline:

S#	Description / position with qualification &	Number	Marks	Remarks
	experience	required	assigned	
1.	Bsc (Civil Engg.) /BE (Civil Engineers registered with Pakistan Engineering Council (PEC) with experience of 5 years or above.	1 No.	10	<b>05 Marks</b> for experience of 5 to 10 years (MSc (Civil Engg:) / M.E. (Civil). 03 Marks PH.D 02 Marks
2.	Diploma in Civil Engineering with experience of 2 years or above.	02	05	02 Marks for 02 years experience, 03 Marks for above 02 years.

(ii) Architect:

05 Marks

Qualification: B.Arch,

(Brief CVs of personnel be attached).

#### (D) Equipment Capability

15 Marks

- (d) Criteria equipment and number required for the project shall be Specified by the procuring Agency.
- (e) High valve equipment should be an option to own, lease or hire.
- (f) Total equipment available with the applicant is to be listed along with Its current mobilization on on-going projects.

(Details are to be provided in the attached form)

#### (E) Financial Soundness / Status

10 Marks

For financial Status assessment, the Applicants may be required to submit Audited Financial Statements for the last five years or any other documents which verifies their Financial Status. Where necessary, the procuring Agency will make enquiries with the firm's/contractor's bankers.

Working Capital in hand for this project / work (attach proof of Bank Statement / Credit Facilities)

v. Less than 15% of Estimated Cost of this Work.
vi. 15-25% of Estimated Cost of this Work
vii. 26-40% of Estimated Cost of this work
viii. More than 40% of Estimated Cost of this work
10 Marks (Max:)

#### (F). Any other information:

Any other document/information desired by procuring agency which shall not discriminate among contractors/firms.

Contractors/firms who fail to qualify in any of the above sections shall be disqualified from the prequalification process.

		Date:	
Го			
	[Name	e and address of the Procuring Agency]	
Dear Si	r,		
Subject	t <b>:</b>	Pre-qualification of	
		I the undersigned, being duly authorized to represent and act or applies to be prequalified for the project cited above and enclose one (1) original es) of pre-qualification documents and declare the following:	
	(a)	I have examined and have no reservations to the Prequalification Document, Addenda No(s), issued in accordance with ITB Clause	_
	(b)	I understand that Procuring Agency may cancel the prequalification process at any that Procuring Agency is not bound either to accept any application that it may recinvite the prequalified applicants to bid for the contract subject of this prequalification incurring any liability to the Applicants.	ceive or to
	(c)	Bids by prequalified applicants will be subject to verification of all information subprequalification at the time of bidding;	omitted for
	(d)	Agency reserves the right to amend the scope and value of any contract under this p such event bids will only be called from prequalified bidders who meet the requirements;	•
2. person(	s) for fur	The Procuring Agency and its authorized representative(s) may contact the forther information, if needed;	llowing
		Person to be contacted: Telephone:	
3. The u	_	ned declares that the statements and the information provided are complete, true, and	correct in
		Signed: Name:	

#### A-II

1.	Company	<b>Profile</b>

Date:	 	 
Contract:	 	 

All individual firms and each partner of a joint venture applying for prequalification are requested to complete the information in this form.

1.	Name of firm (legal):	
	(In case of Joint Venture (JV), legal r	name of each partner:
2.	Nature of Business:	
	(Whether the firm is a Corporation, I (In case of Consortium; whether the Corporation, Partnership, Trust etc.)	Lead Consortium Member is a
3.	Head Office Address:	
4.	Telephone Fax numbers: E-mail address:	
5.	Place of Incorporation/Registration: Year of incorporation/registration:	
6.	Applicant's authorized representative Telephone Fax numbers: E-mail address:	:
7.	NATIONALITY OF OWNERS.	
	Name:	Country:

#### A-III

## 2. General Experience Record

**(i)** Details of Contracts of Similar Nature and Complexity completed over the last 05 years

Sr. No.	1	2	3	4	5
Name of Contract:					
Country:					
Name of Procuring Agency with Address, Tele, Fax.					
Contract Role (Mention: Sole, Sub Contractor or Partner in a Joint Venture)					
Value of the total contract in Pak/Rs:					
Date of Award:					
Date of Completion					

#### (ii) Projects of similar nature and complexity in hand.

Firms/ Contractors and each partner of the joint venture should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, for which Completion Certificate has yet to be issued.

Name of Contract	Value of Contract	Name of Procuring Agency	Value of Outstanding work (Equivalent Pak Rs. Millions)	Estimated Completion Date
1.				
2.				
3.				

## (iii) Projects executed in similar geographical conditions in last five (5) years.

Sr. No.	1	2	3	4	5
Name of Contract:					
Country & location					
Name of Procuring Agency With Address, Tele, Fax.					
Nature of works and special features relevant to the contract for which applied:					
Contract Role (Mention: Sole, Sub Contactor or Partner in a Joint Venture).					
Value of the total contract in Pak/Rs					
Date of Award:					
Date of Completion					

## A-IV

#### **Personnel Capabilities** 4 (A)

Firm/Contractor should provide the names of suitably qualified personnel to meet the specified requirements stated in Section 3 (Evaluation and Qualification Criteria).

Sr. No.	Title of Position	Name
1		
2		
3		
4		
5		

	T :
А	- v

The data regarding experience of the personnel mentioned at A-IV should be supplied separately using the Form below.

	<b>4</b> ( <b>B</b> )	Curriculum Vitae (CV) for Proposed Experts	
1. Proposed Position:			
4. Current Residential	Address	s:	
Telephone No:		Fax No:	
E-Mail Address:			
5. Date of Birth:		Citizenship:	
6. Qualification:			
7. Work Experience: S	ummariz	e professional experience in reverse chronological order. d managerial experience relevant to the project.	

From	To	Company / Project / Position / Relevant technical and management experience

#### A-VI

5. Firm/Contractor shall provide adequate information to demonstrate clearly that it has the capability to meet the requirements for the key equipment whether owned/ leased/ rented listed in Section 3 (Evaluation and Qualification Criteria).

#### **Equipment Capabilities (owned by the contractor/firm)** A.

Sr. No.	Name of Equipment	Name of manufacturer	Model and power rating	Capacity	Year of manufacture	Current location
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

## B. Equipment Capabilities (leased/ rented by the contractor/firm)

Sr. No.	Name of Equipment	Mention whether leased or rented	Name of owner	Address of owner	Contact name and title with Telephone Fax & E Mail of the owner	Agreements Details of rental / lease / manufacture agreements specific to the project
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

## A-VII

#### 6. Financial Resources.

#### A. Banker's Information:

Sr. NO.	Name & Address of Bank	Contact name and title	Telephone, Fax & E- Mail Address

Financial Status: Summarize actual assets and liabilities in Pak Rupees for the previous three B. years.

Information from Balance	Year 1:	Year 2:	Year 3:
Sheet/   Income Statement			
1.Total Assets (TA)			
2.Total Liabilities (TL)			
3. Current Assets (CA)			
4. Current Liabilities (CL)			
5.Total Revenues (TR)			
6.Profits Before Taxes (PBT)			
7. Profits After Taxes (PAT)			

C.

Source of Financing: Contractor/ Firm shall provide documentary evidence for funding the

project for which prequalification is being undertaken.	

**Section IV. Scope of Contract: (**Description of works and Period of completion)

#### Annexure - I

- (i) Universal machines
- (ii) Cutter machines
- (iii) Vibrator
- (iv) Crane Mobile (30 Ton Cap.)
- (v) Dumper Trucks
- (vi) Shower/ Loader/ Backhoe
- (vii) Steel cutting & Bending Machine
- (viii) Cabin Hoist (1500 Kg Cap.)
- (ix) Air Compressor (15 HP Cap.)
- (x) Scaffolding Pipe
- (xi) Wood crafting tools

*Note:* The following formula is applicable to evaluation criteria based on marks/score only.

a. If the available quantity of each equipment is less than specified limit, give weight age as under:

T = M x (A / Required Quantity)

b. If the available quantity of each equipment is more than the minimum equipment requirement full marks will be given.

A = Available quantity of each equipment of each Item. T

= Marks obtained

M = Marks assigned

## PREQUALIFICATION DOCUMENT



## **GOVERNMENT OF SINDH**

## CULTURE, TOURISM & ANTIQUITIES DEPARTMENT

Planning, Development, Monitoring, Implementation & Evaluation Cell

Name of Project/Scheme

(07)

## REHABILITATION/RENOVATION OF SIR SHAH NAWAZ BHUTTO MEMORIAL LIBRARY DISTRICT LARKANA

Name of Procuring Agency
PDMI&E CELL - CULTURE, TOURISM &
ANTIQUITIES DEPARTEMNT

Document issued to

#### 1.0 Introduction

The basic aim of the pre-qualification is intended to eliminate, early in procurement proceedings, constructors that are not suitably qualified to perform the contract. The pre-qualification specifically means selection of competent bidders prior to issuance of the invitations to bid. It is required for large and complex civil works contracts, turnkey contracts, and contracts for the fabrication of expensive and technically complex plant and equipment. This is to ensure that only firms with appropriate experience, a proven track record, and necessary annual turnover and that, can provide all the equipment required in a timely manner and will be only invited to submit bids. Thus assessment by an implementing agency of the suitability of firms to carry out a particular contract **prior** to being invited to submit a bid is a process called **prequalification.** 

#### 2.0 Sindh Public Procurement Rules 2010

When and how to engage in the pre-qualification process, is clearly explained in SPP Rules 27 & 28, 2010 and same may be referred for further guidance.

#### 3.0 The Prequalification Process

#### 3.1 Advertisement and Notification

The Invitation for Prequalification (IFP)/Pre-qualification notice shall be advertised in the manner

explained in the SPP Rules 15, 17 & 18 of 2010.

#### 3.2 Preparing and Issuing of Prequalification Document

The Procuring Agency is responsible for preparing and issuing the Prequalification Document to all interested bidders. All information and data particular to each individual prequalification process must be provided by the agency in the following sections of the Prequalification Document:

- 4.0 Section I. Instructions to Bidders (ITB);
- 5.0 Section II. Eligibility & Evaluation/Qualification Criteria;
- 6.0 Section III. Application Forms;
- 7.0 Section IV. Scope of Contract

Rehabilitation/Renovation of Sir Shah Nawaz Bhutto Memorial Library District Larkana Planning, Development, Monitoring, Implementation & Evaluation Cell CULTURE, TOURISM & ANTIQUITIES DEPARTMENT, GOVERNMENT OF SINDH



#### NO:DIR/PDMI&E CELL/CT&AD/

/2015-16/

# GOVERNMENT OF SINDH CULTURE, TOURISM & ANTIQUITIES DEPARTMENT PLANNING, DEVELOPMENT, MONITORING, IMPLEMENTATION & EVALUATION CELL SINDH SECRETARIAT, BLOCK NO.76/A

Karachi, dated: 13th October 2015

#### **CORRIGENDUM**

Read: prequalification notice No.Dir/PDMI&E Cell/CT&AD/Prequ/2015-16 Dated: 08-10-2015

1. The following works are included for Prequalification of Contractors, Details are as Under

S#	Name of Work	Estimated Cost in (M)	Completion Period
	i	Ii	iii
	Re- Construction of Tomb of Gen. Hosh Mohammad Sheedi District Hyderabad	16.326	24 Months
	Preservation/Conservation and Restoration of Building of Jufel Hurst Public School Karachi	26.337	24 Months
	Conservation of existing building JMB Girls Secondary School Karachi	35.976	24 Months
	Conservation / Restoration / Construction of Masjid Muhammad Bin Qasim Arrore, District Sukkur	26.671	24 Months
5	Missing Allied Facilities at Motel Nagarparkar	15.049	24 Months
6	Conversion of Zoo Garden into Natural Science Museum at Tando Muhammad Khan	2.884	24 Months

- 2. The date of issue and receive back of prequalification documents is hereby extended upto 02-11-2015 during Office working Hours.
- 3. Evaluation/Qualification Criteria is as under:

(A)

Evaluation/Qualification Criteria: Based on Yes/No or Pass/Fail system.

**Mandatory Provisions/Eligibility:** Firms/Contractors must possess (i) valid registration certificate of PEC in the category C-5 or above (Valid upto 31-12-2015 with field of Specialization (BC-02) (ii) valid registration certificate from income tax authority (NTN);(iii) SRB and (iv) is not black listed. (*Attach all certificates and affidavit of not black listing*)

Aggregate Qualifying Scope is 70%, but it is mandatory to obtain at least 40% in each of the following sections.

Compar	ny profile	20 Marks	
i.	Period since Firm/Contractor is in construction business 10		
	Up to 5 years	02 Marks	
	Up to 10 years	05 Marks	
	Above 10 years	10 Marks	
	(Attach PEC license for each year)		
ii.	Specialization for Conservation Work	05 Marks	
	(Attach PEC license BC02 for Works Sr No.1,2,3,4&9)		
iii.	Specialization of High rise buildings/ Electrical & Mechanical		
	(Attached PEC License BC-03, EE-04, ME-06)	05 Marks	
iv.	Office facilities	05 Marks	
	In Sindh province	03 Marks	
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**Outside Country** 

01 Marks

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i. Projects of similar nature and complexity

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Completed over last 05 years. (4 Marks for each project)

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(Each Project 05 Marks)

(C) Personnel Capabilities required for this project

20 Marks

Requirement of persons will vary from project to Project.

Following factors may be used as a guideline:

S	Description / position with qualification &	Number	Marks	Remarks
#	experience	required	assigned	
1	Bsc (Civil Engg.) /BE (Civil Engineers registered with Pakistan Engineering Council (PEC) with experience of 5 years or above.	1 No.	10	05 Marks for experience of 5 to 10 years (MSc (Civil Engg:) / M.E. (Civil). 03 Marks PH.D 02 Marks
2	Diploma in Civil Engineering with	02	05	02 Marks for 02 years experience,
	experience of 2 years or above.			03 Marks for above 02 years.

(ii) Architect:

05 Marks

Qualification: B.Arch,

(Brief CVs of personnel be attached).

#### (D) **Equipment Capability**

15 Marks

- (a) Criteria equipment and number required for the project shall be Specified by the procuring Agency.
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10 Marks

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Working Capital in hand for this project / work (attach proof of Bank Statement / Credit Facilities)

i.Less than 15% of Estimated Cost of this Work.02 Marksii.15-25% of Estimated Cost of this Work04 Marks.iii.26-40% of Estimated Cost of this work08 Marks.

iv. More than 40% of Estimated Cost of this work 10 Marks (Max:)

#### (F). Any other information:

Any other document/information desired by procuring agency which shall not discriminate among contractors/firms.

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All other terms and conditions will be remain unchanged:

#### DIRECTOR PDMI&E CELL

Directorate of Culture Sindh Secretariat Block No. 76/A, Opposite MPA Hostel Karachi Ph & Fax: 021-992063782

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  - bear the name and address of the Applicant; (a)
  - be delivered by hand or through courier/registered mail to address mentioned in advertisement for pre-qualification or in document; and be clearly marked "Application for Pre-**(b)** qualification for "Rehabilitation/Renovation of Sir Shah Nawaz Bhutto Memorial Library District Larkana".
- Clause 2 If the envelope is not sealed and marked as required, the procuring agency will assume no responsibility for the misplacement or pre-maturing opening of the document.
- Clause 3 Document shall be prepared in the English language. In case of ICB, the information provided in any other language shall be accompanied by English translation also.
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Aggregate Qualifying Scope is 70%, but it is mandatory to obtain at least 40% in each of the following sections.

#### (C) Company profile

20 Marks

Period since Firm/Contractor is in construction business ٧. 10 Marks

> Up to 5 years 02 Marks Up to 10 years 05 Marks Above 10 years 10 Marks

> > (Attach PEC license for each year)

Specialization for Conservation Work vi.

(Attach PEC license BC02 for Works Sr No.1,2,3,4&9)

Specialization of High rise buildings/ Electrical & Mechanical vii.

> (Attached PEC License BC-03, EE-04, ME-06) 05 Marks

viii. Office facilities 05 Marks 03 Marks

05 Marks

In Sindh province In any other province/Islamabad

01 Marks 01 Marks

**Outside Country** 

30 Marks

**General Experience Record** iii.

Projects of similar nature and complexity

20 Marks.

Completed over last 05 years.

(4 Marks for each project)

iv. Project of Similar nature in hand 10 Marks

(Each Project 05 Marks)

(C) Personnel Capabilities required for this project 20 Marks

Requirement of persons will vary from project to Project.

Following factors may be used as a guideline:

S#	Description / position with qualification &	Number	Marks	Remarks
	experience	required	assigned	
1.	Bsc (Civil Engg.) /BE (Civil Engineers registered with Pakistan Engineering Council (PEC) with experience of 5 years or above.	1 No.	10	<b>05 Marks</b> for experience of 5 to 10 years (MSc (Civil Engg:) / M.E. (Civil). 03 Marks PH.D 02 Marks
2.	Diploma in Civil Engineering with experience of 2 years or above.	02	05	02 Marks for 02 years experience, 03 Marks for above 02 years.

(ii) Architect:

(D)

05 Marks

Qualification: B.Arch,

(Brief CVs of personnel be attached).

#### (D) Equipment Capability

15 Marks

- (d) Criteria equipment and number required for the project shall be Specified by the procuring Agency.
- (e) High valve equipment should be an option to own, lease or hire.
- (f) Total equipment available with the applicant is to be listed along with Its current mobilization on on-going projects.

(Details are to be provided in the attached form)

#### (E) Financial Soundness / Status

10 Marks

For financial Status assessment, the Applicants may be required to submit Audited Financial Statements for the last five years or any other documents which verifies their Financial Status. Where necessary, the procuring Agency will make enquiries with the firm's/contractor's bankers.

Working Capital in hand for this project / work (attach proof of Bank Statement / Credit Facilities)

v. Less than 15% of Estimated Cost of this Work.
vi. 15-25% of Estimated Cost of this Work
vii. 26-40% of Estimated Cost of this work
viii. More than 40% of Estimated Cost of this work
10 Marks (Max:)

#### (F). Any other information:

Any other document/information desired by procuring agency which shall not discriminate among contractors/firms.

Contractors/firms who fail to qualify in any of the above sections shall be disqualified from the prequalification process.

7.0		n III. Application Forms;  pplication Submission Form (The covering letter is to be submitted by the interested firm/contract or partner responsible for a joint venture, on appropriate company letterhead).
		Date:
То	•••••	
	[Name	and address of the Procuring Agency]
Dear S	ir,	
Subjec	t:	Pre-qualification of
		I the undersigned, being duly authorized to represent and act on behalf applies to be prequalified for the project cited above and enclose one (1) original (togethers) of pre-qualification documents and declare the following:
	(a)	I have examined and have no reservations to the Prequalification Document, including Addenda No(s), issued in accordance with ITB Clause 6.
	(b)	I understand that Procuring Agency may cancel the prequalification process at any time and that Procuring Agency is not bound either to accept any application that it may receive or to invite the prequalified applicants to bid for the contract subject of this prequalification, without incurring any liability to the Applicants.
	(c)	Bids by prequalified applicants will be subject to verification of all information submitted for prequalification at the time of bidding;
	(d)	Agency reserves the right to amend the scope and value of any contract under this project; in such event bids will only be called from prequalified bidders who meet the revised requirements;
2. person	(s) for fur	The Procuring Agency and its authorized representative(s) may contact the following ther information, if needed;
		Person to be contacted: Telephone:
<b>3.</b> The every d		ned declares that the statements and the information provided are complete, true, and correct in
		Signed: Name:

#### A-II

1.	Company	<b>Profile</b>

Date:	 	
Contract:	 	

All individual firms and each partner of a joint venture applying for prequalification are requested to complete the information in this form.

1.	Name of firm (legal):					
	(In case of Joint Venture (JV), legal name of each partner:					
2.	Nature of Business:					
	(Whether the firm is a Corporation, I (In case of Consortium; whether the Corporation, Partnership, Trust etc.)	Lead Consortium Member is a				
3.	Head Office Address:					
4.	Telephone Fax numbers: E-mail address:					
5.	Place of Incorporation/Registration: Year of incorporation/registration:					
6.	Applicant's authorized representative Telephone Fax numbers: E-mail address:	:				
7.	NATIONALITY OF OWNERS.					
	Name:	Country:				

# A-III

# 2. General Experience Record

Details of Contracts of Similar Nature and Complexity completed over the last 05 years **(i)** 

Sr. No.	1	2	3	4	5
Name of Contract:					
Country:					
Name of Procuring Agency with Address, Tele, Fax.					
Contract Role (Mention: Sole, Sub Contractor or Partner in a Joint Venture)					
Value of the total contract in Pak/Rs:					
Date of Award:					
Date of Completion					

#### (ii) Projects of similar nature and complexity in hand.

Firms/ Contractors and each partner of the joint venture should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, for which Completion Certificate has yet to be issued.

