



**OFFICE OF THE
SECRETARY POPULATION WELFARE
DEPARTMENT, GOVERNMENT OF
SINDH**

Technical Proposal

**Tender for Purchase of
Liveries/Uniform
during the year 2014-15**

Tender No: PWDS/W&D/Liveries/2014-15/08

Due on: 30th April, 2015

**OFFICE OF THE SECRETARY, POPULATION WELFARE
DEPARTMENT, GOVERNMENT OF SINDH,
KARACHI**

TENDER NO. PWDS/W&D/Liveries/2014-15/08

DUE ON: 30th April, 2015

INVITATION FOR BIDS.

To,

Rs. _____

Value of Earnest to
Attached

Rs. 2.5% of the total value
of bid

Pay Order No.
Dated: _____

Dear Sir,

Population Welfare Department, Sindh, Karachi, invites sealed bids from the eligible bidders for supply of Liveries/uniforms to meet requirement of different components service delivery outlets. Detailed description and quantities are given in bidding documents.

Interested eligible bidders are invited to participate in the single stage two envelopes open competitive bidding following the procedure as contained in Rule-46(2) of SPP Rules-2010 (amended -2013) for the stores as detailed in the schedule of this invitation to Tender to subject to the conditions laid down in and those mentioned hereunder and given in the schedule. The contract resulting from this invitation to tender shall govern by the special general conditions of contract. The tenderers quoting against this invitation to tender shall deem to have read and understood the conditions thereof and particulars of the store required and their specification etc.

The tenderers shall quote their Technical & Financial proposal on the prescribed schedule to this invitation to tender, on the basis indicated therein and shall sign the certificate given therein to the effect that the store shall be supplied exactly in accordance with the requirement as specified by the tenders otherwise it will be presumed that offer is strictly in accordance with requirement of the tender notice.

Offer shall remain upto 90 Days from the date of opening. The Tenderers shall quote free delivery at consignee end basis.

The delivery store is required immediately. Tenderes should however, give their shortest delivery period upto which they will be able to supply the store.

Sealed Tenders will be received and opened in Committee Room of the Population Welfare Department, Sindh, Z-39/1, Block-6, PECH Society, Karachi

The Tender document comprises the following.

1. Forms of Bids.
 - i) Technical Proposal/ Specification Schedule
 - ii) Financial Proposal /Price Schedule

2. Form of contract
3. General/ Special conditions of contract
4. Bid evaluation Criteria
5. Bidding Data

**Deputy Secretary (W&D),
Population Welfare Department,
Government of Sindh,
Karachi**

INSTRUCTIONS TO BIDDER

1. Bids shall be submitted in two separate sealed envelopes one for Technical Proposal and other for Financial Proposals.
2. The original bid shall typed or written in indelible ink by the bidder or person duly authorized. The person or persons signing the bid shall initial all pages of the bid. The name and designation of each person signing must be mentioned below the signature.
3. The bidder shall drop their bids duly sealed in the tender box in the office of the Deputy Secretary (W&D), Population Welfare Department, Sindh, Karachi, upto 30th April, 2015
4. The bid documents comprises the following
 - a) Instruction to Bidder Annex-I
 - b) Form of Bid
 - i) Technical Proposal/Specification Annex-II
 - c) Form of Contract Annex-III
 - d) General/ special conditions of contract Annex-IV
 - e) Bid Evaluation Criteria Annex-VFinance Proposal /Price Schedule
5. The tenders will be received back upto 30th April, 2015 at 11.00 AM and will be opened on the same day 30th April, 2015 at 11.30 AM in the presence of Tender Opening Committee and the bidders or their authorized representatives.
6. Bid Security, amounting 2.5% of Bid price should be in shape of Pay order in favour of Secretary, Population Welfare Department, Sindh, Karachi, issued by any schedule Bank of Pakistan.
7. The bid security will be for fitted to the Government, if the bidder with draws his bid after opening and before the expiry of the bid validity period or fail to sign the contract if the bid is accepted.
8. Conditional tender and tender without bid security shall not be considered.
9. Delivery time will be 30 days starting from the issuance of work order/signing the contract.
10. GST/Income Tax Certificates must be accompanied with tender.
11. The procuring Agency may reject all or any bid at any time prior to the acceptance of a bid or proposal, subject to the relevant provision of SPPRA Rules, 2010.
12. Supplier should submit the rate in the financial proposal which will be opened subject to the acceptance of the Technical proposal.
13. Bids shall remain valid for 90 days after the date of bid opening.
14. If any extension to the bid validity period should be asked to extend the same. Such extension shall be for not more than the period of original bid validity.

