

**Purchase Of Store  
Articles  
Financial Year  
(2015-16)**



6

**PROJECT DIRECTOR / DIRECTOR SINDH ARCHIVES  
INFORMATION AND ARCHIVES DEPARTMENT  
GOVERNMENT OF SINDH**

SERIAL #	DESCRIPTION OF STORES / ARTICLES	CATEGORY / HEAD
1	Working cabinets	<b>FURNITURE / FIXTURE</b>
2	Cascade Lab Trolley	
3	File Racks / Shelving	
4	Working Table	
5	Office Table (imported)	
6	Officer Chair (imported)	
7	Utility Trucks	
8	Front Desk Counter (imported)	
9	Drawer Storage	
10	Workbench with cupboard	
11	Lounge Seating (Seating capacity 7 persons)	
12	Shelf cabinets	
13	Other Fixtures	
14	Office Table, Side Table & Office Chairs	
15	Computer Table	
16	Staff Table	
17	Chairs (Cane, Visitor)	
18	Conference Table	
19	Conference Room Chairs	
20	Computer Chair	
21	Almirah with Shelves	
22	File Cabinets	
23	Racks	
24	Working Table 4x8ft	
25	Computer Table	
26	Computer Chair Revolving	
27	Officer's Executive Revolving Chair	
28	File Cabinet	
29	Table 4x2-1/2 with side rack	
30	Steel Almirah	
31	Storeway Racking system	
32	Sofa set seating with center table and two side table	
33	Dayal Wood Fixture for Wall Drawers/ Cabinets	
34	Wall Drawer show case with glass doors	
35	Wooden Panels	
36	Door furnishings	
37	Iron Grill	
38	Heavy Gauge Bin on Wheels	
39	Laboratory Furnishing structures	
40	Lateral Multi-cabinet system	

SERIAL #	DESCRIPTION OF STORES / ARTICLES	CATEGORY / HEAD
1	Plant for Mass Conservation	<b>EQUIPMENT &amp; ACCESSORIES</b>
2	Plant for Archival Separator	
3	Archival Mini Cutter	
4	Paper Making Machine	
5	Mounter & Laminator	
6	Branded System Hi-End	
7	Mono Color Laser Printer Wi.fi.	
8	Branded System Hi-End (Core-i7 with HD Graphics card)	
9	Branded System Hi-End (Core-i7 latest configuration)	
10	Split type Air Conditioners (1.0/1.5/2.0 ton capacity) with installation, extra piping (as required)	
11	Backup-device media storage media peripherals / devices	
12	Laptop	
13	LED 40" with HDMI port	
14	LED 32" with HDMI port	
15	Media player	
16	Networking Solutions (Network Connectivity Supplies)	
17	Software Bundles	
18	Flat Bed Scanner	
19	UPS	
20	Computer Peripherals	
21	Scanner (A-3 type)	
22	Mono Color Laser Type Printer 12ppm	
23	Tower DV to DVD Duplicator	
24	Tower CD to DVD Duplicator	
25	Digital Cyber-shot 18mega pixel camera	
26	Water Dispenser	
27	Water Cooling/Filtration Plant/System	
28	Digital Camcorder (with built-in HDD)	
29	Color Type Laser Printer 20/22ppm	
30	Fire-extinguishers with wall brackets (installation & fixing)	
31	Large Format Scanner	
32	Access Registration System	
33	Branded Computer (Core-i5 latest configuration)	
34	Voice Recorder	
35	Multi-copier	
36	Multimedia Projector (with automated projection screen)	
37	Video Surveillance System	
38	Sound/Voice Communication System	

SERIAL #	DESCRIPTION OF STORES / ARTICLES	CATEGORY / HEAD
39	Media Recorder	<b>EQUIPMENT &amp; ACCESSORIES</b>
40	A0 Scanner	
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SERIAL #	DESCRIPTION OF STORES / ARTICLES	CATEGORY / HEAD
1	Archival Buffered Endpaper	<b>CONSERVATION TOOLS / SUPPLIES &amp; SUNDRIES</b>
2	Conservation Buckram Poly Cotton Book Cloth	
3	Archival Storage Boxes	
4	Laboratory Chemical	
5	ph Strips	
6	Archival Polyester	
7	Polypropylene Label Holder	
8	Archival Blotting Paper	
9	Archival Abba Tissue (Japanese Repair Paper)	
10	Archival Multipurpose Portfolio Boxes / specialty containers	
11	Archival Acid Free Buffered Tissue	
12	Archival Spun-Bounded Polyester Reemay	
13	Archival Double-Sided Tissue	
14	Archival Double-Sided Silicon Release Paper	
15	Archival White Bond (20lb)	
16	Conservation Tools / Kits & Reagents	
17	Humidity control supplies	
18	Flip Frame Box	
19	Archival Heat-Set Tissue	
20	Archival Pressure Sensitive Transparent Document Repair Tape	
21	Archival Pressure Sensitive Transparent Paper Repair Tape	
22	Archival Un-buffered Photo Tex Tissue	
23	Archival Paper-backed Liner / Cotton Book Cloth	
24	Archival Supper Cloth Spine Repair Cloth	
25	Bond Paper Permalife 20lb (roll size 34x100 yards – white)	
26	Blotting Paper (un-buffered 100% rag) (sheet size 30wx40"L 25pt)(packing of 100)	
27	Archival Storage Boxes	
28	Abaca Tissue Japanese repair paper (roll size 65"x250 yards)	
29	Archival Double Sided tape (roll size 1"x36 yards)	
30	Tissue Acid free buffered (roll size 40"x500ft)	
31	Pressure sensitive transparent document repair tape (roll size 1"x98ft)	
32	Pressure sensitive transparent filmoplast paper repair tape (roll size 1"x100 ft)	
33	Stationary Supplies	

**Purchase of  
Furniture / Fixture**

**GOVERNMENT OF SINDH  
DIRECTORATE OF SINDH ARCHIVES  
INFORMATION & ARCHIVES DEPARTMENT  
GOVERNMENT OF SINDH**

1. Tender No. INF-KRY:No.0786/15

2. Name & Address of Bidder

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3. Bidder's Security Deposit

a) Pay Order No.

b) Pay Order

c) Bank Details:

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4. Indenters Name and Address

**PROJECT DIRECTOR / DIRECTOR,  
SINDH ARCHIVES KARACHI  
INFORMATION & ARCHIVES DEPARTMENT  
GOVERNMENT OF SINDH – KARACHI**

5. Tender Terms and Conditions

As contained in items & Conditions of this tender,  
DIS-12-14, Sindh Purchase Manual & Other  
relevant laws in force.

6. Particulars of the stores

As below:

**TENDER REF. # 1 (a) "PURCHASE OF FURNITURE / FIXTURE"**

**E. Particulars of the stores**

<b>Serial #</b>	<b>Description of Stores / Articles</b>	<b>RATE PER ITEM (IN FIGURES)</b>	<b>RATE PER ITEM (IN WORDS)</b>
<b>1</b>	<b>Computer Table</b>		
	size 48" x 22" size		
	lacquer polish, office grade		
	resistant to scrapes & stains		
	Keyboard sliding rack		
<b>2</b>	<b>Sofa set seating with center table &amp; two side table (Seating capacity 7 persons)</b>		
	- Good quality cloth		
	- Seat & back cushioned		
	- Molty foam original		
	- Liquor polish		
	- Complete in all respect		
<b>3</b>	<b>Drawer storage</b>		
	- Size 18" x 16" x 36"		
	- Liquor polish		
	- Complete in all respect		
<b>4</b>	<b>Work Bench with cupboard</b>		
	- 4 x 2-1/2 size		
	- Liquor polish		
	- Side cabinet		
	- Keyboard rack		
	- Complete in all respect		
<b>5</b>	<b>Shelf Cabinet</b>		
	- Size 12" x 12" x 24"		
	- Liquor polish		
	- Complete in all respect		



TENDER REF. # 1 (a) "PURCHASE OF FURNITURE / FIXTURE"

€. Particulars of the stores

Serial #	Description of Stores / Articles	RATE PER ITEM (IN FIGURES)	RATE PER ITEM (IN WORDS)
<b>6</b>	<b>Shelving / Racks / File Stands</b>		
<b>6 a)</b>	<b>Iron Wood Frame Shelves</b>		
	Height 42"		
	Width 34"		
	Depth 10"		
	1" increments		
	solid wood		
	premium veneer		
	lacquer polish		
	durable powder-coated finish		
	I-Base shelf		
	IV-Adjustable shelves		
	Single-Faced Wood Frame		
	1" thick multi-ply hardwood		
<b>6</b>	<b>Shelving / Racks / File Stands</b>		
<b>6b)</b>	<b>Angled Periodical Shelving</b>		
	Height 84"		
	Width 36"		
	Depth 12"		
	1" increments		
	<b>solid wood</b>		
	<b>premium veneer</b>		
	lacquer polish		
	durable powder-coated finish		
	1" deep bottom lip		
	V-Periodical shelves		
	I-Base shelf		
	Flat storage shelf		

**TENDER REF. # 1 (a) "PURCHASE OF FURNITURE / FIXTURE"**

**6. Particulars of the stores**

<b>Serial #</b>	<b>Description of Stores / Articles</b>	<b>RATE PER ITEM (IN FIGURES)</b>	<b>RATE PER ITEM (IN WORDS)</b>
<b>7</b>	<b>Racks / Shelving / File Stands</b>		
<b>7 a)</b>	<b>Racks</b>		
	Width 36", Height 84"		
	Depth 13"		
	VII-Shelves		
	Steel Re-enforced Fronts		
	Powder-Coated Finish		
	Steel Grey		
	Laminate End Panel		
	Set of II-Adders		
<b>7 b)</b>	<b>Racks</b>		
	Starter size :		
	Height 88.25"		
	Width 48"		
	Depth 12"		
	Laminate End Panel		
	Non-Sliding		
	Light Oak Wood Grain		
	Adder size:		
	Height 88.25"		
	Width 48"		
	Depth 12"		
	Adjustable shelves 1.5" centers		
	Steel - end panels		

**TENDER REF. # 1 (a) "PURCHASE OF FURNITURE / FIXTURE"**

**6. Particulars of the stores**

<b>Serial #</b>	<b>Description of Stores / Articles</b>	<b>RATE PER ITEM (IN FIGURES)</b>	<b>RATE PER ITEM (IN WORDS)</b>
<b>8</b>	<b>Cabinet / Racks / Shelving</b>		
<b>8 a)</b>	Wall Cabinet show case with Glass Door		
	Size 10 x 14 x 14		
	Two drawers three shelves		
	Glass size 6 mm		
	Superior Quality		
	Polishing		
	Complete in all respect		
<b>8 b)</b>	<b>Wall Drawer / Cabinet</b>		
	Size 7.5 ft x 2ft x 1.5ft		
	Three drawers, six shelves		
	Superior quality		
	Polishing with door handles		
	Complete in all respect		
<b>8 c)</b>	<b>Cabinet / Rack</b>		
	Size 27" x 73" x 8"		
	Marble fitting glass encapsulated		
	Hinged with side cabinets		
	Dayal wood		
	Polish, Fixing and Glass 8mm		
	Complete in all respect		