Name of Contract	Value of Contract	Name of Procuring Agency	Value of Outstanding work (Equivalent Pak Rs. Millions)	Estimated Completion Date
1.				
2.				
3.				

#### (iii) Projects executed in similar geographical conditions in last five (5) years.

Sr. No.	1	2	3	4	5
Name of Contract:					
Country & location					
Name of Procuring Agency With Address, Tele, Fax.					
Nature of works and special features relevant to the contract for which applied:					
Contract Role (Mention: Sole, Sub Contactor or Partner in a Joint Venture).					
Value of the total contract in Pak/Rs					
Date of Award:					
Date of Completion					

#### A-IV

#### 4 (A) **Personnel Capabilities**

Firm/Contractor should provide the names of suitably qualified personnel to meet the specified requirements stated in Section 3 (Evaluation and Qualification Criteria).

Sr. No.	Title of Position	Name
1		
2		
3		
4		
4		
5		

#### A-V

The data regarding experience of the personnel mentioned at A-IV should be supplied separately using the Form below.

	<b>4</b> ( <b>B</b> )	Curriculum Vitae (CV) for Proposed Experts	
1. Proposed Position	:		
3. Name of Firm:			
4 Current Residentia	al Address	:	
		Fax No:	
•			
		Citizenship:	
6. Qualification:			
		professional experience in reverse chronological order.	

Indicate particular technical and managerial experience relevant to the project.

From	То	Company / Project / Position / Relevant technical and management experience

#### A-VI

5. Firm/Contractor shall provide adequate information to demonstrate clearly that it has the capability to meet the requirements for the key equipment whether owned/ leased/ rented listed in Section 3 (Evaluation and Qualification Criteria).

#### **Equipment Capabilities (owned by the contractor/firm)** A.

Sr. No.	Name of Equipment	Name of manufacturer	Model and power rating	Capacity	Year of manufacture	Current location
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

## B. Equipment Capabilities (leased/ rented by the contractor/firm)

Sr. No.	Name of Equipment	Mention whether leased or rented	Name of owner	Address of owner	Contact name and title with Telephone Fax & E Mail of the owner	Agreements Details of rental / lease / manufacture agreements specific to the project
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

#### A-VII

- 6. Financial Resources.
  - A. Banker's Information:

Sr. NO.	Name & Address of Bank	Contact name and title	Telephone, Fax & E- Mail Address

B. Financial Status: Summarize actual assets and liabilities in Pak Rupees for the previous three

Information from Balance Sheet/	Year 1:	Year 2:	Year 3:
Income Statement			
1.Total Assets (TA)			
2.Total Liabilities (TL)			
3. Current Assets (CA)			
4. Current Liabilities (CL)			
5.Total Revenues (TR)			
6.Profits Before Taxes (PBT)			
7. Profits After Taxes (PAT)			

C.	<b>Source of Financing:</b> Contractor/ Firm shall provide documentary evidence for funding the project for which prequalification is being undertaken.					

**Section IV. Scope of Contract: (**Description of works and Period of completion)

#### Annexure - I

- (i) Universal machines
- (ii) Cutter machines
- (iii) Vibrator
- (iv) Crane Mobile (30 Ton Cap.)
- (v) Dumper Trucks
- (vi) Shower/ Loader/ Backhoe
- (vii) Steel cutting & Bending Machine
- (viii) Cabin Hoist (1500 Kg Cap.)
- (ix) Air Compressor (15 HP Cap.)
- (x) Scaffolding Pipe
- (xi) Wood crafting tools

*Note: The following formula is applicable to evaluation criteria based on marks/score only.* 

a. If the available quantity of each equipment is less than specified limit, give weight age as under:

T = M x (A / Required Quantity)

b. If the available quantity of each equipment is more than the minimum equipment requirement full marks will be given.

A = Available quantity of each equipment of each Item. T

= Marks obtained

M = Marks assigned

# PREQUALIFICATION DOCUMENT



# **GOVERNMENT OF SINDH**

# CULTURE, TOURISM & ANTIQUITIES DEPARTMENT

Planning, Development, Monitoring, Implementation & Evaluation Cell

Name of Project/Scheme

(08)

# REHABILITATION/RENOVATION OF SHAMSUL ULEMA DAUDPOTO LIBRARY HYDERABAD

Name of Procuring Agency
PDMI&E CELL - CULTURE, TOURISM &
ANTIQUITIES DEPARTEMNT

Document issued to

#### 1.0 Introduction

The basic aim of the pre-qualification is intended to eliminate, early in procurement proceedings, constructors that are not suitably qualified to perform the contract. The pre-qualification specifically means selection of competent bidders prior to issuance of the invitations to bid. It is required for large and complex civil works contracts, turnkey contracts, and contracts for the fabrication of expensive and technically complex plant and equipment. This is to ensure that only firms with appropriate experience, a proven track record, and necessary annual turnover and that, can provide all the equipment required in a timely manner and will be only invited to submit bids. Thus assessment by an implementing agency of the suitability of firms to carry out a particular contract **prior** to being invited to submit a bid is a process called **prequalification.** 

#### 2.0 Sindh Public Procurement Rules 2010

When and how to engage in the pre-qualification process, is clearly explained in SPP Rules 27 & 28, 2010 and same may be referred for further guidance.

#### 3.0 The Prequalification Process

#### 3.1 Advertisement and Notification

The Invitation for Prequalification (IFP)/Pre-qualification notice shall be advertised in the manner

explained in the SPP Rules 15, 17 & 18 of 2010.

#### 3.2 Preparing and Issuing of Prequalification Document

The Procuring Agency is responsible for preparing and issuing the Prequalification Document to all interested bidders. All information and data particular to each individual prequalification process must be provided by the agency in the following sections of the Prequalification Document:

- 4.0 Section I. Instructions to Bidders (ITB);
- 5.0 Section II. Eligibility & Evaluation/Qualification Criteria;
- 6.0 Section III. Application Forms;
- 7.0 Section IV. Scope of Contract

 Diameira Da			

Rehabilitation/Renovation of Shamsul Ulema Daudpoto Library Hyderabad



#### NO:DIR/PDMI&E CELL/CT&AD/

/2015-16/

# GOVERNMENT OF SINDH CULTURE, TOURISM & ANTIQUITIES DEPARTMENT PLANNING, DEVELOPMENT, MONITORING, IMPLEMENTATION & EVALUATION CELL SINDH SECRETARIAT, BLOCK NO.76/A

Karachi, dated: 13th October 2015

#### **CORRIGENDUM**

Read: prequalification notice No.Dir/PDMI&E Cell/CT&AD/Prequ/2015-16 Dated: 08-10-2015 1. The following works are included for Prequalification of Contractors, Details are as Under

S#	Name of Work	Estimated Cost in (M)	Completion Period
	i	Ii	iii
	Re- Construction of Tomb of Gen. Hosh Mohammad Sheedi District Hyderabad	16.326	24 Months
	Preservation/Conservation and Restoration of Building of Jufel Hurst Public School Karachi	26.337	24 Months
	Conservation of existing building JMB Girls Secondary School Karachi	35.976	24 Months
	Conservation / Restoration / Construction of Masjid Muhammad Bin Qasim Arrore, District Sukkur	26.671	24 Months
5	Missing Allied Facilities at Motel Nagarparkar	15.049	24 Months
6	Conversion of Zoo Garden into Natural Science Museum at Tando Muhammad Khan	2.884	24 Months

- 2. The date of issue and receive back of prequalification documents is hereby extended upto 02-11-2015 during Office working Hours.
- 3. Evaluation/Qualification Criteria is as under:

(A)

Evaluation/Qualification Criteria: Based on Yes/No or Pass/Fail system.

**Mandatory Provisions/Eligibility:** Firms/Contractors must possess (i) valid registration certificate of PEC in the category C-5 or above (Valid upto 31-12-2015 with field of Specialization (BC-02) (ii) valid registration certificate from income tax authority (NTN);(iii) SRB and (iv) is not black listed. (*Attach all certificates and affidavit of not black listing*)

Aggregate Qualifying Scope is 70%, but it is mandatory to obtain at least 40% in each of the following sections.

Compa	ny profile	20 Marks
i.	Period since Firm/Contractor is in construction business 10 N	<u>/larks</u>
	Up to 5 years	02 Marks
	Up to 10 years	05 Marks
	Above 10 years	10 Marks
	(Attach PEC license for each year)	
ii.	Specialization for Conservation Work	05 Marks
	(Attach PEC license BC02 for Works Sr No.1,2,3,4&9)	
iii.	Specialization of High rise buildings/ Electrical & Mechanical	
	(Attached PEC License BC-03, EE-04, ME-06)	05 Marks
iv.	Office facilities	05 Marks
	In Sindh province	03 Marks
	In any other province/Islamabad	01 Marks

**Outside Country** 

01 Marks

#### (B) General Experience Record

30 Marks

i. Projects of similar nature and complexity

20 Marks.

Completed over last 05 years.

(4 Marks for each project)

ii. Project of Similar nature in hand

10 Marks

(Each Project 05 Marks)

(C) Personnel Capabilities required for this project

20 Marks

Requirement of persons will vary from project to Project.

Following factors may be used as a guideline:

S	Description / position with qualification &	Number	Marks	Remarks
#	experience	required	assigned	
1	Bsc (Civil Engg.) /BE (Civil Engineers registered with Pakistan Engineering Council (PEC) with experience of 5 years or above.	1 No.	10	<b>05 Marks</b> for experience of 5 to 10 years (MSc (Civil Engg:) / M.E. (Civil). 03 Marks PH.D 02 Marks
2	Diploma in Civil Engineering with experience of 2 years or above.	02	05	02 Marks for 02 years experience, 03 Marks for above 02 years.

(ii) Architect:

05 Marks

Qualification: B.Arch,

(Brief CVs of personnel be attached).

#### (D) **Equipment Capability**

15 Marks

- (a) Criteria equipment and number required for the project shall be Specified by the procuring Agency.
- (b) High valve equipment should be an option to own, lease or hire.
- (c) Total equipment available with the applicant is to be listed along with Its current mobilization on on-going projects.

(Details are to be provided in the attached form)

#### (E) Financial Soundness / Status

10 Marks

For financial Status assessment, the Applicants may be required to submit Audited Financial Statements for the last five years or any other documents which verifies their Financial Status. Where necessary, the procuring Agency will make enquiries with the firm's/contractor's bankers.

Working Capital in hand for this project / work (attach proof of Bank Statement / Credit Facilities)

i.Less than 15% of Estimated Cost of this Work.02 Marksii.15-25% of Estimated Cost of this Work04 Marks.iii.26-40% of Estimated Cost of this work08 Marks.

iv. More than 40% of Estimated Cost of this work 10 Marks (Max:)

#### (F). Any other information:

Any other document/information desired by procuring agency which shall not discriminate among contractors/firms.

Contractors/firms who fail to qualify in any of the above sections shall be disqualified from the prequalification process.

All other terms and conditions will be remain unchanged:

#### DIRECTOR PDMI&E CELL

Directorate of Culture Sindh Secretariat Block No. 76/A, Opposite MPA Hostel Karachi Ph & Fax: 021-992063782

#### 4.0 Section I. Instructions to Bidders/Applicants (ITB).

- Clause 1 The firm/contractor shall enclose the (one original and 02 copies) of the documents in a sealed envelope which shall:
  - bear the name and address of the Applicant; (a)
  - be delivered by hand or through courier/registered mail to address mentioned in advertisement for pre-qualification or in document; and be clearly marked "Application for Pre-qualification for "Rehabilitation/Renovation of Shamsul Ulema Daudpoto Library Hyderabad". **(b)**
- Clause 2 If the envelope is not sealed and marked as required, the procuring agency will assume no responsibility for the misplacement or pre-maturing opening of the document.
- Clause 3 Document shall be prepared in the English language. In case of ICB, the information provided in any other language shall be accompanied by English translation also.
- Clause 4 Firm/Contractor must respond to all questions and provide complete information as advised in this document. Any lapses to provide essential information may result in dis-qualification of the firm/contractor.
- Clause 5 Clarification and Modification of Documents (SPP Rule 23).

Firm/Contractor, who has obtained documents, may request for clarification of contents of the bidding document in writing, and respond to such queries shall be made in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of bid.

- Clause 6 Addendum: At any time prior to the deadline for submission of documents, the agency may amend the Prequalification Document by issuing addenda. Any addendum issued shall be part of the Prequalification Document and shall be communicated in writing to all who have obtained the prequalification document.
- Clause 7 Deadline for submission of Documents (SPP Rule 22 & 24): Documents shall be received by the agency at the address; Director PDMI&E Cell, Directorate of Culture, Sindh Secretariat Block No. 76/A, Opposite MPA Hostel, Karachi Phone: 021-992063782 Fax: 021-992063782 not later than the October 02-11-2015 @ working hours. The procuring agency may, at its discretion, extend the deadline for the submission of documents by amending the Prequalification Document, and in which case all rights and obligations of the Agency and the firms/contractors subject to the previous deadline shall thereafter be subject to the deadline as extended.

- Clause 8 Evaluation (Rule 27 (2): Firm's/Contractor's general and particular experience, personnel and equipment capabilities, and financial position, as demonstrated by the Applicant's responses in the prescribed forms will be evaluated as per evaluation criteria given in the document. The Procuring Agency reserves the right to waive minor deviations, if these don't materially affect the capability of an applicant to perform the contract. Sub-contractor's experience and resources shall not be taken into account in determining the firm/contractor compliance with the qualifying criteria. However, Joint Venture experience & resources shall be considered. Consortium or Association of firms will be considered for similar treatment as in case of Joint Venture.
- Clause 9 Clarification of Prequalification Information (Rule 43): To assist in the evaluation of information, the agency may, at its discretion, ask any firm/contractor for a clarification of any information which shall be submitted within a stated reasonable period of time. Any request for clarification shall be in writing. If any firm/contractor does not provide clarifications of the information requested by the date and time set in the agency's request for clarification then application of the firm/contractor may be rejected.
- Clause 10 Verification of Prequalification Information (Rule 28 (1d)): Verification of the information provided by the pre-qualified/shortlisted firms/contractors in the submissions for prequalification may be made. In case the information is found to be wrong or incorrect in any material way or firm/contractor is found to be lacking in the capability or resources to successfully perform the contract, then it shall not be pre-qualified.

#### **5.0** Section II: Evaluation/Qualification Criteria.

In this section the evaluation criteria is based on pass/fail criteria for selection methods for prequalifying of the contractors/firms.

1. Evaluation/Qualification Criteria: Based on Yes/No or Pass/Fail system.

Evaluation/Oualification Criteria is as under:

Evaluation/Qualification Criteria: Based on Yes/No or Pass/Fail system.

Mandatory Provisions/Eligibility: Firms/Contractors must possess (i) valid registration certificate of PEC in the category C-5 or above (Valid upto 31-12-2015 with field of Specialization (BC-02) (ii) valid registration certificate from income tax authority (NTN);(iii) SRB and (iv) is not black listed. (Attach all certificates and affidavit of not black listing)

Aggregate Qualifying Scope is 70%, but it is mandatory to obtain at least 40% in each of the following sections.

#### (C) Company profile

20 Marks

Period since Firm/Contractor is in construction business ٧. 10 Marks

> Up to 5 years 02 Marks Up to 10 years 05 Marks Above 10 years 10 Marks

> > (Attach PEC license for each year)

Specialization for Conservation Work vi.

05 Marks

(Attach PEC license BC02 for Works Sr No.1,2,3,4&9)

Specialization of High rise buildings/ Electrical & Mechanical vii.

> (Attached PEC License BC-03, EE-04, ME-06) 05 Marks

viii. Office facilities 05 Marks

In Sindh province In any other province/Islamabad 03 Marks 01 Marks

**Outside Country** 

01 Marks 30 Marks

**General Experience Record** 

20 Marks.

iii. Projects of similar nature and complexity

Completed over last 05 years.

Project of Similar nature in hand

(4 Marks for each project)

10 Marks

(Each Project 05 Marks)

20 Marks

Personnel Capabilities required for this project

iv.

Requirement of persons will vary from project to Project.

Following factors may be used as a guideline:

S#	Description / position with qualification &	Number	Marks	Remarks
	experience	required	assigned	
1.	Bsc (Civil Engg.) /BE (Civil Engineers registered with Pakistan Engineering Council (PEC) with experience of 5 years or above.	1 No.	10	<b>05 Marks</b> for experience of 5 to 10 years (MSc (Civil Engg:) / M.E. (Civil). 03 Marks PH.D 02 Marks
2.	Diploma in Civil Engineering with experience of 2 years or above.	02	05	02 Marks for 02 years experience, 03 Marks for above 02 years.

(ii) Architect:

(D)

(C)

05 Marks

Qualification: B.Arch,

(Brief CVs of personnel be attached).

#### (D) Equipment Capability

15 Marks

- (d) Criteria equipment and number required for the project shall be Specified by the procuring Agency.
- (e) High valve equipment should be an option to own, lease or hire.
- (f) Total equipment available with the applicant is to be listed along with Its current mobilization on on-going projects.

(Details are to be provided in the attached form)

#### (E) Financial Soundness / Status

10 Marks

For financial Status assessment, the Applicants may be required to submit Audited Financial Statements for the last five years or any other documents which verifies their Financial Status. Where necessary, the procuring Agency will make enquiries with the firm's/contractor's bankers.

Working Capital in hand for this project / work (attach proof of Bank Statement / Credit Facilities)

v. Less than 15% of Estimated Cost of this Work.
vi. 15-25% of Estimated Cost of this Work
vii. 26-40% of Estimated Cost of this work
viii. More than 40% of Estimated Cost of this work
10 Marks (Max:)

#### (F). Any other information:

Any other document/information desired by procuring agency which shall not discriminate among contractors/firms.

Contractors/firms who fail to qualify in any of the above sections shall be disqualified from the prequalification process.

7.0		n III. Application Forms;  pplication Submission Form (The covering letter is to be submitted by the interested)
		firm/contract or partner responsible for a joint venture, on appropriate company letterhead).
T.		Date:
То	•••••	
	[Name	and address of the Procuring Agency]
Dear Si	ir,	
Subjec	t:	Pre-qualification of
		I the undersigned, being duly authorized to represent and act on behalf applies to be prequalified for the project cited above and enclose one (1) original (together s) of pre-qualification documents and declare the following:
	(a)	I have examined and have no reservations to the Prequalification Document, including Addenda No(s), issued in accordance with ITB Clause 6.
	(b)	I understand that Procuring Agency may cancel the prequalification process at any time and that Procuring Agency is not bound either to accept any application that it may receive or to invite the prequalified applicants to bid for the contract subject of this prequalification, without incurring any liability to the Applicants.
	(c)	Bids by prequalified applicants will be subject to verification of all information submitted for prequalification at the time of bidding;
	(d)	Agency reserves the right to amend the scope and value of any contract under this project; in such event bids will only be called from prequalified bidders who meet the revised requirements;
2. person(	(s) for fur	The Procuring Agency and its authorized representative(s) may contact the following ther information, if needed;
		Person to be contacted: Telephone:
<b>3.</b> The every d		ned declares that the statements and the information provided are complete, true, and correct in
		Signed: Name:

#### A-II

1.	Company	<b>Profile</b>

Date:	 	
Contract:	 	

All individual firms and each partner of a joint venture applying for prequalification are requested to complete the information in this form.

1.	Name of firm (legal):	
	(In case of Joint Venture (JV), legal i	name of each partner:
2.	Nature of Business:	
	(Whether the firm is a Corporation, I (In case of Consortium; whether the Corporation, Partnership, Trust etc.)	Lead Consortium Member is a
3.	Head Office Address:	
4.	Telephone Fax numbers: E-mail address:	
5.	Place of Incorporation/Registration: Year of incorporation/registration:	
6.	Applicant's authorized representative Telephone Fax numbers: E-mail address:	:
7.	NATIONALITY OF OWNERS.	
	Name:	Country:

# A-III

# 2. General Experience Record

Details of Contracts of Similar Nature and Complexity completed over the last 05 years **(i)** 

Sr. No.	1	2	3	4	5
Name of Contract:					
Country:					
Name of Procuring Agency with Address, Tele, Fax.					
Contract Role (Mention: Sole, Sub Contractor or Partner in a Joint Venture)					
Value of the total contract in Pak/Rs:					
Date of Award:					
Date of Completion					

#### (ii) Projects of similar nature and complexity in hand.

Firms/ Contractors and each partner of the joint venture should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, for which Completion Certificate has yet to be issued.

