

SHAHEED MOHTARMA  
**BENAZIR BHUTTO**  
MEDICAL UNIVERSITY  
LARKANA



**PRE-QUALIFICATION DOCUMENT  
FOR CONSTRUCTION COMPANIES/FIRMS**

ISSUED TO: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### **Detail of Works:**

- **Civil Work.**
- **Electrical Work.**
- **Plumbing Work.**
- **Drainage/sewerage system.**
- **External development work includes (External Electrification, water/Suigas, Optical Fiber, Road networking, Lawns/Parks/Walkways, etc.,)**

### **Client:**

**Shaheed Mohtarma Benazir Bhutto  
Medical University Larkana.  
Phone # 074-9410911  
Fax # 074-4752634  
Email: info@smbbmu.edu.pk**

# SHAHEED MOHTARMA BENAZIR BHUTTO MEDICAL UNIVERSITY (SMBBMU) LARKANA

## BRIEF OF PROJECT

SHAHEED MOHTARMA BENAZIR BHUTTO MEDICAL UNIVERSITY LARKANA intends to pre-qualify Construction companies/ Firms for construction of below mentioned construction works at SMBBMU.

Reputable and well established Construction Companies/ Firms registered with Pakistan Engineering Council are invited to apply for the participation in the pre-qualification process and submit the Pre-qualification Form/Documents.

### Required Construction works:

- Construction of New Noori Girls Hostel for 150 girls students (Covered area 19450 Sft)
- Construction of Compound Wall around CMC.
- Rehabilitation of Sewerage and Drainage System.
- Renovation & Rehabilitation work of following:
  - ❖ Pathology Department.
  - ❖ Forensic Department.
  - ❖ Community Medicine Department.
  - ❖ Pharmacology Department.
  - ❖ Bio-Chemistry Department.
  - ❖ Physiology Department.
  - ❖ Histopathology Department.
  - ❖ Academic Block.
  - ❖ Boys/Girls Hostels (07 Nos.)
  - ❖ Residential Banglows Type-I, II & III (86 Nos.)
  - ❖ Residential Quarters Type A to I (147 Nos.)
  - ❖ Improvement of lawns.
  - ❖ Family Parks.
  - ❖ Internal Roads.
  - ❖ Foot paths etc.

## IN GENERAL

- The contractor shall furnish all details including their experience in the Application Format, (only and if the space provided is not sufficient, particulars shall be furnished in Annexure and such details shall be mentioned in the respective columns of the Application Format. The authorized person of the contractor shall sign in all the pages of the application with seal of the company/firm.
- Contractor should submit Application Format along with company profile/ Brochure as mentioned in Advertisement.
- No costs incurred by the applicant in applying, in providing necessary clarifications or attending discussions or site visits will be reimbursed.
- The contractor shall furnish documentary proof with respect to the prequalification criteria along with the application form.
- Incomplete application without proper proofs for establishing their credentials will be liable for rejection and no correspondence will be entertained in this regard.
- The evaluation shall be mainly based on the eligibility criteria, other factors like timely completion, resources of the applicant, pre-qualification with other institutions/ works etc, manpower & logistical support of the applicant, their financial capabilities, quality consciousness, etc. will be considered as added qualifications. If found necessary, the contractor shall make arrangements to inspect any of the works undertaken by them.
- Applications received after the due date and time shall be rejected.
- SMBBMU Larkana expects that Construction companies/ Firms should furnish all the required documents to ensure a transparent and genuine evaluation, so it is necessary to fill in the Pre-Qualification documents meticulously and sign & stamp each and every page.
- Fill in the Pre-Qualification Documents in writing in ink or type.