TENDER REF. # 1 (a) "PURCHASE OF FURNITURE / FIXTURE"

6. Particulars of the stores

Serial #	Description of Stores / Articles	RATE PER ITEM (IN FIGURES)	RATE PER ITEM (IN WORDS)
9	Cascade-Lab-Wardrobe Trolley		
	Height 72"		
	Width 36"		
	Depth 18"		
	Steel Grey		
	Hinges pivot at 270 degrees		
	I-fixed shelves		
	II-Removable shelves		
	Steel Re-enforced Fronts		
	Interlocking System		

7. Delivery Time: a) 04 weeks for local articles  
b) 12-14 weeks for import products
8. Place of Delivery: Sindh Archives Complex,  
ST. No. 26-A, Block-5, Main Clifton – Karachi
9. Dispatch Instructions: Stores should be delivered free of  
transportation charges to the consignee at  
place mentioned above.
10. Inspection Authority: The Technical Committee constituted by the  
Secretary, Information & Archives Dept.
11. Place at which stores to be inspected: Sindh Archives Complex,  
ST. No. 26-A, Block-5, Main Clifton – Karachi
12. Payment:
- i. Part payment against part supply is allowed.
  - ii. 100% payment to be made on the proof of inspection & consignee's receipt certificate by Accountant General – Sindh, Karachi, during the fiscal year 2015-16.
  - iii. Less 0.25% as service charges and 0.20% stamp duty of the value of the contract by Accountant General Sindh – Karachi, while making payment to the contractor.

PROJECT DIRECTOR /DEPUTY DIRECTOR (INCHARGE)  
SINDH ARCHIVES - KARACHI

**Purchase of  
Equipment & Accessories,  
Hardware & Software**

**GOVERNMENT OF SINDH  
DIRECTORATE OF SINDH ARCHIVES  
INFORMATION & ARCHIVES DEPARTMENT  
GOVERNMENT OF SINDH**

1. Tender No. INF-KRY:No.0786/15
2. Name & Address of Bidder \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. Bidder's Security Deposit
- a) Pay Order No. \_\_\_\_\_
- b) Pay Order \_\_\_\_\_
- c) Bank Details: \_\_\_\_\_  
\_\_\_\_\_
4. Indenters Name and Address **PROJECT DIRECTOR / DIRECTOR,  
SINDH ARCHIVES KARACHI  
INFORMATION & ARCHIVES DEPARTMENT  
GOVERNMENT OF SINDH – KARACHI**
5. Tender Terms and Conditions As contained in items & Conditions of this tender,  
DIS-12-14, Sindh Purchase Manual & Other  
relevant laws in force.
6. Particulars of the stores As below:

**TENDER REF. # 1 (b) "PURCHASE OF EQUIPMENT & ACCESSORIES, HARDWARE & SOFTWARE"**

SERIAL #	DESCRIPTION OF STORES	RATE PER ITEM	
		IN FIGURES	IN WORDS
	<b>EQUIPMENT &amp; ACCESSORIES</b>		
1	<p>BRANDED SYSTEM HI-END SPECIFICATIONS:</p> <ul style="list-style-type: none"> <li>• Branded</li> <li>• Operating System Windows 7Pro x 64 bit</li> <li>• Intel Core i5, 3.10GHZ L2Cache3Mb</li> <li>• 6GBB RAM DDR3</li> <li>• 500GB 7200 RPM HDD</li> <li>• Chipset Intel Express</li> <li>• Graphics integrated Intel HD Graphics</li> <li>• Video memory shared</li> <li>• Optical Drive DVD multi</li> <li>• Ethernet 10/100/1000</li> <li>• Sound Card Built-in</li> <li>• HP 18.5" Widescreen Flat Panel Flat Monitor,</li> <li>• HP Keyboard Quiet Key,</li> <li>• Mouse HP</li> <li>• Labels Windows 7 sticker or equivalent</li> <li>• Security Hardware Chassis intrusion switch option</li> <li>• Processing Branding v Pro Sticker</li> </ul>	<hr/> Each	<hr/> Each
2	<p>Mono Color Laser Type Printer wifi</p> <ul style="list-style-type: none"> <li>• SPECIFICATION:</li> <li>• MONO COLOR PRINT TONER</li> <li>• LASER PRINT TYPE PRINTER</li> <li>• WI FI ENABLED</li> <li>• 250 SHEET PAPER TRAY</li> <li>• 12 PPM</li> </ul>	<hr/> Each	<hr/> Each



TENDER REF. # 1 (b) "PURCHASE OF EQUIPMENT & ACCESSORIES, HARDWARE & SOFTWARE"

3	<p>Branded System Hi-End (core-i7 with HD graphic card) SPECIFICATIONS:</p> <ul style="list-style-type: none"> <li>• Operating System Windows 7Pro x 64 bit</li> <li>• Intel Core i7, 3.10GHZ L2Cache3Mb</li> <li>• 6GBB RAM DDR3</li> <li>• 500GB 7200 RPM HDD</li> <li>• HD Graphics card 128bit</li> <li>• Video memory shared</li> <li>• Optical Drive DVD multi</li> <li>• Ethernet 10/100/1000</li> <li>• Sound Card Built-in</li> <li>• HP 18.5" Widescreen Flat Panel Flat Monitor,</li> <li>• HP Keyboard Quiet Key,</li> <li>• Mouse HP</li> <li>• Labels Windows 7 sticker or equivalent</li> <li>• Security Hardware Chassis intrusion switch option</li> <li>• Processing Branding v Pro Sticker</li> </ul>	Each	Each
4	<p>Branded System Hi-End (core-i7 latest Configuration) SPECIFICATIONS:</p> <ul style="list-style-type: none"> <li>• Operating System Windows 7Pro x 64 bit</li> <li>• Intel Core i7, 3.10GHZ L2Cache3Mb</li> <li>• 6GBB RAM DDR3</li> <li>• 500GB 7200 RPM HDD</li> <li>• Video memory shared</li> <li>• Optical Drive DVD multi</li> <li>• Ethernet 10/100/1000</li> <li>• Sound Card Built-in</li> <li>• HP 18.5" Widescreen Flat Panel Flat Monitor,</li> <li>• HP Keyboard Quiet Key,</li> <li>• Mouse HP</li> <li>• Labels Windows 7 sticker or equivalent</li> <li>• Security Hardware Chassis intrusion switch option</li> <li>• Processing Branding v Pro Sticker</li> </ul> <p>(as per specifications described in technical bid)</p>	Each	Each

TENDER REF. # 1 (b) "PURCHASE OF EQUIPMENT & ACCESSORIES, HARDWARE & SOFTWARE"

5	<p>A/C Split Units 1.0 Tons                  SPECIFICATIONS:                  • 12000 BTU/H (BRITISH THERMAL UNIT / HOUR) – COOLING CAPACITY                  • RATED FREQUENCY 50 HZ                  • RATED VOLTAGE 220-240 VOLTS                  • AIR FLOW RATE 630 M3/H                  • SOUND PRESSURE LEVEL 44DB(A)                  • CLIMATE TYPE T1                  • REFRIGERANT R22                  • COOLING POWER INPUT 1250W                  • WIRELESS REMOTE CONTROL                  • IMPORTED BRAND</p>	Each	Each
6	<p>A/C Split Units 1.5 Tons                  SPECIFICATIONS:                  • 18000 BTU/H (BRITISH THERMAL UNIT/HOUR) – COOLING CAPACITY                  • RATED FREQUENCY 50 HZ                  • RATED VOLTAGE 220-240 VOLTS                  • AIR FLOW RATE 850 M3/H                  • SOUND PRESSURE LEVEL 44DB(A)                  • CLIMATE TYPE T1                  • REFRIGERANT R22                  • COOLING POWER INPUT 1900W                  • WIRELESS REMOTE CONTROL                  • IMPORTED BRAND</p>	Each	Each
7	<p>A/C Split Units 2.0 Tons                  SPECIFICATIONS:                  • 24000 BTU/H (BRITISH THERMAL UNIT / HOUR) – COOLING CAPACITY                  • RATED FREQUENCY 50 HZ                  • RATED VOLTAGE 220-240 VOLTS                  • AIR FLOW RATE 1000 M3/H                  • SOUND PRESSURE LEVEL 44DB(A)                  • CLIMATE TYPE T1                  • REFRIGERANT R22                  • COOLING POWER INPUT 2277W                  • WIRELESS REMOTE CONTROL                  • IMPORTED BRAND</p>	Each	Each

TENDER REF. # 1 (b) "PURCHASE OF EQUIPMENT & ACCESSORIES, HARDWARE & SOFTWARE"

8	<p>A/C Floor standing type Units 2.0 Tons                  SPECIFICATIONS:                  • 24000 BTU/H (BRITISH THERMAL UNIT / HOUR) – COOLING CAPACITY                  • RATED FREQUENCY 50 HZ                  • RATED VOLTAGE 220-240 VOLTS                  • AIR FLOW RATE 1100 M3/H                  • SOUND PRESSURE LEVEL 56DB(A)                  • CLIMATE TYPE T1                  • REFRIGERANT R22                  • COOLING POWER INPUT 2650W                  • WIRELESS REMOTE CONTROL                  • IMPORTED BRAND</p>	Each	Each
9	<p>Air Conditioner installation material                  a. extra pipe (imported quality)</p>	Each	Each
10	<p>Air Conditioner installation material                  b. bind tape (imported quality)</p>	Each	Each
11	<p>Air Conditioner installation material                  c. wall pipe (imported quality)</p>	Each	Each
12	<p>Air Conditioner installation material                  d. drain pipe (imported quality)</p>	Each	Each
13	<p>Air Conditioner installation material                  e. power cable 2core cable (Pak /Equivalent)</p>	Each	Each

TENDER REF. # 1 (b) "PURCHASE OF EQUIPMENT & ACCESSORIES, HARDWARE & SOFTWARE"