Name of Contract	Value of Contract	Name of Procuring Agency	Value of Outstanding work (Equivalent Pak Rs. Millions)	Estimated Completion Date
1.				
2.				
3.				

#### (iii) Projects executed in similar geographical conditions in last five (5) years.

Sr. No.	1	2	3	4	5
Name of Contract:					
Country & location					
Name of Procuring Agency With Address, Tele, Fax.					
Nature of works and special features relevant to the contract for which applied:					
Contract Role (Mention: Sole, Sub Contactor or Partner in a Joint Venture).					
Value of the total contract in Pak/Rs					
Date of Award:					
Date of Completion					

#### A-IV

#### **Personnel Capabilities** 4 (A)

Firm/Contractor should provide the names of suitably qualified personnel to meet the specified requirements stated in Section 3 (Evaluation and Qualification Criteria).

Sr. No.	Title of Position	Name
1		
2		
3		
4		
5		

#### A-V

The data regarding experience of the personnel mentioned at A-IV should be supplied separately using the Form below.

	<b>4</b> ( <b>B</b> )	Curriculum Vitae (CV) for Proposed Experts	
1. Proposed Position			
2. Name of Expert:			
4. Current Residentia	Addres	s:	
Telephone No:		Fax No:	
E-Mail Address:			
5. Date of Birth:		Citizenship:	
6. Qualification:			
7. Work Experience: S	Summariz	e professional experience in reverse chronological order. d managerial experience relevant to the project.	

From	То	Company / Project / Position / Relevant technical and management experience

#### A-VI

**5.** Firm/Contractor shall provide adequate information to demonstrate clearly that it has the capability to meet the requirements for the key equipment whether owned/ leased/ rented listed in Section 3 (Evaluation and Qualification Criteria).

#### A. Equipment Capabilities (owned by the contractor/firm)

Sr. No.	Name of Equipment	Name of manufacturer	Model and power rating	Capacity	Year of manufacture	Current location
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

## B. Equipment Capabilities (leased/ rented by the contractor/firm)

Sr. No.	Name of Equipment	Mention whether leased or rented	Name of owner	Address of owner	Contact name and title with Telephone Fax & E Mail of the owner	Agreements Details of rental / lease / manufacture agreements specific to the project
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

#### A-VII

- 6. Financial Resources.
  - A. Banker's Information:

Sr. NO.	Name & Address of Bank	Contact name and title	Telephone, Fax & E- Mail Address

B. Financial Status: Summarize actual assets and liabilities in Pak Rupees for the previous three years.

Information from Balance Sheet/	Year 1:	Year 2:	Year 3:
Income Statement			
1.Total Assets (TA)			
2.Total Liabilities (TL)			
3. Current Assets (CA)			
4. Current Liabilities (CL)			
5.Total Revenues (TR)			
6.Profits Before Taxes (PBT)			
7. Profits After Taxes (PAT)			

C.	<b>Source of Financing:</b> Contractor/ Firm shall provide documentary evidence for funding the project for which prequalification is being undertaken.

**Section IV. Scope of Contract: (**Description of works and Period of completion)

### Annexure - I

- (i) Universal machines
- (ii) Cutter machines
- (iii) Vibrator
- (iv) Crane Mobile (30 Ton Cap.)
- (v) Dumper Trucks
- (vi) Shower/ Loader/ Backhoe
- (vii) Steel cutting & Bending Machine
- (viii) Cabin Hoist (1500 Kg Cap.)
- (ix) Air Compressor (15 HP Cap.)
- (x) Scaffolding Pipe
- (xi) Wood crafting tools

*Note: The following formula is applicable to evaluation criteria based on marks/score only.* 

a. If the available quantity of each equipment is less than specified limit, give weight age as under:

$$T = M x (A / Required Quantity)$$

b. If the available quantity of each equipment is more than the minimum equipment requirement full marks will be given.

A = Available quantity of each equipment of each Item. T

= Marks obtained

M = Marks assigned

# PREQUALIFICATION DOCUMENT



## **GOVERNMENT OF SINDH**

# CULTURE, TOURISM & ANTIQUITIES DEPARTMENT

Planning, Development, Monitoring, Implementation & Evaluation Cell

Name of Project/Scheme

(09)

# REHABILITATION/RENOVATION OF SACHAL SARMAST LIBRARY KHAIRPUR.

Name of Procuring Agency
PDMI&E CELL - CULTURE, TOURISM &
ANTIQUITIES DEPARTEMNT

Document issued to

### 1.0 Introduction

The basic aim of the pre-qualification is intended to eliminate, early in procurement proceedings, constructors that are not suitably qualified to perform the contract. The pre-qualification specifically means selection of competent bidders prior to issuance of the invitations to bid. It is required for large and complex civil works contracts, turnkey contracts, and contracts for the fabrication of expensive and technically complex plant and equipment. This is to ensure that only firms with appropriate experience, a proven track record, and necessary annual turnover and that, can provide all the equipment required in a timely manner and will be only invited to submit bids. Thus assessment by an implementing agency of the suitability of firms to carry out a particular contract **prior** to being invited to submit a bid is a process called **prequalification.** 

### 2.0 Sindh Public Procurement Rules 2010

When and how to engage in the pre-qualification process, is clearly explained in SPP Rules 27 & 28, 2010 and same may be referred for further guidance.

## 3.0 The Prequalification Process

## 3.1 Advertisement and Notification

The Invitation for Prequalification (IFP)/Pre-qualification notice shall be advertised in the manner

explained in the SPP Rules 15, 17 & 18 of 2010.

## 3.2 Preparing and Issuing of Prequalification Document

The Procuring Agency is responsible for preparing and issuing the Prequalification Document to all interested bidders. All information and data particular to each individual prequalification process must be provided by the agency in the following sections of the Prequalification Document:

- 4.0 Section I. Instructions to Bidders (ITB);
- 5.0 Section II. Eligibility & Evaluation/Qualification Criteria;
- 6.0 Section III. Application Forms;
- 7.0 Section IV. Scope of Contract





NO:DIR/PDMI&E CELL/CT&AD/

/2015-16/

# GOVERNMENT OF SINDH CULTURE, TOURISM & ANTIQUITIES DEPARTMENT PLANNING, DEVELOPMENT, MONITORING, IMPLEMENTATION & EVALUATION CELL SINDH SECRETARIAT, BLOCK NO.76/A

Karachi, dated: 13th October 2015

## **CORRIGENDUM**

Read: prequalification notice No.Dir/PDMI&E Cell/CT&AD/Prequ/2015-16 Dated: 08-10-2015 1. The following works are included for Prequalification of Contractors, Details are as Under

S#	Name of Work	Estimated Cost in (M)	Completion Period
	i	Ii	iii
	Re- Construction of Tomb of Gen. Hosh Mohammad Sheedi District Hyderabad	16.326	24 Months
	Preservation/Conservation and Restoration of Building of Jufel Hurst Public School Karachi	26.337	24 Months
	Conservation of existing building JMB Girls Secondary School Karachi	35.976	24 Months
	Conservation /Restoration/ Construction of Masjid Muhammad Bin Qasim Arrore, District Sukkur	26.671	24 Months
5	Missing Allied Facilities at Motel Nagarparkar	15.049	24 Months
6	Conversion of Zoo Garden into Natural Science Museum at Tando Muhammad Khan	2.884	24 Months

- 2. The date of issue and receive back of prequalification documents is hereby extended upto 02-11-2015 during Office working Hours.
- 3. Evaluation/Qualification Criteria is as under:

(A)

Evaluation/Qualification Criteria: Based on Yes/No or Pass/Fail system.

**Mandatory Provisions/Eligibility:** Firms/Contractors must possess (i) valid registration certificate of PEC in the category C-5 or above (Valid upto 31-12-2015 with field of Specialization (BC-02) (ii) valid registration certificate from income tax authority (NTN);(iii) SRB and (iv) is not black listed. (*Attach all certificates and affidavit of not black listing*)

Aggregate Qualifying Scope is 70%, but it is mandatory to obtain at least 40% in each of the following sections.

Compa	any profile	20 Marks
i.	Period since Firm/Contractor is in construction business 10	<u>Marks</u>
	Up to 5 years	02 Marks
	Up to 10 years	05 Marks
	Above 10 years	10 Marks
	(Attach PEC license for each year)	
ii.	Specialization for Conservation Work	05 Marks
	(Attach PEC license BC02 for Works Sr No.1,2,3,4&9)	
iii.	Specialization of High rise buildings/ Electrical & Mechanical	
	(Attached PEC License BC-03, EE-04, ME-06)	05 Marks
iv.	Office facilities	05 Marks
	In Sindh province	03 Marks
	In any other province/Islamabad	01 Marks

**Outside Country** 

01 Marks

(B) General Experience Record

30 Marks

i. Projects of similar nature and complexity

Completed over last 05 years.

(4 Marks for each project)

ii. Project of Similar nature in hand

10 Marks

20 Marks.

(Each Project 05 Marks)

(C) Personnel Capabilities required for this project

20 Marks

Requirement of persons will vary from project to Project.

Following factors may be used as a guideline:

S	Description / position with qualification &	Number	Marks	Remarks
#	experience	required	assigned	
1	Bsc (Civil Engg.) /BE (Civil Engineers registered with Pakistan Engineering Council (PEC) with experience of 5 years or above.	1 No.	10	05 Marks for experience of 5 to 10 years (MSc (Civil Engg.) / M.E. (Civil). 03 Marks PH.D 02 Marks
2	Diploma in Civil Engineering with	02	05	02 Marks for 02 years experience,
	experience of 2 years or above.			03 Marks for above 02 years.

(ii) Architect:

05 Marks

Qualification: B.Arch,

(Brief CVs of personnel be attached).

## (D) Equipment Capability

15 Marks

- (a) Criteria equipment and number required for the project shall be Specified by the procuring Agency.
- **(b)** High valve equipment should be an option to own, lease or hire.
- (c) Total equipment available with the applicant is to be listed along with Its current mobilization on on-going projects.

(Details are to be provided in the attached form)

### (E) Financial Soundness / Status

10 Marks

For financial Status assessment, the Applicants may be required to submit Audited Financial Statements for the last five years or any other documents which verifies their Financial Status. Where necessary, the procuring Agency will make enquiries with the firm's/contractor's bankers.

Working Capital in hand for this project / work (attach proof of Bank Statement / Credit Facilities)

i. Less than 15% of Estimated Cost of this Work.
 ii. 15-25% of Estimated Cost of this Work
 iii. 26-40% of Estimated Cost of this work
 02 Marks.
 iii. 08 Marks.

iv. More than 40% of Estimated Cost of this work 10 Marks (Max:)

## (F). Any other information:

Any other document/information desired by procuring agency which shall not discriminate among contractors/firms.

Contractors/firms who fail to qualify in any of the above sections shall be disqualified from the prequalification process.

All other terms and conditions will be remain unchanged:

#### DIRECTOR PDMI&E CELL

Directorate of Culture Sindh Secretariat Block No. 76/A, Opposite MPA Hostel Karachi Ph & Fax: 021-992063782

## 4.0 Section I. Instructions to Bidders/Applicants (ITB).

- Clause 1 The firm/contractor shall enclose the (one original and 02 copies) of the documents in a sealed envelope which shall:
  - bear the name and address of the Applicant; (a)
  - be delivered by hand or through courier/registered mail to address mentioned in advertisement for pre-qualification or in document; and be clearly marked "Application for Pre-qualification for "REHABILITATION/RENOVATION OF SACHAL SARMAST LIBRARY HYDERABAD". **(b)**
- Clause 2 If the envelope is not sealed and marked as required, the procuring agency will assume no responsibility for the misplacement or pre-maturing opening of the document.
- Clause 3 Document shall be prepared in the English language. In case of ICB, the information provided in any other language shall be accompanied by English translation also.
- Clause 4 Firm/Contractor must respond to all questions and provide complete information as advised in this document. Any lapses to provide essential information may result in dis-qualification of the firm/contractor.
- Clause 5 Clarification and Modification of Documents (SPP Rule 23).

Firm/Contractor, who has obtained documents, may request for clarification of contents of the bidding document in writing, and respond to such queries shall be made in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of bid.

- Clause 6 Addendum: At any time prior to the deadline for submission of documents, the agency may amend the Prequalification Document by issuing addenda. Any addendum issued shall be part of the Prequalification Document and shall be communicated in writing to all who have obtained the prequalification document.
- Clause 7 Deadline for submission of Documents (SPP Rule 22 & 24): Documents shall be received by the agency at the address; Director PDMI&E Cell, Directorate of Culture, Sindh Secretariat Block No. 76/A, Opposite MPA Hostel, Karachi Phone: 021-992063782 Fax: 021-992063782 not later than the **02-11-2015** @ working hours. The procuring agency may, at its discretion, extend the deadline for the submission of documents by amending the Prequalification Document, and in which case all rights and obligations of the Agency and the firms/contractors subject to the previous deadline shall thereafter be subject to the deadline as extended.

- Clause 8 Evaluation (Rule 27 (2): Firm's/Contractor's general and particular experience, personnel and equipment capabilities, and financial position, as demonstrated by the Applicant's responses in the prescribed forms will be evaluated as per evaluation criteria given in the document. The Procuring Agency reserves the right to waive minor deviations, if these don't materially affect the capability of an applicant to perform the contract. Sub-contractor's experience and resources shall not be taken into account in determining the firm/contractor compliance with the qualifying criteria. However, Joint Venture experience & resources shall be considered. Consortium or Association of firms will be considered for similar treatment as in case of Joint Venture.
- Clause 9 Clarification of Prequalification Information (Rule 43): To assist in the evaluation of information, the agency may, at its discretion, ask any firm/contractor for a clarification of any information which shall be submitted within a stated reasonable period of time. Any request for clarification shall be in writing. If any firm/contractor does not provide clarifications of the information requested by the date and time set in the agency's request for clarification then application of the firm/contractor may be rejected.
- Clause 10 Verification of Prequalification Information (Rule 28 (1d)): Verification of the information provided by the pre-qualified/shortlisted firms/contractors in the submissions for prequalification may be made. In case the information is found to be wrong or incorrect in any material way or firm/contractor is found to be lacking in the capability or resources to successfully perform the contract, then it shall not be pre-qualified.

#### **5.0** Section II: Evaluation/Qualification Criteria.

In this section the evaluation criteria is based on pass/fail criteria for selection methods for prequalifying of the contractors/firms.

1. Evaluation/Qualification Criteria: Based on Yes/No or Pass/Fail system.

**Evaluation/Qualification Criteria is as under:** 

Evaluation/Qualification Criteria: Based on Yes/No or Pass/Fail system.

Mandatory Provisions/Eligibility: Firms/Contractors must possess (i) valid registration certificate of PEC in the category C-5 or above (Valid upto 31-12-2015 with field of Specialization (BC-02) (ii) valid registration certificate from income tax authority (NTN);(iii) SRB and (iv)Firm is not black listed. (Attach all certificates and affidavit of not black listing & No involved in Litigation)

Aggregate Qualifying Scope is 70%, but it is mandatory to obtain at least 40% in each of the following sections.

#### (C) Company profile

20 Marks

v. Period since Firm/Contractor is in construction business <b>10 Mark</b>
--

Up to 5 years 02 Marks 05 Marks Up to 10 years Above 10 years 10 Marks

(Attach PEC license for each year)

Specialization for Conservation Work vi.

05 Marks

(Attach PEC license BC02 for Works Sr No.1,2,3,4&9)

Specialization of High rise buildings/ Electrical & Mechanical vii.

> (Attached PEC License BC-03, EE-04, ME-06) 05 Marks

viii. Office facilities 05 Marks

In Sindh province In any other province/Islamabad 03 Marks 01 Marks

**Outside Country** 

01 Marks 30 Marks

(D) **General Experience Record** 

iii. Projects of similar nature and complexity

Completed over last 05 years.

20 Marks.

(4 Marks for each project)

(Each Project 05 Marks)

Project of Similar nature in hand

10 Marks

(C) Personnel Capabilities required for this project

iv.

20 Marks

Requirement of persons will vary from project to Project.

Following factors may be used as a guideline:

S#	Description / position with qualification &	Number	Marks	Remarks
	experience	required	assigned	
1.	Bsc (Civil Engg.) /BE (Civil Engineers registered with Pakistan Engineering Council (PEC) with experience of 5 years or above.	1 No.	10	<b>05 Marks</b> for experience of 5 to 10 years (MSc (Civil Engg:) / M.E. (Civil). 03 Marks PH.D 02 Marks
2.	Diploma in Civil Engineering with experience of 2 years or above.	02	05	02 Marks for 02 years experience, 03 Marks for above 02 years.

(ii) Architect:

05 Marks

Qualification: B.Arch,

(Brief CVs of personnel be attached).

## REHABILITATION/RENOVATION OF SACHAL SARMAST LIBRARY KHAIRPUR

## (D) Equipment Capability

15 Marks

- (d) Criteria equipment and number required for the project shall be Specified by the procuring Agency.
- (e) High valve equipment should be an option to own, lease or hire.
- (f) Total equipment available with the applicant is to be listed along with Its current mobilization on on-going projects.

(Details are to be provided in the attached form)

## (E) Financial Soundness / Status

10 Marks

For financial Status assessment, the Applicants may be required to submit Audited Financial Statements for the last five years or any other documents which verifies their Financial Status. Where necessary, the procuring Agency will make enquiries with the firm's/contractor's bankers.

Working Capital in hand for this project / work (attach proof of Bank Statement / Credit Facilities)

v.Less than 15% of Estimated Cost of this Work.02 Marksvi.15-25% of Estimated Cost of this Work04 Marks.vii.26-40% of Estimated Cost of this work08 Marks.viii.More than 40% of Estimated Cost of this work10 Marks (Max:)

## (F). Any other information:

Any other document/information desired by procuring agency which shall not discriminate among contractors/firms.

Contractors/firms who fail to qualify in any of the above sections shall be disqualified from the prequalification process.

## REHABILITATION/RENOVATION OF SACHAL SARMAST LIBRARY KHAIRPUR

**7.0** 

Section III. Application Forms;

	A-I A		(The covering letter is to be subsible for a joint venture, on appropr	
To				Date:
10		and address of the Procuring Ag	gency]	
Dear Si				
Subject	t:	Pre-qualification of		
			signed, being duly authorized to repretent the project cited above and enclose and declare the following:	
	(a)		reservations to the Prequalificati	
	(b)	that Procuring Agency is not be	ency may cancel the prequalification ound either to accept any applications to bid for the contract subject of this plicants.	n that it may receive or to
	(c)	Bids by prequalified applicants prequalification at the time of b	will be subject to verification of all idding;	information submitted for
	(d)		end the scope and value of any contraction called from prequalified bidders	
2. person(	s) for fur	The Procuring Agency and its ther information, if needed;	s authorized representative(s) may	contact the following
		Person to be contacted: Telepho	one:	
<b>3.</b> The uevery defined		ed declares that the statements an	nd the information provided are com	plete, true, and correct in
		Signed:	Name:	

	-	
•		
A	-	

1.	Company	<b>Profile</b>

Date:	
Contract:	

All individual firms and each partner of a joint venture applying for prequalification are requested to complete the information in this form.

1.	Name of firm (legal):					
	(In case of Joint Venture (JV), legal i	name of each partner:				
2.	Nature of Business:					
	(Whether the firm is a Corporation, Partnership, Trust etc.) (In case of Consortium; whether the Lead Consortium Member is a Corporation, Partnership, Trust etc.)					
3.	Head Office Address:					
4.	Telephone Fax numbers: E-mail address:					
5.	Place of Incorporation/Registration: Year of incorporation/registration:					
6.	Applicant's authorized representative: Telephone Fax numbers: E-mail address:					
7.	NATIONALITY OF OWNERS.					
	Name:	Country:				

## A-III

## 2. General Experience Record

Details of Contracts of Similar Nature and Complexity completed over the last 05 years **(i)** 

Sr. No.	1	2	3	4	5
Name of Contract:					
Country:					
Name of Procuring Agency with Address, Tele, Fax.					
Contract Role (Mention: Sole, Sub Contractor or Partner in a Joint Venture)					
Value of the total contract in Pak/Rs:					
Date of Award:					
Date of Completion					

#### (ii) Projects of similar nature and complexity in hand.

Firms/ Contractors and each partner of the joint venture should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, for which Completion Certificate has yet to be issued.

