# Purchase of Equipment & Accessories

TENDER FOR THE FINANCIAL YEAR 2014-15 DUE ON 24-07-2014

## GOVERNMENT OF SINDH DIRECTORATE OF SINDH ARCHIVES INFORMATION & ARCHIVES DEPARTMENT GOVERNMENT OF SINDH

1.	Tender No.	INF-KRY:No.0786/14
2.	Name & Address of Bidder	
3.	Indenters Name and Address	PROJECT DIRECTOR / DIRECTOR, SINDH ARCHIVES KARACHI INFORMATION & ARCHIVES DEPARTMENT GOVERNMENT OF SINDH – KARACHI
4.	Ter der Terms and Conditions	As contained in items & Conditions of this tender DIS-12-14, Sindh Purchase Manual & Other relevant laws in force.
5.	Particulars of the stores	As below:
6.	Particulars of the stores	

. S#	DESCRIPTION OF STORES	RATE P	ER ITEM
	DESCRIPTION OF STORES	IN FIGURES	IN WORDS
<u> </u>	EQUIPMENT & ACCESSORIES		
	BRANDED SYSTEM HI-END SPECIFICATIONS:  Branded  Operating System Windows 7Pro x 64 bit  Intel Core i5, 3.10GHZ L2Cache3Mb  GGBB RAM DDR3  SOOGE 7200 RPM HDD  Chipset Intel Express  Graphics integrated Intel HD Graphics  Video memory shared  Optical Drive DVD multi  Ethernet 10/100/1000  Sound Card Built-in  HP 18 5" Widescreen Flat Panel Flat Monitor,  HP Keyboard Quiet Key,  Mouse HP  Labels Windows 7 sticker or equivalent  Security Hardware Chassis intrusion switch option  Processing Branding v Pro Sticker	Each	Each
2	Mono Color Laser Type Printer wifi  • SPECIFICATION:  • MONO COLOR PRINT TONER  • LASER PRINT TYPE PRINTER  • WI FI ENABLED  • 250 SHEET PAPER TRAY  • 12 PPN/	Each	Each

3	Brandec System Hi-End (core-i7 with HD graphic card) SPECIFICATIONS: Operating System Windows 7Pro x 64 bit Intel Core i7, 3.10GHZ L2Cache3Mb GGBB RAM DDR3 SOOGE 7200 RPM HDD HD Graphics card 128bit Video memory shared Optical Drive DVD multi Etherr et 10/100/1000 Sound Card Built-in HP 18.5" Widescreen Flat Panel Flat Monitor, HP Keyboard Quiet Key, Mouse: HP Labels Windows 7 sticker or equivalent Security Hardware Chassis intrusion switch option Processing Branding v Pro Sticker	Each	Each
4	Brandec System Hi-End (core-i7 latest Configuration) SPECIFICATIONS: Operating System Windows 7Pro x 64 bit Intel Core i7, 3.10GHZ L2Cache3Mb GGBB RAM DDR3 SOOGE 7200 RPM HDD Video memory shared Optical Drive DVD multi Etherr et 10/100/1000 Sound Card Built-in HP 18.5" Widescreen Flat Panel Flat Monitor, HP Keyboard Quiet Key, Mouse HP Labels Windows 7 sticker or equivalent Security Hardware Chassis intrusion switch option Processing Branding v Pro Sticker  (as per specifications described in technical bid)	Each	Each

5	A/C Split Units 1.0 TonsSPECIFICATIONS: • 12000 BTU/H (BRITISH THERMAL UNIT / HOUR) — COOLING CAPACITY • RATED FREQUENCY 50 HZ • RATED VOLTAGE 220-240 VOLTS • AIR FLOW RATE 630 M3/H • SOUND PRESSURE LEVEL 44DB(A) • CLIMATE TYPE T1 • REFRIGERANT R22 • COOLING POWER INPUT 1250W • WIRELESS REMOTE CONTROL • IMPORTED BRAND	Each	Each
6	A/C Split Units 1.5 Tons SPECIFICATIONS:  • 18000 BTU/H (BRITISH THERMAL UNIT/HOUR) — COOLING CAPACITY  • RATED FREQUENCY 50 HZ  • RATED VOLTAGE 220-240 VOLTS  • AIR FLOW RATE 850 M3/H  • SOUND PRESSURE LEVEL 44DB(A)  • CLIMATE TYPE T1  • REFRICIERANT R22  • COOLING POWER INPUT 1900W  • WIREL ESS REMOTE CONTROL  • IMPORTED BRAND	Each	Each
7	A/C Split Units 2.0 Tons SPECIFICATIONS:  • 24000 BTU/H (BRITISH THERMAL UNIT / HOUR) — COOLING CAPACITY  • RATED FREQUENCY 50 HZ  • RATED VOLTAGE 220-240 VOLTS  • AIR FLOW RATE 1000 M3/H  • SOUND PRESSURE LEVEL 44DB(A)  • CLIMATE TYPE T1  • REFRIC ERANT R22  • COOLING POWER INPUT 2277W  • WIRELESS REMOTE CONTROL  • IMPORTED BRAND	Each	Each

