



**OFFICE OF THE  
TOWN HEALTH OFFICER  
BIN QASIM TOWN KARACHI**

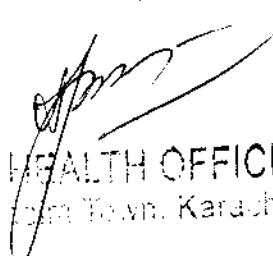
**BIDDING DOCUMENTS**

**TENDER FOR PURCHASE OF GENERAL MEDICINES &  
ALLIED ITEMS FOR THE YEAR 2014-15**

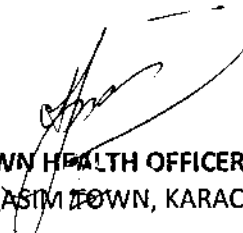
## **INSTRUCTION TO BIDDER**

1. The original bid shall be typed or written in indelible ink by the bidder or person duly authorized. The person or persons signing the bid shall initial all pages of the bid. The name and designation of each person signing must be mentioned below the signature.
2. The bidder shall drop their bids duly sealed in the tender box in the office of the Town Health Officer Bin Qasim Town, Karachi, upto 05:00 pm.
3. The bid documents comprises the following (as per rule, 21, of SPP Rules 2010 amended 2013).

a) Instruction to Bidder	Annex-I
b) Form of Bid	
i) Proposal/Specification	Annex-II
c) Form of Contract	Annex-III
d) General/Special Conditions of Contract	Annex-IV
e) Bid Evaluation Criteria	Annex-V
4. The tenders will be received back upto \_\_\_\_\_ at 12:00 Noon and will be opened on the same day at 01:00 Pm in the presence of Purchase Committee and the bidders of their authorized representatives. In case of holiday the bids shall be opened on next day at same time.
5. Bid Security, Amounting 2% of Bid price should be in shape of Pay order in favour of Town Health Officer Bin Qasim Town, Karachi issued by any schedule Bank of Pakistan.
6. The bid security will be forfeited to the Government, if the bidder withdraws his bid after opening and before the expiry of the bid validity period or fails to sign the contract if the bid is accepted.
7. Conditional tender and tender without bid security shall not be considered.
8. Delivery time will be 30 days starting from the issuance of work orders/signing the contract.
9. GST/Income Tax Certificates must be accompanied with tender.
10. The procuring agency may reject all or any bid at any time prior to the acceptance of a bid or proposal, subject to the relevant provision of SPP Rules, 2010 (amended 2013). The payment will be made subject to availability of funds for the Financial Year 2014-15.
11. Bids shall remain valid for 90 days after the date of bid opening and same may be extended in terms of Rule 38 (2) (3) (4) of SPPRA Rules.
12. If any extension in the bid validity period should be asked to extend the same. Such extension shall be for not more than the period of original bid validity.

  
**TOWN HEALTH OFFICER**  
Bin Qasim Town, Karachi

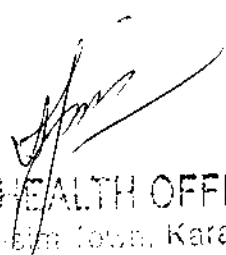
- (a) Agree for extension of bid validity period shall also extend the validity of the bid security for the extended period of the bid validity.
  - (b) Agree to the procuring agency's request for extension of bid validity period shall not be permitted to change the substances of their bids.
  - (c) Do not agree to an extension of bid validity period shall be allowed to withdraw their bids without for feature of their bid security.
  - (d) The bidder name , unit as well as bid amount and bid security shall be announced.
13. Bids submitted late due to any reason what so ever, shall not be considered and returned unopened to the bidder or his authorized representative.
14. The bids shall be quoted in Pak Rupees.
15. No bidder shall be allowed to alter or modify his bid after the bids have been opened. However the procuring agency may seek and accept clarification to the bid that do not change substances of the bids.
16. Any request for clarification in the bid, made by the procuring agency shall invariably be in writing. The response to such request shall also be in writing.
17. The procuring agency may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The procuring agency upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposal, but is not required to justify those grounds.



