

No. PT/6207/2015

Dated: 15-09-2015

### TENDER NOTICE

Sealed tenders are invited from well-reputed firms, sole distributors, dealers registered with Sales Tax and Income Tax Departments for supply of store as detailed below:

Tender No.	Detail of Tender	Quantity Required	Tender Fee	Starting Date/Time of Issuance	Last Date/Time of Issuance	Last Date/Time of Submission	Date/Time of Opening
Tablet Chair 0182, 2015-2016	Supply of Tablet Chair	35 Nos.	Rs.200/-	29-09-2015 08:30 Hrs to 04:00 pm.	15-10-2015 10:00 am.	16-10-2015 10:00 am	15-10-2015 11:30 am
Laptop 0209, 2015-2016	Supply of Laptop	02 Nos.	Rs.200/-	29-09-2015 08:30 Hrs to 04:00 pm.	15-10-2015 10:00 am	16-10-2015 10:00 am	15-10-2015 11:30 am

#### **TERMS & CONDITION:**

01. Procurement method is to be applied single stage one envelope.
02. The tenderer shall also provide the turnover atleast three year and relevant experience.
03. Price valid for 60 days must be quoted on F.O.R. basis for Karachi inclusive of all taxes, duties and other charges along-with 2.5% earnest money in the shape of Pay Order in favour of Director Finance, NED University of Engineering & Technology, G.S.T. must be quoted separately along-with copy of G.S.T. Registration Certificate, where applicable. Equivalent
04. Sealed tenders must be delivered / dropped in the Tender Box available at Purchase Section of the University on or before proscribed date and time which will be opened publicly on same date in the presence of bidder or their representatives who wish to be present.
05. Delivery is to be completed within the prescribed period from the date of Contract Schedule.
06. The Tender documents can be obtained from the Cashier of the University w.e.f. on 29- 09-2015 between 08:30 a.m. to 04:00 p.m. on working days through written request on letter head by making payment of the Tender Fee in the shape of Pay Order in favour of Director Finance, NED University of Engineering & Technology, indicated against each tender. The tender documents can also be obtained by post against Pay order of Rs. 200/- as postal charges in addition to the tender fee. The request for obtaining of tender documents by post must reach to the undersigned one week before the date of opening.
07. The Tender should be addressed to the Assistant Director Finance (Purchase-II) Extension No. 2471 at the above address. In case of any disturbance the bid shall be submitted and opened as per given schedule on the next working day.
08. Any quotation not conforming to specifications and terms and conditions shall be rejected however on request grounds for rejection of bid can be communicated.
09. The Procuring Agency may reject any or all bids or postpone date as relevant provision of SPP Rule-2010, divide Business amongst more than one bidder.
10. Tender document can be downloaded from SPPRA website [www.pprasinidfh.gov.pk](http://www.pprasinidfh.gov.pk).

  
DIRECTOR FINANCE  
NED UNIVERSITY OF ENGG. & TECH.

**PURCHASE SECTION  
 NED UNIVERSITY OF ENGINEERING & TECHNOLOGY  
 BY REGISTERED A.D /COURIER SERVICE.**

**CONTRACT SCHEDULE**

Dated: 28/09/2011

1. Contract No. Photocopier/6057/651/2011
2. Name & Address of Contractor:
3. Contract Specification No. & Date:
4. Supplier's Name & Address:
5. Tender's Order No & Date:
6. Particulars of Goods.

Sl. No.	Description of Stock	Accto Unit	Price per A/U	Total Qty Recd.	Value

**RESPONSIBILITY:**

1. Stock items to be delivered to Central Store in one lot, which will be issued by the Central Store to the branch.
2. Delivery of goods to branch must be delivered to Purchase Office on same day after delivery of goods.
3. Bill should be submitted to Assistant Director Finance (Purchase) along with G.S.T Invoice
4. Receipt & Invoice may be issued by Central Store within prescribed period as mentioned in para 11.3 of contract.

**GRAND TOTAL (Write in Words)**

1. Date of Delivery:
2. Name of the agent NED University Campus, consignee
3. Name & Address of Consignee:

2. Approval/ Instruction.

3. Inspecting Officer.

4. Place at which to be inspected.

5. Remarks.

Stores should be delivered at firm's premises or at the consignee at NED University of Engineering & Technology.

The consignee/inspecting Officer or firm's representative.

At firm's premises/Consignee's end.