8	A/C Floor standing type Units 2.0 Tons SPECIFICATIONS: • 24000 BTU/H (BRITISH THERMAL UNIT / HOUR) — COOLING CAPACITY • RATEC FREQUENCY 50 HZ • RATEC VOLTAGE 220-240 VOLTS • AIR FLOW RATE 1100 M3/H • SOUND PRESSURE LEVEL 56DB(A) • CLIMATE TYPE T1 • REFRIGERANT R22 • COOLING POWER INPUT 2650W • WIRELESS REMOTE CONTROL • IMPORTED BRAND	Each	Each
9	Air Concitioner installation material a. extra pipe (imported quality)	Each	 Each
10	Air Concitioner installation material b. bind tape (imported quality)	Each	Each
11	Air Concitioner installation material c. wall pipe (imported quality)	Each	Each
12	Air Conc itioner installation material d. drain pipe (imported quality)	Each	Each
13	Air Concitioner installation material e. power cable 2core cable (Pak /Equivalent)	Each	Each

14	Back Up device Media StorageServer DAT Drive 160GBSPECIFICATIONS:• Data Storage• Protocol Access to the data• Envision sustainable file growth • Power transfer your storage • Enterprise power with energy success • Disk Storage Challenges• Dick Storage Technology and Drive Interfaces• Disk Storage Protection with RAID• Storage Device Technology• Enterprise flash drive, Fibre Channel (FC) • Serial Attach SCSI and Serial ATA• Disk Drive Power Solutions • Multi- Tiering• Rebuild Times• Performance Planning• Rule- of-thumb approach• Hard Drive Reliability Qualification • Data Storage• Protocol Access to the data• Envision sustainable file growth • Power transfer your storage • Enterprise power with energy success • Disk Storage Challenges• Hard Drive Reliability Qualification • Complete with standard accessories	Each	Each
15	Back Up device Media Storage SPECIFICATIONS: Blank dvd-rw with case	 Each	Each
16	Back Up device Media Storage SPECIFICATIONS: RAM DDR2 2GB	 Each	Each
17	Back Up device Media Storage SPECIFICATIONS: 1 Terra Lyte pocket drive USB type	Each	Each
18	Back Up device Media Storage SPECIFICATIONS: 500 GB pocket drive USB type	Each	Each
19	Back Up device Media Storage SPECIFIC ATIONS: 32 GB flash drive USB type	 Each	Each

20	Back Up device Media Storage SPECIFICATIONS: 8 GB flash drive USB type	Each	Each
21	Laptop SPECIFICATIONS: Core i5 series 4GB RAM 500GB HDD WINDOWS LICENSED OPERATION SYSTEM 8 15" THT SCREEN 1.6GHZ PROCESSOR WITH CARRYING BAG	Each	Each
22	LED 40" DISPLAY SPECIFICATIONS:  • 40" LED  • HDMI PORT  • HD Clarity  • Thin design  • Clear resolution enhancer  • Edge LED back light	Each	Each
23	LED 32" DISPLAYSPECIFICATIONS: • 32" LED • HDMI PORT • HD Clarity • Thin design • Clear resolution enhancer • Edge LED back light	Each	Each
24	MEDIA PLAYER SPECIFICATIONS:  • Progressive scan technology  • one simple remote control operation  • better playback  • DVD upscaling to HD quality  • Quick start / Quick load mode  • Digital coaxial audio input	Each	Each
25	SOFTWARE OFFICE PROFESSIONAL LICENSED WITH MEDIA KIT	Each	Each
26	SOFTWARE Server windows OS SOFTWARE LICENSED VERSION LATEST	Each	Each