14	<p>Back Up device Media Storage Server DAT Drive          160GB SPECIFICATIONS: • Data Storage • Protocol Access to the data • Envision sustainable file growth • Power transfer your storage • Enterprise power with energy success • Disk Storage Challenges • Disk Storage Technology and Drive Interfaces • Disk Storage Protection with RAID • Storage Device Technology • Enterprise flash drive, Fibre Channel (FC) • Serial Attach SCSI and Serial ATA • Disk Drive Power Solutions • Multi-Tiering • Rebuild Times • Performance Planning • Rule-of-thumb approach • Hard Drive Reliability Qualification • Data Storage • Protocol Access to the data • Envision sustainable file growth • Power transfer your storage • Enterprise power with energy success • Disk Storage Challenges • Hard Drive Reliability Qualification • Complete with standard accessories</p>	Each	Each
15	<p>Back Up device Media Storage          SPECIFICATIONS:          Blank dvd-rw with case</p>	Each	Each
16	<p>Back Up device Media Storage          SPECIFICATIONS:          RAM DDR2 2GB</p>	Each	Each
17	<p>Back Up device Media Storage          SPECIFICATIONS:          1 Terra byte pocket drive USB type</p>	Each	Each
18	<p>Back Up device Media Storage          SPECIFICATIONS:          500 GB pocket drive USB type</p>	Each	Each
19	<p>Back Up device Media Storage          SPECIFICATIONS:          32 GB flash drive USB type</p>	Each	Each

TENDER REF. # 1 (b) "PURCHASE OF EQUIPMENT & ACCESSORIES, HARDWARE & SOFTWARE"

20	Back Up device Media Storage SPECIFICATIONS: 8 GB flash drive USB type	Each	Each
21	Laptop SPECIFICATIONS: • Core i5 series • 4GB RAM • 500GB HDD • WINDOWS LICENSED OPERATION SYSTEM 8 • 15" TFT SCREEN • 1.6GHZ PROCESSOR • WITH CARRYING BAG	Each	Each
22	LED 40" DISPLAY SPECIFICATIONS: • 40" LED • HDMI PORT • HD Clarity • Thin design • Clear resolution enhancer • Edge LED back light	Each	Each
23	LED 32" DISPLAYS SPECIFICATIONS: • 32" LED • HDMI PORT • HD Clarity • Thin design • Clear resolution enhancer • Edge LED back light	Each	Each
24	MEDIA PLAYER SPECIFICATIONS: • Progressive scan technology • one simple remote control operation • better playback • DVD upscaling to HD quality • Quick start / Quick load mode • Digital coaxial audio input	Each	Each
25	SOFTWARE OFFICE PROFESSIONAL LICENSED WITH MEDIA KIT	Each	Each
26	SOFTWARE Server windows OS SOFTWARE LICENSED VERSION LATEST	Each	Each
27	SOFTWARE ANTI-VIRUS SOFTWARE LICENSED VERSION LATEST	Each	Each

Tender For The Financial Year 2015-16 Due Date: 10-09-2015

TENDER REF. # 1 (b) "PURCHASE OF EQUIPMENT & ACCESSORIES, HARDWARE & SOFTWARE"

28	SOFTWARE SMART WORKS IMAGE CAPTURING SOFTWARE LICENSED VERSION LATEST	Each	Each
29	SOFTWARE SMART WORKS MANAGEMENT SOFTWARE LICENSED VERSION LATEST	Each	Each
30	SOFTWARE FTWARE LICENSED VERSION LATEST	Each	Each
31	NETWORKING SOLUTIONS USB-TYPE WI.FI. DONGLE UNIT	Each	Each
32	NETWORKING SOLUTIONS 8-PORT SWITCH GIGA BYTE UNIT	Each	Each
33	NETWORKING SOLUTIONS HIGH RANGE ROUTER GIGA HERTZ FREQUENCY TYPE UNIT	Each	Each
34	Computer Peripherals Cartridge HP85-A original	Each	Each
35	Computer Peripherals Cartridge HP126-A original	Each	Each
36	Computer Peripherals Cartridge HP49-A original	Each	Each
37	Computer Peripherals Cartridge HP1025 color catridge original	Each	Each
38	Computer Peripherals Cartridge HP-CP-2022-color catridge original	Each	Each
39	Computer Peripherals Cartridge HP12-A original	Each	Each
40	Computer Peripherals Cartridge HP2600 original	Each	Each
41	Computer Peripherals Drum kit HP1002 original	Each	Each
42	Computer Peripherals Drum kit HP2600 original	Each	Each
43	Computer Peripherals Drum kit HP-CP2022 original	Each	Each
44	Computer Peripherals Drum kit HP1025 original	Each	Each
45	Computer Peripherals Laser fax toner panaonic KAXFD90 original	Each	Each
46	Computer Peripherals Toner cartridge kyocera taskalfa180 -t100 (black)original	Each	Each

Tender For The Financial Year 2015-16 Due Date: 10-09-2015

TENDER REF. # 1 (b) "PURCHASE OF EQUIPMENT & ACCESSORIES, HARDWARE & SOFTWARE"

47	Computer Peripherals Toner cartridge kyocera taskalfa3232e-color toner set (cyan,black,magenta,yellow) original	Each	Each
48	Computer Peripherals Drum kit kyocera taskalfa180 original	Each	Each
49	Computer PeripheralsDrum kitkyocera taskalfa3232e-color origina	Each	Each
50	FLAT BED SCANNER SPECIFICATIONS: • FLAT BED SCANNER • 48-BIT • 256 GRAYSCALE LEVELS • DYNAMIC RANGE 3 • SCAN RESOLUTION UP TO 4800 DPI • STANDARD CONNECTIVITY USB • ENLARGEMENT RANGE 10 TO 2400% IN 1% INCREMENTS	Each	Each
51	UPS SPECIFICATIONS: • UN-INTERRUPTIBLE POWER SUPPLY • 600VA • OPERATING TEMPERATURE 0-40 DEGREE C • INPUT VOLTAGE 150VAC – 280VAC • TYPICAL RECHARGE TIME HOURS: 8HRS (UPTO 90% OF FULL CAP • IMPORTED	Each	Each
52	FIRE EXTINGUISHER WITH WALL BRACKET SPECIFICATIONS: • 5 KG • WORKING TEMPERATURE -10 DEGREE CELCIUS TO - / + 55 DEGREE CELCIUS • FIRE RATING 5-B : C • BUILT-IN PRESSURE GUAGE • PRESSURE GUAGE FOR ADDED REASSURANCE • CO2 TYPE • FDA / CE APPROVED • WALL-BRACKET • IS 9001 STANDARD • IMPORTED • EU APPROVED BRAND	Each	Each

TENDER REF. # 1 (b) "PURCHASE OF EQUIPMENT & ACCESSORIES, HARDWARE & SOFTWARE"

53	<p>SCANNER A-3 TYPE                  SPECIFICATIONS:</p> <ul style="list-style-type: none"> <li>• A3 SIZE SCANNING FUNCTIONALITY</li> <li>• BUILT-IN TRANSPARENT MATERIAL ADAPTOR TMA</li> <li>• MED A TYPE PAPER INKJET / LASER MATERIAL</li> <li>• COPY – SCAN – SCAN TO EMAIL – SCAN TO PDF</li> <li>• CCD TECHNOLOGY</li> <li>• OUTPUT 75, 100, 150, 200, 300, 400, 500, 600 DPI</li> <li>• 48 BIT INTERNAL / 24 BIT EXTERNAL</li> <li>• 256 GRAY SCALE LEVELS</li> <li>• PREVIEW MODE</li> <li>• DYNAMIC RANGE 3</li> <li>• SCAN RESOLUTION UP TO 4800 DPI</li> <li>• STANDARD CONNECTIVITY USB</li> <li>• ENLARGEMENT RANGE 10 TO 2400% IN 1% INCREMENTS</li> <li>• IMPORTED BRAND</li> </ul>	Each	Each
54	<p>Mono Color Laser Type Printer 12ppm</p> <ul style="list-style-type: none"> <li>• SPECIFICATION:</li> <li>• MONO COLOR PRINT TONER</li> <li>• LASER PRINT TYPE PRINTER</li> <li>• WI FI ENABLED</li> <li>• 250 SHEET PAPER TRAY</li> <li>• 12 PPM</li> </ul>	Each	Each



TENDER REF. # 1 (b) "PURCHASE OF EQUIPMENT & ACCESSORIES, HARDWARE & SOFTWARE"

55

TOWER DV TO DVD DUPLICATOR SPECIFICATION: Unit :  
 Digital SD Premium 20x DVD/ DV Tower  
 Duplicator Operating Type : Stand Alone Target :  
 11 Language Support : English Hard Drive : Optional Buffer  
 Memory : 128MB Display : 20X DVD Reader : High Speed  
 DVD Reader Featuring Recorder : High Speed DVD  
 Recorder Supported DV TO DVD Copy Speed : DV : 4x, 10x,  
 16x, 24x, 32x, 40x Dual Layer DVD-R: 2x, 4x, 6x, 8x,  
 12x Supported Writing Formats : Double Layer DVD+R, Dual  
 Layer DVD-R, DVD+R, DVD+RW, DVD-R, DVD-RW, Business  
 Card CD-R, 3" Mini CD-R, Orange Book standard 74 min/80  
 min CD-R/RW Firmware Upgradable : YES Power Supply :  
 Input 90 – 240 AV, 500Watt Made: UE/Taiwan/Equivalent  
 Standard/

Each

Each

56

TOWER CD TO DVD DUPLICATOR  
 SPECIFICATION:  
 Unit : Digital SD Premium 20x DVD/  
 CD Tower Duplicator  
 Operating Type : Stand Alone  
 Target : 11  
 Language Support : English  
 Hard Drive : Optional  
 Buffer Memory : 128MB  
 Display : 20X  
 DVD Reader : High Speed DVD Reader  
 Featuring Recorder : High Speed DVD Recorder  
 Supported Writing Formats :  
 Double Layer DVD+R, Dual Layer DVD-R,  
 DVD+R, DVD+RW, DVD-R, DVD-RW,  
 Business Card CD-R, 3" Mini CD-R,  
 Orange Book standard 74 min/80 min CD-R/RW  
 Firmware Upgradable : YES  
 Power Supply : Input 90 – 240 AV, 500Watt  
 Made: UE/Taiwan/Equivalent Standard

Each

Each

TENDER REF. # 1 (b) "PURCHASE OF EQUIPMENT & ACCESSORIES, HARDWARE & SOFTWARE"