15. Bidders who:
- (a) Agree for extension of bid validity period shall also extend the validity of the security for the extended period of the bid validity.
 - (b) Agree to the procuring agency's request for extension of bid validity period shall not be permitted to change the substances of their bids
 - (c) Do not agree to an extension of bid validity period shall be allowed to withdraw their bids without for feature of their bid security.
 - (d) The bidder name, unit as well as bid amount and bid security shall be announced.
16. Any bid received after the deadline fixed for submission of bids will be rejected and return unopened to the bidder or his authorized representation.
17. The bids shall be quoted in Pak Rupees.
18. No bidder shall be allowed to alter or modify his bid after the bids have been opened. However the procuring agency may seek and accept clarification to the bid that does not change substances of the bids.
19. Any request for clarification in the bid, made by the procuring agency shall invariably be in writing. The response to such request shall also be in writing.
20. The procuring agency may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The procuring agency upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposal, but is not required to justify those grounds.

**Deputy Secretary (W&D),
Population Welfare Department,
Government of Sindh,
Karachi**

Bidding Data

Procuring Agency	Population Welfare Department, Sindh, Karachi
Address	Z-39/1, Block-6, PECH Society, Karachi
Name of work	Procurement of Liveries/Uniforms
Bid validity period	90 Days
Amount of Bid Security	2.5% of Bid price.
Deadline of submission	30 TH APRIL, 2015
Performance Security	2.5 % of the contract value.
Advance Payment	No advance payment.
Period of completion	30 days
Liquidity damages	0.05% of the bid price per day after the period of completion upto 10% maximum
Inspection Authority	Inspection Committee
Place of Inspection	Inspection after delivery at Provincial Headquarter Store at Sohrab Goth, Karachi
Place of Delivery	Sohrab Goth, Karachi

Form of Contract

THIS CONTRACT Agreement (hereinafter called the "Agreement") made on the _____ day of _____ 2015 between Population Welfare Department, Sindh, Karachi, the "Procuring Agency") of the one part and M/s. _____ (hereinafter called the "Contractor") of the other part.

WHEREAS the Procuring Agency is desirous that certain Liveries/Uniforms by the contractor and has accepted a Bid by the contractor for the execution and completion of such store.

NOW this agreement witnesses as follows:

1. In this agreement words and expression shall have the meanings as are respectively assigned to them in the conditions of contract hereinafter referred to.
2. The following documents attached herewith, be read and construed as part of this Agreement, viz,

(a)	The letter of Acceptance	Annex-I
(b)	Condition of contract	Annex-II
(c)	Bid data	Annex-III
(d)	Specification	Annex-IV
3. In consideration of the payment to be made by the procuring agency to the contract as hereinafter mentioned, the contractor hereby covenants with the Procuring Agency to execute and supply and remedy defects therein in conformity in all respects within the provision.
4. The Procuring Agency hereby covenants to pay the Contractor, in consideration of the execution and supply of store as per provisions of the contract, the contract price or such other sum as may payable under the provision of the contract at the times and in the manner prescribed by the contract

IN WITNESS WHEREOF the parties hereto have caused this contract agreement to be executed on the day, month and year first before written in accordance with their respective laws.

M/s. _____ (on behalf of contractor)	Deputy Secretary (W&D) Population Welfare Department, Sindh, Karachi
Signed and Delivered in the presence of	
Witness: 1 _____ (Name, title and address)	Witness: 2 _____ (Name, title and address)

TECHNICAL PROPOSAL

1. Category of Store	Liveries/Uniforms
2. Date of receipt of tender	30 th April, 2015

Item No.	Description of Stores/Specification	Unit/ Packing	Quantity Required	Name of Mfg:	
Summer Season					
1.	Shalwar Kameez Navy Blue	P/Pair.	36		
	Large				13
	Medium				12
	Small				11
2.	Shoes Black	P/Pair	36		
	09 No.				13 Pair
	08 No.				12 Pair
	07 No.				11 Pair
3.	Socks white (Medium)	P/Pair	36		
4.	Jinnah Cap (medium)	P/No.	36		
5.	Vest (Banyan) Medium	P/No.	36		
Winter Season					
6.	Short Coat dark navy Blue (Serge)	P/No.	36		
7.	Paint Coat Navy Blue (Serge)	P/No	36		
8.	Jersey Woolen Blue	P/No.	36		
9.	Socks woolen Blue	P/Pair	36		
10.	Lather Hand Gloves	P/No.	36		

Certificate

We guarantee to supply the stores exactly in accordance with the requirement specified in the invitation to this tender by stipulate delivery date.