	SOFTWARE		<b> </b>
27	ANTI-VIRUS SOFTWARE LICENSED VERSION LATEST	Each	Each
	SOFTWARE		
28	SMART WORKS IMAGE CAPTURING SOFTWARE LICENSED VERSION LATEST	Each	Each
	SOFTWARE	,, <u>,</u>	
29	SMART WORKS MANAGEMENT SOFTWARE LICENSED	Each	Each
	VERSION LATEST		
30	SOFTWARE FTWARE: LICENSED VERSION LATEST	Each	Each
	NETWORKING SOLUTIONS		-1,0
31	USB-TYPE WI.FI. DONGLE UNIT	Each	Each
32	NETWO RKING SOLUTIONS		
	8-PORT SWITCH GIGA BYTE UNIT	Each	Each
33	NETWO RKING SOLUTIONS HIGH RANGE ROUTER GIGA HERTZ FREQUENCY TYPE		
33	UNIT	Each	Each
34	Computer Peripherals		
34	Cartridge HP85-A original	Each	Each
35	Computer Peripherals		
L	Cartridge HP126-A original	Each	Each
36	Computer Peripherals Cartridge HP49-A original	Each	
		Eacn	Each
37	Computer Peripherals Cartridge HP1025 color catridge original	Each	Each
38	Computer Peripherals		
	Cartridge HP-CP-2022-color catridge original	Each	Each
39	Computer Peripherals Cartridge HP12-A original		
		<u>Each</u>	Each
40	Computer Peripherals Cartridge HP2600 original	Each	Each
	Computer Peripherals		24011
41	Drum ki: HP1002 original	Each	Each
42	Computer Peripherals		
$\vdash \vdash \vdash$	Drum ki: HP2600 original	<u>Each</u>	Each
43	Computer Peripherals  Drum ki: HP-CP2022 original	Each	Each
	Computer Peripherals		Lucii
44	Drum ki: HP1025 original	Each	Each
45	Computer Peripherals		
	Laser fax toner panaonic KAXFD90 original	Each	Each

46	Computer Peripherals Toner cartridge kyocera taskalfa180 -t100 (black)original	Each	Each
47	Computer Peripherals Toner cartridge kyocera taskalfa3232e-color toner set (cyan,black,magenta,yellow) original	Each	Each
48	Computer Peripherals Drum ki: kyocera taskalfa180 original	Each	Each
49	Computer PeripheralsDrum kitkyocera taskalfa3232e- color original	Each	Each
50	FLAT BE ) SCANNER SPECIFICATIONS: • FLAT BED SCANNER • 48-BIT • 256 GRAYSCALE LEVELS • DYNAMIC RANGE 3 • SCAN RESOLUTION UP TO 4800 DPI • STANE ARD CONNECTIVITY USB • ENLARGEMENT RANGE 10 TO 2400% IN 1% INCREMENTS	Each	Each
51	UPS SPECIFICATIONS:  • UN-IN TERRUPTIBLE POWER SUPPLY  • 600VA  • OPERATING TEMPERATURE 0-40 DEGREE C  • INPUT VOLTAGE 150VAC 280VAC  • TYPICAL RECHARGE TIME HOURS: 8HRS (UPTO 90% OF FULL CAP  • IMPORTED	Each	Each

52	FIRE EXTINGUISHER WITH WALL BRACKET SPECIFICATIONS:  5 KG  WORKING TEMPERATURE -10 DEGREE CELCIUS TO -/+55 DEGREE CELCIUS  FIRE RATING 5-B: C  BUILT-IN PRESSURE GUAGE  PRESSURE GUAGE FOR ADDED REASSURANCE  CO2 TYPE  FDA / CE APPROVED  WALL-BRACKET  IS 9001 STANDARD  IMPORTED  EU AP PROVED BRAND	Each	Each
53	SCANNER A-3 TYPE SPECIFICATIONS:  • A3 SIZE SCANNING FUNCTIONALITY  • BUILT-IN TRANSPARENT MATERIAL ADAPTOR TMA  • MEDIA TYPE PAPER INKJET / LASER MATERIAL  • COPY SCAN SCAN TO EMAIL SCAN TO PDF  • CCD TECHNOLOGY  • OUTPUT 75, 100, 150, 200, 300, 400, 500, 600 DPI  • 48 BIT INTERNAL / 24 BIT EXTERNAL  • 256 GRAY SCALE LEVELS  • PREVIEW MODE  • DYNAMIC RANGE 3  • SCAN RESOLUTION UP TO 4800 DPI  • STANDARD CONNECTIVITY USB  • ENLARGEMENT RANGE 10 TO 2400% IN 1% INCREMENTS  • IMPORTED BRAND	Each	Each
54	Mono Color Laser Type Printer 12ppm • SPECIFICATION: • MONO COLOR PRINT TONER • LASER PRINT TYPE PRINTER • WI FI ENABLED • 250 SHEET PAPER TRAY • 12 PPN1	Each	Each