57	<p>Digital Cybershot 18mega pixel camera  <b>SPECIFICATION:</b></p> <ul style="list-style-type: none"> <li>• Number of effective pixels : 18.0 mega pixels</li> <li>• Image Sensor : 2/3-inch EXR CMOS with primary color filter</li> <li>• Storage Media: Internal memory (approx.26 MB) SD/SDHC/SDXC(UHS-I) Memory Card</li> <li>• File Format: JPEG</li> <li>• Digital Zoom : Intelligent digital zoom approx .2X (up to 8 x when combined with optical zoom)</li> <li>• Aperture: F2.0-F11 (wide) F2.8-F11 (Telephoto) 1/3 EV Step (Controlled 7-blade aperture diaphragm)</li> <li>• Image Stabilizer : Lens shift type</li> <li>• Face Detection: Yes</li> <li>• Focus: Mode single AF/Continuous AF (EXR AUTO, Movie) Manual AF (One-Push AF mode included)</li> <li>• Self Timer: 10sec./ 2 sec. delay</li> <li>• Flash : Auto Flash (super intelligent flash)</li> <li>• LCD Monitor 2.8-inch, approx.460,000 dots, TFT color LCD monitor, approx. 100% coverage</li> <li>• Movie Recording : 1920 x1080 pixels /1280x720 pixels /640x480 pixels (30 frames/sec) with stereo sound optical zoom (manual) can be used.</li> <li>• Complete with standard accessories</li> </ul>	Each	Each
58	<p><b>WATER DISPENSERSPECIFICATION:</b>• IMPORTED BRAND• PLASTIC BODY• REFRIGERATOR COMPARTMENT• TWO TAPS• ELECTRIC TYPE• EXTENDED WIRE / PLUG</p>	Each	Each
59	<p><b>WATER COOLING FILTERATION PLANT / SYSTEM</b></p> <ul style="list-style-type: none"> <li>• SPECIFICATION:</li> <li>• Stainless Steel Body</li> <li>• Body textured</li> <li>• voltage 230/50 Hz</li> <li>• Two taps</li> <li>• Electric type</li> <li>• extended wire</li> <li>• BRAND IMPORTED</li> </ul>	Each	Each

60

DIGITAL CAMCORDER HDD

- SPECIFICATION:
- 1080 Camcorder
- Image Sensor : 2/3-inch EXR CMOS with primary color filter
- Digital zoom 10x
- Effective photo resolution 6mega
- Camcorder interpolated photo resolution 12mega
- Media type flash card
- Storage Media: Internal memory (approx.26 MB) SD/SDHC/SDXC(UHS-I) Memory Card
- File Format: JPEG
- Digital Zoom : Intelligent digital zoom approx. 2X (up to 8 x when combined with optical zoom)
- Aperture: F2.0-F11 (wide) F2.8-F11 (Telephoto) 1/3 EV Step (Controlled 7-blade aperture diaphragm)
- Image Stabilizer : Lens shift type
- Face Detection: Yes
- Self Timer: 10sec./ 2 sec. delay
- Flash : Auto Flash (super intelligent flash)
- Movie Recording : 1920 x1080 pixels /1280x720 pixels/60x840 pixels (30 frames/sec) with stereo sound optical zoom (manual) can be used.
- Complete with standard accessories
- BRAND IMPORTED

Each

Each

TENDER REF. # 1 (b) "PURCHASE OF EQUIPMENT & ACCESSORIES, HARDWARE & SOFTWARE"

61	<p><b>COLOR TYPE LASER PRINTER (20/22)ppm</b></p> <ul style="list-style-type: none"> <li>• SPECIFICATION:</li> <li>• Print Speed (A4 and letter) Black : up to 22 ppm, Color: up to 18 ppm</li> <li>• Document delivery speed (A4 and letter)</li> </ul> <p>First page out: black: as fast as 26 seconds from Ready mode, color: as fast as 32 seconds from Ready mode Time to completion: as fast as 55 seconds</p> <ul style="list-style-type: none"> <li>• Reslution Up to 600 by 600 dpi;</li> </ul> <p>HP ImageREt 3600, ColorSphere toner, HP edge-enhancement technologies</p> <ul style="list-style-type: none"> <li>• Processor450 MHz memory 96 MB</li> <li>• Recommended monthly volume: 250 to 1000 pages</li> <li>• Maximum monthly duty cycle: Up to 30000 pages</li> <li>• Paper Input: 150-sheet input tray, single-sheet priority feed slot</li> <li>• Output: 125-sheet output bin</li> <li>• Two-sided printing Manual (driver support provided)</li> <li>• Sizes: Priority feed slot, 150-sheet input tray:</li> <li>• Complete with standard accessories</li> </ul>	Each	Each
62	<p><b>MULTIMEDIA PROJECTOR WITH SCREEN</b>• SPECIFICATION:• Extremely bright 3000 ANSI Lumens• 6500 lamp-life in ECO mode• 3D Compatibility• Native XGA resolution• Brilliant color technology• Color adjustment mode• Ceiling Mount• IMPORTED BRANDSCREEN WALL MOUNTED• SPECIFICATION:• 4 Black color masking borders• Powder coated white steel case• Plastic end caps with holes for wall or ceilinginstallation• String attached to the steel pull bail•Slow return feature</p>	Each	Each

TENDER REF. # 1 (b) "PURCHASE OF EQUIPMENT & ACCESSORIES, HARDWARE & SOFTWARE"

63	<p>Access Registration System</p> <ul style="list-style-type: none"> <li>• SPECIFICATIONS:</li> <li>• Real-time management</li> <li>• Versatile design feature</li> <li>• Rugged &amp; reliable controllers</li> <li>• Multitude built-in features</li> <li>• Multiple hardware protection measure</li> <li>• Integration with other systems</li> <li>• Input / output ports to control doors</li> <li>• Communication functions</li> <li>• Real time monitoring</li> <li>• Interlock function</li> <li>• Card operation function</li> <li>• 32bit CPU</li> <li>• LCD Display</li> <li>• Power / Current DC 9.6– 14.4V, Rated Max. 1A.</li> <li>• CE Certified</li> <li>• Reader Port</li> <li>• LED Indicator</li> <li>• Operating Temperature 0 to 55 degree C</li> <li>• Full door lock system</li> </ul>	Each	Each
64	<p>FILM SCANNER</p> <ul style="list-style-type: none"> <li>• SPECIFICATION:</li> <li>• USB-INTERFACE</li> <li>• STAND ALONE</li> <li>• COMPACT PORTABLE DESIGN</li> <li>• LARGE LCD SCREEN</li> <li>• SINGLE BUTTON OPERATION</li> <li>• IMPORTED BRAND</li> </ul>	Each	Each
65	<p>MICRO- MAGE CAPTURE DIGITAL READER</p> <ul style="list-style-type: none"> <li>• SPECIFICATION:</li> <li>• High resolution capture</li> <li>• view and print of fiche and roll film image</li> <li>• fast processing</li> <li>• Output image format includes : PDF, TIFF, JPG, PNG, PSD,BMP, CAL, GIF</li> <li>• Simple user-interface</li> <li>• IMPORTED BRAND</li> </ul>	Each	Each

TENDER REF. # 1 (b) "PURCHASE OF EQUIPMENT & ACCESSORIES, HARDWARE & SOFTWARE"

66	<p>Water Distillation Plant</p> <ul style="list-style-type: none"> <li>• SPECIFICATION:</li> <li>• BOROSILICATE GLASS WITH PROTECTIVE CASE SUPPORT</li> <li>• AUTOMATIC WITH CONTINUOUS WATER PRODUCTIVITY</li> <li>• POWER 2200 WATTS</li> <li>• DISTILLATION CAPACITY 3LITRE / HR</li> <li>• WATER CONSUMPTION 60LITRE/ HR</li> <li>• CONDUCTIVITY AT 20 DEG CELCIUS</li> <li>• POWER 2200 WATTS</li> <li>• IMPORTED BRAND</li> </ul>	Each	Each
67	<p>LARGE STAINLESS STEEL SINK FOR LAB</p> <ul style="list-style-type: none"> <li>• SPECIFICATION:</li> <li>• SS BULLET FEET</li> <li>• 14 GUAGE STEEL SERIES</li> <li>• 5" BACK SPLASH FULL</li> <li>• FAUCET HOLES</li> <li>• GUSSET PLATES ARE FULLY WELDED FOR SUPPORT</li> <li>• IMPORTED BRAND</li> </ul>	Each	Each
68	<p>ROLL STAND</p> <ul style="list-style-type: none"> <li>• SPECIFICATION:</li> <li>• 4 CASTER WHEELS HEAVY DUTY</li> <li>• STURDY AND DURABLE</li> <li>• STANDARD PAPER RACK</li> <li>• MADE OF TUBULAR STEEL</li> <li>• ANTI-ROLL LOCK ON TWO WHEELS</li> </ul>	Each	Each
69	<p>MULTI-COPIER</p> <ul style="list-style-type: none"> <li>• SPECIFICATION:</li> <li>• 35/17 ppm A4/A3</li> <li>• 25cpm A4 in color</li> <li>• Memory 1GB RAM, 80GB HDD</li> <li>• Long Life durable component</li> <li>• Duplex as standard support</li> <li>• 50cpm A4 in black</li> <li>• Hi-speed USB connectivity</li> <li>• IMPORTED BRAND</li> </ul>	Each	Each

TENDER REF. # 1 (b) "PURCHASE OF EQUIPMENT & ACCESSORIES, HARDWARE & SOFTWARE"

70	<p>Voice recorder</p> <ul style="list-style-type: none"> <li>• SPECIFICATION:</li> <li>• EXPENDABLE MEMORY OPTION</li> <li>• INTELLIGENT NOISE CUT MODE</li> <li>• VOR VOICE OPERATED RECORDING</li> <li>• SCENE SELECT</li> <li>• USB CONNECTIVITY</li> <li>• IMPORTED BRAND</li> </ul>	Each	Each
71	<p>DIGITAL CAMCORDER WITH BUILT-IN HDD HIGH DEFINITION</p> <ul style="list-style-type: none"> <li>• SPECIFICATION:</li> <li>• BALANCED OPTICAL STEADY SHOT</li> <li>• FULL HD</li> <li>• INTELLIGENT AUTO MODE</li> <li>• DIRECT COPY AND HIGHLIGHT PLAYBACK</li> <li>• 12X OPTICAL ZOOM</li> <li>• LCD DISPLAY</li> <li>• VIEW/FINDER DISPLAY TYPE</li> <li>• IMPORTED BRAND</li> </ul>	Each	Each
72	<p>LAPTOP -ULTRA THIN SERIES</p> <ul style="list-style-type: none"> <li>• SPECIFICATION:</li> <li>• core-i7 series</li> <li>• 8GB RAM</li> <li>• 500GB HDD</li> <li>• WIN 3 LICENSED VERSION</li> <li>• LCD DISPLAY</li> <li>• IMPORTED BRAND</li> </ul>	Each	Each



TENDER REF. # 1 (b) "PURCHASE OF EQUIPMENT & ACCESSORIES, HARDWARE & SOFTWARE"

