

**EXPRESSION OF INTEREST (EOI) RESPONSE DOCUMENT**

**PROCUREMENT OF IN-HOUSE CONSULTING FIRM FOR  
SINDH SOLID WASTE MANAGEMENT BOARD (SSWMB)  
GOVERNMENT OF SINDH  
(NATIONAL COMPETITIVE BIDDING)**

**To be filled by interested firm:**

Name(s) of Firms \_\_\_\_\_

Complete Address \_\_\_\_\_

\_\_\_\_\_

Contact Number \_\_\_\_\_

Date of Submission \_\_\_\_\_

## EOI SUBMISSION FORM

To

The Secretary  
Sindh Solid Waste Management Board  
D-47, Block 2, Clifton  
Karachi, Pakistan

Sir

We, the undersigned, offer to provide the consulting services for "Integrated Municipal, Medical, Hazardous, and Industrial Hazardous waste management plan for Sindh province". We are submitting our interest before the deadline 20<sup>th</sup> March 2015 and which includes the experience of consulting firm, specific experience, technical capacity, operational capacity and financial capacity as required by EOI document.

We understand that SSWMB reserves the right to accept or reject any offer and to annul the EOI process and reject all the responses without assigning any reason or to owe any explanation whatsoever.

We acknowledge that the decision of evaluating committee shall be final and cannot be challenged on any ground at any forum and the evaluating committee will not be liable for any loss or damage to any party acting in reliance thereon.

We remain,

Yours' sincerely

Authorized Signature (s):  
Name and Title of Signatory:  
Name of Firm (s):  
Address:  
COMPANY (ies) SEAL

(To be filled in by the interested firms as part of their EOI response)

**Sr. No1**

**Firm(s) experience in Municipal, Industrial, Hazardous, Medical waste management sector**

**Relevant experience**

**Maximum Marks 20**

Using the format below, provide information on each reference assignment for which your firm/entity, either individually as a corporate entity or as one of the companies within an association, was legally contracted.

- a. Up to 5 year experience (08 Marks)
- b. 5 to 10 year experience (12 Marks)
- c. Above 10 years ( 20 Marks)

Please provide detail for assignment/ projects taken for the previous years.

Assignment Name:	Country:
Location within Country:	Key Professional Staff Provided by Your Firm/ entity(profiles):
Name of Client:	Value of services
Address:	Nature of services:
Name of Associated Consultants, if any:	No. of Months of Professional Staff Provided by Associated Consultants:
Brief Narrative Description of Project:	

Firm(s) Name: \_\_\_\_\_

Note:- The firm shall be awarded 20 marks if in case it has relevant experience above 10 years as mentioned in Sr. No. 1 above.

**Sr. No. 2.**

- a. **Firm(s) Specific Experience in Studies, Design, Construction Supervision Of Solid Waste**  
**(5 Marks)**

Using the format below, provide information on each reference assignment for which your firm/entity, either individually as a corporate entity or as one of the companies within an association, was legally contracted.

Please provide detail for assignment/ projects taken for the last 5 years.

Assignment Name:	Country:
Location within Country:	Key Professional Staff Provided by Your Firm/ entity(profiles):
Name of Client:	Value of services
Address:	Nature of services:
Name of Associated Consultants, if any:	Nº of Months of Professional Staff Provided by Associated Consultants:
Narrative Description of Project:	

Firm's Name: \_\_\_\_\_

**Sr. No. 2. (continued)**

**b. Firm(s) experience in Environmental Management for the development of Integrated SWM infrastructure**  
**(05 Marks)**

Using the format below, provide information on each reference assignment for which your firm/entity, either individually as a corporate entity or as one of the companies within an association, was legally contracted.

Please provide detail for assignment/ projects taken for the last 5 years.

Assignment Name:	Country:
Location within Country:	Key Professional Staff Provided by Your Firm/ entity(profiles):
Name of Client:	Value of services
Address:	Nature of services:
Name of Associated Consultants, if any:	No. of Months of Professional Staff Provided by Associated Consultants:
Brief Narrative Description of Project:	

↓ Firm(s) Name: \_\_\_\_\_

**Sr. No. 2. (continued)**

**c. Firm(s) experience in Development of Municipal Business Plan,  
(05 Marks)**

Using the format below, provide information on each reference assignment for which your firm/entity, either individually as a corporate entity or as one of the companies within an association, was legally contracted.

Please provide detail for assignment/ projects taken for the last 5 years.

Assignment Name:	Country:
Location within Country:	Key Professional Staff Provided by Your Firm/ entity(profiles):
Name of Client:	Value of services
Address:	Nature of services:
Name of Associated Consultants, if any:	No. of Months of Professional Staff Provided by Associated Consultants:
Narrative Description of Project:	

Firm(s) Name: \_\_\_\_\_

**Sr. No. 2. (continued)**

**d. Firm(s) experience in developing Solid Waste Management Revenue Models**  
**(05 Marks)**

Using the format below, provide information on each reference assignment for which your firm/entity, either individually as a corporate entity or as one of the companies within an association, was legally contracted.

Please provide detail for assignment/ projects taken for the last 5 years.

