

# SPARA BIDDING DOCUMENT

STANDARD BIDDING DOCUMENT

PROCUREMENT OF WORKS

*(For Contracts Costing up to Rs 2.5 MILLION)*

*Standard Bidding Document* is intended as a model for admeasurements (Percentage Rate/unit price for unit rates in a Bill of Quantities) types of contract. The main text refers to admeasurements contracts.

**OFFICE OF THE EXECUTIVE ENGINEER (SEW) SCHEME-33  
KARACHI WATER & SEWERAGE BOARD**

SUBJECT:- **Cleaning and desilting 30" dia RCC Sewer pipe line near Mehran Banglows to Rim Jhim Apartment, Scheme-33.**

Estimated Cost:- Item Rate Basis

Tender Cost:- Rs.1000/-

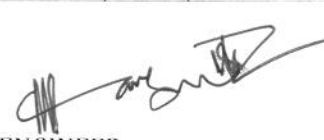
Time Limit :- 15 days

Penalty :- 1000/ Per Day

Issued to M/s. \_\_\_\_\_

Pay Order No. \_\_\_\_\_ Dated: \_\_\_\_\_

S.NO	DI Scription of Work	QTY	RATE		PER UNIT / ITEM	AMOUNT RUPEES
			RUPEES IN FIGURES	RUPEES IN WORDS		
01.	Cleaning inside sewerage lines completely restoring original silt from space diameter of pipe lines by labour and equipment (mechanically/electrically driven) accessories like pulleys steel rope buckets and draggers sizing from 6" to 18" dia their to and from pulling action (no of passes shall be as many as required) would under taken into phases (1 <sup>st</sup> phase entire length from down stream to up stream) bringing down peak hours sewerage to flow inside pipe (as free flow) and in 2 <sup>nd</sup> phase from up stream to down stream of entire length causing no silt is observed in the bucket (6" dia to 18" dia ) except only sewerage water and finally passing a steel bar of 1 dia 12" lesser than the diameter of pipe but not exceeding 48" dia ball even for larger dia pipe to ensure perfect cleaning. The job includes all the hire/cost of equipment and accessories of above winching machine/devise along with tractors/engines with drum set having steel rope pulley mounted over it steel bucket from 6" dia to 18" dia hooks and other protection like safety barriers, traffic signs, traffic cones, ensuring no damage to pipe line along with ensuring safety to labour and other public properly, lives and removal of silt/solids during the silting and clearance of site etc complete as per full satisfaction of site engineer.  30" dia	3880Rft			P/Rft.	
					Total	

  
 EXECUTIVE ENGINEER  
 SCHEME NO 33 SEW  
 K.W.&.S.B

I/We hereby quoted Rs. \_\_\_\_\_ (in words) \_\_\_\_\_

Signature & stamp of the Contractor \_\_\_\_\_  
Address: \_\_\_\_\_

## Evaluation Criteria of the tender upto 2.5 million.

1. Contractor having NTN and copy must be available with tender in case of supply item the GST registration must be available water tender.
2. The Pay order of bid Security as mentioned in NIT and must be available with tender.
3. Experience certificate of similar nature of job must be available with the tender.
4. Similar nature of Bidding Document from upto 2.5 million of SPPRA with filling Bidding Data & Contractor Data must be available with BOQ otherwise the tender can not be accepted.
5. Rate must be quoted in figure & words by contractor.
6. Bid shall be properly signed by contractor with stamped, address and contact No.
7. If the estimate are based on Sch.2012 and premium can be allowed within allowable limit .
8. If the estimate are preparing on M.R and 10% profit is included in R.A & excess quoted cost cannot be conceder.
9. Conditional bid cannot be accepted.
10. Bid must be submitted in sealed cover.
11. Debarred contractors bid can not be accepted
12. Experience certificate for 3 year of similar nature of job turn over of at least last three year must be attached with the bid.
13. Contractor must be registered in Sindh revenue board.



## Instructions to Bidders/ Procuring Agencies.

### General Rules and Directions for the Guidance of Contractors.

This section of the bidding documents should provide the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Agency. It should also give information on bid submission, opening and evaluation, and on the award of contract.

Matters governing the performance of the Contract or payments under the Contract, or matters affecting the risks, rights, and obligations of the parties under the Contract are included as Conditions of Contract and *Contract Data*.

The *Instructions to Bidders* will not be part of the Contract and will cease to have effect once the contract is signed.

1. All work proposed to be executed by contract shall be notified in a form of Notice Inviting Tender (NIT)/Invitation for Bid (IFB) hoisted on website of Authority and Procuring Agency and also in printed media where ever required as per rules.

NIT must state the description of the work, dates, time and place of issuing, submission, opening of bids, completion time, cost of bidding document and bid security either in lump sum or percentage of Estimated Cost/Bid Cost. The interested bidder must have valid NTN also.

