

## Evaluation Qualification/Eligibility Criteria

Bid shall be evaluated on the basis of following information are available with the bid:-

1. Contractor having NTN and copy must be available with tender incase of supply item the GST registration must be available with tender.
2. In case of Electrical works, the License from Electrical Inspector is mandatory for execution of Electrical Works in Province of Sindh under the provision of Rule 18 of Electricity Rules 1937 Sindh License.
3. The Pay Order of Bid Security as mentioned in NIT must be available with tender.
4. Minimum 03 years Experience of similar nature of job must be available with the tender.
5. Turn-over at last (03) three years.
6. Registration with Sindh Revenue Board
7. Method of Procurement used "SINGLE STAGE - ONE ENVELOPE PROCEDURE"
8. Similar nature of Bidding Document between Rs.2.5 million to Rs.50 Million of SPPRA with filling Bidding Data & Contractor Data must be available with BOQ otherwise the tender cannot be accepted.
9. Rate must be quoted in Figure & Words by Contractor.
10. Bid shall be properly signed by Contractor with stamped address and Contract No.#
11. Bid will be evaluated according to SPPRA Rules,2010 (Amended 2013).
12. Conditional bid cannot be accepted.
13. Bid must be submitted in sealed cover.
14. Debarred Contractors bid cannot be accepted.

# **BIDDING DATA**

## **Work NO: 01**

(This section should be filled in by the Engineer/Procuring Agency before issuance of the Bidding Documents).

- (a). **Name of Procuring Agency** DISTRICT MUNICIPAL CORPORATION (SOUTH)
- (b). **Brief Description of Works** Improvement / repair / maintenance of various roundabouts DCM (South)
- (c). **Procuring Agency's address:** - Khayal das park KRS Captain road Opp. Aram Bagh Police Station, DMC (South) Karachi.
- (d). **Estimated Cost:** - 1.00 Million
- (e). **Amount of Bid Security:-** 20,000 (Fill in lump sum amount or in % age of bid amount /estimated cost, but not exceeding 2%)
- (f). **Period of Bid Validity (days):-** 45 Days
- (g). **Security Deposit:-(including bid security):-** 1,00,000  
(in % age of bid amount /estimated cost equal to 10%)
- (h). **Percentage, if any, to be deducted from bills:-** 7.5 % Income Tax & 0.50 % Water Charges
- (i). **Deadline for Submission of Bids along with time:** - 26-05-2015 at 2.00 PM
- (j). **Venue, Time, and Date of Bid Opening:-** Office of Administrator, DMC (South at Khayal das park KRS Captain road Opp. Aram Bagh Police Station Karachi at 2.30 P.M Dated:- 26-05-2015
- (k). **Time for Completion from written order of commence:** - 45 Days
- (L). **Liquidity damages:-** 500/- (0.05 of Estimated Cost or Bid cost per day of de ay, but total not exceeding 10%).
- (n). **Tender Cost Receipt No:** \_\_\_\_\_ **Date:** \_\_\_\_\_ **Amount:** (in words and figures) 1,000/- (Rupees One thousand only)
- (m). **Deposit Receipt No:** \_\_\_\_\_ **Date:** \_\_\_\_\_ **Amount:** (in words and figures) 20,000/- (Rupees Twenty thousand only)
- (o). **Bidding Document issued to:** M/s.

**CONTRACTOR**

**Executive Engineer, DMC (SOUTH)**

**DISTRICT MUNICIPAL CORPORATION (SOUTH) KARACHI**

NAME OF WORK: - IMPROVEMENT / REPAIR / MAINTENANCE OF VARIOUS ROUNDABOUTS  
DCM (SOUTH)

**(ITEM BASED ON SCHEDULE RATE)**

Tender No. 01

No.	Description of work	Quantities	Rate	Unit	Amount
1	Providing & laying (MAIN or SUB MAIN) PVC insulated with single core copper conductor 250/440 volts size 2-3/.029 (E/W Page 6 Item 34)	540	69.00	P/Mtr.	37,260/-
2	Providing & laying (MAIN or SUB MAIN) PVC insulated with single core copper conductor 250/440 volts size 2-7/.029 (E/W Page 6 Item 45)	270	118.00	P/Mtr.	31,860/-
3	Providing & fixing holder for 250/400 watts light @ as per site requirement & instruction of EI. (E/W Page 26 Item 190)	40	423.00	Each	16,920/-
4	Providing & fixing 250 watts (SON-T) Lamp @ the height as per site requirement & instruction of EI. (E/W Page 27 Item 175)	180	2,105.00	Each	3,78,900/-
5	Providing & fixing 250 watts (SON-T) Chowk @ the height as per site requirement & instruction of EI. (E/W Page 27 Item 176)	99	3,990.00	Each	3,95,010/-
6	Providing & fixing 250 watts (SON) ignitor in all respect at the height up to 40ft with the help of hydraulic crane & manual labor as per site requirement and instruction of EI. (E/W Page 28 Item 178)	98	1,119.00	Each	1,09,662/-
7	Providing & fixing acrylic cover for 250 watts light @ as per site requirement & instruction of EI. (E/W Page 29 Item 188)	38	662.00	Each	25,156/-
8	Providing & fixing one way SP 10/15amp switch as req.(E/W Page 33 Item 218)	72	58.00	Each	4,176/-
<b>Total Amount of Schedule Items</b>					<b>Rs. 9,98,944/-</b>

**QUOTED BID (SUMMARY)**

		Total Amount
1	Item Based on S/R amounting Rs. 9,97,315/- _____ % Above / Below of the S/R.	Rs. _____
2	<b>GRAND TOTAL:-</b>	Rs. _____

The total amount is Rs. \_\_\_\_\_ for the complete job for all schedule of rate  
(Which ever is included in the BOQ)

Signature of the Contractor \_\_\_\_\_

**EXECUTIVE ENGINEER (M&E)  
DMC (SOUTH)**

# **BIDDING DATA**

## **Work NO: 02**

(This section should be filled in by the Engineer/Procuring Agency before issuance of the Bidding Documents).