**TOWN HEALTH OFFICER**  
**BIN QASIM TOWN, KARACHI**

# **BIDDING DATA**

Procuring Agency	Town Health Officer Bin Qasim Town, Karachi.
Address	Town Health Officer Bin Qasim Town, Karachi near Babar Market Bin Qasim, Karachi.
Name of Work	Procurement of Essential/General Medicines & Allied Items and Other (Miscellaneous Articles).
Bid Validity Period	90 Days
Amount of Bid Security	2% of Bid Price
Deadline of Submission	_____
Performance Security	2 ½ % of the Contract Value
Language of Bid	English
Bidding Procedure	Single Stage One Envelope Procedure
Advance Payment	No Advance Payment
Period of Completion	30 Days
Liquidity damages	0.05% of the bid price per day after the period of completion upto 10% maximum.
Inspection Authority	Inspection Committee
Place of Inspection	Store of Town Health Officer Bin Qasim Town, Karachi.
Place of Delivery	Store of Town Health Officer Bin Qasim Town, Karachi.

  
TOWN HEALTH OFFICER<sup>P</sup>  
Bin Qasim Town, Karachi

# FORM OF CONTRACT

THIS CONTRACT Agreement (hereinafter called the "Agreement") made on the \_\_\_\_\_ day of \_\_\_\_\_ 2015 between Town Health Officer Bin Qasim Town, Karachi, the "Procuring Agency" on the one part and M/S \_\_\_\_\_ (hereinafter called the "Contractor") of the other part.

WHEREAS the Procuring Agency is desirous that certain Essential Medicines/Drugs and Other Miscellaneous by the Contractor and has accepted a Bid by the contractor for the execution and completion of such store.

NOW this agreement witnesses as follows:

1. In this agreement words and expression shall have the meanings as are respectively assigned to them in the conditions of contract hereinafter referred to.

2. The following documents attached herewith, be read and construed as part of this Agreement, viz.

- |                              |           |
|------------------------------|-----------|
| (a) The letter of Acceptance | Annex-I   |
| (b) Condition of Contract    | Annex-II  |
| (c) Bid Data                 | Annex-III |
| (d) Specification            | Annex-IV  |

3. In consideration of the payment to be made by the procuring agency to the contract as hereinafter mentioned, the contractor hereby covenants with the procuring agency to execute and supply and remedy defects therein in conformity in all respects within the provision.

4. The Procuring Agency hereby covenants to pay the Contractor, in consideration of the execution and supply of store as per provisions of the contract, the contract price or such other sum as may payable under the provision of the contract at the times and in the manner prescribed by the contract.

IN WITNESS WHEREOF the parties hereto have caused this contract agreement to be executive on the day, month and year first before written in accordance with their respective laws.

M/S _____ (on behalf of Contractor)	Town Health Officer Bin Qasim Town, Karachi
Signed and Delivered in the presence of	Witness: 2
Witness: 1 _____ (Name, title and address)	_____ (Name, title and address)

## TECHNICAL CRITERIA FOR BIDDERS

1. Experience & Post performance (Government/Non Government)
  - a) No. of Major Institutions served in the past three years.

- 10 .....	10
- 5-10.....	06
- 1-5.....	04
  - b) Period of experience of serving big institutes

- 3 Years.....	05
- 2 Years.....	03
- 1 Years.....	02
2. Financial Capability

a) Annual Income Tax Return of the firm in the previous 3 years.	10
b) Average Annual Turnover	
- Rs. 100 Million or above	10
- Rs. 50 Million or above	06
3. Financial Worth of the Company .
  - a) Certificate from the Bank that Contractor/Suppliers is capable of doing business upto (indicate your capabilities).
  - b) Annual Audited Balance Sheet .

