



EXPRESSION OF INTEREST

***Consultancy Services for "Preparation of Development Master Plans of Six (06) District
Headquarter Towns of North Sindh Cluster"***

for

**Directorate of Urban Policy & Strategic Planning,
Planning & Development Department Govt. of Sindh.**

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I) INTRODUCTION

The Government of Sindh has established Directorate of Urban Policy & Strategic Planning (DUPSP); to carry out preparation of policies and plans as well as preparation and implementation of infrastructure development projects in Urban Sindh - on Pilot basis that will lead to economic growth, job creation, planned urban development and will also address inequities caused by intra-urban and regional disparities. One of the important components of Directorate's scope of work includes preparation of development master plans of cities of Sindh.

The Directorate of Urban Policy & Strategic Planning, P&DD, Government of Sindh, is now seeking to identify Consultancy firms to Prepare Development Master Plans of six (06) District Headquarter Towns of North Sindh Cluster which include Jacobabad, Kashmore @ Kandhkot, Shikarpur, Kamber @ Shahdadkot, Ghotki and Khairpur districts.

All reputable Firm(s) / consortium of Firm(s) are invited to apply for participation in pre-qualification process and submit dully filled in attached Expression of Interest (EOI) form. Only hard copies of the form with the Firm(s) / consortia seals on every page will be accepted.

The EOI document contains the following sections:

- Section I - Introduction
- Section II - Terms of Reference
- Section III - Instructions to the Applicants
- Section IV - EOI Submittal Forms
- Section V - Appended Forms
- Section VI - Evaluation Criteria

II) TERMS OF REFERENCE

Detailed Terms of Reference for Consultants to prepare Development Master Plans of six (06) District Headquarter Towns of North Sindh Cluster are as follows:

1. Review of Past Trends, Development Strategies & Prevalent Conditions

As soon as the Consultants are mobilized, they will be required to initiate the study of the past trends in the development of each of the districts in general and headquarter towns in particular. This will involve studies regarding past trends in population growth, urbanization and expansion of urban fabric, changes in the urban and regional economy and employment, and measures / strategies adopted by the relevant authorities to cope with the changing nature of issues in the form of different planning and infrastructure development exercises including among others major development schemes, projects, programs, strategies and plans. The Consultants will be required to evaluate these strategies on the basis of the development objectives and criteria adopted. The consultants will also be required to carry out a detailed review of existing conditions including;

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a. Population Profile and Socio-Economic Indicators

The Consultants will be required to carry out population profiling of the towns including information about socio-economic indicators like education, employment and income, etc based on available secondary data and the socio-economic survey to be carried out at a suitable sample size with the help of a comprehensive questionnaire. This should result in determining the population profile, size, structure and spatial distribution at the scale of union councils.

b. Expansion and Evolution of Urban Form

Over the years, each headquarter towns have grown in physical expanse and economic overreach. This growth has been planned and unplanned, influenced by a variety of factors. The consultants will be required to study trends of growth impacting upon evolution of the district headquarter towns into urban centers emphasizing upon spatial expansion and structure as well as zoning and land uses to formulate a sound strategy for guiding this growth in a planned and ecologically sustainable manner.

c. Housing Conditions

The consultants will be required to carry out the study of the salient features of housing market and policies initiated and furnish the information regarding the housing situation in general; in terms of supply-demand, future needs and policy implications. Within the general framework of study, the Consultants will be required to study low income housing in greater detail emphasizing on location, housing finance arrangements and proliferation of Katchi Abadis, including a strategy for upgradation / rehabilitation of Katchi Abadis and slum areas.

d. Social Amenities

The consultants will be required to carry out a detailed analysis of social amenities including educational, health and recreational facilities in the town and the entire district.

e. Basic Utilities

The Consultants would analyze situation of basic utilities including water supply, sewerage, drainage and solid waste management by collecting data regarding the present demand and supply dynamics, identification of backlog and future requirements. The consultants would furnish data on sub-soil water availability and quality, water intake, filtration and treatment systems focusing on quality of water supplied to the end consumer. The consultants would also be required to have special focus on prevalent waste water management / solid waste management and disposal system arrangements.

f. Infrastructure

The Consultants would be required to focus on transportation, electric power, gas, firefighting system and communications network. The study would involve a description of the transport activities and network available, with a quantitative assessment of the movement of people and freight highlighting factors of critical importance to the transport system, e.g. the journey to work, the problems of the central area, the servicing of industry and proportion of through traffic.

