

OFFICE OF THE CIVIL SURGEON CUM
CONVENER ZAKAT FUND MEDICINES
DISTRICT HEAD QUARTER HOSPITAL
TANDO MUHAMMAD KHAN

TENDER FORM 2014-2015

REGARDING PURCHASE OF ZAKAT FUND MEDICINES
FOR THE YEAR 2014-2015

DUE ON 28.3.15, 2015

TIME OF RECEIVING OF TENDER 12:30 PM

TIME OF OPENING 01:00 PM

ISSUE DATE: 6.3.15

(22)

**OFFICE OF THE CIVIL SURGEON CUM
CONVENER ZAKAT FUND MEDICINES
DISTRICT HEAD QUARTER HOSPITAL
TANDO MUHAMMAD KHAN**

**RE-TENDER FOR PURCHASE OF ZAKAT FUND
MEDICINES**

FOR THE YEAR 2014-2015

TENDER NO. CS & CON/DHQH/TMK/-

DATED:

Date of opening the Tender

28-3-15

Date & time of receipt of Tender

28-3-15 @ 12:30 PM

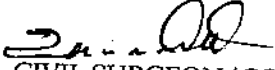
Date & time of opening

28-3-15 @ 01:00 PM

TENDER FEE Rs. 2000/- NON REFUNDABLE.

INVITATION FOR BIDS

1. Sealed Bids are invited from eligible Bidders for suppliers of ZAKAT Fund medicines for the Year 2014-2015.
2. Bidding will be conducted under SPPRA Rules 2010 clause 46 (2). Through two envelop procedures specified in this document is open to all interested Bidders.
3. Interested Bidders may obtain further information from the office undersigned during the office hours.
4. A complete set of Bidding documents may be purchased by interested Bidders on the submission of a written application from the office of the under signed upon cash payment of non refundable fees of (Rs. 2000/- Two thousands only).
5. Bids must be delivered to the office of the under signed up to 12:30 PM, late Bids will be rejected. Bids will be opened in the presence of the bidders, authorized representatives who chose the attend at 01:00 PM.


CIVIL SURGEON/CONVENER
DISTRICT HEADQUARTER HOSPITAL
TANDO MUHAMMAD KHAN

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**OFFICE OF THE CIVIL SURGEON CUM
CONVENER ZAKAT FUND MEDICINES
DISTRICT HEAD QUARTER HOSPITAL
TANDO MUHAMMAD KHAN**

**TENDER FOR PURCHASE OF ZAKAT FUND MEDICINES
FOR THE YEAR 2014-2015**

INSTRUCTIONS TO BIDDERS

1. Bids shall remain open for ~~30~~⁹⁰ days from the date of opening. A Bid valid for a shorter period shall be rejected as been non responsive.
2. The Bidders shall quote their prices inclusive of all duties/taxes/octroi transportation etc, & all other expenses on free delivery to consignee's end.
3. Price should be quoted in both figures & words, failing which the offer will be ignored.
4. The Bid prepared by the Bidder shall comprise the following documents.
 - a) Bid forms & price scheduled dually completed by the bidders.
 - b) Authority letter from the manufacturer/sole agent certificate in case of importer must be provided by the Bidder.
 - c) The printed price letter dually stamped & signed must accompany the Bids.
 - d) Original tender purchase receipt.
 - e) Bidders shall purchase separate Tender documents & furnished purchase receipts for alternate offer in case they want to submit alternate offer. Any alternate offer without separate purchased receipt in origin is supposed to be rejected.
 - f) Bidder shall furnish copy of valid professional tax (Excise & Taxation) certificate/income tax certificate/GST registration certificate & wholesale drug license.
 - g) Distributors/agents/manufacturers must attach copies of manufacturing license, GMP, NTN, sales takes certificate & ISO certificate of the manufacturers to which items quoted.
5. The prices quoted by the Bidder shall be fixed during the performance of the contract & not subject to variation on any account. A Bid submitted with an adjustable price or conditional will be treated as non responsive & rejected.
6. The Bidder shall prepare Bid comprise one single envelope containing separately financial proposal & technical proposal in original. The envelop should be marked as: "FINANCIAL PROPOSAL" & "TECHNICAL PROPOSAL" in bold & legible letters to avoid confusion. The financial & technical Bids, each consisting of the documents listed above in technical proposal the Bidders must provide the original data sheet & technical broacher, income tax, sales tax, sole agency certificate & other documents, otherwise the Bid will be ignored. In financial proposal, the Bidder should provide Bid

security/earnest money at the rate of 2.5 % of the quoted value. A photocopy of the same should be attached with the technical proposal but its value must not be disclosed & this can be achieved by placing a piece of paper on the place where amount is mentioned.

