



**KARACHI METROPOLITAN CORPORATION**  
**MEDIA MANAGEMENT DEPARTMENT**  
**TENDER SCHEDULE**

**SUBJECT:- ANNUAL CONTRACT FOR PUBLISHING OF AKHBAR-E-BALDIA**

S.No.	Description Particulars	Quantity Per Items	Rate in figures	Rates in Words
1.	Title Designing			
2.	Composing Per Page (11x8)			
3.	Page Making Per Page			
4.	Color Separation Per inches			
5.	Film Making Per Inches			
6.	Mountaining Making Per page			
7.	Four Color Printing			
8.	Limination Per Page			
9.	Tracing Paper			
10.	Spiral Binding			
11.	Plate Making			
12.	Art Paper 115 grms (11x8)			
13.	Art Card For Title (11x8)			

**NOTE**

- 1) Rates must be quoted in figures as well as in words otherwise Tender will be liable to be rejected.
- 2) Pay Order will only be accepted.
- 3) After Approval of Tender the services will be start immediately.
- 4) Providing of Sub-Standard Material is liable to be rejected and the Competent Authority reserved the rights to impose Penalty / stop the payment of such items.
- 5) All the goods items may be provided by the Contractor on the written Order of Director Media Management Department, KMC or the Competent Officer authorized by the Director MMD, KMC.

**Checked & verified by:**

I/ We quoted the price schedule and bound ourselves to comply all terms and conditions of this contract with all existing rules and regulations of KMC and I have attached an Earnest Money in the shape of Pay Order Guarantee No. \_\_\_\_\_ Dated \_\_\_\_\_ Issued from \_\_\_\_\_ Amounting Rs: \_\_\_\_\_ in favour of Karachi Metropolitan Corporation (KMC).

**Signature Of Bidder With Stamp**



# KARACHI METROPOLITAN CORPORATION

## MEDIA MANAGEMENT DEPARTMENT

NAME OF SCHEME:

### ANNUAL CONTRACT FOR PUBLISHING OF AKHBAR-E-BALDIA (HOUSE JOURNAL) 2014-15.

Estimated Cost:-	Offer Rate	Tender Cost:	Rs.1,000/-
Time Limit:-	12 Month	Penalty	Rs. 3,000/-Per Day
To be Opened on:-	25-09-2014	Validity of Tender	90 Days as per clause 15.1 ITB

**Note:** This Document is as per SPPRA  
Standardized Bidding Document effective from  
26-12-2011.

Director  
Media Management Deptt, KMC.

Tender Issued :

No: KMC/MMD/03/14-15

Issue to M/s .

\_\_\_\_\_  
\_\_\_\_\_

Paid Challan No. \_\_\_\_\_

Dated \_\_\_\_\_

Bank: \_\_\_\_\_

Signature & Stamp of Issuing Authority



# KARACHI METROPOLITAN CORPORATION

## MEDIA MANAGEMENT DEPARTMENT

NAME OF SCHEME:

### ANNUAL CONTRACT FOR MAKING PHOTOGRAPHY / VIDEO AND ALLIED ITEMS ETC. 2014-15.

Estimated Cost:-	Offer Rate	Tender Cost:	Rs.1,000/-
Time Limit:-	12 Month	Penalty	Rs. 3,000/-Per Day
To be Opened on:-	25-09-2014	Validity of Tender	90 Days as per clause 15.1 ITB

**Note:** This Document is as per SPPRA  
Standardized Bidding Document effective from  
26-12-2011.

Director  
Media Management Deptt, KMC.

Tender Issued :

No: KMC/MMD/03/14-15

Issue to M/s .

