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(attached)

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As Per SPP Rules

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As Per SPP Rules

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Shaheed Mohtarma Benazir Bhutto Chair (SMBBC) University of Karachi

PROJECT DIRECTOR

Ref: PD/SMBBC/

Date: _____

Subject: Pre-Qualification of Contractors.

5th March, 2015

University of Karachi has received funds from Sindh Government for the following project with Scope, Estimated Cost and duration of project are as under:-

The work comprises of construction of Convention Center for 2000 persons, an office building (G+1) and allied facilities on an area of approximately 16,000 sft.

(Civil work) Cost of PC-I is about Rs. 334 million. Project completion period is about 24 months.

Eligibility: Valid Registration with Pakistan Engineering Council in Category C-3 and above with specialized code CE-09 and CE-10, valid for the year 2015.

Applications, for Pre-Qualification are invited from interested firms for their short listing. Interested firms may obtain the Pre-Qualification Documents from the address mentioned below.

The request must clearly state "Request for Pre-Qualification Documents" for Shaheed Mohtarma Benazir Bhutto Chair at University of Karachi.

Documents will be issued from the office of the Project Director, Shaheed Mohtarma Benazir Bhutto Chair to interested firms from 06th March, 2015 on payment of Rs. 1,000/- nonrefundable through Pay Order / Demand Draft in favour of Shaheed Mohtarma Benazir Bhutto Chair, University of Karachi or can be down loaded from SPPRA web site www.pprasindh.gov.pk and can be submitted along with the fee.

Applications, duly filled in and attached with relevant Documents / Certificates must reach on the address mentioned below as per following schedule, which shall be opened before the bidders or their representatives who choose to attend. Only prequalified contractors / firms will be invited to bid.

S. No.	Date of Obtaining Tender	Date/ Time/ Place of submission of Pre-Qualification Documents	Date/ Time/ Place of opening of Pre-Qualification Documents
1	06 th March, 2015 to 20 th March 2015. During office Hours, from office of the Project Director, (SMBBC)	24 th March, 2015 up to 02:00 pm, in the office of the Director Finance, University of Karachi.	24 th March 2015 at 02:30 pm, in the office of the Director Finance, University of Karachi.

University of Karachi reserves the right in its sole discretion to reject any or all prequalification documents as per provisions of SPPRA / PEC rules.

NOTE:-

In case of any unforeseen situation resulting in closure of office on the date of opening or Government declares holiday, the tender shall be submitted/ opened on the next working day at the same time and venue.

(PROJECT DIRECTOR)



4.0. Section-I. Instructions to Bidders / Applicants (ITB)

- Clause-1.** The firm/contractor shall enclose the (one original and 1 copy) of the documents in a sealed envelope which shall,-
- (a) bear the name and address of the Applicant;
 - (b) be delivered by hand or through courier / registered mail to "Project Director, SMBBC, University of Karachi (UoK) for Pre-Qualification; and
 - (c) be clearly marked "Application for Pre-Qualification for "Construction of Offices & Convention Center with allied facilities at University of Karachi"
- Clause-2.** If the envelope is not sealed and marked as required, the University of Karachi (UoK) will assume no responsibility for the misplacement or pre-maturing opening of the document.
- Clause-3.** Document shall be prepared in the English language. In case of ICB, the information provided in any other language shall be accompanied by English translation also.
- Clause-4.** Firm/Contractor must respond to all questions and provide complete information as advised in this document. Any lapses to provide essential information may result in dis-qualification of the firm / contractor.
- Clause-5.** **Clarification and Modification of Documents (SPP Rule 23).**
Firm / Contractor, who has obtained documents, may request for clarification of contents of the bidding document in writing, and respond to such queries shall be made in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of bid.



Clause-6. Addendum.

At any time prior to the deadline for submission of documents, the UoK may amend the Prequalification Document by issuing addenda. Any addendum issued shall be part of the Prequalification Document and shall be communicated in writing to all who have obtained the prequalification document.

Clause-7. Deadline for submission of Documents (SPP Rule 22 & 24).

Documents shall be received by the UoK at the *Project Director, Shaheed Mohtarma Benazir Bhutto Chair, University of Karachi (UoK) within fifteen days from the date of publication of the NIT, date & time is mentioned in NIT. The University of Karachi (UoK) may, at its discretion, extend the deadline for the submission of documents by amending the Prequalification Document, and in which case all rights and obligations of the UoK and the firms / contractors subject to the previous deadline shall thereafter be subject to the deadline as extended.