- a. 100% payment to be made on date of inspection and Consignee's receipt is for the tuning the year 2015 - 2016.
  - b. 100% payment to be made on date of receipt and balance after complete delivery on proof of consignee's receipt during the year 2015 - 2016.
  - c. If the supply is not according to specification or unsatisfactory in quality, it will be rejected and a penalty of 20% will be levied on cost of firm.
  - d. If the firm does not deliver the supply order as per schedule, a penalty will be taken against them within 15 days of the sanctioning and E.M.S.D. will be to be levied.
  - e. In case of late delivery, LD charge of 1% per month will be imposed.
- Part payment against bill is not to be allowed.

6. Use.

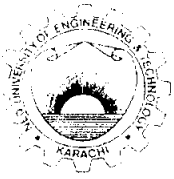
1. The bill may send the inspection certificate DP under instruction to the Assistant Director Finance Purchase in writing.
2. The Bill in duplicate alongwith inspection certificate on form F/QSP 09 JMC may be sent to the Assistant Director Finance Purchase for payment.

**Assistant Director Finance (Purchase)**  
**For & on behalf of Vice Chancellor**  
**NED University of Engg. Tech.**

The cost is debitible to Head of Account mentioned in the Sanction order unless there are issues with the Sanction and approval of the Vice Chancellor/Assistant Director Finance (Purchase) Office.

Copy to

1. Assistant Auditor,  
NED University of Engg. Tech.
2. Consignee
3. Warehouse
4. Warehouse
5. Warehouse Central Store.



## NED UNIVERSITY OF ENGINEERING & TECHNOLOGY

### INVITATION TO TENDER

PRICE RS. 200/- (NOT REFUNDABLE/TRANSFERABLE)

From  
The Assistant Director Finance (Purchase)  
NED University of Engineering and Technology.

To  
M/s

Invitation to Tender

Table Chair 6182

Due on 16-10-2015

Dear Sir Sirs,

1. You are hereby invited to submit your tender for the item as detailed in the schedule to this invitation. Your offer must be subject to the condition laid down in the instructions (overleaf). Every tenderer quoting against this invitation to tender shall be deemed to have read and understood these conditions and details specifications etc. of items required.
2. The tenderer shall also sign the certificate given to the effect that the items shall be supplied exactly in accordance with the requirements specified in the schedule. If there is any deviation, it should be clearly stated by the tenderer; otherwise it would be presumed that the offer is strictly in accordance with the requirements of the tendered specification notice.
3. Items required for delivery as stated in the schedule, if however, it is not possible to deliver by the time specified date, tenderer shall give guaranteed date by which he can deliver the item.
4. Failure to submit the tender in the manner prescribed, will, render it liable to be ignored/discarded.
5. The purchaser does not pledge acceptance of the lowest or of any tender and reserves the right to accept in full or only part quantity offered. The tenderer is at liberty to quote for full or part quantity but shall supply at rates quoted if his quotation is accepted in full or in part.
6. Procurement method: Single stage one envelope.
7. The tenderer shall also provide the turnover at least three year & relevant experience.
8. The tenderer shall be registered with Income Tax & Sale Tax and Pakistan Engineering Council where applicable.

**Yours faithfully,**

Assistant Director Finance(Purchase)

Phone:

Fax:

### **SPECIAL INSTRUCTIONS**

1. The items are required IMMEDIATELY. Tenderer may, however give their SHORTEST GUARANTEED DELIVERY PERIOD which the supply would be completed. In absence of such period delivery period shall be treated as three days after tender acceptance.
2. The tenderer shall quote their firm & final prices, in local currency, on NED UNIVERSITY campus basis for the items strictly according to indicating also where items would be offered for inspection particulars given in the invitation to tender.
3. Tenderers are required to specify the COUNTRY OF ORIGIN OF ITEMS OFFERED, MAKE OF YEAR, NAME OF MANUFACTURER, MODEL NO. & FURNISH detailed technical descriptive CATALOGUE / LITERATURE along with the offer.
4. Tenderer are required to attach with their offer the cash receipt (in original) in token of their having purchased this tender form, and also the EARNEST MONEY DEPOSIT @ 2.12 % in the form of CALL DEPOSIT / BANK DRAFT.
5. Successful tenderer would be required to deposit with the Purchaser a Security Deposit if demanded not exceeding 12.5% of the total value of contract, before placement of the contract.
6. The offers shall remain open for 60 days from the date of opening of tender and rates should be inclusive of all taxes, octroi etc. if the offer is with-drawn or amended during the validity period of the offer and or if acceptance of tender issued during the validity period of the offer is not accepted by the tenderer, the EARNEST MONEY is liable to be forfeited and further action taken against the defaulter. Any increase or decrease in any levies or rates and introduction of new taxes and duties by the Government and / or fluctuation in the market rates of items during the operation of this contract, shall be on the supplier's account, new taxes and duties shall be entertained by University.
7. The purchaser reserves the right to increase / decrease the quantity of the required items and / or purchase part items already

### **CERTIFICATE**

We guarantee to supply the items in accordance with requirements specified in this invitation to tender.

