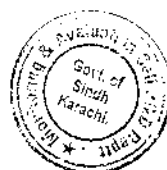


Table of Contents	
Part No	Detail
	Disclaimer
	Notice Inviting Tender
Part A	Instruction For Bidders
Part B	Schedule of Requirement
Part C	Technical Specification
Part D (I), (II) & (III)	Bid Form & Price Schedule in Pak Rs.
Part E	Sample Contract Form
Part F	General Conditions of Contract
Part G	Draft Special Conditions of Contract



Disclaimer

This tender document ('Tender') does not constitute a binding agreement or an offer or invitation by the Monitoring & Evaluation Cell, Planning & Development Department, Government of Sindh to any party other than the qualified bidders to submit the Bids. The principle purpose of this Tender is to provide the bidders with information that shall form the basis of their proposals or bids. This Tender contains the minimum requirements and information desired by the Monitoring & Evaluation Cell, Planning & Development Department, Government of Sindh. The contents hereof may be supplemented by the Monitoring & Evaluation Cell, Planning & Development Department, Government of Sindh as it deems appropriate. Each bidder may conduct its own investigations and analysis and check the accuracy, reliability and completeness of the information given in this Tender to its satisfaction. The Monitoring & Evaluation Cell, Planning & Development Department, Government of Sindh makes no representation or warranty and shall incur no liability under any law, rules or regulations as to the accuracy, reliability or completeness of the Tender. The Monitoring & Evaluation Cell, Planning & Development Department, Government of Sindh may, at its sole discretion but without being under any obligation to do so, update, improve or supplement the information in this Tender.





GOVERNMENT OF SINDH
PLANNING AND DEVELOPMENT DEPARTMENT
MONITORING AND EVALUATION CELL
KARACHI

NOTICE INVITING TENDER

(PURCHASE OF MACHINERY & EQUIPMENTS, IT EQUIPMENTS, FURNITURE & FIXTURE, OFFICE STATIONERY, COMPUTER STATIONERY, PRINTING & PUBLICATION)

NIT NO. INF-KRY NO: 3202/14

Karachi, Date: 20-10-2014

1. The Monitoring & Evaluation Cell, Planning & Development Department, Government of Sindh has received an allocation from Public Fund in Pak rupees towards the cost of "Strengthening of Monitoring & Evaluation Cell in Planning & Development Department including Outsourcing for Third Party Monitoring". It is intended that part of the proceeds of this allocation will be applied to eligible payments under the contract for the Purchase of Machinery Equipments, IT Equipments, Furniture & Fixture, Office Stationery, Computer Stationery, Printing & Publication.

2. The Monitoring & Evaluation Cell, Planning & Development Department, Government of Sindh now invites sealed bids from interested eligible bidders for the supply of equipments & accessories listed below:

Sr #	Items	Bid Security	Tender Fee	Remarks
1	Machinery & Equipments	2 % of the total quoted bid amount	Rs. 200/-	Complete detail is given in the tender bidding document
2	IT Equipments			
3	Furniture & Fixture			
4	Office Stationery			
5	Computer Stationery			
6	Printing & Publication			

3. Eligibility:

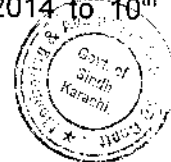
(i) Only reputable and financially sound companies/Firms/Authorized Distributors /Dealers and experienced suppliers should have at least 03 years relevant/related experience.

(ii) The firm should be registered with the Income Tax & Sales Tax Departments.

4. The method of procurement shall be **Single Stage – One Envelope procedure Rule No. 46 (1) SPPRA Rules 2010.**

5. Bidding/Tender Documents:

(i) **Issuance:** Documents will be issued from 20th October, 2014 to 10th November, 2014 till 11:00 Hrs, on payment of Rs. 200/- as tender fee.



- (ii) **Submission Date:** Last date will be 11th November, 2014 @ 15:00 Hours.
- (i) **Opening Date:** will be opened on 11th November, 2014 @ 15:30 Hours.
- (iv) Place of issuance, submission & inquiries regarding bids will be:-

Address:

Director A & A (MEC),
P&D Department, Room No. 430, 3rd Floor,
Tughlaque House, Sindh Secretariat No. 2, Karachi .
Phone No. 021-99218279
Fax No. 021-99211416

- (v) Place of opening of bids will be:-

Address:

Director General (MEC),
P&D Department, Room No. 414, 3rd Floor,
Tughlaque House, Sindh Secretariat No. 2, Karachi .

5. **Terms & Conditions:**

- (a) Under following conditions bid will be rejected:
- (i) Conditional and Fax/E-mail/ Telegraphic bids/tenders;
 - (ii) Bids not accompanied by bid security of required amount and form;
 - (iii) Bids received after the specified date and time.
 - (iv) Black listed firms.
- (b) Bid validity Period: - (60) days.
- (c) Procuring Agency reserves the right to reject all or any bids subject to the relevant provisions of Sindh Public Procurement Rules 2010.
- (d) **Responsive Bidder is required to submit following documents with bid:**
- (i) The brochures / leaflets containing performance & technical information regarding quoted items.
 - (ii) NTN and STN certificate;
 - (iii) Affidavit that firm has never been black listed;

6. Interested bidders can obtain tender bidding documents on the submission of written application to the above upon payment of Rs. 200/= (non-refundable) in the shape of Pay Order in the name of DDO (MEC), P&D Department, Government of Sindh, Karachi.

(SALEEM LAKHMIR)
DIRECTOR ADMIN & ACCOUNTS (MEC)
MONITORING & EVALUATION CELL,
PLANNING & DEVELOPMENT DEPARTMENT

TELE:021-99218279





GOVERNMENT OF SINDH
PLANNING AND DEVELOPMENT DEPARTMENT
MONITORING AND EVALUATION CELL
KARACHI

Part A: Instruction For Bidders

1. INTRODUCTION

- i. Name of Procuring Agency is "Monitoring & Evaluation Cell (MEC), P&D Department, Government of Sindh".
- ii. Name of Project is " Strengthening of Monitoring & Evaluation Cell in Planning & Development Department including Outsourcing for Third Party Monitoring".
- iii. Name of Contract is "Purchase of Machinery Equipments, IT equipments, Furniture & Fixture, Office Stationery, Computer Stationery, Printing & Publication."
- iv. Address of procuring agency is as under:

**Director General
Monitoring & Evaluation Cell (MEC),
P&D Department ,
Room No. 414, 3rd Floor, Tughlaque House,
Sindh Secretariat No. 2, Karachi .
Phone No. 021-99218279
Fax: 021-99211416
Email: admin@mecsindh.gov.pk**
- v. The bid prepared by the Bidder, as well as all correspondences and documents relating to the bid exchanged by the Bidder and the Monitoring & Evaluation Cell, P&D Department, GoS, shall be written in English. Supporting documents furnished by the Bidder may be in another language provided they are accompanied by an accurate translation of the relevant passages in English, in which case, for purposes of interpretation of the Bid, the translation shall govern.