- (a). Name of Procuring Agency DISTRICT MUNICIPAL CORPORATION (SOUTH)
- (b). Brief Description of Works Improvement / repair / maintenance of lighting system in Saddar Zone DMC (South)
- (c). Procuring Agency's address: - Khayal das park KRS Captain road Opp. Aram Bagh Police Station, DMC (South) Karachi.
- (d). Estimated Cost: - 1.00 Million
- (e). Amount of Bid Security:- 20,000 (Fill in lump sum amount or in % age of bid amount /estimated cost, but not exceeding 2%)
- (f). Period of Bid Validity (days):- 45 Days
- (g). Security Deposit:-(including bid security):- 1,00,000  
(in % age of bid amount /estimated cost equal to 10%)
- (h). Percentage, if any, to be deducted from bills:-7.5 % Income Tax & 0.50 % Water Charges
- (i). Deadline for Submission of Bids along with time: - 26-05-2015 at 2.00 PM
- (j). Venue, Time, and Date of Bid Opening:- Office of Administrator, DMC (South at Khayal das park KRS Captain road Opp. Aram Bagh Police Station Karachi at 2.30 P.M Dated:- 26-05-2015
- (k). Time for Completion from written order of commence: - 45 Days
- (L). Liquidity damages:- 500/- (0.05 of Estimated Cost or Bid cost per day of delay, but total not exceeding 10%).
- (n). Tender Cost Receipt No: \_\_\_\_\_ Date: \_\_\_\_\_ Amount: (in words and figures) 1,000/- (Rupees One thousand only)
- (m). Deposit Receipt No: \_\_\_\_\_ Date: \_\_\_\_\_ Amount: (in words and figures) 20,000/- (Rupees Twenty thousand only)
- (o). Bidding Document issued to: M/s.

**CONTRACTOR**

**Executive Engineer, DMC (SOUTH)**

**DISTRICT MUNICIPAL CORPORATION (SOUTH) KARACHI**

NAME OF WORK: - IMPROVEMENT / REPAIR / MAINTENANCE OF LIGHTING SYSTEM IN SADDAR ZONE DMC (SOUTH)

**(ITEM BASED ON SCHEDULE RATE)**

Tender No. 02

No.	Description of work	Quantities	Rate	Unit	Amount
1	Providing & laying (MAIN or SUB MAIN) PVC insulated with single core copper conductor 250/440 volts size 2-3/.029 (E/W Page 6 Item 34)	630	69.00	P/Mtr.	43,470/-
2	Providing & laying (MAIN or SUB MAIN) PVC insulated with single core copper conductor 250/440 volts size 2-7/.029 (E/W Page 6 Item 45)	180	118.00	P/Mtr.	21,240/-
3	Providing & fixing holder for 250/400 watts light @ as per site requirement & instruction of EI. (E/W Page 26 Item 190)	50	423.00	Each	21,150/-
4	Providing & fixing 250 watts (SON-T) Lamp @ the height as per site requirement & instruction of EI. (E/W Page 27 Item 175)	175	2,105.00	Each	3,68,375/-
5	Providing & fixing 250 watts (SON-T) Chowk @ the height as per site requirement & instruction of EI. (E/W Page 27 Item 176)	101	3,990.00	Each	4,02,990/-
6	Providing & fixing 250 watts (SON) ignitor in all respect at the height up to 40ft with the help of hydraulic crane & manual labor as per site requirement and instruction of EI. (E/W Page 28 Item 178)	100	1,119.00	Each	1,11,900/-
7	Providing & fixing acrylic cover for 250 watts light @ as per site requirement & instruction of EI. (E/W Page 29 Item 188)	35	662.00	Each	23,170/-
8	Providing & fixing one way SP 10/15amp switch as req.(E/W Page 30 Item 218)	96	58.00	Each	5,568/-
<b>Total Amount of Schedule Items</b>					<b>Rs. 9,97,863/-</b>

**QUOTED BID (SUMMARY)**

		Total Amount
1	Item Based on S/R amounting Rs. 9,97,315/- _____ % Above / Below of the S/R.	Rs. _____
2	<b>GRAND TOTAL:-</b>	Rs. _____

The total amount is Rs. \_\_\_\_\_ for the complete job for all schedule of rate (Which ever is included in the BOQ)

Signature of the Contractor \_\_\_\_\_

EXECUTIVE ENGINEER (M&E)  
DMC (SOUTH)

# **BIDDING DATA**

## **Work NO: 03**

(This section should be filled in by the Engineer/Procuring Agency before issuance of the Bidding Documents).

(a). Name of Procuring Agency DISTRICT MUNICIPAL CORPORATION (SOUTH)

(b). Brief Description of Works Maintenance of electric work roads and streets  
Saddar Zone DMC (South).

(c). Procuring Agency's address: - Khayal das park KRS Captain road Opp. Aram Bagh  
Police Station, DMC (South) Karachi.

