



**SINDH GOVERNMENT HOSPITAL
KORANGI- 05, KARACHI**

**Tender for the Purchase of
Pathology Kits, Chemicals and
Consumable Articles**

2015-16

Date of opening: 22nd September, 2015

**OFFICE OF THE MEDICAL SUPERINTENDENT
SINDH GOVT HOSPITAL KORANGI-5
TENDER NO.SGHK/4477
Tender for the Purchase of Pathology Kits and Chemicals &
Consumable Articles,
FOR THE FINANCIAL YEAR 2015 - 16**

| | |
|-------------------------------------|---|
| DESCRIPTION OF STORE | SUPPLY OF PATHOLOGY KITS AND CHEMICALS & CONSUMABLE ARTICLES. |
| DATE OF SALE OF TENDER DOCUMENTS | FROM THE DAY OF PUBLICATION. |
| DATE & TIME OF SUBMISSION OF TENDER | 22 ND SEPT 2015 AT 12:00 NOON |
| DATE & TIMING OF OPENING OF TENDER | 22 ND SEPTEMBER, 2015 AT 1:00 PM |
| COST OF TENDER | RS.1000/- |
| DESCRIPTION OF STORE | SUPPLY OF PATHOLOGY KITS AND CHEMICALS & CONSUMABLE ARTICLES. |
| TENDER OPENING PLACE | SEMINAR |

Note: No tender will be accepted after closing of the Tender box, what so ever reason may be.

Bidders are required to comply with all the clauses mentioned in the Terms and Conditions of the Bid Documents and any deviation will forbid them from competing in the tender.

Terms & Conditions

Bid will be valid for 90 days from the date of opening for technical and financial evaluation. The bidders shall quote their prices inclusive of all applicable duties and Taxes / transportation etc. and all other expenses on free delivery to Consignee's end at Sindh Government Hospital Korangi-5, Karachi basis. Price should be quoted in Figures & Words both, failing which the offer will be ignored.

| ITEM # | NOMENCLATURE / PRODUCT NAME | QUANTITY DEMANDED | | PRICE PER UNIT |
|--------|---|-------------------|--|----------------|
| | DETAILS OF ITEMS & QUANTITY ATTACHED ANNEXURE" A" | | | |

DELIVERY PERIOD

VALIDITY

1. GENERAL CONDITIONS & INSTRUCTIONS:

- 1.1. The quoted rates must be valid up to one year. Orders will be placed as per financial releases and policy of Health Department, Government of Sindh, Karachi. Provision of Sindh Purchase and Procurement Rules 2010, shall apply.
- 1.2. The tender shall be submitted with all documents in sealed envelopes. The envelope must contain tender inquiry No. on the top, the name of the Bidder should be affixed on the face of the envelope on the left side. Envelopes should be sealed and addressed to Medical Superintendent, Sindh Government Hospital Korangi-5, Karachi and inserted in Tender box on the scheduled date and time.

1.3. Documents required:

- I. Original Pay Order / Bank Draft of Earnest money
- II. Original copy of the Bid offer with Quoted price.
- III. Printed Price List of the Manufacturer / Importer indicating Trade Price and Retail Price which should be duly signed and stamped by the Authorized person of the Firm.
- IV. Valid Manufacturing License, Valid Drug Sales License whichever is applicable.
- V. NTN / Income Tax Certificate
- VI. Professional Tax Certificate.
- VII. GST Registration Certificate.
- VIII. Bidder should submit a sealed letter from Bank that they can perform business of more than / equal **Rs. 5.0 Million**.
- IX. Original Tender Receipt.

1.4. Only Manufacturers / Importers or their authorized distributors can participate in the Tender. The Distributor should submit authorization letter in Original (as per specimen) addressed to Medical Superintendent Sindh Government Hospital Korangi-5, Karachi with reference to this Tender.