2. BID PRICE & CURRENCY:

- i. Bids are invited in Pak Currency.
- ii. Price shall be written in figures as well as in words.
- iii. The price shall be fixed and final and shall include all applicable government taxes, duties and other levies as of the date of Bid opening. In case of any change in rates due to imposition of new taxes by the federal or provincial government, change in existing tax rates on the Contract goods, the rate differential shall be payable by the Bidder.
- iv. All the incidental services like installation/commissioning of equipment till its working condition and training to the concerned staff will also the responsibility of bidder; therefore, the cost impact of all those activities should be included in the bid price.
- v. All Zila, Octroi and other provincial taxes will be born by the Supplier.
- vi. Transportation including loading/ unloading shall be arranged and paid for by the Supplier, and



related cost shall be inclusive in the Contract price.

vii. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If the Bidder/ Supplier do not accept the correction of the errors, its bid will be rejected, and its bid security may be forfeited. If there is a discrepancy between words and figures, the amount in words will prevail.

viii. Price offered for any item should be for the entire quantity demanded; partial quantity offers shall straightaway be rejected. **Conditional offer will also be considered as non-responsive Bidder.**

3. VALIDITY PERIOD FOR BID

Bids shall remain valid for the period of **60 days** after the date of opening of bids. A bid valid for a shorter period may be rejected by the Purchaser as non-responsive.

4. BID SECURITY MONEY

i. Bid Security Money at the rate of 2 % of the quoted value, should accompany the tender in the shape of Pay Order from a SBP scheduled bank drawn in favor of DDO (MEC), P&D Deptt, Government of Sindh. **The Tenders received without Bid Security Money will stand rejected.**

ii. Bid Security Money shall remain valid for a period of 28 days beyond the validity period for bids.

5. LAST DATE FOR BID SUBMISSION

Last date for bid submission is 11th November, 2014 at 1500 hours at Director A & A (MEC), P&D Department, Room No. 430, 3rd Floor, Sindh Secretariat No. 2, (Tughlaque House), Karachi Phone No. 021-99218279 Fax # 021-99211416. **The tender received late will not be entertained.**

6. BID OPENING

Tender will be opened on 11th November, 2014 at 15:30 hours in the office of Director General (MEC), P&D Department, Room No. 414, 3rd Floor, Sindh Secretariat No. 2, (Tughlaque House), Karachi.

7. BID SUBMISSION & OPENING GUIDELINES

i. A **Single Stage-One-Envelope Procedure** shall be adopted in ranking of bids. The Tender shall be typed or written in indelible black ink and shall be numbered, signed and stamped by the person or persons duly authorized to sign on behalf of the Bidder. Bid shall be submitted in a sealed, opaque envelope.

ii. Bid envelope should inscribed with:

Tender/NIT No & Date:
Last date & time:
Address as follows:

-----dated:-----
11th November, 2014 at 15:00 hours

**Director General (MEC),
Room No. 414, 3rd Floor,
Sindh Secretariat No. 2, (Tughlaque House),
Karachi Phone No. 021-99218279**



iii. Envelopes shall be marked by name of the assignment, and sealed. If the bid is not submitted in sealed envelope duly marked as indicated above, this will constitute grounds for declaring the bid as non-responsive.

iv. During the evaluation of bids, the Procuring agency may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing, and no change in the prices or substance of the bid shall be sought, offered, or permitted.

v. The Procuring agency will examine the bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the bids are generally in order.

vi. Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If the Supplier does not accept the correction of the errors, its bid will be rejected, and its bid security may be forfeited. If there is a discrepancy between words and figures, the amount in words will prevail.

vii. The Procuring agency may waive any minor informality, nonconformity, or irregularity in a bid which does not constitute a material deviation, provided such waiver does not prejudice or affect the relative ranking of any Bidder.

8. EVALUATION & COMPARISON OF BIDS:

a) Substantial Responsiveness:

i. Prior to detailed evaluation, the Procuring agency will **determine the substantial responsiveness of each bid** to the bidding documents i.e. whether they are properly signed, conform to the terms/conditions and specifications of the bidding documents without material deviations. Deviations from, or objections or reservations to critical provisions, such as eligibility documents or those concerning Bid Security, Applicable Law, and Taxes and Duties will be deemed to be a material deviation.

ii. If a bid is not substantially responsive, it will be rejected by the Procuring agency and may not subsequently be made responsive by the Bidder by correction of the nonconformity.

b) Technical Evaluation:

i. A technical evaluation shall be made to evaluate responsiveness of bids for conformance to the technical specifications on Yes/No Basis.

ii. In addition to the bid price, during bids evaluation, following will also be take into account by the Procuring Agency's:

- a) Delivery or implementation time.
- b) After Sales Service & Technical support.
- c) Any deviations in payment schedule.

c) Financial Evaluation:

During, Financial Evaluation, the bids, which closely conform to the technical specifications and are substantially responsive to the bidding documents, shall be compared on the basis of their evaluated costs. The bid with the lowest evaluated cost, which may not necessarily be the lowest priced bid, shall be selected for award of contract.



9. ACCEPTANCE OF OFFERS

The Monitoring & Evaluation Cell, P&D Department, GoS reserves the right to accept or reject part or whole bid, and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or bidders or any obligation to inform the affected Bidder or bidders of the grounds for the Monitoring & Evaluation Cell, P&D Department, GoS's action.

10. DELIVERY TIME & PLACE

- i. Delivery time will be 03 weeks.
- ii. Places for delivery of stores are as under:

Sr	Items Description	Delivery Address	Phone No.
1	Machinery & equipments	Director (A&A) Monitoring & Evaluation Cell (MEC), P&D Department Room No. 430, 3rd Floor, Sindh Secretariat No. 2, (Tughlaque House), Karachi	Phone No. 021-99218279 Fax: 021-99211416 Email: admin@mecsindh.gov.pk
2	IT Equipments		
3	Office Stationery		
4	Computer Stationery		
5	Printing & Publication		
6	Furniture & Fixtures	Regional Monitoring & Evaluation Office Hyderabad / Sukkur	

11. INSPECTION & ACCEPTANCE

- i. All the items will be acceptable subject to physical inspection/ examination to be carried out by the Technical Committee constituted by the Director General, Monitoring & Evaluation Cell, P&D Department, GoS after receipt.
- iii. The Bidder shall provide an undertaking on stamp paper that it has pre-inspected the entire lot of Goods for compliance with the Company's quality standards and that they are fully compliant.
- iv. The Monitoring & Evaluation Cell, P&D Department, GoS reserves the right to reject Goods that do not conform to the provided specifications.

12. WARRANTY

All equipment should be covered under comprehensive warranty minimum for one year along with assurance of availability of spare parts & after sales service at least for 03 years (if applicable).

13. PAYMENT

- i. The payment will be made to the Supplier on receipt of original invoice(s) including those of GST in triplicate duly completed in all respect and GRIR (Goods Receiving & Inspection Report) duly signed by the inspection team nominated.



signed by the inspection team nominated.

ii. Part payment against part supply shall be allowed.

iii. 100% payment to be made on the proof of inspection certificate by DG (MEC) inspection team to Accountant General-Sindh, Karachi during the Fiscal year 2014-15.

iv. Less 0.25% as service charges and 0.20% stamp duty of the value of the contract by Accountant General Sindh-Karachi, while making payment to the contractor.