(d). Estimated Cost: - 1.00 Million

(e). Amount of Bid Security:- 20,000 (Fill in lump sum amount  
or in % age of bid amount /estimated cost, but not exceeding 2%)

(f). Period of Bid Validity (days):- 45 Days

(g). Security Deposit:- (including bid security):- 1,00,000  
(in % age of bid amount /estimated cost equal to 10%)

(h). Percentage, if any, to be deducted from bills:- 7.5 % Income Tax & 0.50 % Water Charges

(i). Deadline for Submission of Bids along with time: - 26-05-2015 at 2.00 PM

(j). Venue, Time, and Date of Bid Opening:- Office of Administrator, DMC (South  
at Khayal das park KRS Captain road Opp. Aram Bagh Police Station Karachi at  
2.30 P.M Dated:- 26-05-2015

(k). Time for Completion from written order of commence: - 45 Days

(L). Liquidity damages:- 500/- (0.05 of Estimated Cost or Bid cost per day of  
delay, but total not exceeding 10%).

(n). Tender Cost Receipt No: \_\_\_\_\_ Date: \_\_\_\_\_ Amount: (in words and  
figures) 1,000/- (Rupees One thousand  
only)

(m). Deposit Receipt No: \_\_\_\_\_ Date: \_\_\_\_\_ Amount: (in words and  
figures) 20,000/- (Rupees Twenty thousand only)

(o). Bidding Document issued to: M/s.

**CONTRACTOR**

**Executive Engineer, DMC (SOUTH)**

**DISTRICT MUNICIPAL CORPORATION (SOUTH) KARACHI**

NAME OF WORK: - MAINTENANCE OF ELECTRIC WORK ROADS AND STREETS  
SADDAR ZONE DMC (SOUTH).

Tender No. 03

**(ITEM BASED ON SCHEDULE RATE)**

No.	Description of work	Quantities	Rate	Unit	Amount
1	Providing & laying (MAIN or SUB MAIN) PVC insulated with single core copper conductor 250/440 volts size 2-3/.029 (E/W Page 6 Item 34)	540	69.00	P/Mtr.	37,260/-
2	Providing & laying (MAIN or SUB MAIN) PVC insulated with single core copper conductor 250/440 volts size 2-7/.029 (E/W Page 6 Item 45)	180	118.00	P/Mtr.	21,240/-
3	Providing & fixing holder for 250/400 watts light @ as per site requirement & instruction of EI. (E/W Page 26 Item 190)	45	423.00	Each	19,035/-
4	Providing & fixing holder for 125 watts light @ as per site requirement & instruction of EI. (E/W Page 29 Item 189)	30	203.00	Each	6,090/-
5	Providing & fixing 125 watts (HPMV) Lambe @ the height as per site requirement & instruction of EI.(E/W Page 27 Item 170)	50	470.00	Each	23,500/-
6	Providing & fixing 125 watts (HPMV) Chowk @ the height as per site requirement & instruction of EI. (E/W Page 27 Item 172)	40	1,020.00	Each	40,800/-
7	Manufacturing providing & fixing GI single Arm double arch as per site requirement with instruction of EI with following specification GI pipe 2" dia 10 SWG-7" long 2 Nos MS clamps with nuts & bolts (E/W Page 21 Item 145)	15	1,876.00	Each	28,140/-
8	Providing & fixing 250 watts (SON-T) Lamp @ the height as per site requirement & instruction of EI. (E/W Page 27 Item 175)	150	2,105.00	Each	3,15,750/-
9	Providing & fixing 250 watts (SON-T) Chowk @ the height as per site requirement & instruction of EI. (E/W Page 27 Item 176)	98	3,990.00	Each	3,91,020/-
10	Providing & fixing 250 watts (SON) ignitor in all respect at the height up to 40ft with the help of hydraulic crane & manual labor as per site requirement and instruction of EI. (E/W Page 28 Item 178)	80	1,119.00	Each	89,520/-
11	Providing & fixing acrylic cover for 250 watts light @ as per site requirement & instruction of EI. (E/W Page 29 Item 188)	30	662.00	Each	19,860/-
12	Providing & fixing one way SP 10/15amp switch as req.(E/W Page 33 Item 218)	96	58.00	Each	5,568/-
<b>Total Amount of Schedule Items</b>					<b>Rs. 9,97,783/-</b>

**QUOTED BID (SUMMARY)**

		Total Amount
1	Item Based on S/R amounting Rs. 9,97,315/- _____ % Above / Below of the S/R.	Rs. _____
2	<b>GRAND TOTAL:-</b>	Rs. _____

The total amount is Rs. \_\_\_\_\_ for the complete job for all schedule of rate  
(Which ever is included in the BOQ)

Signature of the Contractor \_\_\_\_\_

**EXECUTIVE ENGINEER (M&E)  
DMC (SOUTH)**

# **BIDDING DATA**

## **Work NO: 05**

(This section should be filled in by the Engineer/Procuring Agency before issuance of the Bidding Documents).

