

MEDICAL SUPERINTENDENT
Sir C J Institute of Psychiatry Hyderabad

Tender Form No.02/2014-15

**Regarding purchase of Machinery, Furniture
& Fixture for Sir C J Institute of Psychiatry
Hyderabad for the Financial Year 2014-2015**


DUE ON MARCH, 2015

TIME OF RECEIVING OF TENDER

12:00 Noon

TIME OF OPENING OF TENDER

12:30 pm

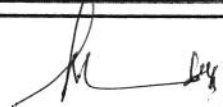

Medical Superintendent
Sir C.J. Institute of Psychiatry
Hyderabad

OFFICE OF THE SIR C J INSTITUTE OF PSYCHIATRY HYDERABAD
TENDER ENQUIRY NO.CJ/-02/20142015

INVITATION FOR BIDS

1. Sealed bids are invited from eligible bidders for supply of Machinery, Instruments & Equipments etc against funds provided for the financial year 2014-2015.
2. Bidding will be conducted under SSP Rules 2010 clause 46(1). Bidding procedure specified in this document is open to all interested bidders.
3. Interested bidders may obtain further information from office of the undersigned, Monitoring & Inspection Cell, Health Department, Government of Sindh, Block-24, Shahrah-e- Liaquat, Karachi and Directorate general Health services Sindh at Hyderabad during the office hours.
4. A complete set of bidding documents may be purchased by interested bidders on the submission of a written application from office of the undersigned, Monitoring & Inspection Cell, Health Department, Government of Sindh, Block-24, Shahrah-e- Liaquat, Karachi and Directorate general Health services Sindh at Hyderabad, upon cash payment of non refundable fees of Rs.2000/- (Rupees Two Thousand only).
5. Bids must be delivered to the office of the undersigned up to 12:00 noon. All bids must be accompanied by a bid security/ earnest Money @ 2.5% of the total bid cost in shape of pay order/ bank draft. Late bids will be rejected. Bids will be opened in the presence of the bidder's authorized representatives who choose to attend at office of the undersigned at 12:30 pm.


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- (j) A detail data sheet having description of the essential technical and performance characteristics of the offered equipment.
 - (k) The original tender purchase receipt.
 - (l) Bidders shall purchase separate tender document and furnish purchase receipts from alternate offer in case they want to submit alternate offer. Any item's bid with alternate offers without separate purchase receipt (Original) is supposed to be rejected.
 - (m) The bidder shall furnish copy of valid Professional Tax (Excise & Taxation) Certificate/ Income tax Certificate/ GST Registration Certificate.
 - (n) Tenderers shall submit guarantee letter that the supplied machinery/ furniture are the original/ brand new product/latest model, none of the part is replaced, old or refurbished.
 - (o) Tenderers must be enclosed list of users of the quoted item (s), availability of workshop and trained + qualified persons at Sindh for after sale service.
5. The prices quoted by the bidders shall be fixed during the performance of the contract and not subject to variation on any account. A bid submitted with an adjustable price or conditional will be treated as non-responsive and rejected.
6. The bidder shall prepare bid comprise one single envelope containing bid form, price schedule, data sheet, Technical brochure, Income tax, Sale tax, Sole agency certificate, bid security/ earnest money at the rate of 2.5% of quoted value in shape of bank draft/pay order and other documents, otherwise the bid will be ignored.
7. All pages of the bid, except for un-amended printed literature, shall be initialed by the person or persons signing the bid.
8. The bid shall contain no alterations, omissions or additions, unless such corrections are initialed by the person or persons signing the bid.
9. Bids shall be submitted either by the manufacturer or its authorized contractor, if submitted by the manufacturer itself then bid of authorized contractor will be rejected.

10. Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price, which is obtained by multiplying the unit price and quantity, or between subtotals and the total price, the unit or subtotal price shall prevail, and the total price shall be corrected. If there is a discrepancy between words and figures, the amount in words will prevail. If the bidder does not accept the correction of errors, its bid will be rejected.
11. The purchaser reserve the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of contract under the relevant provisions of SPP Rules 2010, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected or bidders of the grounds for the Purchasers action.
12. Prior to the expiration of the period of bid validity, the purchaser will notify the successful Bidder through advance acceptance. This will constitute the formation of the contract. Within seven (07) days after receipt of the Advance acceptance, the successful bidder shall furnish the performance security @ 2.5% of the contracted amount and will sign the contract agreement.
13. Distributor once nominated by the manufacturer will be for the whole contract period and manufacturer cannot change its distributor during the year in any case. In exceptional cases the tendering authority may approve changes.