7. All pages of the Bid except for un-amended printed literature shall be initialed by the person or persons signing the Bid.
8. The Bid shall contain no alterations, omissions, or additions, unless such corrections are initialed by the person or persons aligning the Bid.
9. Bids shall be submitted either by the manufacturer or its authorized contractor, if submitted by the manufacturer itself then bid of authorized contractor will be rejected.
10. Arithmetical errors will be rectified on the following basis. If there is discrepancy between the unit price & the total price which is obtained by the multiplying the unit price & quantity, or between sub totals & the total price, the unit or sub total price shall prevail, & the total price shall be corrected. If there is a discrepancy between words & figures, the amount in words will prevail. If the Bidder does not accept the correction of errors, its Bid will be rejected.
11. The purchaser reserves the right to accept or reject any Bid, & to annul the Bidding process & reject all bids any time prior to award of contract under the relevant provisions of the SPPRA Rules 2010, without their incurring any liability to the effected Bidder or Bidders or any obligation to inform the effected Bidder or Bidders of the grounds for the purchaser's action.
12. Prior to the expiration of the period of the Bid validity the purchaser will notify the successful Bidders through advanced acceptance. This will constitute the formation of the contract. Within seven (7) days after receipt of the advanced acceptance. The successful bidder shall furnish the performance security at 2.5 % of the contracted amount & will sign the contracted agreement.
13. Distributors once nominated by the manufacturers will be for the whole contract period & the manufacturer cannot change its distributor during the year in any case. In exceptional cases the Tendering authority may approve changes.
14. The supplier shall furnish the certificate from the manufacturers on whose behalf they are participating to the effect that in case of the Drug supplied declared sub standard the participating firm as well as the manufacturers are equally responsible for legal consequences under purchase rules envisaging debarment, purchase of risk & cost & black listing.

GENERAL AND SPECIAL CONDITIONS OF A CONTRACT

1. The contract should be governed by & interpreted in accordance with laws of the Islamic Republic of Pakistan.
2. Store is required immediately. The Bidder may however ensure the short guaranteed delivery & supply of the drugs to ZAKAT Mustahqeen on daily basis by the production of prescribed slip dually signed & stamped by the civil surgeon.
3. Except as otherwise specifically provided in the contract, the contractor shall bear & pay all taxes, duties, levies & charges assessed on the contractor, or as per policy practiced, stating out & indoor patient (ZAKAT Mustahqeen).
4. The contract shall be executed in accordance with the contract document & procedures.
5. The purchaser or its representative shall inspect the stores at the premises of consignee after receipt of supply/acceptance of Bid.
6. The manufacturer/contractor should provide an undertaking that if his authorized contractor fails to carry out any assignment in total or in part, manufacturer will be responsible to carry out the same.
7. If the contractor fails to attend completion or supply within time for it shall pay to the purchaser liquidated damages at the rate of 2% per month or the purchaser may consider the termination of the contract.
8. No manufacturer shall authorize their distributor/agent/any firm or person to quote the same item, as the manufacturer is quoting itself in any tender. Failing those offers of both the manufacturer & other Bidder shall be ignored.
9. The purchaser without prejudice to other remedy for breach of contract, by written notice of the default sent to the supplier may terminate the contract as a whole or in part.
 - a) If the supplier fails to deliver any or all of items within period (s) specified in the contract or within any extension of their granted by the purchaser.
 - b) If the supplier fails to perform other obligation (s) under the contract.
 - c) If the supplier, in purchaser judgment has engaged in corrupt or fraudulent practices in competing or executing the contract.
10. The purchaser reserves the right to increase/decrease or delete the quantities of the drugs etc, at the time of award of contract & also reserves the right to enhance the quantity by 15% of goods and services originally specified in the contract without any change in unit price or other terms & conditions of goods at any time during the contract period.
11. Successful Bidder shall pay the testing fees directly to the provisional drug testing laboratory for the batches to be supplied and should supply extra quantity of drug/drugs used for testing purpose if any.
12. No Drug/Medicines etc will be accepted having expiry less than 80% of shelf life of local manufacturing and 70% shelf life for imported items. Therefore manufacturing and expiry dates shall be provided to the clients clearly.

THE CRITERIA FOR EVALUATION OF BIDS.

- ❖ Specification.
- ❖ Drug registration certificate issued by the Ministry of Health Government of Pakistan / Provincial Health Authority .
- ❖ Delivery schedule (on daily basis) .
- ❖ Authority letter for manufacture / stores from Authority (DHO) .
- ❖ Terms & conditions of tendered document compliance .
- ❖ Distributors / agents / manufactures must provide copies of manufacturing license , GMP , NTN , Sales Tax Certificate & ISO certificate for items quoted.
- ❖ Copies of wholesale Drugs license , NTN , Sale Tax Certificate of quoting Bidder .
- ❖ Original receipt .
- ❖ Affidavit showing that firm is not black listed .

NB: Department / Authority that is the convener , reserves the right to ask and verify any document related with manufacturing of items to assess the quality .

Financial bids of only technically qualified firms will be opened .

Financial proposals of bidders , found technically non - responsive , will be returned unopened as per relevant provisions of SPPRA Rules , 2010 (Amended 2013) .

UNDERTAKING

I/We read/understanding the conditions specified in the tender enquiry & undertake.

