



**OFFICE OF THE EXECUTIVE ENGINEER
PROVINCIAL BUILDINGS DIVISION NO. III,
KARACHI**

**WORKS & SERVICES DEPARTMENT
GOVERNMENT OF SINDH**

Tender Reference No. TC/G-55/PBD-III/726 Dated: 14-05-2015

ESTIMATED COST: 10.0 (M)

LOT#2

**“COMPLETE TURNKEY SOLUTION FOR CCTV
CAMERAS”**

UNDER THE ADP SCHEME NO. 1278/2014-15 NAMELY
“Construction Of New Annexe Buildings I & II For Additional Courts In The
Premises Of Sindh High Court Karachi”

May, 2015

N.B

The bidder is expected to examine the Bidding Documents, including all instructions, forms, terms, specifications and charts/drawings. Failure to furnish all information required by the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.

Contents

DEFINITIONS.....	3
INVITATION TO BID	5
GENERAL TERMS & CONDITIONS	8
DOCUMENTS REQUIRED WITH TECHNICAL BID	10
SUBMISSION OF BIDS:	11
BID PRICES	11
OPENING AND EVALUATION OF BIDS.....	12
PRELIMINARY EXAMINATION OF TECHNICAL BIDS.....	12
SELECTION CRITERIA	13
NOTIFICATION OF AWARD	15
PERFORMANCE SECURITY.....	16
INSTRUCTIONS FOR RESPONDING ORGANIZATIONS.....	16
BILL OF QUANTITIES ALONGWITH DETAILED SPECIFICATIO .ERROR! BOOKMARK NOT DEFINED.	
SCHEDULE OF PRICE BID.....	22
BID SECURITY FORM	25
PERFORMANCE SECURITY FORM	26

DEFINITIONS

In this bidding process, the following terms shall be interpreted as indicated:

“Bid” means a tender, or an offer by a person, consultant, firm, company or an organization expressing willingness to undertake a specified task at a price, in response to an invitation by a Procuring Agency.

“Bid with Lowest Evaluated Cost” means the bid quoting lowest cost amongst all those bids evaluated to be substantially responsive.

“Bidder” means a person or entity submitting a bid.

“Bidding Documents” means all documents provided to the interested bidders to facilitate them in preparation of their bids in uniform manner.

“Bidding Process” means the procurement procedure under which sealed bids are invited, received, opened, examined and evaluated for the purpose of awarding a contract.

“Contract” means the agreement entered into between the Purchaser and the Contractor, as recorded in the Contract Form signed by the parties, including all Schedules and Attachments thereto and all documents incorporated by reference therein.

“Contract Price” means the price payable to the Contractor under the Contract for the full and proper performance of its contractual obligations.

“Contractor” means the individual or firm whose bid has been accepted by the Purchaser and the legal successors, in title to the Contractor.

“Contract Value” means that portion of the Contract Price adjusted to give effect to such additions or deductions as are provided for in the Contract, which is properly apportionable to the Software or Services in question.

“Goods” means articles and object of every kind and description including raw materials, drugs and medicines, products, equipment, hardware, machinery, spares and commodities in any form, including solid, liquid and gaseous form, and includes services identical to installation, transport, maintenance and similar obligations related to the supply of goods, if the value of these services does not exceed the value of such goods.

“Government” means the Government of Sindh.

“Procurement Proceedings” means all procedures relating to public procurement, starting from solicitation of bids up to award of contract.

“Procuring Agency” means “Office of Executive Engineer Provincial Buildings Division No. III, Works & Services Department, Govt. of Sindh, Karachi”.

“Supplier” means a person, firm, company or an organization that undertakes to supply goods and services related thereto, other than consulting services, required for the contract.

"Services" means services, such as testing, training and other such obligations of the Contractor covered under the Contract.

"Works" means all items mentioned in BOQ to be provided and services to be rendered & work to be done by the Contractor under the Contract.

SECTION –I INVITATION TO BID

Office of the Executive Engineer, Provincial Buildings Division No. III, Karachi, Works & Services Department, Government of Sindh (hereinafter referred to as Purchaser), invites sealed bids from eligible bidders for **“LOT NO # 1-COMplete TURNKEY SOLUTION FOR COMPUTER NETWORKING”** under the ADP scheme No. 1278/2014-15 namely *“Construction Of New Annexe Buildings I & II For Additional Courts In The Premises Of Sindh High Court Karachi”* under Single Stage Two Envelope Procedure of SPP Rules 2010.

1. Tender Bids in sealed envelope as per information are required. Interested Bidders applying for bids should submit the Bid which shall comprise two envelopes submitted simultaneously, one called the Technical Bid and the other the Price Bid, containing the documents listed in NIT & this RFP/bidding document. Both envelopes to be enclosed together in an outer single envelope called the Bid.
2. The interested bidder must have valid NTN, GST & PST (SRB) Registration. Only Income Tax, Sales Tax & Provincial Sales Tax (SRB) registered firms are eligible to participate.
3. The bidder must quote for the complete specification given in the Bill of Quantities. The incomplete bid will be rejected as non-responsive.
4. The bidder must bid for the complete package. Bidding for individual items will be rejected as non-responsive.
5. All bids received will be opened and evaluated in the manner prescribed in the section **“submission of bids”** and **“opening of bids”** of bidding document.
6. Interested eligible bidders may obtain further information on the bid and collect the bidding documents from the office of Executive Engineer, Provincial Buildings Division No. III, Barrack No. 18, Sindh Secretariat No. 4-A, Karachi from the date of advertisement during office Hours, i.e. from 9:00 am to 5:00 pm on payment of document fee mentioned in the NIT in the form of Pay order/Demand Draft in favour of Executive Engineer, Provincial Buildings Division No. III, Karachi. The bidding document can also be downloaded from the website of SPPRA, i.e. www.pprasindh.gov.pk or the website of IS&T Department, i.e. www.sindh.gov.pk, in which case document fee may be submitted alongwith the bid. Only the bids submitted with the document fee will be considered as eligible for participating in the bidding process.
7. All bids must be accompanied by an earnest money/bid security of two percent (2%) of total bid amount, in the form of ‘pay order’, ‘demand draft’ or ‘bank guarantee’ in the name of Executive Engineer Provincial Buildings Division No. III, Karachi, and must be accompanied with the bid in a separate sealed envelope marked as “Earnest Money/Bid

Security". Bid without earnest money/bid security of required amount and prescribed form shall be rejected.

8. Procuring Agency will not be responsible for any costs or expenses incurred by bidders in connection with the preparation or delivery of bids.

9. The Bid prices and rates are fixed during currency of contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.

10. Procuring Agency may cancel the bidding process at any time prior to the acceptance of a bid or proposal and shall incur no liability towards the bidders, solely by virtue of its invoking sub-rule (1) of Rule 25 of SPP Rules 2010. However, intimation of the cancellation of bidding process shall be given promptly to all bidders and bid security shall be returned along with such intimation. The procuring agency shall, upon request by any of the bidders, communicate to such bidder, grounds for the cancellation of bidding process, but is not required to justify such grounds.

11. A bidder may ask the Procuring Agency for reasons for non-acceptance of his bid and may request for a debriefing meeting and Board of Revenue shall give him the reasons for such non-acceptance, either in writing or by holding a debriefing meeting with such a bidder under Rule 51 (a) of SPP Rules 2010. The requesting bidder shall bear all the costs of attending such a debriefing under Rule 51(b) of SPP Rules 2010.

12. All quoted prices must include all applicable taxes, such as General Sales Tax, Income Tax and Provincial Sales Tax (PST) and/or etc. If not specifically mentioned in the bid, then it will be presumed that the prices include all the taxes. Purchaser will not be responsible and would not pay any additional amount in case of changing in tax rate by the Government of Sindh or Government of Pakistan.

13. Rights and obligations of the procuring agency and the contractor shall be governed by standard General and Special conditions of contract as prescribed under SPP Rules 2010 which will be signed between the procuring agency and the contractor.

14. Execution/installation of all the components of the bid may be at Purchaser's or any remote offices located at other areas or as per the decision of Purchaser at the time of deployment.

15. The following shall result in blacklisting of suppliers, contractors, or consultants, individually or collectively as part of consortium:

(a) conviction for fraud, corruption, criminal misappropriation, theft, forgery, bribery or any other criminal offence;

(b) involvement in corrupt and fraudulent practices while obtaining or attempting to obtain a procurement contract;

- (c) final decision by a court or tribunal of competent jurisdiction that the contractor or supplier is guilty of tax evasion;
- (d) willful failure to perform in accordance with the terms of one or more than one contract;
- (e) failure to remedy underperforming contracts, as identified by the procuring agency, where underperforming is due to the fault of the contractor, supplier or consultant.

16. Failure to complete the contract within the stipulated time period will invoke penalty of 0.025% of the total cost per day. In addition to that, Performance Security amount will be forfeited and the company will not be allowed to participate in future tenders as well.

17. An interested bidder, who has obtained bidding documents, may request for clarification of contents of the bidding document in writing, and procuring agency shall respond to such queries in writing within three (03) calendar days, provided they are received at least five (5) calendar days prior to the date of opening of bid.

-sd/-
Executive Engineer
Provincial Buildings Division No. III,
Karachi

SECTION –II GENERAL TERMS & CONDITIONS

1. Bids not conforming to the terms, conditions and specifications stipulated in this RFP will be rejected.
2. Proposal after due date and time will not be accepted for any reason. Proposals must not be sent by Facsimile or e-mail. Such submissions will not be accepted for any reason.
3. Interested Bidders applying for bids should submit the Bid which shall comprise two envelopes submitted simultaneously, one called the 'Technical Bid' and the other 'the Price Bid', containing the documents listed in NIT. Both envelopes to be enclosed together in an outer single envelope called the 'Bid'.
4. The bidder must bid for the complete package. Bidding for individual items from package will be rejected as non-responsive.
5. Authenticated Financial Statements of last three years should also be submitted with Technical Proposals.
6. Prior to the detailed evaluation of financial bids, it will be determined as to whether each bid is substantially responsive to the requirements of the Bidding Documents.
7. A substantially responsive bid is one which (i) meets the eligibility criteria; (ii) has been properly signed; (iii) Includes signed Integrity pact and (iv) conforms to all the terms, conditions and specifications of the Bidding Documents, without material deviation or reservation. A material deviation or reservation is one (i) which affect in any substantial way the scope, quality or performance of the Works; (ii) which limits in any substantial way, inconsistent with the Bidding Documents, the Purchaser's rights or the bidder's obligations under the Contract; (iii) adoption/rectification whereof would affect unfairly the competitive position of other bidders presenting substantially responsive bids. Only substantially responsive bid shall be considered for further evaluation.

Bid Security

8. All bids must be accompanied by an earnest money/bid security of two percent (2%) of total bid amount, in the form of 'pay order', 'demand draft' or 'bank guarantee' in the name of "Executive Engineer Provincial Buildings Division No. III, Karachi", and must be accompanied with the bid in a separate sealed envelope marked as "Earnest Money/Bid Security". Bid without earnest money/bid security of required amount and prescribed form shall be rejected.
9. The bid security of the unsuccessful bidder will be released by Procuring Agency after award of work or after expiry of bid validity period whereas the bid security money of

successful bidder will be released after the submission of performance security equivalent to **10%** of contract price.

10. The performance security of the successful bidder will be released after issuance of successful completion certificate by the Procuring Agency and after expiry of warranty period.
11. All/any terms and conditions not specified here shall be dealt with reference to pertinent SPPRA rules 2010.

Validity of the proposal

12. All proposal and price shall remain valid for a period of 90 days from the closing date of the submission of the proposal. However, the responding organization is encouraged to state a longer period of validity for the proposal.

Currency

13. All currency in the proposal shall be quoted in Pakistani Rupees (PKR). The Bid prices and rates are fixed during currency of contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.

Withholding Tax, Sales Tax, Provincial Sales Tax (PST) and other Taxes

14. The responding organization is hereby informed that the Government shall deduct tax at the rate prescribed under the tax laws of Pakistan, from all payments for services rendered by any responding organization who signs a contract with the Government. The responding organization will be responsible for all taxes on transactions and/or income, which may be levied by government. If responding organization is exempted from any specific taxes, then it is requested to provide the relevant documents with the proposal.

OEM relationships

15. The support and Maintenance should be supplied through verifiable distribution channel in Pakistan.
16. The responding organization (RO) or one of the Joint Bidding Company to be authorized Partner/ Reseller, OF THE ORIGINAL MANUFACTURER.

Compliance to Specifications

17. The Responding Organization (RO) to provide information as per (Complaisance sheet). RO may not propose any kind of refurbished Hardware / components in their technical proposals.

Financial Capabilities

18. The RO(s) shall describe the financial position of its organization. Income Statement or Report should be included in the detailed Technical proposal.

Penalty Clause

19. It is utmost importance that schedule to tender should be filled in very carefully and the instructions set forth above, scrupulously complied with failing which the offer will be ignored. In case of non-completion of supply & services within stipulated period Earnest Money will be forfeited in favor of the Procuring Agency. The interested bidders must also ensure the following through submitting affidavits mentioned herein:

- An affidavit that the firm has not been entangled in litigation with any client during the last 5 years.
- An affidavit that the firm has never been blacklisted by any Government Department.
- Liquidated damages of 0.025% per day of the contract price per day will be deducted for delayed delivery of goods and services.

Support Capabilities

20. Responding organization should indicate the support capabilities for the provided turnkey solution to the maximum span of response time.

	Item	Action Item	Maximum Response Time
1	Hardware & Equipment Support & Maintenance	Troubleshooting/Tune-up	02 Working Days

DOCUMENTS REQUIRED WITH TECHNICAL BID

21. The Technical bid must be submitted (in duplicate) with the following documents:

- a) Company Profile with complete address, telephone No. Fax. No. and e-mail address and contact person.
- b) Valid NTN, GST & PST Certifications
- c) Valid PEC Registration Certificate
- d) Letter or Agreement of Authorized Partner from the principal or Distributor of this region to install, integrate and operate such systems.
- e) Details of Installed Infrastructure if available at Bidders office for Online Backup support.
- f) Complete schedule of Supply, installation & Integration of Networking Turnkey Solution with existing Data Center is to be provided.

- g) Any other document to substantiate the technical capability prescribed in the evaluation criteria of this RFP document

SUBMISSION OF BIDS:

22. Tender Bids in sealed envelope as per information are required. Interested bidders applying for bids should submit the Bid which shall comprise two envelopes submitted simultaneously, one called the Technical Bid and the other the Price Bid, containing the documents listed in NIT. Both envelopes to be enclosed together in an outer single envelope called the Bid.
23. The Bidder shall furnish, as part of the Technical Bid, a Technical Proposal including a statement of work methods, equipment, personnel, schedule and any other information as stipulated Bidding Forms, in sufficient detail to demonstrate the adequacy of the Bidders' proposal to meet the work requirements and the completion time.

BID PRICES

24. The Contract shall be for the whole of the supply, services & works, based on the unit rates and / or prices submitted by the bidder. The bidders shall fill in rates and prices for all items of the Works described in the Bill of Quantities. Items against which no rate or price is entered by a bidder will not be paid for by the Purchaser when executed and shall be deemed covered by rates and prices for other items in the Bill of Quantities.
25. All duties, taxes and other levies payable by the Contractor under the Contract, or for any other cause, as on the date 28 days prior to the deadline for submission of bids shall be included in the rates and prices and the total Bid Price submitted by a bidder.
26. Bidders are particularly directed that the amount entered on the Letter of Price Bid shall be for performing the Contract strictly in accordance with the Bidding Documents. No alteration is to be made in the Letters of Price and Technical Bids. If any such alterations be made or if these instructions be not fully complied with, the bid may be rejected.
27. The Bidder shall prepare one original of the Technical Bid and one original of the Price Bid comprising the Bid as described in the RFP document and clearly mark it "ORIGINAL - TECHNICAL BID" and "ORIGINAL - PRICE BID". In addition, the Bidder shall submit two (2) copies of the Bid and clearly mark each of them "COPY." In the event of any discrepancy between the original and the copies, the original shall prevail.
28. The original and all copies of the Bid shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the Bidder. This authorization shall consist of a written confirmation as specified in the Bidding Data Sheet and shall be attached to the bid. The name and position held by each person signing the authorization must be typed or printed below the signature. All pages of

- the Bid, except for un-amended printed literature, shall be signed or initialed by the person signing the bid.
29. Any amendments such as interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the person signing the bid.
 30. Bidders shall indicate in the space provided in the Letter of Technical and Price Bids, their full and proper addresses at which notices may be legally served on them and to which all correspondence in connection with their bids and the Contract is to be sent.
 31. Bidders should retain a copy of the Bidding Documents as their file copy.

