



Rs.3,000/-

ENERGY DEPARTMENT
GOVERNMENT OF SINDH, KARACHI

3rd floor State Life Insurance Corporation of Pakistan
Building No.3, Dr. Ziauddin Ahmed Road, Opposite
C.M House Karachi.

TENDER DOCUMENT

FOR

DIESEL GENERATOR 150 KVA

ENERGY DEPARTMENT
GOVERNMENT OF SINDH, KARACHI

3rd floor State Life Insurance Corporation of Pakistan
Building No.3, Dr. Ziauddin Ahmed Road, Opposite C.M
House Karachi.

Dated: _____

To,

M/S. _____

Invitation to Tender No. _____

Dear Sir,

You are invited to submit tender for supply of **Diesel Generator 150 KVA**, subject to the condition as laid down in the instructions, contained in tender notice. The tender quoting against this invitation shall be deemed to have read and understood the conditions and specifications for this assignment.

2. The tenderer shall quote on the prescribed schedule attached with this invitation on the basis of specifications indicated therein and shall sign the certificate given therein to the effect that the stores shall be supplied exactly in accordance with the requirements specified in the schedule. In case there is any deviation, the same should be clearly stated by tenderer, otherwise it shall be presumed that the offer is strictly in accordance with the requirements of the tender notice.

3. The Energy Department requires the delivery as stated in the schedule. This Purchase shall be governed by the Sindh Public Procurement Regulatory Authority Rules 2010 a copy of which may be obtained from the URL <http://pprasindh.gov.pk>.

4. The procuring agency may reject all or any bid or proposals at any time prior to the acceptance of a bid or proposal, subject to the relevant provision of SPPRA Rules, without assigning the reasons.

Yours Faithfully,

(NAUROZ KHAN ABBASI)
SECTION OFFICER (GEN) / DDO
ENERGY DEPARTMENT

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House Karachi.

SCHEDULE TO INVITATION TO TENDER NO. -----

1. Date of Opening of Tender -----
2. Time of Receipt of Tender -----
3. Time of Opening Tender -----

As per above mentioned schedule tenders shall be opened in the presence of bidders before the Department Purchase Committee, Energy Department, Government of Sindh, 3rd floor State Life Insurance Corporation of Pakistan Building No.3, Dr. Ziauddin Ahmed Road, Opposite C.M House Karachi.

The offer shall remain open for **15 days** from the date publication of tender notice. Tenderers should quote their price clearly on the basis of free delivery to consignee at Karachi, inclusive all taxes.

DATA SHEET OF ITEM

S.NO	ITEMS	PARTICULAR / ITEM
1.	Diesel Generator 150 KVA	Rating 136KVA / 109KW Prime, 150KVA / 120KW Standby, 1500RPM, 400 Volts, 0.8P.F, 50HZ packaged with radiator 50C complete with standard accessories and tools.

Bidders are requested to mention the specifications and specify the sample / standard size of the product with literature / brochures proposal, if any.

TERMS AND CONDITIONS

Instruction to Bidders:

- i. **General:** Sealed bids are invited for the purchase of **Diesel Generator 150 KVA** from the authorized dealers / sole distributors / suppliers / firms on free delivery basis, with warranty. The supplies are to be delivered and installed the generator at Ground Floor, State Life Insurance Corporation of Pakistan Building No.3, Dr. Ziauddin Ahmed Road, Opposite to C.M House Karachi.
- ii. **Bill of quantities:** The price must be quoted against each item for each of the category with cumulative total at the end.
- iii. **Date & time of submission of tenders:** The interested bidders shall submit their bids on the prescribed form, available on written request on the firm/company letter pad available from the office of **Section Officer (Gen) / DDO, Energy Department** along with a **Pay Order / Bank Draft** amounting to **Rs.3,000/- (Non-refundable)** in favor of **Section Officer (Gen) / DDO, Energy Department** on any working day upto **02:00 PM**, on or before **03-09-2015** which will be opened publicly on same day at **3:00 pm** in the presence of bidders or their representatives, who may care to be present.
- iv. **Bid Security:** The tenders without or containing less than 2% Bid Security of the total quoted amount in shape of Pay Order / Bank Draft or Bank Guarantee in favor of **Section Officer (Gen) / DDO, Energy Department**, otherwise it will not be accepted.
- v. **Change in Quantities:** Energy Department reserves the right to increase/decrease quantities and it will be the responsibility of the supplier/contractor to deliver the item on time, at the stipulated site.
- vi. **NTN/GST Certificate:** Bidders must be registered with FBR/SRB and furnish a copy of NTN and GST certificates along with tender.
- vii. **Tax deductions:** Taxes will be deducted from the amount as per rules enforced at that time.
- viii. **Acceptance/Rejection:** Procuring Agency may reject all or any bids / proposals subject to relevant provision of PPRA Rules.

2. Specification criteria:

All bidders must be mentioned the specification in data sheets with unit price rate as per item wise.

3. Delivery time:

- i. Maximum delivery / installation time for the supply of tender items will be one week from the date of supply order.
- ii. Validity period of the bid shall be 15 days from the date of opening of bids. During this period successful bidders will be bound to supply the items on the quoted rates.
- iii. In case the supplier fails to supply & install the agreed material in time, the competent authority reserves the right to reject his offer and confiscate the bid security.

4. Procedure of open competitive bidding:

The "Single Stage One Envelope" method will be used for competitive bidding.

5. Bid evaluation criteria:

- The bids shall be evaluated on the basis of required specification and competitive price for each item.
- The Procurement Purchase Committee will open the bids on **03-09-2015 at 3:00 pm** in the presence of the bidders or their authorized representatives, who may like to be present. Bids not accompanied by the documents shall be declared as Non-responsive.
- The price must be quoted against each item for each of the category with cumulative total at the end.
- The description of the items in Tender Document must be supported with brochure.

6. Quality of items:

All item(s) supplied by successful bidder should be whole some and include all the basic Criteria. The offered item(s) should not be of substandard nature.

7. Warranty:

Please mention the specification against each item.

8. Installation:

The installation of goods should be provided free of cost at the locations of Energy Department, Government of Sindh.