1.5. (A) For Manufacturer:

All the Bidders (Manufacturers or their Distributors) should fill the Company Profile Proforma which should be filled by the Manufacturer, duly signed and stamped and should be submitted at the specified time of Tender submission along with the relevant certificate and documents otherwise the bid offer will be ignored.

1.5. (B) For Importer:

All the bidders (Importer or their authorized distributors) should fill the Sole Agent proforma duly signed and stamped and should be submitted at the specified time of tender submission along with the relevant documents as required in the proforma otherwise the bid offer will be ignored.

- 1.6. Tenders must be completed by typing in the column provided / on separate Letter Head duly signed. Soft copies of tender form, Company profile and Sole Agent proforma may be obtained from the office of the Medical Superintendent Sindh Government Hospital Korangi-5, Karachi.
- 1.7. The tender must be free from erasing, cutting and over writing. In case of erasing, cutting and over writing, authorized person should initial it duly stamped, else the offer will not be entertained.
- 1.8. The rates of each item should be written in figures as well as in words. Arithmetical errors will be rectified on this basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and the quantity, the unit price shall prevail and the total price shall be corrected. In case of discrepancy the price in words will be authenticated and final.
- 1.9. Conditional Tenders against the Govt. Rules / policy will not be considered / entertained / accepted.
- 1.10. Tenders shall be accompanied by earnest money @ 2.5 % of the value of store(s) quoted by them in form of Pay Order / Demand Draft in favor of Medical Superintendent Sindh Government Hospital Korangi-5, Karachi
- 1.11. Original purchase receipt must be enclosed with their offer and for alternate offer a separate purchase receipt shall be submitted. Otherwise both the offers will be ignored.
- 1.12. All Bidders should provide at least six samples free of cost of the quoted products.
- 1.13. The following words shall be printed and stamped with indelible ink prominently in English "**Sindh Government Hospital Korangi-5, Karachi**" & "**NOT FOR SALE**" outside and inside the Packing on all goods.
- 1.14. The tendered rate should be inclusive of all applicable taxes to Federal & Provincial Govt. or local bodies and will be deducted from the bill of the contractors / suppliers.
- 1.15. All the (applicable) Government taxes (Income Tax/ 0.20% Stamp Duty of the value of the contract amount will be deducted from the bills of the Contractors /Suppliers.