OPENING AND EVALUATION OF BIDS:

32. The Technical Bids shall be opened in public at the address, date and time specified in the NIT and the bidding documents in presence of Bidders or their designated representatives and anyone who choose to attend. The Price Bids will remain unopened and will be held in custody of the Purchaser until the specified time of their opening. Envelopes holding the Technical Bids shall be opened one at a time, and the following be shall be read out and recorded:
 - (a) The name of the Bidder;
 - (b) Other details required in the documents.

Only Technical Bids read out and recorded at bid opening shall be considered for evaluation.

PRELIMINARY EXAMINATION OF TECHNICAL BIDS

33. The qualification and experience shall be examined first.
34. The technical proposal examination of those bidders only shall be taken in hand who meet the mandatory requirement mentioned in the evaluation criteria. Only substantially responsive qualification shall be considered for further evaluation.
35. The Technical Bid to confirm that all the documents have been provided, and to determine the completeness of each document submitted.
36. At the end of the evaluation of the Technical Bids, only those bidders will be invited who have submitted substantially responsive Technical Bids and who have been determined as being qualified for award to attend the opening of the Price Bids. The date, time, and location of the opening of Price Bids will be communicated in writing by the Purchaser. Bidders shall be given reasonable notice for the opening of Price Bids.

SELECTION CRITERIA

37. Following Evaluation Criteria shall be followed for evaluation of technical bids:

EVALUATION CRITERIA FOR TECHNICAL PROPOSAL

The Mandatory requirements as per NIT are (a) PEC Registration in Category EE-09 (b) Registration with Income Tax Department (NTN Certificate) (c) Registration with Sales Tax Department (GST Certificate) (d) Registration with Sindh Revenue Board (SNTN Certificate) (e) Affidavit stating that company/firm has not been involved in any litigation or has discontinued any work at any institution.

S.#	DESCRIPTION	A	B	C
		Maximum Marks	Subdivision of Marks of column A	Subdivision of Marks of column B
1	Overall Firm's Standing:	20	-	-
1.1	Type Of Organization	-	5	-
	1.1.1 Proprietorship	-	-	1
	1.1.2 Partnership	-	-	2
	1.1.3 Private Limited	-	-	5
1.2	ISO 9002 Certified	-	3	3
1.3	Company's Organization Chart enclosed & satisfactory	-	3	3
1.4	Years of Standing of Firm in COMPUTER NETWORKING Field for more than 10 years	-	5	5
1.5	Registration Info (I. Tax, S. Tax & EOBI)	-	1	1
1.6	Client references attached & satisfactory	-	3	3
2	Financial Status	15	-	-
2.1	Bank Certificate	-	3	
2.2	Annual Turnover in last 5 years more than 50million	-	3	
2.3	Annual turnover financial data	-	3	
2.4	Evidence to indicate financial capacity of the firm to undertake the COMPUTER NETWORKING work	-	3	
2.5	Banks Solvency Certificate	-	3	
3	Litigation & Arbitration (negative marking)	(-5)	-	-
	Litigation during last 5 years	-	(-4)	
	Arbitration during last 5 years	-	(-1)	
4	Capabilities & Experience	30	-	-
4.1	Total Of Annual turnover Of Last 5 Years for COMPUTER NETWORKING works	15		
	4.1.1 More than Rs. 10.0 million local COMPUTER NETWORKING work	-	15	
	4.1.2 More than Rs. 7.5 million local COMPUTER NETWORKING work	-	10	
	4.1.3 More than Rs. 5 million local COMPUTER NETWORKING work	-	5	
	4.1.4 Less than Rs. 5 million local Computer Networking work	-	0	
4.2	Possess PEC License for the relevant field EE-09 (Computer Networking System)	10		
4.3	Does firm have Quality Assurance manual & Plan	1		
4.5	Safety Manual & Safety Plan	1		
4.6	Capability to produce construction program in MS Project or Primavera	1		
4.7	Method for control & management of work & work quality on site	1		
4.8	Details of technical features of equipment supplied & installed for Computer Networking projects in last 5 years	1		
5	Works In Hand	5	-	-
5.1	Purchase Orders Certificate Submitted For Works In Hand	-	-	
	5.1.1 More than Rs.10.0 million	-	5	
	5.1.2 More than Rs.7.5 million	-	3	
	5.1.3 More than Rs.5.0 million	-	2	
6	Personnel	10	-	-
6.1	Organization chart for firm	-	2	

6.2	Organization Chart For The Project Execution	-	2	
6.3	Organization Chart For Operation & Maintenance For 3 Years Round The Clock Basis	-	2	
6.4	Average number of staff in last 12 months	-	2	
6.5	General staff information	-	2	
7	Tools, Equipments & Workshop (Submit Detailed List)	5	-	
8	Authorized Representation Sole /Agent / Business Partner of Manufacturer (Submit Certificate)	10		
	Total Marks	100		
	Passing Marks	70		

Notes:

1. All points indicated are maximum & shall be disbursed on the basis of the evidence presented.
2. Firms are required to have PEC Specialization in EE09 for Networking
3. Firms who are not authorized agents of manufacturers will be disqualified.

38. The names of the bidders who have been rejected on the grounds of their Technical Bids being substantially non-responsive to the requirements of the Bidding Documents will be announced before opening of Financial bids and their bid will be returned unopened before inviting others, who are determined as being qualified, to attend the opening of Price Bids.
39. The Price Bids of all Bidders who submitted substantially responsive Technical Bids shall be opened, publically in the presence of Bidders`representatives who choose to attend at the address, date and time specified by the Purchaser. The Bidder`s representatives who are present shall be requested to sign a register/participant`s attendance sheet evidencing their presence.
40. All envelopes containing Price Bids shall be opened one at a time and the following readout and recorded:
 - (a) The name of the Bidder;
 - (b) Amount and form of bid security @ 2% of the bid price.
 - (b) The Bid Prices, including any discounts and alternative offers;
41. Only Price Bids and discounts, read out and recorded during the opening of Price Bids shall be considered for evaluation.
42. The technically qualified firm who quoted lowest bid price for the complete package mentioned in the BOQ shall be deemed successful bidder and the Committee will announce the name of the successful bidder in the said meeting.

NOTIFICATION OF AWARD

43. Prior to expiration of the period of bid validity and after seven days of publication of Bid Evaluation Report (BER) on the website of Sindh Public Procurement Regulatory Authority (SPPRA) and after forwarding copy of BER to all participating bidders, the Procuring Agency will notify the successful bidder in writing (“Letter of Acceptance”) that his Bid has been accepted. This letter shall name the sum which the Procuring Agency will pay to the Contractor in consideration of the execution and completion of the Works by the Contractor as prescribed by the Contract (which shall hereinafter and in the Conditions of Contract be called the “Contract Price”).
44. No Negotiation with the bidder having evaluated as lowest responsive or any other bidder shall be permitted.
45. The notification of award and its acceptance by the bidder will constitute the formation of the Contract, binding the Purchaser and the bidder till signing of the formal Contract Agreement.

46. Upon furnishing by the successful bidder of a Performance Security @ 10% of contract price, the Purchaser will promptly notify the other bidders that their Bids have been unsuccessful and return their bid securities.

PERFORMANCE SECURITY

47. The successful bidder shall furnish to the Purchaser a Performance Security @ 10% of contract price in the form of Pay Order, Demand Draft or Bank Guarantee within a period of 28 days after the receipt of Letter of Acceptance.
48. Failure of the successful bidder to comply with the requirements shall constitute sufficient grounds for the annulment of the award and forfeiture of the Bid Security.

INSTRUCTIONS FOR RESPONDING ORGANIZATIONS

Communication

49. Enquiries regarding this bidding document shall be submitted in writing to:
Office of Executive Engineer, Provincial Buildings Division No. III, Karachi, Sindh Secretariat No.4-A, Barrack 18, Karachi.

Mode of Delivery and Address

50. Proposals shall be delivered by hand or courier so as to reach the address given below by the last date indicated for submission. PROPOSALS RECEIVED BY FAX OR EMAIL SHALL NOT BE ACCEPTED.

Address: "OFFICE OF THE EXECUTIVE ENGINEER, PROVINCIAL BUILDINGS DIVISION NO. III, BARRACK NO. 18, SINDH SECRETARIAT NO.4-A, KARACHI

Closing Date of Submission:

51. Proposal should be submitted on or before **Monday 1st June 2015 at 02:00 pm** at the office of Executive Engineer, Provincial Buildings Division No. III, Barrack No.18, Sindh Secretariat No. 4-A, Karachi.

Opening of Proposals

52. Only technical proposals submitted against the subject bidding document will be opened on **Monday 1st June 2015 at 02:30 pm** in the office of Executive Engineer Provincial Buildings Division No. III, Barrack No.18, Sindh Secretariat No.4-A, Karachi in presence of all the bidders, or their representatives, who may choose to be present.

Team and Staffing

53. While selecting a staff member following should be considered and stated for each member:

- Relevant experience
- Experience with Public Sector / Government Organizations
- Qualifications
- Total Experience

54. The implementation team would play a pivotal role in the implementation of the systems and be responsible for harmonizing the business and other technology requirements. The Sample Form given in the relevant section should be used for providing CVs of staff to be deployed at this project, if required.

Preliminary Evaluation Checklist

55. The Bidder should fill out this Form by providing all the required information and Placing this Form on top of the Technical Proposal. Relevant portions of the Technical Proposal should be referenced in this form. Please note that all required information should be provided on this Form and no document should be attached.

Information Required

a) General

- 1 Name of Bidder or Group of companies going into bid.
- 2 No of Years in business in Pakistan
- 3 No of Offices locations in Pakistan
- 4 Annual Turnover (Million Rs.)
- 5 Value of projects in hand (details may be given)
- 6 Year of Incorporation
- 7 Status of the Bidder
 - Sole Proprietor
 - Partnership Firm
 - Private Limited Company
 - Public Limited Company
 - Entity registered / incorporated outside Pakistan (Give details)
 - Other (Please specify)
- 8 Names of Owner / Partners / Chief Executive / Directors
- 9 Details of Registered Head Office (Address, Phone, Facsimile, Email and Website information)

b) Details of total staff employed

- 1 No of permanent staff employed: Technical /Managerial
- 2 Cumulative Experience (in years)
- 3 Total No. of Support professionals in Technical Domain
- 4 Total No. of Staff assigned for the proposed project.

c) Support Capabilities

- 1 Experience in Support area
- 2 No. of Staff employed: (Capable of providing Support)

- 3 Cumulative Experience (in years)
- 4 List of Customers of "Support" along with contact details.
- 5 Installation and Configuration will be the responsibility of the successful Bidder.
- 6 Bidder should have backup equipment to provide sufficient services.

d) Joint Ventures

Bids submitted by a joint venture of two or more companies or partners shall comply with the following requirements:

- a) The Bid, and in case of successful Bid, the Contract form, shall be signed by all so as to be legally binding on all the partners;
- b) One of the partners shall be authorized to be Incharge; and this authority shall be evidenced by submitting a power of attorney signed by legally authorized signatories of all the partners;
- c) The partner Incharge shall be authorized to incur liabilities, receive payments and receive instructions for and on behalf of any or all partners of the joint venture;
- d) all partners of the joint venture shall be liable jointly and severally for the executing of the Contract in accordance with the Contract terms, and a relevant statement to this effect shall be included in the authorization mentioned under (b) above as well as in the Bid Form and the Form of Agreement (in case of a successful Bid); and
- e) A copy of the agreement entered into by the joint venture partners shall be submitted with the Bid.

SPECIAL INSTRUCTIONS

- Incomplete applications will not be considered.
- Any firm, which furnishes wrong information, will be liable for legal proceeding and if any contract is awarded, the same will be cancelled.
- Authority Letter or Agreement from Principal Company or its Distributor for product and vendor authentication.
- The tender must be filled on prescribed form without any alteration/over writing.
- Conditional tenders/bids will not be acceptable.
- Only companies registered with Pakistan Engineering Council, Sales Tax, Income Tax, & Sindh Revenue Board Departments shall be eligible to participate in the tender (proof of registration is required).
- Every page of this tender document should be signed and sealed by the bidder.

Contacting the Purchaser

56. Any effort by a bidder to influence the Purchaser in the Purchaser's decisions in respect of bid evaluation or Contract award will result in the rejection of the bidder's bid.

SCOPE OF WORK

57. The office of Executive Engineer Provincial Buildings Division No. III, Karachi has been entrusted with the task of carrying out CONSTRUCTION OF NEW ANNEXE BUILDINGS I & II FOR ADDITIONAL COURTS IN THE PREMISES OF SINDH HIGH COURT, KARACHI under the ADP scheme No. 1278/2014-15. Under the project, various activities for development of requisite Network infrastructure is also required through procurement of necessary goods & services under National Competitive Bidding process as per SPP Rules 2010.
58. Contractor shall also be responsible to supply, install and integrate the BOQ items at the locations specified by the Procuring Agency.
59. Procuring Agency has right to terminate the contract if vendor fail in providing satisfactory services, hardware, equipment and all type of services and connectivity in given scheduled time. In addition to that, Security Deposit (CDR) amount will be forfeited.
60. Detailed Bill of quantities of the tender item required under the bid alongwith detailed specifications is given here as under:

BILL OF QUANTITIES

LOT# 1: COMPLETE TURNKEY SOLUTION FOR COMPUTER NETWORKING

S.#	Item Name	Item Name & Description	Qty.
1	Fiber Optic Cables & related Accessories (Supply, Installation & Integration with existing DATA CENTER)	12 Core 50/125u multimode outdoor armour cable / meter OM3	420
		6 Core 50/125u multimode indoor glass yarn cable / meter	210
		Fiber Protector Box	8
		Fiber Optic Pig Tail 1G Multi Mode	72
		12 Port Fiber ODF with coupler rack mountable	4
		Patch cable, multimode 50/125µm - SC to LC Connector, LSZH	22
		Patch cable, multimode 50/125µm - SC to SC Connector, LSZH	2
2	Other Network Accessories & Cables (Supply, Installation & Integration with existing DATA CENTER)	Cat 6 RJ45 to RJ45 Patch Cable, UTP, PVC, 1m	215
		Cat 6 RJ45 to RJ45 Patch Cable, UTP, PVC, 3m	215
		Patch Panel, 24 ports, keystone, black aluminium (loaded)	14
		Network Rack 9U with PDU	8
		Front Cable Manager	14
		Network Rack 12U with PDU	2
		Network I/O Set with BackBox & FacePlate	220
3	Network Switches with SFP-Modules	24 Ports Access Switch 24 RJ-45 autosensing 10/100/1000 ports (IEEE 802.3 Type 10BASE-T, IEEE 802.3u Type 100BASE-TX, IEEE 802.3ab Type 1000BASE-T); Duplex: 10BASE-T/100BASE-TX: 4 fixed Gigabit Ethernet SFP ports	6

