

**OFFICE OF THE TOWN HEALTH OFFICER
ORANGI TOWN
GOVERNMENT OF SINDH KARACHI**




STANDARD BIDDING DOCUMENTS

**FOR THE PROCUREMENT (15% LOCAL PURCHASE)
OF MEDICINES / DRUGS & OTHER ALLIED ITEMS
FOR THE CURRENT FINANCIAL YEAR 2014-2015
ALONG WITH TERMS AND CONDITIONS**

**SITUATED INSIDE URBAN HEALTH CENTRE No. 10
ORANGI TOWN KARACHI**

**ANNUAL PROCUREMENT PLAN 2014-2015
(WORKS, GOODS & SERVICES)**

| S. No. | Description of Procurement | Quantity (Where Applicable) | Estimated Unit Cost (Where Applicable) | Estimated Total Cost (in Million) | Funds Allocated for 2014-15 | Source of Fund (ASP / Non ADP) | Proposed Procurement Method | Timing of Procurement | | | | Remarks | |
|--------|--|-----------------------------|--|-----------------------------------|-----------------------------|--------------------------------|-----------------------------|-----------------------------|-----------------------------|---------------------------------|--------------------------------|--|--|
| | | | | | | | | 1st Qtr From July Sept 2014 | 2nd Qtr From Oct. Dec. 2014 | 3rd Qtr From April, March- 2015 | 4th Qtr From April, June- 2015 | | |
| 1 | 15% local purchase of Essential Medicines / Drugs & Other allied items | | | Details is Attached | 7590100 | Non ADP | Single Stage One Envelope | | | | | Procurement of 85% allocated budget of Medicines / Drugs through Rate Contract as per policy of Health Department of Sindh | |
| 2 | Other Miscellaneous | | | | 1504800 | | | | | | | | |
| 3 | Uniforms | | | | 86900 | | | | | | | | |
| 4 | Repair of Machinery | | | | 8000 | | | | | | | | |
| 5 | Repair of Furniture and Fixture | | | | 53000 | | | | | | | | |


 Director General
 Government of Sindh, Karachi

TECHNICAL EVALUATION CRITERIA

For the purpose of determining the lowest evaluated bid the following facts other than price shall be taken into consideration by the Procurement Committee of Orangi Town Karachi.

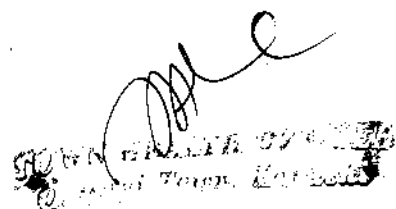
01. Original Tender Receipt.
02. Original Pay Order Demand draft from any schedule bank.
03. Copy of CNIC of the authorized person.
04. The Bid offer in original.
05. Sales Tax Registration Certificate (Where applicable).
06. N.T.N / Income Tax Registration Certificate up-to date.
07. Professional Tax Certificate up-to date.
08. Product quoted price list.

Name of the Firm

Signature of the Owner

Landline / Mobile No.

Stamp of the Firm.


The stamp is circular and contains the text "PROCUREMENT COMMITTEE OF ORANGI TOWN, KARACHI" around the perimeter. A handwritten signature is written over the stamp.



**OFFICE OF THE TOWN HEALTH OFFICER
ORANGI TOWN
GOVERNMENT OF SINDH KARACHI
Office Address Urban Health Centre No. 10 Orangi Town**

NO/THO/OTK/

Dated: _____

RECEIPT

Received an amount of Rs. _____ being the cost of sale of

Tender of _____ for the current financial

Year 2014-2015 from Messer's _____ on _____


**Town Health Officer
Orangi Town**

**TENDER FOR 15% LOCAL PURCHASE OF DRUGS / MEDICINES
& ALLIED ITEMS FOR THE USE OF THE HEALTH FACILITEIES IN
TOWN HEALTH OFFICE ORANGI TOWN KARACHI FOR THE YEAR 2014-2015.**

