

# TENDER DOCUMENT

FOR

PROCUREMENT OF VETERINARY MEDICINES DRUGS  
i.e. ANTIBIOTIC / ANTIPARASITIC / PATENT & SPECIFIC DRUGS /  
N.P.DRUGS / B.P. & ENGLISH MEDICINES / COUNTRY MEDICINES /  
VACCINES / INSTRUMENTS & EQUIPMENT / ANIMAL FEED &  
CONCENTRATES

Reference # DAH/MED/14-15/1/

To be  
Opened on

**09.02.2015**

**Directorate of Animal Husbandry Sindh**

Block-A, Shahbaz Building, Hyderabad-71000, Tel:022-9200966, Fax:022-9200669

From:  
Director  
Animal Husbandry  
Sindh, Hyderabad

To:

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INVITATION TO TENDER NO. DAH/MED/14-15/1/1 DUE ON 09.02.2015

- 1) You are hereby invited to submit your tender for the stores as per specifications and conditions of schedule given in the Tender subject.
- 2) The contract resulting from this invitation to tender shall be governed by the SPPRA Rules-2010.
- 3) The tenderer quoting against this invitation to Tender shall be deemed to have read and understood the conditions there in and particulars of the store and their specifications etc.
- 4) The tenderer shall quote on the prescribed schedule to this invitation to Tender, on the basis indicated therein and shall sign the certificate given therein. In case there is any deviation, it should be clearly stated by the tenderer, otherwise it will be presumed that offer is strictly in accordance with the requirements of the tender notice
- 5) In the case of offers for supply of stores from within the country, price quoted shall be inclusive of all taxes (present & future) duties and charges for packing, marking, handling etc.
- 6) The store is required for delivery as stated in the schedule. If, however, it is not possible to give delivery by the specified date, the tenderer shall give guaranteed date by which he can deliver the store.
- 7) Failure to submit the tender in the manner prescribed in the invitation to Tender, will render the same liable to be ignored.
- 8) The purchaser does not pledge himself the right of accepting the full or part quantity, offered & tenderer shall supply the same at the quoted rate.

**DIRECTORATE OF ANIMAL HUSBANDRY SINDH  
SHAHBAZ BUILDING HYDERABAD.**

**( COST OF TENDER NOT REFUNDABLE )**

Schedule to invitation of Tender Inquiry No. DAH/Med/2014-2015/1

1. Last Date & Time of receipt of Tender. 09.02.2015 at 12.00 Noon
2. Date & Time of opening of Tender. 09.02.2015 at 12:30 P.M.
3. Place of opening Tender. Directorate of Animal Husbandry  
Sindh, Hyderabad.
4. Validity of offer. 30-06-2015
5. Name of consignee. Director Animal Husbandry  
Sindh, Hyderabad.

Rate of each item should be quoted both in figures and words, on free delivery at consignee's address and as per schedule attached at annexure.

The delivery of items are required immediately, Tenderer be able to supply the stores within the period specified in the supply order.

**SPECIAL CONDITIONS:**

1. Conditions as per tender notice No.DAH/Med/14-15/1 will remain valid. However the procuring agency / committee reserves the rights to extend date, time of bid, opening or receiving the bids and to purchase all or part of stores as per tender.
2. All firms registered with Industries Department, Government of Sindh shall be required to deposit earnest money equivalent to 2.5% of the value of their offer with their tender in the form of call deposit/pay order in favour of Director Animal Husbandry Sindh, Hyderabad. In case of less deposit of earnest money the tender will not be entertained and treated as cancel.
3. The successful tenderers shall have to deposit, security deposit as under:
  - i) Registered firms 2.5% of the value of contract.
  - ii) Un-registered firms 12.5% of the value of contract.
4. Registered firms whose registration for current financial year has not been renewed by the due date of tender shall furnish 12.5% for security deposit.
5. Any cutting/correction in bid form will make the quotation invalid.
6. The bidder shall provide under taking that contains (i) mention validity of offer (ii) terms of payment (iii) voluntary period (iv) schedule of delivery.
7. The procuring agency / committee, reserves the rights to obtain clarification from any bidder, in respect of item quoted by him. The replies by the bidder will be recorded and will form part of bid document.
8. The rates quoted must have the validity up to the end of current financial year i.e. 30-06-2015.
9. Supply order/contact will be issued subject to the availability of funds.
10. The payment shall be made / released to the firms against the supply of the items / consignment in full after inspection report ensuring that the items / consignment are according to the specification.

11. The contracting firms will be treated under the SPPRA Rules-2009 / 2010, accordingly, in case of failure in supply of stores, it shall be optioned to purchase the stores else where without notice, on the account and the risk of the contract.
12. The evaluation will be based on the name specification and the Director Animal Husbandry Sindh, Hyderabad reserves the right to choose specification at his discretion.
13. The tenderers shall sign the below mentioned certificates while quoting their rates failing which the tender/offer is liable to be considered NO RESPONSIVE.
14. The bid documents should properly be sealed with tender No. and date of opening may be indicated on the envelope.
15. Price must be quoted in Pak currency per accounting unit.
16. Bid must be supported with relevant literature etc. and country of origin make, brand should be recorded on bids against the item.
17. The firms participating in the tender must be registered with INCOME TAX / PROFESSIONAL TAX & SALES TAX DEPARTMENTS for the current financial year 2014-2015 and should mention their tax registration Nos. along with copies of above registration certificates dully attested by Notary Public.
18. The medicines to be supplied must be marked / labelled with prominent inj or printed "GOVERNMENT OF SINDH" & "NOT FOR SALE" written prominently
19. Breakage/leakage during transportation is the responsibility of supplier.
20. No medicines will be accepted with the expiry less than one year.
21. The payment will be made to the supplier after deduction of 3.5% Income Tax and other Taxes liable as per Government instructions from time to time on each supply, on production of receipt / certificate to the effect that the items received by the respective officer Incharge of the stores of Animal Husbandry Department, to whom supply order is made.
22. All the rates quoted must be inclusive of all the taxes imposed by the Government, from time to time i.e. I.T, GST etc. (present & future) in case may be.

23. Registration Certificate of drug quoted, issued by the Ministry of Health Govt. of Pakistan may please be provided with the Tender document, failing which item will be treated as rejected / ignored.
24. Authorization / distribution certificate of Drug / Medicine from the pharmaceutical company / manufacturer may also be provided.

**NOTE:** Above agreement may also be signed separately on stamp paper worth Rs:100/- duly attested by the Oath Commissioner.

REF: DAH/MED/2014-15/1

Dated

WE GUARANTEE TO SUPPLY THE STORES EXACTLY IN ACCORDANCE WITH THE REQUIREMENTS SPECIFIED IN THE INVITATION TO THIS TENDER.

SIGNATURE OF TENDERER.

DESIGNATION. \_\_\_\_\_

Name & address.

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