	(Supply, Installation & Integration with existing DATA CENTER)	48 Ports Access Switch 48 RJ-45 autosensing 10/100/1000 ports (IEEE 802.3 Type 10BASE-T, IEEE 802.3u Type 100BASE-TX, IEEE 802.3ab Type 1000BASE-T); Duplex: 10BASE-T/100BASE-TX: 4 fixed Gigabit Ethernet SFP ports	4
		1G SFP LC SX Transceiver	12
S.#	Item Name	Item Name & Description	Qty.
4	Services (Supply, Installation & Integration with existing DATA CENTER)	Charges for Supply and installtion of good quality Pipes and Channel Ducts a.w. Soft Digging & backfilling (where required). Complete in all respect. (Per Meter Charges)	600
		Charges for Supply and installtion of of good quality Pipes and Channel Ducts a.w. Hard Digging, Road Cutting & backfilling (where required). Complete in all respect. (Per Meter Charges)	600
		Underground Cemented Proper Handholes with Cemented/Metalic Covers over the turnings of fiber for future use. (Per Handhole Charges)	3
		Commissioning, Testing, Splicing, Integration Charges for the Project. (Lump-Sump cost)	1 Job
5	Other Miscellaneous Item		

61. Further details of specifications of item No.3 above is given here as under:

Technical Specifications for Access Switches (24 Ports):

- 24 Access Gigabit Ethernet ports (10/100/1000)
- 4 x SFP combo ports support 100 and 1000Mbps operation fiber SFPs
- Near silent operation
- MAC Address table: 8000
- Switch should be eco friendly
- Non-blocking wirespeed Layer 2 switching
- Support IPv6 & priority queues
- Switch should be fully managed through Web & CLI
- Industry standard CLI interface
- Should support port mirroring
- Spanning Tree (STP), Rapid Spanning Tree (RSTP) support
- Support for 255 active VLANs
- QoS for multimedia voice and data
- Link Aggregation: IEEE 802.3ad LACP Support
- IEEE 802.1x and RADIUS client support
- Double VLAN Tagging (Q-in-Q)

Technical Specifications for Access Switches (48 Ports):

- 48 Access Gigabit Ethernet ports (10/100/1000)
- 4 x SFP ports support 100 and 1000Mbps operation fiber SFPs
- MAC Address table: 8000
- Near silent operation
- Switch should be eco friendly
- Non-blocking wirespeed Layer 2 switching
- Support IPv6 & priority queues

- Switch should be fully managed through Web & CLI
- Industry standard CLI interface
- Should support port mirroring
- Spanning Tree (STP), Rapid Spanning Tree (RSTP) support
- Support for 255 active VLANs
- QoS for multimedia voice and data
- Link Aggregation: IEEE 802.3ad LACP Support
- IEEE 802.1x and RADIUS client support
- Double VLAN Tagging (Q-in-Q)

Technical Specifications for Multi Mode 1G SFP:

- Wavelength 850nm
- Maximum data rate 1.25Gbps
- Connect up to 550m
- Compact Size
- Flexible architecture
- Plug-and-play ease of use
- Self-locking mechanism

SCHEDULE OF PRICE BID

- The bidders should submit their price bid/financial proposal in the following prescribed format detailing item, its quantity, unit price & total price in accordance with the terms and conditions and provisions of this RFP document.

LOT# 1: COMPLETE TURNKEY SOLUTION FOR COMPUTER NETWORKING

S.#	Item Name	Item Name & Description	Detail of Item (Brand, Model #, Make, etc.)	Qty.	Unit Price	Total Price
1	Fiber Optic Cables & related Accessories (Supply, Installation & Integration with existing DATA CENTER)	12 Core 50/125u multimode outdoor armour cable / meter OM3	-	420		
		6 Core 50/125u multimode indoor glass yarn cable / meter		210		
		Fiber Protector Box		8		
		Fiber Optic Pig Tail 1G Multi Mode		72		
		12 Port Fiber ODF with coupler rack mountable		4		
		Patch cable, multimode 50/125µm - SC to LC Connector, LSZH		22		
		Patch cable, multimode 50/125µm - SC to SC Connector, LSZH		2		
2	Other Network Accessories & Cables (Supply, Installation & Integration with existing DATA CENTER)	Cat 6 RJ45 to RJ45 Patch Cable, UTP, PVC, 1m		215		
		Cat 6 RJ45 to RJ45 Patch Cable, UTP, PVC, 3m		215		
		Patch Panel, 24 ports, keystone, black aluminium (loaded)		14		
		Network Rack 9U with PDU		8		
		Front Cable Manager		14		
		Network Rack 12U with PDU		2		
		Network I/O Set with BackBox & FacePlate		220		
3	Network Switches with SFP-Modules (Supply, Installation & Integration with existing DATA CENTER)	24 Ports Access Switch 24 RJ-45 autosensing 10/100/1000 ports (IEEE 802.3 Type 10BASE-T, IEEE 802.3u Type 100BASE-TX, IEEE 802.3ab Type 1000BASE-T); Duplex: 10BASE-T/100BASE-TX: 4 fixed Gigabit Ethernet SFP ports		6		
		48 Ports Access Switch 48 RJ-45 autosensing 10/100/1000 ports (IEEE 802.3 Type 10BASE-T, IEEE 802.3u Type 100BASE-TX, IEEE 802.3ab Type 1000BASE-T); Duplex: 10BASE-T/100BASE-TX: 4 fixed Gigabit Ethernet SFP ports		4		
		1G SFP LC SX Transceiver		12		
4	Services (Supply, Installation & Integration)	Charges for Supply and installtion of good quality Pipes and Channel Ducts a.w. Soft Digging & backfilling (where required). Complete in all respect. (Per Meter Charges)		600		

	with existing DATA CENTER)	Charges for Supply and installation of good quality Pipes and Channel Ducts a.w. Hard Digging, Road Cutting & backfilling (where required). Complete in all respect. (Per Meter Charges)		600		
		Underground Cemented Proper Handholes with Cemented/Metalic Covers over the turnings of fiber for future use. (Per Handhole Charges)		3		
		Commissioning, Testing, Splicing, Integration Charges for the Project. (Lump-Sump cost)		1 Job		
5	Other Miscellaneous Item					
GRAND TOTAL (INCLUSIVE OF ALL TAXES)						

Terms and Conditions of Price /Financial Proposal

2. The Price should be quoted in Pak Rupees. Price in other currencies shall not be acceptable.
3. The price for each column must be furnished on the company's letter head, duly signed and stamped by the Company. The Unit price & Total price must include all duties, taxes, transport and allied charges and not subject to any adjustment during contract performance. aNo other hidden charges will be acceptable. The prices will be considered as the turnkey solution in all the means.
4. The supplier must mention and certify the originality, models, brands, and origin of the items. The specification and details of items may be furnished on separate sheets/papers.
5. The Supplier must confirm and include 3 year warranty of items (on site, with parts & labour). During 3 years' warranty period servicing and maintenance procedures must be clearly defined. The warranty period shall be considered as service/maintenance period too.

6. Delivery Schedule

The mentioned items have to be delivered and installed to the Sindh High Court, Kaachi within a period of 8-12 weeks.

BID FORM

To,
The Executive Engineer,
Provincial Buildings Division No.III,
Karachi

Sir,
Having examined the bidding documents, the receipt of which is hereby duly acknowledged, for the above Contract, we, the undersigned, offer to offer our services for the tender item namely **“LOT NO # 1-COMPLETE TURNKEY SOLUTION FOR COMPUTER NETWORKING”** in conformity with the said bidding documents for the Total Bid Price of Pak Rupees (in figures in words _____) or such other sums as may be ascertained in accordance with the Price Schedule attached hereto and made part of this bid.

We undertake, if our bid is accepted, to complete the works in accordance with the Contract Execution Schedule. If our Bid is accepted, we will provide the performance security in the sum equivalent to 10% for the due performance of the Contract.

We agree to abide by this Bid for the period of ninety (90) days from the date fixed for bid opening of the Instructions to Bidders, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof in your Notification of Contract Award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest-priced or any Bid that you may receive.

Dated this-----day of -----2015

WITNESS

BIDDER

Signature -----

Signature -----

Name -----

Name -----

Title -----

Title -----

Address -----

Address -----

BID SECURITY FORM

WHEREAS [Name of Bidder] (hereinafter called "**the Bidder**") has submitted its bid dated [date] for the "**LOT NO # 1-COMPLETE TURNKEY SOLUTION FOR COMPUTER NETWORKING**",(hereinafter called "**the Bid**").

KNOW ALL MEN by these presents that we [Name of the Bank] of [Name of Country] having our registered office at [Address of Bank] (hereinafter called "the Bank") are bound into the Executive Engineer, Provincial Buildings Division No.III, Karachi, Pakistan (hereinafter called "the Purchaser") in the sum of -----, for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns, by these presents.

Sealed with the Common Seal of the Bank this-----day of-----, 2015

THE CONDITIONS of this obligation are:

1. If the Bidder withdraws its Bid during the period of bid validity specified by the Bidder on the Bid Form; or
2. If the Bidder does not accept the corrections of his Total Bid Price; or
3. If the Bidder, having been notified of the acceptance of its Bid by the Purchaser during the period of bid validity:
 - (a) Fails or refuses to furnish the performance security, in accordance with the Instructions to Bidders; or
 - (b) Fails or refuses to execute the Contract Form, when requested. or

We undertake to pay to the Purchaser up to the above amount, according to, and upon receipt of, its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both or all the three above stated conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to -----, the period of bid validity, and any demand in respect thereof should reach the Bank not later than such date.

By [Bank] .
(Title)
Authorized Representative

PERFORMANCE SECURITY FORM

To,

The Executive Engineer,
Provincial Buildings Division No.III,
Karachi

WHEREAS [Name of the Contractor] hereinafter called "the Contractor" has undertaken, in pursuance of the bid for **"LOT NO # 1-COMPLETE TURNKEY SOLUTION FOR COMPUTER NETWORKING"**, dated _____ 2015, (hereinafter called "the Contract").

AND WHEREAS it has been stipulated by you in the Contract that the Contractor shall furnish you with a bank guarantee by a recognized bank for the sum specified therein as security for compliance with the Contractor's performance obligations in accordance with the Contract;

AND WHEREAS we have agreed to give the Contractor a Guarantee:

THEREFORE WE hereby affirm that we are Guarantor and responsible to you, on behalf of the Contractor, up to a total of [Amount of the guarantee in words and figures] , and we undertake to pay you, upon your first written demand declaring the Contractor to be in default under the Contract, and without cavil or argument, any sum or sums as specified by you, within the limits of [Amount of Guarantee] as aforesaid without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until _____ day of _____, 2015, or twenty-eight (28) days of the issue of the Defects Liability Expiry Certificate, whichever is later.

[NAME OF GUARANTOR]

Signature _____

Name _____

Title _____

Address _____

Seal _____



**OFFICE OF THE EXECUTIVE ENGINEER
PROVINCIAL BUILDINGS DIVISION NO. III,
KARACHI**

**WORKS & SERVICES DEPARTMENT
GOVERNMENT OF SINDH**

Tender Reference No. TC/G-55/PBD-III/726 Dated: 14-05-2015

LOT#2

**“COMPLETE TURNKEY SOLUTION FOR CCTV
CAMERAS”**

UNDER THE ADP SCHEME NO. 1278/2014-15 NAMELY
“Construction Of New Annexe Buildings I & II For Additional Courts In The
Premises Of Sindh High Court Karachi”

May, 2015

N.B

The bidder is expected to examine the Bidding Documents, including all instructions, forms, terms, specifications and charts/drawings. Failure to furnish all information required by the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.

Contents

DEFINITIONS.....	3
INVITATION TO BID.....	5
GENERAL TERMS & CONDITIONS	8
DOCUMENTS REQUIRED WITH TECHNICAL BID	10
SUBMISSION OF BIDS:	11
BID PRICES	11
OPENING AND EVALUATION OF BIDS.....	12
PRELIMINARY EXAMINATION OF TECHNICAL BIDS.....	12
SELECTION CRITERIA	13
NOTIFICATION OF AWARD	15
PERFORMANCE SECURITY.....	16
INSTRUCTIONS FOR RESPONDING ORGANIZATIONS.....	16
BILL OF QUANTITIES ALONGWITH DETAILED SPECIFICATIO .ERROR! BOOKMARK NOT DEFINED.	
SCHEDULE OF PRICE BID.....	22
BID SECURITY FORM	25
PERFORMANCE SECURITY FORM	26

DEFINITIONS

In this bidding process, the following terms shall be interpreted as indicated:

“Bid” means a tender, or an offer by a person, consultant, firm, company or an organization expressing willingness to undertake a specified task at a price, in response to an invitation by a Procuring Agency.

“Bid with Lowest Evaluated Cost” means the bid quoting lowest cost amongst all those bids evaluated to be substantially responsive.

“Bidder” means a person or entity submitting a bid.

“Bidding Documents” means all documents provided to the interested bidders to facilitate them in preparation of their bids in uniform manner.

“Bidding Process” means the procurement procedure under which sealed bids are invited, received, opened, examined and evaluated for the purpose of awarding a contract.

“Contract” means the agreement entered into between the Purchaser and the Contractor, as recorded in the Contract Form signed by the parties, including all Schedules and Attachments thereto and all documents incorporated by reference therein.

“Contract Price” means the price payable to the Contractor under the Contract for the full and proper performance of its contractual obligations.

“Contractor” means the individual or firm whose bid has been accepted by the Purchaser and the legal successors, in title to the Contractor.

“Contract Value” means that portion of the Contract Price adjusted to give effect to such additions or deductions as are provided for in the Contract, which is properly apportionable to the Software or Services in question.

“Goods” means articles and object of every kind and description including raw materials, drugs and medicines, products, equipment, hardware, machinery, spares and commodities in any form, including solid, liquid and gaseous form, and includes services identical to installation, transport, maintenance and similar obligations related to the supply of goods, if the value of these services does not exceed the value of such goods.

“Government” means the Government of Sindh.

“Procurement Proceedings” means all procedures relating to public procurement, starting from solicitation of bids up to award of contract.

“Procuring Agency” means “Office of Executive Engineer Provincial Buildings Division No. III, Works & Services Department, Govt. of Sindh, Karachi”.

“Supplier” means a person, firm, company or an organization that undertakes to supply goods and services related thereto, other than consulting services, required for the contract.

"Services" means services, such as testing, training and other such obligations of the Contractor covered under the Contract.

"Works" means all items mentioned in BOQ to be provided and services to be rendered & work to be done by the Contractor under the Contract.

SECTION –I INVITATION TO BID

Office of the Executive Engineer, Provincial Buildings Division No. III, Karachi, Works & Services Department, Government of Sindh (hereinafter referred to as Purchaser), invites sealed bids from eligible bidders for **“LOT NO # 2-COMPLETE TURNKEY SOLUTION FOR CCTV CAMERAS”** under the ADP scheme No. 1278/2014-15 namely *“Construction Of New Annexe Buildings I & II For Additional Courts In The Premises Of Sindh High Court Karachi”* under Single Stage Two Envelope Procedure of SPP Rules 2010.

1. Tender Bids in sealed envelope as per information are required. Interested Bidders applying for bids should submit the Bid which shall comprise two envelopes submitted simultaneously, one called the Technical Bid and the other the Price Bid, containing the documents listed in NIT & this RFP/bidding document. Both envelopes to be enclosed together in an outer single envelope called the Bid.
2. The interested bidder must have valid NTN, GST & PST (SRB) Registration. Only Income Tax, Sales Tax & Provincial Sales Tax (SRB) registered firms are eligible to participate.
3. The bidder must quote for the complete specification given in the Bill of Quantities. The incomplete bid will be rejected as non-responsive.
4. The bidder must bid for the complete package. Bidding for individual items will be rejected as non-responsive.
5. All bids received will be opened and evaluated in the manner prescribed in the section **“submission of bids”** and **“opening of bids”** of bidding document.
6. Interested eligible bidders may obtain further information on the bid and collect the bidding documents from the office of Executive Engineer, Provincial Buildings Division No. III, Barrack No. 18, Sindh Secretariat No. 4-A, Karachi from the date of advertisement during office Hours, i.e. from 9:00 am to 5:00 pm on payment of document fee mentioned in the NIT in the form of Pay order/Demand Draft in favour of Executive Engineer, Provincial Buildings Division No. III, Karachi. The bidding document can also be downloaded from the website of SPPRA, i.e. www.pprasindh.gov.pk or the website of IS&T Department, i.e. www.sindh.gov.pk, in which case document fee may be submitted alongwith the bid. Only the bids submitted with the document fee will be considered as eligible for participating in the bidding process.
7. All bids must be accompanied by an earnest money/bid security of two percent (2%) of total bid amount, in the form of ‘pay order’, ‘demand draft’ or ‘bank guarantee’ in the name of Executive Engineer Provincial Buildings Division No. III, Karachi, and must be accompanied with the bid in a separate sealed envelope marked as **“Earnest Money/Bid**

Security". Bid without earnest money/bid security of required amount and prescribed form shall be rejected.