- (a). Name of Procuring Agency DISTRICT MUNICIPAL CORPORATION (SOUTH)
- (b). Brief Description of Works Improvement of trenches at Nawab Muhabat Khanji road UC-03, DMC (South)
- (c). Procuring Agency's address: - Khayal das park KRS Captain road Opp. Aram Bagh Police Station, DMC (South) Karachi.
- (d). Estimated Cost: - 1.00 Million
- (e). Amount of Bid Security:- 20,000 (Fill in lump sum amount or in % age of bid amount /estimated cost, but not exceeding 2%)
- (f). Period of Bid Validity (days):- 45 Days
- (g). Security Deposit:- (including bid security):- 1.00,000  
(in % age of bid amount /estimated cost equal to 10%)
- (h). Percentage, if any, to be deducted from bills:- 7.5 % Income Tax & 1% Water Charges
- (i). Deadline for Submission of Bids along with time: - 26-05-2015 at 2.00 PM
- (j). Venue, Time, and Date of Bid Opening:- Office of Administrator, DMC (South at Khayal das park KRS Captain road Opp. Aram Bagh Police Station Karachi at 2.30 P.M Dated:- 26-05-2015
- (k). Time for Completion from written order of commence: - 45 Days
- (L). Liquidity damages:- 500/- (0.05 of Estimated Cost or Bid cost per day of delay, but total not exceeding 10%).
- (n). Tender Cost Receipt No: \_\_\_\_\_ Date: \_\_\_\_\_ Amount: (in words and figures) 1,000/- (Rupces One thousand only)
- (m). Deposit Receipt No: \_\_\_\_\_ Date: \_\_\_\_\_ Amount: (in words and figures) 20,000/- (Rupees Twenty thousand only)
- (o). Bidding Document issued to: M/s.

**CONTRACTOR**

**Executive Engineer, DMC (SOUTH)**



**DISTRICT MUNICIPAL CORPORATION SADDAR ZONE  
DMC (SOUTH) KARACHI**

NAME OF WORK: - IMPROVEMENT OF TRENCHES AT NAWAB MUHABAT  
KHANJI ROAD UC-03, DMC (SOUTH)

**Tender No. (05) / (2014-2015)**

**(PART-A: ITEM BASED ON SCHEDULE RATE) (Based on 2004)**

SR. #	Description of Item	Qty.	Rate	Unit	Amount
1	Earth work excavation of road side nails ic forming its banks all putting the same on embankment as directed cold breaking dressing etc. (V-III P-VI P-1/4)	3080	1437.00	% .0 Cft	4,426
2	Cartage of 100 CFT / 5 tons of all material likes one aggregate, spawl, coal, lime, surkhi etc. B.G Rait fastenings points & crossing bridges girders. Pipes, sheets Rait M.S Bars etc. or 1000 Nos brinks 10' x 5' x 3' or 1000 manuds of fuel wood by trucks or any other means owned by the contractors (Lead up to 15 Miles etc)	3080	1065.04	% Cft	32,803
3	P/L aggregate base course CBR 80% as per (AASHTO) standard specification i/c compacting to the required density by approved mechanical means (Vibratory) roller road packer and smooth wheel roller etc) i/c watering with all lead and lift etc.	3248	5542.24	% Cft	1,80,012
<b>Total Amount of Schedule Items</b>					<b>Rs.2,17,241.00</b>

**(PART-B: ITEM BASED ON OFFER RATE)**

SR. #	Description of Item	Qty.	Rate	Unit	Amount
5	<b>PRIM COAT</b> Providing and spraying prime coat with medium curing asphalt of penetrat on grade of 60/70 prime coat shall be used at the rate of 11 liters % sft (1.2 LITRES/SQ. METER) at 70° degree centigrade mixed with asphalt quantity of kerosene oil disposal same within three miles after the application traffic shall be kept off from surface will be laying of bituminous course material & methodology shall fully comply the the test & specification of AASHTO & as directed by Engineer In-charge (Rates i/c cost of materials labour, all tests. T&P and all leads and lifts. Measurements of compacted thickness will be made for payment).	8000	Open Rate	P/ Sft	
6	<b>TACK COAT</b> Providing and applying tack coat with slow setting emulsified asphalt of penetration grade 60/70 tack coat shall be used at the rate of 3.7 liters% sft mixed with emulsifying agent at 70° using uniformly pressure spray distributor / bollor with automatic temperature controller prior to the application, earth / rubbish stacked on the road surface shall be er application traffic shall be kept off and the surface must be in tackily condition will be laying of bituminous course bitumen course must be laid after 2 to 4 hours of tack coat application, material and methodology shall fully comply the test and specification of AASHTO and as desired by the Engineer In-charge. (Rates i/c cost of materials labour, all tests. T&P and all leads and lifts. Measurements of compacted thickness will be made for payment).	9458	Open Rate	P/ Sft	

Cont.....P/02

7	<b>3 CM WEARING COURSE</b> Providing & laying In single layer of 3 cm compacted thickness wearing course as per job mix formula. Asphalt (60/70grde) 4.5 % of total mix. (Use of natural sand in original form is strictly prohibited formula prior by virtue of tack of prime coat to make un-slippery bondage. compacted by tandem roller at a density of 100% of the maximum dry density determined according to AASHTO-T-180 method D (Modified). Asphalt concrete wearing course shall be 1000KG (minimum) on stability and 20% (maximum) on loss of stability at Marshal test criteria. All the material and methodology shall fully comply to the tests and specification of AASHTO and as directed by the Engineer In-charge. (Rates include cost of material, labour, and tests. T&P all leads and lifts).		Open Rate	
		17458		P/Sft
<b>Total Amount of Offer Items</b>				Rs.