1. That I/we will remain bounded to supply any item as an additional quantity at the same rate on which said item have supplied during the same financial year.
2. That I/we agree to supply whether our tender accepted for total partial or enhanced quantity for all or any single item.
3. That I/we also agree to supply & accept the said item at the rates for the supply of contracted quantity within the stipulated period shown in the contract.
4. That I/we understand & ensure for the supply of quality medicines.
5. That I/we also agree to supply 100% additional quantity without any additional changes, if the supplier/part of the supplies declared substandard.
6. That I/we also agree to replace the drug /medicines to ZAKAT Mustahqeen immediately, if the expiry of the drug is nearer.
7. That I/we understand & confirm the refund of cast differences if the same medicines/drug is/was supplied at lower rates to any other government/semi government institution, armed forces.
8. That I/we that, if any of the information submitted In accordance to this tender enquiry found incorrect, our contract may be cancelled at any stage on our cast & risk.
9. That I/we undertake to the deposit the Drug Testing fees per batch to Director PDI Karachi & deposit directly to CDL, if the assignment given to the CDI.
10. That I/we undertake that, the payment of the supplied Drugs to Mustahqeen will be accepted on the provision of the original prescribed slip dually assigned by the CS & Convener, in the shape of cross cheque.

CERTIFICATE

We guarantee to supply the stores exactly in accordance with the requirement specified in the invitation to this tender.

SIGNATURE OF TENDERER	
NAME	
DESIGNATION	
PHONE NO:	
MOBILE NO:	
FAX NO:	
E-MAIL ADDRESS:	
WEBSITE:	
NTN & VALIDATION	

OFFICE OF THE CIVIL SURGEON DISTRICT HEADQUARTER HOSPITAL TANDO MUHAMMAD KHAN.

TENDER FOR DRUGS / MEDICINES / SUNDRIES ETC FOR THE YEAR 2014-2015.

**SCHEDULE OF REQUIREMENTS & PRICE
PRICE RS.2000/- (NON-REFUNDABLE / TRANSFERABLE)**

TENDER ENQUIRY NO.3849 / 2014 DUE ON 30-12-2014


**TIME OF RECEIPT OF TENDER: 30-12-2014 AT 12:30 PM
TIME OF OPENING OF TENDER: 30-12-2014 AT 1:00 PM**

Offers shall remain open for 60 days from the date of opening. The tenders shall quote their prices inclusive of all duties / taxes / transportation etc, and all other expenses of free delivery to Consignee's end. Price should be quoted in figures & wards both, falling which the offer will be ignored.

S #	NAME OF MEDICINE	NAME OF MANUFACTURE	QUANTITY	RATE	RATE IN FIGURES	RATE IN WARDS
1	Inj:Clefran 0.25, 0.5, 1 gm					
2	Inj:Aventrax 250mg, 500mg, 1 gm					
3	Inj:Grasil 25, 50, 100 gm					
4	Inj:Fortum 250 mg					
5	Inj:0.18% D / Saline 500 ml					
6	Inj:Meher 40, 80 mg					
7	Inj:Vallum 10 mg					
8	Inj:Flagyl 100 ml					
9	Inj:Ciprofloxacin 100 ml					
10	Inj:Plabolye-M 500 ml					
11	Inj: humuli R 30/70					
12	Inj: sangobion					
13	Inj: venofer					
14	Inj: N/Saline					
15	Inj: hepanerz					
16	Inj: ietepar					
17	Inj: neurocholine					
18	Inj: neurobion					
19	Inj: zantac					

96	cap: risek 20mg, 40mg								
97	cap: hexum 20mg, 40mg								
98	tab: hewday 5/80, 5/160								
99	tab: easiday 50mg								
100	tab: to-easiday								
101	tab: deepex 10mg								
102	tab: faverin 50mg								
103	tab: benzim 20, 40								
104	tab: fegral 200mg								
105	tab: kampro 5mg								
106	tab: sustac 2.6mg								
107	tab: boncor 2.5mg, 5mg								
108	tab: aldomet 250mg, 500mg								
109	tab: cardhil 2.6mg, 6.4mg								
110	tab: norvasac 5mg, 10mg								
111	tab: blokium 5mg								
112	tab: falan 40mg, 80mg								
113	tab: nervalin 0.5mg								
114	tab: xatral lp								
115	tab: bytin 2mg								
116	tab: ascard 75mg								
117	tab: angisid								
118	tab: lowplate, lowplate plus								
119	tab: lyliget 10mg								
120	tab: pulse 25, 50, 100mg								
121	tab: capotene 25mg								
122	tab: fanitec 5mg, 10mg								
123	tab: aldactone 250mg, 500mg								
124	tab: lasoride								
125	tab: glucofage 500mg, 1gm								
126	tab: amyl 2mg								
127	tab: getryl 3mg								
128	tab: diamicon								
129	tab: motillium								
130	tab: galsan D								
131	tab: ossonate D								
132	cap: phlogem 50mg, 100mg								
133	tab: provax								

172	nedex plus lotion								
173	scobion lotion								
174	sulphur 5% / 10 %								
175	capstene vaginal cream								
176	daktarin vaginal cream								
177	betasalic ointment								
178	Zn bar								
179	acne wash bar								
180	deftma care bar								
181	pearl oil control bar								
182	artma lid bar								
183	dermaclin cream								
184	melena cream								
185	inj: interferon								


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