- 3 Years.....	10
- 2 Years.....	06
- 1 Year.....	03
4. Packing and appearance of items

- Excellent	10
- Good	08
- Satisfactory	06
- Not Satisfactory	00
5. GST & NTN

- Sales Tax Registration Number (Mandatory)	04
- N.T.N. (Mandatory)	04
6. Production Capacity  
Per day production capacity of quoted items against the total advertised quantity

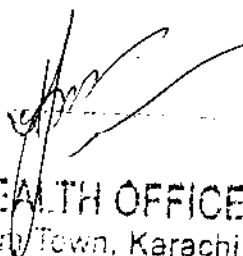
- Less than 1%	00
- 1%	04
- 1.1% - 1.5%	06
- 1.6% - 2%	08

### NOTE

70% out of total 70 marks i.e. 49 marks or the qualifying marks.

**OFFICE OF THE TOWN HEALTH OFFICER BIN QASIM TOWN KARACHI**  
**TENDER FORM FOR LOCAL PURCHASE OF GENERAL MEDICINES & ALLIED ITEMS**  
**Annual Tender For the Year 2014 – 2015**

S.#	DESCRIPTION OF STORE	A/U	Quantity	Manufacturer's Name	Rate	Amount
1	Aspirin (Enteric Coated) 75mg in strip / blister pack	Tablet	25000			
2	Aluminium Hydroxide Magnesium Trisilicate Simethicon in strip / blister pack	Tablet	20000			
3	Atenolol 50mg in strip / blister pack	Tablet	20000			
4	Amoxicillin + Clavunated 325 mg in bottle of 06 tablets.	Tablet	10000			
5	Albendazole 200mg in strip / blister pack	Tablet	10000			
6	Ascorbic Acid 100mg in loose	Tablet	50000			
7	Co.trimaxozole in strip / blister pack	Tablet	100000			
8	Ciprofloxacin 500mg in strip / blister pack	Tablet	30000			
9	Drotaveron 40mg in strip / blister pack	Tablet	25000			
10	Diclofenac Sodium 50mg in strip / blister pack	Tablet	50000			
11	Dexamethason	Tablet	30000			
12	Ferrous Sulphate in loose	Tablet	50000			
13	Folic Acid 5mg in strip	Tablet	50000			
14	Glibenclamide 5mg in strip / blister pack	Tablet	20000			
15	Ibuprofen 400mg in strip / blister pack	Tablet	60000			

  
**TOWN HEALTH OFFICER**  
 Bin Qasim Town, Karachi

#	DESCRIPTION OF STORE	A/U	Quantity	Manufacturer's Name	Rate	Amount
16	Loratadine in strip / blister pack	Tablet	10000			
17	Levofloxacin 500mg in strip / blister pack	Tablet	50000			
18	Metoclopramide 10mg in strip / blister pack	Tablet	20000			
19	Mecobalmin in strip / blister pack	Tablet	10000			
20	Metronidazole 400mg in strip / blister pack	Tablet	50000			
21	Multivitamin in loose	Tablet	60000			
22	Mefenamic Acid 250mg in strip / blister	Tablet	50000			
23	Paracetamol 500mg in strip / blister pack	Tablet	100000			
24	Ranitidine or Similar 150mg in strip / blister pack	Tablet	10000			
25	Ampicilline + Cloxacilline 500mg in strip / blister pack	Cap	20000			
26	Amoxicillin 500mg in strip / blister pack	Cap	25000			
27	Cephradine 500mg in strip / blister pack	Cap	20000			
28	Doxycycline 100mg in strip / blister pack	Cap	30000			
29	Oxytetracycline 100mg in loose	Cap	30000			
30	Amoxicillin 125mg/5ml in bottle of 60ml	Syrup	1000			
31	Aluminium Hydroxide Magnesium Trisilicate+Simethicone 120ml bottle	Syrup	1000			