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GENERAL AND SPECIAL CONDITIONS OF CONTRACT:-

- i) The contract shall be governed by and interpreted in accordance with laws of Islamic Republic of Pakistan.
- ii) Store is required immediately. The bidder may however give their short guaranteed delivery period by which the supply will be completed but not late then 30 days. No extension will be granted/ accorded for the supply.
- iii) The manufacturer should provide an undertaking that if his authorized contractor fails to carry out any assignment in total or in part, manufacturer will be responsible to carry out the same.
- iv) Except as otherwise specifically provided in the contract the Contractor shall bear and pay all taxes, duties, levies and charges assessed on the Contractor.
- v) The Contract price shall be made to the Contractor as specified in the Contract Agreement, subject to the general principle / procedure of the Government of Sindh.
- vi) The Contract shall be executed in accordance with the contract Documents and procedures.
- vii) The Purchaser or its representative/ committee shall inspect the Machinery/ Equipments & Instruments etc to confirm their conformity to the contract specification. The inspection will be conducted at the premises of consignee after receipt of supply.
- viii) If the contractor fails to attain completion of the supply within the time for completion shall pay to the purchaser liquidated damages at the rate of 2% per month (0.5% per week) of the contract price, or the relevant part thereof. The aggregate amount of such liquidated damages shall in no event exceed the amount of 10%. Once the "Maximum" is reached, the Purchaser may consider termination of the contract.



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Institute of Psychiatry
Hyderabad.

- x) The contractor warrants that the supplied item or any part thereof shall be free from defects in the design, engineering material etc. In case of defect in any part at the time of supply it shall be replaced with new one instead of repair.

- x) The purchaser, without prejudice to any other remedy for breach of contract by written notice of default sent to the supplier, may terminate this contract in whole or in part:
 - (a) If the supplier fails to deliver any or all of the contracted items within the period (s) specified in the Contract, or within any extension thereof granted by the Purchaser.
 - (b) If the supplier fails to perform any other obligation (s) under the contract.
 - (c) If the supplier, in the judgment of the purchaser has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

- xi) The bidder shall confirm the refund of cost difference if the same goods is/was supplied at lower rates to any other Government/ Semi Government institution of armed forces in the Province or outside in the same fiscal year.

- xii) The purchaser reserves that right to increase / decrease or delete the quantities of Furniture etc at the time of award to contract and also reserve the right to enhance the quantity by 15% of goods and services originally specified in the contract without any change in unit price or other terms & conditions of goods at any time during the contract period.


Medical Superintendent
G.I. Institute of Psychiatry

- xiii) Service charges @ 0.25% of the value of the contract will realized/ charged by the District Accounts Office Hyderabad, while making payment to the contractors for award of each contract.

CRITERIA FOR EVALUATION OF BIDS

- a) Quoted prices.
- b) Specification compliance.
- c) After sale service facility (In case of equipment)
- d) Original cost (In case of equipment)
- e) Delivery schedule.
- f) Relevant Experience & past performance of manufacturer/ sole in terms of supply & after sale service.
- g) Submission of Catalogue, Diagrams & service Manual.
- h) Authority letter from Manufacturer.
- i) Documents/ Certificates required as per clause-4
- j) Earnest money/ Bid Security.

UNDERTAKING

1. That I/ We agree whether our tender accepted for total, partial or enhanced quantity for all or any single item. I/we also agreed to supply and accept the said item at the rates for the supply of contracted quantity within the stipulated period shown in the contract.
2. I/ We understand and confirm the refund of cot difference if the same goods is/ was supplied at lower rates to any other Government/ Semi Government institution in the province in the same fiscal year.
3. I/ We undertake that, if any of the information submitted in accordance to this tender enquiry found incorrect, our contract may be cancelled at any stage on our cost and risk.



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Hyderabad

CERTIFICATE

We guarantee to supply the stores exactly in accordance with the requirement specified in the invitation to this tender.