TOWER DV TO DVD DUPLICATORSPECIFICATION:Unit: Digital SD Premium 20x DVD/ DV Tower DuplicatorOperating Type: Stand AloneTarget: 11Language Support: EnglishHard Drive: Optiona:Buffer Memory: 128MBDisplay: 20XDVD Reader: High Speed DVD ReaderFeaturing Recorder: High Speed DVD RecorderSupported DV TO DVD Copy Speed: £iv: 4x, 10x, 16x, 24x, 32x, 40xDual Layer DVD-R: 2x, 4x, 6x, 8x, 12xSupported Writing Formats: Double Layer DVD+R, Dual Layer DVD-R, DVD+R, DVD+RW, DVD-R, DVD-RW, Business Card CD-R, 3" Mini CD-R, Orange Book standard 74 min/80 min CD- R/RWFirmware Upgradable: YESPower Supply: Input 90 – 24C AV, 500WattMade: UE/Taiwan/Equivalent Standard/	Each	Each
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56	TOWER CD TO DVD DUPLICATOR SPECIFICATION: Unit: Digital SD Premium 20x DVD/ CD Tower Duplicator Operating Type: Stand Alone Target: 11 Language Support: English Hard Drive: Optional Buffer Memory: 128MB Display: 20X DVD Reader: High Speed DVD Reader Featuring Recorder: High Speed DVD Recorder Supported Writing Formats: Double Layer DVD+R, Dual Layer DVD-R, DVD+R, DVD+RW, DVD-R, DVD-RW, Business Card CD-R, 3" Mini CD-R, Orange Book standard 74 min/80 min CD-R/RW Firmware Upgradable: YES Power Supply: Input 90 – 240 AV, 500Watt Made: UE/Taiwan/Equivalent Standard	Each	Each
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57	Digital Cybershot 18mega pixel camera  SPECIFICATION:  Number of effective pixels: 18.0 mega pixels  Image Sensor: 2/3-inch EXR CMOS with primary color fil:er  Storage Media: Internal memory (approx.26 MB)  SD/SDHC/SDXC(UHS-I) Memory Card  File Format: JPEG  Digita Zoom: Intelligent digital zoom approx  2X (up:o 8 x when combined with optical zoom)  Aperture: F2.0-F11 (wide) F2.8-F11  (Telephoto) 1/3 EV Step (Controlled 7-blade aperture diaphraigm)  Image Stabilizer: Lens shift type  Face Detection: Yes  Focus Mode single AF/Continuous AF (EXR AUTO, Movie) Vlanual AF (One-Push AF mode included)  Self Timer: 10sec./ 2 sec. delay  Flash: Auto Flash (super intelligent flash)  LCD Monitor 2.8-inch, approx.460,000 dots, TFT color LCD monitor, approx. 100% coverage  Movie Recording: 1920 x1080 pixels /1280x720 pixels /640x840 pixels (30 frames/sec) with stereo sound optical zoom (manual) can be used.  Complete with standard accessories	Each	Each
58	WATER DISPENSERSPECIFICATION: • IMPORTED BRAND • PLASTIC BODY • REFRIGERATOR COMPARTMENT • TWO TAPS • E .ECTRIC TYPE • EXTENDED WIRE / PLUG	Each	Each
59	WATER COOLING FILTERATION PLANT / SYSTEM  • SPECIFICATION:  • Stainless Steel Body  • Body textured  • voltage: 230/50 Hz  • Two taps  • Electric type  • extended wire  • BRANC IMPORTED	Each	Each