8. Procuring Agency will not be responsible for any costs or expenses incurred by bidders in connection with the preparation or delivery of bids.

9. The Bid prices and rates are fixed during currency of contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.

10. Procuring Agency may cancel the bidding process at any time prior to the acceptance of a bid or proposal and shall incur no liability towards the bidders, solely by virtue of its invoking sub-rule (1) of Rule 25 of SPP Rules 2010. However, intimation of the cancellation of bidding process shall be given promptly to all bidders and bid security shall be returned along with such intimation. The procuring agency shall, upon request by any of the bidders, communicate to such bidder, grounds for the cancellation of bidding process, but is not required to justify such grounds.

11. A bidder may ask the Procuring Agency for reasons for non-acceptance of his bid and may request for a debriefing meeting and Board of Revenue shall give him the reasons for such non-acceptance, either in writing or by holding a debriefing meeting with such a bidder under Rule 51 (a) of SPP Rules 2010. The requesting bidder shall bear all the costs of attending such a debriefing under Rule 51(b) of SPP Rules 2010.

12. All quoted prices must include all applicable taxes, such as General Sales Tax, Income Tax and Provincial Sales Tax (PST) and/or etc. If not specifically mentioned in the bid, then it will be presumed that the prices include all the taxes. Purchaser will not be responsible and would not pay any additional amount in case of changing in tax rate by the Government of Sindh or Government of Pakistan.

13. Rights and obligations of the procuring agency and the contractor shall be governed by standard General and Special conditions of contract as prescribed under SPP Rules 2010 which will be signed between the procuring agency and the contractor.

14. Execution/installation of all the components of the bid may be at Purchaser's or any remote offices located at other areas or as per the decision of Purchaser at the time of deployment.

15. The following shall result in blacklisting of suppliers, contractors, or consultants, individually or collectively as part of consortium:

(a) conviction for fraud, corruption, criminal misappropriation, theft, forgery, bribery or any other criminal offence;

(b) involvement in corrupt and fraudulent practices while obtaining or attempting to obtain a procurement contract;

- (c) final decision by a court or tribunal of competent jurisdiction that the contractor or supplier is guilty of tax evasion;
- (d) willful failure to perform in accordance with the terms of one or more than one contract;
- (e) failure to remedy underperforming contracts, as identified by the procuring agency, where underperforming is due to the fault of the contractor, supplier or consultant.

16. Failure to complete the contract within the stipulated time period will invoke penalty of 0.025% of the total cost per day. In addition to that, Performance Security amount will be forfeited and the company will not be allowed to participate in future tenders as well.

17. An interested bidder, who has obtained bidding documents, may request for clarification of contents of the bidding document in writing, and procuring agency shall respond to such queries in writing within three (03) calendar days, provided they are received at least five (5) calendar days prior to the date of opening of bid.

-sd/-
Executive Engineer
Provincial Buildings Division No. III,
Karachi

SECTION –II GENERAL TERMS & CONDITIONS

1. Bids not conforming to the terms, conditions and specifications stipulated in this RFP will be rejected.
2. Proposal after due date and time will not be accepted for any reason. Proposals must not be sent by Facsimile or e-mail. Such submissions will not be accepted for any reason.
3. Interested Bidders applying for bids should submit the Bid which shall comprise two envelopes submitted simultaneously, one called the 'Technical Bid' and the other 'the Price Bid', containing the documents listed in NIT. Both envelopes to be enclosed together in an outer single envelope called the 'Bid'.
4. The bidder must bid for the complete package. Bidding for individual items from package will be rejected as non-responsive.
5. Authenticated Financial Statements of last three years should also be submitted with Technical Proposals.
6. Prior to the detailed evaluation of financial bids, it will be determined as to whether each bid is substantially responsive to the requirements of the Bidding Documents.
7. A substantially responsive bid is one which (i) meets the eligibility criteria; (ii) has been properly signed; (iii) Includes signed Integrity pact and (iv) conforms to all the terms, conditions and specifications of the Bidding Documents, without material deviation or reservation. A material deviation or reservation is one (i) which affect in any substantial way the scope, quality or performance of the Works; (ii) which limits in any substantial way, inconsistent with the Bidding Documents, the Purchaser's rights or the bidder's obligations under the Contract; (iii) adoption/rectification whereof would affect unfairly the competitive position of other bidders presenting substantially responsive bids. Only substantially responsive bid shall be considered for further evaluation.

Bid Security

8. All bids must be accompanied by an earnest money/bid security of two percent (2%) of total bid amount, in the form of 'pay order', 'demand draft' or 'bank guarantee' in the name of "Executive Engineer Provincial Buildings Division No. III, Karachi", and must be accompanied with the bid in a separate sealed envelope marked as "Earnest Money/Bid Security". Bid without earnest money/bid security of required amount and prescribed form shall be rejected.
9. The bid security of the unsuccessful bidder will be released by Procuring Agency after award of work or after expiry of bid validity period whereas the bid security money of

successful bidder will be released after the submission of performance security equivalent to **10%** of contract price.

10. The performance security of the successful bidder will be released after issuance of successful completion certificate by the Procuring Agency and after expiry of warranty period.
11. All/any terms and conditions not specified here shall be dealt with reference to pertinent SPPRA rules 2010.

Validity of the proposal

12. All proposal and price shall remain valid for a period of 90 days from the closing date of the submission of the proposal. However, the responding organization is encouraged to state a longer period of validity for the proposal.

Currency

13. All currency in the proposal shall be quoted in Pakistani Rupees (PKR). The Bid prices and rates are fixed during currency of contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.

Withholding Tax, Sales Tax, Provincial Sales Tax (PST) and other Taxes

14. The responding organization is hereby informed that the Government shall deduct tax at the rate prescribed under the tax laws of Pakistan, from all payments for services rendered by any responding organization who signs a contract with the Government. The responding organization will be responsible for all taxes on transactions and/or income, which may be levied by government. If responding organization is exempted from any specific taxes, then it is requested to provide the relevant documents with the proposal.

OEM relationships

15. The support and Maintenance should be supplied through verifiable distribution channel in Pakistan.
16. The responding organization (RO) or one of the Joint Bidding Company to be authorized Partner/ Reseller, OF THE ORIGINAL MANUFACTURER.

Compliance to Specifications

17. The Responding Organization (RO) to provide information as per (Complaisance sheet). RO may not propose any kind of refurbished Hardware / components in their technical proposals.

Financial Capabilities

18. The RO(s) shall describe the financial position of its organization. Income Statement or Report should be included in the detailed Technical proposal.

Penalty Clause

19. It is utmost importance that schedule to tender should be filled in very carefully and the instructions set forth above, scrupulously complied with failing which the offer will be ignored. In case of non-completion of supply & services within stipulated period Earnest Money will be forfeited in favor of the Procuring Agency. The interested bidders must also ensure the following through submitting affidavits mentioned herein:

- An affidavit that the firm has not been entangled in litigation with any client during the last 5 years.
- An affidavit that the firm has never been blacklisted by any Government Department.
- Liquidated damages of 0.025% per day of the contract price per day will be deducted for delayed delivery of goods and services.

Support Capabilities

20. Responding organization should indicate the support capabilities for the provided turnkey solution to the maximum span of response time.

	Item	Action Item	Maximum Response Time
1	Hardware & Equipment Support & Maintenance	Troubleshooting/Tune-up	02 Working Days

DOCUMENTS REQUIRED WITH TECHNICAL BID

21. The Technical bid must be submitted (in duplicate) with the following documents:

- a) Company Profile with complete address, telephone No. Fax. No. and e-mail address and contact person.
- b) Valid NTN, GST & PST Certifications
- c) Valid PEC Registration Certificate
- d) Letter or Agreement of Authorized Partner from the principal or Distributor of this region to install, integrate and operate such systems.
- e) Details of Installed Infrastructure if available at Bidders office for Online Backup support.
- f) Complete schedule of Supply, installation & Integration of Networking Turnkey Solution with existing Data Center is to be provided.

- g) Any other document to substantiate the technical capability prescribed in the evaluation criteria of this RFP document

SUBMISSION OF BIDS:

22. Tender Bids in sealed envelope as per information are required. Interested bidders applying for bids should submit the Bid which shall comprise two envelopes submitted simultaneously, one called the Technical Bid and the other the Price Bid, containing the documents listed in NIT. Both envelopes to be enclosed together in an outer single envelope called the Bid.
23. The Bidder shall furnish, as part of the Technical Bid, a Technical Proposal including a statement of work methods, equipment, personnel, schedule and any other information as stipulated Bidding Forms, in sufficient detail to demonstrate the adequacy of the Bidders' proposal to meet the work requirements and the completion time.

BID PRICES

24. The Contract shall be for the whole of the supply, services & works, based on the unit rates and / or prices submitted by the bidder. The bidders shall fill in rates and prices for all items of the Works described in the Bill of Quantities. Items against which no rate or price is entered by a bidder will not be paid for by the Purchaser when executed and shall be deemed covered by rates and prices for other items in the Bill of Quantities.
25. All duties, taxes and other levies payable by the Contractor under the Contract, or for any other cause, as on the date 28 days prior to the deadline for submission of bids shall be included in the rates and prices and the total Bid Price submitted by a bidder.
26. Bidders are particularly directed that the amount entered on the Letter of Price Bid shall be for performing the Contract strictly in accordance with the Bidding Documents. No alteration is to be made in the Letters of Price and Technical Bids. If any such alterations be made or if these instructions be not fully complied with, the bid may be rejected.
27. The Bidder shall prepare one original of the Technical Bid and one original of the Price Bid comprising the Bid as described in the RFP document and clearly mark it "ORIGINAL - TECHNICAL BID" and "ORIGINAL - PRICE BID". In addition, the Bidder shall submit two (2) copies of the Bid and clearly mark each of them "COPY." In the event of any discrepancy between the original and the copies, the original shall prevail.
28. The original and all copies of the Bid shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the Bidder. This authorization shall consist of a written confirmation as specified in the Bidding Data Sheet and shall be attached to the bid. The name and position held by each person signing the authorization must be typed or printed below the signature. All pages of

- the Bid, except for un-amended printed literature, shall be signed or initialed by the person signing the bid.
29. Any amendments such as interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the person signing the bid.
 30. Bidders shall indicate in the space provided in the Letter of Technical and Price Bids, their full and proper addresses at which notices may be legally served on them and to which all correspondence in connection with their bids and the Contract is to be sent.
 31. Bidders should retain a copy of the Bidding Documents as their file copy.

OPENING AND EVALUATION OF BIDS:

32. The Technical Bids shall be opened in public at the address, date and time specified in the NIT and the bidding documents in presence of Bidders or their designated representatives and anyone who choose to attend. The Price Bids will remain unopened and will be held in custody of the Purchaser until the specified time of their opening. Envelopes holding the Technical Bids shall be opened one at a time, and the following be shall be read out and recorded:
 - (a) The name of the Bidder;
 - (b) Other details required in the documents.

Only Technical Bids read out and recorded at bid opening shall be considered for evaluation.

PRELIMINARY EXAMINATION OF TECHNICAL BIDS

33. The qualification and experience shall be examined first.
34. The technical proposal examination of those bidders only shall be taken in hand who meet the mandatory requirement mentioned in the evaluation criteria. Only substantially responsive qualification shall be considered for further evaluation.
35. The Technical Bid to confirm that all the documents have been provided, and to determine the completeness of each document submitted.
36. At the end of the evaluation of the Technical Bids, only those bidders will be invited who have submitted substantially responsive Technical Bids and who have been determined as being qualified for award to attend the opening of the Price Bids. The date, time, and location of the opening of Price Bids will be communicated in writing by the Purchaser. Bidders shall be given reasonable notice for the opening of Price Bids.

SELECTION CRITERIA

37. Following Evaluation Criteria shall be followed for evaluation of technical bids:

EVALUATION CRITERIA FOR TECHNICAL PROPOSAL

The Mandatory requirements as per NIT are (a) PEC Registration in Category EE-02 (b) Registration with Income Tax Department (NTN Certificate) (c) Registration with Sales Tax Department (GST Certificate) (d) Registration with Sindh Revenue Board (SNTN Certificate) (e) Affidavit stating that company/firm has not been involved in any litigation or has discontinued any work at any institution.

S.#	DESCRIPTION	A	B	C
		Maximum Marks	Subdivision of Marks of column A	Subdivision of Marks of column B
1	Overall Firm's Standing:	20	-	-
1.1	Type Of Organization	-	5	-
	1.1.1 Proprietorship	-	-	1
	1.1.2 Partnership	-	-	2
	1.1.3 Private Limited	-	-	5
1.2	ISO 9002 Certified	-	3	3
1.3	Company's Organization Chart enclosed & satisfactory	-	3	3
1.4	Years of Standing of Firm in CCTV Field for more than 10 years	-	5	5
1.5	Registration Info (I. Tax, S. Tax & EOBI)	-	1	1
1.6	Client references attached & satisfactory	-	3	3
2	Financial Status	15	-	-
2.1	Bank Certificate	-	3	
2.2	Annual Turnover in last 5 years more than 50million	-	3	
2.3	Annual turnover financial data	-	3	
2.4	Evidence to indicate financial capacity of the firm to undertake the CCTV work	-	3	
2.5	Banks Solvency Certificate	-	3	
3	Litigation & Arbitration (negative marking)	(-5)	-	-
	Litigation during last 5 years	-	(-4)	
	Arbitration during last 5 years	-	(-1)	
4	Capabilities & Experience	30	-	-
4.1	Total Of Annual turnover Of Last 5 Years for CCTV works	15		
	4.1.1 More than Rs. 10.0 million local CCTV work	-	15	
	4.1.2 More than Rs. 7.5 million local CCTV work	-	10	
	4.1.3 More than Rs. 5 million local CCTV work	-	5	
	4.1.4 Less than Rs. 5 million local CCTV work	-	0	
4.2	Possess PEC License for the relevant field EE-02 (Security, Safety Surveillance System)	10		
4.3	Does firm have Quality Assurance manual & Plan	1		
4.5	Safety Manual & Safety Plan	1		
4.6	Capability to produce construction program in MS Project or Primavera	1		
4.7	Method for control & management of work & work quality on site	1		
4.8	Details of technical features of equipment supplied & installed for ACCESS CONTROL/ CCTV projects in last 5 years	1		
5	Works In Hand	5	-	-
5.1	Purchase Orders Certificate Submitted For Works In Hand	-	-	
	5.1.1 More than Rs.10.0 million	-	5	
	5.1.2 More than Rs.7.5 million	-	3	
	5.1.3 More than Rs.5.0 million	-	2	
6	Personnel	10	-	-
6.1	Organization chart for firm	-	2	
6.2	Organization Chart For The Project Execution	-	2	
6.3	Organization Chart For Operation & Maintenance For 3 Years Round	-	2	

	The Clock Basis			
6.4	Average number of staff in last 12 months	-	2	
6.5	General staff information	-	2	
7	Tools, Equipments & Workshop (Submit Detailed List)	5	-	
8	Authorized Representation Sole /Agent / Business Partner of Manufacturer (Submit Certificate)	10		
	Total Marks	100		
	Passing Marks	70		

Notes:

1. All points indicated are maximum & shall be disbursed on the basis of the evidence presented.
2. Firms are required to have PEC Specialization in EE02 for CCTV
3. Firms who are not authorized agents of manufacturers will be disqualified.