Signature of Tenderer

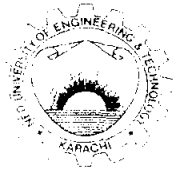
Name and full address

Office Stamp

Phone No.

Fax No.

Email



## NED UNIVERSITY OF ENGINEERING & TECHNOLOGY

### **PURCHASE INFORMATION FORM**

**PRICE RS. 100/- (NOT REFUNDABLE/TRANSFERABLE)**

Firm's Registration No.

Schedule to Invitation of Tender

Table Chair 6182

Date of Receipt of Invitation of Tender by

Time for Receipt of Tender in University

16-10-2015

10:00 AM

Time for Opening of Tender

16-10-2015

11:00 AM

Offer shall remain open for 60 days from the date of opening.

The tenderer shall quote on free delivery to Consignee at NED University of Engineering and Technology,

including all Taxes.

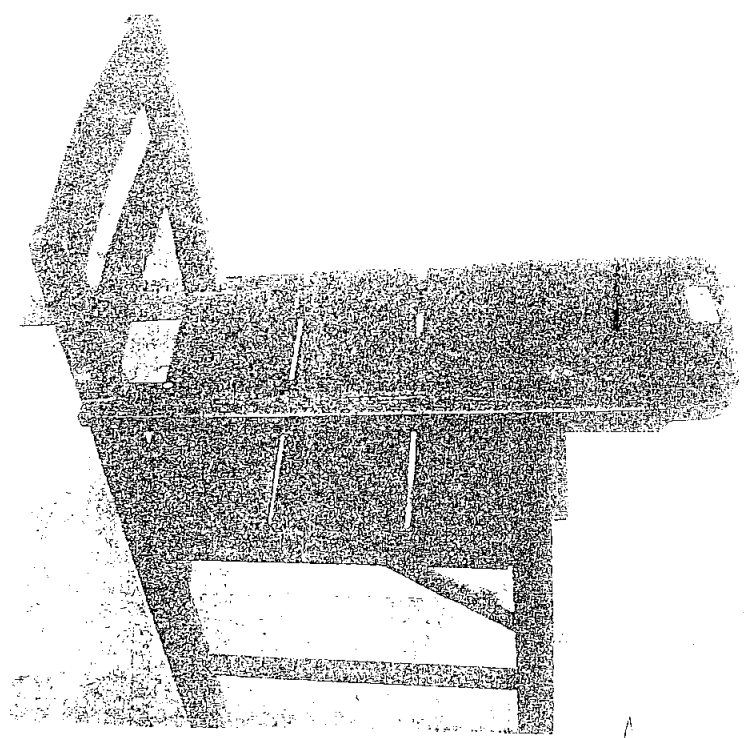
Item	Description of Items / specification	Acc. Unit	Total Qty Reqd.	Price in Pak. Rupee
1	Student Tablet Chair, to be made with well seasoned shisham wood should be free from white / yellow layer (sapwood), knots and crock. As per design sketch PG-13a, CH-6. Sample available in the department finished with natural lacquer polish complete in all respect	Number	35	

### **TERMS AND CONDITIONS**

Kora (before polish) sample will be submitted by the successful bidder for the approval of CED.

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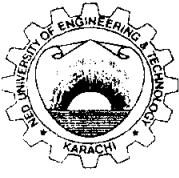
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# NED UNIVERSITY OF ENGINEERING & TECHNOLOGY

## INVITATION TO TENDER

PRICE RS. 100/- (NOT REFUNDABLE/TRANSFERABLE)

From  
The Assistant Director Finance (Purchase)  
NED University of Engineering and Technology.

To  
M/s \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Invitation to Tender      Laptop /6219      Due on      16 OCT 2015

Dear Sir/Sirs,

1. You are hereby invited to submit your tender for the item as detailed in the schedule to this invitation. Your offer must be subject to the condition laid down in the instructions (overleaf). Every tenderer quoting against this invitation to tender shall be deemed to have read and understood these conditions and details specifications etc. of items required.
2. The tenderer shall also sign the certificate given to the effect that the items shall be supplied exactly in accordance with the requirements specified in the schedule. If there is any deviation, it should be clearly stated by the tenderer; otherwise it would be presumed that the offer is strictly in accordance with the requirements of the tendered specification/notice.
3. Items required for delivery as stated in the schedule, if however, it is not possible to deliver by the time specified date, tenderer shall give guaranteed date by which he can deliver the item.
4. Failure to submit the tender in the manner prescribed, will, render it liable to be ignored/discarded.
5. The purchaser does not pledge acceptance of the lowest or of any tender and reserves the right to accept in full or only part Quantity offered. The tenderer is at liberty to quote for full or part quantity but shall supply at rates quoted if his quotation is accepted in full or in part.
6. Procurement method: Single stage one envelope.
7. The tenderer shall also provide the turnover envelope at least three year & relevant experience.
8. The tenderer shall be registered with Income Tax & Sale Tax and Pakistan Engineering Council where applicable.