73	<p>DIGITAL CYBERSHOT CAMERA WITH MAX. ZOOM•                  SPECIFICATION:• HIGH DEFINITION IMAGE CAPTURE •                  Image Sensor : 2/3-inch EXR CMOS with primarycolor                  filter• Storage Media: Internal memory (approx.26 MB)                  SD/SD-IC/SDXC(UHS-I) Memory Card• File Format: JPEG•                  Digital Zoom : Intelligent digital zoom approx.2X (up to 8 x                  when combined with optical zoom)• Aperture: F2.0-F11                  (wide) F2.8-F11 (Telephoto) 1/3 EV Step (Controlled 7-                  blade aperture diaphragm)• Image Stabilizer : Lens shift                  type• Face Detection: Yes• Self Timer: 10sec./ 2 sec. delay                  • Flash : Auto Flash (super intelligent flash)• LCD Monitor                  2.8-inch, approx.460,000 dots, TFT color LCD monitor,                  approx. 100% coverage • Movie Recording : 1920 x1080                  pixels /1280x720 pixels/640x840 pixels (30 frames/sec)                  with stereo sound optical zoom (manual) can be used. •                  Complete with standard accessories</p>	Each	Each
74	<p>ARCHIVAL SEPERATOR                  • SPECIFICATION:                  • SUCTION MACHINE ELECTRICAL 120/230 VAC                  • COLD SUCTION TABLE                  • CONTROL FUNCTION                  • LEAF CASTING                  • 120/230 VAC                  • IMPORTED BRAND                  • COMPLETE WITH STANDARD ACCESSORES</p>	Each	Each
75	<p>PLANT FOR MASS CONSERVATION                  • SPECIFICATION:                  • FOUR VACCUUM PUMPS                  • FILLING PUMPS                  • FOUR VERTICAL SS MATERIAL                  • CYLINDERS WITH SPRAY JETS                  • EACH CYLINDER CONNECTED WITH EACH OTHER                  • VACCUUM IN CYLINDER CAN BE MADE DOWN 1m BAR                  • TREATMENT UNIT CONNECTED WITH CYLINDERS                  • COMPLETE WITH STANDARD ACCESSORIES</p>	Each	Each

TENDER REF. # 1 (b) "PURCHASE OF EQUIPMENT & ACCESSORIES, HARDWARE & SOFTWARE"

76	<p><b>MOUNTER &amp; LAMINATOR</b></p> <ul style="list-style-type: none"> <li>• SPECIFICATION:</li> <li>• STANDARD NO. OF SHAFTS</li> <li>• NIP SETTING 0-52MM</li> <li>• PRESSURE 0.3 - 1.0 N / MM</li> <li>• WORKING HEIGHT 90CM</li> <li>• WORKING AREA 358.5CM</li> <li>• DEPTH 190CM + 2X MAXIMUM BOARD LENGHT</li> <li>• COMPLETE WITH STANDARD ACCESSORIES</li> <li>• IMPORTED BRAND</li> </ul>	Each	Each
77	<p><b>ARCHIVAL PAPER MAKING MACHINE</b></p> <ul style="list-style-type: none"> <li>• SPECIFICATION:</li> <li>• CASTING AREA MIN 25X30 OR MAX 36X48</li> <li>• CABINET SIZE 59X29X37 OR 37X40X37</li> <li>• COMPLETE WITH STANDARD ACCESSORIES</li> </ul>	Each	Each
78	<p><b>ARCHIVAL MINI CUTTER</b></p> <ul style="list-style-type: none"> <li>• SPECIFICATION:</li> <li>• MAX. CUTTING WIDTH 25.1"</li> <li>• LIFT HEIGHT 2.7"</li> <li>• CLAMP OPENING HEIGHT 2.7"</li> <li>• CUTTING SPEED 3 SEC / CUT</li> <li>• CUTTING DEPTH MAX. 25.1" / MIN 0.78"</li> <li>• POWER CONSUMPTION 1.1KW</li> <li>• CUT-LINE INDICATOR</li> <li>• COMPLETE WITH STANDARD ACCESSORIES</li> <li>• IMPORTED BRAND</li> </ul>	Each	Each

- Delivery Time:** a) 04 weeks for local articles  
b) 12-14 weeks for import products
- 6. Place of Delivery:** Sindh Archives Complex,  
ST. No. 26-A, Block-5, Main Clifton – Karachi
- 7. Dispatch Instructions:** Stores should be delivered free of  
transportation charges to the consignee at  
place mentioned above.
- 8. Inspection Authority:** The Technical Committee constituted by the  
Secretary, Information & Archives Dept.
- 9. Place at which stores to be inspected:** Sindh Archives Complex,  
ST. No. 26-A, Block-5, Main Clifton – Karachi
- 10. Payment:**
- i. Part payment against part supply is allowed.
  - ii. 100% payment to be made on the proof of inspection & consignee's receipt certificate by Accountant General – Sindh, Karachi, during the fiscal year 2015-16.
  - iii. Less 0.25% as service charges and 0.20% stamp duty of the value of the contract by Accountant General Sindh – Karachi, while making payment to the contractor.

**PROJECT DIRECTOR / DEPUTY DIRECTOR (INCHARGE)  
SINDH ARCHIVES - KARACHI**

**Purchase of  
Conservation Tools /  
Supplies & Sundries**

**GOVERNMENT OF SINDH  
DIRECTORATE OF SINDH ARCHIVES  
INFORMATION & ARCHIVES DEPARTMENT  
GOVERNMENT OF SINDH**

1. Tender No. INF-KRY:No.0786/15
2. Name & Address of Bidder \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. Bidder's Security Deposit
- a) Pay Order # \_\_\_\_\_
- b) Pay Order Amount \_\_\_\_\_
- c) Bank Details: \_\_\_\_\_  
\_\_\_\_\_
4. Indenters Name and Address **PROJECT DIRECTOR / DIRECTOR,  
Sindh Archives Karachi  
Information & Archives Department  
Government of Sindh – Karachi**
5. Tender Terms and Conditions As contained in items & Conditions of this tender,  
DIS-12-14, Sindh Purchase Manual & Other  
relevant laws in force.
6. Particulars of the stores As below:

## 6. Particulars of the stores

Serial #	Description of Stores / Articles	Rate Per Item (In Figures)	Rate Per Item (In Words)
1	<b>ARCHIVAL BOXES</b>		
	Deep lid print boxes		
	Acid Free, lignin-free		
	pH 8.0 - 9.0		
	60 pt. barrier board		
	blue / gray / white / tan or black		
	3% calcium carbonate buffer		
	durra-coat		
	moisture-resistant		
	fingerprint & abrasion -resistant		
	a). SIZE: (WxLxH) 16- ½ x 20- ½ x 3"		
	b). SIZE: (WxLxH) 20- ½ x 24- ½ x 3"		
	<b>Made: USA/UK/EU/AUSTRALIA/JAPAN (European Type1 Standard)</b>		
2	<b>POLYPROPYLENE POCKETS</b>		
	pressure-sensitive acrylic adhesive		
	clear pockets sealed on two sides with a slot at the top & thumb cut slot at the bottom		
	SIZE: (HxW) 3" x 1" (packing of 12)		
	<b>Made: USA/UK/EU/AUSTRALIA/JAPAN (European Type1 Standard)</b>		
3	<b>LABORATORY CHEMICALS</b>		
	a. Acetone LAB GRADE 2.5 liter bottle Brand: Merck / RDH / SIGMA		
	b. Paraloid B-72 crystals Brand: Imported / America / German		

**TENDER REF. # 1 (c) "PURCHASE OF CONSERVATION TOOLS / SUPPLIES & SUNDRIES"**

**6. Particulars of the stores**

Serial #	Description of Stores / Articles	Rate Per Item (In Figures)	Rate Per Item (In Words)
4	<b>CONSERVATION TOOLS / KITS / REAGENTS</b>		
	a. <b>PH STRIPS</b> Brand: Merck / Sigma / RDH		
5	<b>ARCHIVAL ABBA TISSUE JAPANESE REPAIR PAPER</b>		
	acid free tissue		
	Strong & semi-translucent		
	100 % abaca fibers		
	Soft – un buffered tissue		
	Ph neutral (pH 6.9 – 7.1)		
	9gsm		
	100% abaca tissue		
	a. <b>SIZE: W65" X 250 Yard Roll</b>		
	<b>Made: USA/UK/EU/AUSTRALIA/JAPAN (European Type1 Standard)</b>		
6	<b>ACID FREE BLOTTING PAPER</b>		
	Lignin-free		
	pH 7.0 - 7.3		
	25-pt. Blotter		
	White		
	Un buffered		
	Lignin-free		
	pH 7.0 - 7.3		
	SIZE: 30" W x 40" L Sheet (Packing of 100 sheets per pack) 100% Rag Un buff 25 pt.		
	<b>Made: USA/UK/EU/AUSTRALIA/JAPAN (European Type1 Standard)</b>		
7	<b>ARCHIVAL POLYESTER CLEAR 2 THICKNESS</b>		
	acid free polyester		
	Strong & semi-translucent, for encapsulation		
	Ph neutral (pH 6.9 – 7.1)		
	a. <b>SIZE: 40" W x 25 ft L Roll</b>		
	<b>Made: USA/UK/EU/AUSTRALIA/JAPAN (European Type1 Standard)</b>		

6. Particulars of the stores

Serial #	Description of Stores / Articles	Rate Per Item (In Figures)	Rate Per Item (In Words)
8	<b>ARCHIVAL WHITE BOND PAPER/ PERMALIFE 20LB</b>		
	Lignin-free		
	pH 7.0 - 7.8		
	25% of Cotton rag content		
	White		
	Lignin-free		
	3% calcium carbonate buffer		
	a. SIZE: 34" W x 100ft L Roll		
	<b>Made: USA/UK/EU/AUSTRALIA/JAPAN (European Type1 Standard)</b>		
9	<b>ARCHIVAL DOUBLE SIDED TAPE</b>		
	Lignin-free		
	pH 7.0 - 7.3		
	Strong & semi-translucent, for encapsulation		
	Ph neutral (pH 6.9 - 7.1)		
	SIZE: 1" W x 36 yard L Roll		
		<b>Made: USA/UK/EU/AUSTRALIA/JAPAN (European Type1 Standard)</b>	
10	<b>TISSUE ACID FREE BUFFERED</b>		
	Lignin-free, flexible		
	pH 7.0 - 7.3		
	Made from thin 8.5gsm		
	Ph neutral (pH 6.9 - 7.1)		
	SIZE: 40" W x 500ft L Roll		
	<b>Made: USA/UK/EU/AUSTRALIA/JAPAN (European Type1 Standard)</b>		
11	<b>ARCHIVAL DOUBLE-SIDE SILICON RELEASE PAPER</b>		
	Lignin-free, flexible, ph 7.0 - 7.3		
	Made from thin 8.5gsm		



TENDER REF. # 1 (c) "PURCHASE OF CONSERVATION TOOLS / SUPPLIES & SUNDRIES"

	<b>SIZE: 18" X 26" sheets (Packing of 10 sheets per pack)</b>		
	<b>Made: USA/UK/EU/AUSTRALIA/JAPAN (European Type1 Standard)</b>		