Clause-8. Evaluation (Rule 27 (2)).

Firm's / Contractor's general and particular experience, personnel and equipment capabilities, and financial position, as demonstrated by the Applicant's responses in the prescribed forms will be evaluated as per evaluation criteria given in the document. The University of Karachi (UoK) reserves the right to waive minor deviations, if these don't materially affect the capability of an applicant to perform the contract. Sub-contractor's experience and resources shall not be taken into account in determining the firm / contractor compliance with the qualifying criteria.

However, Joint Venture experience & resources shall be considered. Consortium or Association of firms will be considered for similar treatment as in case of Joint Venture.



Clause-9. Clarification of Prequalification Information (Rule 43).

To assist in the evaluation of information, the UoK may, at its discretion, ask any firm / contractor for a clarification of any information which shall be submitted within a stated reasonable period of time. Any request for clarification shall be in writing. If any firm / contractor does not provide clarifications of the information requested by the date and time set in the UoK's request for clarification then application of the firm/contractor may be rejected.

Clause-10. Verification of Prequalification Information (Rule 28 (1d)).

Verification of the information provided by the Pre-Qualified / Shortlisted firms / contractors in the submissions for prequalification may be made. In case the information is found to be wrong or incorrect in any material way or firm / contractor is found to be lacking in the capability or resources to successfully perform the contract, then it shall not be Pre-Qualified.

5.0 Section II: Evaluation / Qualification Criteria

The evaluation shall be mainly based on the eligibility criteria, other factors like timely completion, resources of the applicant, Pre-Qualification with other institutions/ works etc, manpower & logistical support of the applicant, their financial capabilities, quality consciousness, etc. will be considered as added qualifications. If found necessary, the Contractor shall make arrangements to inspect any of the works undertaken by them.

Applications received after the due date and time shall be rejected. University of Karachi(UoK) expects that Construction Companies/ Firms should furnish all the required documents to ensure a transparent and genuine evaluation, so it is necessary to fill in the Pre-Qualification documents meticulously and sign & stamp each and every page. Fill in the Pre-Qualification Documents in writing in ink or type.

As the Pre-Qualification process is completed, it would be informed to all the participants about the status of evaluation and afterwards tenders will be invited from Pre-Qualified firms / contractors.

Criteria based on Marks / Score.

Mandatory Provisions/Eligibility: Firms / Contractors must possess (i) Valid Registration Certificate of PEC in Category C-3 or above with specialized code CE-09 and CE-10 and valid for the year of 2015; (ii) Valid Registration Certificate from Sindh Revenue Board (SRB) and Income Tax Authority (NTN); (iii) is not black listed and not involved in any litigation. (Attach all certificates and affidavit of not blacklisting and no litigation)

Sr. No.	Category	Weightage /Marks
A.	General Information	15
B.	General Experience Record	35
C.	Personnel Capabilities	20
D.	Equipment Capabilities	20
E.	Financial Soundness / Status	10
Total Marks		100

Aggregate Qualifying Score is 70%, but it is mandatory to obtain at least 50% in each of the following sections.



It is compulsory to fill all the Performas, in case it is not applicable insert the word "N/A" and it should be crossed and signed.

(A). General Information [Company Profile]		15 Marks
i.	Period since Firm/Contractor is in construction business	10 Marks
	Up to 5 years	02 Marks
	Up to 10 years	05 Marks
	Above 10 years	10 Marks
	(Attach PEC license for each year)	
ii.	Office facilities	05 Marks
	In Sindh Province	03 Marks
	In any other Province/ Islamabad	01 Marks
	Outside Country	01 Marks
(B) General Experience Record		35 Marks

Sr.No	Description	Maximum Points
1.	Projects of similar nature and complexity completed over latest 05 years. (4 Marks for each project) (Attach satisfactory completion certificates)	20
2.	Projects of similar nature and complexity in hand. (5 Marks for each project having cost 151 million or above) (Attach copies of Work Orders)	15
	Total	35



(C) Personnel Capabilities required for this project

20 Marks

Sr. No	Description / Position with qualification & experience	Number required at Site	Marks assigned	Remarks
1.	<p>BSc (Civil Engg.) / BE (Civil Engineers registered with (PEC) with experience of 5 years or above.</p> <p>BSc (Electrical Engg.) / BE (Electrical Engineers registered with (PEC) with experience of 5 years or above.</p>	2 No.	10	<p>03 Marks for experience of 5 to 10 years. 04 Marks for above 10 years. (Attach Tax payment challans showing at least 1 year continuous employment with firm. 1 additional Mark for MSc (Civil Engg.)/ M.E. (Civil)</p>
2.	<p>Diploma / B-Tech in Civil Engg. with experience of 2 years or above</p> <p>Diploma / B-Tech in Electrical / Mechanical / Plumbing Engg. with experience of 2 years or above</p>	02	10	<p>02 Marks for 02 years experience, 03 Marks for above 02 years.</p>