14. Corrupt or Fraudulent Practices

(i) "corrupt practice" means the offering, giving, receiving or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution; and

(ii) "fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Monitoring & Evaluation Cell, P&D Department, GoS, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial noncompetitive levels and to deprive the Monitoring & Evaluation Cell, P&D Department, GoS of the benefits of free and open competition;

(iii) "collusive practices" means a scheme or arrangement between two or more bidders, with or without the knowledge of the Monitoring & Evaluation Cell, P&D Department, GoS, designed to influence the action of any party in a procurement process or the execution of a contract.

(iv) "coercive practices" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in a procurement process, or affect the execution of a contract.

Note: Monitoring & Evaluation Cell, P&D Department, GoS will reject a bid for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent or collusive or coercive practices in competing for the contract in question and will declare that firm ineligible, either indefinitely or for a stated period of time, to be awarded a Government-financed contract.

15. GENERAL INSTRUCTIONS

i. The contract resulting from this invitation shall be governed by SPP Rules 2010.

ii. The bidder shall provide an undertaking on stamp paper that it has not been blacklisted or debarred by any Government/Semi-Government organization.

iii. The bidder shall provide documentary proof of National Tax Number (NTN) and General Sales Tax Number in the tender document along with 03 year Income tax return detail.

iv. The bid shall be properly signed, named & stamped by the authorized person of the firm and authorization letter for signatory or power of attorney on behalf of applicant firm shall be enclosed with the tender by the authorized person, if other than the signatory of the firm.

v. Form of Price Schedule is to be filled in very carefully, preferably typed. Any alteration/ correction must be initialed. Every page is to be signed and stamped at the bottom. Serial number of the quoted item may be marked with red/yellow marker. Any interlineations, erasures, or overwriting shall be valid only if they are initialed by the person or persons signing the bid.

vi. The bidder should be a reputable company/Firm/Authorized Distributor/Dealer and experienced Supplier having at least 03 years relevant experience in specific field.



- i. The brochures/leaflets containing information regarding quoted item (s) must be attached with the tender to judge the specifications of the quoted item (s).
- viii. The bidder shall also clearly mention the validity of offer, terms of payment, warranty period and schedule of delivery.
- ix. The Bidder is expected to examine all instructions, forms, terms and specifications in the bidding documents. Failure to furnish all information required by the bidding documents or to submit a bid not substantially responsive to the bidding documents in every respect will be at the Bidder's risk and may result in the rejection of its bid.
- x. In the event of tender being accepted the bidder shall for purpose of identification, sign copies of specification and other documents as may be necessary, in the event being reject, the bid security money deposited by the bidder will be returned on furnishing a receipt.
- xi. Bidder will submit a Stamp Paper affidavit stating that all information given by the bidder is correct and true. In case of false statement the bid security money will be forfeited and bidder will be blacklisted.**
- xii. The Monitoring & Evaluation Cell, P&D Department, GoS may waive any minor informality, nonconformity, or irregularity in a bid, which does not constitute a material deviation, provided such waiver does not prejudice or affect the relative ranking of any Bidder.
- xiii. All documentation shall be either printed or written in permanent ink. Entries with lead pencil are not acceptable. Any corrections shall be initialed and stamped by an authorized representative of the Bidder. The name, brand, make and country of origin of Goods must be precisely stated in the Bid, failing which a Bid may be rejected at the Monitoring & Evaluation Cell, P&D Department, GoS's sole discretion.
- xiv. A prospective Bidder requiring any clarification of the bidding documents may notify the Monitoring & Evaluation Cell, P&D Department, GoS in writing at the address indicated in the Notice Inviting Tender. The Monitoring & Evaluation Cell, P&D Department, GoS will respond in writing to any request for clarification of the bidding documents, which it receives no later than seven 7 days prior to the deadline for the submission of bids prescribed in the Invitation for Bids. Written copies of the Monitoring & Evaluation Cell, P&D Department, GoS's response (including an explanation of the query but without identifying the source of inquiry) will be sent to all prospective Bidders that have received the bidding documents.
- xv. At any time prior to the deadline for submission of bids, the Monitoring & Evaluation Cell, P&D Department, GoS, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, may modify the bidding documents by amendment.
- xvi. Any bid received by the Monitoring & Evaluation Cell, P&D Department, GoS after the deadline for submission of bids will be rejected and returned unopened to the Bidder.
- xvii. Procurement Committee reserves the right to obtain clarifications from any bidder in respect of items quoted by them. The replies of bidder will be recorded and will form part of bid documents.
- xviii. Quantity of Items may be increased or decreased without giving any reason or notice as per SPP Rules 2010.
- xix. The Bidder shall bear all costs associated with the preparation and submission of its bid, and Monitoring & Evaluation Cell, P&D Department, GoS will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
- xx. No Fax e-mail or telegraphic bid offers will be entertained by the Monitoring & Evaluation Cell, P&D Department, GoS.

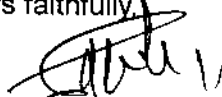


xi. No Bidder shall contact the Procuring agency on any matter relating to its bid, from the time of the bid opening to the time the contract is awarded. If the Bidder wishes to bring additional information to the notice of the Procuring agency, it should do so in writing.

xxii. The Bidder/Supplier shall indemnify the Monitoring & Evaluation Cell, P&D Department, GoS against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof in the Pakistan.

xxiii. Any effort by a Bidder to influence the Monitoring & Evaluation Cell, P&D Department, GoS in its decisions on bid evaluation, bid comparison, or contract award may result in the rejection of the Bidder's bid.

Yours faithfully,



(SALEEM LAKHMIR)
DIRECTOR (ADMIN & ACCOUNTS)
MONITORING & EVALUATION CELL,
PLANNING & DEVELOPMENT DEPARTMENT
GOVERNMENT OF SINDH

TELE:021-99218279





GOVERNMENT OF SINDH
PLANNING AND DEVELOPMENT DEPARTMENT
MONITORING AND EVALUATION CELL
KARACHI

Part B: Schedule of Requirement

Sr #	Item Description	Quantity	Delivery Schedule in Weeks
1	Machinery & equipments	Detail is in Part "C" Specification of bidding documents	03 Weeks
2	IT Equipments	-do-	
3	Office Stationery	-do-	
4	Computer Stationery	-do-	
5	Printing & Publication	-do-	
6	Furniture & Fixture	-do-	

Note:

i. Places for delivery of stores are as under:

Sr	Item Description	Delivery Address	Phone No.
1	Machinery & Equipments	Director (A&A) Monitoring & Evaluation Cell (MEC), P&D Department Room No. 430, 3rd Floor, Sindh Secretariat No. 2, (Tughlaque House), Karachi	Phone No. 021-99218279 Fax: 021-99211416 Email: admin@mecsindh.gov.pk
2	IT Equipments		
3	Computer Stationery		
4	Office Stationery		
5	Printing & Publication		
6	Furniture & Fixture	Regional Monitoring & Evaluation Office Sukkur / Hyderabad	

ii. Successful bidder will have to demonstrate /install/Test/Commission/Train the equipment /machinery at the site on his own expenses including technical material etc.

iii. Delivery, Installation, Testing & Commissioning and training should be made with in 3 weeks from the date of issuance of contract.

iv. The firm will supply printed material as per in standard packing. Moreover, the Supplier/ Seller shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination.