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The Consultants will also carry out a detailed analysis of existing system and demand and supply situation of electric power, gas and other communication apparatus.

g. Environmental Setting & Natural Disaster

This will involve a detailed analysis of environmental setting of the towns focusing upon local ecology, meteorological data, topographical data, aquifers, drainage patterns, soil loss and degradation. The Consultants will also carry out a detailed study of natural disasters that may affect the towns and the larger region including flood threat, earthquakes, cyclonic activities, etc.

h. Economic Base

The consultants will be required to study the economic character and structure of the towns and the larger region focusing on production and distribution functions; jobs and employment opportunities; and agricultural and industrial economic base. This will include information pertaining to existing industrial patterns, industry wise installed capacities and details regarding existing major industrial units in each district.

The information will also include data on population, manpower, production of agriculture crops, fruits, vegetables, livestock, forest resources, ores/ minerals, infrastructural facilities such as technical or vocational training facilities, communication, industrial estates, dry ports, industrial financing facilities, etc.

i. Assessment of Urban Land Development and management practices

The consultant would carry out a comprehensive study of Urban Land development and Management practices in the context of Urban Planning of the study area to identify the gaps and policy reforms required in the urban sector. This may include analysis of previous development master /structure plans / strategies prepared for the particular urban area, their implementation and outcomes, urban development policies by the government at federal, provincial and local level, institutional mechanism etc.

2. Preparation of Digital Base Maps

Comprehensive base maps of urban, peri-urban and catchment areas will be prepared based on the GIS and MIS. The base maps will be developed / processed from the satellite imagery collected by the Consultants and verified and updated after physical verifications on ground. Topographical data will form the base layer of the Digital Base Map. Overlaying this will be the layers for various sectors like water, sewerage, drainage, population profile, education, health, recreational activities and transportation network etc and so forth.

3. SWOT Analysis

SWOT Analysis will focus on economic development potential of the headquarter towns and the districts, identifying and suggesting the measures to actualize the development potential of the towns and the larger region / district. This should also include dovetailing of various development projects at various stages of planning and development with the Strategic

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Development Process and their role in reinforcing the development potential of the town and the larger region / district.

4. Carving out a Vision for Future

Based on the SWOT analysis the Consultants will, in consultation with all the stakeholders, carve out a vision for future of the headquarter towns and larger region / districts focusing on economic sustainability, environmentally sustainable urbanism and socially sustainable urbanization.

5. Preparation of a Development Plan

The review of the past trends and prevalent conditions as well as SWOT analysis and future vision will subsequently form the basis for formulation of potential future scenarios to guide the development of the town and the larger region / district for the next 20 years or so. The final outcome of all the forgoing exercises would result in preparation of a Development Master Plan suggesting a strategic framework for short term and long term development of the headquarter towns and the larger region for the next five and twenty years respectively.

a. Long Term Plan

The Long Term Framework will focus on development of the headquarter towns and the larger region for the next 20 years on ecologically sustainable basis. This will concentrate on programmes and strategies in various infrastructure, economic and social sectors including housing, education, health, recreation, water supply, sewerage, drainage, solid waste management, transportation network, electric power supply, gas supply, firefighting system, environmental concerns and economic development as well as policy actions. Based upon the long term plan, programmes and specific projects will be identified which will be implemented in the short term.

b. Determination of Growth Scenarios

Determination of Spatial Growth Scenarios will base upon population growth projections, economic development potential and recommendation of a most viable spatial growth option for the headquarter towns. This should be based on requirements of land for spatial growth, environmental concerns and tapping of economic opportunities. This would form the basis for delimitation of development zone for the headquarter towns. The Consultants should ensure that the area so delineated is able to meet the anticipated spatial needs of the project area for coming 20 years or so.

c. Short Term Action Plan for Priority Infrastructure Investment

Based on the long term physical and economic development plans, the Consultants will be

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required to prepare the short term plans, identifying the projects in each sector with special focus on rehabilitation, improvement and extension of water supply, sewerage, drainage and road infrastructure - to be completed on priority basis. This would in essence be an Action Planning exercise. The project scope, size and preliminary cost estimates will need to be worked out for public sector projects for ADP allocations.

d. Preparation of an Immediate Action Plan for the Core Urban Area

The action plan will include plans and detailed design proposals for development and revitalization of the core urban area vis. a. vis. most important arteries; footpaths, street lights and street furniture; storm water drainage; essential garbage collection; and horticulture, plantation and creation of urban open spaces. Based on the approved action plan, the consultants will also prepare PC1, tender documents and engineer's estimates. The immediate action plan will be dovetailed with the long term development plan and short term action plans to be developed at a later stage of development master plan preparation exercise.

e. Economic Development Plan

Within the framework of Long Term Development Plan a long and short term economic development plan will be formulated. This plan will emphasize on identification of strategies, interventions and projects that will result in economic revitalization and rejuvenation of the headquarter towns and the districts. The Economic Development Plans will also include Investment Plans specially with reference to finding out new avenues and resources for revenue generation, development of Small Medium Enterprises – SME's, Agro-based Industries and Services industry focused around development potential of each headquarter town and the larger region / district in sync with their core competence.

f. Disaster Management Plan

Based on detailed study of environmental setting and natural disaster proneness of each headquarter town and the larger region / district, the Consultants will devise a comprehensive Disaster Management Plan focusing on threat perception, emergency preparedness, coordination between various local, provincial and federal government agencies, emergency response, relief and rehabilitation.