| s # | Description of Store | A/U | Quantity | Manuf Name | Rate | Amount |
|-----|--|--------|----------|------------|------|--------|
| 1 | Ibuprofen 90 ml bottle | Syrup | 1500 | | | |
| 2 | Dimenhydrinate 60 ml bottle | Syrup | 1000 | | | |
| 3 | Cephadrine 250mg / 5ml in bottle of 60 ml | Syrup | 1000 | | | |
| 4 | Metronidazole 60 ml bottle | Syrup | 500 | | | |
| 5 | Naladixic Acid 250 mg / 5 ml in 60 ml | Syrup | 1000 | | | |
| 6 | Salbutamol 60 ml | Syrup | 500 | | | |
| 7 | Panadol | Tab | 400000 | | | |
| 8 | Chlorprominal (C.P.M) | Tab | 400000 | | | |
| 9 | Septrian | Tab | 200000 | | | |
| 10 | B-Complex | Tab | 500000 | | | |
| 11 | Sodaament | Tab | 300000 | | | |
| 12 | Ventoline | Tab | 10000 | | | |
| 13 | Vitamin C | Tab | 50000 | | | |
| 14 | Oxofacin 200 mg in blister /strip pack | Tablet | 10000 | | | |
| 15 | Atenolol 50 mg | Tablet | 5000 | | | |
| 16 | Ciprofloxacin 500mg in streip/bilister | Tablet | 15000 | | | |
| 17 | Diclofenec Sodium 50 mg in strip/blister | Tablet | 25000 | | | |
| 18 | Ibuprofen 400mg in strip/blister pack | Tablet | 50000 | | | |
| 19 | Amoxicil 500 mg | Cap | 1000 | | | |
| 20 | Velosef 250 mg | Cap | 1000 | | | |
| 21 | Oxytetracycline 100mg in strip/blister packe | Cap | 25000 | | | |
| 22 | Cefixime 400mg in,strip/blister pack | Cap | 1000 | | | |
| 23 | Orneprazole 20mg in strip/blister pack | Cap | 1000 | | | |
| 24 | Metronidazole infusion 100ml per vial | Inj | 1500 | | | |
| 25 | Hydrocortisone 250 mg per vial | Inj | 500 | | | |
| 26 | Diclofenec Sodium 75mg 2ml per amp | Inj | 5000 | | | |
| 27 | Ringer Lactate solution bottle of 500 ml | Inj | 2000 | | | |
| 28 | Ringer Lactate solution bottle of 1000 ml | Inj | 2000 | | | |
| 29 | Betamathasone+Neomycin Skin Ointment 5gram | Tube | 1000 | | | |
| 30 | O.R.S Sachet | Sachet | 10000 | | | |
| 31 | Tincture Benzoin co bottle of 450 ml | Bottle | 100 | | | |
| 32 | Cotton wool absorbent 400 gram | Spool | 1000 | | | |
| 33 | Bandage 10 cm (1X12) | Pkts | 500 | | | |
| 34 | Disposable Syringes 5 cc | Nos | 20000 | | | |
| 35 | I.V Set (Intravenous Set) | Nos | 4000 | | | |
| 36 | Adhesive Plaster 4 inches | Spool | 200 | | | |

[Signature]
TOWN HEALTH OFFICE
ORANGI TOWN KARACHI



OFFICE OF THE TOWN HEALTH OFFICE ORANGI TOWN KARACHI
GOVERNMENT OF SINDH KARACHI

REQUIREMENT OF OTHER / PETTY ARTICLES (MISCELLANEOUS ITEMS)
FOR THE YEAR 2014 -2015 FOR THE HEALTH FACILITIES OF
TOWN HEALTH OFFICE ORANGI TOWN KARACHI

