

OFFICE OF THE PRINCIPAL
KARACHI MEDICAL & DENTAL COLLEGE, KMC

ISSUED TO M/S _____

DATED: - _____



DIRECTOR FINANCE
KARACHI MEDICAL & DENTAL COLLEGE
A.D.^{cl}



PRINCIPAL
KARACHI MEDICAL & DENTAL COLLEGE

Tender for the supply of PRINTING OF PROSPECTUS

2015-2016
for Karachi Medical & Dental College, are to be dropped in the tender box affixed outside the office of the Principal Karachi Medical & Dental College, Block "M" North Nazimabad Karachi.

DUE ON 20-06-2015 Closing At- 11:30 A.M Opening At-12:00 Noon. 20-06-2015

E.M. PAY ORDER NO _____

DATED _____

AMOUNT RS. _____

Cost of Tender vide
Pay order # _____
Dated _____
Rs:- _____
_____ SIGNATURE

OFFICE OF THE PRINCIPAL
KARACHI MEDICAL & DENTAL COLLEGE, CDGK

TENDER FORM

I/We _____ carrying on Business under the name and style of _____ having made myself/our self fully with the detailed supply of stores as specified in the schedule and with above condition of contract agrees to be bound by such condition and tender as per given in attached schedule.

I/We further agree in the event of this tender being accepted to pay the cost of the stamp on the relative contract form and under take to execute the same and made the deposit mentioned in the attached condition of contract as soon as called upon to do. And in the event of any failure my/our part to execute the relative formal contract made the required, we agree to compensate the Karachi Medical & Dental College. Fully for any loss/or expense which they or indirectly suffer owing to any such failure.

A sum of Rs. _____ (RUPEES) _____

_____ accompany this tender as deposit and I/We withdraw the offer within the aforesaid period or fail to execute the relative formal contract and to make the required contract promptly the Karachi Medical & Dental College, shall be at liberty at their absolute discretion to appropriate this sum of Rs. _____ either as agreed liquidated damages without any proof with so ever to the extent of such damages or on accounts, reserving themselves the right to recover from me/us any further loss or expense to which they may have been put directly or indirectly be reason of any failure on my your parts as aforesaid.

DATED: _____

FULL SIGNATURE OF TENDERER

ADDRESS _____

To,
Administrator/chairman G.B.

BIDDING DATA

1. Name of Procuring Agency : Karachi Medical & Dental College
2. Brief Description of work : Tender for the Printing Prospectus 2015-2016
3. Procuring agency's address : Block "M" North Nazimabad Karachi
4. Method of procurement : National Competitive Bidding- Single Stage One Envelop
5. Currency : Bid shall be quoted in Pak. Rupees. The payment shall be made in Pak. Rupees.
6. Amount of bid security : 2% of bid cost
7. Period of bid validity : 90 days counted from date of opening.
8. Number of copies of the bid to be Submitted. : One Original
9. Procuring agency's address for the purpose of bid submission : same as above
10. Issuance of Bidding Documents from the 04-06-2015 to 19-06-2015
11. Deadline for submission of bid: Date 20-06-2015 Time: 11:30 A.M.
12. Venue, time, and date of bid opening: venue: Principal Secretariat, Address : Karachi Medical & Dental College, Time :12:00 Noon, Date 20-06-2015
13. Qualification/ eligibility criteria
 - Relevant experience may be provided at least 03 years.
 - Turn over of at least three years
 - Copy of Registration with Income Tax, Sales Tax, Sindh Revenue Board are attached in Tender documents (if applicable).
 - KMDC Terms & condition are attached.
14. Evaluation of bids:
Lowest evaluated bid.


DIRECTOR FINANCE.
Karachi Medical & Dental College
K. M. C

OFFICE OF THE PRINCIPAL
KARACHI MEDICAL & DENTAL COLLEGE, KMC.

The following terms & conditions will apply Single Stage One Envelop tender:

1. The tender will not be accepted if sent on any other form.
2. Tender will be opened in the presence of such tenderers, who wish to be there.
3. Tenders should be legibly filled in ink total should be correctly made.
4. Convensing by tenderers/ and or his agent shall made the tender liable on cancellation.
- 5. Income Tax Registration / sales Tax certificate is required to be attached with the tender document (if applicable).**
6. The tender has required to quote only one rate of each item as per tender specification. No alternate model or separate accessories will be accepted and only first offer will be considered. Over writing, cutting, erasing in the quoted rate found without dully sign by the tenderer will not be considered.
7. Tenderer are warned to exercise great care in entering their rates in the schedule annexed to their tender. No excuse that mistakes have been made to any request for rates to be corrected will be entertained after tenders have been received. Decision on the tender will be in accordance with the rates entered in the tender schedule.
8. Any alteration or over writing in the rates shall render the tender liable to rejection correction rates must be making striking out the original entries duly initiated.
9. Unless otherwise stated that all the materials are to be as per basic approved sample kept in above institutions or where no basic /approved sample is kept where specification is laid down supplied should strictly confirm to the same.
10. Successful tenderers /tenderer shall be execute an agreement at their own cost immediately on receipt of sanction of the tender.
11. The security deposit shall be forfeited in case of infringement of any of the conditions of the tender of the agreement.
12. The security deposit shall be held until the satisfactory conclusion of whole contact.
13. The KMDC shall have the right of cancellation of the contract at any time on a written notice o 15 days in the even of supply not being satisfactory or on accounts of a failure of supplier/contractor to supply stores within the stipulated time.
14. The articles shall be subject to the approval of the committee or nominee and in the event of his rejection of the ground that is not confirm to the basis approved sample or ctherwise the decision of Principal or his nominee shall be final conclusive and binding.
15. The delivery must be made within 30 days or with in time period allow after acceptance failing which purchase will be made at the risk and the cost of the tenderer.
16. All stores should be subject to being inspected and passed by the committee or his nominee.

