

# TENDER DOCUMENT

## TENDER NUMBER: IT/85/2014-15

“Up gradation of RAMs for Computers”

For various locations all over IBA.

SEAL & SIGNATURE OF THE TENDER

- Bid Amount Rs:.....
- Pay Order Number:.....
- Amount of the Pay Order Rs. ....

**Date of Receipt / Opening of Tender 23-May-2015 open at 11:30AM**

Submit to: ICT Procurement Department  
IBA Main Campus, Karachi University  
Phone Number: 021 - 99261508



## Condition of Payment

- |                                       |  |
|---------------------------------------|--|
| 1. Amount of Bid Security:            | 2.5% of the tender amount.(Based on the total quoted amount of new modules of RAM)                         |
| 2. Time of completion of supply/work: | 15- Days after the receipt of PO   |
| 3. Performance Security :             | 05% of the total Bid amount will be deposit for One year from the date of delivery acceptance at IBA.      |
| 4. Release of Bid Security:           | Bid security will be released to the bidders once the contract has been signed with the successful bidder. |
| 5. Bid validity period:               | 90 days.   |

**SEAL & SIGNATURE OF THE TENDER**



## General Terms and Conditions

1. 2.5% Bid Security of the total amount of the bid is required to be deposited with the tender in the shape of pay order in favour of the Director Finance IBA Karachi.(as mention above)
2. All tenders should reach under sealed cover envelop up to 11:00am on 09-June-2015.
3. The tender will be opened on the same days at 11:30am in presence of bidders who choose to be present.
4. The items should be supplied within **15 days** after the receipt of the Purchase Order.
5. Only those suppliers should submit the tender who are registered with Sales Tax Department and quote their Sales Tax and NTN number with the copy of Sales Tax Registration Certificate.
6. Every unsuccessful tendered should be responsible to collect Bid Security's pay order within one month of the opening date of tender.
7. Income tax will be deducted as per Government Rules.
8. GST invoice should also be deposited with the original bill and Delivery Challan if applicable.
9. 20% sales tax of the total sales tax shown in the sales tax invoice shall be with held and balance will be paid to the supplier, in term of M/o Finance Notification No. SRO/660(1)/2007 dated 30-06-2007(if applicable).
10. IBA Karachi may reject all bids or proposal at any time prior to the acceptance of a bid or proposal.However, IBA Karachi shall upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposals, but it is not required to justify those grounds.
11. The bids will be evaluated on the basis of lowest items rate keeping in view our required configuration & also quote high rates in buy back of RAM modules, past experience of the supply of same hardware in Education Sector.
  - a. Selection Criteria  
Bidder is bound to quote sale prices of RAMs new modules (8GB) specification already mention in documents & the quote buy back price of RAMs old modules (4GB) specifications already mention in documents. Any bidder if quotes only either sale price or buy back price than it will be consider as disqualified.
12. **Award of the tender;** the tender will be given to the most responsive bidder whose "net price" is lowest among all.  
**Net Price:** (Price of New Module 8GB without tax) minus (Price of buy back old Module 4GB without tax)  
Only those companies can participate in this tender who have past experience in dealing with such work
13. Warranty should be minimum five years with replacement.
14. Backup units should be provided within 24hr in case of failure of hardware of same specification.
15. If required IBA can ask for the quoted demo unit from bidder.
16. IBA may reserve the right to increase or decrease the quantity.
17. Payment will be made after the complete delivery of the hardware in IBA.



Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Office Stamp: \_\_\_\_\_

**Bill of Quantity / Specifications:**

**Specs (Require 8GB RAM Modules):**

DDR3, 1600MHz, Non-ECC, CL11, X8, 1.5V, Unbuffered, SODIMM, 204-pin

**Quantity required:**

Total Quantity of 8GB Modules required: 330

**Buy Back (Requires that bidder also quote at which price he purchase the RAM modules, specs mention below)**

**Specs (Available RAM Modules):**

4GB, DDR3, 1600 MHz, SODIMM

**Quantity required:**

Total Quantity of 4GB Modules available : 165

Sr. #	Description of RAM Modules	Unit Price	Total Price with Taxes where applicable
01	DDR3, 1600MHz, Non-ECC, CL11, X8, 1.5V, Unbuffered, SODIMM, 204-pin		
02	4GB, DDR3, 1600 MHz, SODIMM (Buy Back)		