\_\_\_\_\_  
\_\_\_\_\_

Paid Challan No. \_\_\_\_\_

Dated \_\_\_\_\_

Bank: \_\_\_\_\_

Signature & Stamp of Issuing Authority



# KARACHI METROPOLITAN CORPORATION

OFFICE OF THE DIRECTOR MEDIA MANAGEMENT DEPARTMENT

2<sup>nd</sup> Floor Civic Centre Karachi. Phone 99232417, 99232418, 99232430

No. Director/M.M.D/KMC/ 008 /14

Dated:28 -08 -2014

## **NOTICE INVITING TENDER** **(THROUGH WEBSITE)** **AS PER SPPRA GUIDELINE**

Tender in sealed covers are invited for the following work from reputable firms, having experience of similar nature work. (The tentative cost of work is within 1.0 Million):

S No	Name of work	Estimated Cost	Bid Security in shape of Pay Order or Bank Guarantee in favour of KMC	Tender Cost In shape of paid Challan in favour of KMC (Non-Refundable)
1.	Printing of Monthly (House Journal), News Paper Balida for the year 2014-15, (Pages 40, Art Paper, 115 gm, 4 Pages Art Card)	Offer Rate	2% of Bid Amount	Rs.1,000/-
2.	Photography / Video Making (Colored pictures of different sizes for Album, CD Recordable, DV Cassette, VHS Cassettes E-I80, DVD Recordable, with CD Cover) for different events of KMC.	Offer Rate	2% of Bid Amount	Rs.1,000/-

### **TERMS & CONDITIONS**

1. Tender schedule shall be as follows:

SCHEDULE	DATE & TIME	VENUE
1. Receiving of Application & Issuance of Tender	<b>From</b> <b>03-09-2014</b> To <b>23-09-2014</b> During Office Hours	Office of the Director Media Management Department, KMC Room No.213 2 <sup>nd</sup> Floor, Civic Center, Gulshan-e-Iqbal, Karachi.
		Office of Director (Planning), F&A Department, 6 <sup>th</sup> Floor, Civic Centre, Gulshan-e-Iqbal, Karachi.
		Office of Deputy Director (Accounts), Administrator Secretariat, Karachi 1 <sup>st</sup> Floor, Civic Centre, Gulshan-e-Iqbal, Karachi.
2. Dropping of Tender	<b>25-09-2014</b> at <b>12:00 pm</b>	Office of the Director Media Management Department, KMC Room No.213, 2 <sup>nd</sup> Floor, Civic Center, Gulshan
3. Opening of Tender	<b>25-09-2014</b> at <b>12:30 pm</b>	Office of the Director Media Management Department, KMC Room No.213, 2 <sup>nd</sup> Floor, Civic Center, Gulshan

- The tender documents will be issued to the firms on submission of application in their original letter head along with original paid challan in the prescribed account of KMC for tender cost as mentioned above. This challan can be obtained from the office of tender sale as mentioned in this NIT.
- The tender in sealed cover superscripted with the name of work should be dropped in the tender box kept in the office of the Director (Media Management Department) KMC.

4. In case the date of opening declared as a public holiday by the Government or Non working day due to force measure the next official working day shall be deemed to be the date for submission and opening of tenders at the same time.
5. **Substantially Responsive Bid:-**  
Only those bids, which comply with the each eligibility & minimum qualification criteria attached with the tender documents shall be declared substantially responsive bids and will be eligible for further evaluation, otherwise the same will be declared as non responsive / rejected.
6. Bid Security of bid amount in the shape of a Pay Order or Bank Guarantee from any schedule bank should be enclosed with the tender which will be retained till finalization of the case.
7. Canvassing in connection with tenders is strictly prohibited and tenders submitted by the contractors who report canvassing will liable for rejection.
8. KMC may reject all or any bids or proposals at any time prior to the acceptance of a bid or proposals, subject to the relevant provisions of SPP Rules 2010.

**Director**  
**(Media Management Department)**  
**KMC**

**Director (CB) SPPRA**

With a request to upload in SPPRA (Authority) Website (a soft copy of NIT as well as Tender Document is also enclosed).

**Sr. Director (IT), KMC**

With a request to upload on the KMC Website (a soft copy of NIT as well as Tender Document is also enclosed).

**Dy. Director (WEB) Computer Section, Administrator Secretariat, KMC**

With a request to upload on the KMC Website (a soft copy of NIT as well as Tender Document is also enclosed).

**C.C to: -**

1. Administrator, KMC.
2. Metropolitan Commissioner, KMC
3. Financial Advisor, KMC.
4. PS to Managing Director, SPPRA, GOS, Karachi.
5. Office File.