6. Implementation Strategy

The Consultants will devise a realistic Institutional Setup to guide the implementation of the Development Master Plans. This would be based on an understanding of present role and institutional setup of various agencies and bodies concerned with planning and development controls in the towns, districts and the province; study of all the Acts and Ordinances pertaining to urban planning, development and projects appraisal and implementation to

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ascertain legal basis of undertaking planning exercise and its approval and implementation by the relevant authorities as well various potential means of funding including but not limited to public sector funds, donor agencies, private and public private partnerships, etc.

III) INSTRUCTIONS TO THE APPLICANTS

- a. Submittals should be prepared keeping in view the scope of work of the assignment as mentioned in section II above.
- b. A total of 70 marks out of a total of 100 have been fixed for qualification
- c. Completed EOI forms are to be submitted not later than 3:00 p.m. on 06th March 2015 along with Pay Order/Bank Draft of Rs.1,000/- (Non-Refundable) in favour of the Directorate of Urban Policy & Strategic Planning, Sindh.
- d. The EOIs will be opened at 3:30 PM on 06th March 2015.
- e. In case of date of submission and opening of EOIs is declared as a public holiday by the Government due to any reason, the next immediate official working day will be the date of submission and opening of EOIs at the same time and venue.
- f. Short listing of the firms would be made strictly as per SPPRA Rule 2010.
- g. Only the shortlisted Firm(s) / consortia will be issued Request for Proposal. DUPSP reserves the right to cancel the bidding process at any time prior to the acceptance of the bid or proposal.
- h. The EOI documents complete in all respects should be submitted at the following address:

Office of The Director General,
Directorate of Urban Policy & Strategic Planning,
Planning and Development Department, Govt. Of Sindh.
Bungalow No. 37 E/2, P.E.C.H.S., Block 6, Karachi, Pakistan.
Phone No. 021- 34300552 & 34300555-57 Fax: 02-34300554

Contact Person for any query:

Muntaz Ali,
Director Urban Policy & Planning,
Phone No. 021- 34300552 & 34300555-57

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IV) EOI SUBMITTAL FORMS

Forms are placed for submitting the EOI documents in the following order:

- STATEMENT OF QUALIFICATION including Profiles of the Firm(s), Incorporation Certificates Organization and Financial Standing – Separate profiles for consortium partners, in case of Consortium of Firm(s) – Form A
- PROJECT EXPERIENCE including summary list of the projects handled by the Firm(s) for development master plans (Form B)
- PERSONNEL including a list of key management and technical personnel(Form C) with short CVs
- LITIGATION HISTORY (to be submitted on a legal stamp paper)

STATEMENT OF QUALIFICATION - Form-A

Company/Firm(s) Name			
Abbreviated Name			
National Tax No.		Sales Tax Registration No.	
No. of Employees		Company's Date of Formation/Incorporation	

Incorporation Document _____

Please attach copies of NTN, GST Registration and Incorporation Certificates

Type of Firm(s)	Private Limited		Sole Proprietor		Joint Venture	Partnership	
Type of Business	Other Type (Please Specify)						

Registered Office Address		State/province	
City/Town		Postal Code	
Phone		Fax	
Email Address		Website Address	

Branch Office Address			
City/Town		State/province	
Country		Postal Code	

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Phone		Fax	
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Banking Details

Bank (s) Name			
Title of Account			
Account Number		Branch Code/Name	
Type of Account		City/Country	

Financial worth of the Company

Company Net Worth		
Company Turn Over		
Last 3 years of Company Profit	Year	Profit/Loss

*In case of Private Limited, Please attach Audited Balance Sheet for the last three years

CEO/Chairman Name		National ID Number	
Mailing Address			
Phone		Fax	
Email			

List of Board of Directors of Partners or Management

	Name	Position	Phone	e-mail
1				
2				
3				
4				
5				

Company Profile

1	Primary Business Details	1	
		2	
		3	

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2	List of Items/Services	4	
		1	
		2	
		3	
		4	
3	List of Authorization from the Principals	1	
		2	
		3	
		4	
4	Any Other Information that Company may like to provide		

(A written description of the Firm(s) may also be attached in addition to information given in these performas/matrices)

List of Current Customers (Companies/Organizations/Business)

	Name of Company/Organization	Current Business/S cope of work	No. of Years	Annual Contract Volume	Approximate Value of Business
1					
2					
3					
4					

(Attach documentary proof with proper reference for the companies/organization mentioned above)

The information given is true to the best of our knowledge; we undertake to inform DUPSP of any changes that may take place later in the status of company in business/agency or the management.

