

**OFFICE OF THE
CHIEF DRUG INSPECTOR
KARACHI**



**STANDARD BIDDING DOCUMENTS
PURCHASE OF
PLANT/MACHINERY & FURNITURE/FIXTURE**

SCHEDULE OF TENDER (TECHNICAL & FINANCIAL)
OFFICE OF THE CHIEF DRUG INSPECTOR SINDH KARACHI
TENDER FORM FOR PLANT/MACHINERY & FURNITURE/FIXTURE
FOR THE YEAR 2014-15

Item No.	Description of Store	Req. Qty.	Make & Model	Rate	Amount
1	Refrigerator 12cft	1			
2	Computer Core V and LED 19", Laser Jet Printer with all accessories	1			
3	Split A/C 1 1/2 ton	1			
4	Office Table 4x3x2 1/2 wooden	3			
5	Office Chair Sheesham tali wood with Cushion	12			
6	Almerah Iron 6x3 20 Gauge	3			
7	File Cabinet with three drawers and key lock 20 Gauge	2			
8	Computer Trolley	1			
9	Executive Revolving Chair with seat & back cushion	1			
10	Table Side Racks sheesham wooden	2			

Signature of Contractor/Supplier _____

Name of Authorized Person _____

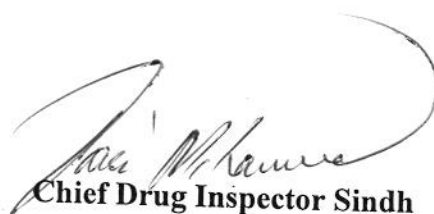
Name & address of firm _____



Chief Drug Inspector
Sindh, Karachi.

**Technical Evaluation Criteria for Purchase of Plant/Machinery & Furniture/Fixture
For the year 2014-15**

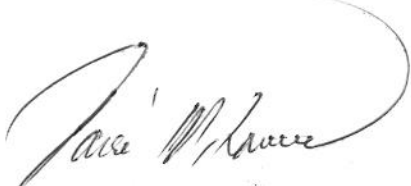
Sr. No.	Points of Technical Criteria for Bidders
1	Original Tender Receipt
2	Original Pay Order/Demand Draft from any schedule bank
3	Copy of CNIC of the authorized person
4	The Bid offer in original
5	Income Tax Registration Certificate
6	Sales Tax Registration Certificate
7	Professional Tax Certificate
8	Sample appearance of Furniture items
9	Manufacturer/Factory or Distribution Authorization letter
10	Certificate that quoted price not higher than market price
11	Certificate that firms not black listed any Government/Semi Government Department.


**Chief Drug Inspector Sindh
Karachi**

Chief Drug Inspector
Sindh, Karachi.


BIDDING DATA

Procuring Agency	Chief Drug Inspector Sindh, Karachi.
Address	Chief Drug Inspector Sindh, Karachi.
Name of Work	Procurement of Plant/Machinery & Furniture/Fixture.
Bid Validity Period	90 Days
Amount of Bid Security	2.5% of Bid Price
Deadline of Submission	04-06-2015
Performance Security	2 ½ % of the Contract Value
Language of Bid	English
Bidding Procedure	Single Stage One Envelope Procedure
Advance Payment	No Advance Payment
Period of Completion	30 Days
Liquidity damages	0.05% of the bid price per day after the period of completion upto 10% maximum.
Inspection Authority	Inspection Committee
Place of Inspection	Store of Chief Drug Inspector Sindh, Karachi.
Place of Delivery	Store of Chief Drug Inspector Sindh, Karachi.

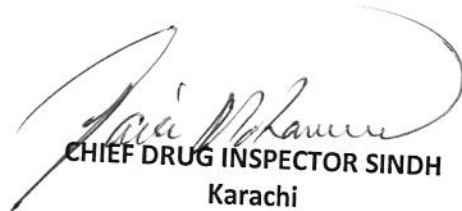

Chief Drug Inspector
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INSTRUCTION TO BIDDER

1. The original bid shall be typed or written in indelible ink by the bidder or person duly authorized. The person or persons signing the bid shall initial all pages of the bid. The name and designation of each person signing must be mentioned below the signature.
2. The bidder shall drop their bids duly sealed in the tender box in the office of the Chief Drug Inspector Sindh, Karachi.
3. The bid documents comprises the following (as per rule, 21, of SPP Rules 2010 amended 2013).
 - a) Instruction to Bidder Annex-I
 - b) Form of Bid
 - i) Proposal/Specification Annex-II
 - c) Form of Contract Annex-III
 - d) General/Special Conditions of Contract Annex-IV
4. The tenders will be received back upto 04-06-2015 at 01:00 pm and will be opened on the same day at 02:00 pm in the presence of Purchase Committee and the bidders of their authorized representatives. In case of holiday the bids shall be opened on next day at same time.
5. Bid Security, Amounting 2.5% of Bid price should be in shape of Pay order in favour of Chief Drugs Inspector Sindh Karachi issued by any schedule Bank of Pakistan.
6. The bid security will be forfeited to the Government, if the bidder withdraws his bid after opening and before the expiry of the bid validity period or fails to sign the contract if the bid is accepted.
7. Conditional tender and tender without bid security shall not be considered.
8. Delivery time will be 30 days starting from the issuance of work orders/signing the contract.
9. GST/Income Tax Certificates must be accompanied with tender.
10. The procuring agency may reject all or any bid at any time prior to the acceptance of a bid or proposal, subject to the relevant provision of SPP Rules, 2010 (amended 2013). The payment will be made subject to availability of funds for the Financial Year 2014-15.
11. Bids shall remain valid for 90 days after the date of bid opening and same may be extended in terms of Rule 38 (2) (3) (4) of SPPRA Rules.
12. If any extension in the bid validity period should be asked to extend the same. Such extension shall be for not more than the period of original bid validity.
 - (a) Agree for extension of bid validity period shall also extend the validity of the bid security for the extended period of the bid validity.


Chief Drug Inspector
Sindh, Karachi.

- (b) Agree to the procuring agency's request for extension of bid validity period shall not be permitted to change the substances of their bids.
- (c) Do not agree to an extension of bid validity period shall be allowed to withdraw their bids without for feature of their bid security.
- (d) The bidder name, unit as well as bid amount and bid security shall be announced.
13. Bids submitted late due to any reason what so ever, shall not be considered and returned unopened to the bidder or his authorized representative.
14. The bids shall be quoted in Pak Rupees.
15. No bidder shall be allowed to alter or modify his bid after the bids have been opened. However the procuring agency may seek and accept clarification to the bid that do not change substances of the bids..
16. Any request for clarification in the bid, made by the procuring agency shall invariably be in writing. The response to such request shall also be in writing.
17. The procuring agency may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The procuring agency upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposal, but is not required to justify those grounds.


Tariq Muhammad
CHIEF DRUG INSPECTOR SINDH
Karachi

Chief Drug Inspector
Sindh, Karachi.

FORM OF CONTRACT

THIS CONTRACT Agreement (hereinafter called the "Agreement") made on the _____ day of _____ 2015 between Chief Drug Inspector Sindh, Karachi, the "Procuring Agency") on the one part and M/S _____ (hereinafter called the "Contractor") of the other part.

WHEREAS the Procuring Agency is desirous that certain Plant/Machinery & Furniture/Fixture by the Contractor and has accepted a Bid by the contractor for the execution and completion of such store.


NOW this agreement witnesses as follows:

1. In this agreement words and expression shall have the meanings as are respectively assigned to them in the conditions of contract hereinafter referred to.
2. The following documents attached herewith, be read and construed as part of this Agreement, viz.

(a) The letter of Acceptance	Annex-I
(b) Condition of Contract	Annex-II
(c) Bid Data	Annex-III
(d) Specification	Annex-IV
3. In consideration of the payment to be made by the procuring agency to the contract as hereinafter mentioned, the contractor hereby covenants with the procuring agency to execute and supply and remedy defects therein in conformity in all respects within the provision.
4. The Procuring Agency hereby covenants to pay the Contractor, in consideration of the execution and supply of store as per provisions of the contract, the contract price or such other sum as may payable under the provision of the contract at the times and in the manner prescribed by the contract.

IN WITNESS WHEREOF the parties hereto have caused this contract agreement to be executive on the day, month and year first before written in accordance with their respective laws.

M/S _____ (on behalf of Contractor)	Chief Drug Inspector Sindh Karachi
Signed and Delivered in the presence of	
Witness: 1 _____ (Name, title and address)	Witness: 2 _____ (Name, title and address)


**Chief Drug Inspector
Sindh, Karachi.**