(D) Equipments Capability

20 Marks

The Applicant should own, or have assured access to (through rented, lease, purchase agreement or other means), the following key equipment (limited to any major items of equipment) in full working order, and must demonstrate that, based on known commitments, these will be available for deployment on the proposed contract or works. The Applicant may also list alternative equipment which he would purpose for the contract together with an explanation of the alternate proposal. .

Equipment Type & Characteristics	Required (Nos.)	Points
1. Dump Trucks min 5m ³ cap	2	2
2. Loaders	1	1
3. Excavators	1	1
4. Rollers	1	1
5. Plate Compactor	2	1
6. Vibrator	1	1
7. Crane 20 ton cap	1	2
8. Water Bowser	1	1
9. Welding Plant	1	1
10. Compressor	1	1
11. Generator	1	1
12. Avometers	2	1
13. HIPOT Tester	1	1
14. Megger	1	1
15. Flukemeter	1	1
16. Optical Time Domain Reflectometer (OTDR)	1	1
17. Form Work / Shuttering (70000) Sft and Scaffolding Pipes	70,000 Sft	1
18. Survey Equipments	1	1
Total Points		20



(E) Financial Soundness / Status

10 Marks

For Financial Status assessment, the Applicants may be required to submit Audited Financial Statements for the last five years or any other document which verifies their Financial Status. Where necessary, the University of Karachi (UoK) will make enquiries with the firm's / contractor's bankers.

Working Capital in hand for this project/work (Attach proof of Bank Statement / Credit Facilities)

Less than 15% of Estimated Cost of this Work 02 Marks

16 - 25% of Estimated Cost of this Work 04 Marks

26 - 40% of Estimated Cost of this Work 08 Marks

More than 40% of Estimated Cost of this Work 10 Marks



6.0 Section III. Application Forms

A-I **Application Submission Form** *(The covering letter is to be submitted by the interested firm/contract or partner responsible for a joint venture, on appropriate company letterhead)*

Date: _____

To The Project Director,
SMBBC, University of Karachi

Subject. Pre-qualification of "Construction of Offices & Convention Center with allied facilities at UoK, Karachi

Dear Sir,

I the undersigned, being duly authorized to represent and act on behalf of..... applies to be prequalified for the project cited above and enclose one (1) original *(together with ----- copies)* of pre-qualification documents and declare the following.

- (a) I have examined and have no reservations to the Prequalification Document, including
Addenda No(s)....., issued in accordance with ITB Clause 6.
 - (b) I understand that University of Karachi (UoK) may cancel the prequalification process at any time and that UoK is not bound either to accept any application that it may receive or to invite the prequalified applicants to bid for the contract subject of this prequalification, without incurring any liability to the Applicants.
 - (c) Bids by prequalified applicants will be subject to verification of all information submitted for prequalification at the time of bidding;
 - (d) UoK reserves the right to amend the scope and value of any contract under this project; in such event bids will only be called from prequalified bidders who meet the revised requirements;
2. The UoK and its authorized representative(s) may contact the following person(s) for further information, if needed;
- Person to be contacted: _____ Telephone: _____
3. The undersigned declares that the statements and the information provided are complete, true, and correct in every detail.

Signed:

Name:



Date: _____

Contact: _____

A-II. General Information / Company Profile

All individual firms and each partner of a joint venture applying for prequalification are requested to complete the information in this form.