17. The tender money is liable to be forfeited if the tenderer fails to supply the accepted quality of stores on the basis of specification and approved sample.
18. Preference will be given to Pak made merchandise where over applicable and over possible.
19. KMDC do not bind them to accept the lowest tender or any tender and accept in part or full.
20. The tender received / delivered after the date and time will not be accepted.
21. Successful tenderers will have to pay 10% security deposit and will have to execute the agreement before work order is issued or according to rules the same 10% security deposit amount may be adjusted in current billing.
22. Each tender should accompany with call deposit or a pay order equivalent to 2% of the tender amount or mention in N.I.T.
23. No cheque will be accepted.
24. Tender can be obtained from the office of Director Finance, KMDC, Karachi.
25. No tender will be issued on the date of the opening the same, KMDC reserved the right to accept or reject any of all the tenders without assigning any reasons.
26. The delivery will have to be made at the institution to be specified without claiming any transport charges.
27. Detail of qualified and trained technical staff and after sale services facilities should be provided.
28. The delivery should strictly confirm according to the approved sample.
29. Bills/Delivery Challan should be made up and submitted without delay for processing of payment.
30. Every contractor shall have a place of business in Karachi.
31. Requisition and letter shall be sent to the contractor on the address given in the tender. Any change in address must be properly notified to the Officer KMDC. failure to notify the change in address and consequently non-delivery of requisitions / supply order shall be responsibility of the contractor
32. In the event of the contractor's failure to supply the materials according to the basic approved sample on the ground of it non-availability or any other reason he shall be bound to supply its substitute on equal or superior quality at the tender rates with the prior approval of the head of the institution.
33. All rejected materials shall be removed by the contractor from college premises forth with.
34. In the event of the death of the contractor during the subsistence of the contact from the un expired period of the legal heirs with the express permission of the authority may perform the remaining part of the demised contractor, but they would also required to execute an agreement. The corporations shall beat liberty to treat the liberty to treat the

servicing partner or partner as the contractors for remaining period of the term of the contract or to make the agreement for the supply of articles as it deems fit for the remaining period of the contract.

35. The rates of each item should be quoted both in figures and words.
36. No help will be given by the KMDC, obtaining import license when the specified brand of any at articles is not available. The Principal KMDC of his representative can pass orders for supply of similar quantity or any other brand. No extra money will be paid for this modified demand.
37. Any dispute including interpretation of his or any other relevant documents rising in respect of this contract shall be referred to the sole discretion of the chairman G.B. whose decision shall be final and binding parties.
38. Validity period of offer is 90 days which may be extended.
- 39. All Taxes as imposed / Levied by Govt. of Pakistan will be borne by the tenderer.**
- 40. Sale Tax total amount of 1/5th and Income Tax as per rules will be deducted at source. If applicable otherwise the tenderer should submit the exemption certificate.**
- 41. Tender offer/ rates which are enclosed alongwith tender documents may be provided a copy in a CD (Microsoft word file format) and attach with documents in sealed envelope and email after tender opened at fkhan119@gmail.com**

The delivery should be made within one month or within time allowed from the date of order placed in. the tenderer failing which 2% amount will be deducted from their bills and after 45 days, 5% and after two months 10% amount will be deducted from the bill of the tenderer.

**SIGNATURE OF THE TENDERER
WITH STAMP**

WITNESS:

1. _____

2. _____

KARACHI MEDICAL AND DENTAL COLLEGE
KARACHI METROPOLITAN CORPORATION

TENDER FOR THE PRINTING OF PROSPECTUS 2015-2016

S#.	Description	Quantity	Rate	Amount
1.	Size of prospectus: as per sample 2014-2015.	4000		
2.	Number of pages: 100 appx.			
3.	Paper / title paper: as per sample.			
4.	Printing: all 04 (four) colour printing with designing & composing.			
5.	Envelop: white printed good quality paper.			
6.	Size: as per prospectus.			

**SIGNATURE OF THE TENDERER
WITH STAMP**

WITNESS:

1. _____

2. _____