Yours faithfully,

(SALEEM LAKHMIR)

DIRECTOR ADMIN & ACCOUNTS (MEC)
MONITORING & EVALUATION CELL,
PLANNING & DEVELOPMENT DEPARTMENT
GOVERNMENT OF SINDH

TELE: 021-99218279



Part C: Specification (List A to F attached)

A - LIST OF MACHINE & EQUIPMENTS.

BUILDINGS SECTOR		Qty	Specification
01	Schmidt hammer tester (Digital)	06 Nos	LCD color display 64X128, body made of strong aluminum, PCB board with intel processor, ,USB interface, memory card 2GB, performance Range 5-120NmmA, impact energy 2207Nm,limit thickness 120mm. Weight about 1.1kg with carrying case,USB cable and built in rechargeable battery and charger made in Italy/EU/USA/Japan
02	Rebar locator with latest technology	02 Nos	Electronic digital rebar locator (wt0.7kg) LD size 120X80mm, with high back light to work in dark places, working on electromagnetic pulse method, display coating thickness and rebar signal video display on real time, lock the min data and store easily for operation, high and low two range work mode to confirm the accuracy and depth. Capable of grid test method, and section test method. Range 6-50mm, accuracy:6-79mm accuracy ± 1 . Bar location accuracy ± 3 mm grid scan range 10mX10m, complete with host, standard probe, dolly, line software along with a soft bag (Good Quality)
03	Vernier Caliper sets	06 Nos	Digital type with min graduation 0.1mm made in china/Taiwan
04	Digital Asphalt Temperature probe	02 Nos	Comprises a hand-held digital thermometer with an operating range of -99 to + 1372 Degree Centigrade with a switchable resolution between 0.1 and 1.0 degree centigrade. Operates on a 9V battery and utilizes K-type thermocouple sensors
05	Measuring tapes	04 Nos	10 meter steel printed on both sides made in China (02 Nos) 100 meter printed on both sides made in China (02 Nos)
06	Hand level, angle, & plumb etc	08 Nos	Hand Level with bubble, Tri square and plumb bob Pak made/China
ROADS SECTOR			
01	Core cutter equipment	02 Nos	Core Cutter with 4 inch dia with collar, Rammer, Density pick, sampling tray etc pak made

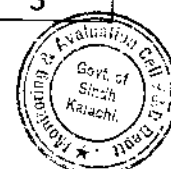


B. LIST OF IT EQUIPMENTS

#	Item	Qty in Nos
A. HARDWARE		
1	Cisco Router	1
2	Laptop: Core i7, 4 th Gen, 2.4GHz or above, 8MB RAM, 1TB HDD, SSD 256GB or higher, Windows 8.1, 64-bit, Carry Bag, HP Pavilion/Dell XPS /Sony	6
3	Laptop: Core i5, 4MB RAM, 4 th Gen, 1.6GHz or above, 4MB RAM, 500GB HDD or above, 15.6" Display, Windows 8.1, Carry Bag, HP/Dell/Sony, Local Warranty	22
4	Desktop Computers: i7, 4770 3.40 GHz or above, 500 GB SATA, HDD, 8GB RAM, 1600 Mhz, DDR3, Intel HD Graphics, Wifi card in built or external DVD RW, 18.5 LED Display, Keyboard & Mouse	6
5	Scanner: Flat Bed, 2400 dpi, 48-bit, HP/Canon or Equivalent	2
5	Duplex BW Laser Printer	6
7	Duplex Colour Laser Printer	4
3	DVD External SATA for Laptop Slim, SONY, SAMSUNG, HP or Equivalent	
9	LaserJet Monochrome, Connectivity Fast Ethernet and Hi-Speed USB Printer	2
10	LaserJet, Wireless Printer with Wifi Printer	6
B. DIGITAL LIBRARY		
1	Server: Rack Server, G7, Xeon 6-core 2.1GHz or higher, 8 core, 2 Processors or more, 1GB Ethernet Controller, 64 GB RAM or more, 3TB Internal HDD, 6x2TB HDD Hot Swap, Dual 1200w Power Supply. Warranty –at least 1year (parts/labour/onsite), HP/Dell/Equivalent	2
2	Server Laptop Workstation	1
3	Hot Swap 2TB Hard Disk for Server	6
4	DVR 16-Channel , input BNC, output MPEG-4 Compression, SATA 1TB, 1024x768 or above, 100 fps, Duplex Operations, RJ45 Network Support, USB 2.0 Archiving.	2
5	External Hard Disk 4 TB, USB Powered, WD/Toshiba/Seagate	10
6	SSD 480GB, eSATA interface/Adopter	1
C. OTHER COMPUTER EQUIPMENT		
1	SMS Modem	1
2	CAT-6 Cable Coil, Pure Copper	2
3	CCTV Cable Coil, Pure Copper	2
4	CCD Camera 1/3", IR, 16mm, LG/Samsung/Panasonic/Equivalent	4
5	CCD Camera 1/3", IR, 3.6mm, LG/Samsung/Panasonic/Equivalent	4



6	CCD Camera 1/3", IR, 3.6mm, Dome, LG/Samsung/Panasonic/Equivalent	4
7	Patch Panel 24-ports	1
8	Patch Cord	24
9	Floor Ducted Cabinet with Devices Deployment Service (Switch, Router, Firewall, Rack Servers, etc.).	1
10	KVM	1
D. SOFTWARE		
1	Software Licenses (on Media): Microsoft Windows Server 2012 R2 Web Edition 64-bit	2
2	Software Licenses (on Media): Microsoft Windows 8.1 Professional 64-bit	4
3	Antivirus Software for Client, 64-Bit , 3-years License, Bit Defender Total Security 2015/Avast Premier 2014/ McAfee Total Protection	30
4	Antivirus Software for Server, 64-bit, Bit Defender/Avast/McAfee	2
E. COMPUTER STATIONARY		
1	CP 2025 Colour Toner Set Genuine	2
2	CP 1215 Colour Toner Set Genuine	1
3	HP 2050 Black Toner Genuine	4
4	USB Flash Drive 64GB 3.0	8
5	USB Flash Drive 32GB 3.0	12
6	USB Flash Drive 16GB	16
7	USB Flash Drive 8GB	24
8	Photocopier Toner set	3
F. GENERAL –OTHERS		
1	Air Blower, Hand-held, Black&Decker/Bosch/Panasonic	2
2	Vacuum Cleaner, Hand-held , Black&Decker/Bosch/Panasonic	2
3	Portable Hard Disk Drive	20
4	Wifi Router with EVO Support	02
5	Network Switch with EVO Support	02
6	UPS for Network Switch	02
G. COMPUTER EQUIPMENT - OTHERS		
1	UPS (10KVA) Line Interactive for Server, Dry Battery, 20 mins minimum Backup	3
2	UPS (6KVA) Line Interactive for Network Devices, Dry Battery, 20 mins minimum Backup	2
3	Stabilizer 5000 Watts	3