  
 TOWN HEALTH OFFICER  
 in Qasim Town, Karachi



#	DESCRIPTION OF STORE	A/U	Quantity	Manufacturer's Name	Rate	Amount
32	Co.trimaxozole 60ml bottle	Syrup	2000			
33	Calcium in 120 ml bottle	Syrup	500			
34	Chloropheneramine 120ml bottle	Syrup	2000			
35	Cephadrine 250mg / 5ml in bottle of 60ml	Syrup	500			
36	Dimenhydrinate 60ml bottle	Syrup	500			
37	Ibuprofen 90ml bottle	Syrup	2000			
38	Mefenamic Acid in 60 ml bottle	Syrup	1000			
39	Metronidazole 60ml bottle	Syrup	1000			
40	Multivitamin 120ml bottle	Syrup	1000			
41	Paracetamol 60ml bottle	Syrup	3000			
42	Sodium Acid Citrate 450ml bottle	Syrup	500			
43	Salbutamol 60ml bottle	Syrup	1000			
44	Cephadrine 500mg	Inj	1000			
45	Dexamethasone 4mg / ml	Inj	1000			
46	Drotaverine	Inj	2000			
47	Diclofanic Sodium 75mg 3ml	Inj	3000			

  
**TOWN HEALTH OFFICER**  
 Bin Qasim Town, Karachi

#	DESCRIPTION OF STORE	A/U	Quantity	Manufacturer's Name	Rate	Amount
48	Dimenhydrinate 50mg / 1ml amp	Inj	1000			
49	Dextrose in water 5% Bott of 1000 ml	Inj	1000			
50	Dextrose Saline Bott of 1000 ml	Inj	1000			
51	Vit B1+B6+B12 in 3ml	Inj	2000			
52	Betamathasone + Neomycin Skin Ointment	Tube	2000			
53	Chlorophenical 1% Eye Ointment	Tube	2000			
54	Polymyxin-B-Sulphate + Bacitracin Skin Ointment Tube	Tube	2000			
55	Betamathasone + Neomycine Drop Eye	Drop	2000			
56	O.R.S	Sachet	5000			
57	Chlorophenical 0.5% Eye Drop Sterile seal Bottle of 15 ml	Bott	1500			
58	Absorbent Cotton Wool 400 gram	Roll	500			
59	Cotton Bandage B.P Type 11 10 cms*4M	Doz	50			
60	Cotton Bandage B.P Type 11 15 cms*4M	Doz	50			
61	Crepe Bandage 10 cms * 4.5M	Roll	100			
62	Disposable Examination Gloves	Pk 100	50			
63	Disposable Syringes 3cc Blister Pack	Nos	5000			
64	Disposable Syringes 5cc Blister Pack	Nos	5000			
65	I/V Drip Set	Nos	3000			
66	Surgical Blades No.10 japan	Bx100	50			
67	Surgical Blades No.11 Japan	Bx100	20			
68	Zinc Oxide Adhesive Plaster 2.5 cms * 5m 1"	Nos	100			
69	Zinc Oxide Adhesive Plaster 7.5 cms * 5m 3"	Nos	100			

  
 TOWN HEALTH OFFICER  
 Old Qazim Town, Karachi

**OFFICE OF THE TOWN HEALTH OFFICER BIN QASIM TOWN KARACHI**  
**TENDER FORM FOR OTHER MISCELLANEOUS**  
**Annual Tender For the Year 2014 – 2015**

Item No.	Description of Store	A/U	Qty	Name of Manufacturer	Rate	Amount
1.	Toilet Soap Family Size	Nos.	400			
2.	Laundry Soap Large Size	Nos.	400			
3.	Phenyl Liquid (Concentrate).	Bottle	200			
4.	Dust Bin Plastic.	Nos.	50			
5.	Broom Hard	Nos.	200			
6.	Spray Oil (Mosquitoes).	Bottle	200			
7.	Sutli	Kg	10			
8.	Glass for Water.	Doz.	10			
9.	Soda for Washing.	Kg	80			
10.	Bleaching Powder.	Kg	80			
11.	Energy Saver 24W	Nos.	200			
12.	Tri Circle Lock	Nos.	100			
13.	Tea Set	Set	10			
14.	Emergency Light	Nos.	50			
15.	Stapler	Nos.	30			
16.	Key Board for Computer	Nos.	20			
17.	Mouse for Computer	Nos.	20			
18.	Whito Pen Shape	Nos.	200			
19.	Highlighter different colour	Nos.	200			
20.	Ball Point	Doz.	20			