- Pre-qualification documents can be obtained from the office of **Executive Engineer SMBBMU Larkana** on any working day during office hours or may be down loaded from website [www.smbbmu.edu.pk](http://www.smbbmu.edu.pk). Last date for submission of documents is 9<sup>th</sup> September, 2015.
- As the pre-qualification process is completed, it would be informed to all the participants about the status of evaluation and afterwards tenders will be invited from pre-qualified firms / contractors.
- **For any query, pl contact with Executive Engineer, SMBBMU Larkana.**

**Executive Engineer**  
**Shaheed Mohtarma Benazir Bhutto**  
**Medical University Larkana.**  
**Phone # 074-9410911**  
**Fax # 074-4752634**  
**Email: waheedmangi@yahoo.com**

## **ELIGIBILITY CRITERIA**

- The Firm/contractor may be an individual or Partnership Firm.
- The Firm/Contractor must be PEC registered in category C-3 and above, with valid certificate.
- The contractor should have successfully completed similar works during the last five years ending December 2014.
- The work means the same as shown on the cover sheet of this document which includes – Construction of building infrastructure including electrical work, plumbing & sanitary work, Carpenter/wood work, Drainage & sewerage System and all allied works etc.
- The contractor should have an average annual turnover (in the last three years ending December 2014) enough to prove the approval / accepting of committee, and the capacity to successfully complete the work.
- The contractor should have enough capacity in terms of personnel, labour force both skilled and unskilled, equipments, plants and machinery, to satisfactorily complete the job in stipulated time.
- The contractor shall furnish the list of key employees, employed by him with full details of their previous employment.
- The contractor shall submit copies of the Service Tax registration forms along with copy of Paid Tax.

The committee reserves the right to verify the particulars furnished by the applicant independently.

The committee reserves the right to accept/reject any prospective application as per SPPRA rules

The committee reserves the right to decide on the number of pre – qualified contractors to participate in the bid among the number of eligible entrants.

## SELECTION PROCESS

Committee shall evaluate the pre - qualification applications based on the eligibility criteria set forth and shall short list from the qualified applications.

All Applications, which meet the above requirements, will be evaluated under the following criteria by scoring method on the basis of details furnished by them.

SL.NO.	DESCRIPTION	MAX SCORE ( Points)
i.	Standing of Firm	5
ii.	Principal Technical Personnel & their Qualifications & Experience	5
iii.	List of other Technical Staff , their Qualification & Experience	12
iv.	List of Machinery & Equipment owned	12
v.	List of Works of Similar Nature completed during last five years	20
vi.	List of Similar works in Hands	20
vii.	Banker's Certificate showing credit worthiness of the firm	4
viii	Satisfactory report from the organizations where earlier works are carried out.	5
ix.	Affidavit for non Black-listed Firm	3
x.	Income Tax Return of last three years	5
xi.	Valid PEC Registrations Certificate in C-I Category	5
xii	Registration with other organizations/ Department	4
	<b>TOTAL</b>	<b>100</b>

Committee reserves the right in deciding the number of pre-qualified entrants, and right to accept/reject any or all the applications as per PPRA rules provision

The committee reserves the right to modify any or all of the pre-qualification criteria.

## APPLICATION

**To**

**Executive Engineer  
SMBB Medical University  
Larkana**

**Subject: Pre-qualification of Construction companies/Firms at SMBB Medical  
University Larkana**

Dear Sir,

Kindly find herewith the documents as required in the advertisement published in daily DAWN/JANG/KAWISH, Dated: \_\_\_\_\_ for subject work.

1. We accept that if our technical proposal is accepted than may be called by the "Client" for financial proposal/ issuance of tender documents.
2. We undertake that you are not bound to accept the lowest or any proposal you may receive.
3. If our proposal are accepted than we are bound for services as required in the scope of work.
4. Unless and until formal agreement is prepared and executed this document together with your written acceptance thereof shall constitute a binding contract between \_\_\_\_\_ us.



5. SMBBMU Larkana reserves the right to reject any application as per SPPRA rules provision. If any information furnished by the construction companies proves to be false at later stage, the contract, if awarded, is liable for cancellation.

