

# **SINDH MADRESSATUL ISLAM (SMI) UNIVERSITY**



## **TENDER DOCUMENT FOR REPAIR & MAINTENANCE OF MADARI-I-MILLAT ROOF TOP AT SMIU, KHI**

Name of Department:	ENGINEERING & MAINTENANCE DEPARTMENT
Name of Procuring Agency:	SINDH MADRESSATUL ISLAM UNIVERSITY AIWAN-E-TIJARAT ROAD, KARACHI – 74000 Phones: (021) 99217501-02-03 Fax: (021) 99217504 Email: shaikh@smiu.edu.pk Url:www.smiu.edu.pk

Document issued to \_\_\_\_\_

Document issued on \_\_\_\_\_

**BOQ FOR THE  
REPAIR & MAINTENANCE OF MADAR-I-MILLAT GIRLS SECTION  
ROOF TOP AT SMIU**

ITEM No.	DESCRIPTION	UNIT.	QTY.	Unit Rate (Rs.)	TOTAL AMOUNT (Rs.)
(i)	(ii)	(iii)	(iv)	(v)	(vi)
1	REMOVAL OF EXISTING SCREEDING 2" THICK Removal of existing screeding from the roof top of madari-millat girls section with manual method and cleaning of debris and dispose of outside the premises of SMI University	Sft	8232		
2	DISMANTLING OF RCC TAPER ROOF Removal of existing RCC taper roof from the roof top of madari-millat girls section with manual method and cleaning of debris and dispose of outside the premises of SMI University	Sft	3317		
3	ROOF SCREEDING AT ROOF TOP & IN SLOPE AREA Providing & applying 2" thick, 1:2:4 cement concrete roof screed using 10mm crush including making of water outlets. Complete in all respects as per drawings, specifications and directions of the Architect / Engineer Incharge.	Sft	8232		
4	WATER PROOFING Provide and lay Cementious waterproofing treatment Pagel Brand or equivalent etc complete in all respects	Sft	8232		
5	NEW CONSTRUCTION OF CANTILEVER Dismantling of existing deteriorated RCC projection and making of new projection including shuttering upto 24ft height, curing, including all steel fabrication and binding for 4'x10	Job	1		
		<b>GRAND TOTAL Rs.</b>			

Rupees in words \_\_\_\_\_

\_\_\_\_\_

Tender opened by  
Convener of tender committee  
Sindh Madreesatulislam University

SIGNATURE OF CONTRACTOR WITH SEAL : \_\_\_\_\_

\_\_\_\_\_

**FORM OF BID**  
(LETTER OF OFFER)

Bid Reference No. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

(Name of Works)

To: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Gentlemen,

1. Having examined the Bidding Documents including Bidding Data, terms & Conditions of Contract, Contract Data, Specifications, Drawings, if any, Schedule of Prices and Addenda Nos. \_\_\_\_\_ for the execution of the above-named Works, we, the undersigned, being a company doing business under the name of and address \_\_\_\_\_ and being duly incorporated under the laws of Pakistan hereby offer to execute and complete such Works and remedy any defects therein in conformity with the said Documents including Addenda thereto for the Total Bid Price of Rs \_\_\_\_\_ (Rupees \_\_\_\_\_) or such other sum as may be ascertained in accordance with the said Documents.
2. We understand that all the Schedules attached hereto form part of this Bid.
3. As security for due performance of the undertakings and obligations of this Bid, we submit herewith a Bid Security in the amount of \_\_\_\_\_ drawn in your favour or made payable to you and valid for a period of twenty eight (28) days beyond the period of validity of Bid.

4. We undertake, if our Bid is accepted, to commence the Works and to deliver and complete the Works comprised in the Contract within the time(s) stated in Contract Data.
5. We agree to abide by this Bid for the period of **90-days** from the date fixed for receiving the same and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
6. Unless and until a formal Agreement is prepared and executed, this Bid, together with your written acceptance thereof, shall constitute a binding contract between us.
7. We undertake, if our Bid is accepted, to execute the Performance Security referred to in Conditions of Contract for the due performance of the Contract.
8. We understand that you are not bound to accept the lowest or any bid you may receive.
9. We do hereby declare that the Bid is made without any collusion, comparison of figures or arrangement with any other person or persons making a bid for the Works.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20

Signature \_\_\_\_\_

in the capacity of \_\_\_\_\_ duly authorized to sign bid for and on behalf of

\_\_\_\_\_

(Name of Bidder in Block Capitals)

(Seal)

Address

---

---

---

Witness:

(Signature) \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

---

**The standard forms of bidding documents**

**TERMS AND CONDITIONS FOR THE ELIGIBILITY**

- 1 Price to be quoted on **Pak Rupee on free home delivery (F.O.R.)** basis for all items including all expenses, taxes, documentation etc.
- 2 Documentary evidence of works executed/work in-progress and certificate of satisfactory completion of works in Govt. Department or any organization
- 3 Certificate of Bank and Bank statement of the A/c No.
- 4 Registration with Income Tax Department (NTN certificates), Sindh Board of Revenue and copy of CNIC of the contractor
- 5 Affidavit to the effect that contractor is not black listed.
- 6 The Contractor/Supply should be made in the shortest possible time as per requirement of the University.
- 7 An agreement shall be made on stamp paper between the contractor/supplier and **Sindh Madressatul Islam (SMI) University, Karachi** prior to placing supply / work order.
- 8 Advance payment will not be allowed.
- 9 Payment shall be made by crossed cheque upon submission of bill in duplicate and on verification of the quality & satisfactory report of the **Architect's & Executive Engineer**, concerned / Purchase & Procurement Committee expert representative of the purchase & Procurement Committee and on completion of all formalities.
- 10 The Contractor shall be bound to rectify the defect of the civil work **up to 06 months** from the date of payment of final bill failing which the earnest money shall become liable to be forfeited.
- 11 The University authorities reserve the right to fully or partially, change / forgo the requirement of any item / work and / or amend the specifications & quantity at any stage before award of the contract.
- 12 The University may reject any or all bids subject to the relevant provisions in **SPPRA Rules 2010**.

- 13 **10% Performance Security** will be submitted by the Contractor/supplier at the time of Agreement in the shape of Pay order, schedule bank guarantee, or it may be deducted from bill for payment. The amount will be released after 06 months (Defect liability period), on the issuance of defect liability certificate by **Engineering and Architecture departments** or the concerned department.
- 14 All those contractors/firm are eligible to apply who has prior work experience of related nature of job of at least 05 years.
- 16 The earnest money at the rate of **2%** in the shape of Pay order/demand draft in the favour of **Sindh Madressatul Islam University** from any scheduled bank should be attached with the tenders. In case earnest money not accompanied with tender will be not entertained.
- 17 Bids must be offered on the prescribed tender form issued by **Executive Engineer (Civil) Sindh Madressatul Islam University Karachi**.
- 18 In case of any holiday or any disturbance the tender will be opened on next working day as per schedule
- 19 Quantity shown in the tender are approximate and no claim shall be entertained for quantity of work executed being **15%** more or less than those entered in the tender or estimate
- 20 No compensation shall be allowed for any delay in execution of the work.
- 21 All work executed under the control & shall be executed under the directions of **Architect's & Executive Engineer of Sindh Madressatul Islam University Karachi**
- 22 Supplier/Contractor is responsible to pay the **GST** as levied in accordance with the government General Sales
- 23 Income tax will be deducted at the source.

**Executive Engineer (Civil)**  
SMIU, Karachi



**TENDER DOCUMENTS**

1. Sealed Tenders are to be submitted in duplicate by reputed firms/contractors registered with P.E.C, Sindh board of revenue, Sales Tax Department on the prescribed tender form and in accordance with the specification and terms & conditions laid down in the tender document.
2. The tender documents can be obtained from the office of the **Engineering & Maintenance of Sindh Madressatul Islam University** against a written request on deposition of tender fees **Rs. 1000/=** in cash or in the form of Pay Order / Demand Draft in the favor of **Sindh Madressatul Islam University on any working day** from the office of the Executive Engineer civil by submitting an application on company's letterhead along with tender fee and complete profile of firm **from 7<sup>th</sup> August 2015 to 24<sup>th</sup> August 2015.**
3. The filled sealed tender duly completed and addressed to the **Chairman Tender Committee SMIU, Karachi** be dropped in the Tender Box placed in the **office SMIU, Karachi, on 25<sup>th</sup> August 2015. upto 1400 hours, which shall be opened on the same day at 15:00 Hours in presence of the bidders who may wish to be presented.** In case of any unforeseen circumstances the Tender will be opened on the next day at the same time and place.
4. The University reserves the rights to accept or reject any or all tenders, divided business amongst more than one bidder and extend the opening date assigning reason thereof will communicate the ground for rejection of bid/bids/tender on written request of bidder who submitted bid as per **SPP Rules 2010.**
5. Tender be purchased and submitted as per specification mentioned in the Tender Documents.

**Executive Engineer (Civil)**  
SMIU Karachi