- 1.16. If the Contractors / Suppliers require Tax exemption facility regarding non deduction of Advance Income Tax. The exemption certificate issued by the concerned authority must be attached and on C.I.F basis a copy of Bill of Entry & Tax paid Challan copy should be attached with the bill.
- 1.17. One **"SAMPLE TENDER PROFORMA"** is supplied with the list of items to be purchased. The items have to be quoted on the Proforma; duly filled stamped & signed by the authorized bidder. Only those items shall, be typed on the Proforma / separate letter head (as per serial of proforma) for which the rates are to be quoted. Any alteration / correction must be initialed and each page is to be signed and stamped at the bottom.
- 1.18. Schedule is prepared with the generic name; however the bidder may also mention the brand name against the generic name.
- 1.19. The strength and pack size offered for bidding in the tender shall be those which are registered / approved by the Ministry of Health. The dosage form, strength and pack size quoted by the bidder shall confirm to the ones mentioned in the tender form, do sea should be submitted for quoted items.
- 1.20. Registration number, make or origin of the country of the product must be mentioned for each item, for which quotation is given, otherwise it will not be considered. The bidder will also provide original warranty of Manufacturer / Importer with Batch number and Quantity at the time of supply of medicines.
- 1.21. The quoted rates once offered by the firms shall not be changed during the contract period.
- 1.22. The supplies should be in commercial pack as per drug act 1976 and delivered at the designated place of Sindh Govt. Hospital Korangi-5 Karachi by the authorized representative of the firm at the risk and cost of the supplier. Any breakage or shortage of stock will be recovered from the supplier.
- 1.23. **All documents should be submitted duly paginated / flagged and the detailed of the documents should also be mentioned in front of the Index.**
2. **SPECIAL CONDITIONS:**
 - 2.1. Stores are required as early as possible. The bidder may, however, give their short guaranteed delivery period by which the supply will be completed positively.
 - 2.2. The bidders shall quote their firm and final price both in figure and in words on free delivery basis to Sindh Govt. Hospital Korangi-5 Karachi.
 - 2.3. Distributor once nominated by the manufacturer / importer will be for the whole contract period and manufacturer / importer cannot change its distributor during the year in any case. In exceptional cases the tendering authority may approve changes.
 - 2.4. No manufacturer / importer shall authorize their distributor / agent / any firm or person to quote the same item, which the manufacturer is quoting itself in any tender. Failing those offers of both the manufacturer as well as other bidder shall be ignored.
 - 2.5. The manufacturer / importer of sub-standard adulterated spurious, counterfeit, misbranded or contaminated medicine(s) item(s) etc, may be black listed by the competent authority as per judgment of the drugs court or any other authority whose decision will be final and in accordance with the offence and hence their earnest money may not be released till the case is decided by the court or any other authority.
 - 2.6. If goods are declared sub-standard the Manufacturer and their Distributor are equally responsible and are bound to supply additional quantity of whole batch free of cost.
3. **PURCHASER'S RIGHT TO VARY QUANTITIES**
The hospital authority reserves right to increase / decrease or delete the quantities of Product etc. at the time of award of contract and also reserves the right to enhance the quantity of goods / services originally specified in the schedule of requirement without any change in unit price or other terms and conditions of goods at any time during contract period.
4. **PURCHASER'S RIGHT TO ACCEPT ANY BID AND REJECT ANY OR ALL BIDS:**
The hospital authority reserves the right to purchase full or part of the store or ignore / scrap / cancel the tender as per relevant rules of SPPRA-2010.

5. PERFORMANCE SECURITY:

The successful bidders will have to deposit the requisite security in the shape of a Pay Order / Demand Draft at 2.5% value of the order amount. The same will be released after successful completion of stores. After the acceptance of the Tender by the Vendor, a purchase order may be issued during the validity period and if offer is not accepted by the Vendor, the Earnest Money shall be forfeited to the Government Treasury.

6. SHELF LIFE REQUIRED:

No supply will be accepted having expiry date less than 95% of shelf life for the National manufacturer and 90% for imported items (wherever applicable). The drugs / medicines should have shelf life of 95% for national manufacturer and 90% for imported items.

7. REDRESSAL:

Redressal of Grievances & settlement of dispute will be as per SPPRA Rule-2010.

8. UNDERTAKING on Rs.100/- Non Judicial Stamp Paper

- 8.1. I/we read / understand the conditions specified in the tender inquiry and undertake:
- 8.2. That I / we will remain bound to supply any item as an additional quantity at the same rate on which said item I/we have supplied during the contract period.
- 8.3. That I / we agree whether our tender accepted for total, partial or enhanced quantity for all or any single item.
- 8.4. I / we also agree to supply and accept the said item at the rates for the supply of contracted quantity within the stipulated period shown in the contract.
- 8.5. I / we understand and ensure for the supply of quality medicines. I/we also agree to supply the 100% additional quantity without any additional charges, if the supplies/part of the supplies declared sub standard.
- 8.6. I / we undertake that, if any of the information submitted in accordance to this tender inquiry found incorrect, our contract may be cancelled at any stage on our cost and risk.
- 8.7. I / we undertake to deposit the Drug Testing fees per batch to the Provincial/Central Drugs Testing Laboratories, the said-fees will be deposited directly to POL / CDL, if the assignment given to the said laboratories.
- 8.8. I/we undertake that, I/we will replace the drugs three month before its expiry.
- 8.9. I/we undertake that, I/we have never been black listed.