1.	Name of firm (legal). <i>(In case of Joint Venture (JV), legal name of each partner.)</i>				
2.	Nature of Business. <i>(Whether the firm is a Corporation, Partnership, Trust etc.) (In case of Consortium; whether the Lead Consortium Member is a Corporation, Partnership, Trust etc.)</i>				
3.	Head Office Address:				
4.	Telephone. Fax numbers. E-mail address.				
5.	Place of Incorporation/Registration.				
6.	Year of incorporation/registration.				
7.	Applicant's authorized representative. Telephone. Fax numbers. E-mail address.				
8.	<table border="1"><tr><td><u>NATIONALITY</u> <u>OF</u></td><td rowspan="3">Country:</td></tr><tr><td><u>OWNERS.</u></td></tr><tr><td>Name,</td></tr></table>	<u>NATIONALITY</u> <u>OF</u>	Country:	<u>OWNERS.</u>	Name,
<u>NATIONALITY</u> <u>OF</u>	Country:				
<u>OWNERS.</u>					
Name,					



A-III. General Experience Record

- (i) Details of Contracts of Similar Nature and Complexity completed over the last 05 years

Sr.No	1	2	3	4	5
Name of Contract.					
Country.					
Name of Procuring Agency with Address, Tele, Fax					
Nature of Works and special features relevant to the contract for which applied					
Contract Role (Mention sole, Sub, Contractor or partner in a Joint Venture).					
Value of the total contract in Pak / Rs.					
Date of Award					
Date of Completion					



(ii) **Projects of similar nature and complexity in hand.**

Firms/ Contractors and each partner of the joint venture should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, for which Completion Certificate has yet to be issued.

Name of Contract	Value of Contract	Name of Procuring Agency	Value of outstanding work (equivalent Pak Rs. Million)	Estimated Completion Date
1.				
2.				
3.				



(i.i) Projects executed in similar geographical conditions in last five (5) years.

Sr.No	1	2	3	4	5
Name of Contract:					
Country & Location					
Name of Procuring Agency with Address, Tele, Fax					
Nature of works and special features relevant to the contract for which applied.					
Contract Role (mention, Sole, Sub Contractor or Partner in a Joint Venture)					
Value of the total contract in Pak / Rs.					
Date of Award					
Date of Completion					



A-IV. Personnel Capabilities

Firm / Contractor should provide the names of suitably qualified personnel to meet the specified requirements for this assignment / project stated in Section 3 (Evaluation and Qualification Criteria).

Sr.No	Title of Position	Name
1.	Project Manager (Civil)	
2.	Construction Manager (Civil)	
3.	Electrical Engineer	
4.	Mechanical Plumbing / HVAC Engineer	
5.	Site Supervisor (Civil)	
6.	Site Supervisor (Electrical)	
7.	Site Supervisor (Mechanical / Plumbing HVAC)	
8.	Surveyor for Site	



A-V

The data regarding experience of the personnel mentioned at A-IV should be supplied separately using the Form below.

4(B) Curriculum Vitae (CV) for Proposed Experts

1. Proposed Position.

2. Name of Expert.

3. Name of Firm.

4. Current Residential Address.

Telephone No.

Fax No.

E-Mail Address.

5. Date of Birth

Citizenship.

6. Qualification.

7. Work Experience. Summarize professional experience in reverse chronological order. Indicate particular technical and managerial experience relevant to the project.

From	To	Company / Project / Position / relevant technical and management experience



A-VI

5. Firm/Contractor shall provide adequate information to demonstrate clearly that it has the capability to meet the requirements for the key equipment whether owned/ leased/ rented listed in Section 3 (Evaluation and Qualification Criteria).

A. Equipment Capabilities (owned by the contractor/firm)

Sr.No	Name of Equipment	Name of manufacturer	Model & Power Rating	Capacity	Years of manufacture	Current Locations
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						



B. Equipment Capabilities (leased/ rented by the contractor/firm)

Sr.No	Name of Equipment	Mention whether leased or rented	Name of Owner	Address of Owner	Contract Name and Title with Telephone Fax & Email of the Owner	Agreements Details of rental / lease / manufacture agreements specific to the project
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						



A-VII

6. Financial Resources.

A. Banker's Information.

Sr.No	Name & Address of Bank	Contact name and title	Telephone, Fax & Email Address

B. Financial Status. Summarize actual assets and liabilities in Pak Rupees for the previous three years.

Information from balance Sheet/ Income Statement	Year 1.	Year 2.	Year 3.
Total Assets (TA)			
Total Liabilities			
Current Assets (CA)			
Current Liabilities (CL)			
Total Revenues (TR)			
Profits Before Taxes (PBT)			
Profit After Taxes (PAT)			

C. Source of Financing. Contractor/ Firm shall provide documentary evidence for funding the project for which prequalification is being undertaken.



Section IV. Scope of Contract. (*Description of works and Period of completion*)

Period of Completion. about 24 Months

Description of Work.

Construction of Convention Center for about 2000 persons, or as required.

Office building Ground + one and allied facilities.

Covered area approx. 16,000 Sq.ft.

Refer to NIT for detail