Name of Contract	Value of Contract	Name of Procuring Agency	Value of Outstanding work (Equivalent Pak Rs. Millions)	Estimated Completion Date
1.				
2.				
3.				

(iii) Projects executed in similar geographical conditions in last five (5) years.

Sr. No.	1	2	3	4	5
Name of Contract:					
Country & location					
Name of Procuring Agency With Address, Tele, Fax.					
Nature of works and special features relevant to the contract for which applied:					
Contract Role (Mention: Sole, Sub Contactor or Partner in a Joint Venture).					
Value of the total contract in Pak/Rs					
Date of Award:					
Date of Completion					

## A-IV

#### **Personnel Capabilities** 4 (A)

Firm/Contractor should provide the names of suitably qualified personnel to meet the specified requirements stated in Section 3 (Evaluation and Qualification Criteria).

Sr. No.	Title of Position	Name
1		
2		
3		
4		
4		
5		

## A-V

The data regarding experience of the personnel mentioned at A-IV should be supplied separately using the Form below.

2. Name of Expert:		
2. Name of Expert:		
3. Name of Firm:		
4 Current Besidential Addr	2001	
	ess:	
•	Fax No:	
E-Mail Address:		
5. Date of Birth:	Citizenship:	
6. Qualification:		
7. Work Experience: Summa	rize professional experience in reverse chronological order. and managerial experience relevant to the project.	

From	То	Company / Project / Position / Relevant technical and management experience

## A-VI

5. Firm/Contractor shall provide adequate information to demonstrate clearly that it has the capability to meet the requirements for the key equipment whether owned/ leased/ rented listed in Section 3 (Evaluation and Qualification Criteria).

#### **Equipment Capabilities (owned by the contractor/firm)** A.

Sr. No.	Name of Equipment	Name of manufacturer	Model and power rating	Capacity	Year of manufacture	Current location
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

## B. Equipment Capabilities (leased/ rented by the contractor/firm)

Sr. No.	Name of Equipment	Mention whether leased or rented	Name of owner	Address of owner	Contact name and title with Telephone Fax & E Mail of the owner	Agreements Details of rental / lease / manufacture agreements specific to the project
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

## A-VII

- 6. Financial Resources.
  - A. Banker's Information:

Sr. NO.	Name & Address of Bank	Contact name and title	Telephone, Fax & E- Mail Address

Financial Status: Summarize actual assets and liabilities in Pak Rupees for the previous three years.

Information from Balance	Year 1:	Year 2:	Year 3:
Sheet/			
Income Statement			
1.Total Assets (TA)			
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3. Current Assets (CA)			
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5.Total Revenues (TR)			
6.Profits Before Taxes (PBT)			
7. Profits After Taxes (PAT)			

# REHABILITATION/RENOVATION OF SACHAL SARMAST LIBRARY KHAIRPUR

project for which prequalification is being undertaken.	

## REHABILITATION/RENOVATION OF SACHAL SARMAST LIBRARY KHAIRPUR

**Section IV. Scope of Contract: (**Description of works and Period of completion)

### Annexure - I

- (i) Universal machines
- (ii) Cutter machines
- (iii) Vibrator
- (iv) Crane Mobile (30 Ton Cap.)
- (v) Dumper Trucks
- (vi) Shower/ Loader/ Backhoe
- (vii) Steel cutting & Bending Machine
- (viii) Cabin Hoist (1500 Kg Cap.)
- (ix) Air Compressor (15 HP Cap.)
- (x) Scaffolding Pipe
- (xi) Wood crafting tools

*Note: The following formula is applicable to evaluation criteria based on marks/score only.* 

a. If the available quantity of each equipment is less than specified limit, give weight age as under:

T = M x (A / Required Quantity)

b. If the available quantity of each equipment is more than the minimum equipment requirement full marks will be given.

A = Available quantity of each equipment of each Item. T

= Marks obtained

M = Marks assigned

# PREQUALIFICATION DOCUMENT



## **GOVERNMENT OF SINDH**

# CULTURE, TOURISM & ANTIQUITIES DEPARTMENT

Planning, Development, Monitoring, Implementation & Evaluation Cell

Name of Project/Scheme

(10)
REHABILITATION/RENOVATION OF LIAQUAT
MEMORIAL LIBRARY KARACHI.

Name of Procuring Agency
PDMI&E CELL - CULTURE, TOURISM &
ANTIQUITIES DEPARTEMNT

Document issued to

### 1.0 Introduction

The basic aim of the pre-qualification is intended to eliminate, early in procurement proceedings, constructors that are not suitably qualified to perform the contract. The pre-qualification specifically means selection of competent bidders prior to issuance of the invitations to bid. It is required for large and complex civil works contracts, turnkey contracts, and contracts for the fabrication of expensive and technically complex plant and equipment. This is to ensure that only firms with appropriate experience, a proven track record, and necessary annual turnover and that, can provide all the equipment required in a timely manner and will be only invited to submit bids. Thus assessment by an implementing agency of the suitability of firms to carry out a particular contract **prior** to being invited to submit a bid is a process called **prequalification.** 

### 2.0 Sindh Public Procurement Rules 2010

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- 5.0 Section II. Eligibility & Evaluation/Qualification Criteria;
- 6.0 Section III. Application Forms;
- 7.0 Section IV. Scope of Contract

EHABILITATION/RENOVATION OF LIAQUA	
	ing, Implementation & Evaluation C



NO:DIR/PDMI&E CELL/CT&AD/

/2015-16/

# GOVERNMENT OF SINDH CULTURE, TOURISM & ANTIQUITIES DEPARTMENT PLANNING, DEVELOPMENT, MONITORING, IMPLEMENTATION & EVALUATION CELL SINDH SECRETARIAT, BLOCK NO.76/A

Karachi, dated: 13th October 2015

## **CORRIGENDUM**

Read: prequalification notice No.Dir/PDMI&E Cell/CT&AD/Prequ/2015-16 Dated: 08-10-2015 1. The following works are included for Prequalification of Contractors, Details are as Under

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	Conservation of existing building JMB Girls Secondary School Karachi	35.976	24 Months
	Conservation /Restoration/ Construction of Masjid Muhammad Bin Qasim Arrore, District Sukkur	26.671	24 Months
5	Missing Allied Facilities at Motel Nagarparkar	15.049	24 Months
6	Conversion of Zoo Garden into Natural Science Museum at Tando Muhammad Khan	2.884	24 Months

- 2. The date of issue and receive back of prequalification documents is hereby extended upto 02-11-2015 during Office working Hours.
- 3. Evaluation/Qualification Criteria is as under:

(A)

Evaluation/Qualification Criteria: Based on Yes/No or Pass/Fail system.

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Aggregate Qualifying Scope is 70%, but it is mandatory to obtain at least 40% in each of the following sections.

Compa	ny profile	20 Marks
i.	Period since Firm/Contractor is in construction business	10 Marks
	Up to 5 years	02 Marks
	Up to 10 years	05 Marks
	Above 10 years	10 Marks
	(Attach PEC license for each year)	
ii.	Specialization for Conservation Work	05 Marks
	(Attach PEC license BC02 for Works Sr No.1,2,3,4&9)	)
iii.	Specialization of High rise buildings/ Electrical & Mechanica	<u>al</u>
	(Attached PEC License BC-03, EE-04, ME-06)	05 Marks
iv.	Office facilities	05 Marks
	In Sindh province	03 Marks
	In any other province/Islamabad	01 Marks

**Outside Country** 

01 Marks

(B) General Experience Record

30 Marks

i. Projects of similar nature and complexity

Completed over last 05 years.

(4 Marks for each project)

ii. Project of Similar nature in hand

10 Marks

20 Marks.

(Each Project 05 Marks)

(C) Personnel Capabilities required for this project

20 Marks

Requirement of persons will vary from project to Project.

Following factors may be used as **a** guideline:

S	Description / position with qualification &	Number	Marks	Remarks	
#	experience	required	assigned		
1	Bsc (Civil Engg.) /BE (Civil Engineers registered with Pakistan Engineering Council (PEC) with experience of 5 years or above.	1 No.	10	<b>05 Marks</b> for experience of 5 to 10 years (MSc (Civil Engg.) / M.E. (Civil). 03 Marks PH.D 02 Marks	
2	Diploma in Civil Engineering with experience of 2 years or above.	02	05	02 Marks for 02 years experience, 03 Marks for above 02 years.	

(ii) Architect:

05 Marks

Qualification: B.Arch,

(Brief CVs of personnel be attached).

## (D) Equipment Capability

15 Marks

- (a) Criteria equipment and number required for the project shall be Specified by the procuring Agency.
- **(b)** High valve equipment should be an option to own, lease or hire.
- (c) Total equipment available with the applicant is to be listed along with Its current mobilization on on-going projects.

(Details are to be provided in the attached form)

### (E) Financial Soundness / Status

10 Marks

For financial Status assessment, the Applicants may be required to submit Audited Financial Statements for the last five years or any other documents which verifies their Financial Status. Where necessary, the procuring Agency will make enquiries with the firm's/contractor's bankers.

Working Capital in hand for this project / work (attach proof of Bank Statement / Credit Facilities)

i. Less than 15% of Estimated Cost of this Work.
 ii. 15-25% of Estimated Cost of this Work
 iii. 26-40% of Estimated Cost of this work
 02 Marks.
 iii. 08 Marks.

iv. More than 40% of Estimated Cost of this work 10 Marks (Max:)

## (F). Any other information:

Any other document/information desired by procuring agency which shall not discriminate among contractors/firms.

Contractors/firms who fail to qualify in any of the above sections shall be disqualified from the prequalification process.

All other terms and conditions will be remain unchanged:

#### DIRECTOR PDMI&E CELL

Directorate of Culture Sindh Secretariat Block No. 76/A, Opposite MPA Hostel Karachi Ph & Fax: 021-992063782

## 4.0 Section I. Instructions to Bidders/Applicants (ITB).

- Clause 1 The firm/contractor shall enclose the (one original and 02 copies) of the documents in a sealed envelope which shall:
  - bear the name and address of the Applicant; (a)
  - be delivered by hand or through courier/registered mail to address mentioned in advertisement for pre-qualification or in document; and be clearly marked "Application for Pre-qualification for "REHABILITATION/RENOVATION OF LIAQUAT MEMORIAL LIBRARY HYDERABAD". **(b)**
- Clause 2 If the envelope is not sealed and marked as required, the procuring agency will assume no responsibility for the misplacement or pre-maturing opening of the document.
- Clause 3 Document shall be prepared in the English language. In case of ICB, the information provided in any other language shall be accompanied by English translation also.
- Clause 4 Firm/Contractor must respond to all questions and provide complete information as advised in this document. Any lapses to provide essential information may result in dis-qualification of the firm/contractor.
- Clause 5 Clarification and Modification of Documents (SPP Rule 23).

Firm/Contractor, who has obtained documents, may request for clarification of contents of the bidding document in writing, and respond to such queries shall be made in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of bid.

- Clause 6 Addendum: At any time prior to the deadline for submission of documents, the agency may amend the Prequalification Document by issuing addenda. Any addendum issued shall be part of the Prequalification Document and shall be communicated in writing to all who have obtained the prequalification document.
- Clause 7 Deadline for submission of Documents (SPP Rule 22 & 24): Documents shall be received by the agency at the address; Director PDMI&E Cell, Directorate of Culture, Sindh Secretariat Block No. 76/A, Opposite MPA Hostel, Karachi Phone: 021-992063782 Fax: 021-992063782 not later than the **02-11-2015** @ working hours. The procuring agency may, at its discretion, extend the deadline for the submission of documents by amending the Prequalification Document, and in which case all rights and obligations of the Agency and the firms/contractors subject to the previous deadline shall thereafter be subject to the deadline as extended.

- Clause 8 Evaluation (Rule 27 (2): Firm's/Contractor's general and particular experience, personnel and equipment capabilities, and financial position, as demonstrated by the Applicant's responses in the prescribed forms will be evaluated as per evaluation criteria given in the document. The Procuring Agency reserves the right to waive minor deviations, if these don't materially affect the capability of an applicant to perform the contract. Sub-contractor's experience and resources shall not be taken into account in determining the firm/contractor compliance with the qualifying criteria. However, Joint Venture experience & resources shall be considered. Consortium or Association of firms will be considered for similar treatment as in case of Joint Venture.
- Clause 9 Clarification of Prequalification Information (Rule 43): To assist in the evaluation of information, the agency may, at its discretion, ask any firm/contractor for a clarification of any information which shall be submitted within a stated reasonable period of time. Any request for clarification shall be in writing. If any firm/contractor does not provide clarifications of the information requested by the date and time set in the agency's request for clarification then application of the firm/contractor may be rejected.
- Clause 10 Verification of Prequalification Information (Rule 28 (1d)): Verification of the information provided by the pre-qualified/shortlisted firms/contractors in the submissions for prequalification may be made. In case the information is found to be wrong or incorrect in any material way or firm/contractor is found to be lacking in the capability or resources to successfully perform the contract, then it shall not be pre-qualified.

#### **5.0** Section II: Evaluation/Qualification Criteria.

In this section the evaluation criteria is based on pass/fail criteria for selection methods for prequalifying of the contractors/firms.

1. Evaluation/Qualification Criteria: Based on Yes/No or Pass/Fail system.

**Evaluation/Qualification Criteria is as under:** 

Evaluation/Qualification Criteria: Based on Yes/No or Pass/Fail system.

Mandatory Provisions/Eligibility: Firms/Contractors must possess (i) valid registration certificate of PEC in the category C-5 or above (Valid upto 31-12-2015 with field of Specialization (BC-02) (ii) valid registration certificate from income tax authority (NTN);(iii) SRB and (iv)Firm is not black listed. (Attach all certificates and affidavit of not black listing & No involved in Litigation)

Aggregate Qualifying Scope is 70%, but it is mandatory to obtain at least 40% in each of the following sections.

#### (C) Company profile

20 Marks

v. Period since Firm/Contractor is in construction business :	10 Marks
---	----------

Up to 5 years 02 Marks 05 Marks Up to 10 years Above 10 years 10 Marks

(Attach PEC license for each year)

Specialization for Conservation Work vi.

05 Marks

(Attach PEC license BC02 for Works Sr No.1,2,3,4&9) Specialization of High rise buildings/ Electrical & Mechanical vii.

(Attached PEC License BC-03, EE-04, ME-06)

05 Marks

30 Marks

05 Marks viii. Office facilities

In Sindh province 03 Marks In any other province/Islamabad 01 Marks **Outside Country** 01 Marks

(D) **General Experience Record** 

20 Marks.

iii Projects of similar nature and complexity Completed over last 05 years.

(4 Marks for each project)

iv. Project of Similar nature in hand 10 Marks

(Each Project 05 Marks)

(C) Personnel Capabilities required for this project 20 Marks

Requirement of persons will vary from project to Project.

Following factors may be used as a guideline:

S#	Description / position with qualification &	Number	Marks	Remarks
	experience	required	assigned	
1.	Bsc (Civil Engg.) /BE (Civil Engineers registered with Pakistan Engineering Council (PEC) with experience of 5 years or above.	1 No.	10	<b>05 Marks</b> for experience of 5 to 10 years (MSc (Civil Engg.) / M.E. (Civil). 03 Marks PH.D 02 Marks
2.	Diploma in Civil Engineering with experience of 2 years or above.	02	05	02 Marks for 02 years experience, 03 Marks for above 02 years.

(ii) Architect:

05 Marks

Qualification: B.Arch,

(Brief CVs of personnel be attached).

## REHABILITATION/RENOVATION OF LIAQUAT MEMORIAL LIBRARY KHAIRPUR

## (D) Equipment Capability

15 Marks

- (d) Criteria equipment and number required for the project shall be Specified by the procuring Agency.
- (e) High valve equipment should be an option to own, lease or hire.
- (f) Total equipment available with the applicant is to be listed along with Its current mobilization on on-going projects.

(Details are to be provided in the attached form)

## (E) Financial Soundness / Status

10 Marks

For financial Status assessment, the Applicants may be required to submit Audited Financial Statements for the last five years or any other documents which verifies their Financial Status. Where necessary, the procuring Agency will make enquiries with the firm's/contractor's bankers.

Working Capital in hand for this project / work (attach proof of Bank Statement / Credit Facilities)

v.Less than 15% of Estimated Cost of this Work.02 Marksvi.15-25% of Estimated Cost of this Work04 Marks.vii.26-40% of Estimated Cost of this work08 Marks.viii.More than 40% of Estimated Cost of this work10 Marks (Max:)

## (F). Any other information:

Any other document/information desired by procuring agency which shall not discriminate among contractors/firms.

Contractors/firms who fail to qualify in any of the above sections shall be disqualified from the prequalification process.

## REHABILITATION/RENOVATION OF LIAQUAT MEMORIAL LIBRARY KHAIRPUR

**7.0** 

**Section III. Application Forms;** 

A		rm (The covering letter is to be submitted by the interested ponsible for a joint venture, on appropriate company letterhead).
То		Date:
	Name and address of the Procurin	g Agency]
Dear Sir,		
Subject:	Pre-qualification of	
		ndersigned, being duly authorized to represent and act on behalf d for the project cited above and enclose one (1) original (together ents and declare the following:
(a)		e no reservations to the Prequalification Document, including, issued in accordance with ITB Clause 6.
(b)	that Procuring Agency is no	Agency may cancel the prequalification process at any time and of bound either to accept any application that it may receive or to cants to bid for the contract subject of this prequalification, without a Applicants.
(c)	Bids by prequalified application at the time	ants will be subject to verification of all information submitted for of bidding;
(d)	•	amend the scope and value of any contract under this project; in be called from prequalified bidders who meet the revised
2. person(s) fo	The Procuring Agency an or further information, if needed;	d its authorized representative(s) may contact the following
	Person to be contacted: Tele	ephone:
<b>3.</b> The unde every detail	_	its and the information provided are complete, true, and correct in
	Signed:	Name:

	-	
•		
A	-	

1. Company Profi	il	e
------------------	----	---

Date:	
Contract:	

All individual firms and each partner of a joint venture applying for prequalification are requested to complete the information in this form.

1.	Name of firm (legal):					
	(In case of Joint Venture (JV), legal i	name of each partner:				
2.	Nature of Business:					
	(Whether the firm is a Corporation, Partnership, Trust etc.) (In case of Consortium; whether the Lead Consortium Member is a Corporation, Partnership, Trust etc.)					
3.	Head Office Address:					
4.	Telephone Fax numbers: E-mail address:					
5.	Place of Incorporation/Registration:  Year of incorporation/registration:					
6.	Applicant's authorized representative: Telephone Fax numbers: E-mail address:					
7.	NATIONALITY OF OWNERS.					
	Name:	Country:				

## A-III

## 2. General Experience Record

Details of Contracts of Similar Nature and Complexity completed over the last 05 years **(i)** 

Sr. No.	1	2	3	4	5
Name of Contract:					
Country:					
Name of Procuring Agency with Address, Tele, Fax.					
Contract Role (Mention: Sole, Sub Contractor or Partner in a Joint Venture)					
Value of the total contract in Pak/Rs:					
Date of Award:					
Date of Completion					

#### (ii) Projects of similar nature and complexity in hand.

Firms/ Contractors and each partner of the joint venture should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, for which Completion Certificate has yet to be issued.

Name of Contract	Value of Contract	Name of Procuring Agency	Value of Outstanding work (Equivalent Pak Rs. Millions)	Estimated Completion Date
1.				
2.				
3.				

(iii) Projects executed in similar geographical conditions in last five (5) years.

Sr. No.	1	2	3	4	5
Name of Contract:					
Country & location					
Name of Procuring Agency With Address, Tele, Fax.					
Nature of works and special features relevant to the contract for which applied:					
Contract Role (Mention: Sole, Sub Contactor or Partner in a Joint Venture).					
Value of the total contract in Pak/Rs					
Date of Award:					
Date of Completion					

#### A-IV

#### **Personnel Capabilities** 4 (A)

Firm/Contractor should provide the names of suitably qualified personnel to meet the specified requirements stated in Section 3 (Evaluation and Qualification Criteria).

Sr. No.	Title of Position	Name
1		
2		
3		
4		
5		

### A-V

The data regarding experience of the personnel mentioned at A-IV should be supplied separately using the Form below.