10. TERMS AND CONDITIONS ACCEPTANCE CERTIFICATE

I / we, M/s. _____ is hereby confirmed that we have carefully read all terms and conditions of the tender and also agreed to abide SPPR-2010 for procurement of Surgical Disposable Items etc. during the validity of the tender.

Signature of Vendor _____

Name of Authorized Person _____

Designation _____

Seal and Address _____

Tel No. _____ Fax No. _____ E-mail address _____

CNIC. NO. _____

Witness:

- 1) Name _____ CNIC No _____ Signature _____
- 2) Name _____ CNIC No. _____ Signature _____
- 3) _____

11. Specimen for Authorization letter by Manufacturer/Importer for their Distributor:

I/We, M/s. _____ hereby authorize M/s. _____

CNIC. NO. _____ Address: _____

as our authorized Distributor for Sindh Government Hospital Korangi-5, Karachi for the financial year of 2013-2014.

We give undertaking that if there is any sub-standard spurious, counterfeit, misbranded or contaminated and short supply of item(s) by our Distributor, we will be responsible for the same. We also undertake that we have read and understood the terms and conditions of the tender enquiry.

Signature of Manufacturer / Importer _____

CNIC.NO _____

Name & Designation. _____

Address: _____

Note: All the above said instructions must be read carefully for compliance; else the offer will be ignored. Department reserves the right to ask and verify any document from the participants related with Manufacturer / Importer of item, to assess the quality.

TECHNICAL ELEGIBILITY CRITERIA FOR BIDDERS

1. Experience & Post performance (Government/Non Government)
 - a) No. of Major Institutions served in the past three years.

| | |
|-------------|----|
| - 10 | 12 |
| - 6-10..... | 06 |
| - 1-5..... | 04 |
 - b) Period of experience of serving big institutes

| | |
|----------------|----|
| - 3 Years..... | 12 |
| - 2 Years..... | 06 |
| - 1 Years..... | 04 |
2. Financial Capability
 - a) Average Annual Turnover Three Years

| | |
|--------------------------|----|
| - Rs. 5 Million or above | 10 |
| - Rs. 3 Million or above | 06 |
3. Financial Worth of the Company.
 - a) Certificate from the Bank that Contractor/Suppliers is capable of doing business upto (indicate your capabilities). 10
 - b) Annual Income Tax return e for last three years.

| | |
|----------------|----|
| - 3 Years..... | 10 |
| - 2 Years..... | 06 |
| - 1 Year..... | 03 |
4. Sample appearance of items

| | |
|--------------------|----|
| - Excellent | 20 |
| - Good | 15 |
| - Satisfactory | 10 |
| - Not Satisfactory | 00 |
5. GST & NTN

| | |
|---|----|
| - Sales Tax Registration Number (Mandatory) | 04 |
| - N.T.N. (Mandatory) | 04 |
6. Manufacturer/Factory or Distribution Authorization letter 10

NOTE

70% out of total 92 marks i.e. 64 marks of the qualifying marks.

OFFICE OF THE MEDICAL SUPERINTENDENT SINDH GOVT HOSPITAL KORANGI-5
TENDER OF Pathology Kits, Chemicals and Consumable Articles FOR THE YEAR 2015-2016