2. Content of Bidding Documents must include but not limited to: Conditions of contract, Contract Data, specifications or its reference, Bill of Quantities containing description of items with scheduled/item rates with premium to be filled in form of percentage above/ below or on item rates to be quoted, Form of Agreement and drawings.

3. **Fixed Price Contracts:** The Bid prices and rates are fixed during currency of contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.

4. The Procuring Agency shall have right of rejecting all or any of the tenders as per provisions of SPP Rules 2010.

5. **Conditional Offer:** Any person who submits a tender shall fill up the usual printed form stating at what percentage above or below on the rates specified in Bill of Quantities for items of work to be carried out: he is willing to undertake the work and also quote the rates for those items which are based on market rates. Only one rate of such percentage, on all the Scheduled Rates shall be framed. Tenders, which propose any alternative in the works specified in the said form of invitation to tender or in the time



## Conditions of Contract

Clause - 1: Commencement & Completion Dates of work. The contractor shall not enter upon or commence any portion or work except with the written authority and instructions of the Engineer-in-charge or of in subordinate-in-charge of the work. Failing such authority the contractor shall have no claim to ask for measurements of or payment for work.

The contractor shall proceed with the works with due expedition and without delay and complete the works in the time allowed for carrying out the work as entered in the tender shall be strictly observed by the contractor and shall reckoned from the date on which the order to commence work is given to the contractor. And further to ensure good progress during the execution of the work, contractor shall be bound, in all in which the time allowed for completion of any work exceeds one month, to achieve progress on the prorata basis.

Clause - 2: Liquidated Damages. The contractor shall pay liquidated damages to the Agency at the rate per day stated in the bidding data for each day that the completion date is later than the Intended completion date; the amount of liquidated damage paid by the contractor to the Agency shall not exceed 10 per cent of the contract price. Agency may deduct liquidated damages from payments due to the contractor. Payment of liquidated damages does not affect the contractor's liabilities.

### Clause - 3: Termination of the Contract.

- (A) Procuring Agency/Executive Engineer may terminate the contract if either of the following conditions exists:-
- (i) contractor causes a breach of any clause of the Contract;
  - (ii) the progress of any particular portion of the work is unsatisfactory and notice of 10 days has expired;
  - (iii) in the case of abandonment of the work owing to the serious illness or death of the contractor or any other cause.
  - (iv) contractor can also request for termination of contract if a payment certified by the Engineer is not paid to the contractor within 60 days of the date of the submission of the bill;
- (B) The Executive Engineer/Procuring Agency has power to adopt any of the following courses as may deem fit:-
- (i) to forfeit the security deposit available except conditions mentioned at (iii) and (iv) above;
  - (i) to finalize the work by measuring the work done by the contractor.

(C) In the event of any of the above courses being adopted by the Executive Engineer/Procuring Agency, the contractor shall have:-

- (i) no claim to compensation for any loss sustained by him by reason of his having purchased or procured any materials, or entered into any engagements, or made any advances on account of; or with a view to the execution of the work or the performance of the contract,
- (ii) however, the contractor can claim for the work done at site duly certified by the executive engineer in writing regarding the performance of such work and has not been paid.

Procuring Agency/Engineer may invite fresh bids for remaining work.

**Clause 4: Possession of the site and claims for compensation for delay.** The Engineer shall give possession of all parts of the site to the contractor. If possession of site is not given by the date stated in the contract data, no compensation shall be allowed for any delay caused in starting of the work on account of any acquisition of land, water standing in borrow pits/ compartments or in according sanction to estimates. In such case, either date of commencement will be changed or period of completion is to be extended accordingly.

**Clause -5: Extension of Intended Completion Date.** The Procuring Agency either at its own initiatives before the date of completion or on desire of the contractor may extend the intended completion date, if an event (which hinders the execution of contract) occurs or a variation order is issued which makes it impossible to complete the work by the intended completion date for such period as he may think necessary or proper. The decision of the Executive Engineer in this matter shall be final; where time has been extended under this or any other clause of this agreement, the date for completion of the work shall be the date fixed by the order giving the extension or by the aggregate of all such orders, made under this agreement.

When time has been extended as aforesaid, it shall continue to be the essence of the contract and all clauses of the contract shall continue to be operative during the extended period.

**Clause -6: Specifications.** The contractor shall execute the whole and every part of the work in the most substantial and work-man-like manner and both as regards materials and all other matters in strict accordance with the specifications lodged in the office of the Executive Engineer and initialed by the parties, the said specification being a part of the contract. The contractor shall also confirm exactly, fully and faithfully to the designs, drawing, and instructions in writing relating to the work signed by the Engineer-in-charge and lodge in his office and to which the contractor shall be entitled to have access at such office or on the site of work for the purpose of inspection during office hours and the contractor shall, if he so requires, be entitled at his own expense to make or cause made copies of the specifications, and of all such designs, drawings, and instructions aforesaid.