C - LIST OF FURNITURE & FIXTURE ITEMS

Sr #	Description	Qty	Remarks
01	Executive Sofa Set with glass center table (7 Seater)	02 Sets	Full good quality material Top Spilt, 3 Pc Sectional with wooden frame
02	Executive Chairs (Revolving)	24 Nos	Leather Cover on Top & Bottom, Master foam with steel frame
03	Visitors Chairs (with arms)	30 Nos	Leather Cover on Top & Bottom, Master foam with steel frame
04	Cupboard for keeping record	04 Nos	Wooden Size 2.5x7x4 Fts
05	Wooden File Racks (4x10)	20 Nos	Steel 2x3x10 Fts



TENDER "MEC, P&D DEPARTMENT"

D. LIST OF STATIONARY ITEMS

S.NO.	STATIONERY ITEMS	QTY
1.	Paper Reem 80g, (Photostat/Printer, White, A4 (8 ¼ x 11 ¾), 500 sheets)	300 Reams
2.	Ball Pen (Blue) 0.8mm, 1x10 (Box), Piano/ Pelican/Steadler, Equivalent	60 Box
3.	Ball Pen (Black) 0.8mm, 1x10 (Box), Piano/ Pelican/Steadler, Equivalent	25 Box
4.	Signature Pen (Blue) 0.7mm, Fine Quality (Box), Uniball, Pelican, Steadler, Equivalent	30 Box
5.	Signature Pen (Black) 0.7mm, Fine Quality (Box), Uniball, Pelican, Steadler, Equivalent	30 Box
6.	Pencil HB 1x10 (Box)	25 Box
7.	Pencil Short Hand 1x10 (Box)	20 Box
8.	Marker (Blue / Black)	25 Box
9.	Eraser (Pencil) Fine Quality 1x10 (Box)	10 Box
10.	Sharpener (Pencil) Fine Quality 1x10 (Box)	10 Box
11.	U. Clips (Gem Clip) 10x10 (Box) 30 mm	10 Box
12.	Paper Pins 10x10 (Box)	20 Box
13.	Stapler Machine (Medium) (for 24/6)	25 Nos
14.	Stapler Machine (Large) Heavy Duty / (for 23/10 (10 mm) & 23/17 (17 mm))	5 Nos
15.	Stapler Pins 24/6 (1000), 23/10 (1000) 10mm & 23/17 (1000) 17 mm	100 Nos.
16.	Text marker (Highlighter)	50 Nos
17.	Register 200 pages	20 Nos
18.	Register 400 pages	20 Nos
19.	Register 600 pages	20 Nos
20.	Fluid (White correcting) Bottles / Pen type	50 Nos
21.	Calculator 12 digit	10 Nos
22.	Hole Punch Single (Poker)	25 Nos
23.	Hole Punch Machine (Double) Heavy Duty	10 Nos
24.	Scale (Wooden, 12")	30 Nos
25.	Scissors 6", 8"	25 Nos
26.	Toner Kit for Photo Copier Machine (Kyocera) KM 3040, KM 1635, KM 2020	15 Nos
27.	Short Hand Note Book	10 Nos
28.	Gum Stick (Glue) fine quality	50 Nos
29.	Tag (small / large) fine quality (Bundle)	50 Nos
30.	Paper (Weight)	30 Nos
31.	Paper (Cutter)	30 Nos



TENDER "MEC, P&D DEPARTMENT"

E- LIST OF COMPUTER STATIONARY ITEMS

S.NO.	COMPUTER STATIONERY ITEMS	QTY
1	Paper A4 (8 1/4 x 11 3/4) 80gm (1x500 sheets)	50 reams
2	Computer Printer Cartridges for Ink Jet Printer HP H470 Original	4 set
3	Computer Printer Toner for Laser Printer HP CP2025 Original	5 set
4	Computer Printer Toner for Laser Printer HP CP1215 Original	1 set
5	Computer Printer Toner for Laser Printer P2055 Original	14 Nos
6	Computer Printer Toner for Laser Printer P2035 Original	14 Nos
7	USB Flash Drive 64GB Kingston/Corsair/Sony/Equivalent	8 Nos
8	USB Flash Drive 32GB Kingston/Corsair/Sony/Equivalent	6 Nos
9	USB Flash Drive 16GB Kingston/Corsair/Sony/Equivalent	36 Nos
10	Network Supplies <ul style="list-style-type: none"> a) Patch-cord Good Quality 10 feet length or more b) Network UTP CAT-5e Cable c) Coax Cable for CCD d) USB Printer Cable e) Tie Cords (3", 5", 8") f) RJ45 connector and Jacket (pack of 100 connectors) 	30 2 Coils 4 Coil 10 4 pack each 2 pack each
11	Batteries <ul style="list-style-type: none"> a) Battery for Laptop HP DV6 Pavilion 6-Cell Original b) Battery set for APC 600VA c) Battery set for Stabimatic 3000VA 	3 10 UPS 1 UPS
12	Laptop Charger for HP DV6 (120W, 6.5A, 18.5V) Original	6
13	SD Card 32GB	15
14	SD Card 64GB	10
15	DVDR, Spindle of 100pcs	3



TENDER "MEC, P&D DEPARTMENT"

F. LIST OF PRINTING ITEMS

S.NO.	PRINTING ITEMS	QTY
1.	File Cover White Card Sheet with Monogram – As Sample	3000
2.	Case Board (File) - As Sample	3000
3.	Note Sheet (A4- 8 ¼ x 11 ¾) 1x100 sheets	100
4.	Desk Pad for DG (MEC) – As sample	50
5.	Desk Pad for Directors (MEC) – As sample	50
6.	Letter Pad with Monogram Large – Legal Paper	100
7.	Letter Pad without Monogram Large – A4	100
8.	Letter Pad with Monogram Small – As sample	100
9.	Letter Pad without Monogram Small – As sample	100





GOVERNMENT OF SINDH
PLANNING AND DEVELOPMENT DEPARTMENT
MONITORING AND EVALUATION CELL
KARACHI

Part D (I): Bid Form

Date:-----
NIT No:-----

To:

Director General (MEC),
P&D Department,
Room No. 414, 3rd Floor,
Sindh Secretariat No. 2, (Tughlaque House),
Karachi.
Phone No. 021-99211418

Gentlemen:

Having examined the bidding documents [including Addenda Nos. [insert numbers], the receipt of which is hereby duly acknowledged,] we, the undersigned, offer to supply and deliver [description of goods and services] in conformity with the said bidding documents for the sum of [total bid amount in words and figures] or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

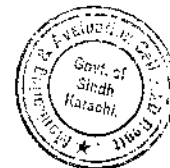
If our Bid is accepted, we will furnish a Pay Order (refundable) from SBP scheduled banks in favor of DDO (MEC), P&D Deptt, Government of Sindh in a sum equivalent to 10% of the Contract Price for the due performance of the Contract

We agree to abide by this Bid for a period of [60] days from the date fixed for Bid opening and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest or any bid you may receive.
Dated this ----day of November, 2014.

