

Tender

For "Supply of Generator"

Deputy Commissioner Larkana

2014-15

N.B

The bidder is expected to examine the Bidding Documents, including all instructions, forms, terms, specifications and charts/drawings. Failure to furnish all information required by the Bidding Documents all submission of a bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.

INVITATION TO BID

Deputy Commissioner Larkana (hereinafter referred to as Procuring Agency) invites sealed bids from eligible bidders for supply of Generator as mentioned at annexure A.

1. The Bid shall comprise one single envelope containing the financial proposal and required information mentioned at Annexure A.
2. Interested eligible bidders may obtain further information on the bid from the office of Registrar,
3. A complete set of bidding document may be purchased by any interested eligible bidder from the office of Deputy Commissioner Larkana. Upon payment of a non refundable fee of Rs:500/- from the date of hoisting up to 03-06-2015 during normal working hours (9-00 am to 5-00pm) and can also be downloaded from SPPRA website.
4. All bids must be accompanied by a bid security equivalent to 2.5% of total bid amount in the shape of pay order or demand draft and must be delivered to the office of Deputy Commissioner Larkana from the date of hoisting 05-06-2015. The bids will be publicly opened in the office of Deputy Commissioner Larkana at 2-00 pm on the same date in presence of the bidders who wish to remain present.
5. (i) The bid shall comprise a single page. The envelopes shall be marked as (BID FOR SUPPLY OF 20 KV GENERATOR) made in Japan in bold and legible letters to avoid the confusion.
6. (ii) During the evaluation no amendments in the proposal shall be permitted.
7. The Deputy Commissioner Office Larkana will not be responsible for any costs or expenses incurred by bidder in connection with the preparation of delivery of bid.
8. Bidder shall submit bids, which comply with the Bidding Documents. Alternative Bids will be considered. The attention of bidders is drawn to the provisions of clause of determination of Responsiveness of Bid regarding the rejection of Bids, which are not substantially responsive to the requirements of the Bidding Documents.
9. The Procuring Agency reserves the rights to reject all or any bid subject to relevant provisions of SPPRA Rules, 2010.
10. All prices quoted must include any Taxes, such as GST, Income Tax etc. If not specifically mentioned in the quotation then it will be presumed that the prices include all the Taxes.
11. In case of failure to complete the task within the stipulated time period performance security amount will be forfeited and the company will not be allowed to participate in future tender as well.

ADDITIONAL DEPUTY COMMISSIONER-I LARKANA/
CHAIRMAN TENDER COMMITTEE

BID FORM

To,
The Deputy Commissioner,
Larkana.

Sir,

Having examined the bidding documents, the receipt of hereby duly acknowledge, for the above contract, we, the undersigned, offer to supply, deliver, test and impart training in conformity with the said bidding documents for the Total Bid Price or such sums as may be ascertained in accordance with the Price Schedule attached and made part of this Bid.

We undertake, (if our Bid is accepted), to complete the works in accordance with the Contract Execution Schedule.

If our Bid is accepted, we will provide the performance security in the sum equivalent to 06% percent of the contract price for due performance of the contract in shape of pay order or demanded draft .

We agree to abide by this bid for the period of (90) days from the date fixed for bid opening and instructions to Bidders, and it shall remain bidding upon us and may be accepted at any time before the expiration of the period.

Until a formal contract is prepared and executed, this bid together with your written acceptance thereof in your Notification of Contract Award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest-priced or any bid that you may receive.

Dated----- day of-----2015.

SIGNATURE
COMPANY NAME &
ADDRESS ALONGWITH
OFFICIAL SEAL

Annexure-A

TECHNICAL SPECIFICATION:-

Sr. No:	ITEM	QUANTITY	DESCRIPTION
1	Supply of Generator (20 KVA) along with transportation and installation	01	20 KVA MADE IN JAPAN

ELIGIBILITY OF BIDDERS/SUPPLIERS

- Registered with sale Tax / GST.
- Registered with Income Tax.
- Turnover at least 3 years.
- Experience Minimum one year of supplying generators.
- Attached relevant brochure.
- Technical specification of product.
- Quotation as per specification of tender documents.
- 4 year relationship with OEM.
- Authorized distribution certificate.
- Minimum 2 years warranty.
- Minimum 1 year free service.