Nomenclature quantities and Rates have been checked by me

SUB-ENGINEER  
DMC (SOUTH)

ASSTT: EX. ENGINEER  
DMC (SOUTH)

EXECUTIVE ENGINEER  
DMC (SOUTH)

**QUOTED BID (SUMMARY)**

I/We hereby quoted as follows.

1	PART-A ( Item Based on S/R amounting Rs. 2,17,241/- _____ % Above / Below of the S/R .	Rs.
2	PART-B (Item Based on O/R)	Rs.
3	<b>GRAND TOTAL (A+B)</b>	Rs.

The total amount is Rs. \_\_\_\_\_ for the complete job for all schedule of rate & open rate (Which ever is included in the BOQ)

Signature of the Contractor \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

# **BIDDING DATA**

**Work NO: 04**

(This section should be filled in by the Engineer/Procuring Agency before issuance of the Bidding Documents).

(a). Name of Procuring Agency DISTRICT MUNICIPAL CORPORATION (SOUTH)

(b). Brief Description of Works Repair of patches on road / painting on road side in UC-03, DMC (South)

(c). Procuring Agency's address: - Khayal das park KRS Captain road Opp. Aram Bagh Police Station, DMC (South) Karachi.

(d). Estimated Cost: - 1.00 Million

(e). Amount of Bid Security:- 20,000 (Fill in lump sum amount or in % age of bid amount /estimated cost, but not exceeding 2%)

(f). Period of Bid Validity (days):- 45 Days

(g). Security Deposit:-(including bid security):- 1,00,000  
(in % age of bid amount /estimated cost equal to 10%)

(h). Percentage, if any, to be deducted from bills:- 7.5 % Income Tax & 1% Water Charges

(i). Deadline for Submission of Bids along with time: - 26-05-2015 at 2.00 PM

(j). Ver.ue, Time, and Date of Bid Opening:- Office of Administrator, DMC (South at Khayal das park KRS Captain road Opp. Aram Bagh Police Station Karachi at 2.30 P.M Dated:- 26-05-2015

(k). Time for Completion from written order of commence: - 45 Days

(L). Liquidity damages:- 500/- (0.05 of Estimated Cost or Bid cost per day of delay, but total not exceeding 10%).

(n). Tender Cost Receipt No: \_\_\_\_\_ Date: \_\_\_\_\_ Amount: (in words and figures) 1,000/- (Rupces One thousand only)

(m). Deposit Receipt No: \_\_\_\_\_ Date: \_\_\_\_\_ Amount: (in words and figures) 20,000/- (Rupees Twenty thousand only)

(o). Bidding Document issued to: M/s.

**CONTRACTOR**

**Executive Engineer, DMC (SOUTH)**

7	<b>3 CM WEARING COURSE</b> Providing & laying In single layer of 3 cm compacted thickness wearing course as per job mix formula. Asphalt (60/70grde) 4.5 % of tota mix. (Use of natural sand in original form is strictly prohibited formula prior by virtue of tack of prime coat to make un-slippery bondage. compacted by tandem roller at a density of 100% of the maximum dry density determined according to AASHTO-T-180 method D (Modified). Asphalt concrete wearing course shall be 1000KG (minimum) on stability and 20% (maximum) on loss of stability at Marshal test criteria. All the material and methodology shall fully comply to the tests and specification of AASHTO and as directed by the Engineer In-charge. (Rates include cost of material, labour, and tests. T&P all leads and lifts).	14900	Open Rate	P/Sft	
<b>Total Amount of Offer Items</b>					Rs.

Nomenclature quantities and Rates have been checked by me

SUB-ENGINEER  
DMC (SOUTH)

ASSTT: EX. ENGINEER  
DMC (SOUTH)

EXECUTIVE ENGINEER  
DMC (SOUTH)

**QUOTED BID (SUMMARY)**

I/We hereby quoted as follows.

1	PART-A (Item Based on S/R amounting Rs. 2,52,095/- _____ % Above / Below of the S/R)	Rs. _____
2	PART-B (Item Based on O/R)	RS. _____
3	<b>GRAND TOTAL (A+B)</b>	Rs. _____

The total amount is Rs. \_\_\_\_\_ for the complete job for all schedule of rate & open rate (Which ever is included in the BOQ)

Signature of the Contractor \_\_\_\_\_

Address: \_\_\_\_\_

# SPPRA BIDDING DOCUMENT

STANDARD BIDDING DOCUMENT

PROCUREMENT OF WORKS

*(For Contracts Costing up to Rs 2.5 MILLION)*

*Standard Bidding Document* is intended as a model for admeasurements (Percentage Rate/unit price for unit rates in a Bill of Quantities) types of contract. The main text refers to admeasurements contracts.

## Instructions to Bidders/ Procuring Agencies.

### General Rules and Directions for the Guidance of Contractors.

This section of the bidding documents should provide the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Agency. It should also give information on bid submission, opening and evaluation, and on the award of contract.

Matters governing the performance of the Contract or payments under the Contract, or matters affecting the risks, rights, and obligations of the parties under the Contract are included as Conditions of Contract and *Contract Data*.

The *Instructions to Bidders* will not be part of the Contract and will cease to have effect once the contract is signed.

1. All work proposed to be executed by contract shall be notified in a form of Notice Inviting Tender (NIT)/Invitation for Bid (IFB) hoisted on website of Authority and Procuring Agency and also in printed media where ever required as per rules.

NIT must state the description of the work, dates, time and place of issuing, submission, opening of bids, completion time, cost of bidding document and bid security either in lump sum or percentage of Estimated Cost/Bid Cost. The interested bidder must have valid NTN also.