60	DIGITAL CAMCORDER HDD  SPECIFICATION:  1080 Camcorder  Image Sensor: 2/3-inch EXR CMOS with primary color filter  Digital zoom 10x  Effective photo resolution 6mega  Camcorder interpolated photo resolution 12mega  Media type flash card  Storage Media: internal memory (approx.26 MB)  SD/SDHC/SDXC(UHS-I) Memory Card  File Format: JPEG  Digital Zoom: Intelligent digital zoom approx.?!X (up to 8 x when combined with optical zoom)  Aperture: F2.0-F11 (wide) F2.8-F11  (Telephoto) 1/3 EV Step  (Controlled 7-blade aperture diaphragm)  Image Stablizer: Lens shift type  Face Detection: Yes  Self Timer: 10sec./ 2 sec. delay  Flash: Auto Flash (super intelligent flash)  Movie Recording: 1920 x1080 pixels /1280x720 pixels/6-10x840 pixels (30 frames/sec)  with stereo sound optical zoom (manual) can be used.  Complete with standard accessories  BRANID IMPORTED	Each	Each
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61	COLOR TYPE LASER PRINTER (20/22)ppm  • SPECIFICATION:  • Print Speed (A4 and letter) Black: up to 22 ppm, Color: up to 18 ppm  • Document delivery speed (A4 and letter) First page out: black: as fast as 26 seconds from Ready mode, color: as fast as 32 seconds from Ready mode Time to completion: as fast as 55 seconds  • Resolution Up to 600 by 600 dpi; HP ImageREt 3600, ColorSphere toner, HP edge-enhancement technologies  • Processor450 MHz memory 96 MB  • Recommended monthly volume: 250 to 1000 pages  • Maximum monthly duty cycle: Up to 30000 pages  • Paper nput: 150-sheet input tray, single-sheet priority feed slot  • Outpu:: 125-sheet output bin  • Two-si ded printing Manual (driver support provided)  • Sizes: Priority feed slot, 150-sheet input tray: • Complete with standard accessories	Each	Each
62	MULTIMEDIA PROJECTOR WITH SCREEN*  SPECIFICATION: • Extremely bright 3000 ANSI Lumens* 6500 lamp-life in ECO mode* 3D Compatibility* Native XGA resclution* Brilliant color technology* Color adjustment mode* Ceiling Mount* IMPORTED BRANDSCREEN WALL MOUNTED* SPECIFICATION:* 4 Black color masking borders* Powder coated white steel casi* Plastic end caps with holes for wall or ceilingins tallation* String attached to the steel pull bail*Slov* return feature	Each	Each

63	Access Registration System  • SPECIFICATIONS:  • Real-t me management  • Versatile design feature  • Rugged & reliable controllers  • Multitude built-in features  • Multiple hardware protection measure  • Integration with other systems  • Input, output ports to control doors  • Communication functions  • Real time monitoring  • Interlock function  • Card operation function  • 32bit CPU  • LCD Display  • Power / Current DC 9.6—14.4V, Rated Max. 1A.  • CE Certified  • Reade • Port  • LED in dicator  • Operating Temperature 0 to 55 degree C  • Full door lock system	Each	Each
64	FILM SCANNER  • SPECIFICATION:  • USB-IN TERFACE  • STAND ALONE  • COMPACT PORTABLE DESIGN  • LARGE LCD SCREEN  • SINGLE BUTTON OPERATION  • IMPORTED BRAND	Each	Each
65	MICRO-I WAGE CAPTURE DIGITAL READER  • SPECIF:CATION:  • High resolution capture  • view and print of fiche and roll film image  • fast processing  • Output image format includes: PDF, TIFF, JPG, PNG, PSD,BMP, CAL, GIF  •Simple user-interface  • IMPORTED BRAND	Each	Each

66	Water Distillation Plant • SPECIFICATION: • BOROSILICATE GLASS WITH PROTECTIVE CASE SUPPORT • AUTOMATIC WITH CONTINUOUS WATER PRODUCTIVITY • POWER 2200 WATTS • DISTILLATION CAPACITY 3LITRE / HR • WATER CONSUMPTION 60LITRE/ HR • CONDUCTIVITY AT 20 DEG CELCIUS • POWER 2200 WATTS • IMPORTED BRAND	Each	Each
67	LARGE STAINLESS STEEL SINK FOR LABOUR STEEL SPECIFICATION: SS BULLET FEET 14 GUAGE STEEL SERIES 5" BACK SPLASH FULL FAUCET HOLES GUSSET PLATES ARE FULLY WELDED FOR SUPPORT IMPORTED BRAND	Each	Each
68	ROLL STAND  • SPECIFICATION:  • 4 CASTER WHEELS HEAVY DUTY  • STURE Y AND DURABLE  • STANDARD PAPER RACK  • MADE OF TUBULAR STEEL  • ANTI-FOLL LOCK ON TWO WHEELS	Each	Each
69	MULTI-COPIER  • SPECIFICATION:  • 35/17 ppm A4/A3  • 25cpm A4 in color  • Memory 1GB RAM, 80GB HDD  • Long L fe durable component  • Duplex as standard support  • 50cpm A4 in black  • Hi-speed USB connectivity  • IMPORTED BRAND	Each	Each