[signature] [in the capacity of]
Duly authorized to sign Bid for and on behalf of
Address:-----
GST No.-----





GOVERNMENT OF SINDH
PLANNING AND DEVELOPMENT DEPARTMENT
MONITORING AND EVALUATION CELL
KARACHI

Part D (II): Price Schedule in Pak Rs

Name of Bidder:-----
Opening Date:-----

NIT NO.-----Karachi,
Date:-----

Name of Items, Quantity & Specifications							
Sr#	Item	Brief Description goods/equipment	Brief Specification	Qty	Unit Cost {Including Taxes (If any)}	Delivery Period	Place of Delivery
1	Machinery & Equipments						
2	IT Equipments						
3	Furniture & Fixture						
4	Office Stationery						
5	Computer Stationery						
6	Printing & Publication						

Please Note:

Quoted Price:

- The tenderer shall quote for items in the format of quotation attached;
- All duties, taxes and other levies payable by the tenderer (including all Zila, Octri, Sales tax /VAT or the finished goods, With holding tax etc) shall be included in the item rate.
- The rates quoted for each item shall be fixed for the duration of the contract and shall not be subject to any adjustment.
- Rates for supply of partial quantity of an item is not acceptable.**
- If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If the Bidder/ Supplier do not accept the correction of the errors, its bid will be rejected, and its bid security may be forfeited. If there is a discrepancy between words and figures, the amount in words will prevail.
- Corrections if any shall be made by crossing out, initialing, dating and rewriting

[signature] [in the capacity of]
Duly authorized to sign Bid for and on behalf of
Address:-----
GST No.-----



PART E: Contract Form

THIS AGREEMENT made the _____ day of _____ 2014 between Monitoring & Evaluation Cell, P&D Department, GoS (hereinafter called "the Procuring agency") of the one part and [name of Supplier] of [city and country of Supplier] (hereinafter called "the Supplier") of the other part:

WHEREAS the Procuring agency invited bids for certain goods and ancillary services, viz., [brief description of goods and services] and has accepted a bid by the Supplier for the supply of those goods and services in the sum of [contract price in words and figures] (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - (a) the Bid Form and the Price Schedule submitted by the Bidder;
 - (b) the Schedule of Requirements;
 - (c) the Technical Specifications;
 - (d) the General Conditions of Contract;
 - (e) the Special Conditions of Contract; and
 - (f) the Procuring agency's Notification of Award.
3. In consideration of the payments to be made by the Procuring agency to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Procuring agency to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract
4. The Procuring agency hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, sealed, delivered by the _____ (for the Procuring agency)

Signed, sealed, delivered by the _____ (for the Supplier)



PART F: General Conditions of Contract

1. Definitions 1.1 In this Contract, the following terms shall be interpreted as indicated:

(a) "The Contract" means the agreement entered into between the Procuring agency and the Supplier, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

(b) "The Contract Price" means the price payable to the Supplier under the Contract for the full and proper performance of its contractual obligations.

(c) "The Goods" means all of the equipment, machinery, and/or other materials which the Supplier is required to supply to the Procuring agency under the Contract.

(d) "The Services" means those services ancillary to the supply of the Goods, such as transportation and insurance, and any other incidental services, such as installation, commissioning, provision of technical assistance, training, and other such obligations of the Supplier covered under the Contract.

(e) "GCC" means the General Conditions of Contract contained in this section.

(f) "SCC" means the Special Conditions of Contract.

(g) "The Procuring agency" means the organization purchasing the Goods, as named in SCC.

(h) "The Procuring agency's country" is the country named in SCC.

(i) "The Supplier" means the individual or firm supplying the Goods and Services under this Contract.

(j) "The Project Site," where applicable, means the place or places named in SCC.

(k) "Day" means calendar day.

(l) "Name of Contract" means the named in SCC.

2. Application

2.1 These General Conditions shall apply to the extent that they are not superseded by provisions of other parts of the Contract.

3. Country of Origin

3.1 All Goods and Services supplied under the Contract shall have their origin in the countries and territories as specified in specification documents and further elaborated in the SCC.

3.2 For purposes of this Clause, "origin" means the place where the Goods were manufactured or produced, or from which the Services are supplied. Goods are produced when, through manufacturing, processing, or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.



4. Technical Specifications

4.1 The Goods supplied under this Contract shall conform to the standards mentioned in the Technical Specifications, and, when no applicable standard is mentioned, to the authoritative standards appropriate to the Goods' country of origin. Such standards shall be the latest issued by the concerned institution.

5. Use of Contract Documents and Information; Inspection and Audit by the Government

5.1 The Supplier shall not, without the Procuring agency's prior written consent, disclose the Contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the Procuring agency in connection therewith, to any person other than a person employed by the Supplier in the performance of the Contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.

5.2 The Supplier shall not, without the Procuring agency's prior written consent, make use of any document or information enumerated in GCC Clause 5.1 except for purposes of performing the Contract.

5.3 Any document, other than the Contract itself, enumerated in GCC Clause 5.1 shall remain the property of the Procuring agency and shall be returned (all copies) to the Procuring agency on completion of the Supplier's performance under the Contract if so required by the Procuring agency.

5.4 The Supplier shall permit the Procuring agency to inspect the Supplier's accounts and records relating to the performance of the Supplier and to have them audited by auditors appointed by the procuring agency, if so required.

6. Patent Rights

6.1 The Supplier shall indemnify the Procuring agency against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof in the Procuring agency's country.

7. Performance Security

7.1 Within twenty (20) days of receipt of the notification of Contract award, the successful Bidder shall furnish to the Procuring agency the performance security in the amount specified in SCC.

7.2 The proceeds of the performance security shall be payable to the Procuring agency as compensation for any loss resulting from the Supplier's failure to complete its obligations under the Contract.

7.3 The performance security shall be denominated in the currency of the Contract acceptable to the Procuring agency and shall be in the form mentioned in SCC.

7.4 The performance security will be discharged by the Procuring agency and returned to the Supplier not later than thirty (30) days following the date of completion of the Supplier's performance obligations under the Contract, including any warranty obligations, unless specified otherwise in SCC.



Inspections and Tests

8.1 The Procuring agency or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Contract specifications at no extra cost to the Procuring agency. SCC and the Technical Specifications shall specify what inspections and tests the Procuring agency requires and where they are to be conducted. The Procuring agency shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

8.2 The inspections and tests may be conducted on the premises of the Supplier or its subcontractor(s), at point of delivery, and/or at the Goods' final destination. If conducted on the premises of the Supplier or its subcontractor(s), all reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors at no charge to the Procuring agency.

8.3 Should any inspected or tested Goods fail to conform to the Specifications, the Procuring agency may reject the Goods, and the Supplier shall either replace the rejected Goods or make alterations necessary to meet specification requirements free of cost to the Procuring agency.