Dated this \_\_\_\_\_ days of \_\_\_\_\_ 2012

Name : \_\_\_\_\_

Firm: \_\_\_\_\_

Signature: \_\_\_\_\_

Seal

**NAME OF WORK:**

**PRE-QUALIFICATION OF CONSTRUCTION  
COMPANIES/ FIRMS AT SMBBMU LARKANA**

**1. Name of the Applicant :**

• Address :

• Office Telephone No :

• Residence Telephone No :

• Mobile No :

• Fax No :

• E-Mail :

**2. Details of the applicant/Firm**

• Status of the Firm(Whether  
Company/Partnership/proprietary):

• Name of the Proprietor/ Partners  
/ Directors with professional  
qualifications, if any) :

I)

II)

III)

• Year of establishment :

**3. Whether registered with PEC. :**

If Yes, No. & Date :

**7. List of other technical staff, their qualification & Experience:**

S.N	Name	Qualification	Experience	Particulars of work done	Employed in your firm since	Any other

**8. List of machinery and equipments**

The applicant shall furnish list of various plant, machinery and equipment, tools, tackles, facilities etc., including testing lab equipments.

S.N.	Type of equipment	Make	Capacity	Quantity

*\*Attach extra sheet if needed.*

**9. Details of the qualifying works executed** (please mention only such works which qualifies for the required work , for which you have applied)

S N	Name & location of Work	Work executed for (name of the organization with address, concerned office & telephone no)	Estimated value of work	Nature of work in brief	Actual Value of the works	Stipulated time for completion	Actual time for completion	If work left incomplete or terminated (furnish reasons)

*Note: Copies of satisfactory completion certificate obtained from the client shall be closed.*

**10. Details of similar work in hand:**

S N	Name & location of Work	Work executed for (name of the organization with address, concerned office & telephone no)	Estimated value of work	Nature of work in brief	Work start Date	Stipulated time for completion	Present status of work/Progress

**Note:** Copies of work order obtained from the client shall be closed

**11. Turnover of the Company/firm (Please attach copy of audited balance Sheet, profit and loss account for five years).**

S.N	Year	Turn-over
1	2014-15	
2	2013-14	
3	2012-13	
4	2011-12	
5	2010-11	
	<b>Average</b>	

**12. Registration/Enlistment with Government, Public Sector / Private organization for similar work**

S.N	Name Of The Organization	Nature Of Works	Value Of Works	Date Of Registration /Enlistment

What are your fields of core competence? Mention the fields on preference Basis

- ) \_\_\_\_\_
- i) \_\_\_\_\_
- ii) \_\_\_\_\_

13. Furnish the names of three clients / persons (minimum) to whom the major works carried out in the last Five year by the applicant with address and telephone number who will be in a position to certify about the quality as well as past performance of your organization.

SN	Name Of The Official	Organization & Address	Contact Numbers



## DECLARATION

1. All the information furnished by me/us here above is correct to the best of my knowledge and belief.
2. I/we have no objection if enquiries are made about the work listed by me / us in the accompanying sheets / annexure.
3. I / We agree that the decision of committee in selection will be final and binding to me / us.
4. I / We have read the instructions appended to the proforma and I / we understand that if any false information is detected at a later date the committee is at liberty to act in a manner it feels deemed fit.

Place :

SIGNATURE OF THE APPLICANT  
NAME & DESIGNATION

Date :

SEAL OF ORGANISATION

TOTAL NO OF PAGES ENCLOSED:  
(PLEASE NUMBER ALL THE PAGES):

**Checklist** (To be filled by Applicants)

1.	Have you signed in all the sheets?	Yes / No
2.	Whether copy I.T or other tax is enclosed?	Yes / No
3.	Whether enclosed proof for year of establishment?	Yes / No
4.	Whether proof for average annual financial turnover enclosed?	Yes / No
5.	Whether documentary proof for having undertaken the qualifying works is enclosed?	Yes / No
6.	Whether enclosed proof for valid PEC registration certificate in C-I?	Yes / No
7.	Whether documentary proof for having completed the works of similar nature is enclosed?	Yes / No
8.	If yes, Number of certificates enclosed	