| S # | DESCRIPTION OF STORES | A/U | QUANTITY | RATE | AMOUNT |
|-----|--------------------------------|-----------|--------------|------|--------|
| | Duster Large Size (Large Size) | PER NO | 1000 Nos | | |
| | Toilet Soap (Lux) | EACH CAKE | 500 Cakes | | |
| | Laundry Soap (Sufi Soap) | PER KG | 300 Cakes | | |
| | Powder Cleaner 500 gram | PER KG | 200 Pkts | | |
| | Spray Pump (Fleet Pump) | PER NO | 100 Nos | | |
| | Water Cooler (14 Liter) | PER NO | 25 Nos | | |
| | Phenyl Liquid (Concentrate) | PER BOTT | 1000 Bottles | | |
| | Dust Bin Plastic medium | PER NO | 100 Nos | | |
| | Broom Hard | PER NO | 300 Nos | | |
| | Broom Soft Each | Per NO | 300 Nos | | |
| | Spray Oil (Mosquitoes) 450 ml | PER BOTT | 200 Bottle | | |
| | Sutli Large Size | PER KG | 100 Kgs | | |
| | Balti Plastic (medium size) | PER NO | 25 Nos | | |
| | Mug Plastic | PER KG | 100 Nos | | |
| | Soda for Washing | PER KG | 100 Kgs | | |
| | Towel (Medium Size) | PER KG | 100 Nos | | |
| | Bleaching Powder | PER KG | 100 Kgs | | |
| | Viper with wooden handle | PER NO | 100 Nos | | |
| | Energy Saver 12 Watt | PER NO | 300 Nos | | |
| | Energy Saver 24 Watt | PER NO | 100 Nos | | |
| | Tube Light Rod | PER NO | 100 Nos | | |
| | Tube Light Starter | PER NO | 100 Nos | | |
| | Tube Light Chock | PER NO | 100 Nos | | |
| | Tube Light Patti | PER NO | 100 Nos | | |
| | Tube Light Complete | PER NO | 100 Nos | | |
| | Wall Clock | PER NO | 10 Nos | | |
| | Brush for wall cleaner | PER NO | 50 Nos | | |
| | Mob with wooden handle | PER NO | 50 Nos | | |
| | Tissue 8ox | PER No | 200 Nos | | |
| | Tissue Rolls | PER Roll | 100 Nos | | |
| | Emergency Light | PER NO | 25 Nos | | |
| | Door Lock | EACH NO | 50 Nos | | |
| | Glass for Water | Each NO | 120 Nos | | |

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OFFICE OF THE TOWN HEALTH OFFICE ORANGI TOWN KARACHI
GOVERNMENT OF SINDH KARACHI

REQUIREMENT OF OTHER / PETTY ARTICLES (REPAIR OF FURNITURE AND FIXTURE)
FOR THE YEAR 2014-2015 FOR THE HEALTH FACILITIES FO
TOWN HEALTH OFFICE ORANGI TOWN KARACHI

| S # | DESCRIPTION OF STORES | A/U | QUANTITY | RATE | AMOUNT |
|-----|---------------------------------|-----|----------|------|--------|
| | Repair of Wooden Branches | | 8 | | |
| | Repair of Wooden Table (Medium) | | 4 | | |
| | Repair of Wooden Table Small | | 4 | | |
| | Repair of Revolving Chair | | 4 | | |
| | Repair of Foam Chair (Office) | | 8 | | |
| | Repair of Streachor Trolly | | 4 | | |
| | Repair of File Cabinet | | 8 | | |
| | Repair of Wheel Chair | | 4 | | |

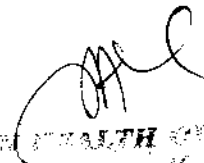
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TOWN HEALTH OFFICE ORANGI TOWN KARACHI



OFFICE OF THE TOWN HEALTH OFFICE ORANGI TOWN KARACHI
GOVERNMENT OF SINDH KARACHI

REQUIREMENT OF OTHER / PETTY ARTICLES (REPAIR OF MACHINERY AND EQUIPMENT)
FOR THE YEAR 2014-2015 FOR THE HEALTH FACILITIES OF
TOWN HEALTH OFFICE ORANGI TOWN KARACHI

| S # | DESCRIPTION OF STORES | A/U | QUANTITY | RATE | AMOUNT |
|-----|-----------------------|-----|----------|------|--------|
| | Capisiter | | 1 | | |
| | Rellay | | 1 | | |
| | Seeling Fan Winding | | 6 | | |


TOWN HEALTH OFFICE
Orangi Town, Karachi



OFFICE OF THE TOWN HEALTH OFFICE ORANGI TOWN KARACHI
GOVERNMENT OF SINDH KARACHI

REQUIREMENT OF OTHER / PETTY ARTICLES (PURCHASE OF UNIFORM AND LIVERIES)
FOR THE YEAR 2014-2015 FOR THE HEALTH FACILITIES OF
TOWN HEALTH OFFICE ORANGI TOWN KARACHI

| S # | DESCRIPTION OF STORES | A/U | QUANTITY | RATE | AMOUNT |
|-----|------------------------------------|-----|-----------|------|--------|
| | Uniform Cloth (Ayas/Ward Boy) | | 240 METER | | |
| | Uniform Cloth (N/Q Chowkidar/Mali) | | 100 METER | | |
| | Uniform Cloth (Sanitary Worker) | | 100 METER | | |
| | Bath Towel (Large Size) | | 8 NO | | |