SIGNATURE OF CONTRACTOR / SUPLIER:

NAME OF FIRM ADDRESS:

TELEPHONE NO. OFFICE

  
 TOWN HEALTH OFFICER  
 Bin Qasim Town, Karachi

**DETAILS OF 15% PROCUREMENT OF MEDICINES & ALLIED ITEMS  
BIN QASIM TOWN KARACHI**

S.#	DESCRIPTION OF STORE	A/U	Quantity	Rate	Amount
1	Aspirin (Enteric Coated) 75mg in strip / blister pack	Tablet	30000	0.50	15,000.00
2	Aluminium Hydroxide Magnesium Trisilicate Simethicon in strip / blister pack	Tablet	50000	1.00	50,000.00
3	Atenolol 50mg in strip / blister pack	Tablet	25000	3.00	75,000.00
4	Amoxicillin + Calvunated 325 mg in bottle of 06 tablets.	Tablet	10000	9.00	90,000.00
5	Albendazole 200mg in strip / blister pack	Tablet	10000	2.00	20,000.00
6	Ascorbic Acid 100mg in loose	Tablet	50000	0.30	15,000.00
7	Co.trimaxozole in strip / blister pack	Tablet	100000	0.70	70,000.00
8	Ciprofloxacin 500mg in strip / blister pack	Tablet	30000	15.00	450,000.00
9	Drotaveron 40mg in strip / blister pack	Tablet	25000	0.60	15,000.00
10	Diclofenac Sodium 50mg in strip / blister pack	Tablet	100000	0.50	50,000.00
11	Dexamethason	Tablet	30000	0.30	9,000.00
12	Ferrous Sulphate in loose	Tablet	50000	0.20	10,000.00
13	Folic Acid 5mg in strip	Tablet	100000	0.20	20,000.00
14	Glibenclamide 5mg in strip / blister pack	Tablet	20000	2.00	40,000.00
15	Ibuprofen 400mg in strip / blister pack	Tablet	100000	1.00	100,000.00
16	Loratadine in strip / blister pack	Tablet	10000	2.00	20,000.00
17	Levofloxacin 500mg in strip / blister pack	Tablet	50000	8.00	400,000.00
18	Metoclopramide 10mg in strip / blister pack	Tablet	20000	2.00	40,000.00
19	Mecobalmin in strip / blister pack	Tablet	10000	3.00	30,000.00
20	Metronidazole 400mg in strip / blister pack	Tablet	50000	0.70	35,000.00
21	Multivitamin in loose	Tablet	60000	0.40	24,000.00
22	Mefenamic Acid 250mg in strip / blister	Tablet	65000	0.50	32,500.00
23	Paracetamol 500mg in strip / blister pack	Tablet	200000	0.75	150,000.00
24	Ran tidine or Similar 150mg in strip / blister pack	Tablet	10000	3.00	30,000.00
25	Ampicilline + Cloxacilline 500mg in strip / blister pack	Cap	20000	8.00	160,000.00
26	Amoxicillin 500mg in strip / blister pack	Cap	40000	7.00	280,000.00