	<b>4</b> ( <b>B</b> )	Curriculum Vitae (CV) for Proposed Experts	
1. Proposed Positio	n:		
2. Name of Expert: _			
3. Name of Firm:			
		S:	
		Fax No:	
E-Mail Address: _			
5. Date of Birth:		Citizenship:	
6. Qualification:			
		e professional experience in reverse chronological order. d managerial experience relevant to the project.	

From	То	Company / Project / Position / Relevant technical and management experience

#### A-VI

5. Firm/Contractor shall provide adequate information to demonstrate clearly that it has the capability to meet the requirements for the key equipment whether owned/ leased/ rented listed in Section 3 (Evaluation and Qualification Criteria).

#### **Equipment Capabilities (owned by the contractor/firm)** A.

Sr. No.	Name of Equipment	Name of manufacturer	Model and power rating	Capacity	Year of manufacture	Current location
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

# B. Equipment Capabilities (leased/ rented by the contractor/firm)

Sr. No.	Name of Equipment	Mention whether leased or rented	Name of owner	Address of owner	Contact name and title with Telephone Fax & E Mail of the owner	Agreements Details of rental / lease / manufacture agreements specific to the project
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

	_	-	
•	•	/	

- 6. Financial Resources.
  - A. Banker's Information:

Sr. NO.	Name & Address of Bank	Contact name and title	Telephone, Fax & E- Mail Address

Financial Status: Summarize actual assets and liabilities in Pak Rupees for the previous three

Information from Balance	Year 1:	Year 2:	Year 3:
Sheet/			
Income Statement			
1.Total Assets (TA)			
2.Total Liabilities (TL)			
3. Current Assets (CA)			
4. Current Liabilities (CL)			
5.Total Revenues (TR)			
6.Profits Before Taxes (PBT)			
7. Profits After Taxes (PAT)			

# REHABILITATION/RENOVATION OF LIAQUAT MEMORIAL LIBRARY KHAIRPUR

C.	<b>Source of Financing:</b> Contractor/ Firm shall provide documentary evidence for funding the project for which prequalification is being undertaken.

# REHABILITATION/RENOVATION OF LIAQUAT MEMORIAL LIBRARY KHAIRPUR

**Section IV. Scope of Contract: (**Description of works and Period of completion)

#### Annexure - I

- (i) Universal machines
- (ii) Cutter machines
- (iii) Vibrator
- (iv) Crane Mobile (30 Ton Cap.)
- (v) Dumper Trucks
- (vi) Shower/ Loader/ Backhoe
- (vii) Steel cutting & Bending Machine
- (viii) Cabin Hoist (1500 Kg Cap.)
- (ix) Air Compressor (15 HP Cap.)
- (x) Scaffolding Pipe
- (xi) Wood crafting tools

*Note: The following formula is applicable to evaluation criteria based on marks/score only.* 

a. If the available quantity of each equipment is less than specified limit, give weight age as under:

T = M x (A / Required Quantity)

b. If the available quantity of each equipment is more than the minimum equipment requirement full marks will be given.

A = Available quantity of each equipment of each Item. T

= Marks obtained

M = Marks assigned

# PREQUALIFICATION DOCUMENT



### GOVERNMENT OF SINDH

# CULTURE, TOURISM & ANTIQUITIES DEPARTMENT

Planning, Development, Monitoring, Implementation & Evaluation Cell

Name of Project/Scheme

(11)

# REHABILITATION/RENOVATION OF LIBRARY MIRPURKHAS

Name of Procuring Agency
PDMI&E CELL - CULTURE, TOURISM &
ANTIQUITIES DEPARTEMNT

Document issued to

#### 1.0 Introduction

The basic aim of the pre-qualification is intended to eliminate, early in procurement proceedings, constructors that are not suitably qualified to perform the contract. The pre-qualification specifically means selection of competent bidders prior to issuance of the invitations to bid. It is required for large and complex civil works contracts, turnkey contracts, and contracts for the fabrication of expensive and technically complex plant and equipment. This is to ensure that only firms with appropriate experience, a proven track record, and necessary annual turnover and that, can provide all the equipment required in a timely manner and will be only invited to submit bids. Thus assessment by an implementing agency of the suitability of firms to carry out a particular contract **prior** to being invited to submit a bid is a process called **prequalification**.

#### 2.0 **Sindh Public Procurement Rules 2010**

When and how to engage in the pre-qualification process, is clearly explained in SPP Rules 27 & 28, 2010 and same may be referred for further guidance.

#### 3.0 **The Prequalification Process**

#### 3.1 **Advertisement and Notification**

The Invitation for Prequalification (IFP)/Pre-qualification notice shall be advertised in the manner explained in the SPP Rules 15, 17 & 18 of 2010.

#### 3.2 **Preparing and Issuing of Prequalification Document**

The Procuring Agency is responsible for preparing and issuing the Prequalification Document to all interested bidders. All information and data particular to each individual prequalification process must be provided by the agency in the following sections of the Prequalification Document:

- 4.0 **Section I. Instructions to Bidders (ITB)**;
- **5.0** Section II. Eligibility & Evaluation/Qualification Criteria;
- 6.0 **Section III. Application Forms**;
- **7.0 Section IV. Scope of Contract**

Rehabilitation/Renovation of Library Mirpurkhas



#### NO:DIR/PDMI&E CELL/CT&AD/

/2015-16/

# GOVERNMENT OF SINDH CULTURE, TOURISM & ANTIQUITIES DEPARTMENT PLANNING, DEVELOPMENT, MONITORING, IMPLEMENTATION & EVALUATION CELL SINDH SECRETARIAT, BLOCK NO.76/A

Karachi, dated: 13th October 2015

#### **CORRIGENDUM**

Read: prequalification notice No.Dir/PDMI&E Cell/CT&AD/Prequ/2015-16 Dated: 08-10-2015 1. The following works are included for Prequalification of Contractors, Details are as Under

S#	Name of Work	Estimated Cost in (M)	Completion Period
	i	Ii	iii
	Re- Construction of Tomb of Gen. Hosh Mohammad Sheedi District Hyderabad	16.326	24 Months
	Preservation/Conservation and Restoration of Building of Jufel Hurst Public School Karachi	26.337	24 Months
3	Conservation of existing building JMB Girls Secondary School Karachi	35.976	24 Months
	Conservation / Restoration / Construction of Masjid Muhammad Bin Qasim Arrore, District Sukkur	26.671	24 Months
5	Missing Allied Facilities at Motel Nagarparkar	15.049	24 Months
6	Conversion of Zoo Garden into Natural Science Museum at Tando Muhammad Khan	2.884	24 Months

- 2. The date of issue and receive back of prequalification documents is hereby extended upto 02-11-2015 during Office working Hours.
- 3. Evaluation/Qualification Criteria is as under:

(A)

Evaluation/Qualification Criteria: Based on Yes/No or Pass/Fail system.

**Mandatory Provisions/Eligibility:** Firms/Contractors must possess (i) valid registration certificate of PEC in the category C-5 or above (Valid upto 31-12-2015 with field of Specialization (BC-02) (ii) valid registration certificate from income tax authority (NTN); (iii) SRB and (iv) is not black listed. (*Attach all certificates and affidavit of not black listing*)

Aggregate Qualifying Scope is 70%, but it is mandatory to obtain at least 40% in each of the following sections.

Compa	ny profile	20 Marks
i.	Period since Firm/Contractor is in construction business 10 N	<u>//arks</u>
	Up to 5 years	02 Marks
	Up to 10 years	05 Marks
	Above 10 years	10 Marks
	(Attach PEC license for each year)	
ii.	Specialization for Conservation Work	05 Marks
	(Attach PEC license BC02 for Works Sr No.1,2,3,4&9)	
iii.	Specialization of High rise buildings/ Electrical & Mechanical	
	(Attached PEC License BC-03, EE-04, ME-06)	05 Marks
iv.	Office facilities	05 Marks
	In Sindh province	03 Marks
	In any other province/Islamabad	01 Marks

**Outside Country** 

01 Marks

#### (B) General Experience Record

30 Marks

i. Projects of similar nature and complexity
 Completed over last 05 years.
 (4 Marks for each project)

20 Marks.

ii. Project of Similar nature in hand (Each Project 05 Marks)

10 Marks

(C) Personnel Capabilities required for this project

20 Marks

Requirement of persons will vary from project to Project.

Following factors may be used as a guideline:

S	Description / position with qualification &	Number	Marks	Remarks
#	experience	required	assigned	
1	Bsc (Civil Engg.) /BE (Civil Engineers	1 No.	10	<b>05 Marks</b> for experience of 5 to
	registered with Pakistan Engineering			10 years (MSc (Civil Engg:) / M.E.
	Council (PEC) with experience of 5 years			(Civil). 03 Marks PH.D 02 Marks
	or above.			
2	Diploma in Civil Engineering with	02	05	02 Marks for 02 years experience,
	experience of 2 years or above.			03 Marks for above 02 years.

(ii) Architect:

05 Marks

Qualification: B.Arch,

(Brief CVs of personnel be attached).

#### (D) Equipment Capability

15 Marks

- (a) Criteria equipment and number required for the project shall be Specified by the procuring Agency.
- (b) High valve equipment should be an option to own, lease or hire.
- (c) Total equipment available with the applicant is to be listed along with Its current mobilization on on-going projects.

(Details are to be provided in the attached form)

#### (E) Financial Soundness / Status

10 Marks

For financial Status assessment, the Applicants may be required to submit Audited Financial Statements for the last five years or any other documents which verifies their Financial Status. Where necessary, the procuring Agency will make enquiries with the firm's/contractor's bankers.

Working Capital in hand for this project / work (attach proof of Bank Statement / Credit Facilities)

i. Less than 15% of Estimated Cost of this Work.
 ii. 15-25% of Estimated Cost of this Work
 iii. 26-40% of Estimated Cost of this work
 iii. 28-40% of Estimated Cost of this work

iv. More than 40% of Estimated Cost of this work

10 Marks (Max:)

#### (F). Any other information:

Any other document/information desired by procuring agency which shall not discriminate among contractors/firms.

Contractors/firms who fail to qualify in any of the above sections shall be disqualified from the prequalification process.

All other terms and conditions will be remain unchanged:

#### DIRECTOR PDMI&E CELL

Directorate of Culture Sindh Secretariat Block No. 76/A, Opposite MPA Hostel Karachi Ph & Fax: 021-992063782

#### 4.0 Section I. Instructions to Bidders/Applicants (ITB).

- Clause 1 The firm/contractor shall enclose the (one original and 02 copies) of the documents in a sealed envelope which shall:-
  - (a) bear the name and address of the Applicant;
  - be delivered by hand or through courier/registered mail to address mentioned in advertisement for pre-qualification or in document; and be clearly marked "Application for Pre-qualification for "Rehabilitation/Renovation of Library Mirpurkhas". **(b)**
- Clause 2 If the envelope is not sealed and marked as required, the procuring agency will assume no responsibility for the misplacement or pre-maturing opening of the document.
- Clause 3 Document shall be prepared in the English language. In case of ICB, the information provided in any other language shall be accompanied by English translation also.
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- Clause 6 Addendum: At any time prior to the deadline for submission of documents, the agency may amend the Prequalification Document by issuing addenda. Any addendum issued shall be part of the Prequalification Document and shall be communicated in writing to all who have obtained the prequalification document.
- Clause 7 Deadline for submission of Documents (SPP Rule 22 & 24): Documents shall be received by the agency at the address; Director PDMI&E Cell, Directorate of Culture, Sindh Secretariat Block No. 76/A, Opposite MPA Hostel, Karachi Phone: 021-992063782 Fax: 021-992063782 not later than the October 02-11-2015 @ working hours. The procuring agency may, at its discretion, extend the deadline for the submission of documents by amending the Prequalification Document, and in which case all rights and obligations of the Agency and the firms/contractors subject to the previous deadline shall thereafter be subject to the deadline as extended.

- Clause 8 Evaluation (Rule 27 (2): Firm's/Contractor's general and particular experience, personnel and equipment capabilities, and financial position, as demonstrated by the Applicant's responses in the prescribed forms will be evaluated as per evaluation criteria given in the document. The Procuring Agency reserves the right to waive minor deviations, if these don't materially affect the capability of an applicant to perform the contract. Sub-contractor's experience and resources shall not be taken into account in determining the firm/contractor compliance with the qualifying criteria. However, Joint Venture experience & resources shall be considered. Consortium or Association of firms will be
- Clause 9 Clarification of Prequalification Information (Rule 43): To assist in the evaluation of information, the agency may, at its discretion, ask any firm/contractor for a clarification of any information which shall be submitted within a stated reasonable period of time. Any request for clarification shall be in writing. If any firm/contractor does not provide clarifications of the information requested by the date and time set in the agency's request for clarification then application of the firm/contractor may be rejected.

considered for similar treatment as in case of Joint Venture.

Clause 10 Verification of Prequalification Information (Rule 28 (1d)): Verification of the information provided by the pre-qualified/shortlisted firms/contractors in the submissions for prequalification may be made. In case the information is found to be wrong or incorrect in any material way or firm/contractor is found to be lacking in the capability or resources to successfully perform the contract, then it shall not be pre-qualified.

#### 5.0 Section II: Evaluation/Qualification Criteria.

In this section the evaluation criteria is based on pass/fail criteria for selection methods for prequalifying of the contractors/firms.

1. Evaluation/Qualification Criteria: Based on Yes/No or Pass/Fail system.

**Evaluation/Qualification Criteria is as under:** 

Evaluation/Qualification Criteria: Based on Yes/No or Pass/Fail system.

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Aggregate Qualifying Scope is 70%, but it is mandatory to obtain at least 40% in each of the following sections.

#### (C) Company profile

٧.

vii.

20 Marks

10 Marks

30 Marks

10 Marks

Ul	p to 5 years	02 Marks
Uı	p to 10 years	05 Marks

(Attach PEC license for each year)

Specialization for Conservation Work 05 Marks vi.

(Attach PEC license BC02 for Works Sr No.1,2,3,4&9) Specialization of High rise buildings/ Electrical & Mechanical

Period since Firm/Contractor is in construction business

(Attached PEC License BC-03, EE-04, ME-06) 05 Marks

viii. Office facilities 05 Marks

In Sindh province 03 Marks In any other province/Islamabad 01 Marks 01 Marks

**Outside Country General Experience Record** 

Above 10 years

Projects of similar nature and complexity 20 Marks.

Completed over last 05 years. (4 Marks for each project)

iv. Project of Similar nature in hand 10 Marks

(Each Project 05 Marks)

(C) Personnel Capabilities required for this project 20 Marks

Requirement of persons will vary from project to Project.

Following factors may be used as a guideline:

S#	Description / position with qualification &	Number	Marks	Remarks
	experience	required	assigned	
1.	Bsc (Civil Engg.) /BE (Civil Engineers registered with Pakistan Engineering Council (PEC) with experience of 5 years or above.	1 No.	10	<b>05 Marks</b> for experience of 5 to 10 years (MSc (Civil Engg:) / M.E. (Civil). 03 Marks PH.D 02 Marks
2.	Diploma in Civil Engineering with experience of 2 years or above.	02	05	02 Marks for 02 years experience, 03 Marks for above 02 years.

(ii) Architect:

(D)

05 Marks

Qualification: B.Arch,

(Brief CVs of personnel be attached).

#### (D) Equipment Capability

- 15 Marks
- (d) Criteria equipment and number required for the project shall be Specified by the procuring Agency.
- (e) High valve equipment should be an option to own, lease or hire.
- (f) Total equipment available with the applicant is to be listed along with Its current mobilization on on-going projects.

(Details are to be provided in the attached form)

#### (E) Financial Soundness / Status

10 Marks

For financial Status assessment, the Applicants may be required to submit Audited Financial Statements for the last five years or any other documents which verifies their Financial Status. Where necessary, the procuring Agency will make enquiries with the firm's/contractor's bankers.

Working Capital in hand for this project / work (attach proof of Bank Statement / Credit Facilities)

v.Less than 15% of Estimated Cost of this Work.02 Marksvi.15-25% of Estimated Cost of this Work04 Marks.vii.26-40% of Estimated Cost of this work08 Marks.viii.More than 40% of Estimated Cost of this work10 Marks (Max:)

#### (F). Any other information:

Any other document/information desired by procuring agency which shall not discriminate among contractors/firms.

Contractors/firms who fail to qualify in any of the above sections shall be disqualified from the prequalification process.

Tr.			Date:
То	••••••		
	[Name	e and address of the Procuring Agency]	
Dear Si	r,		
Subjec	t:	Pre-qualification of	
		I the undersigned, being duly authorized to repres applies to be prequalified for the project cited above and enclose or es) of pre-qualification documents and declare the following:	
	(a)	I have examined and have no reservations to the Prequalification Addenda No(s), issued in accordance with	~
	(b)	I understand that Procuring Agency may cancel the prequalification per that Procuring Agency is not bound either to accept any application to invite the prequalified applicants to bid for the contract subject of this period incurring any liability to the Applicants.	hat it may receive or to
	(c)	Bids by prequalified applicants will be subject to verification of all interprequalification at the time of bidding;	formation submitted for
	(d)	Agency reserves the right to amend the scope and value of any contrac such event bids will only be called from prequalified bidders wh requirements;	• •
2. person(	s) for fur	The Procuring Agency and its authorized representative(s) may conther information, if needed;	ontact the following
		Person to be contacted: Telephone:	
3. The every d		ned declares that the statements and the information provided are comple	ete, true, and correct in
		Signed: Name:	

### A-II

1.	Company	<b>Profile</b>

Date:	 	
Contract:	 	

All individual firms and each partner of a joint venture applying for prequalification are requested to complete the information in this form.

1.	Name of firm (legal):				
	(In case of Joint Venture (JV), legal name of each partner:				
2.	Nature of Business:				
	(Whether the firm is a Corporation, Partnership, Trust etc.) (In case of Consortium; whether the Lead Consortium Member is a Corporation, Partnership, Trust etc.)				
3.	Head Office Address:				
4.	Telephone Fax numbers: E-mail address:				
5.	Place of Incorporation/Registration:  Year of incorporation/registration:				
6.	Applicant's authorized representative: Telephone Fax numbers: E-mail address:				
7.	NATIONALITY OF OWNERS.				
	Name:	Country:			

# A-III

# 2. General Experience Record

**(i)** Details of Contracts of Similar Nature and Complexity completed over the last 05 years

Sr. No.	1	2	3	4	5
Name of Contract:					
Country:					
Name of Procuring Agency with Address, Tele, Fax.					
Contract Role (Mention: Sole, Sub Contractor or Partner in a Joint Venture)					
Value of the total contract in Pak/Rs:					
Date of Award:					
Date of Completion					

#### (ii) Projects of similar nature and complexity in hand.

Firms/ Contractors and each partner of the joint venture should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, for which Completion Certificate has yet to be issued.

Name of Contract	Value of Contract	Name of Procuring Agency	Value of Outstanding work (Equivalent Pak Rs. Millions)	Estimated Completion Date
1.				
2.				
3.				

# (iii) Projects executed in similar geographical conditions in last five (5) years.

Sr. No.	1	2	3	4	5
Name of Contract:					
Country & location					
Name of Procuring Agency With Address, Tele, Fax.					
Nature of works and special features relevant to the contract for which applied:					
Contract Role (Mention: Sole, Sub Contactor or Partner in a Joint Venture).					
Value of the total contract in Pak/Rs					
Date of Award:					
Date of Completion					

# A-IV

### 4 (A) Personnel Capabilities

Firm/Contractor should provide the names of suitably qualified personnel to meet the specified requirements stated in Section 3 (Evaluation and Qualification Criteria).

Sr. No.	Title of Position	Name
1		
2		
3		
4		
5		

# A-V

The data regarding experience of the personnel mentioned at A-IV should be supplied separately using the Form below.

	<b>4</b> ( <b>B</b> )	Curriculum Vitae (CV) for Proposed Experts	
1. Proposed Position:			
2. Name of Expert:			
3. Name of Firm:			
4. Current Residential	Address	s:	
Telephone No:		Fax No:	
E-Mail Address:			
5. Date of Birth:		Citizenship:	
6. Qualification:			
7. Work Experience: S	ummariz	e professional experience in reverse chronological order. d managerial experience relevant to the project.	

From	То	Company / Project / Position / Relevant technical and management experience

#### A-VI

5. Firm/Contractor shall provide adequate information to demonstrate clearly that it has the capability to meet the requirements for the key equipment whether owned/ leased/ rented listed in Section 3 (Evaluation and Qualification Criteria).