2. Content of Bidding Documents must include but not limited to: Conditions of contract, Contract Data, specifications or its reference, Bill of Quantities containing description of items with scheduled/item rates with premium to be filled in form of percentage above/ below or on item rates to be quoted, Form of Agreement and drawings.

3. **Fixed Price Contracts:** The Bid prices and rates are fixed during currency of contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.

4. The Procuring Agency shall have right of rejecting all or any of the tenders as per provisions of SPP Rules 2010.

5. **Conditional Offer:** Any person who submits a tender shall fill up the usual printed form stating at what percentage above or below on the rates specified in Bill of Quantities for items of work to be carried out: he is willing to undertake the work and also quote the rates for those items which are based on market rates. Only one rate of such percentage, on all the Scheduled Rates shall be framed. Tenders, which propose any alternative in the works specified in the said form of invitation to tender or in the time

allowed for carrying out the work, or which contain any other conditions, will be liable to rejection. No printed form of tender shall include a tender for more than one work, but if contractor wish to tender for two or more works, they shall submit a separate tender for each.

The envelope containing the tender documents shall refer the name and number of the work.

6. All works shall be measured by standard instruments according to the rules.
7. Bidders shall provide evidence of their eligibility as and when requested by the Procuring Agency.
8. Any bid received by the Agency after the deadline for submission of bids shall be rejected and returned unopened to the bidder.
9. Prior to the detailed evaluation of bids, the Procuring Agency will determine whether the bidder fulfills all codal requirements of eligibility criteria given in the tender notice such as registration with tax authorities, registration with PEC (where applicable), turnover statement, experience statement, and any other condition mentioned in the NIT and bidding document. If the bidder does not fulfill any of these conditions, it shall not be evaluated further.
10. Bid without bid security of required amount and prescribed form shall be rejected.
11. Bids determined to be substantially responsive shall be checked for any arithmetic errors. Arithmetical errors shall be rectified on the following basis;
  - (A) In case of schedule rates, the amount of percentage quoted above or below will be checked and added or subtracted from amount of bill of quantities to arrive the final bid cost.
  - (B) In case of item rates, If there is a discrepancy between the unit rate and the total cost that is obtained by multiplying the unit rate and quantity, the unit rate shall prevail and the total cost will be corrected unless in the opinion of the Agency there is an obvious misplacement of the decimal point in the unit rate, in which case the total cost as quoted will govern and the unit rate corrected. If there is a discrepancy between the total bid amount and the sum of total costs, the sum of the total costs shall prevail and the total bid amount shall be corrected.
  - (C) Where there is a discrepancy between the amounts in figures and in words, the amount in words will govern.

### **Conditions of Contract**

**Clause – 1: Commencement & Completion Dates of work.** The contractor shall not enter upon or commence any portion or work except with the written authority and instructions of the Engineer-in-charge or of in subordinate-in-charge of the work. Failing such authority the contractor shall have no claim to ask for measurements of or payment for work.

The contractor shall proceed with the works with due expedition and without delay and complete the works in the time allowed for carrying out the work as entered in the tender shall be strictly observed by the contractor and shall reckoned from the date on which the order to commence work is given to the contractor. And further to ensure good progress during the execution of the work, contractor shall be bound, in all in which the time allowed for completion of any work exceeds one month, to achieve progress on the prorate basis.

**Clause – 2: Liquidated Damages.** The contractor shall pay liquidated damages to the Agency at the rate per day stated in the bidding data for each day that the completion date is later than the Intended completion date; the amount of liquidated damage paid by the contractor to the Agency shall not exceed 10 per cent of the contract price. Agency may deduct liquidated damages from payments due to the contractor. Payment of liquidated damages does not affect the contractor's liabilities.

#### **Clause – 3: Termination of the Contract.**

- (A) Procuring Agency/Executive Engineer may terminate the contract if either of the following conditions exists:-
- (i) contractor causes a breach of any clause of the Contract;
  - (ii) the progress of any particular portion of the work is unsatisfactory and notice of 10 days has expired;
  - (iii) in the case of abandonment of the work owing to the serious illness or death of the contractor or any other cause.
  - (iv) contractor can also request for termination of contract if a payment certified by the Engineer is not paid to the contractor within 60 days of the date of the submission of the bill;
- (B) The Executive Engineer/Procuring Agency has power to adopt any of the following courses as may deem fit:-
- (i) to forfeit the security deposit available except conditions mentioned at A (iii) and (iv) above;
  - (ii) to finalize the work by measuring the work done by the contractor.



(C) In the event of any of the above courses being adopted by the Executive Engineer/Procuring Agency, the contractor shall have:-

- (i) no claim to compensation for any loss sustained by him by reason of his having purchased or procured any materials, or entered into any engagements, or made any advances on account of, or with a view to the execution of the work or the performance of the contract,
- (ii) however, the contractor can claim for the work done at site duly certified by the executive engineer in writing regarding the performance of such work and has not been paid.

Procuring Agency/Engineer may invite fresh bids for remaining work.

**Clause 4: Possession of the site and claims for compensation for delay.** The Engineer shall give possession of all parts of the site to the contractor. If possession of site is not given by the date stated in the contract data, no compensation shall be allowed for any delay caused in starting of the work on account of any acquisition of land, water standing in borrow pits/ compartments or in according sanction to estimates. In such case, either date of commencement will be changed or period of completion is to be extended accordingly.

