

# CADET COLLEGE LARKANA



## PRE-QUALIFICATION DOCUMENT FOR CONSTRUCTION COMPANIES/FIRMS

### Works

- ⇒ Civil works
- ⇒ Electrical work
- ⇒ Plumbing work
- ⇒ Drainage/Sewerage System.
- ⇒ Landscaping/External development
- ⇒ Roads
- ⇒ Furniture & Fixtures.
- ⇒ Solar System
- ⇒ Installation of I.T Equipments.

### Client:

Principal & Project Director  
Cadet College Larkana  
Fax # 074-4080460  
E-mail: Larkanians@yahoo.com  
www.ccl.edu.pk

# **CADET COLLEGE LARKANA**

## **BRIEF**

Cadet College Larkana is a quality educational institute delivering quality education in Sindh. Cadet College Larkana intends to prequalify construction companies/Firms for construction and allied works.

Reputable and well-established construction companies/ Firms registered with Pakistan Engineering Council are invited to apply for participation in the prequalification process and submit the prequalification documents.

Cadet College Larkana intends to prequalify contractors/ Firms for execution of following works;

### **Required works:**

- a. Civil works (Construction of Academic Block, Hostel, Car park, Garrages and Indoor Sports Complex etc)**
- b. Electrical work (Underground Cabling of College)**
- c. Plumbing work**
- d. Drainage/Sewerage System.**
- e. Landscaping/External development**
- f. Communication system.**
- g. Roads**
- h. Furniture & Fixtures.**
- i. Installation of I.T Equipments.**
- j. Installation of Solar System.**

The tenders will be invited from pre-qualified firms / contractors.

The Contractors, who so desire to participate, may Contact the following address:

Address	:	<b>M/S.ESS-I-AAR (Consultants of Cadet College Larkana)</b> Suite No.314, 3 <sup>rd</sup> floor Mashrique Centre Sir Shah Sulaiman Road Gulshan-e-Iqbal, Block-4, Karachi
Telephone No.	:	021-34852589
E-mail Address	:	e-i-a@hotmail.com
Fax No.	:	021-34890770

## IN GENERAL

1. The contractor shall furnish all details including their experience in the Application Format, (only and if the space provided is not sufficient, particulars shall be furnished in Annexure and such details shall be mentioned in the respective columns of the Application Format. The authorized person of the companies/Firms shall sign in all the pages of the application with seal of the company/ firm.
2. Contractor should submit Application Format along with company profile/ Brochure as mentioned in Advertisement.
3. No costs incurred by the applicant in applying, in providing necessary clarifications or attending discussions or site visits will be reimbursed.
4. The contractor shall furnish documentary proof with respect to the prequalification criteria along with the application form.
5. Incomplete application without proper proofs for establishing their credentials will be liable for rejection and no correspondence will be entertained in this regard.
6. The evaluation shall be based mainly on the eligibility criteria, other factors like timely completion, resources of the applicant, pre-qualification with other institutions/ works etc, manpower & logistical support of the applicant, their financial capabilities, quality consciousness, works of similar nature completed or in hand etc.. If found necessary, the contractor shall make arrangements to inspect any of the works undertaken by them.
7. Applications received after the due date and time shall be rejected.
8. Cadet College Larkana expects that Construction companies/ Firms should furnish all the required documents to ensure a transparent and genuine evaluation, so it is necessary to fill in the Pre-Qualification documents meticulously and sign & stamp each and every page.
9. Fill in the Pre-Qualification Documents in writing in ink or type.
10. Pre-qualification documents can be obtained from the office of Consultants on any working day during office hours. Last date for submission of documents is \_\_\_\_\_.

11. As the pre-qualification process is completed, it would be informed to all the participants about the status of evaluation and afterwards tenders will be invited from pre-qualified firms / contractors.

12. The enlistment/ Prequalification fee would be **Rs: 5000/- ( Five thousands)** in shape of Demand draft/ Pay order in favour of the Principal & Project Director Cadet College Larkana.

**For any query, please contact with Principal & Project Director Cadet College Larkana.**

**Principal & Project Director  
Cadet College Larkana**

**Phone # 074-4080091-6**

**Fax # 074-4080460**

**Email: [imtiazsolangi@hotmail.com](mailto:imtiazsolangi@hotmail.com)**

## **ELIGIBILITY CRITERIA**

1. The Firm/contractor may be an individual or Partnership Firm.
2. The Firm/Contractor must be PEC registered in category C-II or above, with valid certificate.
3. The contractor should have successfully completed similar works during the last five years ending December 2013.
4. The work means the same as shown on the cover sheet of this document which includes –Construction of building infrastructure including electrical work, plumbing & sanitary work, Carpenter/wood work, Drainage & sewerage System and all allied works etc.
5. The contractor should have an average annual turnover (in the last three years ending December 2013) enough to prove the approval / accepting of committee, and the capacity to successfully complete the work.
6. The contractor should have enough capacity in terms of personnel, labour force both skilled and unskilled, equipments, plants and machinery, to satisfactorily complete the job in stipulated time.
7. The contractor shall furnish the list of key employees, employed by him with full details of their previous employment.
8. The contractor shall submit copies of the Service Tax registration forms along with copy of Paid Tax.
9. The committee reserves the right to verify the particulars furnished by the applicant independently.
10. The committee reserves the right to accept/reject any application subject to the relevant provision of SPP Rules 2010.
11. The committee reserves the right to decide on the number of pre-qualified contractors to participate in the bid among the number of eligible entrants.