Signature _____

Name:

Designation:

Date:

Note: In case of insufficient space against any column, please attach, separate sheet(s) for details/information.

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SECTION (V)
APPENDED FORMS

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PROJECT EXPERIENCE: SUMMARY LIST OF PROJECTS HANDLED BY THE FIRM(S) - Form B

Sr. No.	Title of the Project/ Contract	Location Province / Country	Client	Value of Contract	Start / Completion	Handled as: <ul style="list-style-type: none"> • Single Firm(s) : S • Lead Firm(s) : L • Joint Venture : J • Partner • Associate : A 	Total Cost of Consultancy Services	Cost of Services provided by the Firm(s)	Nature of Services	Scope of Services

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PERSONNEL - Form C

LIST OF TECHNICAL PERSONNEL WITH QUALIFICATIONS IN PERMANENT
EMPLOYMENT OF THE FIRM(S)

No.	Name	Designation	Qualification	Years of Services	Experience	Responsibility
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Attach short Cvs on the prescribed format signed by the individual professional and/or the authorized persons.

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FORMAT OF SHORT CV OF KEY MANAGEMENT AND TECHNICAL STAFF

1. Name :
2. Profession/Expertise :
3. Date of Birth :
4. Nationality :
5. Position in the Firm(s) :
6. Years with the Firm(s) :
7. Membership of Professional Bodies :
8. Education :
9. Other Training :
10. Languages :
11. Key Qualifications (Maximum $\frac{3}{4}$ of a page)

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Section - VI
Evaluation Criteria

Important Note:

Any document/statement provided if proved false, misstated, concocted or incorrect at any time during or after Pre-qualification will result in to permanent disqualification and black listing of the Firm(s)/company/partners/joint venture with their names displayed on SPPRA website.

Total Marks-----100

Qualifying Marks-----70

I-Technical Standing of the Firm(s)

(Marks Allocated 85)

A - Project experience:

Complete data is required in the pre-qualification documents and in case of failure to submit the documents required for evaluation under these criteria no marks shall be given.

- a) **Experience in Pakistan:** (Similar nature of contracts executed) Minimum Value of Consultancy Rs. 5.0 million.

(Marks Allocated 30)

- | | | |
|------|-----------------------|----|
| i. | Upto 5 Projects | 10 |
| ii. | Upto 15 Projects | 25 |
| iii. | More than 15 Projects | 30 |

- b) **Experience in international context-** (Similar nature of contracts executed) Minimum Value of Consultancy - Rs. 10 million.

(Marks allocated 05)

- | | | |
|------|----------------------|----|
| i) | Upto 2 Projects | 02 |
| ii) | Upto 4 Projects | 03 |
| iii) | More than 4 Projects | 05 |

B-Personnel Experience: Technical Personnel in the permanent Employment of the Firm(s)/Company.

- a) **No of personnel (Relevant Technical)**

(MARKS ALLOCATED 05)

- | | | |
|------|----------|----|
| i) | Up to 03 | 01 |
| ii) | Upto 05 | 03 |
| iii) | Upto 07 | 05 |

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b) Permanency of Relevant Technical Personal with the Firm(s)

(MARKS ALLOCATED 05)

- | | |
|-------------------------------|-----|
| i) For each year/professional | 0.5 |
|-------------------------------|-----|

NOTE: All the relevant experience documents i.e C.V (Curriculum Vitae) of the Employees and Proprietors/Partners must be signed by the individual Professional as well as by the Firm(s)/Company.

c) Relevant Experience

(MARKS ALLOCATED 25)

- | | |
|--------------------------------|-----|
| ii) For each year/professional | 0.5 |
|--------------------------------|-----|

d) Qualification

(MARKS ALLOCATED 15)

- | | |
|--|------|
| i) Each Professional with relevant Bachelors Degree | 0.70 |
| ii) Each Professional with relevant Postgraduate Diploma | 0.80 |
| iii) Each professional with relevant Postgraduate Degree | 0.90 |
| iv) Each Professional with relevant Doctorate Degree | 1.0 |

II) Financial Standing / Status of the Firm(s)

(MARKS ALLOCATED 15)

a) Average annual turnover (For the last three years duly certified)

- | | |
|--|----|
| i) Annual turnover of more than Rs. 100 million. | 15 |
| ii) Annual turnover of Rs. 50 to 100 million. | 10 |
| iii) Annual turnover of upto Rs. 50 million. | 05 |