70	Voice recorder  • SPECIFICATION:  • EXPENDABLE MEMORY OPTION  • INTELLIGENT NOISE CUT MODE  • VOR VOICE OPERATED RECORDING  • SCENE SELECT  • USB CONNECTIVITY  • IMPORTED BRAND	Each	Each
71	DIGITAL CAMCORDER WITH BUILT-IN HDD HIGH DEFINITION  • SPECIFICATION:  • BALANCED OPTICAL STEADY SHOT  • FULL HD  • INTELLIGENT AUTO MODE  • DIRECT COPY AND HIGHLIGHT PLAYBACK  • 12X OPTICAL ZOOM  • LCD D SPLAY  • VIEWFINDER DISPLAY TYPE  • IMPORTED BRAND	Each	Each
72	LAPTOP -ULTRA THIN SERIES  • SPECIFICATION:  • core-il' series  • 8GB RAM  • 500GE HDD  • WIN 8 LICENSED VERSION  • LCD DISPLAY  • IMPORTED BRAND	Each	Each

73	DIGITAL CYBERSHOT CAMERA WITH MAX. ZOOM• SPECIFIC ATION:• HIGH DEFINITION IMAGE CAPTURE • Image Sensor: 2/3-inch EXR CMOS with primarycolor filter• Storage Media: Internal memory (approx.26 MB) SD/SDHC/SDXC(UHS-I) Memory Card• File Format: JPEG• D gital Zoom: Intelligent digital zoom approx.2X (up to 8 x when combined with optical zoom)• Aperture: F2.0-F11 (wide) F2.8-F11 (Telephoto) 1/3 EV Step (Controlled 7-blade aperture diaphragm)• Image Stabilizer: Lens shift type• Face Detection: Yes• Self Timer: 1)sec./ 2 sec. delay • Flash: Auto Flash (super intelligent flash)• LCD Monitor 2.8-inch, approx.460,000 dots, TFT color LCD monitor, approx. 100% coverage • Movie Recording: 1920 x1080 pixels /1280x720 pixels/64-0x840 pixels (30 frames/sec) with stereo sound optical z-jom (manual) can be used.• Complete with standarc accessories	Each	Each
74	ARCHIVAL SEPERATOR  • SPECIF CATION:  • SUCTICIN MACHINE ELECTRICAL 120/230 VAC  • COLD SUCTION TABLE  • CONTROL FUNCTION  • LEAF CASTING  • 120/230 VAC  • IMPORTED BRAND  • COMPLETE WITH STANDARD ACCESSORES	Each	 Each
75	PLANT FOR MASS CONSERVATION  • SPECIFICATION:  • FOUR \( \) ACCUUM PUMPS  • FILLING PUMPS  • FOUR \( \) VERTICAL SS MATERIAL  • CYLINDERS WITH SPRAY JETS  • EACH CYLINDER CONNECTED WITH EACH OTHER  • VACCUUM IN CYLINDER CAN BE MADE DOWN 1m BAR  • TREATMENT UNIT CONNECTED WITH CYLINDERS  • COMPLITE WITH STANDARD ACCESSORIES	Each	Each

76	MOUNTER & LAMINATOR  • SPECIFICATION:  • STANDARD NO. OF SHAFTS  • NIP SETTING 0-52MM  • PRESSURE 0.3 - 1.0 N / MM  • WORKING HEIGHT 90CM  • WORKING AREA 358.5CM  • DEPTH 190CM + 2X MAXIMUM BOARD LENGHT  • COMPLETE WITH STANDARD ACCESSORIES  • IMPORTED BRAND	Each	Each
77	ARCHIVAL PAPER MAKING MACHINE  • SPECIFICATION:  • CASTING AREA MIN 25X30 OR MAX 36X48  • CABINET SIZE 59X29X37 OR 37X40X37  • COMP LETE WITH STANDARD ACCESSORIES	Each	Each
78	ARCHIVAL MINI CUTTER  • SPECIFICATION:  • MAX. CUTTING WIDTH 25.1"  • LIFT HEIGHT 2.7"  • CLAMF OPENING HEIGHT 2.7"  • CUTTING SPEED 3 SEC / CUT  • CUTTING DEPTH MAX. 25.1" / MIN 0.78"  • POWER CONSUMPTION 1.1KW  • CUT-LINE INDICATOR  • COMPLETE WITH STANDARD ACCESSORIES  • IMPORTED BRAND	Each	Each

**Delivery Time:** 

a) 04 weeks for local articles

b) 12-14 weeks for import products

6. Place of Delivery:

Sindh Archives Complex,

ST. No. 26-A, Block-5, Main Clifton - Karachi

7. Dispatch Instructions:

Stores should be delivered free of

transportation charges to the consignee at

place mentioned above.