Assignment Name:	Country:
Location within Country:	Key Professional Staff Provided by Your Firm/ entity(profiles):
Name of Client:	Value of services
Address:	Nature of services:
Name of Associated Consultants, if any:	No. of Months of Professional Staff Provided by Associated Consultants:
Brief Narrative Description of Project:	

Firm(s) Name: \_\_\_\_\_

**Sr. No. 2. (continued)**

- e. **Firm(s) experience in Institutional arrangements to uplift the entire spectrum of Solid Waste Management System**  
**(05 Marks)**

Using the format below, provide information on each reference assignment for which your firm/entity, either individually as a corporate entity or as one of the companies within an association, was legally contracted.

Please provide detail for assignment/ projects taken for the last 5 years.

Assignment Name:	Country:
Location within Country:	Key Professional Staff Provided by Your Firm/ entity(profiles):
Name of Client:	Value of services
Address:	Nature of services:
Name of Associated Consultants, if any:	No. of Months of Professional Staff Provided by Associated Consultants:
Brief Narrative Description of Project:	

Firm(s) Name: \_\_\_\_\_

Note:- The firm shall be awarded 25 marks in case it has specific experience in all the five categories mentioned in Sr. No. 2 above.



**Sr. No. 3.**  
**Technical Capacity of the Firm**  
**Maximum Marks = 30**

<b>Sr. No</b>	<b>Technical expert</b>	<b>Max marks (30)</b>
<b>1</b>	Senior Municipal Solid Waste Management Specialist (PHD in any of the Waste Management sector, with background in Urban Planning, minimum of 10 years of relevant experience is required).	<b>09 marks</b>
<b>2</b>	Senior Solid Waste Engineer (Design of SWM Infrastructure / GTS/ MRF /Landfill Sites / Biowaste Processing Plants / & Waste to Energy Plants (Masters in Relevant Field with 20 years of similar experience)	<b>06 marks</b>
<b>3</b>	Solid Waste Management Operation Manager ( Masters in relevant field with 15 years of experience in managing MSWM of handling of 1000 tons of waste per day ),	<b>05 marks</b>
<b>4</b>	Municipal Tariff Specialist (Finance Specialized consultant with Master in Relevant field and 15 years of relevant experience)	<b>05 marks</b>
<b>5</b>	Solid Waste Legal Expert (Incumbent must be well versant of local and special laws related to SWM with atleast 15 years of experience)	<b>05 marks</b>

Firm(s) Name: \_\_\_\_\_

Note:- The firm(s) shall be awarded 30marks in case it has all the technical experts mentioned at Sr. No 03 above.

**Sr. No. 4.**

**Administrative and operational capacity of the firm to manage the assignment successfully.**

**Maximum Marks = 10**

<b>Sr. No</b>	<b>Assignment/Projects taken</b>	<b>Max marks (10)</b>
1	Outside country of origin	03 marks
2	Office in Asia and Pacific	03 marks
3	Offices in Pakistan	04 marks

Firm(s) Name: \_\_\_\_\_

Note:- The firm(s) shall be awarded 10 marks in case it has all the technical experts mentioned at Sr. No 04 above. The firm shall also provide the complete address of the offices mentioned in Sr. No. 04.

**Sr. No. 5.**

**Financial Capacity of the firm**

**Audit reports**

**Maximum Marks=15**

<b>Sr. No</b>	<b>Assignment/Projects taken</b>	<b>Max marks (15)</b>
1	Audit report for the last financial year	05 marks
2	Audit report for the previous two years	05 marks
3	Audit report for the previous three years	05 marks

Firm(s) Name: \_\_\_\_\_

Note:- The firm(s) shall be awarded 15 marks in case it provides audit report for the last three years

### **General Instructions**

The interested firms are requested to provide the complete information; firm's track record, information regarding similar projects/ work undertaken: descriptive details of experience IMSWM, Industrial and Hazardous Waste Management, Medical Waste Management, Developing Master Plans for City SWM, Legal Framework, Institutional arrangement performed during the last 05 years; key personnel details with technical qualifications and expertise; address of all permanent operational offices, Portfolio of services offered; registration details and other relevant details, if any; the firm(s) may also associate other experts and consultants, make Joint Ventures with the local consulting services to enhance their qualifications and expertise.

Interested eligible firms may obtain further information from the office of Secretary Sindh Solid Waste Management Board, Bungalow Number D-47, Block -02 Clifton, Karachi, Pakistan. Contact numbers are +92-21-35863026, +92-21-35863027. For further queries firms may contact at e-mail [secretary@sswmb.gos.pk](mailto:secretary@sswmb.gos.pk)

Sealed Expression of Interest must be delivered to the address provided above on or before the 20<sup>th</sup> March, 2015 at 3:00 PM and the EOIs will be opened by the committee in the presence of applicants / Representatives who intends to present on the same day at 4:00 PM. In case of any holiday the EOIs will be collected and opened on the next working day.

**It is informed that the minimum qualifying marks are 60% accumulative, but it is mandatory to score 40% in each section. The firms scoring less than 60% shall not be considered for further process. The procurement shall be done in accordance with Quality and Cost Board Selection Method (QCBS) of SPPRA, Rules 2010**

Selection Committee reserved the Right to Accept or Reject any or all EOIs prior to award of contract as per SPPRA Rules, 2010.