**Clause -5: Extension of Intended Completion Date.** The Procuring Agency either at its own initiatives before the date of completion or on desire of the contractor may extend the intended completion date, if an event (which hinders the execution of contract) occurs or a variation order is issued which makes it impossible to complete the work by the intended completion date for such period as he may think necessary or proper. The decision of the Executive Engineer in this matter shall be final; where time has been extended under this or any other clause of this agreement, the date for completion of the work shall be the date fixed by the order giving the extension or by the aggregate of all such orders, made under this agreement.

When time has been extended as aforesaid, it shall continue to be the essence of the contract and all clauses of the contract shall continue to be operative during the extended period.

**Clause -6: Specifications.** The contractor shall execute the whole and every part of the work in the most substantial and work-man-like manner and both as regards materials and all other matters in strict accordance with the specifications lodged in the office of the Executive Engineer and initialed by the parties, the said specification being a part of the contract. The contractor shall also confirm exactly, fully and faithfully to the designs, drawing, and instructions in writing relating to the work signed by the Engineer-in-charge and lodge in his office and to which the contractor shall be entitled to have access at such office or on the site of work for the purpose of inspection during office hours and the contractor shall, if he so requires, be entitled at his own expense to make or cause to be made copies of the specifications, and of all such designs, drawings, and instructions as aforesaid.

**Clause – 7: Payments.**

- (A) **Interim/Running Bill.** A bill shall be submitted by the contractor as frequently as the progress of the work may justify for all work executed and not included in any previous bill at least once in a month and the Engineer-in-charge shall take or cause to be taken the requisite measurements for the purpose of having the same verified and the claim, as far as admissible, adjusted, if possible before the expiry of ten days from the presentation of the bill, at any time depute a subordinate to measure up the said work in the presence of the contractor or his authorized agent, whose countersignature to the measurement list will be sufficient to warrant and the Engineer-in-charge may prepare a bill from such list which shall be binding on the contractor in all respects.

The Engineer /Procuring Agency shall pass/certify the amount to be paid to the contractor, which he considers due and payable in respect thereof, subject to deduction of security deposit, advance payment if any made to him and taxes.

All such intermediate payment shall be regarded as payments by way of advance against the final payment only and not as payments for work actually done and completed, and shall not preclude the Engineer-in-charge from recoveries from final bill and rectification of defects and unsatisfactory items of works pointed out to him during defect liability period.

- (B) **The Final Bill.** A bill shall be submitted by the contractor within one month of the date fixed for the completion of the work otherwise Engineer-in-charge's certificate of the measurements and of the total amount payable for the works shall be final and binding on all parties.

**Clause – 8: Reduced Rates.** In cases where the items of work are not accepted as so completed, the Engineer-in-charge may make payment on account of such items at such reduced rates as he may consider reasonable in the preparation of final or on running account bills with reasons recorded in writing.

**Clause – 9: Issuance of Variation and Repeat Orders.**

- (A) Agency may issue a Variation Order for procurement of works, physical services from the original contractor to cover any increase or decrease in quantities, including the introduction of new work items that are either due to change of plans, design or alignment to suit actual field conditions, within the general scope and physical boundaries of the contract.
- (B) Contractor shall not perform a variation until the Procuring Agency has authorized the variation in writing subject to the limit not exceeding the contract cost by of 5% on the same conditions in all respects on which he agreed to do them in the

work, and at the same rates, as are specified in the tender for the main work. The contractor has no right to claim for compensation by reason of alterations or curtailment of the work.

- (C) In case the nature of the work in the variation does not correspond with items in the Bill of Quantities, the quotation by the contractor is to be in the form of new rates for the relevant items of work, and if the Engineer-in-charge is satisfied that the rate quoted is within the rate worked out by him on detailed rate analysis, and then only he shall allow him that rate after approval from higher authority.
- (D) The time for the completion of the work shall be extended in the proportion that the additional work bear to the original contract work.
- (E) In case of quantities of work executed result the Initial Contract Price to be exceeded by more than 15%, and then Engineer can adjust the rates for those quantities causing excess the cost of contract beyond 15% after approval of Superintending Engineer.
- (F) **Repeat Order:** Any cumulative variation, beyond the 15% of initial contract amount, shall be subject of another contract to be tendered out if the works are separable from the original contract.

**Clause-10: Quality Control.**

- (A) **Identifying Defects:** If at any time before the security deposit is refunded to the contractor/during defect liability period mentioned in bid data, the Engineer-in-charge or his subordinate-in-charge of the work may instruct the contractor to uncover and test any part of the works which he considers may have a defect due to use of unsound materials or unskillful workmanship and the contractor has to carry out a test at his own cost irrespective of work already approved or paid.
- (B) **Correction of Defects:** The contractor shall be bound forthwith to rectify or remove and reconstruct the work so specified in whole or in part, as the case may require. The contractor shall correct the notified defect within the Defects Correction Period mentioned in notice.
- (C) **Uncorrected Defects:**
  - (i) In the case of any such failure, the Engineer-in-charge shall give the contractor at least 14 days notice of his intention to use a third party to correct a defect. He may rectify or remove, and re-execute the work or remove and replace the materials or articles complained of as the case may be at the risk and expense in all respects of the contractor.

- (ii) If the Engineer considers that rectification/correction of a defect is not essential and it may be accepted or made use of; it shall be within his discretion to accept the same at such reduced rates as he may fix therefore.