NOTE.

All charges should be including in the total bid price.

Above generator will be supplied with transportation and installation by the successful bidders at Deputy Commissioner Office Larkana as per specification mentioned in the bidding documents.

ANNEXURE-B

Tender No:-----dated-----

Name of company / Firm-----

Financial proposal

Sr.No.	ITEM/EQUIPMENT	QUANTITY	UNIT COST (Rs) WITH TRANSPORTATION AND INSTALLATION	TOTAL COST (Rs)
1	STANDBY GENERATOR (20 KVA) MADE IN JAPAN	01		

Note: Bid Security will be equivalent to 2.5% of the total bid cost.

Stamp and signature of the company/ firm/ authorized dealer.

EVLUATION AND COMPERISION OF TECHNICAL AND FINANCIAL BIDS

Bidders who have been qualified on the basis of the preliminary evaluation shall be eligible for a detail evaluation.

The procuring agency will evaluate and compare the bids that have been determined to be substantially responsive. The evolution will be performed assuming the contract will be awarded to the lowest Evaluated Bid for the supply of standby Generator.

NOTE:-

- Incomplete applications will not be considered.
- Any Firm, which furnishes wrong information, will be liable for legal proceedings and if any contract is awarded, the same will be cancelled.
- Affidavit Firm /Bidder have not been declared black listed while providing good and services.
- Procuring agency reserves the right to reject any or all proposals subject to SPPRA Rules.
- Authority letter is required from Principal Company for product and vendor authentication.
- The tender must be filled on prescribed form without any alteration / over writing.
- Conditional tenders / bids will not be acceptable.
- Procuring agency reserves the right to increase or decrease the scope of work/ number of items subject to SPPRA Rules.
- Only company registered with sale Tax and Income Tax Departments shall be eligible to participate in the tender (proof of registration is required)
- Every page of this tender document should be signed and sealed by the bidder.

CONTECTING TO PROCURING AGENCT.

Any efforts by a bidder to influence the procuring agency in the procuring agency decisions in respect of bid evaluation, or contract award will result in the rejection of the bidder's bid.

PROCRUING AGENCY RIGHT TO REJECT THE BID.

The procuring agency reserves the right to accept or reject the bid and to annul the bidding process at any time prior to award of contract, without thereby incurring any liaaility to the bidder or any obligation to inform the bidder of the ground for the procuring agency's action.

(VII) FINANCIAL CAPABILITIES

The Bidder shall describe the financial position of its organization. Income statement of annual report should be included in the detailed technical proposal.

(VII) PENALTY CLAUSE.

It is of almost importance that schedule to tender should be filled in very carefully and the instructions set forth above, scrupulously complied with failing which the offer will be ignored. In case of non completion of supply within stipulated period performance security will be forfeited in favor of Deputy Commissioner Larkana.

The bidder will provide an affidavit that the firm has not been entangled in litigation with any client during the last 2 years.

The Bidder will provide an affidavit that the firm has never been black listed by the Government Department.

(VIII) DELIVERY TIME.

Within one week after issuance of purchase order.

(IX) PAYMENT MODE:

Payment to be made through District Accounts Office Larkana after 100 % supply, Installation of standby generator at the prescribed location.

2. INSTRUCTIONS OF BIDDERS

(I) Communication

Enquiries regarding this tender shall be submitted in writing / voice to:

Deputy Commissioner Larkana

(ii) MODE OF DELIVERY AND ADDRESS

Bids should be submitted at the address given below:

Deputy Commissioner Office Larkana.

Proposal shall be delivered by hand or courier so as to reach the address given above by the last date indicated for submission. Proposals received by Fax or E-mail shall not be accepted.

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