## **SELECTION PROCESS**

Committee shall evaluate the pre - qualification applications based on the eligibility criteria set forth and shall short list from the qualified applications.

All Applications, which meet the above requirements, will be evaluated under the following criteria by scoring method on the basis of details furnished by them.

<b>S No.</b>	<b>ELIGIBILITY CRITERIA</b>	<b>MAX SCORE (Points)</b>
i.	Name of Principal Personnel & their Qualifications & Experience	03
ii.	List of Technical Staff & their Qualification & Experience	12
iii.	List of Machinery & Equipment owned	12
iv.	List of Works of Similar Nature completed during last five years	18
v.	List of Similar works in Hands	18
vi.	Banker's Certificate showing credit worthiness of the firm	08
vii.	Satisfactory report from the organizations where earlier works are carried out.	09
viii.	Affidavit for non Black-listed Firm	05
ix.	Income Tax Return of last three years	05
x.	Details of Litigations, if any	02
xi.	Valid PEC Registrations Certificate in C-II Category	05
xii.	Registration with other organizations/ Department	03
	<b>TOTAL</b>	<b>100</b>

However the committee reserves the right in deciding the number of pre-qualified entrants.

The committee reserves the right to accept/reject any or all the applications without assigning any reason/s whatsoever as per SPP Rules 2010.

The committee reserves the right to modify any or all of the pre-qualification criteria, and all the information will be communicated.



Mobile No : \_\_\_\_\_

Fax No : \_\_\_\_\_

E-Mail : \_\_\_\_\_

**2. Details of the applicant**

a. Status of the Firm :  
(Whether Company/Partnership/proprietary):

b. Name of the Proprietor/ Partners/ Directors with professional: Qualifications, if any) :

I)

II)

c. Year of establishment : \_\_\_\_\_

**3. Whether registered with PEC : \_\_\_\_\_**

If Yes, No. & Date : \_\_\_\_\_

(Attach Certificate)

**4. Registration with Tax Authorities:**  
(Furnish copies of resent Income-tax returns)

a) Income-tax : \_\_\_\_\_

b) GST : \_\_\_\_\_

**5. Standing of Firm:**

Registration of Firm since last: \_\_\_\_\_ Years













**11. Turnover of the Company/firm (Please attach copy of audited balance Sheet, profit and loss account for five years).**

S.N.	Year	Turn-over
	2013-14	
	2012-13	
	2011-12	
	2010-11	
	2009-10	
	<b>Average</b>	

**12. Registration/Enlistment with Government, Public Sector / Private organization for similar work**

S.N	Name Of The Organization	Nature Of Works	Value Of Works	Date Of Registration /Enlistment

What are your fields of core competence? Mention the fields on preference Basis

i) \_\_\_\_\_

ii) \_\_\_\_\_

iii) \_\_\_\_\_

**13.** Furnish the names of three clients / persons (minimum) to whom the major works carried out in the last Five year by the applicant with address and telephone number who will be in a position to certify about the quality as well as past performance of your organization.

SN	Name Of The Official	Organization & Address	Contact Numbers

## DECLARATION

1. All the information furnished by me/us here above is correct to the best of my knowledge and belief.
2. I/we have no objection if enquiries are made about the work listed by me / us in the accompanying sheets / annexure.
3. I / We agree that the decision of committee in selection will be final and binding to me / us.
4. I / We have read the instructions appended to the proforma and I / we understand that if any false information is detected at a later date the committee is at liberty to act in a manner it feels deemed fit.

Place :

SIGNATURE OF THE  
APPLICANT, NAME &  
DESIGNATION.

Date :

SEAL OF ORGANISATION

TOTAL NO OF PAGES ENCLOSED:  
(PLEASE NUMBER ALL THE PAGES):



**Checklist** (To be filled by Applicants)

1.	Have you signed in all the sheets?	Yes / No
2.	Whether copy I.T or other tax is enclosed?	Yes / No
3.	Whether enclosed proof for year of establishment?	Yes / No
4.	Whether proof for average annual financial turnover enclosed?	Yes / No
5.	Whether documentary proof for having undertaken the qualifying works is enclosed?	Yes / No
6.	Whether enclosed proof for valid PEC registration certificate in C-II?	Yes / No
7.	Whether documentary proof for having completed the works of similar nature is enclosed?	Yes / No
8.	If yes, Number of certificates enclosed	