ME
TOWN HEALTH OFFICE ORANGI TOWN KARACHI
02/11/14



**OFFICE OF THE TOWN HEALTH OFFICER
ORANGI TOWN
GOVERNMENT OF SINDH KARACHI
Office Address Urban Health Centre No. 10 Orangi Town**

NO/THO/OTK/108/2

Dated: 2-3-2015

**SCHEDULE OF OPENING OF TENDER FOR THE
CURRENT FINANCIAL YEAR 2014-2015**

Tender Submission date 12-03-2015 till ~~10~~ 11 A.M at Town Health Office Orangi Town,
Office Address Urban Health Centre No. 10 Orangi Town Karachi.

Tender will be opened on 12-03-2015 at 12P.M at Town Health Office Orangi Town Karachi
Office Address Urban Health Centre No. 10 Orangi Town Karachi.

IMPORTANT

Tenderers are required to abide by all the terms and conditions appearing as under from serial No. 1 to serial No. 18 along with submission of all the relevant documents. In case of any Tenders deviating from or fail to supply documents, such tender will not be considered for acceptance, and will consequently be rejected.

TERMS AND CONDITIONS

01. **The Town Health Officer Orangi Town, Government of Sindh, Karachi do not bind himself to accept the lowest tender, each product shall be assessed for approval on the criteria of economy plus quality. This condition also applies for essential as well as General Medicines / Drugs and other allied items and etc.**
02. **No firm shall be allowed to participate unless registered with the Income Tax Department.**
03. **Only those suppliers who are registered with the Sales Tax Department are eligible to quote for items on which sales tax is levied. Photocopies of the Sales Tax Registration Certificate should be attached with the tender.**
04. **Rate once approved shall be for the whole financial year ending on 30-06-2015.**
05. **The rates shall be quoted on the attached <LIST OF GOODS AND QUANTITIES>**

6. The rates shall be quoted by **Pen, Ballpoint or may be typed. No overwriting in rates will be accepted / allowed / admitted.** All corrections must be initialed and each page is to be signed and stamped at the bottom of the page.

7. In case of failure of any tenders to execute the purchase order in accordance with the terms and conditions laid down in the tender, the amount of bid security shall be **forfeited**, And stores will be purchased at the risk and cost of Tender (approved supplier).

8. If none of the items quoted by the bidder is approved, the bid security of the firm will be returned on the request of the firms as per rule.

9. The quantities in the tender are variable for the purchase according to the **requirement of the health facilities** during the current financial year **2014-2015**.

10. The contract shall be for the whole financial year. The contractor will be responsible for the supply of goods within the time specified in the supply order.

11. In case the offer is **withdrawn, amended or revised** during the validity period of the offer, the earnest money is liable to be forfeited in lieu thereof.

12. The procuring agency reserves the right to claim compensation for the loss caused due to delay in the delivery of the stores.

13. Any **conditional, ambiguous or incomplete offer** in any respect shall be ignored and no **supplementary or revised offer** after the opening of the tender shall be considered.

14. The Tender is also required to submit the **Demand draft / Pay order equivalent to 2% of the quoted amount (refundable) as bid security / earnest money in the name of the procuring agency.**

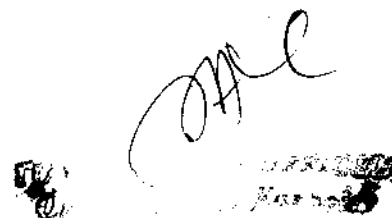
15. The procuring agency reserves the right to **increase / decrease the quantity of the items or may accept or reject any on or all offers without assigning any reason thereof subject to the relevant provisions of the sindh public procurement rules-2010 amended - 2013.**

16. The **decision of the Town Health Officer Orangi Town Karachi** will be final.

17. When the bid has been approved, the bidder will have to **execute an agreement on the judicial paper of appropriate value for the due performance of the contract.**

18. All the supplies will have to be delivered at the premises of main Medical / General Store Situated inside the Urban Health Centre No. 10 Orangi Town Karachi on the suppliers risk and cost.

Single stage one envelope procedure will be adopted.

A handwritten signature in black ink is written over a circular official stamp. The signature appears to be 'O.A.C.' or similar. The stamp is partially obscured by the signature and contains some illegible text.