**Yours faithfully,**

Assistant Director Finance(Purchase)

Phone:

Fax:



### SPECIAL INSTRUCTIONS

1. The items are required IMMEDIATELY. Tenderer may, however give their SHORTEST GUARANTEED DELIVERY PERIOD which the supply would be completed. In absence of such period delivery period shall be treated as three days after tender acceptance.
2. The tenderer shall quote their firm & final prices, in local currency, on NED UNIVERSITY campus basis for the items strictly according to indicating also where items would be offered for inspection particulars given in the invitation to tender.
3. Tenderers are required to specify the COUNTRY OF ORIGIN OF ITEMS OFFERED, MAKE OF YEAR, NAME OF MANUFACTURER, MODEL NO. & FURNISH detailed technical descriptive CATALOGUE / LITERATURE along with the offer.
4. Tenderer are required to attach with their offer the cash receipt (in original) in token of their having purchased this tender form and also the EARNEST MONEY DEPOSIT @2 1/2 % in the form of CALL DEPOSIT / BANK DRAFT.
5. Successful tenderer would be required to deposit with the Purchaser a Security Deposit if demanded not exceeding 12.5% of the total value of contract, before placement of the contract.
6. The offers shall remain open for 60 days from the date of opening of tender and rates should be inclusive of all taxes, octroi etc. if the offer is with-drawn or amended during the validity period of the offer and or if acceptance of tender issued during the validity period of the offer is not accepted by the tenderer, the EARNEST MONEY is liable to be forfeited and further action taken against the defaulter. Any increase or decrease in any levies or rates and introduction of new taxes and duties by the Government and / or fluctuation in the market rates of items during the operation of this contract, shall be on the supplier's account. new taxes and duties shall be entertained by University.
7. The purchaser reserves the right to increase / decrease the quantity of the required items and / or purchase part items already

### CERTIFICATE

We guarantee to supply the items in accordance with requirements specified in this invitation to tender.

Signature of Tenderer

Name and full address

Office Stamp

Phone No.

Fax No.

Email



## NED UNIVERSITY OF ENGINEERING & TECHNOLOGY

### PURCHASE INFORMATION FORM

**PRICE RS. 200/- (NOT REFUNDABLE/TRANSFERABLE)**

Firm's Registration No.

Schedule to Invitation of Tender Laptop/6219

Date of Receipt of Invitation of Tender by

Time for Receipt of Tender in University 16 Oct 2015 10:00 AM

Time for Opening of Tender 16 OCT 2015 11:00 AM

Offer shall remain open for 60 days from the date of opening.

The tenderer shall quote on free delivery to Consignee at NED University of Engineering and Technology.

including all Taxes.

Item	Description of Items / specification	Acc. Unit	Total Qty Reqd.	Price in Pak. Rupee
1	LAPTOP Lenovo Yoga 3 Pro. Lenovo Yoga 3 Pro (Golden) - Intel Core M 5Y70 13.3" QHD+ Touch 256GB SSD Win. 8.1 Intel Core M 5Y70 Broadwell processor (2.60 GHz Turbo, 1.10GHz Base 1600MHz 4MB) 13.3" QHD+ LED Glossy Multi-touch with integrated camera (3200x1800) 8.0GB DDR3L SDRAM 1600MHz 256GB Solid State Drive Windows 8.1 64 / Lenovo Wireless AC / Bluetooth Version 4.0 Operating System: Windows 8.1 64 Memory: 8.0GB DDR3L 160 MHz Display: 13.3" QHD+ LED Glossy Multi-touch with integrated camera (3200x1800) Pointing device: ClickPAD Hard Drive: 256 GB SSD Battery: 4 Cell 44.8 Watt Hours Li-Polymer Network Card: Lenovo AC Wireless (2x2) Bluetooth: Bluetooth version 4.0 Warranty: One year Operating System Language: EN-English RAM: Soldered Warranty Details: Depot or Carry-in or equivalent	Number	2	

Weight: 2.62lbs(1.19kgs)  
Height: 0.5in (12.8mm)  
Width: 12.99in (330mm)  
Depth: 8.98in (228mm)  
Graphics: Intel Á® HD Graphics 5300  
(With carrying Bag) Or Equivalent

**TERMS AND CONDITIONS**