Serial #	Description of Stores / Articles	Rate Per Item (In Figures)	Rate Per Item (In Words)
12	<b>ARCHIVAL PRESSURE SENSITIVE PAPER-REPAIR TAPE</b>		
	Lignin-free, flexible, transparent, thin tissue		
	pH 7.0 - 7.3		
	Made from thin 8.8unaged, 8.1aged		
	Ph neutral (pH 6.9 - 7.1)		
	SIZE: 1" W x 100ft L Roll		
	<b>Made: USA/UK/EU/AUSTRALIA/JAPAN (European Type1 Standard)</b>		
13	<b>ARCHIVAL PRESSURE SENSITIVE DOCUMENT-REPAIR TAPE</b>		
	Lignin-free, flexible, transparent mending tape, thin tissue		
	pH 7.0 - 7.3		
	Made from thin 8.8unaged, 8.1aged		
	Ph neutral (pH 6.9 - 7.1)		
	SIZE: 1" W x 98ft L Roll		
	<b>Made: USA/UK/EU/AUSTRALIA/JAPAN (European Type1 Standard)</b>		

7. Particulars of the stores Delivery Time: a) 04 weeks for local articles  
b) 12-14 weeks for import products
- 8 Place of Delivery: Sindh Archives Complex,  
ST. No. 26-A, Block-5, Main Clifton – Karachi
9. Dispatch Instructions: Stores should be delivered free of  
transportation charges to the consignee at  
place mentioned above.
10. Inspection Authority: The Technical Committee constituted by the  
Secretary, Information & Archives Dept.
11. Place at which stores to be inspected: Sindh Archives Complex,  
ST. No. 26-A, Block-5, Main Clifton – Karachi
12. Payment:
- i. Part payment against part is allowed.
  - ii. 100% payment to be made on the proof  
of inspection & consignee's receipt  
certificate by Accountant General – Sindh,  
Karachi, during the fiscal year 2015-16
  - iii. Less 0.25% as service charges and 0.20% stamp  
duty of the value of the contract by Accountant  
General Sindh – Karachi, while making payment  
to the contractor.

**PROJECT DIRECTOR/DEPUTY DIRECTOR (INCHARGE)  
SINDH ARCHIVES - KARACHI**

TENDER REF. NO. 1(d)

# **Purchase of Stationery**

**GOVERNMENT OF SINDH  
DIRECTORATE OF SINDH ARCHIVES  
INFORMATION & ARCHIVES DEPARTMENT  
GOVERNMENT OF SINDH**

1. Tender No. INF-KRY:No.0786/15
  
2. Name & Address of Bidder \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
3. Bidder's Security Deposit
  - a) Pay Order No. \_\_\_\_\_
  - b) Pay Order \_\_\_\_\_
  - c) Bank Details: \_\_\_\_\_  
\_\_\_\_\_
  
4. Indenters Name and Address **PROJECT DIRECTOR / DIRECTOR,  
SINDH ARCHIVES KARACHI  
INFORMATION & ARCHIVES DEPARTMENT  
GOVERNMENT OF SINDH – KARACHI**
  
5. Tender Terms and Conditions As contained in items & Conditions of this tender,  
DIS-12-14, Sindh Purchase Manual & Other  
relevant laws in force.
  
6. Particulars of the stores As below:

## 6. Particulars of the stores

Serial #	Description of Stores / Articles	RATE PER ITEM (IN FIGURES)	RATE PER ITEM (IN WORDS)
1	<b>Offset Paper Ream</b>		
	Paper one quality		
2	<b>A4 Size 80 grm Paper ream</b>		
	Paper one quality		
3	<b>Yellow pad Memo-pad</b>		
	Ruled Sheet		
4	<b>Plup Board Sheet</b>		
	Size 30 x 40		
5	<b>HP Glossy Paper</b>		
	Packing of 100 sheet		
	A4 Size		

6. Delivery Time: a) 04 weeks for local articles  
b) 12-14 weeks for import products
7. Place of Delivery: Sindh Archives Complex,  
ST. No. 26-A, Block-5, Main Clifton – Karachi
8. Dispatch Instructions: Stores should be delivered free of  
transportation charges to the consignee at  
place mentioned above.
9. Inspection Authority: The Technical Committee constituted by the  
Secretary, Information & Archives Dept.
10. Place at which stores to be inspected: Sindh Archives Complex,  
ST. No. 26-A, Block-5, Main Clifton – Karachi
11. Payment:
- i. Part payment against part supply is allowed.
  - ii. 100% payment to be made on the proof of inspection & consignee's receipt certificate by Accountant General – Sindh, Karachi, during the fiscal year 2015-16.
  - iii. Less 0.25% as service charges and 0.20% stamp duty of the value of the contract by Accountant General Sindh – Karachi, while making payment to the contractor.

PROJECT DIRECTOR /DEPUTY DIRECTOR (INCHARGE)  
SINDH ARCHIVES - KARACHI

# **Purchase of Others**

## 6. Particulars of the stores

Serial #	Description of Stores / Articles	Rate Per Item (In Figures)	Rate Per Item (In Words)
1	<b>ARCHIVAL DOUBLE SIDED TAPE</b>		
	Acid Free		
	pH 7.0 – 7.3		
	Lignin free		
	Polyethylene tape		
	Mess-free durable & versatile		
	Made European type 1 stand		
	Pressure – sensitive		
	Roll size W1"X36 Yards		
2	<b>Toner Cartridge</b>		
	Kyocera Task Alfa		
	3232 e Color Set		
3	<b>Archival Pressure Sensitive Transparent Filmo Plast Paper Repair Tape</b>		
	Lignin free		
	pH 7.0 – 7.3		
	Acid free		
	Ultra thin transparent		
	Made European type Stand		
	Non yellowng tissue		
	Long Lasting		
	Self Adhesive		



## 6. Particulars of the stores

Serial #	Description of Stores / Articles	Rate Per Item (In Figures)	Rate Per Item (In Words)
4	<b>Toner Cartridge</b>		
	Panasonic		
	KAXD 90		
5	<b>Toner Cartridge</b>		
	Hp Cartridge 49 A		
6	<b>Toner Cartridge</b>		
	Hp Cartridge 126 A		
7	<b>Toner Cartridge</b>		
	Hp Cartridge 85 A		
8	<b>Toner Drum Kit</b>		
	Kyocera Taskalfa 3232 e		
	Original Drum kit		
9	<b>Toner Drum Kit</b>		
	Drum Kit HPCP 2022		
	Color Printer		

## 6. Particulars of the stores

Serial #	Description of Stores / Articles	Rate Per Item (In Figures)	Rate Per Item (In Words)
10	Archival Laminate ALT -100 Karak Rools (93cm x 50 m)		
11	Archival Repair Paper (Sheet) 20" x 15" Kozo plup Japanese Hand made		
12	Archival Guard Paper (Sheet) Cotton pulp - Acid free		
13	Archival Bond (per Kg)		
14	Archival Bloating Paper Sheet 20" x 15" Cotton plup		
15	Archival Acid free Box Made by Acid free cotton pulp (24" x 18" x 9")		
16	Archival Thymol (Pakg)		
17	Archival Paste (powder Shape solratin Distal Water)		
18	Archival Repair tape (3cm 50 m)		

## 6. Particulars of the stores

Serial #	Description of Stores / Articles	Rate Per Item (In Figures)	Rate Per Item (In Words)
19	Archival Mending Tape		
	100% cotton (3cm x 50 m)		
	Acid free		
	Coated with lamatic		
20	Taking Iron (Archival grade)		
	(30 c – 150 c)		
21	Archival Tissue Papers 20" x 15"		
	Mineela plup Hand Made		
	Japanese Grade		
22	Potassium Per Magnet		
	(Archival Grade)		
23	Paper Conservation Solution		
24	Lamatic cloth 100% cotton Role (1m x 25m)		
25	Paftee cloth		
26	Archival corner tape		
	Acid free 2cm x 50 m		
27	Binding cloth Archival grade Role (1m x 50)		
	Different clours		
28	Moneral Roll		
	60" x 100m		
29	Ink Fixing crystals Non Aqua		

**TENDER REF. # 1 (e) "PURCHASE OF OTHERS"**

✓ **6. Particulars of the stores**

<b>Serial #</b>	<b>Description of Stores / Articles</b>	<b>Rate Per Item (In Figures)</b>	<b>Rate Per Item (In Words)</b>
<b>30</b>	<b>Archival Board</b> 30" x 40" cotton plup		
<b>31</b>	<b>PH testing Chemical</b>		
<b>32</b>	<b>Dubble side Archival Lamatic</b> ACT-2000 ( 1 x 100 m)		
<b>33</b>	<b>ARCHIVAL BOXES</b> Acid Free, lignin-free blue / gray / white 3% calcium carbonate buffer moisture-resistant a). SIZE: (WxLxH) 16- ½ x 20- ½ x 3" b). SIZE: (WxLxH) 20- ½ x 24- ½ x 3" <b>Made: USA/UK/EU/AUSTRALIA/JAPAN (European Type1 Standard)</b>		

7. Particulars of the stores Delivery Time: a) 04 weeks for local articles  
b) 12-14 weeks for import products
8. Place of Delivery: Sindh Archives Complex,  
ST. No. 26-A, Block-5, Main Clifton – Karachi
9. Dispatch Instructions: Stores should be delivered free of  
transportation charges to the consignee at  
place mentioned above.
10. Inspection Authority: The Technical Committee constituted by the  
Secretary, Information & Archives Dept.
11. Place at which stores to be inspected: Sindh Archives Complex,  
ST. No. 26-A, Block-5, Main Clifton – Karachi
12. Payment:
- i. Part payment against part is allowed.
  - ii. 100% payment to be made on the proof  
of inspection & consignee's receipt  
certificate by Accountant General – Sindh,  
Karachi, during the fiscal year 2015-16
  - iii. Less 0.25% as service charges and 0.20% stamp  
duty of the value of the contract by Accountant  
General Sindh – Karachi, while making payment  
to the contractor.

PROJECT DIRECTOR/DEPUTY DIRECTOR (INCHARGE)  
SINDH ARCHIVES - KARACHI

**Purchase of  
Cost of Other Stores**

GOVERNMENT OF SINDH  
DIRECTORATE OF SINDH ARCHIVES  
INFORMATION & ARCHIVES DEPARTMENT  
GOVERNMENT OF SINDH

1. Tender No. INF-KRY:No.0786/15
  
2. Name & Address of Bidder  

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3. Bidder's Security Deposit
  - a) Pay Order # 

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  - b) Pay Order Amount 

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  - c) Bank Details: 

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4. Indenters Name and Address **PROJECT DIRECTOR / DIRECTOR,**  
Sindh Archives Karachi  
Information & Archives Department  
Government of Sindh – Karachi
  
5. Tender Terms and Conditions As contained in items & Conditions of this tender,  
DIS-12-14, Sindh Purchase Manual & Other  
relevant laws in force.
  