8.4 The Procuring agency's right to inspect, test and, where necessary, reject the Goods after the Goods' arrival in the Procuring agency's country shall in no way be limited or waived by reason of the Goods having previously been inspected, tested, and passed by the Procuring agency or its representative prior to the Goods' shipment from the country of origin.

8.5 Nothing in GCC Clause 8 shall in any way release the Supplier from any guarantee / warranty or other obligations under this Contract.

9. Packing

9.1 The Supplier shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing case size and weights shall take into consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit.

10. Delivery and Documents

10.1 Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in the Schedule of Requirements.

11. Transportation

11.1 The Supplier is required under the Contract to transport the Goods to a specified place of destination within the Procuring agency's country, transport to such place of destination in the Procuring agency's country, including insurance and storage shall be arranged by the Supplier, and related costs shall be included in the Contract Price.

12. Incidental Services



12.1 The Supplier will be required to provide all of the following services:

- (a) performance or supervision of on-site assembly and/or start-up of the supplied Goods;
- (b) furnishing of tools required for assembly and/or maintenance of the supplied Goods;
- (c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods;
- (d) performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and
- (e) Training of the Procuring agency's personnel, at the Supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods.

12.2 Prices charged by the Supplier for incidental services, if not included in the Contract Price for the Goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged for other parties by the Supplier for similar services.

13. Warranty

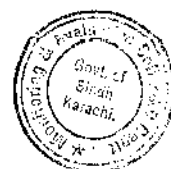
13.1 The Supplier warrants that the Goods supplied under the Contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the Contract. The Supplier further warrants that all Goods supplied under this Contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the Procuring agency's specifications) or from any act or omission of the Supplier, that may develop under normal use of the supplied Goods in the conditions prevailing in the country of final destination.

13.2 This warranty shall remain valid for twelve (12) months after the Goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the Contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.

13.3 The Procuring agency shall promptly notify the Supplier in writing of any claims arising under this warranty.

13.4 Upon receipt of such notice, the Supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective Goods or parts thereof, without costs to the Procuring agency.

13.5 If the Supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC, within a reasonable period, the Procuring agency may proceed to take such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Procuring agency may have against the Supplier under the Contract.



14. Payment

14.1 The method and conditions of payment to be made to the Supplier under this Contract shall be specified in SCC.

14.2 The Supplier's request(s) for payment shall be made to the Procuring agency in writing, accompanied by an invoice describing, as appropriate, the Goods delivered and Services performed and upon fulfillment of other obligations stipulated in the Contract.

14.3 Payments shall be made promptly by the Procuring agency, but in no case later than thirty (30) days after submission of an invoice or claim by the Supplier.

14.4 The currency of payment is Pak. Rupees.

15. Prices

15.1 Prices charged by the Supplier for Goods delivered and Services performed under the Contract shall not vary from the prices quoted by the Supplier in its bid.

16. Change Orders

16.1 The Procuring agency may at any time, by a written order given to the Supplier pursuant to GCC Clause 29, make changes within the general scope of the Contract in any one or more of the following:

(a) drawings, designs, or specifications, where Goods to be furnished under the Contract are to be specifically manufactured for the Procuring agency;

(b) the method of shipment or packing;

(c) the place of delivery; and/or

(d) the Services to be provided by the Supplier.

17. Contract Amendments

17.1 No variation in or modification of the terms of the Contract shall be made except by written amendment signed by the parties.

18. Assignment

18.1 The Supplier shall not assign, in whole or in part, its obligations to perform under this Contract, except with the Procuring agency's prior written consent.

19. Subcontracts

19.1 The Supplier shall notify the Procuring agency in writing of all subcontracts awarded under this Contract if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the Supplier from any liability or obligation under the Contract.



20. Delays in the Supplier's Performance

20.1 Delivery of the Goods and performance of Services shall be made by the Supplier in accordance with the time schedule prescribed by the Procuring agency in the Schedule of Requirements.

20.2 If at any time during performance of the Contract, the Supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the Goods and performance of Services, the Supplier shall promptly notify the Procuring agency in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the Supplier's notice, the Procuring agency shall evaluate the situation and may at its discretion extend the Supplier's time for performance, with or without liquidated damages, in which case the extension shall be ratified by the parties by amendment of Contract.

20.3 Except as provided under GCC Clause 23, a delay by the Supplier in the performance of its delivery obligations shall render the Supplier liable to the imposition of liquidated damages pursuant to GCC Clause 21, unless an extension of time is agreed upon pursuant to GCC Clause 20.2 without the application of liquidated damages.

21. Liquidated Damages

21.1 Subject to GCC Clause 23, if the Supplier fails to deliver any or all of the Goods or to perform the Services within the period(s) specified in the Contract, the Procuring agency shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to the percentage specified in SCC of the delivered price of the delayed Goods or unperformed Services for each week or part thereof of delay until actual delivery or performance, up to a maximum deduction of the percentage specified in SCC. Once the maximum is reached, the Procuring agency may consider termination of the Contract pursuant to GCC Clause 22.

22. Termination for Default

22.1 The Procuring agency, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Supplier, may terminate this Contract in whole or in part:

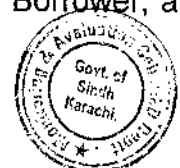
(a) if the Supplier fails to deliver any or all of the Goods within the period(s) specified in the Contract, or within any extension thereof granted by the Procuring agency pursuant to GCC Clause 21; or

(b) if the Supplier fails to perform any other obligation(s) under the Contract.

(c) if the Supplier, in the judgment of the Procuring agency has engaged in corrupt or fraudulent practices in competing for or in executing the Contract. For the purpose of this clause:

"corrupt practice" means the offering, giving, receiving or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution.

"fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Borrower, and includes



collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Borrower of the benefits of free and open competition.

22.2 In the event the Procuring agency terminates the Contract in whole or in part, pursuant to GCC Clause 22.1, the Procuring agency may procure, upon such terms and in such manner as it deems appropriate, Goods or Services similar to those undelivered, and the Supplier shall be liable to the Procuring agency for any excess costs for such similar Goods or Services. However, the Supplier shall continue performance of the Contract to the extent not terminated.

23. Force Majeure

23.1 Notwithstanding the provisions of GCC Clauses 20, 21, and 22, the Supplier shall not be liable for forfeiture of its performance security, liquidated damages, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

23.2 For purposes of this clause, "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the Procuring agency in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

23.3 If a Force Majeure situation arises, the Supplier shall promptly notify the Procuring agency in writing of such condition and the cause thereof. Unless otherwise directed by the Procuring agency in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

24. Termination for Insolvency

24.1 The Procuring agency may at any time terminate the Contract by giving written notice to the Supplier if the Supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Procuring agency.

25. Termination for Convenience

25.1 The Procuring agency, by written notice sent to the Supplier, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Procuring agency's convenience, the extent to which performance of the Supplier under the Contract is terminated, and the date upon which such termination becomes effective.