#### **Equipment Capabilities (owned by the contractor/firm)** A.

Sr. No.	Name of Equipment	Name of manufacturer	Model and power rating	Capacity	Year of manufacture	Current location
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

# B. Equipment Capabilities (leased/ rented by the contractor/firm)

Sr. No.	Name of Equipment	Mention whether leased or rented	Name of owner	Address of owner	Contact name and title with Telephone Fax & E Mail of the owner	Agreements Details of rental / lease / manufacture agreements specific to the project
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

# A-VII

### 6. Financial Resources.

#### A. Banker's Information:

Sr. NO.	Name & Address of Bank	Contact name and title	Telephone, Fax & E- Mail Address

Financial Status: Summarize actual assets and liabilities in Pak Rupees for the previous three B. years.

Information from Balance	Year 1:	Year 2:	Year 3:
Sheet/   Income Statement			
1.Total Assets (TA)			
2.Total Liabilities (TL)			
3. Current Assets (CA)			
4. Current Liabilities (CL)			
5.Total Revenues (TR)			
6.Profits Before Taxes (PBT)			
7. Profits After Taxes (PAT)			

C.	<b>Source of Financing:</b> Contractor/ Firm shall provide documentary evidence for funding the project for which prequalification is being undertaken.

**Section IV. Scope of Contract: (**Description of works and Period of completion)

#### Annexure - I

- (i) Universal machines
- (ii) Cutter machines
- (iii) Vibrator
- (iv) Crane Mobile (30 Ton Cap.)
- (v) Dumper Trucks
- (vi) Shower/ Loader/ Backhoe
- (vii) Steel cutting & Bending Machine
- (viii) Cabin Hoist (1500 Kg Cap.)
- (ix) Air Compressor (15 HP Cap.)
- (x) Scaffolding Pipe
- (xi) Wood crafting tools

*Note: The following formula is applicable to evaluation criteria based on marks/score only.* 

a. If the available quantity of each equipment is less than specified limit, give weight age as under:

T = M x (A / Required Quantity)

b. If the available quantity of each equipment is more than the minimum equipment requirement full marks will be given.

A = Available quantity of each equipment of each Item. T

= Marks obtained

M = Marks assigned

# PREQUALIFICATION DOCUMENT



# **GOVERNMENT OF SINDH**

# CULTURE, TOURISM & ANTIQUITIES DEPARTMENT

Planning, Development, Monitoring, Implementation & Evaluation Cell

Name of Project/Scheme

(12)

# REHABILITATION/RENOVATION OF HASRAT MOHANI LIBRARY HYDERABAD.

Name of Procuring Agency
PDMI&E CELL - CULTURE, TOURISM &
ANTIQUITIES DEPARTEMNT

Document issued to

#### 1.0 Introduction

The basic aim of the pre-qualification is intended to eliminate, early in procurement proceedings, constructors that are not suitably qualified to perform the contract. The pre-qualification specifically means selection of competent bidders prior to issuance of the invitations to bid. It is required for large and complex civil works contracts, turnkey contracts, and contracts for the fabrication of expensive and technically complex plant and equipment. This is to ensure that only firms with appropriate experience, a proven track record, and necessary annual turnover and that, can provide all the equipment required in a timely manner and will be only invited to submit bids. Thus assessment by an implementing agency of the suitability of firms to carry out a particular contract **prior** to being invited to submit a bid is a process called **prequalification**.

#### **Sindh Public Procurement Rules 2010** 2.0

When and how to engage in the pre-qualification process, is clearly explained in SPP Rules 27 & 28, 2010 and same may be referred for further guidance.

#### 3.0 **The Prequalification Process**

#### 3.1 **Advertisement and Notification**

The Invitation for Prequalification (IFP)/Pre-qualification notice shall be advertised in the manner explained in the SPP Rules 15, 17 & 18 of 2010.

#### 3.2 **Preparing and Issuing of Prequalification Document**

The Procuring Agency is responsible for preparing and issuing the Prequalification Document to all interested bidders. All information and data particular to each individual pregualification process must be provided by the agency in the following sections of the Prequalification Document:

- 4.0 **Section I. Instructions to Bidders (ITB)**;
- **5.0** Section II. Eligibility & Evaluation/Qualification Criteria;
- 6.0 **Section III. Application Forms**;
- 7.0 **Section IV. Scope of Contract**





NO:DIR/PDMI&E CELL/CT&AD/

/2015-16/

# GOVERNMENT OF SINDH CULTURE, TOURISM & ANTIQUITIES DEPARTMENT PLANNING, DEVELOPMENT, MONITORING, IMPLEMENTATION & EVALUATION CELL SINDH SECRETARIAT, BLOCK NO.76/A

Karachi, dated: 13th October 2015

#### **CORRIGENDUM**

Read: prequalification notice No.Dir/PDMI&E Cell/CT&AD/Prequ/2015-16 Dated: 08-10-2015 1. The following works are included for Prequalification of Contractors, Details are as Under

S#	Name of Work	Estimated Cost in (M)	Completion Period
	i	Ii	iii
	Re- Construction of Tomb of Gen. Hosh Mohammad Sheedi District Hyderabad	16.326	24 Months
	Preservation/Conservation and Restoration of Building of Jufel Hurst Public School Karachi	26.337	24 Months
	Conservation of existing building JMB Girls Secondary School Karachi	35.976	24 Months
	Conservation / Restoration / Construction of Masjid Muhammad Bin Qasim Arrore, District Sukkur	26.671	24 Months
5	Missing Allied Facilities at Motel Nagarparkar	15.049	24 Months
6	Conversion of Zoo Garden into Natural Science Museum at Tando Muhammad Khan	2.884	24 Months

- 2. The date of issue and receive back of prequalification documents is hereby extended upto 02-11-2015 during Office working Hours.
- 3. Evaluation/Qualification Criteria is as under:

(A)

Evaluation/Qualification Criteria: Based on Yes/No or Pass/Fail system.

**Mandatory Provisions/Eligibility:** Firms/Contractors must possess (i) valid registration certificate of PEC in the category C-5 or above (Valid upto 31-12-2015 with field of Specialization (BC-02) (ii) valid registration certificate from income tax authority (NTN);(iii) SRB and (iv) is not black listed. (*Attach all certificates and affidavit of not black listing*)

Aggregate Qualifying Scope is 70%, but it is mandatory to obtain at least 40% in each of the following sections.

Compa	ny profile	20 Marks
i.	Period since Firm/Contractor is in construction business 10 N	<u>Marks</u>
	Up to 5 years	02 Marks
	Up to 10 years	05 Marks
	Above 10 years	10 Marks
	(Attach PEC license for each year)	
ii.	Specialization for Conservation Work	05 Marks
	(Attach PEC license BC02 for Works Sr No.1,2,3,4&9)	
iii.	Specialization of High rise buildings/ Electrical & Mechanical	
	(Attached PEC License BC-03, EE-04, ME-06)	05 Marks
iv.	Office facilities	05 Marks
	In Sindh province	03 Marks
	In any other province/Islamabad	01 Marks

**Outside Country** 

01 Marks

(B) General Experience Record

30 Marks

i. Projects of similar nature and complexity

20 Marks.

Completed over last 05 years.

(4 Marks for each project)

ii. Project of Similar nature in hand

10 Marks

(Each Project 05 Marks)

(C) Personnel Capabilities required for this project

20 Marks

Requirement of persons will vary from project to Project.

Following factors may be used as **a** guideline:

S	Description / position with qualification &	Number	Marks	Remarks
#	experience	required	assigned	
1	Bsc (Civil Engg.) /BE (Civil Engineers registered with Pakistan Engineering Council (PEC) with experience of 5 years or above.	1 No.	10	05 Marks for experience of 5 to 10 years (MSc (Civil Engg:) / M.E. (Civil). 03 Marks PH.D 02 Marks
2	Diploma in Civil Engineering with	02	05	02 Marks for 02 years experience,
	experience of 2 years or above.			03 Marks for above 02 years.

(ii) Architect:

05 Marks

Qualification: B.Arch,

(Brief CVs of personnel be attached).

#### (D) Equipment Capability

15 Marks

- (a) Criteria equipment and number required for the project shall be Specified by the procuring Agency.
- **(b)** High valve equipment should be an option to own, lease or hire.
- (c) Total equipment available with the applicant is to be listed along with Its current mobilization on on-going projects.

(Details are to be provided in the attached form)

#### (E) Financial Soundness / Status

10 Marks

For financial Status assessment, the Applicants may be required to submit Audited Financial Statements for the last five years or any other documents which verifies their Financial Status. Where necessary, the procuring Agency will make enquiries with the firm's/contractor's bankers.

Working Capital in hand for this project / work (attach proof of Bank Statement / Credit Facilities)

i. Less than 15% of Estimated Cost of this Work.
 ii. 15-25% of Estimated Cost of this Work
 iii. 26-40% of Estimated Cost of this work
 02 Marks.
 iii. 08 Marks.

iv. More than 40% of Estimated Cost of this work 10 Marks (Max:)

#### (F). Any other information:

Any other document/information desired by procuring agency which shall not discriminate among contractors/firms.

Contractors/firms who fail to qualify in any of the above sections shall be disqualified from the prequalification process.

All other terms and conditions will be remain unchanged:

#### DIRECTOR PDMI&E CELL

Directorate of Culture Sindh Secretariat Block No. 76/A, Opposite MPA Hostel Karachi Ph & Fax: 021-992063782

#### 4.0 Section I. Instructions to Bidders/Applicants (ITB).

- Clause 1 The firm/contractor shall enclose the (one original and 02 copies) of the documents in a sealed envelope which shall:
  - bear the name and address of the Applicant; (a)
  - be delivered by hand or through courier/registered mail to address mentioned in advertisement for pre-qualification or in document; and be clearly marked "Application for Pre-qualification for "REHABILITATION/RENOVATION OF HASRAT MOHANI LIBRARY HYDERABAD". **(b)**
- Clause 2 If the envelope is not sealed and marked as required, the procuring agency will assume no responsibility for the misplacement or pre-maturing opening of the document.
- Clause 3 Document shall be prepared in the English language. In case of ICB, the information provided in any other language shall be accompanied by English translation also.
- Clause 4 Firm/Contractor must respond to all questions and provide complete information as advised in this document. Any lapses to provide essential information may result in dis-qualification of the firm/contractor.
- Clause 5 Clarification and Modification of Documents (SPP Rule 23).

Firm/Contractor, who has obtained documents, may request for clarification of contents of the bidding document in writing, and respond to such queries shall be made in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of bid.

- Clause 6 Addendum: At any time prior to the deadline for submission of documents, the agency may amend the Prequalification Document by issuing addenda. Any addendum issued shall be part of the Prequalification Document and shall be communicated in writing to all who have obtained the prequalification document.
- Clause 7 Deadline for submission of Documents (SPP Rule 22 & 24): Documents shall be received by the agency at the address; Director PDMI&E Cell, Directorate of Culture, Sindh Secretariat Block No. 76/A, Opposite MPA Hostel, Karachi Phone: 021-992063782 Fax: 021-992063782 not later than the October 02-11-2015 @ working hours. The procuring agency may, at its discretion, extend the deadline for the submission of documents by amending the Prequalification Document, and in which case all rights and obligations of the Agency and the firms/contractors subject to the previous deadline shall thereafter be subject to the deadline as extended.

- Clause 8 Evaluation (Rule 27 (2): Firm's/Contractor's general and particular experience, personnel and equipment capabilities, and financial position, as demonstrated by the Applicant's responses in the prescribed forms will be evaluated as per evaluation criteria given in the document. The Procuring Agency reserves the right to waive minor deviations, if these don't materially affect the capability of an applicant to perform the contract. Sub-contractor's experience and resources shall not be taken into account in determining the firm/contractor compliance with the qualifying criteria. However, Joint Venture experience & resources shall be considered. Consortium or Association of firms will be considered for similar treatment as in case of Joint Venture.
- Clause 9 Clarification of Prequalification Information (Rule 43): To assist in the evaluation of information, the agency may, at its discretion, ask any firm/contractor for a clarification of any information which shall be submitted within a stated reasonable period of time. Any request for clarification shall be in writing. If any firm/contractor does not provide clarifications of the information requested by the date and time set in the agency's request for clarification then application of the firm/contractor may be rejected.
- Clause 10 Verification of Prequalification Information (Rule 28 (1d)): Verification of the information provided by the pre-qualified/shortlisted firms/contractors in the submissions for prequalification may be made. In case the information is found to be wrong or incorrect in any material way or firm/contractor is found to be lacking in the capability or resources to successfully perform the contract, then it shall not be pre-qualified.

#### **5.0** Section II: Evaluation/Qualification Criteria.

In this section the evaluation criteria is based on pass/fail criteria for selection methods for prequalifying of the contractors/firms.

1. Evaluation/Qualification Criteria: Based on Yes/No or Pass/Fail system.

Evaluation/Oualification Criteria is as under:

Evaluation/Qualification Criteria: Based on Yes/No or Pass/Fail system.

Mandatory Provisions/Eligibility: Firms/Contractors must possess (i) valid registration certificate of PEC in the category C-5 or above (Valid upto 31-12-2015 with field of Specialization (BC-02) (ii) valid registration certificate from income tax authority (NTN);(iii) SRB and (iv)Firm is not black listed. (Attach all certificates and affidavit of not black listing & No involved in Litigation)

Aggregate Qualifying Scope is 70%, but it is mandatory to obtain at least 40% in each of the following sections.

#### (C) Company profile

20 Marks

	٧.	Period since Firm	Contractor is in construction business	10 Marks
--	----	-------------------	--	----------

Up to 5 years 02 Marks 05 Marks Up to 10 years Above 10 years 10 Marks

(Attach PEC license for each year)

Specialization for Conservation Work vi.

05 Marks

(Attach PEC license BC02 for Works Sr No.1,2,3,4&9)

Specialization of High rise buildings/ Electrical & Mechanical vii.

> (Attached PEC License BC-03, EE-04, ME-06) 05 Marks

viii. Office facilities 05 Marks

In Sindh province In any other province/Islamabad 03 Marks 01 Marks

**Outside Country** 

01 Marks 30 Marks

(D) **General Experience Record** 

20 Marks.

iii. Projects of similar nature and complexity Completed over last 05 years.

(4 Marks for each project)

iv. Project of Similar nature in hand 10 Marks

(Each Project 05 Marks)

Personnel Capabilities required for this project

20 Marks

Requirement of persons will vary from project to Project.

Following factors may be used as a guideline:

S#	Description / position with qualification &	Number	Marks	Remarks
	experience	required	assigned	
1.	Bsc (Civil Engg.) /BE (Civil Engineers registered with Pakistan Engineering Council (PEC) with experience of 5 years or above.	1 No.	10	<b>05 Marks</b> for experience of 5 to 10 years (MSc (Civil Engg:) / M.E. (Civil). 03 Marks PH.D 02 Marks
2.	Diploma in Civil Engineering with experience of 2 years or above.	02	05	02 Marks for 02 years experience, 03 Marks for above 02 years.

(ii) Architect:

(C)

05 Marks

Qualification: B.Arch,

(Brief CVs of personnel be attached).

#### REHABILITATION/RENOVATION OF HASRAT MOHANI LIBRARY HYDERABAD

#### (D) Equipment Capability

15 Marks

- (d) Criteria equipment and number required for the project shall be Specified by the procuring Agency.
- (e) High valve equipment should be an option to own, lease or hire.
- (f) Total equipment available with the applicant is to be listed along with Its current mobilization on on-going projects.

(Details are to be provided in the attached form)

#### (E) Financial Soundness / Status

10 Marks

For financial Status assessment, the Applicants may be required to submit Audited Financial Statements for the last five years or any other documents which verifies their Financial Status. Where necessary, the procuring Agency will make enquiries with the firm's/contractor's bankers.

Working Capital in hand for this project / work (attach proof of Bank Statement / Credit Facilities)

v.Less than 15% of Estimated Cost of this Work.02 Marksvi.15-25% of Estimated Cost of this Work04 Marks.vii.26-40% of Estimated Cost of this work08 Marks.viii.More than 40% of Estimated Cost of this work10 Marks (Max:)

#### (F). Any other information:

Any other document/information desired by procuring agency which shall not discriminate among contractors/firms.

Contractors/firms who fail to qualify in any of the above sections shall be disqualified from the prequalification process.

7.0	Section	Section III. Application Forms;					
	A-I A	<b>Application Submission Form</b> (The covering letter is to be submitted firm/contract or partner responsible for a joint venture, on appropriate con					
			Date:				
To							
	[Name	ne and address of the Procuring Agency]					
Dear S	ir,						
Subjec	t:	Pre-qualification of					
		I the undersigned, being duly authorized to represent a applies to be prequalified for the project cited above and enclose one (1) (es) of pre-qualification documents and declare the following:					
	(a)	I have examined and have no reservations to the Prequalification Do Addenda No(s), issued in accordance with IT	•				
	(b)	I understand that Procuring Agency may cancel the prequalification proceed that Procuring Agency is not bound either to accept any application that is invite the prequalified applicants to bid for the contract subject of this prequincurring any liability to the Applicants.	may receive or to				
	(c)	Bids by prequalified applicants will be subject to verification of all inform prequalification at the time of bidding;	ation submitted for				
	(d)	Agency reserves the right to amend the scope and value of any contract und such event bids will only be called from prequalified bidders who m requirements;	1 0				
2. person	(s) for fu	The Procuring Agency and its authorized representative(s) may contact arther information, if needed;	t the following				
		Person to be contacted: Telephone:					
<b>3.</b> The every of	_	gned declares that the statements and the information provided are complete, t	rue, and correct in				
		Signed: Name:					

	-	
•		
A	-	

1.	Company	<b>Profile</b>

Date:	
Contract:	

All individual firms and each partner of a joint venture applying for prequalification are requested to complete the information in this form.

1.	Name of firm (legal):					
	(In case of Joint Venture (JV), legal name of each partner:					
2.	2. Nature of Business:					
	(Whether the firm is a Corporation, Partnership, Trust etc.) (In case of Consortium; whether the Lead Consortium Member Corporation, Partnership, Trust etc.)					
3.	Head Office Address:					
4.	Telephone Fax numbers: E-mail address:					
5.	5. Place of Incorporation/Registration: Year of incorporation/registration:					
6.	Applicant's authorized representative: Telephone Fax numbers: E-mail address:					
7.	NATIONALITY OF OWNERS.					
	Name:	Country:				

# A-III

# 2. General Experience Record

Details of Contracts of Similar Nature and Complexity completed over the last 05 years **(i)** 

Sr. No.	1	2	3	4	5
Name of Contract:					
Country:					
Name of Procuring Agency with Address, Tele, Fax.					
Contract Role (Mention: Sole, Sub Contractor or Partner in a Joint Venture)					
Value of the total contract in Pak/Rs:					
Date of Award:					
Date of Completion					

#### (ii) Projects of similar nature and complexity in hand.

Firms/ Contractors and each partner of the joint venture should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, for which Completion Certificate has yet to be issued.

Name of Contract	Value of Contract	Name of Procuring Agency	Value of Outstanding work (Equivalent Pak Rs. Millions)	Estimated Completion Date
1.				
2.				
3.				

(iii) Projects executed in similar geographical conditions in last five (5) years.

Sr. No.	1	2	3	4	5
Name of Contract:					
Country & location					
Name of Procuring Agency With Address, Tele, Fax.					
Nature of works and special features relevant to the contract for which applied:					
Contract Role (Mention: Sole, Sub Contactor or Partner in a Joint Venture).					
Value of the total contract in Pak/Rs					
Date of Award:					
Date of Completion					

#### A-IV

#### **Personnel Capabilities** 4 (A)

Firm/Contractor should provide the names of suitably qualified personnel to meet the specified requirements stated in Section 3 (Evaluation and Qualification Criteria).

Sr. No.	Title of Position	Name
1		
2		
3		
4		
4		
5		

•	<b>T</b> 7
А	- V

The data regarding experience of the personnel mentioned at A-IV should be supplied separately using the Form below.

	<b>4</b> ( <b>B</b> )	Curriculum Vitae (CV) for Proposed Experts	
1. Proposed Position	:		
4. Current Residentia	I Address	o:	
Telephone No:		Fax No:	
E-Mail Address:			
		Citizenship:	
6. Qualification:			
		e professional experience in reverse chronological order.	

7. Work Experience: Summarize professional experience in reverse chronological order. Indicate particular technical and managerial experience relevant to the project.