6. Particulars of the stores As below:

TENDER REF. # 1 (f) "PURCHASE OF COST OF OTHER STORES"

6. Particulars of the stores

Serial #	Description of Stores / Articles	Rate Per Item (In Figures)	Rate Per Item (In Words)
<b>1</b>	<b>ARCHIVAL FREE BUFFERED LINER PAPER</b>		
	Lignin free		
	Ph 7.0 – 7.3		
	Acid free		
	Made European type 1 stand		
	Roll Size 36" x 50 Yards		
<b>2</b>	<b>ARCHIVAL TISSUE ACID FREE BUFFERED</b>		
	Lignin free		
	Ph 7.0 – 7.3		
	Acid free		
	Made European type 1 stand		
	Roll Size W40" X 500 FT		
<b>3</b>	<b>ARCHIVAL POLYESTER</b>		
	Lignin free		
	Ph 7.0 – 7.3		
	Acid free		
	Polyethylene type		
	Mess free durable & versatile		
	Roll Size 60"W x 200 ft		
Made European type 1 stand			



## 6. Particulars of the stores

Serial #	Description of Stores / Articles	Rate Per Item (In Figures)	Rate Per Item (In Words)
4	<b>ARCHIVAL PRESSURE SENSITIVE TRANSPARENT DOCUMENT REPAIR TAPE</b>		
	Lignin free		
	Ph 7.0 – 7.3		
	Acid free		
	Made European type 1 stand		
	Self Adhesive		
	Long lasting		
	Non yellowing tissue		
	Roll Size W1" x 98 ft		
5	<b>ARCHIVAL FRAME SEALING TAPE WITH RELEASE LINER</b>		
	Lignin free		
	Acid free		
	Polyethylene type		
	Mess free durable & versatile		
	Made European type 1 Stand		
	Roll Size ¼ W x 1000 inch		
6	<b>ARCHIVAL HINGING PAPER REPAIR TAPE</b>		
	Lignin free		
	Ph 7.0 – 7.3		
	Acid free		
	Made European type 1 stand		
	Self Adhesive		
	Long lasting		
	Non yellowing tissue		
	Roll Size 1"W x 100 ft		
7	<b>ARCHIVAL PRESSURE SENSITIVE TRANSPARENT FILMOPLAST PAPER REPAIR TAPE</b>		
	Lignin free		
	Ph 7.0 – 7.3		
	Acid free		
	Ultra thin transparent		
Made European type 1 Stand			

TENDER REF. # 1 (f) "PURCHASE OF COST OF OTHER STORES"

	Non yellowing tissue		
	Self Adhesive		
	Long Lasting		
	Roll Size W1" x 100 ft		
<b>8</b>	<b>ONE SWIPE DUST CLOTH</b>		
	Size 14 x 17 ½ inch		
	Packing of 6		
<b>9</b>	<b>MARBLE PAPER</b>		
<b>10</b>	<b>ARCHIVAL CLOTH</b>		
<b>11</b>	<b>MANILA PAPER</b>		
<b>12</b>	<b>ARCHIVAL BUTTER PAPER</b>		

7. Particulars of the stores Delivery Time: a) 04 weeks for local articles  
b) 12-14 weeks for import products
8. Place of Delivery: Sindh Archives Complex,  
ST. No. 26-A, Block-5, Main Clifton – Karachi
9. Dispatch Instructions: Stores should be delivered free of  
transportation charges to the consignee at  
place mentioned above.
10. Inspection Authority: The Technical Committee constituted by the  
Secretary, Information & Archives Dept.
11. Place at which stores to be inspected: Sindh Archives Complex,  
ST. No. 26-A, Block-5, Main Clifton – Karachi
12. Payment:
- i. Part payment against part is allowed.
  - ii. 100% payment to be made on the proof  
of inspection & consignee's receipt  
certificate by Accountant General – Sindh,  
Karachi, during the fiscal year 2015-16
  - iii. Less 0.25% as service charges and 0.20% stamp  
duty of the value of the contract by Accountant  
General Sindh – Karachi, while making payment  
to the contractor.

PROJECT DIRECTOR/DEPUTY DIRECTOR (INCHARGE)  
SINDH ARCHIVES - KARACHI

# **Repair & Maintenance Furniture & Fixture**

**GOVERNMENT OF SINDH  
DIRECTORATE OF SINDH ARCHIVES  
INFORMATION & ARCHIVES DEPARTMENT  
GOVERNMENT OF SINDH**

1. Tender No. INF-KRY:No.0786/15
2. Name & Address of Bidder \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. Bidder's Security Deposit
- a) Pay Order No. \_\_\_\_\_
- b) Pay Order \_\_\_\_\_
- c) Bank Details: \_\_\_\_\_
4. Indenters Name and Address **PROJECT DIRECTOR / DIRECTOR,  
SINDH ARCHIVES KARACHI  
INFORMATION & ARCHIVES DEPARTMENT  
GOVERNMENT OF SINDH – KARACHI**
5. Tender Terms and Conditions As contained in items & Conditions of this tender,  
DIS-12-14, Sindh Purchase Manual & Other  
relevant laws in force.
6. Particulars of the stores As below:

## 6 Particulars of the stores

Serial #	Description of Stores / Articles	RATE PER ITEM (IN FIGURES)	RATE PER ITEM (IN WORDS)
<b>1</b>	<b>Repair of Book Shelf</b>		
	- Polishing veneer polish		
	- Sand paper Scrubbing		
	- Replacement of 8mm glass		
	- Handle replacement		
	- Shelving rack area		
	- Clip replacement		
	-		
<b>2</b>	<b>Repair of Visitor Chair</b>		
	- Recushioning seat & back		
	- Molty foam		
	- Rexene cloth		
	- Polishing veneer polish		
<b>3</b>	<b>Repair of Almirah Wooden</b>		
	- Change lock		
	- Handle		
	- Polish		
<b>4</b>	<b>Repair of Side Rack of Table</b>		
	- Change lock		
	- Polish		
	- Handle		
<b>5</b>	<b>Repair Storeway Racking System</b>		
	- Scrubbing on the Surface		
	- Polish		
	- Iron Color		

TENDER REF. # 2 (a) "REPAIR & MAINTENANCE OF FURNITURE & FIXTURE"

Particulars of the stores.

Serial #	Description of Stores / Articles	RATE PER ITEM (IN FIGURES)	RATE PER ITEM (IN WORDS)
6	<b>Repair of Furniture</b>		
	- Repair of counter table		
	- Polishing of counter table		
	- Repair of farmica corner		
	- Sand paper scrubbing on the legs		
	-		

6. Delivery Time: a) 04 weeks for local articles  
b) 12-14 weeks for import products
7. Place of Delivery: Sindh Archives Complex,  
ST. No. 26-A, Block-5, Main Clifton – Karachi
8. Dispatch Instructions: Stores should be delivered free of  
transportation charges to the consignee at  
place mentioned above.
9. Inspection Authority: The Technical Committee constituted by the  
Secretary, Information & Archives Dept.
10. Place at which stores to be inspected: Sindh Archives Complex,  
ST. No. 26-A, Block-5, Main Clifton – Karachi
11. Payment:
- i. Part payment against part supply is allowed.
  - ii. 100% payment to be made on the proof of inspection & consignee's receipt certificate by Accountant General – Sindh, Karachi, during the fiscal year 2015-16.
  - iii. Less 0.25% as service charges and 0.20% stamp duty of the value of the contract by Accountant General Sindh – Karachi, while making payment to the contractor.

PROJECT DIRECTOR /DEPUTY DIRECTOR (INCHARGE)  
SINDH ARCHIVES - KARACHI



# **Repair & Maintenance of Equipment & Accessories**

**GOVERNMENT OF SINDH  
DIRECTORATE OF SINDH ARCHIVES  
INFORMATION & ARCHIVES DEPARTMENT  
GOVERNMENT OF SINDH**

1. Tender No. INF-KRY:No.0786/15
2. Name & Address of Bidder \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. Bidder's Security Deposit
- a) Pay Order No. \_\_\_\_\_
- b) Pay Order \_\_\_\_\_
- c) Bank Details: \_\_\_\_\_
4. Inciters Name and Address **PROJECT DIRECTOR / DIRECTOR,  
SINDH ARCHIVES KARACHI  
INFORMATION & ARCHIVES DEPARTMENT  
GOVERNMENT OF SINDH – KARACHI**
5. Tender Terms and Conditions As contained in items & Conditions of this tender,  
DIS-12-14, Sindh Purchase Manual & Other  
relevant laws in force.
6. Particulars of the stores As below:

6. Particulars of the stores

Serial #	Description of Stores / Articles	RATE PER ITEM (IN FIGURES)	RATE PER ITEM (IN WORDS)
<b>1</b>	<b>Water Distillation Plant</b>		
	Repair of distiating – Point &		
	Cartridges		
<b>2</b>	<b>Repair of Generator</b>		
	- Radiator Service		
	- Radiator Repair with new lines		
	- Inner Radiator grill		
	- Complete Radiator Servicing		
<b>3</b>	<b>Scanner Mother board</b>		
	- Power supply replaced brand		
	- Mother board		
	- Power Supply		
<b>4</b>	<b>Repair of PABX System</b>		
	- Mother board repair		
	- Keypad repair		
	- System trouble shooting		
<b>5</b>	<b>Repair of Generator</b>		
	- Water body repair kit & body packing		
	- Clips pipe		
	- Complete engine & body		

Particulars of the stores.

Serial #	Description of Stores / Articles	RATE PER ITEM (IN FIGURES)	RATE PER ITEM (IN WORDS)
6	Repair of Paper Coating Machine		
7	Repair of Paper Cutters		

6. Delivery Time: a) 04 weeks for local articles  
b) 12-14 weeks for import products
7. Place of Delivery: Sindh Archives Complex,  
ST. No. 26-A, Block-5, Main Clifton – Karachi
8. Dispatch Instructions: Stores should be delivered free of  
transportation charges to the consignee at  
place mentioned above.
9. Inspection Authority: The Technical Committee constituted by the  
Secretary, Information & Archives Dept.
10. Place at which stores to be inspected: Sindh Archives Complex,  
ST. No. 26-A, Block-5, Main Clifton – Karachi
11. Payment:
- Part payment against part supply is allowed.
  - 100% payment to be made on the proof of inspection & consignee's receipt certificate by Accountant General – Sindh, Karachi, during the fiscal year 2015-16.
  - Less 0.25% as service charges and 0.20% stamp duty of the value of the contract by Accountant General Sindh – Karachi, while making payment to the contractor.