Signature of Tenderer	
Name.	
Designation.	
Phone No.	
Mobile No.	
Fax No.	
E-Mail ID	
Web Site.	



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Date of Opening of Tender
 Time of receipt of Tender
 Time of opening of Tender

from publication within 15 days
 12-00 Noon
 12-30 PM
 HYDERABAD

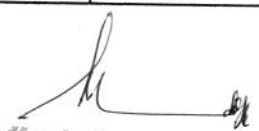
Offer shall remain open on within 15 days of publication from the date of opening. The tenderer shall quote on free delivery to consignees end at Medical Superintendent, Sir C.J Institute of Psychiatry Hyderabad. Price should be quoted in figures and words with Hospital discount, failing which, the offer will be ignored.

SR #	NAME OF ARTICLES	MANUFACTUREER / COMPANY	QTY	EACH PRICE	PRICE IN WORDS
HARDWARE					
1	Computer Processor: Core i3 2 GHZ or above Ram: 2gb or above Harddisk : 160gb or above DVD Supercombo (Assus)		4		
2	Monitor / LCD Size : 19" Max. Resolution : 1280x1024 Adjustable Stand for Comfort		4		
3	Laser Printer Print speed: Up to 15 paper/m Ram: 2mb Duty Cycle: 5,000 pages per month Interfaces: Hi-Speed USB 2.0 port		4		
4	Scanner Size: 280 x 486.5 x 52 mm (11.0 x 19.1 x 2.0 inches) Interface: USB 2.0 Hi-Speed Resolution: 1200 x 1200 dpi		4		
4	Color Television Size: 21" Best Quality		12		
PLANT & MACHINERY					
5	CCTV Camera with warranty Day and night features for 24-hour surveillance High Sensitivity in the dark Environment Excellent Image quality Resolution : 540TV Lines Lens : F3.6mm / F2.0 or better Lens Angle : 92.6 IRIS Mode : AES S/N Rate : More than 48dB (AGC Off) Effective Range : 15 Meter; or above		24		



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6	<p>DVR for CCTV Output : HDMI , VGA , TV Channels : 24 HDD : 2 TB or above Support : HDMI, VGA, TV, USB2.0 Recording : Video/Audio H.264 / G.711 Resolution 1920 ×1080, 1280 ×1024, 1280×720, 1024×768 Full channel CIF or 1ch@D1+15ch@CIFrealtime recording; 16 channel video inputs and 4 channel audio inputs. Operating : Embedded LINUX</p> <p>Pentaplex function : live, recording, playback, backup & remote access Resources Control Mode Front panel, USB mouse, IR remote control, Keyboard, Network</p>		1		
7	<p>Wiring & Installation for CCTV Wire : RG 11 Installation Area Approx. : 4000sqft</p>		1		
8	<p>Intercom System with Installation Wire Quality : 99% Copper Installation Area Approx. : 4000sqft Telephone lines : 4 Intercom lines : 25 Telephone sets : 25</p>		1		
9	<p>Geezer with fitting Capacity 45 gallons, 20 gauge glass , 21 gauge bottom plate</p>		12		
10	<p>Electric Ceiling Fans Size : 56" Best Quality with warranty</p>		100		
10	<p>STEAM STERLIZER (AUTOCLAVE) FOR DENTAL UNIT (warranty) Destroys AIDS & HEPATITIS Viruses High Pressure High Temperature Steam Sterilizer Automatic control of temperature & pressure. Class C / N</p>		1		


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12	STEAM STERILIZER (AUTOCLAVE) FOR EMERGENCY Destroys AIDS & HEPATITIS Viruses High Pressure High Temperature Steam Sterilizer Shorter sterilization cycle of 18 min., which includes heating, pre-vacuum, sterilization and drying, Class C/N Microprocessor control of temperature with digital display Vacuumatic Unit, with Vacuum Cycles		1		
FURNITURE & FIXTURE					
13	Matress Molty Foam with Ragzen Cover Size : 6' x 3' Thikness : 4 inch Ragzen Cover : Best Quality		300		
14	BLANKETS Size : Single Best Quality		300		
15	IRON BEDS Size : L 6' x W 3' H 2.5' Heavy duty structure. Main frame 16gauge, Upper frame 18 gauge, Sheet 20 gauge, Legs 2" x 2' inch square pipe in 16 gauge for maximum load		200		


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