38. The names of the bidders who have been rejected on the grounds of their Technical Bids being substantially non-responsive to the requirements of the Bidding Documents will be announced before opening of Financial bids and their bid will be returned unopened before inviting others, who are determined as being qualified, to attend the opening of Price Bids.
39. The Price Bids of all Bidders who submitted substantially responsive Technical Bids shall be opened, publically in the presence of Bidders`representatives who choose to attend at the address, date and time specified by the Purchaser. The Bidder`s representatives who are present shall be requested to sign a register/participant`s attendance sheet evidencing their presence.
40. All envelopes containing Price Bids shall be opened one at a time and the following readout and recorded:
 - (a) The name of the Bidder;
 - (b) Amount and form of bid security @ 2% of the bid price.
 - (b) The Bid Prices, including any discounts and alternative offers;
41. Only Price Bids and discounts, read out and recorded during the opening of Price Bids shall be considered for evaluation.
42. The technically qualified firm who quoted lowest bid price for the complete package mentioned in the BOQ shall be deemed successful bidder and the Committee will announce the name of the successful bidder in the said meeting.

NOTIFICATION OF AWARD

43. Prior to expiration of the period of bid validity and after seven days of publication of Bid Evaluation Report (BER) on the website of Sindh Public Procurement Regulatory Authority (SPPRA) and after forwarding copy of BER to all participating bidders, the Procuring Agency will notify the successful bidder in writing (“Letter of Acceptance”) that his Bid has been accepted. This letter shall name the sum which the Procuring Agency will pay to the Contractor in consideration of the execution and completion of the Works by the Contractor as prescribed by the Contract (which shall hereinafter and in the Conditions of Contract be called the “Contract Price”).
44. No Negotiation with the bidder having evaluated as lowest responsive or any other bidder shall be permitted.
45. The notification of award and its acceptance by the bidder will constitute the formation of the Contract, binding the Purchaser and the bidder till signing of the formal Contract Agreement.

46. Upon furnishing by the successful bidder of a Performance Security @ 10% of contract price, the Purchaser will promptly notify the other bidders that their Bids have been unsuccessful and return their bid securities.

PERFORMANCE SECURITY

47. The successful bidder shall furnish to the Purchaser a Performance Security @ 10% of contract price in the form of Pay Order, Demand Draft or Bank Guarantee within a period of 28 days after the receipt of Letter of Acceptance.
48. Failure of the successful bidder to comply with the requirements shall constitute sufficient grounds for the annulment of the award and forfeiture of the Bid Security.

INSTRUCTIONS FOR RESPONDING ORGANIZATIONS

Communication

49. Enquiries regarding this bidding document shall be submitted in writing to:
Office of Executive Engineer, Provincial Buildings Division No. III, Karachi, Sindh Secretariat No.4-A, Barrack 18, Karachi.

Mode of Delivery and Address

50. Proposals shall be delivered by hand or courier so as to reach the address given below by the last date indicated for submission. PROPOSALS RECEIVED BY FAX OR EMAIL SHALL NOT BE ACCEPTED.

Address: "OFFICE OF THE EXECUTIVE ENGINEER, PROVINCIAL BUILDINGS DIVISION NO. III, BARRACK NO. 18, SINDH SECRETARIAT NO.4-A, KARACHI

Closing Date of Submission:

51. Proposal should be submitted on or before **Monday 1st June 2015 at 02:00 pm** at the office of Executive Engineer, Provincial Buildings Division No. III, Barrack No.18, Sindh Secretariat No. 4-A, Karachi.

Opening of Proposals

52. Only technical proposals submitted against the subject bidding document will be opened on **Monday 1st June 2015 at 02:30 pm** in the office of Executive Engineer Provincial Buildings Division No. III, Barrack No.18, Sindh Secretariat No.4-A, Karachi in presence of all the bidders, or their representatives, who may choose to be present.

Team and Staffing

53. While selecting a staff member following should be considered and stated for each member:
- Relevant experience
 - Experience with Public Sector / Government Organizations

- Qualifications
- Total Experience

54. The implementation team would play a pivotal role in the implementation of the systems and be responsible for harmonizing the business and other technology requirements. The Sample Form given in the relevant section should be used for providing CVs of staff to be deployed at this project, if required.

Preliminary Evaluation Checklist

55. The Bidder should fill out this Form by providing all the required information and Placing this Form on top of the Technical Proposal. Relevant portions of the Technical Proposal should be referenced in this form. Please note that all required information should be provided on this Form and no document should be attached.

Information Required

a) General

- 1 Name of Bidder or Group of companies going into bid.
- 2 No of Years in business in Pakistan
- 3 No of Offices locations in Pakistan
- 4 Annual Turnover (Million Rs.)
- 5 Value of projects in hand (details may be given)
- 6 Year of Incorporation
- 7 Status of the Bidder
 - Sole Proprietor
 - Partnership Firm
 - Private Limited Company
 - Public Limited Company
 - Entity registered / incorporated outside Pakistan (Give details)
 - Other (Please specify)
- 8 Names of Owner / Partners / Chief Executive / Directors
- 9 Details of Registered Head Office (Address, Phone, Facsimile, Email and Website information)

b) Details of total staff employed

- 1 No of permanent staff employed: Technical /Managerial
- 2 Cumulative Experience (in years)
- 3 Total No. of Support professionals in Technical Domain
- 4 Total No. of Staff assigned for the proposed project.

c) Support Capabilities

- 1 Experience in Support area
- 2 No. of Staff employed: (Capable of providing Support)
- 3 Cumulative Experience (in years)
- 4 List of Customers of "Support" along with contact details.

- 5 Installation and Configuration will be the responsibility of the successful Bidder.
- 6 Bidder should have backup equipment to provide sufficient services.

d) Joint Ventures

Bids submitted by a joint venture of two or more companies or partners shall comply with the following requirements:

- a) The Bid, and in case of successful Bid, the Contract form, shall be signed by all so as to be legally binding on all the partners;
- b) One of the partners shall be authorized to be Incharge; and this authority shall be evidenced by submitting a power of attorney signed by legally authorized signatories of all the partners;
- c) The partner Incharge shall be authorized to incur liabilities, receive payments and receive instructions for and on behalf of any or all partners of the joint venture;
- d) all partners of the joint venture shall be liable jointly and severally for the executing of the Contract in accordance with the Contract terms, and a relevant statement to this effect shall be included in the authorization mentioned under (b) above as well as in the Bid Form and the Form of Agreement (in case of a successful Bid); and
- e) A copy of the agreement entered into by the joint venture partners shall be submitted with the Bid.

SPECIAL INSTRUCTIONS

- Incomplete applications will not be considered.
- Any firm, which furnishes wrong information, will be liable for legal proceeding and if any contract is awarded, the same will be cancelled.
- Authority Letter or Agreement from Principal Company or its Distributor for product and vendor authentication.
- The tender must be filled on prescribed form without any alteration/over writing.
- Conditional tenders/bids will not be acceptable.
- Only companies registered with Pakistan Engineering Council, Sales Tax, Income Tax, & Sindh Revenue Board Departments shall be eligible to participate in the tender (proof of registration is required).
- Every page of this tender document should be signed and sealed by the bidder.

Contacting the Purchaser

56. Any effort by a bidder to influence the Purchaser in the Purchaser's decisions in respect of bid evaluation or Contract award will result in the rejection of the bidder's bid.

SCOPE OF WORK

57. The office of Executive Engineer Provincial Buildings Division No. III, Karachi has been entrusted with the task of carrying out CONSTRUCTION OF NEW ANNEXE BUILDINGS I & II FOR ADDITIONAL COURTS IN THE PREMISES OF SINDH HIGH COURT, KARACHI under the ADP scheme No. 1278/2014-15. Under the project, various activities for development of requisite surveillance & monitoring system for the New Annexe Buildings is also required through procurement of necessary goods & services under National Competitive Bidding process as per SPP Rules 2010.
58. Contractor shall also be responsible to supply, install and integrate the BOQ items at the locations specified by the Procuring Agency.
59. Procuring Agency has right to terminate the contract if vendor fail in providing satisfactory services, hardware, equipment and all type of services and connectivity in given scheduled time. In addition to that, Security Deposit (CDR) amount will be forfeited.
60. Detailed Bill of quantities of the tender item required under the bid alongwith detailed specifications is given here as under:

BILL OF QUANTITIES

LOT# 2: COMPLETE TURNKEY SOLUTION FOR CCTV CAMERAS

S.#	Item Name	Description	Qty.
1	Fixed Cameras (Supply & Installation)	Weatherproof I.R. Cameras: 1/3" CCD Color True Night Vision IR Box Camera with 700 TVL , built-in 2.8~10mm Varifocal Auto Iris Lens inclusive of power box and supply.	80
2	Fixed Cameras (Supply & Installation)	Weatherproof D/N WDR Camera: 1/3" WDR High Resolution Camera with 700 TVL inclusive of power box and supply.	16
3	Lens (Supply & Installation)	Varifocal Lens 5 ~ 50mm / 0.2" ~ 1.97", F1.3 DC type auto iris.	10
		Varifocal Lens 2.8 ~ 12mm / 0.11" ~ 0.47", F1.3 DC type auto iris.	6
4	PTZ Cameras (Supply & Installation)	Weatherproof PTZ Camera: 1/4" Super HAD II CCD High Resolution IR PTZ Dome Camera with 600 TVL, Weatherproof 37x optical zoom, with reqd. angle/bracket . PAN:360°/s , Tilt 90°/s, waterproof, weatherproof with Housing,360 Endless	4
5	DVRs (Supply & Installation)	16 Channel DVR with built-in DVD-RW, Min 4TB HDD Storage SATA, LAN viewing software Recording: 400/480 fps or higher	7
6	Keyboard Controller (Supply & Installation)	5" TFT Touch LCD System Control Keyboard capable to control 255 Speed Dome Camera switch power supply etc.	2
7	LEDs (Supply & Installation)	32" LED Screen. <i>(These screen will be installed in the existing Control Room with Minor Wooden and fixing work)</i>	6
8	UPS (Supply & Installation)	10 KVA UPS of Dry Batteries with cables installation and commissioning. Backup Time: 30 min (atleast) (inclusive of 3 years Batteries warranty)	1

9	Fiber Optic Cabling Solution (Supply and Installation)	FIBER CONNECTIVITY OF NEW BUILDING WITH CONTROL ROOM (located at 1st floor Main Building) Complete solution for Fiber Connectivity as backbone for interconnectivity of all the five floors with the main building Control Room. Supply and Installation of all the items required for fiber connectivity like ODF, Fiber Pigtails, Fiber Patch Cords, Fiber Splicing etc.(A 12 core cable is already laid down near the building) Any additional work like splicing, Fiber Cards, converters may be mentioned additionally.	1 JOB
		12 Core Single Mode FOC or Higher	
		2/4/8-Channel Video Transport Equipment Video+Data+Voice (as per requirement)	
		8/16/24-Ports ODF (as per requirement)	
		U-Rack (preferably 9/12 u)	
		Fiber Patch cord & Pigtails (as per need)	
		FOC Splicing & Termination (as per need and backup ports must be spliced for redundancy purpose)	
		24 Ports(Giga Speed) Network Switch (as per need)	
		NOTE: Companies are advised to consider and quote the prices for the FOC(No. 7) activity as 1 Job. However item wise prices and solution may also be accepted.	
10	Split A/C (Supply & Installation)	1 Split A/C of 1.5 Ton with Installation, Cabling etc. preferably Mitsubishi	1
11	Housing	Supply & Installation of Outdoor Weather Proof Bracket Mount Camera Housing.	98
12	Brackets	Supply & Installation of Special Bracket	16
13	Public Addressing Units (Supply & Installation)	PA-Unit with 5-Zone PA System (qty:1) , 10 Zone Selectable Microphone (qty:1) , min 30 Watt weather Proof outdoor speakers (qty:3) with electric and speaker wiring (approx 600 meter), field amplifiers (as per need), Converters from Copper to Fiber (if required).Preferred brands TOA Microphone RM-200, TOA Amplifire A-1061LH, TOA Speaker CS-154.	1 set
14	Iron Pole	Supply & Installation of 10' (feet) iron pole.	4
		Supply & Installation of 20' (feet) iron pole.	2
15	Services	Soft Digging & backfilling charges with labour and material complete in all respect.	600
		Hard Digging, Road Cutting & backfilling charges with labour and material complete in all respect.	600
16	Coaxial & dedicated Power Cables (Supply & Installation)	Coaxial & Power. Cabling Charges Per RFT with Labour & material for Video & Power Cable in PVC pipe/PVC channel, BNC, connectors etc. Complete in all respect. (if required & previously not done by the building dept.)	8000
17	Additional Warranty, Services & Maintenance for CCTV equipments	Charges for 1st Year Maintenance & Services Contract (Note: as 1 year warranty is already available with equipments)	Services
		Charges for 2nd year extended warranty, services and maintenance contract.	Services
		Charges for 3rd year extended warranty, services and maintenance contract.	Services

61. Further details of the BOQ items is given here as under alongwith proposed location of deployment:

No	Proposed Location	Description
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01	Analog FIX Camera for Indoor/outdoor	<ul style="list-style-type: none"> • 700TVL Lines IR Bullet Camera equivalent or higher • 6 mm (1/3 Type) Super HAD CCD II • 4 mm Fixed Lens, F1.9, IR LED : 20 m, 24 ea • 650TVL @ Color / 700TVL @ B/W, • 0 Lux (IR LED ON), 0.1 Lux(IR LED OFF) • 2D DNR, Day & Night : Auto (Photo Sensor) (For Indoor Environment)
02	Analog FIX WDR Camera for Indoor/outdoor	<ul style="list-style-type: none"> • 700 TVL High resolution WDR Camera • Motion Detection, Defog, DIS, Simple Focus(one-touch) • Day & Night (ICR) • Powerful dynamic range of 128x
03	Lens	<ul style="list-style-type: none"> • F1.3 DC type auto iris • Varifocal 5 ~ 50mm / 0.2" ~ 1.97"
04	Lens	<ul style="list-style-type: none"> • F1.3 DC type auto iris • Varifocal 2.8 ~ 12mm / 0.11" ~ 0.47"
05	Analog PTZ Camera for outdoor	<ul style="list-style-type: none"> • 600TVL 37x PTZ Dome Camera equivalent or higher • 4.5 mm (1/4 Type) Super HAD II CCD • x37 Zoom (F 1.5 ~ 4.1, f=3.5 ~ 129.5 mm), 0.00001 Lux @ Sens-up x128 • 3D-DNR , WDR, ICR Day & Night, Panning Range & Speed : 0°~360° , Max 500°/Sec • Tilting Range & Speed : 0°~180° , Max 500°/Sec • RS-485, Coaxial communication, 256 Preset/256 IDs (For Outdoor Environment)
06	16 Channel DVR (Analog)	<ul style="list-style-type: none"> • 16ch H.264/JPEG DVR System equivalent or higher • 480fps/4CIF Recording • Small File Size by H.264 Video Compression • Various Recording Resolution 1024x768, 1280x1024, 1280x720, 1920x1080) • Real-time Recording, Up to 4 SATA HDD • Default USB Mouse, IR Remote Controller, Embedded Linux Software • 4 TB HDD
07	HOUSING	Outdoor Weather Proof Bracket Mount Camera Housing. Imported IP-66
08	SPEAKES FOR PUBLIC ADDRESSING UNIT:	For PA-Unit with min 30 Watt weather Proof outdoor speakers (qty:2) with electric and speaker wiring, field amplifiers (as per need), Converters from Copper to Fiber (if required)
09	LED/LCD	<ul style="list-style-type: none"> • 32 Inch Color LED
10	PTZ Controller	<ul style="list-style-type: none"> • PTZ & DVR Controller • Compatible with PTZ domes and Zoom cameras and • User-friendly Graphic User Interface • 128 Preset Positions, 8 Privacy Zone Masking • Ergonomics Design, Easy Firmware Upgrade
11	Cabling / fittings	Material Included Per Running Feet. RG-6 Co-axial (99.9% Copper), Pakistan Cable Electric Wire (3/29), Jeddah/Pak Arab PVC Pipe with Fittings & Adamjee Channel Patti or better.Will be calculated on actual.
12	Extended Brackets	Extended brackets For Indoor/out Cameras
13	Iron Pole 10' & 20'	Iron Pole for outdoor cameras
14	Support & Maintenance	3 years Warranty (complete comprehensive & onsite) with monthly support & maintenance for complete System.