| S. No. | Name of Pathology Kits, Chemicals and A / U | Qty. Required | Amount |
|--------|---|---------------|-----------|
| 1 | Diluents Water | Lab Item | 200 liter |
| 2 | 10SG Urine Strips 100s / Bottle | Lab Item | 20 box |
| 3 | Hemoglobin | Lab Item | 10 kits |
| 4 | Glucose | Lab Item | 10 kits |
| 5 | Urea | Lab Item | 10 kits |
| 6 | Creatine | Lab Item | 10 kits |
| 7 | Bilirubin Direct | Lab Item | 10 kits |
| 8 | Bilirubin Indirect | Lab Item | 10 kits |
| 9 | Alkaline Phosphates | Lab Item | 10 kits |
| 10 | S.G.P.T | Lab Item | 10 kits |
| 11 | S.G.O.T | Lab Item | 10 kits |
| 12 | Triglyceride | Lab Item | 10 kits |
| 13 | H.D.L | Lab Item | 10 kits |
| 14 | Uric Acid | Lab Item | 10 kits |
| 15 | Calcium | Lab Item | 10 kits |
| 16 | Field Stan A & B | Lab Item | 20 kits |
| 17 | Widal Test To, Th, Ao, Ah, Bo, Bh | Lab Item | 5 sets |
| 18 | Blood Grouping Sera A,B,AB,RH,A,B,D,A1 | Lab Item | 10 sets |
| 19 | Methanol (staining) | Lab Item | 4 bottle |
| 20 | Xylene Solution | Lab Item | 4 bottle |
| 21 | E.D.T.H | Lab Item | 5 kg |
| 22 | Fuchest Reagent | Lab Item | 2 liters |
| 23 | Tri Sodium Citrate | Lab Item | 1 kg |
| 24 | Local iodine (for Stool) | Lab Item | 2 bottle |
| 25 | Sulpher powder | Lab Item | 2 bottle |
| 26 | Rap d Test Device Hepatitis B | Lab Item | 1000 |
| 27 | Rapid Test Device Hepatitis C | Lab Item | 1000 |
| 28 | Sodium florid | Lab Item | 4 kg |
| 29 | Hematology Analyzer Reagent (Med onic) | Lab Item | 48 kits |
| 30 | Hematology Control | Lab Item | 5 set |
| 31 | Bio-Chemistry control | Lab Item | 5 set |
| 32 | Dengue Virus Kit (Rapid test) | Lab Item | 5 box |
| 33 | Blood Shaker | Lab Item | 2box |
| 34 | Sodium Hydroxide | Lab Item | 2 bottle |
| 35 | Potassium Dicromat | Lab Item | 2 bottle |
| 36 | Bleach Powder | Lab Item | 5 kg |
| 37 | Glass Slide Racks | Lab Item | 100 |
| 38 | Cover Slip | Lab Item | 100 |

| | | | | |
|-------|--------------------------------|----------|-----------|--|
| 39 | ESR Pipette | Lab Item | 12 doz | |
| 40 | WBC Pipette | Lab Item | 5 Nos | |
| 41 | Neubar Chamber with cover slip | Lab Item | 5 sets | |
| 42 | ESR Stand | Lab Item | 5 Nos | |
| 43 | Capillary Tube | Lab Item | 5 Nos | |
| 44 | Filter Paper | Lab Item | 10 Nos | |
| 45 | Juster 10ul adjustable | Lab Item | 5 Nos | |
| 46 | Juster 5000ul (fixed) | Lab Item | 5 Nos | |
| 47 | Juster 100-1000ul adjustable | Lab Item | 5 Nos | |
| 48 | Tipe Blue / Yellow | Lab Item | 1000 | |
| 49 | Uristix (for Sugar/ Albumin) | Lab Item | 50 bottle | |
| 50 | Test tube stand | Lab Item | 10 Nos | |
| 51 | Pasture pipette | Lab Item | 5 Nos | |
| 52 | Pumped Reagent bottle 1000ml | Lab Item | 5 Nos | |
| 53 | P.H Paper | Lab Item | 5 Nos | |
| 54 | Pipette 5ml | Lab Item | 10 Nos | |
| 55 | Pipette 10ml | Lab Item | 10 Nos | |
| 56 | Washing Brush | Lab Item | 2 doz | |
| 57 | Staining Jar | Lab Item | 5 set | |
| 58 | Tissue Roll | Lab Item | 200 Nos. | |
| 59 | Vacutainer (Hemotology) | Lab Item | 50000 | |
| 60 | Vacutainer (Chemistry) | Lab Item | 50000 | |
| Total | | | | |

MEDICAL SUPERINTENDENT
SINDH GOV. HOSPITAL KORANGI-5, KARACHI.