26. Resolution of Disputes

26.1 The Procuring agency and the Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.

26.2 If, after thirty (30) days from the commencement of such informal negotiations, the Procuring agency and the Supplier have been unable to resolve amicably a Contract



PART G: Special Conditions of Contract

1. Definitions (SCC Clause 1)

SCC 1.1 (g)—The Procuring agency is: Monitoring & Evaluation Cell (MEC), Planning & Development (P&D) Department, Government of Sindh, Karachi.

SCC 1.1 (h)—The Procuring agency's country is: Pakistan

SCC 1.1 (i)—The Supplier is:-----

SCC 1.1 (j)—The Project Site is:

Director General
Monitoring & Evaluation Cell,
P&D Department,
Room No. 414, 3rd Floor,
Sindh Secretariat No.2 (Tughlaque House),
Karachi.
Tel. No. 021-99211418
Fax: No. 021-99211416
Email: admin@meecsindh.gov.pk

SCC 1.1 (l)—The Name of Contract is "Purchase of Machinery & Equipments, IT Equipments, Furniture & Fixture, Office, Stationery, Computer Stationery, Printing & Publication."

2. Country of Origin (SCC Clause 3)

All countries and territories as indicated in Part D (II) of the bidding documents.

3. Performance Security (SCC Clause 7)

SCC 7.1— The successful bidders, within twenty (20) days after the receipt of notification of award of contract from the Monitoring & Evaluation Cell, P&D Department, GoS, shall provide Contract Security Money at the rate of 10% of the quoted value.

SCC 7.3 — The performance security shall be in Pak Rs drawn in favor of DDO (MEC), P&D Deptt, Government of Sindh in the shape of a pay order (refundable) issued by a SBP Scheduled Bank.

SCC 7.4—Validity of performance security shall extend at least ninety (90) days beyond the date of completion of contract to cover defects liability period or maintenance period subject to final acceptance by Monitoring & Evaluation Cell, P&D Deptt, Government of Sindh.

4. Inspections and Tests (GCC Clause 8)

SCC 8.1— All the items after receipt will be acceptable subject to physical inspection/ examination to be carried out by the Inspection team constituted by the Director General, Monitoring & Evaluation Cell, P&D Department, Government of Sindh.

SCC 8.3— should any inspected or tested Goods fail to conform to the Specifications, the Monitoring & Evaluation Cell, P&D Department, GoS may reject the Goods, and the Supplier



shall replace the rejected Goods free of cost within 02 weeks for local items from the date of communication. This opportunity will be provided only once. In case, after replacement of supplies, the inspection reports are again declare the item as of against the required specifications, the stock will be returned to the Supplier and the proportionate amount of contract security will be forfeited. The Monitoring & Evaluation Cell, P&D Department, GoS shall only accept the Goods after they have been duly inspected by its Inspection Team in the presence of the Bidder.

5. Delivery and Documents (SCC Clause 10)

SCC---10.1 Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in the Schedule of Requirements.

6. Transportation (SCC Clause 11)

SCC 11.1 The Supplier is required under the Contact to transport the Goods to following locations, transport to such place of destination in the Procuring agency's country, including insurance, loading, unloading and storage shall be arranged by the Supplier, and related costs shall be included in the Contract Price:

Places for delivery of stores are as under:

Sr	Items Description	Delivery Address	Phone No.
1	Machinery & Equipments	Director (A&A) Monitoring & Evaluation Cell (MEC), P&D Department Room No. 430, 3rd Floor, Sindh Secretariat No. 2, (Tughlaque House), Karachi	Phone No. 021-99218279 Fax: 021-99211416 Email: admin@mecsindh.gov.pk
2	IT Equipments		
3	Office Stationery		
4	Computer Stationery		
5	Printing & Publication		
6	Furniture & Fixture	Regional Monitoring & Evaluation Office Sukkur / Karachi	

7. Incidental Services (SCC Clause 12)

SCC 12.1 The Supplier will be required to provide the following incidental services:

- (a) performance or supervision of on-site assembly andr start-up of the supplied Goods;
- (b) furnishing of tools required for assembly and maintenance of the supplied Goods;
- (c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods;



(d) performance or supervision or maintenance and repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and

(e) Training of the Procuring agency's personnel, at the Supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods.

12.2 Prices charged by the Supplier for incidental services, is included in the Contract Price for the Goods.

8. Warranty (SCC Clause 13)

SCC-13.1 The Supplier warrants that the Goods supplied under the Contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the Contract. The Supplier further provide warrants that all Goods supplied under this Contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the Procuring agency's specifications) or from any act or omission of the Supplier, that may develop under normal use of the supplied Goods in the conditions prevailing in the country of final destination.

SCC--13.2 All equipment shall be covered under this comprehensive warranty minimum for one year along with assurance of availability of spare parts & after sales service at least for 03 years.

SCC--13.3 The Procuring agencies shall promptly notify the Supplier in writing of any claims arising under this warranty.

SCC---13.4 Upon receipt of such notice, the Supplier shall, within 14 days replace the defective Goods or parts thereof, without costs to the Procuring agency. This opportunity will be provided only once.

SCC---13.5 If the Supplier, having been notified, fails to remedy the defect(s) within 14 days from the date of communication, the Procuring agency may proceed to take such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Procuring agency may have against the Supplier under the Contract.

9. Payment for Goods supplied (SCC Clause 14)

SCC--14.1

- a) The Payment shall be made in Pak. Rupees to the Supplier on receipt of original invoice(s) including those of GST in triplicate duly completed in all respect and GRIR (Goods Receiving & Inspection Report) duly signed by the concerned authorities.
- b) Part payment against part supply is allowed.
- c) iii. 100% payment to be made on the proof of inspection certificate issued by MEC to Accountant General-Sindh, Karachi during the Fiscal year 2014-15.



- d) iv. Less 0.25% as service charges and 0.20% stamp duty of the value of the contract by Accountant General Sindh-Karachi, while making payment to the contractor.

10. Prices (SCC Clause 15)

SCC 15.1—Prices charged by the Supplier for Goods delivered and Services performed under the Contract shall not vary from the prices quoted by the Supplier in its bid.

11. Liquidated Damages (SCC Clause 21)

SCC 21.1—Applicable rate:

Maximum deduction:

[Applicable rate shall not exceed one-half (0.5) percent per week, and the maximum shall not exceed ten (10) percent of the Contract Price.]

12. Resolution of Disputes (SCC Clause 26)

SCC 26.2— Disputes shall be settled by Complaint Redressal Committee (CRC) as defined in SPP Rules 2010

13. Governing Language (SCC Clause 27)

SCC 27.1—The Governing Language shall be English.

14. Applicable Law (SCC Clause 28)

SCC 28.1-The Contract shall be interpreted in accordance with the laws of Islamic Republic of Pakistan.

15. Notices (SCC Clause 29)

SCC 29.1—

Procuring Agency's address for notice purposes:

Director Admin & Accounts
Monitoring & Evaluation Cell,
P& D Department, Room No. 430
3rd Floor, Sindh Secretariat No.2 (Tughlaque House),
Karachi.
Tel. No. 021-99218279
Fax:No. 021-99211416
Email: admin@mecsindh.gov.pk

Supplier's address for notice purposes:

Supplier: _____
Attention: _____
Facsimile: _____
E-mail: _____