**Clause – 11:**

- (A) **Inspection of Operations.** The Engineer and his subordinates, shall at all reasonable times have access to the site for supervision and inspection of works under or in course of execution in pursuance of the contract and the contractor shall afford every facility for and every assistance in obtaining the right to such access.
- (B) **Dates for Inspection and Testing.** The Engineer shall give the contractor reasonable notice of the intention of the Engineer-in-charge or his subordinate to visit the work shall have been given to the contractor, then he either himself be present to receive orders and instructions, or have a responsible agent duly accredited in writing present for that purpose, orders given to the contractor's duly authorized agent shall be considered to have the same force an effect as if they had been given to the contractor himself.

**Clause – 12: Examination of work before covering up.**

- (A) No part of the works shall be covered up or put out of view/beyond the reach without giving notice of not less than five days to the Engineer whenever any such part of the works or foundations is or are ready or about to be ready for examination and the Engineer shall, without delay, unless he considers it unnecessary and advises the contractor accordingly, attend for the purpose of examining and measuring such part of the works or of examining such foundations;
- (B) If any work is covered up or placed beyond the reach of measurement without such notice having been given, the same shall be uncovered at the contractor's expense, and in default thereof no payment or allowance shall be made for such work, or for the materials with which the same was executed.

**Clause – 13: Risks.** The contractor shall be responsible for all risks of loss of or damage to physical property or facilities or related services at the premises and of personal injury and death which arise during and in consequence of its performance of the contract. if any damage is caused while the work is in progress or become apparent within three months of the grant of the certificate of completion, final or otherwise, the contractor shall make good the same at his own expense, or in default the Engineer may cause the same to be made good by other workmen, and deduct the expenses from retention money lying with the Engineer.

**Clause-14: Measures for prevention of fire and safety measures.** The contractor shall not set fire to any standing jungle, trees, bush-wood or grass without a written permit from the Executive Engineer. When such permit is given, and also in all cases when destroying, cutting or uprooting trees, bush-wood, grass, etc by fire, the contractor shall take necessary measures to prevent such fire spreading to or otherwise damaging surrounding property. The contractor is responsible for the safety of all its activities including protection of the environment on and off the site. Compensation of all damage done intentionally or unintentionally on or off the site by the contractor's labour shall be paid by him.

**Clause-15:Sub-contracting.** The contractor shall not subcontract the whole of the works, except where otherwise provided by the contract. The contractor shall not subcontract any part of the works without the prior consent of the Engineer. Any such consent shall not relieve the contractor from any liability or obligation under the contract and he shall be responsible for the acts, defaults and neglects of any subcontractor, his agents, servants or workmen as if these acts, defaults or neglects were those of the contractor, his agents' servants or workmen. The provisions of this contract shall apply to such subcontractor or his employees as if he or it were employees of the contractor.

**Clause - 16: Disputes.** All disputes arising in connection with the present contract, and which cannot be amicably settled between the parties, , the decision of the Superintending Engineer of the circle/officer/one grade higher to awarding authority shall be final, conclusive and binding on all parties to the contract upon all questions relating to the meaning of the specifications, designs drawings, and instructions, hereinbefore mentioned and as to the quality of workmanship, or materials used on the work or as to any other questions, claim, right, matter, or thing whatsoever in any way arising out of, or relating to the contract design, drawings, specifications, estimates, instructions, orders or these conditions or otherwise concerning the works, or the execution, of failure to execute the same, whether arising, during the progress of the work, or after the completion or abandonment thereof.

**Clause -17: Site Clearance.** On completion of the work, the contractor shall be furnished with a certificate by the Executive Engineer (hereinafter called the Engineer in-charge) of such completion, but neither such certificate shall be given nor shall the work be considered to be complete until the contractor shall have removed all temporary structures and materials brought at site either for use or for operation facilities including cleaning debris and dirt at the site. If the contractor fails to comply with the requirements of this clause then Engineer-in-charge, may at the expense of the contractor remove and dispose of the same as he thinks fit and shall deduct the amount of all expenses so incurred from the contractor's retention money. The contractor shall have no claim in respect of any surplus materials as aforesaid except for any sum actually realized by the sale thereof.

**Clause –18: Financial Assistance /Advance Payment.**

- (A) **Mobilization advance** is not allowed.
- (B) **Secured Advance against materials brought at site.**
- (i) Secured Advance may be permitted only against imperishable materials/quantities anticipated to be consumed/utilized on the work within a period of three months from the date of issue of secured advance and definitely not for full quantities of materials for the entire work/contract. The sum payable for such materials on site shall not exceed 75% of the market price of materials;
- (ii) Recovery of Secured Advance paid to the contractor under the above provisions shall be affected from the monthly payments on actual consumption basis, but not later than period more than three months (even if unutilized).

**Clause –19: Recovery as arrears of Land Revenue.** Any sum due to the Government by the contractor shall be liable for recovery as arrears of Land Revenue.

**Clause –20: Refund of Security Deposit/Retention Money.** On completion of the whole of the works (a work should be considered as complete for the purpose of refund of security deposit to a contractor from the last date on which its final measurements are checked by a competent authority, if such check is necessary otherwise from the last date of recording the final measurements), the defects notice period has also passed and the Engineer has certified that all defects notified to the contractor before the end of this period have been corrected, the security deposit lodged by a contractor (in cash or recovered in installments from his bills) shall be refunded to him after the expiry of three months from the date on which the work is completed.

**Divisional Accountant**

**Contractor**

**Executive Engineer/Procuring Agency**