SCHEDULE OF PRICE BID

62. The bidders should submit their price bid/financial proposal in the following prescribed format detailing item, its quantity, unit price & total price in accordance with the terms and conditions and provisions of this RFP document.

LOT# 1: COMPLETE TURNKEY SOLUTION FOR CCTV CAMERAS

S.#	Item Name	Description	Detail of Item (Brand, Model #, Make, etc.)	Qty.	Unit Price	Total price
1	Fixed Cameras (Supply & Installation)	Weatherproof I.R. Cameras: 1/3" CCD Color True Night Vision IR Box Camera with 700 TVL , built-in 2.8~10mm Varifocal Auto Iris Lens inclusive of power box and supply.		80		
2	Fixed Cameras (Supply & Installation)	Weatherproof D/N WDR Camera: 1/3" WDR High Resolution Camera with 700 TVL inclusive of power box and supply.		16		
3	Lens (Supply & Installation)	Varifocal Lens 5 ~ 50mm / 0.2" ~ 1.97", F1.3 DC type auto iris.		10		
		Varifocal Lens 2.8 ~ 12mm / 0.11" ~ 0.47", F1.3 DC type auto iris.		6		
4	PTZ Cameras (Supply & Installation)	Weatherproof PTZ Camera: 1/4" Super HAD II CCD High Resolution IR PTZ Dome Camera with 600 TVL, Weatherproof 37x optical zoom, with reqd. angle/bracket . PAN:360°/s , Tilt 90°/s, waterproof, weatherproof with Housing,360 Endless		4		
5	DVRs (Supply & Installation)	16 Channel DVR with built-in DVD-RW, Min 4TB HDD Storage SATA, LAN viewing software Recording: 400/480 fps or higher		7		
6	Keyboard Controller (Supply & Installation)	5" TFT Touch LCD System Control Keyboard capable to control 255 Speed Dome Camera switch power supply etc.		2		
7	LEDs (Supply & Installation)	32" LED Screen. <i>(These screen will be installed in the existing Control Room with Minor Wooden and fixing work)</i>		6		
8	UPS (Supply & Installation)	10 KVA UPS of Dry Batteries with cables installation and commissioning. Backup Time: 30 min (atleast) (inclusive of 3 years Batteries warranty)		1		
9	Fiber Optic Cabling Solution (Supply and Installation)	FIBER CONNECTIVITY OF NEW BUILDING WITH CONTROL ROOM (located at 1st floor Main Building) Complete solution for Fiber Connectivity as backbone for interconnectivity of all the five floors with the main building Control Room. Supply and Installation of all the items required for fiber connectivity like ODF, Fiber Pigtails, Fiber Patch Cords, Fiber Splicing etc.(A 12 core cable is already laid down near the building) Any additional work like splicing, Fiber Cards, converters may be mentioned additionally.		1 JOB		
		12 Core Single Mode FOC or Higher				
		2/4/8-Channel Video Transport Equipment Video+Data+Voice (as per requirement)				
		8/16/24-Ports ODF (as per requirement)				
		U-Rack (preferably 9/12 u)				

		Fiber Patch cord & Pigtailes (as per need)			
		FOC Splicing & Termination (as per need and backup ports must be spliced for redundancy purpose)			
		24 Ports(Giga Speed) Network Switch (as per need)			
		NOTE: Companies are advised to consider and quote the prices for the FOC(No. 7) activity as 1 Job. However item wise prices and solution may also be accepted.			
10	Split A/C (Supply & Installation)	1 Split A/C of 1.5 Ton with Installation, Cabling etc. preferably Mitsubishi		1	
11	Housing	Supply & Installation of Outdoor Weather Proof Bracket Mount Camera Housing.		98	
12	Brackets	Supply & Installation of Special Bracket		16	
13	Public Addressing Units (Supply & Installation)	PA-Unit with 5-Zone PA System (qty:1) , 10 Zone Selectable Microphone (qty:1) , min 30 Watt weather Proof outdoor speakers (qty:3) with electric and speaker wiring (approx 600 meter), field amplifiers (as per need), Converters from Copper to Fiber (if required).Preferred brands TOA Microphone RM-200, TOA Amplifire A-1061LH, TOA Speaker CS-154.		1 set	
14	Iron Pole	Supply & Installation of 10' (feet) iron pole.		4	
		Supply & Installation of 20' (feet) iron pole.		2	
15	Services	Soft Digging & backfilling charges with labour and material complete in all respect.		600	
		Hard Digging, Road Cutting & backfilling charges with labour and material complete in all respect.		600	
16	Coaxial & dedicated Power Cables (Supply & Installation)	Coaxial & Power. Cabling Charges Per RFT with Labour & material for Video & Power Cable in PVC pipe/PVC channel, BNC, connectors etc. Complete in all respect. (if required & previously not done by the building dept.)		8000	
17	Additional Warranty, Services & Maintenance for CCTV equipments	Charges for 1st Year Maintenance & Services Contract <i>(Note: as 1 year warranty is already available with equipments)</i>		Services	
		Charges for 2nd year extended warranty, services and maintenance contract.		Services	
		Charges for 3rd year extended warranty, services and maintenance contract.		Services	

Terms and Conditions of Price /Financial Proposal

63. The Price should be quoted in Pak Rupees. Price in other currencies shall not be acceptable.
64. The price for each column must be furnished on the company's letter head, duly signed and stamped by the Company. The Unit price & Total price must include all duties, taxes, transport and allied charges and not subject to any adjustment during contract performance. aNo other hidden charges will be acceptable. The prices will be considered as the turnkey solution in all the means.
65. The supplier must mention and certify the originality, models, brands, and origin of the items. The specification and details of items may be furnished on separate sheets/papers.
66. The Supplier must confirm and include 3 year warranty of items (on site, with parts & labour). During 3 years' warranty period servicing and maintenance procedures must be clearly defined. The warranty period shall be considered as service/maintenance period too.

67. Delivery Schedule

The mentioned items have to be delivered and installed to the Sindh High Court, Kaachi within a period of 8-12 weeks.

BID FORM

To,
The Executive Engineer,
Provincial Buildings Division No.III,
Karachi

Sir,

Having examined the bidding documents, the receipt of which is hereby duly acknowledged, for the above Contract, we, the undersigned, offer to offer our services for the tender item namely **“LOT NO # 2-COMPLETE TURNKEY SOLUTION FOR CCTV CAMERAS”** in conformity with the said bidding documents for the Total Bid Price of Pak Rupees (in figures _____ in words _____)

or such other sums as may be ascertained in accordance with the Price Schedule attached hereto and made part of this bid.

We undertake, if our bid is accepted, to complete the works in accordance with the Contract Execution Schedule. If our Bid is accepted, we will provide the performance security in the sum equivalent to 10% for the due performance of the Contract.

We agree to abide by this Bid for the period of ninety (90) days from the date fixed for bid opening of the Instructions to Bidders, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof in your Notification of Contract Award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest-priced or any Bid that you may receive.

Dated this-----day of -----2015

WITNESS

BIDDER

Signature -----

Signature -----

Name -----

Name -----

Title -----

Title -----

Address -----

Address -----

BID SECURITY FORM

WHEREAS [Name of Bidder] (hereinafter called "**the Bidder**") has submitted its bid dated [date] for the "**LOT NO # 2-COMPLETE TURNKEY SOLUTION FOR CCTV CAMERAS**",(hereinafter called "**the Bid**").

KNOW ALL MEN by these presents that we [Name of the Bank] of [Name of Country] having our registered office at [Address of Bank] (hereinafter called "the Bank") are bound into the Executive Engineer, Provincial Buildings Division No.III, Karachi, Pakistan (hereinafter called "the Purchaser") in the sum of -----, for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns, by these presents.

Sealed with the Common Seal of the Bank this-----day of-----, 2015

THE CONDITIONS of this obligation are:

1. If the Bidder withdraws its Bid during the period of bid validity specified by the Bidder on the Bid Form; or
2. If the Bidder does not accept the corrections of his Total Bid Price; or
3. If the Bidder, having been notified of the acceptance of its Bid by the Purchaser during the period of bid validity:
 - (a) Fails or refuses to furnish the performance security, in accordance with the Instructions to Bidders; or
 - (b) Fails or refuses to execute the Contract Form, when requested. or

We undertake to pay to the Purchaser up to the above amount, according to, and upon receipt of, its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both or all the three above stated conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to -----, the period of bid validity, and any demand in respect thereof should reach the Bank not later than such date.

By [Bank] .
(Title)
Authorized Representative

PERFORMANCE SECURITY FORM

To,

The Executive Engineer,
Provincial Buildings Division No.III,
Karachi

WHEREAS [Name of the Contractor] hereinafter called "the Contractor" has undertaken, in pursuance of the bid for **"LOT NO # 2-COMPLETE TURNKEY SOLUTION FOR CCTV CAMERAS"**, dated _____ 2015, (hereinafter called "the Contract").

AND WHEREAS it has been stipulated by you in the Contract that the Contractor shall furnish you with a bank guarantee by a recognized bank for the sum specified therein as security for compliance with the Contractor's performance obligations in accordance with the Contract;

AND WHEREAS we have agreed to give the Contractor a Guarantee:

THEREFORE WE hereby affirm that we are Guarantor and responsible to you, on behalf of the Contractor, up to a total of [Amount of the guarantee in words and figures] , and we undertake to pay you, upon your first written demand declaring the Contractor to be in default under the Contract, and without cavil or argument, any sum or sums as specified by you, within the limits of [Amount of Guarantee] as aforesaid without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until _____ day of _____, 2015, or twenty-eight (28) days of the issue of the Defects Liability Expiry Certificate, whichever is later.

[NAME OF GUARANTOR]

Signature _____

Name _____

Title _____

Address _____

Seal _____



**OFFICE OF THE EXECUTIVE ENGINEER
PROVINCIAL BUILDINGS DIVISION NO. III,
KARACHI**

**WORKS & SERVICES DEPARTMENT
GOVERNMENT OF SINDH**

Tender Reference No. TC/G-55/PBD-III/726 Dated: 14-05-2015

LOT#3

**“COMPLETE TURNKEY SOLUTION FOR PABX
SYSTEM”**

UNDER THE ADP SCHEME NO. 1278/2014-15 NAMELY
“Construction Of New Annexe Buildings I & II For Additional Courts In The
Premises Of Sindh High Court Karachi”

May, 2015

N.B

The bidder is expected to examine the Bidding Documents, including all instructions, forms, terms, specifications and charts/drawings. Failure to furnish all information required by the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.

Contents

DEFINITIONS.....	3
INVITATION TO BID.....	5
GENERAL TERMS & CONDITIONS	8
DOCUMENTS REQUIRED WITH TECHNICAL BID	10
SUBMISSION OF BIDS:	11
BID PRICES	11
OPENING AND EVALUATION OF BIDS.....	12
PRELIMINARY EXAMINATION OF TECHNICAL BIDS.....	12
SELECTION CRITERIA	13
NOTIFICATION OF AWARD	15
PERFORMANCE SECURITY.....	16
INSTRUCTIONS FOR RESPONDING ORGANIZATIONS.....	16
BILL OF QUANTITIES ALONGWITH DETAILED SPECIFICATIO .ERROR! BOOKMARK NOT DEFINED.	
SCHEDULE OF PRICE BID.....	20
BID SECURITY FORM	23
PERFORMANCE SECURITY FORM	24

DEFINITIONS

In this bidding process, the following terms shall be interpreted as indicated:

“Bid” means a tender, or an offer by a person, consultant, firm, company or an organization expressing willingness to undertake a specified task at a price, in response to an invitation by a Procuring Agency.

“Bid with Lowest Evaluated Cost” means the bid quoting lowest cost amongst all those bids evaluated to be substantially responsive.

“Bidder” means a person or entity submitting a bid.

“Bidding Documents” means all documents provided to the interested bidders to facilitate them in preparation of their bids in uniform manner.

“Bidding Process” means the procurement procedure under which sealed bids are invited, received, opened, examined and evaluated for the purpose of awarding a contract.

“Contract” means the agreement entered into between the Purchaser and the Contractor, as recorded in the Contract Form signed by the parties, including all Schedules and Attachments thereto and all documents incorporated by reference therein.

“Contract Price” means the price payable to the Contractor under the Contract for the full and proper performance of its contractual obligations.

“Contractor” means the individual or firm whose bid has been accepted by the Purchaser and the legal successors, in title to the Contractor.

“Contract Value” means that portion of the Contract Price adjusted to give effect to such additions or deductions as are provided for in the Contract, which is properly apportionable to the Software or Services in question.

“Goods” means articles and object of every kind and description including raw materials, drugs and medicines, products, equipment, hardware, machinery, spares and commodities in any form, including solid, liquid and gaseous form, and includes services identical to installation, transport, maintenance and similar obligations related to the supply of goods, if the value of these services does not exceed the value of such goods.

“Government” means the Government of Sindh.

“Procurement Proceedings” means all procedures relating to public procurement, starting from solicitation of bids up to award of contract.

“Procuring Agency” means “Office of Executive Engineer Provincial Buildings Division No. III, Works & Services Department, Govt. of Sindh, Karachi”.

“Supplier” means a person, firm, company or an organization that undertakes to supply goods and services related thereto, other than consulting services, required for the contract.

"Services" means services, such as testing, training and other such obligations of the Contractor covered under the Contract.

"Works" means all items mentioned in BOQ to be provided and services to be rendered & work to be done by the Contractor under the Contract.

SECTION –I INVITATION TO BID

Office of the Executive Engineer, Provincial Buildings Division No. III, Karachi, Works & Services Department, Government of Sindh (hereinafter referred to as Purchaser), invites sealed bids from eligible bidders for **“LOT NO # 3-COMPLETE TURNKEY SOLUTION FOR PABX SYSTEM”** under the ADP scheme No. 1278/2014-15 namely *“Construction Of New Annexe Buildings I & II For Additional Courts In The Premises Of Sindh High Court Karachi”* under Single Stage Two Envelope Procedure of SPP Rules 2010.

1. Tender Bids in sealed envelope as per information are required. Interested Bidders applying for bids should submit the Bid which shall comprise two envelopes submitted simultaneously, one called the Technical Bid and the other the Price Bid, containing the documents listed in NIT & this RFP/bidding document. Both envelopes to be enclosed together in an outer single envelope called the Bid.
2. The interested bidder must have valid NTN, GST & PST (SRB) Registration. Only Income Tax, Sales Tax & Provincial Sales Tax (SRB) registered firms are eligible to participate.
3. The bidder must quote for the complete specification given in the Bill of Quantities. The incomplete bid will be rejected as non-responsive.
4. The bidder must bid for the complete package. Bidding for individual items will be rejected as non-responsive.
5. All bids received will be opened and evaluated in the manner prescribed in the section **“submission of bids”** and **“opening of bids”** of bidding document.
6. Interested eligible bidders may obtain further information on the bid and collect the bidding documents from the office of Executive Engineer, Provincial Buildings Division No. III, Barrack No. 18, Sindh Secretariat No. 4-A, Karachi from the date of advertisement during office Hours, i.e. from 9:00 am to 5:00 pm on payment of document fee mentioned in the NIT in the form of Pay order/Demand Draft in favour of Executive Engineer, Provincial Buildings Division No. III, Karachi. The bidding document can also be downloaded from the website of SPPRA, i.e. www.pprasindh.gov.pk or the website of IS&T Department, i.e. www.sindh.gov.pk, in which case document fee may be submitted alongwith the bid. Only the bids submitted with the document fee will be considered as eligible for participating in the bidding process.
7. All bids must be accompanied by an earnest money/bid security of two percent (2%) of total bid amount, in the form of ‘pay order’, ‘demand draft’ or ‘bank guarantee’ in the name of Executive Engineer Provincial Buildings Division No. III, Karachi, and must be accompanied with the bid in a separate sealed envelope marked as **“Earnest Money/Bid**

Security". Bid without earnest money/bid security of required amount and prescribed form shall be rejected.