From	To	Company / Project / Position / Relevant technical and management experience

# REHABILITATION/RENOVATION OF HASRAT MOHANI LIBRARY HYDERABAD

CULTURE, TOURISM & ANTIQUITIES DEPARTMENT, GOVERNMENT OF SINDH

#### A-VI

5. Firm/Contractor shall provide adequate information to demonstrate clearly that it has the capability to meet the requirements for the key equipment whether owned/ leased/ rented listed in Section 3 (Evaluation and Qualification Criteria).

#### **Equipment Capabilities (owned by the contractor/firm)** A.

Sr. No.	Name of Equipment	Name of manufacturer	Model and power rating	Capacity	Year of manufacture	Current location
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

## B. Equipment Capabilities (leased/ rented by the contractor/firm)

Sr. No.	Name of Equipment	Mention whether leased or rented	Name of owner	Address of owner	Contact name and title with Telephone Fax & E Mail of the owner	Agreements Details of rental / lease / manufacture agreements specific to the project
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

#### A-VII

- 6. Financial Resources.
  - A. Banker's Information:

Sr. NO.	Name & Address of Bank	Contact name and title	Telephone, Fax & E- Mail Address

Financial Status: Summarize actual assets and liabilities in Pak Rupees for the previous three years.

Information from Balance	Year 1:	Year 2:	Year 3:
Sheet/			
Income Statement			
1.Total Assets (TA)			
2.Total Liabilities (TL)			
3. Current Assets (CA)			
4. Current Liabilities (CL)			
5.Total Revenues (TR)			
6.Profits Before Taxes (PBT)			
7. Profits After Taxes (PAT)			

C.	<b>Source of Financing:</b> Contractor/ Firm shall provide documentary evidence for funding the project for which prequalification is being undertaken.

**Section IV. Scope of Contract: (**Description of works and Period of completion)

#### Annexure - I

- (i) Universal machines
- (ii) Cutter machines
- (iii) Vibrator
- (iv) Crane Mobile (30 Ton Cap.)
- (v) Dumper Trucks
- (vi) Shower/ Loader/ Backhoe
- (vii) Steel cutting & Bending Machine
- (viii) Cabin Hoist (1500 Kg Cap.)
- (ix) Air Compressor (15 HP Cap.)
- (x) Scaffolding Pipe
- (xi) Wood crafting tools

*Note: The following formula is applicable to evaluation criteria based on marks/score only.* 

a. If the available quantity of each equipment is less than specified limit, give weight age as under:

T = M x (A / Required Quantity)

b. If the available quantity of each equipment is more than the minimum equipment requirement full marks will be given.

A = Available quantity of each equipment of each Item. T

= Marks obtained

M = Marks assigned

# PREQUALIFICATION DOCUMENT



# **GOVERNMENT OF SINDH**

# CULTURE, TOURISM & ANTIQUITIES DEPARTMENT

Planning, Development, Monitoring, Implementation & Evaluation Cell

Name of Project/Scheme

(13)

# REHABILITATION/RENOVATION OF NATIONAL MUSEUM OF PAKISTAN KARACHI.

Name of Procuring Agency
PDMI&E CELL - CULTURE, TOURISM &
ANTIQUITIES DEPARTEMNT

Document issued to

#### 1.0 Introduction

The basic aim of the pre-qualification is intended to eliminate, early in procurement proceedings, constructors that are not suitably qualified to perform the contract. The pre-qualification specifically means selection of competent bidders prior to issuance of the invitations to bid. It is required for large and complex civil works contracts, turnkey contracts, and contracts for the fabrication of expensive and technically complex plant and equipment. This is to ensure that only firms with appropriate experience, a proven track record, and necessary annual turnover and that, can provide all the equipment required in a timely manner and will be only invited to submit bids. Thus assessment by an implementing agency of the suitability of firms to carry out a particular contract **prior** to being invited to submit a bid is a process called **prequalification.** 

#### 2.0 Sindh Public Procurement Rules 2010

When and how to engage in the pre-qualification process, is clearly explained in SPP Rules 27 & 28, 2010 and same may be referred for further guidance.

#### 3.0 The Prequalification Process

#### 3.1 Advertisement and Notification

The Invitation for Prequalification (IFP)/Pre-qualification notice shall be advertised in the manner

explained in the SPP Rules 15, 17 & 18 of 2010.

#### 3.2 Preparing and Issuing of Prequalification Document

The Procuring Agency is responsible for preparing and issuing the Prequalification Document to all interested bidders. All information and data particular to each individual prequalification process must be provided by the agency in the following sections of the Prequalification Document:

- 4.0 Section I. Instructions to Bidders (ITB);
- 5.0 Section II. Eligibility & Evaluation/Qualification Criteria;
- 6.0 Section III. Application Forms;
- 7.0 Section IV. Scope of Contract

#### REHABILITATION/RENOVATION OF NATIONAL MUSEUM OF PAKISTAN KARACHI

Planning, Development, Monitoring, Implementation & Evaluation Cell CULTURE, TOURISM & ANTIQUITIES DEPARTMENT, GOVERNMENT OF SINDH



NO:DIR/PDMI&E CELL/CT&AD/

/2015-16/

# GOVERNMENT OF SINDH CULTURE, TOURISM & ANTIQUITIES DEPARTMENT PLANNING, DEVELOPMENT, MONITORING, IMPLEMENTATION & EVALUATION CELL SINDH SECRETARIAT, BLOCK NO.76/A

Karachi, dated: 13th October 2015

#### **CORRIGENDUM**

Read: prequalification notice No.Dir/PDMI&E Cell/CT&AD/Prequ/2015-16 Dated: 08-10-2015 1. The following works are included for Prequalification of Contractors, Details are as Under

S#	Name of Work	Estimated Cost in (M)	Completion Period
	i	Ii	iii
	Re- Construction of Tomb of Gen. Hosh Mohammad Sheedi District Hyderabad	16.326	24 Months
	Preservation/Conservation and Restoration of Building of Jufel Hurst Public School Karachi	26.337	24 Months
	Conservation of existing building JMB Girls Secondary School Karachi	35.976	24 Months
	Conservation / Restoration / Construction of Masjid Muhammad Bin Qasim Arrore, District Sukkur	26.671	24 Months
5	Missing Allied Facilities at Motel Nagarparkar	15.049	24 Months
6	Conversion of Zoo Garden into Natural Science Museum at Tando Muhammad Khan	2.884	24 Months

- 2. The date of issue and receive back of prequalification documents is hereby extended upto 02-11-2015 during Office working Hours.
- 3. Evaluation/Qualification Criteria is as under:

(A)

Evaluation/Qualification Criteria: Based on Yes/No or Pass/Fail system.

**Mandatory Provisions/Eligibility:** Firms/Contractors must possess (i) valid registration certificate of PEC in the category C-5 or above (Valid upto 31-12-2015 with field of Specialization (BC-02) (ii) valid registration certificate from income tax authority (NTN);(iii) SRB and (iv) is not black listed. (*Attach all certificates and affidavit of not black listing*)

Aggregate Qualifying Scope is 70%, but it is mandatory to obtain at least 40% in each of the following sections.

Compa	ny profile	20 Marks
i.	Period since Firm/Contractor is in construction business 10 N	<u>Marks</u>
	Up to 5 years	02 Marks
	Up to 10 years	05 Marks
	Above 10 years	10 Marks
	(Attach PEC license for each year)	
ii.	Specialization for Conservation Work	05 Marks
	(Attach PEC license BC02 for Works Sr No.1,2,3,4&9)	
iii.	Specialization of High rise buildings/ Electrical & Mechanical	
	(Attached PEC License BC-03, EE-04, ME-06)	05 Marks
iv.	Office facilities	05 Marks
	In Sindh province	03 Marks
	In any other province/Islamabad	01 Marks

**Outside Country** 

01 Marks

(B) General Experience Record

30 Marks

i. Projects of similar nature and complexity

20 Marks.

Completed over last 05 years.

(4 Marks for each project)

ii. Project of Similar nature in hand

10 Marks

(Each Project 05 Marks)

(C) Personnel Capabilities required for this project

20 Marks

Requirement of persons will vary from project to Project.

Following factors may be used as a guideline:

S	Description / position with qualification &	Number	Marks	Remarks
#	experience	required	assigned	
1	Bsc (Civil Engg.) /BE (Civil Engineers registered with Pakistan Engineering Council (PEC) with experience of 5 years or above.	1 No.	10	05 Marks for experience of 5 to 10 years (MSc (Civil Engg:) / M.E. (Civil). 03 Marks PH.D 02 Marks
2	Diploma in Civil Engineering with	02	05	02 Marks for 02 years experience,
	experience of 2 years or above.			03 Marks for above 02 years.

(ii) Architect:

05 Marks

Qualification: B.Arch,

(Brief CVs of personnel be attached).

#### (D) **Equipment Capability**

15 Marks

- (a) Criteria equipment and number required for the project shall be Specified by the procuring Agency.
- **(b)** High valve equipment should be an option to own, lease or hire.
- (c) Total equipment available with the applicant is to be listed along with Its current mobilization on on-going projects.

(Details are to be provided in the attached form)

#### (E) Financial Soundness / Status

10 Marks

For financial Status assessment, the Applicants may be required to submit Audited Financial Statements for the last five years or any other documents which verifies their Financial Status. Where necessary, the procuring Agency will make enquiries with the firm's/contractor's bankers.

Working Capital in hand for this project / work (attach proof of Bank Statement / Credit Facilities)

i. Less than 15% of Estimated Cost of this Work.
 ii. 15-25% of Estimated Cost of this Work
 iii. 26-40% of Estimated Cost of this work
 02 Marks.
 iii. 08 Marks.

iv. More than 40% of Estimated Cost of this work 10 Marks (Max:)

#### (F). Any other information:

Any other document/information desired by procuring agency which shall not discriminate among contractors/firms.

Contractors/firms who fail to qualify in any of the above sections shall be disqualified from the prequalification process.

All other terms and conditions will be remain unchanged:

#### DIRECTOR PDMI&E CELL

Directorate of Culture Sindh Secretariat Block No. 76/A, Opposite MPA Hostel Karachi Ph & Fax: 021-992063782

#### 4.0 Section I. Instructions to Bidders/Applicants (ITB).

- Clause 1 The firm/contractor shall enclose the (one original and 02 copies) of the documents in a sealed envelope which shall:
  - bear the name and address of the Applicant; (a)
  - be delivered by hand or through courier/registered mail to address mentioned in advertisement for pre-qualification or in document; and be clearly marked "Application for Pre-qualification for "REHABILITATION/RENOVATION OF NATIONAL MUSEUM OF PAKISTAN KARACHI". **(b)**
- Clause 2 If the envelope is not sealed and marked as required, the procuring agency will assume no responsibility for the misplacement or pre-maturing opening of the document.
- Clause 3 Document shall be prepared in the English language. In case of ICB, the information provided in any other language shall be accompanied by English translation also.
- Clause 4 Firm/Contractor must respond to all questions and provide complete information as advised in this document. Any lapses to provide essential information may result in dis-qualification of the firm/contractor.
- Clause 5 Clarification and Modification of Documents (SPP Rule 23).

Firm/Contractor, who has obtained documents, may request for clarification of contents of the bidding document in writing, and respond to such queries shall be made in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of bid.

- Clause 6 Addendum: At any time prior to the deadline for submission of documents, the agency may amend the Prequalification Document by issuing addenda. Any addendum issued shall be part of the Prequalification Document and shall be communicated in writing to all who have obtained the prequalification document.
- Clause 7 Deadline for submission of Documents (SPP Rule 22 & 24): Documents shall be received by the agency at the address; Director PDMI&E Cell, Directorate of Culture, Sindh Secretariat Block No. 76/A, Opposite MPA Hostel, Karachi Phone: 021-992063782 Fax: 021-992063782 not later than the October 02-11-2015 @ working hours. The procuring agency may, at its discretion, extend the deadline for the submission of documents by amending the Prequalification Document, and in which case all rights and obligations of the Agency and the firms/contractors subject to the previous deadline shall thereafter be subject to the deadline as extended.

- Clause 8 Evaluation (Rule 27 (2): Firm's/Contractor's general and particular experience, personnel and equipment capabilities, and financial position, as demonstrated by the Applicant's responses in the prescribed forms will be evaluated as per evaluation criteria given in the document. The Procuring Agency reserves the right to waive minor deviations, if these don't materially affect the capability of an applicant to perform the contract. Sub-contractor's experience and resources shall not be taken into account in determining the firm/contractor compliance with the qualifying criteria. However, Joint Venture experience & resources shall be considered. Consortium or Association of firms will be considered for similar treatment as in case of Joint Venture.
- Clause 9 Clarification of Prequalification Information (Rule 43): To assist in the evaluation of information, the agency may, at its discretion, ask any firm/contractor for a clarification of any information which shall be submitted within a stated reasonable period of time. Any request for clarification shall be in writing. If any firm/contractor does not provide clarifications of the information requested by the date and time set in the agency's request for clarification then application of the firm/contractor may be rejected.
- Clause 10 Verification of Prequalification Information (Rule 28 (1d)): Verification of the information provided by the pre-qualified/shortlisted firms/contractors in the submissions for prequalification may be made. In case the information is found to be wrong or incorrect in any material way or firm/contractor is found to be lacking in the capability or resources to successfully perform the contract, then it shall not be pre-qualified.

#### **5.0** Section II: Evaluation/Qualification Criteria.

In this section the evaluation criteria is based on pass/fail criteria for selection methods for prequalifying of the contractors/firms.

1. Evaluation/Qualification Criteria: Based on Yes/No or Pass/Fail system.

**Evaluation/Qualification Criteria is as under:** 

Evaluation/Qualification Criteria: Based on Yes/No or Pass/Fail system.

Mandatory Provisions/Eligibility: Firms/Contractors must possess (i) valid registration certificate of PEC in the category C-5 or above (Valid upto 31-12-2015 with field of Specialization (BC-02) (ii) valid registration certificate from income tax authority (NTN);(iii) SRB and (iv)Firm is not black listed. (Attach all certificates and affidavit of not black listing & No involved in Litigation)

Aggregate Qualifying Scope is 70%, but it is mandatory to obtain at least 40% in each of the following sections.

#### (C) Company profile

20 Marks

٧.	Period	since	Firm,	/Contractor is	in con	struction	business	10 Marks
----	--------	-------	-------	----------------	--------	-----------	----------	----------

Up to 5 years 02 Marks 05 Marks Up to 10 years Above 10 years 10 Marks

(Attach PEC license for each year)

Specialization for Conservation Work vi.

05 Marks

(Attach PEC license BC02 for Works Sr No.1,2,3,4&9)

Specialization of High rise buildings/ Electrical & Mechanical vii.

> (Attached PEC License BC-03, EE-04, ME-06) 05 Marks

viii. Office facilities 05 Marks

In Sindh province In any other province/Islamabad 03 Marks 01 Marks

**Outside Country** 

01 Marks 30 Marks

(D) **General Experience Record** 

Requirement of persons will vary from project to Project.

20 Marks.

iii. Projects of similar nature and complexity Completed over last 05 years.

(4 Marks for each project)

iv. Project of Similar nature in hand

10 Marks

(C) Personnel Capabilities required for this project

(Each Project 05 Marks)

20 Marks

Following factors may be used as a guideline:

S#	Description / position with qualification &	Number	Marks	Remarks
	experience	required	assigned	
1.	Bsc (Civil Engg.) /BE (Civil Engineers registered with Pakistan Engineering Council (PEC) with experience of 5 years or above.	1 No.	10	<b>05 Marks</b> for experience of 5 to 10 years (MSc (Civil Engg:) / M.E. (Civil). 03 Marks PH.D 02 Marks
2.	Diploma in Civil Engineering with experience of 2 years or above.	02	05	02 Marks for 02 years experience, 03 Marks for above 02 years.

(ii) Architect:

05 Marks

Qualification: B.Arch,

(Brief CVs of personnel be attached).

#### (D) Equipment Capability

15 Marks

- (d) Criteria equipment and number required for the project shall be Specified by the procuring Agency.
- (e) High valve equipment should be an option to own, lease or hire.
- (f) Total equipment available with the applicant is to be listed along with Its current mobilization on on-going projects.

(Details are to be provided in the attached form)

#### (E) Financial Soundness / Status

10 Marks

For financial Status assessment, the Applicants may be required to submit Audited Financial Statements for the last five years or any other documents which verifies their Financial Status. Where necessary, the procuring Agency will make enquiries with the firm's/contractor's bankers.

Working Capital in hand for this project / work (attach proof of Bank Statement / Credit Facilities)

v. Less than 15% of Estimated Cost of this Work.
vi. 15-25% of Estimated Cost of this Work
vii. 26-40% of Estimated Cost of this work
viii. More than 40% of Estimated Cost of this work
10 Marks (Max:)

#### (F). Any other information:

Any other document/information desired by procuring agency which shall not discriminate among contractors/firms.

Contractors/firms who fail to qualify in any of the above sections shall be disqualified from the prequalification process.

7.0	Section III. Application Forms;				
	A-I A	<b>Application Submission Form</b> (The covering letter is to be submitted firm/contract or partner responsible for a joint venture, on appropriate con			
			Date:		
To					
	[Name	ne and address of the Procuring Agency]			
Dear S	ir,				
Subjec	t:	Pre-qualification of			
		I the undersigned, being duly authorized to represent a applies to be prequalified for the project cited above and enclose one (1) (es) of pre-qualification documents and declare the following:			
	(a)	I have examined and have no reservations to the Prequalification Do Addenda No(s), issued in accordance with IT	•		
	(b)	I understand that Procuring Agency may cancel the prequalification proceed that Procuring Agency is not bound either to accept any application that is invite the prequalified applicants to bid for the contract subject of this prequincurring any liability to the Applicants.	may receive or to		
	(c)	Bids by prequalified applicants will be subject to verification of all inform prequalification at the time of bidding;	ation submitted for		
	(d)	Agency reserves the right to amend the scope and value of any contract und such event bids will only be called from prequalified bidders who m requirements;	1 0		
2. person	(s) for fu	The Procuring Agency and its authorized representative(s) may contact arther information, if needed;	t the following		
		Person to be contacted: Telephone:			
<b>3.</b> The every of	_	gned declares that the statements and the information provided are complete, t	rue, and correct in		
		Signed: Name:			

п		١
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	ı	

1.	Company	<b>Profile</b>
1.	Company	TIOIM

Date:	
Contract: -	

All individual firms and each partner of a joint venture applying for prequalification are requested to complete the information in this form.

1.	Name of firm (legal):	
	(In case of Joint Venture (JV), legal i	name of each partner:
2.	Nature of Business:	
	(Whether the firm is a Corporation, I (In case of Consortium; whether the Corporation, Partnership, Trust etc.)	Lead Consortium Member is a
3.	Head Office Address:	
4.	Telephone Fax numbers: E-mail address:	
5.	Place of Incorporation/Registration: Year of incorporation/registration:	
6.	Applicant's authorized representative Telephone Fax numbers: E-mail address:	:
7.	7. NATIONALITY OF OWNERS.	
	Name:	Country:

# A-III

# 2. General Experience Record

Details of Contracts of Similar Nature and Complexity completed over the last 05 years **(i)** 

Sr. No.	1	2	3	4	5
Name of Contract:					
Country:					
Name of Procuring Agency with Address, Tele, Fax.					
Contract Role (Mention: Sole, Sub Contractor or Partner in a Joint Venture)					
Value of the total contract in Pak/Rs:					
Date of Award:					
Date of Completion					

#### (ii) Projects of similar nature and complexity in hand.

Firms/ Contractors and each partner of the joint venture should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, for which Completion Certificate has yet to be issued.

Name of Contract	Value of Contract	Name of Procuring Agency	Value of Outstanding work (Equivalent Pak Rs. Millions)	Estimated Completion Date
1.				
2.				
3.				

### (iii) Projects executed in similar geographical conditions in last five (5) years.

Sr. No.	1	2	3	4	5
Name of Contract:					
Country & location					
Name of Procuring Agency With Address, Tele, Fax.					
Nature of works and special features relevant to the contract for which applied:					
Contract Role (Mention: Sole, Sub Contactor or Partner in a Joint Venture).					
Value of the total contract in Pak/Rs					
Date of Award:					
Date of Completion					

#### A-IV

#### **Personnel Capabilities** 4 (A)

Firm/Contractor should provide the names of suitably qualified personnel to meet the specified requirements stated in Section 3 (Evaluation and Qualification Criteria).

Sr. No.	Title of Position	Name
1		
2		
3		
4		
5		

•	<b>T</b> 7
А	- V

The data regarding experience of the personnel mentioned at A-IV should be supplied separately using the Form below.