PROJECT DIRECTOR /DEPUTY DIRECTOR (INCHARGE)  
SINDH ARCHIVES - KARACHI

# **Repair & Maintenance Transport**

**GOVERNMENT OF SINDH  
DIRECTORATE OF SINDH ARCHIVES  
INFORMATION & ARCHIVES DEPARTMENT  
GOVERNMENT OF SINDH**

1. Tender No. INF-KRY:No.0786/15
2. Name & Address of Bidder \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. Bidder's Security Deposit
- a) Pay Order No. \_\_\_\_\_
- b) Pay Order \_\_\_\_\_
- c) Bank Details: \_\_\_\_\_
4. Indenters Name and Address **PROJECT DIRECTOR / DIRECTOR,  
SINDH ARCHIVES KARACHI  
INFORMATION & ARCHIVES DEPARTMENT  
GOVERNMENT OF SINDH – KARACHI**
5. Tender Terms and Conditions As contained in items & Conditions of this tender,  
DIS-12-14, Sindh Purchase Manual & Other  
relevant laws in force.
6. Particulars of the stores As below:

## 6. Particulars of the stores

Serial #	Description of Stores / Articles	RATE PER ITEM (IN FIGURES)	RATE PER ITEM (IN WORDS)
<b>1</b>	<b>Repair of Suzuki Cultus</b>		
	- Repair as per EST match # 2152		
	- AC gas refilling Work		
	- AC belts change Adjustment		
	- Carbon firm cleaning		
<b>2</b>	<b>Repair of Suzuki Hi-Roof</b>		
	- Repair as per EST match # 2116		
	- Service and lubrication		
	- Steering		
	- Boll joint replacement		
	- Complete under ting work		
	- Parts		
	- Body Works		
<b>3</b>	<b>Repair of Toyota Crolla Car</b>		
	- Repair as per EST match # 2141 with quotation		
	- Parts shocker replacement		
	- Parts		
<b>4</b>	<b>Repair of Mehran</b>		
	- Speed Gari		
	- Speed Cable		
	- Ghair Gari Set		
	- Repair as per Quotation		
<b>5</b>	<b>Repair of Toyota Hiace Van</b>		
	- Repair as per Quotation		

TENDER REF. # 2 (c) "REPAIR & MAINTENANCE OF TRANSPORT"

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	- Service and lubrication		
	- Steering		
	- Boll joint replacement		
	- Complete under ting work		
	- Parts		
	- Body Works		



6. Delivery Time: a) 04 weeks for local articles  
b) 12-14 weeks for import products
7. Place of Delivery: Sindh Archives Complex,  
ST. No. 26-A, Block-5, Main Clifton – Karachi
8. Dispatch Instructions: Stores should be delivered free of  
transportation charges to the consignee at  
place mentioned above.
9. Inspection Authority: The Technical Committee constituted by the  
Secretary, Information & Archives Dept.
10. Place at which stores to be inspected: Sindh Archives Complex,  
ST. No. 26-A, Block-5, Main Clifton – Karachi
11. Payment:
- i. Part payment against part supply is allowed.
  - ii. 100% payment to be made on the proof of inspection & consignee's receipt certificate by Accountant General – Sindh, Karachi, during the fiscal year 2015-16.
  - iii. Less 0.25% as service charges and 0.20% stamp duty of the value of the contract by Accountant General Sindh – Karachi, while making payment to the contractor.

PROJECT DIRECTOR /DEPUTY DIRECTOR (INCHARGE)  
SINDH ARCHIVES - KARACHI

### 1. Bid Form and Price Schedules

Date: \_\_\_\_\_  
IFB N°: \_\_\_\_\_

To: *[name and address of Procuring Agency]*

Gentlemen and/or Ladies:

Having examined the bidding documents including Addenda Nos. *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply and deliver *[description of goods and services]* in conformity with the said bidding documents for the sum of *[total bid amount in words and figures]* or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we will obtain the guarantee of a bank in a sum equivalent to \_\_\_\_\_ percent of the Contract Price for the due performance of the Contract, in the form prescribed by the Procuring agency.

We agree to abide by this Bid for a period of *[number]* days from the date fixed for Bid opening under Clause 22 of the Instructions to Bidders, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
_____	_____	_____
_____	_____	_____
_____	_____	_____

(if none, state "none")

We understand that you are not bound to accept the lowest or any bid you may receive.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 19 \_\_\_\_\_.

\_\_\_\_\_  
*[signature]*

\_\_\_\_\_  
*[in the capacity of]*

I duly authorized to sign Bid for and on behalf of \_\_\_\_\_

### Price Schedule in Pak. Rupees

Name of Bidder \_\_\_\_\_, IFB Number \_\_\_\_\_, Page of \_\_\_\_\_.

1	2	3	4	5	6	7
Item	Description	Country of origin	Quantity	Unit price DDP named place	Total DDP per item	Unit price of Delivered duty paid (DDP) to final destination plus price of other incidental services if required <sup>1</sup>

Signature of Bidder \_\_\_\_\_

*Note:* In case of discrepancy between unit price and total, the unit price shall prevail.

<sup>1</sup> Must be included if required under ITB 11.2

## 2. Bid Security Form

Whereas *[name of the Bidder]* (hereinafter called "the Bidder") has submitted its bid dated *[date of submission of bid]* for the supply of *[name and/or description of the goods]* (hereinafter called "the Bid").

KNOW ALL PEOPLE by these presents that WE *[name of bank]* of *[name of country]*, having our registered office at *[address of bank]* (hereinafter called "the Bank"), are bound unto *[name of Procuring agency]* (hereinafter called "the Procuring agency") in the sum of for which payment well and truly to be made to the said Procuring agency, the Bank binds itself, its successors, and assigns by these presents. Sealed with the Common Seal of the said Bank this \_\_\_\_ day of \_\_\_\_\_ 19\_\_\_\_.

THE CONDITIONS of this obligation are:

1. If the Bidder withdraws its Bid during the period of bid validity specified by the Bidder on the Bid Form; or
2. If the Bidder, having been notified of the acceptance of its Bid by the Procuring agency during the period of bid validity:
  - (a) fails or refuses to execute the Contract Form, if required; or
  - (b) fails or refuses to furnish the performance security, in accordance with the Instructions to Bidders;

We undertake to pay to the Procuring agency up to the above amount upon receipt of its first written demand, without the Procuring agency having to substantiate its demand, provided that in its demand the Procuring agency will note that the amount claimed by it is due to it, owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including twenty eight (28) days after the period of bid validity, and any demand in respect thereof should reach the Bank not later than the above date.

\_\_\_\_\_  
*[signature of the bank]*

### 3. Contract Form

THIS AGREEMENT made the \_\_\_\_ day of \_\_\_\_\_ 19\_\_\_\_ between [name of Procuring Agency] of [country of Procuring agency] (hereinafter called "the Procuring agency") of the one part and [name of Supplier] of [city and country of Supplier] (hereinafter called "the Supplier") of the other part:

WHEREAS the Procuring agency invited bids for certain goods and ancillary services, viz., [brief description of goods and services] and has accepted a bid by the Supplier for the supply of those goods and services in the sum of [contract price in words and figures] (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
  - (a) the Bid Form and the Price Schedule submitted by the Bidder;
  - (b) the Schedule of Requirements;
  - (c) the Technical Specifications;
  - (d) the General Conditions of Contract;
  - (e) the Special Conditions of Contract; and
  - (f) the Procuring agency's Notification of Award.
3. In consideration of the payments to be made by the Procuring agency to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Procuring agency to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract
4. The Procuring agency hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, sealed, delivered by \_\_\_\_\_ the \_\_\_\_\_ (for the Procuring agency)

Signed, sealed, delivered by \_\_\_\_\_ the \_\_\_\_\_ (for the Supplier)

#### 4. Performance Security Form

To: *[name of Procuring agency]*

WHEREAS *[name of Supplier]* (hereinafter called "the Supplier") has undertaken, in pursuance of Contract No. *[reference number of the contract]* dated \_\_\_\_\_ 19\_\_\_\_ to supply *[description of goods and services]* (hereinafter called "the Contract").

AND WHEREAS it has been stipulated by you in the said Contract that the Supplier shall furnish you with a bank guarantee by a reputable bank for the sum specified therein as security for compliance with the Supplier's performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Supplier a guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of *[amount of the guarantee in words and figures]*, and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract and without cavil or argument, any sum or sums within the limits of *[amount of guarantee]* as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the \_\_\_\_ day of \_\_\_\_\_ 19\_\_\_\_.

Signature and seal of the Guarantors

\_\_\_\_\_  
*[name of bank or financial institution]*

\_\_\_\_\_  
*[address]*

\_\_\_\_\_  
*[date]*

## 5. Bank Guarantee for Advance Payment

To: *[name of Procuring agency]*

*[name of Contract]*

Gentlemen and/or Ladies:

In accordance with the payment provision included in the Special Conditions of Contract, which amends Clause 16 of the General Conditions of Contract to provide for advance payment, *[name and address of Supplier]* (hereinafter called "the Supplier") shall deposit with the Procuring agency a bank guarantee to guarantee its proper and faithful performance under the said Clause of the Contract in an amount of *[amount of guarantee in figures and words]*.

We, the *[bank or financial institution]*, as instructed by the Supplier, agree unconditionally and irrevocably to guarantee as primary obligator and not as surety merely, the payment to the Procuring agency on its first demand without whatsoever right of objection on our part and without its first claim to the Supplier, in the amount not exceeding *[amount of guarantee in figures and words]*.

We further agree that no change or addition to or other modification of the terms of the Contract to be performed thereunder or of any of the Contract documents which may be made between the Procuring agency and the Supplier, shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition, or modification.

This guarantee shall remain valid and in full effect from the date of the advance payment received by the Supplier under the Contract until *[date]*.

Yours truly,

Signature and seal of the Guarantors

\_\_\_\_\_  
*[name of bank or financial institution]*

\_\_\_\_\_  
*[address]*

\_\_\_\_\_  
*[date]*



## 6. Manufacturer's Authorization Form

[See Clause 13.3 (a) of the Instructions to Bidders.]

To: *[name of the Procuring agency]*

WHEREAS *[name of the Manufacturer]* who are established and reputable manufacturers of *[name and/or description of the goods]* having factories at *[address of factory]*

do hereby authorize *[name and address of Agent]* to submit a bid, and subsequently negotiate and sign the Contract with you against IFB No. *[reference of the Invitation to Bid]* for the above goods manufactured by us.

We hereby extend our full guarantee and warranty as per Clause 15 of the General Conditions of Contract for the goods offered for supply by the above firm against this Invitation for Bids.

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*[signature for and on behalf of Manufacturer]*

*Note:* This letter of authority should be on the letterhead of the Manufacturer and should be signed by a person competent and having the power of attorney to bind the Manufacturer. It should be included by the Bidder in its bid.