8. Inspection Authority:

The Technical Committee constituted by the

Secretary, Information & Archives Dept.

9. Place at which stores to be inspected:

Sindh Archives Complex,

ST. No. 26-A, Block-5, Main Clifton - Karachi

10. Payment:

 Part payment against part supply is allowed.

ii. 100% payment to be made on the proof
of inspection & consignee's receipt certificate by Accountant General –
Sindh, Karachi, during the fiscal

year 2014-15.

iii. Less 0.25% as service charges and 0.20% stamp duty of the value of the contract by Accountant General Sindh – Karachi, while making payment to the contractor.

PROJECT DIRECTOR / DEPUTY DIRECTOR (INCHARGE)
SINDH ARCHIVES - KARACHI

# Terms & Conditions for the Notice Inviting Tender (N.I.T.) Financial Year (2014-15) Due on 24-07-2014



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#### SINDH ARCHIVES INFORMATION AND ARCHIVES DEPARTMENT GOVERNMENT OF SINDH

TENDER # INF-KRY: No. 0786/14 due on 24-07-2014

### TERMS AND CONDITIONS FOR THE NOTICE INVITING TENDER (N.I.T.)

FOR THE FINANCIAL YEAR 2014-15

1. Cost of the Blank Tender Document :Rs.1000/= (Rupees One Thousand only)

(Non Refundable)

2. Tender selling date is

: from 30-06-2014 to 23-07-2014

3. Tender submission date is

: 24-07-2014 up to 10:15 a.m.

4. Tender will be opened on

: 24-07-2014 at 10:30 a.m. before the participants, in the Office of Director Sindh Archives - Karachi

#### TERMS AND CONDITIONS ARE STATED AS BELOW:

- 1. The interested firms can purchase the set of each tender document from 30-06-2014 to 23-07-2014 against payment of tender fee of Rs.1000/= (Non-Refundable) for each tender in shape of pay order / bank draft in favor of Director Sindh Archives Karachi.
- 2. Tender documents duly filled in and supported with required documents should be dropped in the tender box kept in the Office of the Director Sindh Archives on 24-07-2014 by 10.15 a.m. which shall be opened on the same date at 10.30 a.m. in the presence of participating bidder(s) or their authorized representatives who wish to attend.
- 3. In case of public holiday, the submission of bids alongwith bid opening will be done on the next working day in compliance of Rule-41(3) of SPP Rules, 2010.
- 4. Bidders are required to comply with all the clauses mentioned in the terms and conditions of this tender document with all the relevant documents / original catalogs / literature / brochure & related documented material.
- 5. Kindly write tender number and bidder's name on the back of the pay order/ bank draft.

- 6. On the bid envelop, following information must be given clearly:
  - a). Tender number,
  - b). Bidder's name,
  - c). Telephonic contact.
- 7. Any deviation / short of document or incomplete tenders will forbid the participant from competing in the bidding process.
- 8. The tender document filled in full form should be addressed to the Director Sindh Archives, Information & Archives Department, Government of Sindh Karachi.
- 9. The Participating bidders are required to enclose a Bank Draft / Pay Order of 2.5% of the total amount for the quoted items, in the favor of Director Sindh Archives Karachi as this being the foremost bidding competency. Else the participating bidder's bid which is not enclosed with Pay Order / Demand Draft will be subsequently rejected.
- 10. The bid value should be inclusive of all government taxes where applicable with the validity period up to 30-06-2015.
- 11. Late tenders (i.e. after opening of tender box that is scheduled to be unsealed at 10.30 a.m.) will not be entertained and will be returned by hand.
- 12. The item-wise rates are to be quoted both in figures and words clearly in the tender form.
- 13. The tender containing overwriting erasing / use of corrector will not be accepted.
- 14. The tender containing conditional offer would not be accepted.
- 15. The rates / prices shall be indicated inclusive of all taxes, including GST, duties and charges for packing handling etc.
- 16. All the certificates including Income Tax Certificate, Sales Tax Certificate & the Company Profile along with the 3 years audit copy as well as the bank account certificate & letter of Manufacturer's or Distributor's Authorization, stating their status of collaboration with the later as well; must be enclosed, failing which the bidder will be subsequently discarded from the bidding process.