	<b>4</b> ( <b>B</b> )	Curriculum Vitae (CV) for Proposed Experts	
1. Proposed Position:			
4. Current Residential	Address	<b>=</b>	
Telephone No:		Fax No:	
E-Mail Address:			
5. Date of Birth:		Citizenship:	
6. Qualification:			
		professional experience in reverse chronological order.	

Indicate particular technical and managerial experience relevant to the project.

From	То	Company / Project / Position / Relevant technical and management experience				

#### A-VI

5. Firm/Contractor shall provide adequate information to demonstrate clearly that it has the capability to meet the requirements for the key equipment whether owned/ leased/ rented listed in Section 3 (Evaluation and Qualification Criteria).

#### **Equipment Capabilities (owned by the contractor/firm)** A.

Sr. No.	Name of Equipment	Name of manufacturer	Model and power rating	Capacity	Year of manufacture	Current location
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

# B. Equipment Capabilities (leased/ rented by the contractor/firm)

Sr. No.	Name of Equipment	Mention whether leased or rented	Name of owner	Address of owner	Contact name and title with Telephone Fax & E Mail of the owner	Agreements Details of rental / lease / manufacture agreements specific to the project
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

# A-VII

- 6. Financial Resources.
  - A. Banker's Information:

Sr. NO.	Name & Address of Bank	Contact name and title	Telephone, Fax & E- Mail Address

Financial Status: Summarize actual assets and liabilities in Pak Rupees for the previous three years.

Information from Balance	Year 1:	Year 2:	Year 3:
Sheet/			
Income Statement			
1.Total Assets (TA)			
2.Total Liabilities (TL)			
3. Current Assets (CA)			
4. Current Liabilities (CL)			
5.Total Revenues (TR)			
6.Profits Before Taxes (PBT)			
7. Profits After Taxes (PAT)			

C.	<b>Source of Financing:</b> Contractor/ Firm shall provide documentary evidence for funding the project for which prequalification is being undertaken.

**Section IV. Scope of Contract: (**Description of works and Period of completion)

# Annexure - I

- (i) Universal machines
- (ii) Cutter machines
- (iii) Vibrator
- (iv) Crane Mobile (30 Ton Cap.)
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- (xi) Wood crafting tools

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a. If the available quantity of each equipment is less than specified limit, give weight age as under:

T = M x (A / Required Quantity)

b. If the available quantity of each equipment is more than the minimum equipment requirement full marks will be given.

A = Available quantity of each equipment of each Item. T

= Marks obtained

M = Marks assigned

# PREQUALIFICATION DOCUMENT



# GOVERNMENT OF SINDH

# CULTURE, TOURISM & ANTIQUITIES DEPARTMENT

Planning, Development, Monitoring, Implementation & Evaluation Cell

Name of Project/Scheme

(14)

# REHABILITATION/RENOVATION OF SINDH PROVINCIAL MUSEUM HYDERABAD

Name of Procuring Agency
PDMI&E CELL - CULTURE, TOURISM &
ANTIQUITIES DEPARTEMNT

Document issued to

### 1.0 Introduction

The basic aim of the pre-qualification is intended to eliminate, early in procurement proceedings, constructors that are not suitably qualified to perform the contract. The pre-qualification specifically means selection of competent bidders prior to issuance of the invitations to bid. It is required for large and complex civil works contracts, turnkey contracts, and contracts for the fabrication of expensive and technically complex plant and equipment. This is to ensure that only firms with appropriate experience, a proven track record, and necessary annual turnover and that, can provide all the equipment required in a timely manner and will be only invited to submit bids. Thus assessment by an implementing agency of the suitability of firms to carry out a particular contract **prior** to being invited to submit a bid is a process called **prequalification**.

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### 3.1 **Advertisement and Notification**

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- 6.0 **Section III. Application Forms**;
- 7.0 **Section IV. Scope of Contract**





## NO:DIR/PDMI&E CELL/CT&AD/

/2015-16/

# GOVERNMENT OF SINDH CULTURE, TOURISM & ANTIQUITIES DEPARTMENT PLANNING, DEVELOPMENT, MONITORING, IMPLEMENTATION & EVALUATION CELL SINDH SECRETARIAT, BLOCK NO.76/A

Karachi, dated: 13th October 2015

# **CORRIGENDUM**

Read: prequalification notice No.Dir/PDMI&E Cell/CT&AD/Prequ/2015-16 Dated: 08-10-2015 1. The following works are included for Prequalification of Contractors, Details are as Under

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6	Conversion of Zoo Garden into Natural Science Museum at Tando Muhammad Khan	2.884	24 Months

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(A)

Evaluation/Qualification Criteria: Based on Yes/No or Pass/Fail system.

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	Up to 5 years	02 Marks
	Up to 10 years	05 Marks
	Above 10 years	10 Marks
	(Attach PEC license for each year)	
ii.	Specialization for Conservation Work	05 Marks
	(Attach PEC license BC02 for Works Sr No.1,2,3,4&9)	
iii.	Specialization of High rise buildings/ Electrical & Mechanical	
	(Attached PEC License BC-03, EE-04, ME-06)	05 Marks
iv.	Office facilities	05 Marks
	In Sindh province	03 Marks
	In any other province/Islamabad	01 Marks

**Outside Country** 

01 Marks

# (B) General Experience Record

30 Marks

i. Projects of similar nature and complexity Completed over last 05 years.(4 Marks for each project)

20 Marks.

ii. Project of Similar nature in hand (Each Project 05 Marks)

10 Marks

(C) Personnel Capabilities required for this project

20 Marks

Requirement of persons will vary from project to Project.

Following factors may be used as a guideline:

S	Description / position with qualification &	Number	Marks	Remarks
#	experience	required	assigned	
1	Bsc (Civil Engg.) /BE (Civil Engineers	1 No.	10	<b>05 Marks</b> for experience of 5 to
	registered with Pakistan Engineering			10 years (MSc (Civil Engg:) / M.E.
	Council (PEC) with experience of 5 years			(Civil). 03 Marks PH.D 02 Marks
	or above.			
2	Diploma in Civil Engineering with	02	05	02 Marks for 02 years experience,
	experience of 2 years or above.			03 Marks for above 02 years.

(ii) Architect:

05 Marks

Qualification: B.Arch,

(Brief CVs of personnel be attached).

(D) Equipment Capability

15 Marks

- (a) Criteria equipment and number required for the project shall be Specified by the procuring Agency.
- (b) High valve equipment should be an option to own, lease or hire.
- (c) Total equipment available with the applicant is to be listed along with Its current mobilization on on-going projects.

(Details are to be provided in the attached form)

# (E) Financial Soundness / Status

10 Marks

For financial Status assessment, the Applicants may be required to submit Audited Financial Statements for the last five years or any other documents which verifies their Financial Status. Where necessary, the procuring Agency will make enquiries with the firm's/contractor's bankers.

Working Capital in hand for this project / work (attach proof of Bank Statement / Credit Facilities)

i. Less than 15% of Estimated Cost of this Work.
 ii. 15-25% of Estimated Cost of this Work
 iii. 26-40% of Estimated Cost of this work
 iv. More than 40% of Estimated Cost of this work
 10 Marks (Max:)

(F). Any other information:

Any other document/information desired by procuring agency which shall not discriminate among contractors/firms.

Contractors/firms who fail to qualify in any of the above sections shall be disqualified from the prequalification process.

All other terms and conditions will be remain unchanged:

# DIRECTOR PDMI&E CELL

Directorate of Culture Sindh Secretariat Block No. 76/A, Opposite MPA Hostel Karachi Ph & Fax: 021-992063782

# 4.0 Section I. Instructions to Bidders/Applicants (ITB).

- Clause 1 The firm/contractor shall enclose the (one original and 02 copies) of the documents in a sealed envelope which shall:-
  - (a) bear the name and address of the Applicant;
  - be delivered by hand or through courier/registered mail to address mentioned in advertisement **(b)** for pre-qualification or in document; and be clearly marked "Application for Pre-qualification for "REHABILITATION/RENOVATION OF SINDH PROVINCIAL MUSEUM HYDERABAD".
- Clause 2 If the envelope is not sealed and marked as required, the procuring agency will assume no responsibility for the misplacement or pre-maturing opening of the document.
- Clause 3 Document shall be prepared in the English language. In case of ICB, the information provided in any other language shall be accompanied by English translation also.
- Clause 4 Firm/Contractor must respond to all questions and provide complete information as advised in this document. Any lapses to provide essential information may result in dis-qualification of the firm/contractor.
- Clause 5 Clarification and Modification of Documents (SPP Rule 23).

Firm/Contractor, who has obtained documents, may request for clarification of contents of the bidding document in writing, and respond to such queries shall be made in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of bid.

- Clause 6 Addendum: At any time prior to the deadline for submission of documents, the agency may amend the Prequalification Document by issuing addenda. Any addendum issued shall be part of the Prequalification Document and shall be communicated in writing to all who have obtained the prequalification document.
- Clause 7 Deadline for submission of Documents (SPP Rule 22 & 24): Documents shall be received by the agency at the address; Director PDMI&E Cell, Directorate of Culture, Sindh Secretariat Block No. 76/A, Opposite MPA Hostel, Karachi Phone: 021-992063782 Fax: 021-992063782 not later than the October 02-11-2015 @ working hours. The procuring agency may, at its discretion, extend the deadline for the submission of documents by amending the Prequalification Document, and in which case all rights and obligations of the Agency and the firms/contractors subject to the previous deadline shall thereafter be subject to the deadline as extended.

- Clause 8 Evaluation (Rule 27 (2): Firm's/Contractor's general and particular experience, personnel and equipment capabilities, and financial position, as demonstrated by the Applicant's responses in the prescribed forms will be evaluated as per evaluation criteria given in the document. The Procuring Agency reserves the right to waive minor deviations, if these don't materially affect the capability of an applicant to perform the contract. Sub-contractor's experience and resources shall not be taken into account in determining the firm/contractor compliance with the qualifying criteria. However, Joint Venture experience & resources shall be considered. Consortium or Association of firms will be considered for similar treatment as in case of Joint Venture.
- Clause 9 Clarification of Prequalification Information (Rule 43): To assist in the evaluation of information, the agency may, at its discretion, ask any firm/contractor for a clarification of any information which shall be submitted within a stated reasonable period of time. Any request for clarification shall be in writing. If any firm/contractor does not provide clarifications of the information requested by the date and time set in the agency's request for clarification then application of the firm/contractor may be rejected.
- Clause 10 Verification of Prequalification Information (Rule 28 (1d)): Verification of the information provided by the pre-qualified/shortlisted firms/contractors in the submissions for prequalification may be made. In case the information is found to be wrong or incorrect in any material way or firm/contractor is found to be lacking in the capability or resources to successfully perform the contract, then it shall not be pre-qualified.

### 5.0 Section II: Evaluation/Qualification Criteria.

In this section the evaluation criteria is based on pass/fail criteria for selection methods for prequalifying of the contractors/firms.

1. Evaluation/Qualification Criteria: Based on Yes/No or Pass/Fail system.

**Evaluation/Qualification Criteria is as under:** 

Evaluation/Qualification Criteria: Based on Yes/No or Pass/Fail system.

Mandatory Provisions/Eligibility: Firms/Contractors must possess (i) valid registration certificate of PEC in the category C-5 or above (Valid upto 31-12-2015 with field of Specialization (BC-02) (ii) valid registration certificate from income tax authority (NTN);(iii) SRB and (iv)Firm is not black listed. (Attach all certificates and affidavit of not black listing & No involved in Litigation) Aggregate Qualifying Scope is 70%, but it is mandatory to obtain at least 40% in each of the following sections.

### (C) Company profile

٧.

20 Marks

30 Marks

10 Marks

Up to 5 years	02 Marks
Up to 10 years	05 Marks

Period since Firm/Contractor is in construction business

Above 10 years 10 Marks

(Attach PEC license for each year)

Specialization for Conservation Work 05 Marks vi.

(Attach PEC license BC02 for Works Sr No.1,2,3,4&9)

Specialization of High rise buildings/ Electrical & Mechanical vii.

(Attached PEC License BC-03, EE-04, ME-06) 05 Marks

viii. Office facilities 05 Marks In Sindh province 03 Marks

In any other province/Islamabad 01 Marks 01 Marks

**Outside Country General Experience Record** 

Projects of similar nature and complexity 20 Marks.

Completed over last 05 years. (4 Marks for each project)

iv. Project of Similar nature in hand 10 Marks

(Each Project 05 Marks)

(C) Personnel Capabilities required for this project 20 Marks

Requirement of persons will vary from project to Project.

Following factors may be used as a guideline:

S#	Description / position with qualification &	Number	Marks	Remarks
	experience	required	assigned	
1.	Bsc (Civil Engg.) /BE (Civil Engineers registered with Pakistan Engineering Council (PEC) with experience of 5 years or above.	1 No.	10	<b>05 Marks</b> for experience of 5 to 10 years (MSc (Civil Engg:) / M.E. (Civil). 03 Marks PH.D 02 Marks
2.	Diploma in Civil Engineering with experience of 2 years or above.	02	05	02 Marks for 02 years experience, 03 Marks for above 02 years.

(ii) Architect:

(D)

05 Marks

Qualification: B.Arch,

(Brief CVs of personnel be attached).

# (D) **Equipment Capability**

15 Marks

- (d) Criteria equipment and number required for the project shall be Specified by the procuring Agency.
- (e) High valve equipment should be an option to own, lease or hire.
- (f) Total equipment available with the applicant is to be listed along with Its current mobilization on on-going projects.

(Details are to be provided in the attached form)

# (E) Financial Soundness / Status

10 Marks

For financial Status assessment, the Applicants may be required to submit Audited Financial Statements for the last five years or any other documents which verifies their Financial Status. Where necessary, the procuring Agency will make enquiries with the firm's/contractor's bankers.

Working Capital in hand for this project / work (attach proof of Bank Statement / Credit Facilities)

v.Less than 15% of Estimated Cost of this Work.02 Marksvi.15-25% of Estimated Cost of this Work04 Marks.vii.26-40% of Estimated Cost of this work08 Marks.viii.More than 40% of Estimated Cost of this work10 Marks (Max:)

# (F). Any other information:

Any other document/information desired by procuring agency which shall not discriminate among contractors/firms.

Contractors/firms who fail to qualify in any of the above sections shall be disqualified from the prequalification process.

7.0	Sect	ion III. Application Forms;		
	A-I		Form (The covering letter is to be sub responsible for a joint venture, on appropri	•
				Date:
То				
	[Nai	me and address of the Procur	ing Agency]	
Dear Si	r,			
Subject	t <b>:</b>	Pre-qualification of		
		applies to be prequalif	undersigned, being duly authorized to reprired for the project cited above and enclose aments and declare the following:	
	(a)		ave no reservations to the Prequalification in accordance v	_
	(b)	that Procuring Agency is	ng Agency may cancel the prequalification not bound either to accept any application plicants to bid for the contract subject of this the Applicants.	n that it may receive or to
	(c)	Bids by prequalified appl prequalification at the time	icants will be subject to verification of all are of bidding;	information submitted for
	(d)	• •	to amend the scope and value of any contr ly be called from prequalified bidders v	• •
2. person(s	s) for f	The Procuring Agency a further information, if needed	and its authorized representative(s) may;	contact the following
		Person to be contacted: T	elephone:	
3. The use every de		gned declares that the statem	ents and the information provided are com	plete, true, and correct in
		Signed:	Name:	

1.	Company	<b>Profile</b>

Date:	 	
Contract:	 	

All individual firms and each partner of a joint venture applying for prequalification are requested to complete the information in this form.

1.	Name of firm (legal):					
	(In case of Joint Venture (JV), legal name of each partner:					
2.	Nature of Business:					
	(Whether the firm is a Corporation, Partnership, Trust etc.) (In case of Consortium; whether the Lead Consortium Member is a Corporation, Partnership, Trust etc.)					
3.	Head Office Address:					
4.	Telephone Fax numbers: E-mail address:					
5.	Place of Incorporation/Registration:  Year of incorporation/registration:					
6.	Applicant's authorized representative: Telephone Fax numbers: E-mail address:					
7.	NATIONALITY OF OWNERS.					
	Name:	Country:				

# A-III

# 2. General Experience Record

**(i)** Details of Contracts of Similar Nature and Complexity completed over the last 05 years

Sr. No.	1	2	3	4	5
Name of Contract:					
Country:					
Name of Procuring Agency with Address, Tele, Fax.					
Contract Role (Mention: Sole, Sub Contractor or Partner in a Joint Venture)					
Value of the total contract in Pak/Rs:					
Date of Award:					
Date of Completion					

### (ii) Projects of similar nature and complexity in hand.

Firms/ Contractors and each partner of the joint venture should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, for which Completion Certificate has yet to be issued.

Name of Contract	Value of Contract	Name of Procuring Agency	Value of Outstanding work (Equivalent Pak Rs. Millions)	Estimated Completion Date
1.				
2.				
3.				

# (iii) Projects executed in similar geographical conditions in last five (5) years.

Sr. No.	1	2	3	4	5
Name of Contract:					
Country & location					
Name of Procuring Agency With Address, Tele, Fax.					
Nature of works and special features relevant to the contract for which applied:					
Contract Role (Mention: Sole, Sub Contactor or Partner in a Joint Venture).					
Value of the total contract in Pak/Rs					
Date of Award:					
Date of Completion					

# A-IV

# 4 (A) Personnel Capabilities

Firm/Contractor should provide the names of suitably qualified personnel to meet the specified requirements stated in Section 3 (Evaluation and Qualification Criteria).

Sr. No.	Title of Position	Name
1		
2		
3		
4		
5		

•	•	
А	- V	

The data regarding experience of the personnel mentioned at A-IV should be supplied separately using the Form below.

	<b>4</b> ( <b>B</b> )	Curriculum Vitae (CV) for Proposed Experts	
1. Proposed Position:			
3. Name of Firm:			
4. Current Residentia	l Addres:	s:	
Telephone No:		Fax No:	
E-Mail Address:			
5. Date of Birth:		Citizenship:	
6. Qualification:			
7. Work Experience: S	Summariz	e professional experience in reverse chronological order. d managerial experience relevant to the project.	

From	То	Company / Project / Position / Relevant technical and management experience

# A-VI

5. Firm/Contractor shall provide adequate information to demonstrate clearly that it has the capability to meet the requirements for the key equipment whether owned/ leased/ rented listed in Section 3 (Evaluation and Qualification Criteria).

### **Equipment Capabilities (owned by the contractor/firm)** A.

Sr. No.	Name of Equipment	Name of manufacturer	Model and power rating	Capacity	Year of manufacture	Current location
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

# B. Equipment Capabilities (leased/ rented by the contractor/firm)

Sr. No.	Name of Equipment	Mention whether leased or rented	Name of owner	Address of owner	Contact name and title with Telephone Fax & E Mail of the owner	Agreements Details of rental / lease / manufacture agreements specific to the project
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

# A-VII

- 6. Financial Resources.
  - A. Banker's Information:

Sr. NO.	Name & Address of Bank	Contact name and title	Telephone, Fax & E- Mail Address

Financial Status: Summarize actual assets and liabilities in Pak Rupees for the previous three B. years.

Information from Balance	Year 1:	Year 2:	Year 3:
Sheet/   Income Statement			
1.Total Assets (TA)			
2.Total Liabilities (TL)			
3. Current Assets (CA)			
4. Current Liabilities (CL)			
5.Total Revenues (TR)			
6.Profits Before Taxes (PBT)			
7. Profits After Taxes (PAT)			

C.	<b>Source of Financing:</b> Contractor/ Firm shall provide documentary evidence for funding the project for which prequalification is being undertaken.				

**Section IV. Scope of Contract: (**Description of works and Period of completion)

# Annexure - I

- (i) Universal machines
- (ii) Cutter machines
- (iii) Vibrator
- (iv) Crane Mobile (30 Ton Cap.)
- (v) Dumper Trucks
- (vi) Shower/ Loader/ Backhoe
- (vii) Steel cutting & Bending Machine
- (viii) Cabin Hoist (1500 Kg Cap.)
- (ix) Air Compressor (15 HP Cap.)
- (x) Scaffolding Pipe
- (xi) Wood crafting tools

*Note: The following formula is applicable to evaluation criteria based on marks/score only.* 

a. If the available quantity of each equipment is less than specified limit, give weight age as under:

T = M x (A / Required Quantity)

b. If the available quantity of each equipment is more than the minimum equipment requirement full marks will be given.

A = Available quantity of each equipment of each Item. T

= Marks obtained

M = Marks assigned