Authorized Signature of Tenderer _____

Name & Designation _____

Address: _____

Technical Specifications

Notes on the Technical Specifications

The text of the **Technical Specifications** shall be inserted into the bidding documents by the Employer, as applicable to each Contract.

Reference to brand names, catalogue numbers or other details that limit any materials or items to a specific manufacturer should be avoided as far as possible. Where unavoidable, such item description should always be followed by the words "or substantially equivalent."

Where standard specifications or codes of practice are referred to, a statement should follow that other national or international standards that ensure substantial equivalence will also be acceptable. Unless specifically indicated to the contrary, the latest available edition of any named standards and codes will be deemed to apply.

Technical Specifications shall normally be fully descriptive and give the full requirements in respect of, but not limited to, the following:

- (a) Standards of materials and workmanship required
- (b) Details of all factory tests required (type and number)
- (c) Details of all functional guarantees required and liquidated damages to be applied in the event that such guarantees are not met

It is recommended that essential technical and performance characteristics and requirements, including maximum or minimum acceptable values, as appropriate, be summarized in a specific section, to be completed by the Bidder and attached as an Attachment to the Bid Form.

Attention is also drawn to the Appendixes to the Form of Contract Agreement in the bidding documents. There shall be consistency in the requirements specified in both sections.

Where the bidders are to provide part or all of the technical specifications, technical schedules, or other technical information, the nature and extent of the required details and the manner in which they are to be presented by the bidders in their bids shall be clearly identified.

Evaluation Criteria for Liveries
The Technical Bid shall be Evaluated on the basis of following parameters

S. #	Required Field	Marks	Marks
1.	National Tax Number (Certificate)	Mandatory	Mandatory
2.	Sales Tax Registration Certificate	Mandatory	Mandatory
3.	Non Blacklisted Affidavit on Legal Stamp paper Rs.100/=	Mandatory	Mandatory
4.	Samples required as per specification	Mandatory	Mandatory
5.	Bank certificate of 2 years for financial position of bidders	Mandatory	Mandatory
6.	Bank statement of last year	Mandatory	Mandatory

Note:

1. All interested bidder fulfilling above requirements and qualifying technically will be considered for further consideration as to opening of financial proposal.
2. The Financial proposal will be evaluated on lower cost price basis.
3. The lower quoted rates shall be compared with estimated rates.



**OFFICE OF THE
SECRETARY POPULATION WELFARE
DEPARTMENT, GOVERNMENT OF
SINDH**

Financial Proposal

**Tender for Purchase of
Liveries/Uniforms
during the year 2014-15**

Tender No: PWDS/W&D/Liveries/2014-15/08

Due on: 30th April, 2015

Price Schedule in Pak, Rupees

Item No	Name of Items	Total quantity	Unit/ Packing	Name of Mfg:	Rate	Total Value
Summer Season						
1.	Shalwar Kameez Navy Blue		P/Pair.	36		
	Large 13					
	Medium 12					
	Small 11					
2.	Shoes Black		P/Pair	36		
	09 No. 13 Pair					
	08 No. 12 Pair					
	07 No. 11 Pair					
3.	Socks white (Medium)		P/Pair	36		
4.	Jinnah Cap (medium)		P/No.	36		
5.	Vest (Banyan) Medium		P/No.	36		
Winter Season						
6.	Short Coat dark navy Blue (Serge)		P/No.	36		
7.	Paint Coat Navy Blue (Serge)		P/No	36		
8.	Jersey Woolen Blue		P/No.	36		
9.	Socks woolen Blue		P/Pair	36		
10.	Lather Hand Gloves		P/Pair.	36		
Pay order No. _____						
Name of Bank _____						

The bidders have to submit rate in bulk (one rate for all items)