8. Procuring Agency will not be responsible for any costs or expenses incurred by bidders in connection with the preparation or delivery of bids.

9. The Bid prices and rates are fixed during currency of contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.

10. Procuring Agency may cancel the bidding process at any time prior to the acceptance of a bid or proposal and shall incur no liability towards the bidders, solely by virtue of its invoking sub-rule (1) of Rule 25 of SPP Rules 2010. However, intimation of the cancellation of bidding process shall be given promptly to all bidders and bid security shall be returned along with such intimation. The procuring agency shall, upon request by any of the bidders, communicate to such bidder, grounds for the cancellation of bidding process, but is not required to justify such grounds.

11. A bidder may ask the Procuring Agency for reasons for non-acceptance of his bid and may request for a debriefing meeting and Board of Revenue shall give him the reasons for such non-acceptance, either in writing or by holding a debriefing meeting with such a bidder under Rule 51 (a) of SPP Rules 2010. The requesting bidder shall bear all the costs of attending such a debriefing under Rule 51(b) of SPP Rules 2010.

12. All quoted prices must include all applicable taxes, such as General Sales Tax, Income Tax and Provincial Sales Tax (PST) and/or etc. If not specifically mentioned in the bid, then it will be presumed that the prices include all the taxes. Purchaser will not be responsible and would not pay any additional amount in case of changing in tax rate by the Government of Sindh or Government of Pakistan.

13. Rights and obligations of the procuring agency and the contractor shall be governed by standard General and Special conditions of contract as prescribed under SPP Rules 2010 which will be signed between the procuring agency and the contractor.

14. Execution/installation of all the components of the bid may be at Purchaser's or any remote offices located at other areas or as per the decision of Purchaser at the time of deployment.

15. The following shall result in blacklisting of suppliers, contractors, or consultants, individually or collectively as part of consortium:

(a) conviction for fraud, corruption, criminal misappropriation, theft, forgery, bribery or any other criminal offence;

(b) involvement in corrupt and fraudulent practices while obtaining or attempting to obtain a procurement contract;

- (c) final decision by a court or tribunal of competent jurisdiction that the contractor or supplier is guilty of tax evasion;
- (d) willful failure to perform in accordance with the terms of one or more than one contract;
- (e) failure to remedy underperforming contracts, as identified by the procuring agency, where underperforming is due to the fault of the contractor, supplier or consultant.

16. Failure to complete the contract within the stipulated time period will invoke penalty of 0.025% of the total cost per day. In addition to that, Performance Security amount will be forfeited and the company will not be allowed to participate in future tenders as well.

17. An interested bidder, who has obtained bidding documents, may request for clarification of contents of the bidding document in writing, and procuring agency shall respond to such queries in writing within three (03) calendar days, provided they are received at least five (5) calendar days prior to the date of opening of bid.

-sd/-
Executive Engineer
Provincial Buildings Division No. III,
Karachi

SECTION –II GENERAL TERMS & CONDITIONS

1. Bids not conforming to the terms, conditions and specifications stipulated in this RFP will be rejected.
2. Proposal after due date and time will not be accepted for any reason. Proposals must not be sent by Facsimile or e-mail. Such submissions will not be accepted for any reason.
3. Interested Bidders applying for bids should submit the Bid which shall comprise two envelopes submitted simultaneously, one called the 'Technical Bid' and the other 'the Price Bid', containing the documents listed in NIT. Both envelopes to be enclosed together in an outer single envelope called the 'Bid'.
4. The bidder must bid for the complete package. Bidding for individual items from package will be rejected as non-responsive.
5. Authenticated Financial Statements of last three years should also be submitted with Technical Proposals.
6. Prior to the detailed evaluation of financial bids, it will be determined as to whether each bid is substantially responsive to the requirements of the Bidding Documents.
7. A substantially responsive bid is one which (i) meets the eligibility criteria; (ii) has been properly signed; (iii) Includes signed Integrity pact and (iv) conforms to all the terms, conditions and specifications of the Bidding Documents, without material deviation or reservation. A material deviation or reservation is one (i) which affect in any substantial way the scope, quality or performance of the Works; (ii) which limits in any substantial way, inconsistent with the Bidding Documents, the Purchaser's rights or the bidder's obligations under the Contract; (iii) adoption/rectification whereof would affect unfairly the competitive position of other bidders presenting substantially responsive bids. Only substantially responsive bid shall be considered for further evaluation.

Bid Security

8. All bids must be accompanied by an earnest money/bid security of two percent (2%) of total bid amount, in the form of 'pay order', 'demand draft' or 'bank guarantee' in the name of "Executive Engineer Provincial Buildings Division No. III, Karachi", and must be accompanied with the bid in a separate sealed envelope marked as "Earnest Money/Bid Security". Bid without earnest money/bid security of required amount and prescribed form shall be rejected.
9. The bid security of the unsuccessful bidder will be released by Procuring Agency after award of work or after expiry of bid validity period whereas the bid security money of

successful bidder will be released after the submission of performance security equivalent to **10%** of contract price.

10. The performance security of the successful bidder will be released after issuance of successful completion certificate by the Procuring Agency and after expiry of warranty period.
11. All/any terms and conditions not specified here shall be dealt with reference to pertinent SPPRA rules 2010.

Validity of the proposal

12. All proposal and price shall remain valid for a period of 90 days from the closing date of the submission of the proposal. However, the responding organization is encouraged to state a longer period of validity for the proposal.

Currency

13. All currency in the proposal shall be quoted in Pakistani Rupees (PKR). The Bid prices and rates are fixed during currency of contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.

Withholding Tax, Sales Tax, Provincial Sales Tax (PST) and other Taxes

14. The responding organization is hereby informed that the Government shall deduct tax at the rate prescribed under the tax laws of Pakistan, from all payments for services rendered by any responding organization who signs a contract with the Government. The responding organization will be responsible for all taxes on transactions and/or income, which may be levied by government. If responding organization is exempted from any specific taxes, then it is requested to provide the relevant documents with the proposal.

OEM relationships

15. The support and Maintenance should be supplied through verifiable distribution channel in Pakistan.
16. The responding organization (RO) or one of the Joint Bidding Company to be authorized Partner/ Reseller, OF THE ORIGINAL MANUFACTURER.

Compliance to Specifications

17. The Responding Organization (RO) to provide information as per (Complaisance sheet). RO may not propose any kind of refurbished Hardware / components in their technical proposals.

Financial Capabilities

18. The RO(s) shall describe the financial position of its organization. Income Statement or Report should be included in the detailed Technical proposal.

Penalty Clause

19. It is utmost importance that schedule to tender should be filled in very carefully and the instructions set forth above, scrupulously complied with failing which the offer will be ignored. In case of non-completion of supply & services within stipulated period Earnest Money will be forfeited in favor of the Procuring Agency. The interested bidders must also ensure the following through submitting affidavits mentioned herein:

- An affidavit that the firm has not been entangled in litigation with any client during the last 5 years.
- An affidavit that the firm has never been blacklisted by any Government Department.
- Liquidated damages of 0.025% per day of the contract price per day will be deducted for delayed delivery of goods and services.

Support Capabilities

20. Responding organization should indicate the support capabilities for the provided turnkey solution to the maximum span of response time.

	Item	Action Item	Maximum Response Time
1	Hardware & Equipment Support & Maintenance	Troubleshooting/Tune-up	02 Working Days

DOCUMENTS REQUIRED WITH TECHNICAL BID

21. The Technical bid must be submitted (in duplicate) with the following documents:

- a) Company Profile with complete address, telephone No. Fax. No. and e-mail address and contact person.
- b) Valid NTN, GST & PST Certifications
- c) Valid PEC Registration Certificate
- d) Letter or Agreement of Authorized Partner from the principal or Distributor of this region to install, integrate and operate such systems.
- e) Details of Installed Infrastructure if available at Bidders office for Online Backup support.
- f) Complete schedule of Supply, installation & Integration of Networking Turnkey Solution with existing Data Center is to be provided.

- g) Any other document to substantiate the technical capability prescribed in the evaluation criteria of this RFP document

SUBMISSION OF BIDS:

22. Tender Bids in sealed envelope as per information are required. Interested bidders applying for bids should submit the Bid which shall comprise two envelopes submitted simultaneously, one called the Technical Bid and the other the Price Bid, containing the documents listed in NIT. Both envelopes to be enclosed together in an outer single envelope called the Bid.
23. The Bidder shall furnish, as part of the Technical Bid, a Technical Proposal including a statement of work methods, equipment, personnel, schedule and any other information as stipulated Bidding Forms, in sufficient detail to demonstrate the adequacy of the Bidders' proposal to meet the work requirements and the completion time.

BID PRICES

24. The Contract shall be for the whole of the supply, services & works, based on the unit rates and / or prices submitted by the bidder. The bidders shall fill in rates and prices for all items of the Works described in the Bill of Quantities. Items against which no rate or price is entered by a bidder will not be paid for by the Purchaser when executed and shall be deemed covered by rates and prices for other items in the Bill of Quantities.
25. All duties, taxes and other levies payable by the Contractor under the Contract, or for any other cause, as on the date 28 days prior to the deadline for submission of bids shall be included in the rates and prices and the total Bid Price submitted by a bidder.
26. Bidders are particularly directed that the amount entered on the Letter of Price Bid shall be for performing the Contract strictly in accordance with the Bidding Documents. No alteration is to be made in the Letters of Price and Technical Bids. If any such alterations be made or if these instructions be not fully complied with, the bid may be rejected.
27. The Bidder shall prepare one original of the Technical Bid and one original of the Price Bid comprising the Bid as described in the RFP document and clearly mark it "ORIGINAL - TECHNICAL BID" and "ORIGINAL - PRICE BID". In addition, the Bidder shall submit two (2) copies of the Bid and clearly mark each of them "COPY." In the event of any discrepancy between the original and the copies, the original shall prevail.
28. The original and all copies of the Bid shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the Bidder. This authorization shall consist of a written confirmation as specified in the Bidding Data Sheet and shall be attached to the bid. The name and position held by each person signing the authorization must be typed or printed below the signature. All pages of

- the Bid, except for un-amended printed literature, shall be signed or initialed by the person signing the bid.
29. Any amendments such as interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the person signing the bid.
 30. Bidders shall indicate in the space provided in the Letter of Technical and Price Bids, their full and proper addresses at which notices may be legally served on them and to which all correspondence in connection with their bids and the Contract is to be sent.
 31. Bidders should retain a copy of the Bidding Documents as their file copy.

OPENING AND EVALUATION OF BIDS:

32. The Technical Bids shall be opened in public at the address, date and time specified in the NIT and the bidding documents in presence of Bidders or their designated representatives and anyone who choose to attend. The Price Bids will remain unopened and will be held in custody of the Purchaser until the specified time of their opening. Envelopes holding the Technical Bids shall be opened one at a time, and the following be shall be read out and recorded:
 - (a) The name of the Bidder;
 - (b) Other details required in the documents.

Only Technical Bids read out and recorded at bid opening shall be considered for evaluation.

PRELIMINARY EXAMINATION OF TECHNICAL BIDS

33. The qualification and experience shall be examined first.
34. The technical proposal examination of those bidders only shall be taken in hand who meet the mandatory requirement mentioned in the evaluation criteria. Only substantially responsive qualification shall be considered for further evaluation.
35. The Technical Bid to confirm that all the documents have been provided, and to determine the completeness of each document submitted.
36. At the end of the evaluation of the Technical Bids, only those bidders will be invited who have submitted substantially responsive Technical Bids and who have been determined as being qualified for award to attend the opening of the Price Bids. The date, time, and location of the opening of Price Bids will be communicated in writing by the Purchaser. Bidders shall be given reasonable notice for the opening of Price Bids.

SELECTION CRITERIA

37. Following Evaluation Criteria shall be followed for evaluation of technical bids:

EVALUATION CRITERIA FOR TECHNICAL PROPOSAL

The Mandatory requirements as per NIT are (a) Registration with Income Tax Department (NTN Certificate) (b) Registration with Sales Tax Department (GST Certificate) (c) Registration with Sindh Revenue Board (SNTN Certificate) (d) Affidavit stating that company/firm has not been involved in any litigation or has discontinued any work at any institution.

S.#	DESCRIPTION	A	B	C
		Maximum Marks	Subdivision of Marks of column A	Subdivision of Marks of column B
1	Overall Firm's Standing:	20	-	-
1.1	Type Of Organization	-	5	-
	1.1.1 Proprietorship	-	-	1
	1.1.2 Partnership	-	-	2
	1.1.3 Private Limited	-	-	5
1.2	ISO 9002 Certified	-	3	3
1.3	Company's Organization Chart enclosed & satisfactory	-	3	3
1.4	Years of Standing of Firm in PABX Field for more than 10 years	-	5	5
1.5	Registration Info (I. Tax, S. Tax & EOBI)	-	1	1
1.6	Client references attached & satisfactory	-	3	3
2	Financial Status	15	-	-
2.1	Bank Certificate	-	3	-
2.2	Annual Turnover in last 5 years more than 50million	-	3	-
2.3	Annual turnover financial data	-	3	-
2.4	Evidence to indicate financial capacity of the firm to undertake the PABX work	-	3	-
2.5	Banks Solvency Certificate	-	3	-
3	Litigation & Arbitration (negative marking)	(-5)	-	-
	Litigation during last 5 years	-	(-4)	-
	Arbitration during last 5 years	-	(-1)	-
4	Capabilities & Experience	30	-	-
4.1	Total Of Annual turnover Of Last 5 Years for PABX works	15	-	-
	4.1.1 More than Rs. 10.0 million local PABX work	-	15	-
	4.1.2 More than Rs. 7.5 million local PABX work	-	10	-
	4.1.3 More than Rs. 5 million local PABX work	-	5	-
	4.1.4 Less than Rs. 5 million local PABX work	-	0	-
4.2	Does firm have Quality Assurance manual & Plan	1	-	-
4.3	Safety Manual & Safety Plan	1	-	-
4.4	Capability to produce construction program in MS Project or Primavera	1	-	-
4.5	Method for control & management of work & work quality on site	1	-	-
4.6	Details of technical features of equipment supplied & installed for PABX in last 5 years	1	-	-
5	Works In Hand	5	-	-
5.1	Purchase Orders Certificate Submitted For Works In Hand	-	-	-
	5.1.1 More than Rs.10.0 million	-	5	-
	5.1.2 More than Rs.7.5 million	-	3	-
	5.1.3 More than Rs.5.0 million	-	2	-
6	Personnel	10	-	-
6.1	Organization chart for firm	-	2	-
6.2	Organization Chart For The Project Execution	-	2	-

6.3	Organization Chart For Operation & Maintenance For 3 Years Round The Clock Basis	-	2	
6.4	Average number of staff in last 12 months	-	2	
6.5	General staff information	-	2	
7	Tools, Equipments & Workshop (Submit Detailed List)	5	-	
8	Authorized Representation Sole /Agent / Business Partner of Manufacturer (Submit Certificate)	10		
	Total Marks	100		
	Passing marks	70		

Notes:

1. All points indicated are maximum & shall be disbursed on the basis of the evidence presented.
2. Firms who are not authorized agents of manufacturers will be disqualified.

38. The names of the bidders who have been rejected on the grounds of their Technical Bids being substantially non-responsive to the requirements of the Bidding Documents will be announced before opening of Financial bids and their bid will be returned unopened before inviting others, who are determined as being qualified, to attend the opening of Price Bids.
39. The Price Bids of all Bidders who submitted substantially responsive Technical Bids shall be opened, publically in the presence of Bidders`representatives who choose to attend at the address, date and time specified by the Purchaser. The Bidder`s representatives who are present shall be requested to sign a register/participant`s attendance sheet evidencing their presence.
40. All envelopes containing Price Bids shall be opened one at a time and the following readout and recorded:
 - (a) The name of the Bidder;
 - (b) Amount and form of bid security @ 2% of the bid price.
 - (b) The Bid Prices, including any discounts and alternative offers;
41. Only Price Bids and discounts, read out and recorded during the opening of Price Bids shall be considered for evaluation.
42. The technically qualified firm who quoted lowest bid price for the complete package mentioned in the BOQ shall be deemed successful bidder and the Committee will announce the name of the successful bidder in the said meeting.

NOTIFICATION OF AWARD

43. Prior to expiration of the period of bid validity and after seven days of publication of Bid Evaluation Report (BER) on the website of Sindh Public Procurement Regulatory Authority (SPPRA) and after forwarding copy of BER to all participating bidders, the Procuring Agency will notify the successful bidder in writing (“Letter of Acceptance”) that his Bid has been accepted. This letter shall name the sum which the Procuring Agency will pay to the Contractor in consideration of the execution and completion of the Works by the Contractor as prescribed by the Contract (which shall hereinafter and in the Conditions of Contract be called the “Contract Price”).
44. No Negotiation with the bidder having evaluated as lowest responsive or any other bidder shall be permitted.
45. The notification of award and its acceptance by the bidder will constitute the formation of the Contract, binding the Purchaser and the bidder till signing of the formal Contract Agreement.

46. Upon furnishing by the successful bidder of a Performance Security @ 10% of contract price, the Purchaser will promptly notify the other bidders that their Bids have been unsuccessful and return their bid securities.

PERFORMANCE SECURITY

47. The successful bidder shall furnish to the Purchaser a Performance Security @ 10% of contract price in the form of Pay Order, Demand Draft or Bank Guarantee within a period of 28 days after the receipt of Letter of Acceptance.
48. Failure of the successful bidder to comply with the requirements shall constitute sufficient grounds for the annulment of the award and forfeiture of the Bid Security.

INSTRUCTIONS FOR RESPONDING ORGANIZATIONS

Communication

49. Enquiries regarding this bidding document shall be submitted in writing to:
Office of Executive Engineer, Provincial Buildings Division No. III, Karachi, Sindh Secretariat No.4-A, Barrack 18, Karachi.

Mode of Delivery and Address

50. Proposals shall be delivered by hand or courier so as to reach the address given below by the last date indicated for submission. PROPOSALS RECEIVED BY FAX OR EMAIL SHALL NOT BE ACCEPTED.

Address: "OFFICE OF THE EXECUTIVE ENGINEER, PROVINCIAL BUILDINGS DIVISION NO. III, BARRACK NO. 18, SINDH SECRETARIAT NO.4-A, KARACHI

Closing Date of Submission:

51. Proposal should be submitted on or before **Monday 1st June 2015 at 02:00 pm** at the office of Executive Engineer, Provincial Buildings Division No. III, Barrack No.18, Sindh Secretariat No. 4-A, Karachi.

Opening of Proposals

52. Only technical proposals submitted against the subject bidding document will be opened on **Monday 1st June 2015 at 02:30 pm** in the office of Executive Engineer Provincial Buildings Division No. III, Barrack No.18, Sindh Secretariat No.4-A, Karachi in presence of all the bidders, or their representatives, who may choose to be present.

Team and Staffing

53. While selecting a staff member following should be considered and stated for each member:
- Relevant experience
 - Experience with Public Sector / Government Organizations

- Qualifications
- Total Experience

54. The implementation team would play a pivotal role in the implementation of the systems and be responsible for harmonizing the business and other technology requirements. The Sample Form given in the relevant section should be used for providing CVs of staff to be deployed at this project, if required.

Preliminary Evaluation Checklist

55. The Bidder should fill out this Form by providing all the required information and Placing this Form on top of the Technical Proposal. Relevant portions of the Technical Proposal should be referenced in this form. Please note that all required information should be provided on this Form and no document should be attached.

Information Required

a) General

- 1 Name of Bidder or Group of companies going into bid.
- 2 No of Years in business in Pakistan
- 3 No of Offices locations in Pakistan
- 4 Annual Turnover (Million Rs.)
- 5 Value of projects in hand (details may be given)
- 6 Year of Incorporation
- 7 Status of the Bidder
 - Sole Proprietor
 - Partnership Firm
 - Private Limited Company
 - Public Limited Company
 - Entity registered / incorporated outside Pakistan (Give details)
 - Other (Please specify)
- 8 Names of Owner / Partners / Chief Executive / Directors
- 9 Details of Registered Head Office (Address, Phone, Facsimile, Email and Website information)

b) Details of total staff employed

- 1 No of permanent staff employed: Technical /Managerial
- 2 Cumulative Experience (in years)
- 3 Total No. of Support professionals in Technical Domain
- 4 Total No. of Staff assigned for the proposed project.

c) Support Capabilities

- 1 Experience in Support area
- 2 No. of Staff employed: (Capable of providing Support)
- 3 Cumulative Experience (in years)
- 4 List of Customers of "Support" along with contact details.

- 5 Installation and Configuration will be the responsibility of the successful Bidder.
- 6 Bidder should have backup equipment to provide sufficient services.

d) Joint Ventures

Bids submitted by a joint venture of two or more companies or partners shall comply with the following requirements:

- a) The Bid, and in case of successful Bid, the Contract form, shall be signed by all so as to be legally binding on all the partners;
- b) One of the partners shall be authorized to be Incharge; and this authority shall be evidenced by submitting a power of attorney signed by legally authorized signatories of all the partners;
- c) The partner Incharge shall be authorized to incur liabilities, receive payments and receive instructions for and on behalf of any or all partners of the joint venture;
- d) all partners of the joint venture shall be liable jointly and severally for the executing of the Contract in accordance with the Contract terms, and a relevant statement to this effect shall be included in the authorization mentioned under (b) above as well as in the Bid Form and the Form of Agreement (in case of a successful Bid); and
- e) A copy of the agreement entered into by the joint venture partners shall be submitted with the Bid.

SPECIAL INSTRUCTIONS

- Incomplete applications will not be considered.
- Any firm, which furnishes wrong information, will be liable for legal proceeding and if any contract is awarded, the same will be cancelled.
- Authority Letter or Agreement from Principal Company or its Distributor for product and vendor authentication.
- The tender must be filled on prescribed form without any alteration/over writing.
- Conditional tenders/bids will not be acceptable.
- Only companies registered with Pakistan Engineering Council, Sales Tax, Income Tax, & Sindh Revenue Board Departments shall be eligible to participate in the tender (proof of registration is required).
- Every page of this tender document should be signed and sealed by the bidder.

Contacting the Purchaser

56. Any effort by a bidder to influence the Purchaser in the Purchaser's decisions in respect of bid evaluation or Contract award will result in the rejection of the bidder's bid.

SCOPE OF WORK

57. The office of Executive Engineer Provincial Buildings Division No. III, Karachi has been entrusted with the task of carrying out CONSTRUCTION OF NEW ANNEXE BUILDINGS I & II FOR ADDITIONAL COURTS IN THE PREMISES OF SINDH HIGH COURT, KARACHI under the ADP scheme No. 1278/2014-15. Under the project, various activities for development of requisite surveillance & monitoring system for the New Annexe Buildings is also required through procurement of necessary goods & services under National Competitive Bidding process as per SPP Rules 2010.
58. Contractor shall also be responsible to supply, install and integrate the BOQ items at the locations specified by the Procuring Agency.
59. Procuring Agency has right to terminate the contract if vendor fail in providing satisfactory services, hardware, equipment and all type of services and connectivity in given scheduled time. In addition to that, Security Deposit (CDR) amount will be forfeited.
60. Detailed Bill of quantities of the tender item required under the bid alongwith detailed specifications is given here as under:

BILL OF QUANTITIES

LOT# 3: COMPLETE TURNKEY SOLUTION FOR PABX SYSTEM

S.#	Item Name	Item Name & Description	Qty.
1	50 Core Telephone Cable (Supply, Installation & Integration with existing PABX System)	50 Pair PCM Cable for InterCom connectivity (Preferably Pakistan Cable) Cable / meter. From New Administration Block to Justice Sabihuddin Block.	200
		10 Pair PCM Cable for InterCom connectivity (Preferably Pakistan Cable) Cable / meter. From Ground Floor Right wing to each floor/each wing.	200
		50 Pair MDF Panel with good quality strips to manage all the 50 pairs	1
		10 Pair Strip with MS/Juntion Box for further distribution on each floor/each wing.	10
2	Services (Supply, Installation & Integration with existing PABX ROOM via J-SABIHUDDIN BLOCK)	Charges for Supply and installtion of good quality Pipes and Channel Ducts a.w. Soft Digging & backfilling (where required). Complete in all respect. (Per Meter Charges)	20
		Charges for Supply and installtion of of good quality Pipes and Channel Ducts a.w. Hard Digging, Road Cutting & backfilling (where required). Complete in all respect. (Per Meter Charges) Note: The Size of Pipe must be enlarged and must have capacity for future extension.	100
		Underground Cemented Proper Handholes with Cemented/Metalic Covers over the turnings of Cable for future use. (Per Handhole Charges). Depth 3' min. for future extension.	2
		Commissioning, Testing, Integration Charges for the Project. (Lump-Sump cost).	1 Job
3	Other Miscellaneous Item		

SCHEDULE OF PRICE BID

61. The bidders should submit their price bid/financial proposal in the following prescribed format detailing item, its quantity, unit price & total price in accordance with the terms and conditions and provisions of this RFP document.

LOT# 3: COMPLETE TURNKEY SOLUTION FOR PABX SYSTEM

S.#	Item Name	Item Name & Description	Detail of Item (Brand, Model #, Make, etc.)	Qty.	Unit Price	Total Price
1	50 Core Telephone Cable (Supply, Installation & Integration with existing PABX System)	50 Pair PCM Cable for InterCom connectivity (Preferably Pakistan Cable) Cable / meter. From New Administration Block to Justice Sabihuddin Block.	-	200		
		10 Pair PCM Cable for InterCom connectivity (Preferably Pakistan Cable) Cable / meter. From Ground Floor Right wing to each floor/each wing.	-	200		
		50 Pair MDF Panel with good quality strips to manage all the 50 pairs		1		
		10 Pair Strip with MS/Juntion Box for further distribution on each floor/each wing.		10		
2	Services (Supply, Installation & Integration with existing PABX ROOM via J-SABIHUDDIN BLOCK)	Charges for Supply and installtion of good quality Pipes and Channel Ducts a.w. Soft Digging & backfilling (where required). Complete in all respect. (Per Meter Charges)		20		
		Charges for Supply and installtion of of good quality Pipes and Channel Ducts a.w. Hard Digging, Road Cutting & backfilling (where required). Complete in all respect. (Per Meter Charges) <u>Note: The Size of Pipe must be enlarged and must have capacity for future extension.</u>		100		
		Underground Cemented Proper Handholes with Cemented/Metalic Covers over the turnings of Cable for future use. (Per Handhole Charges). Depth 3' min. for future extension.		2		
		Commissioning, Testing, Integration Charges for the Project. (Lump-Sump cost).		1 Job		
3	Other Miscellaneous Item					
GRAND TOTAL (INCLUSIVE OF ALL TAXES)						

Terms and Conditions of Price /Financial Proposal

62. The Price should be quoted in Pak Rupees. Price in other currencies shall not be acceptable.
63. The price for each column must be furnished on the company's letter head, duly signed and stamped by the Company. The Unit price & Total price must include all duties, taxes, transport and allied charges and not subject to any adjustment during contract performance. aNo other hidden charges will be acceptable. The prices will be considered as the turnkey solution in all the means.

64. The supplier must mention and certify the originality, models, brands, and origin of the items. The specification and details of items may be furnished on separate sheets/papers.
65. The Supplier must confirm and include 3 year warranty of items (on site, with parts & labour). During 3 years' warranty period servicing and maintenance procedures must be clearly defined. The warranty period shall be considered as service/maintenance period too.

66. Delivery Schedule

The mentioned items have to be delivered and installed to the Sindh High Court, Kaachi within a period of 8-12 weeks.

BID FORM

To,
The Executive Engineer,
Provincial Buildings Division No.III,
Karachi

Sir,

Having examined the bidding documents, the receipt of which is hereby duly acknowledged, for the above Contract, we, the undersigned, offer to offer our services for the tender item namely **“LOT NO # 3-COMPLETE TURNKEY SOLUTION FOR PABX SYSTEM”** in conformity with the said bidding documents for the Total Bid Price of Pak Rupees (in figures _____ in words _____)

or such other sums as may be ascertained in accordance with the Price Schedule attached hereto and made part of this bid.

We undertake, if our bid is accepted, to complete the works in accordance with the Contract Execution Schedule. If our Bid is accepted, we will provide the performance security in the sum equivalent to 10% for the due performance of the Contract.

We agree to abide by this Bid for the period of ninety (90) days from the date fixed for bid opening of the Instructions to Bidders, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof in your Notification of Contract Award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest-priced or any Bid that you may receive.

Dated this-----day of -----2015

WITNESS

BIDDER

Signature -----

Signature -----

Name -----

Name -----

Title -----

Title -----

Address -----

Address -----

BID SECURITY FORM

WHEREAS [Name of Bidder] (hereinafter called "**the Bidder**") has submitted its bid dated [date] for the "**LOT NO # 3-COMPLETE TURNKEY SOLUTION FOR PABX SYSTEM**", (hereinafter called "**the Bid**").

KNOW ALL MEN by these presents that we [Name of the Bank] of [Name of Country] having our registered office at [Address of Bank] (hereinafter called "the Bank") are bound into the Executive Engineer, Provincial Buildings Division No.III, Karachi, Pakistan (hereinafter called "the Purchaser") in the sum of -----, for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns, by these presents.

Sealed with the Common Seal of the Bank this-----day of-----, 2015

THE CONDITIONS of this obligation are:

1. If the Bidder withdraws its Bid during the period of bid validity specified by the Bidder on the Bid Form; or
2. If the Bidder does not accept the corrections of his Total Bid Price; or
3. If the Bidder, having been notified of the acceptance of its Bid by the Purchaser during the period of bid validity:
 - (a) Fails or refuses to furnish the performance security, in accordance with the Instructions to Bidders; or
 - (b) Fails or refuses to execute the Contract Form, when requested. or

We undertake to pay to the Purchaser up to the above amount, according to, and upon receipt of, its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both or all the three above stated conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to -----, the period of bid validity, and any demand in respect thereof should reach the Bank not later than such date.

By [Bank].
(Title)
Authorized Representative

PERFORMANCE SECURITY FORM

To,

The Executive Engineer,
Provincial Buildings Division No.III,
Karachi

WHEREAS [Name of the Contractor] hereinafter called "the Contractor" has undertaken, in pursuance of the bid for **"LOT NO # 3-COMPLETE TURNKEY SOLUTION FOR PABX SYSTEM"**, dated _____ 2015, (hereinafter called "the Contract").

AND WHEREAS it has been stipulated by you in the Contract that the Contractor shall furnish you with a bank guarantee by a recognized bank for the sum specified therein as security for compliance with the Contractor's performance obligations in accordance with the Contract;

AND WHEREAS we have agreed to give the Contractor a Guarantee:

THEREFORE WE hereby affirm that we are Guarantor and responsible to you, on behalf of the Contractor, up to a total of [Amount of the guarantee in words and figures] , and we undertake to pay you, upon your first written demand declaring the Contractor to be in default under the Contract, and without cavil or argument, any sum or sums as specified by you, within the limits of [Amount of Guarantee] as aforesaid without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until _____ day of _____, 2015, or twenty-eight (28) days of the issue of the Defects Liability Expiry Certificate, whichever is later.

[NAME OF GUARANTOR]

Signature _____

Name _____

Title _____

Address _____

Seal _____