S.#	DESCRIPTION OF STORE	A/U	Quantity	Rate	Amount
27	Cephradine 500mg in strip / blister pack	Cap	20000	7.00	140,000.00
28	Doxycycline 100mg in strip / blister pack	Cap	50000	2.50	125,000.00
29	Oxytetracycline 100mg in loose	Cap	50000	1.50	75,000.00
30	Amoxicillin 125mg/5ml in bottle of 60ml	Syrup	2000	70.00	140,000.00
31	Aluminium Hydroxide Magnesium Trisilicate+Simethicone 120ml bottle	Syrup	1000	35.00	35,000.00
32	Co.trimaxozole 60ml bottle	Syrup	2500	25.00	62,500.00
33	Calcium in 120 ml bottle	Syrup	500	65.00	32,500.00
34	Chloropheneramine 120ml bottle	Syrup	3000	20.00	60,000.00
35	Cephradine 250mg / 5ml in bottle of 60ml	Syrup	1000	60.00	60,000.00
36	Dimenhydrinate 60ml bottle	Syrup	1000	22.00	22,000.00
37	Ibuprofen 90ml bottle	Syrup	3000	25.00	75,000.00
38	Mefenamic Acid in 60 ml bottle	Syrup	1000	20.00	20,000.00
39	Metronidazole 60ml bottle	Syrup	2000	35.00	70,000.00
40	Multivitamin 120ml bottle	Syrup	2000	50.00	100,000.00
41	Paracetamol 60ml bottle	Syrup	5000	30.00	150,000.00
42	Sodium Acid Citrate 450ml bottle	Syrup	500	25.00	12,500.00
43	Salbutamol 60ml bottle	Syrup	1000	20.00	20,000.00
44	Cephradine 500mg	Inj	1000	60.00	60,000.00
45	Dexam. ethasone 4mg / ml	Inj	1000	15.00	15,000.00
46	Drotaverine	Inj	2000	25.00	50,000.00
47	Diclofanic Sodium 75mg 3ml	Inj	3000	18.00	54,000.00
48	Dimenhydrinate 50mg / 1ml amp	Inj	1000	15.00	15,000.00
49	Dextrose in water 5% Bott of 1000 ml	Inj	1000	70.00	70,000.00
50	Dextrose Saline Bott of 1000 ml	Inj	1000	70.00	70,000.00
51	Vit B1+B6+B12 in 3ml	Inj	2000	30.00	60,000.00
52	Betamathasone + Neomycin Skin Ointment	Tube	2000	25.00	50,000.00
53	Chlorophenical 1% Eye Ointment	Tube	2000	35.00	70,000.00
54	Polymyxin-B-Sulphate + Bacitracin Skin Ointment Tube	Tube	2000	55.00	110,000.00
55	Betamathasone + Neomycine Drop Eye	Drop	2000	40.00	80,000.00
56	O.R.S	Sachet	5000	5.00	25,000.00
57	Chlorophenical 0.5% Eye Drop Sterile seal Bottle of 15 ml	Bott	1500	35.00	52,500.00
58	Absorbent Cotton Wool 400 gram	Roll	500	220.00	110,000.00
59	Cotton Bandage B.P Type 11 10 cms*4M	Doz	50	150.00	7,500.00
60	Cotton Bandage B.P Type 11 15 cms*4M	Doz	50	180.00	9,000.00

S.#	DESCRIPTION OF STORE	A/U	Quantity	Rate	Amount
61	Crepe Bandage 10 cms * 4.5M	Roll	100	70.00	7,000.00
62	Disposable Examination Gloves	Pk 100	50	300.00	15,000.00
63	Disposable Syringes 3cc Blister Pack	Nos	5000	5.00	25,000.00
64	Disposable Syringes 5cc Blister Pack	Nos	5000	6.00	30,000.00
65	I/V Drip Set	Nos	3000	15.00	45,000.00
66	Surgical Blades No.10 japan	Bx100	50	350.00	17,500.00
67	Surgical Blades No.11 Japan	Bx100	20	350.00	7,000.00
68	Zinc Oxide Adhesive Plaster 2.5 cms * 5m 1"	Nos	100	150.00	15,000.00
69	Zinc Oxide Adhesive Plaster 7.5 cms * 5m 3"	Nos	100	250.00	25,000.00