- 17. The supply will have to be delivered at the premises of Sindh Archives Karachi at the supplier's risk and cost. Any breakage or shortage of stock will be recovered from the supplier.
- 13. The supply will be made according to the orders to be issued by Sindh Archives.
- 19. The Bidders are required to quote their rate on enclosed tender schedule, failing which tender will not be entertained.
- 20. If the item quoted by the firm is rejected, the earnest money submitted against the said item of the firm will be returned on the request of the firms within 07 days.
- 21. If any item of the firm is approved, the security money submitted against the same item from the firm, will be released after 30-days to the satisfactory delivery & commissioning of the stores as directed in the work order.
- 22. Contractors have to install & commission the equipment at their expenses and have to receive satisfaction certificate from concerned department after the installation / delivery is done as directed in the work order.
- 23. The material should confirm to the given specification, and supply of material should be providing in accordance with the specifications. Below standard material will not be accepted.
- 24. If any firm fails to supply the required material or provides the substandard quality or refuses to follow the orders, his security against the work order shall be forfeited.
- No excuse will be accepted in case of inferior and substandard quality supplies and it will be replaced forthwith.
- 26. All required stores will have to be supplied strictly according to specifications attached herewith. These stores / equipments shall be supplied/installed at Sindh Archives in safe & sound condition at the risk & cost of contractor. The bidder shall be responsible to provide technical staff for installation and training to the staff of Sindh Archives to operate the supplied equipment.

- 27. The Successful bidder should submit an undertaking that supply would be made available within 04 weeks (working days) for local goods / stores and 12 14 weeks (working days) for imported articles after the date of placing the order. The delivery period can be extended by the competent authority for 04 to 06 weeks at maximum if any unforeseen reason occurs. However full quantity of the purchase order should be completed within the delivery time.
- 28. A list of all consumables with present cost will be provided by the contractor at the time of delivery and these consumables must be kept with contractor for immediate supply on demand.
- 29. The purchase committee / Director, Sindh Archives does not pledge itself to accept the lowest tender. It will have every right to accept or reject any offer it considered. It reserves the right of accepting the full or a part of quantity offered.
- 30. Income Tax will be deducted at source as admissible under the rules.
- 31. The Purchase Committee / Director Archives reserve the right to delete any item for purchase without assigning any reason.
- 32. In case of any dispute on any point the decision of the Purchase Committee / Director Archives will be final and legally binding on the contractor.
- 35. The bidder will have to abide by the above terms and conditions and the successful tender will have to execute an agreement to this effect on Rs.100/- (Rupees one hundred) on non judicial stamp paper with Director Archives, Information & Archives Department, Sindh, Karachi without which the order will not be issued, it will be liable to cancellation at any time.
- 34. The Director Sindh Archives, Karachi reserves the rights to reject or accept all or any of the tender articles without assigning any reason.
- 35. The Director Sindh Archives, Karachi reserves the right to take all the quantities mentioned in the schedule or part thereof.
- The Director Sindh Archives reserves the right to accept or reject any bid / tender as per provision of SPP Rules, 2010.

#### FOLLOWING DOCUMENTS ARE TO BE SUBMITTED ALONGWITH BID

- a) Original Tender Purchase Receipt
- b) Earnest Money in shape of Pay Order / Demand Draft drawn from the Bank.
- c) Income Tax Certificate
- d) Sales Tax Certificate
- e) Company Profile
  - i. Audit Copy (last 3 years) certified by Government Financial Institutional Acknowledged Chartered Accountant.
  - ii. Financial Status (bank statement) & documentary proof exhibiting the firm's strength & field experience.
- f) Authorization letter from the Manufacturer or Distributor of the quoted article / store & their collaboration status with the Original Principles as well.
- g) Undertaking on affidavit that the firm is not involved in any litigation or has not abandoned any work in any department.
- h) A Certificate that the firm will abide all terms and conditions of the tender.

#### **CERTIFICATE**

Certified that all terms and conditions mentioned in the tender are the acceptable and will abide them strictly.

Signature	:
Name	:
Address	:
Telephone No	: