

**OFFICE OF THE  
DEPUTY INSPECTOR GENERAL OF POLICE  
RAPID RESPONSE FORCE SINDH  
KARACHI.**



**BID DOCUMENT  
PROCUREMENT OF**

..... *Medicines* / *DRUGS* .....

[www.sindhpolice.gov.pk](http://www.sindhpolice.gov.pk)

M/s.....

2013-14

**OFFICE OF THE DEPUTY INSPECTOR GENERAL OF POLICE, RAPID RESPONSE FORCE SINDH, KARACHI.**

Tender for the Purchase of Medicines/Drugs, ASV/ARV, Disposable items, Sundries & Chemicals etc, during the current financial Year 2013-14

**TERMS OF REFERENCE (TOR)**

**Terms and Conditions:**

1. Sindh Public Procurement Rules shall over ride all the terms and conditions of the tender.
2. **The Bid shall comprise a Single Stage- One Envelope Procedure of SPP Rule 46 (1).**
3. One set of blank tender form is being supplied, which may be returned duly filled to this office, with showing the number of pages on the covering sealed envelope.
4. Tenders must be filled in with Blue or black ink in the column provided and on separate letterhead duly signed.
5. The tenders must be free from erasing, cutting and over writing, authorized person should initial, Spaces left empty on tender forms should be crossed.
6. The bidder should quoted their final price both written in figures and words in Pak rupee and the rates shall be quoted per unit on free delivery to consignee basis (FOR basis)
7. The tendered rate should be inclusive of all taxes, income and sales tax etc payable to federal and provincial Govt. or local bodies and no claims on this account shall be entertained.
8. The tender should be properly sealed and the envelope must contain tender inquiry number on the top. The name of supplier should be mentioned on the face of the envelope on the left side.
9. Conditional tenders will be ignored and will not be considered / entertained / accepted.
10. Tender shall purchase separate tender documents and furnish purchases receipt for each alternate offer in case they want to submit alternate offer for any item. All the bids with alternate offers without separate purchase receipt (original) are suppose to be rejected.
11. The purchaser reserves the right to increase/decrease or delete the quantities of goods/medicines etc at the time of award of contract and also reserves the right to enhance the quantity by 15% of goods/medicines originally specified in the schedule of requirements without any change in unit price of other terms and conditions of goods/medicines at any time during contract period.
12. No Manufacturer shall authorize their distributor/agent/any firm or person to quote the same item which manufacture is quote it-self in any tender. Failing that offer of both the manufacture as well as other bidder shall be rejected / ignored.
13. All liquids preferably in plastic bottles to avoid breakage and transit.
14. Supply in special green color packing with the logo of "For Government of Sindh-not for sale "on the outer of box as well as inner label, shall be mandatory.

15. If in case of supplied Stores/medicine declared Sub-standard/Miss branded /Spurious as reported by drug Testing Laboratory central/ provincial, the firm will be responsible to supply the additional quantity against these sub-standard Miss branded item, free of cost otherwise the payment will not been released, and also deposit drug testing fee at the prevailing rates prescribed by the Government for each batch in shape of D/Draft Testing Laboratory.
16. The supplier shall furnish the authorization letter from the manufacturer / importer and GMP certificate on whose behalf they are participation to the effect that in case of material supplied declared sub-standard/misbranded, the firm as well as the importer will be equally responsible for consequence as per prevailing SPP
17. The procurement committee reserves the right to annul the bidding process as provision of SPP Rule 25.
18. Bid validity will be 90 days and will commence from the date of opening of financial/commercial offer.
19. Delivery period will be allowed 30-45 days for local manufacturing products and 45-60 days for imported items.
20. Extension of bid validity may be allowed subject to approval by the competent authority of the procuring agency, and with reason to be recorded in writing.
21. If the supplier fails to deliver their supply within stipulated time, the purchaser will be imposed penalty @ rate 0.1% of the total value of contract per day subject to maximum of 10%.
22. Subject to fulfillment of all codal formalities, the purchaser will award the contract to the successful bidder. Both the parties, i-e "the Purchaser and the supplier shall sign the contract agreement on the revenue stamp paper as per prevailing Government rules. The expenditure involved on the said contract agreement shall be borne by the supplier; the stamp duty/service charges at the rate of 0.3% shall be charged on total value of contract and affixed on the contract agreement duty attested from the Notary public by the bidder.
23. Prior to the expiration of the period of bid validity, the purchaser will notify the successful bidder in writing, delivery by hand or by register letter by cable to be confirmed in writing by register letter that is bid has been accepted.
24. Bid security at the rate of 2.5% (Refundable) of the total value of bid quoted items in shape of call deposit/pay order/demand draft along with bank confirmation receipt, in the favor of DIGP Rapid Response Force Sindh.
25. Performance security shall be 5% of the total value contract.
26. The supplier/manufacture should specify the required minimum shelf life remaining for all pharmaceutical products because of the length of time required for local distribution, it is advisable to include a general condition that, at the time of delivery/arrival at least 75% of the shelf life would be left upon receiving.
27. The drugs/medicines should be stored in accordance with the storage conditions as recommended by the manufacturer.
28. **The manufacturer should follow the Drugs (labeling & Packing) Rules 1986 and Government Monogram should be printed on label/carious.**
29. The supplier will have to submit, Delivery challan indicating quantity, unit packing size, unit packing size, Batch No, Date of Manufacturing, date of expiry with bill warranty to consignee.
30. The supplier will be bound to ensure availability of the quoted items till the end of current financial year.
31. In case of breach of agreement the bidding firm shall be declared blacklisted as per prevailing SPP rules.
32. Every item will be checked by inspection/technical committee on the expenses of supplier, if so desired.
33. The inspection committee reserves the right to reject any or all items supplied against tender specification or testing by any technical authority.

34. The payment shall be made directly to vendor through District on Accounts Officer after completion of supply subject to release of inspection note by inspection committee.
35. In case of engagement of procurement committee in other official duties or holiday announced by the government the opening date of tender shall be set accordingly next working day and intimated to all the participants.
36. Bidder shall require submitting proof of past relevant experience.
37. Bidder shall require submitting turn-over of at least last three years.
38. Copy of valid drug manufacturing license for locally manufacturing drugs and valid drug registration (that shall be verified by the Ministry of Health (MOH) Government of Pakistan).
39. Sole agent shall submit authorization Letter firm manufacture / importer on their letterhead to quote rate in the tender.
40. Evidence of good manufacturing practices for pharmaceuticals products to:
- i. Ensure that products are consistently produced and controlled to the quality standards appropriate to their intended use as required by the marketing authorization or product specification and
  - ii. The detected completely through the testing of final products.

**For importers.**

Copy of valid drug registration, Import License and agreement from the principal duly attested b foreign mission of country of origin.

All the stores (medicines/drugs) etc, if found damaged they shall be replaced by supplier free of cos.

Bidders are required to submit proof of past import of quoted items from Manufacturer by submitting copy of bill of entry (custom clearance documents), bill of landing /Air way bill and etc along with their bid.

**CRITERIA OF BID EVALUATION.**

1. Tender form quoted price.
2. Original purchase receipt of the tender.
3. Compliance of tender standard specification.
4. Security deposit at the rate of 2.5% of total value of bid amount, in shape of call deposit along with Bank confirmation receipt.
5. Copy of valid income Tax certificate issued from FBR, if firm is exempted from withholding tax, be attached exemption certificate of FBR.
6. Copy of valid General Sales Tax (GST) Registration certificate, in case of GST exempted items copy of SRO shall be attached.
7. Copy of valid whole sale Drug License.
8. Copy of valid Professional Tax certificate.
9. Copy of Sterility certificate from Manufacturers/Importers along with country of origin.
10. Copy of valid goods manufacturing license issued by MOH.

11. Copy of valid Drug manufacturing certificate issued from MOH.
12. Copy of valid GMP certificate.
13. Copy of valid Drug registration certificate of each drug item registered by the Ministry of Health Govt. of Pakistan.
14. Copy of valid price list of quoted products of manufacturing firms duly signed and stamped by bidder.
15. If bidder should submit authority Letter from Manufactures/Importers for participate in tender.
16. Affidavit on Revenue Stamp paper containing statement that the bidding Blacklisted nor in litigation with any government /semi government or Autonomous body.
17. Samples of drugs and other items quoted in tender must be produce before purchase committee at the time of tender opening, failing which the offer will be ignored.

**Note: Documents are to be submitted along with tender form in the same sequences as mentioned above, if any document given under evaluation criteria shall render the bidding firm ineligible for competition. All documents should be attested by the Notary public.**

Tender Price Rs.2000/= (Not Refundable/Transferable)

SCHEDULE OF REQUIREMENTS & PRICE.

**TENDER OPEN / DUE ON: 26<sup>TH</sup> May 2014**

**Time of receipt of Tender: 12.00 PM Time of Tender opening: 02.00 PM**

Bid invited for purchase of Medicines/drugs etc for Health Facilities of the Rapid Response Force Sindh in the office of the Deputy Inspector General of Police RRF Sindh. Bid should remain valid for 90 days from the date opening. Bidders shall quote their final prices inclusive of all Taxes and transportation charges etc, and all other expenses on free delivery to consignee's end at Main Store the DIGP RRF Sindh, Alfalah Base, Korangi Creek, Karachi. Price should be quoted in Figure & words.

**TENDER FOR PURCHASE OF MEDICINES / DRUGS etc. DURING THE CURRENT FINANCIAL YEAR 2013-14**

Item #	Nomenclature	Strength	Dosage Form	Unit Pack Size	Quantity Required	Brand Name	Name of Manufacturer	Rate Quoted Per/Each	
								In Figure	In Words
1	Ventolin Inhaler		Inhaler	1's	12				
2	Ventolin	4 mg	Tablet	12x10's	12				
3	Leflox	500 mg	Tablet	10's	15				
4	Hydrallin	120 ml	Syrup	1's	15				
5	Klaracid	250 mg	Tablet	10's	15				
6	Zyrtec		Tablet	10x3's	4				
7	Neubrol Forte	72/	Tablet	1's	15				
8	Humalin	70/30	Injection	10 ml	16				
9	Sofvase	5 mg	Tablet	20x1's	12				
10	Listan	80 mg	Tablet	7x2's	12				
11	Loprin	75 mg	Tablet	30's	12				
12	Contine	10 mg	Tablet	14x4's	6				
13	Etorsten	10 mg	Tablet	10's	12				
14	Dicloran	50 mg	Tablet	20's	12				
15	Tenormin	50 mg	Tablet	14's	70				
16	Aldomet	250 mg	Tablet	10x10's	6				
17	Renitac	10 mg	Tablet	20's	7				
18	Polyfer-FA		Tablet	10's	12				
19	Esigrow-D		Tablet	30's	6				
20	Zestril	10 mg	Tablet	14's	6				
21	Capoten	25 mg	Tablet	20's	6				
22	Medigesic 30		Tablet	3x1's	16				
23	Zodop	5 mg	Tablet	10x2's	6				
24	Corbis	2.5 mg	Tablet	1's	30				
25	Proxen	500 mg	Tablet	20's	12				
26	Caflam	50 mg	Tablet	10x2's	6				
27	Noacid	40 mg	Tablet	10's	12				

28	Dimicon MR	30 mg	Tablet	20's	6				
29	Amstin	10/160	Tablet	14's	8				
30	Merol	100 mg	Tablet	30's	6				
31	Calar	40 mg	Tablet	10x5's	6				
32	Epokaine	10000.IU	Injection	1's	12				
33	Concor	5 mg	Tablet	14's	6				
34	Rast	10 mg	Tablet	10's	12				
35	Norplat	75 mg	Tablet	28's	12				
36	Lincoicin	500 mg	Capsule	12's	8				
37	Zeffix	150 mg	Tablet	1's	15				
38	Monix-xr	60 mg	Tablet	10x3's	8				
39	Lodoin	10 mg	Tablet	1's	30				
40	Aria	1 mg	Tablet	30's	10				
41	Motilium	120 ml	Syrup	1's	12				
42	Advant	16 mg	Tablet	14's	8				
43	Spiromide	40 mg	Tablet	10x3's	6				
44	Synflex	550 mg	Tablet	10x2's	12				
45	Calar.SR	240 mg	Tablet	10's	15				
46	Valtec	40 mg	Tablet	14x1's	6				
47	Osnac-D		Tablet	6x5's	6				
48	Temsolin	0.4 mg	Tablet	10's	22				
49	Angised	0.5 mg	Tablet	30's	12				
50	Co Dorzal		Drops	1's	6				
51	Hepa-merz	120 ml	Syrup	1's	6				
52	Engrex-B	1 ml	Injection	1's	10				
53	Polycrol Forte	120 ml	Syrup	1's	6				
54	Inderil	10 mg	Tablet	10x5's	6				
55	Aldacone	100 mg	Tablet	10's	12				
56	Sitarret	50/1000 mg	Tablet	14's	10				
57	Valiam	10/160	Tablet	14's	10				
58	Getryl	4 mg	Tablet	10x2's	20				
59	Glucophage	500 mg	Tablet	10x5's	15				
60	Piozer	15 mg	Tablet	14's	10				
61	Lipigat	20 mg	Tablet	10's	40				
62	Amaryl	4 mg	Tablet	15x2's	40				

63	Cefspan		400 mg	Capsule	5's	50			
64	Insuget		70/30	Injection	1's	6			
65	Diu-Tansin		50 mg	Tablet	10's	12			
66	Ascaid		75 mg	Tablet	10x3's	30			
67	Eso		20 mg	Capsule	14's	20			
68	Newgab		100 mg	Capsule	10x3's	6			
69	Neochpar		500 mg	Tablet	10x5's	6			
70	Norvasc		10 mg	Tablet	10x2's	6			
71	Zocor		20 mg	Tablet	10's	10			
72	Fosariax		70 mg	Tablet	4's	10			
73	Blokium		50 mg	Tablet	10x3's	6			
74	Fefo1Vit			Capsule	14x4's	6			
75	Neurobian			Injection	25's	2			
76	Camypex		50 mg	Capsule	10x5's	6			
77	Celebex		200 mg	Capsule	10x2's	6			
78	Methycobal			Tablet	10x10's	6			
79	Gablin		150 mg	Capsule	14's	12			
80	Zyloric		100 mg	Tablet	10x5's	6			
81	Vita-6			Tablet	10x2's	8			
82	Panalol			Tablet	10x20's	8			
83	Zantac		150 mg	Tablet	10's	12			
84	Risek		20 mg	Capsule	14's	40			
85	Mobakare		75 mg	Tablet	20's	10			
86	Gouric		40 mg	Tablet	10x2's	10			
87	Enoxabid		40 mg	Tablet	10x2's	10			
88	Novtdat		500 mg	Tablet	10's	15			
89	No Sya Forte			Tablet	10x2's	10			
90	Flagyl		100 ml	Injection	1's	15			
91	Tienem		500 mg	Injection	1's	180			
92	Polybian			Capsule	30x1's	15			
93	Moxiget		400 mg	Tablet	10x1's	25			
94	Augmetin		625 mg	Tablet	6's	15			
95	Zylexx SR		75 mg	Tablet	10x2's	15			
96	Lamret		100 mg	Tablet	10x3's	15			



97	Serlin	100 mg	Tablet	10x3's	20				
98	Efferol XR	75 mg	Capsule	10x3's	20				
99	Maxgize		Tablet	10x3's	7				
100	Easy Day	50 mg	Tablet	20's	12				
101	Omniprizon	20 mg	Capsule	14's	12				
102	Reflox	20 mg	Tablet	10's	12				
103	Resperose	10 mg	Tablet	14's	7				
104	Recallon	0.5 mg	Tablet	10x3's	12				
105	Xanax	0.5 mg	Tablet	10x3's	7				
106	CAC-1000 Plus		Tablet	10's	7				
107	Thalidomide	100 mg	Capsule	10's	7				
108	Thyroline	50 mg	Tablet	10x3's	5				
109	Dexta	20 ml	Syrup	1's	15				
110	Odamint		Tablet	10x3's	8				
111	Lysirlox		Capsule	10x2's	8				
112	Cartel	1250 mg	Tablet	10's	20				
113	Tainscan		Tablet	10x3's	8				
114	Crammax		Tablet	10x3's	6				
115	Sem. com		Drops	1's	6				
116	Mecare		Tablet	10x3's	5				
117	Day-calpus		Tablet	10x3's	5				
118	Pregazon		Tablet	10x3's	5				
119	Metphage	500 mg	Tablet	10x5's	5				
120	Insulin	40/70	Injection	1's	30				
121	Easyl		Tablet	10's	15				
122	Meosol		Tablet	10x3's	7				
123	Supidin		Tablet	10's	5				
124	Electal		Tablet	10x3's	5				
125	Glucotibg		Tablet	10x2's	6				
126	Quiem	50 mg	Tablet	10x2's	5				
127	Arthotic	75 mg	Tablet	10x2's	6				
128	Sa Inocal		Nasal Spray	1's	8				
129	A casta	5 mg	Injection	1's	2				
130	Rcek-D Plus		Tablet	10x2's	10				
131	Panacea Silver		Tablet	10x2's	10				

132	Ruling	20 mg	Tablet	7x2's	10				
133	Motilium	10 mg	Tablet	10x5's	6				
134	Tramapar	50 mg	Tablet	10's	15				
135	Tramadol	50 mg	Capsule	10's	12				
136	Gotriact		Tablet	10x3's	6				
137	Zylep		Tablet	10's	12				
138	Urecepine		Tablet	10x3's	10				
139	Diriflone		Tablet	10x2's	7				
140	Enechone		Injection	1's	180				
141	Mepresor	100 mg	Tablet	10x3's	6				
142	Cordinne	200 mg	Tablet	10x3's	6				
143	Hexihyle	2 mg	Tablet	1's	60				
144	Azen	50 mg	Tablet	10x3's	8				
145	Leviotrug	500 mg	Tablet	10's	15				
146	Gabica	150 mg	Tablet	10's	15				
147	Prizal	0.5 mg	Tablet		15				
148	Agripsoal		Injection	1's	6				
149	Glee Vit		Tablet	10x3's	10				
150	Ailamizo		Capsule		15				
151	Co-zray		Tablet		3 Box				
152	Tonaflex -P		Tablet		06 Box				
153	Janvia-M	50 mg	Tablet		06 Box				
154	Neuroban		Tablet		20 Strip				
155	Gabica	100 mg	Tablet		4				
156	touch Ultra Test				1				
157	Rizim 10		Tablet		01 Box				
158	Lexetinal		Tablet		02 Box				
159	BD 3rin Ultra Fine				04 Box				
160	Canarel		Tablet		02 Box				
161	M.Com	7.5 mg	Tablet		03 Box				
162	Geneal Eye Drops			1's	9				
163	Doxum	500 mg	Tablet		03 box				
164	Ø Proglutition		Tablet		01 box				
165	Theiagran		Tablet		01 box				

166	Mabil	500 mg	Tablet				03 box			
167	SeaCal		Tablet				01 box			
168	Sert 16		Tablet				01 box			
169	Mucan						12 box			
170	Movel-K	75 mg					8 box			
171	Thyroxine		Tablet				8 box			
172	Girsana GI115						4			
173	Soflasc	10 mg	Tablet				6 box			
174	Palmanol		Syrup		1's		12			
175	Betoni		Lotion		1's		8			
176	Lysovit		Syrup		1's		16			
177	Novasalk		Ointment		1's		8			
178	Lotrix Cream		Cream		1's		8			
179	Desura		Syrup		1's		8			
180	Carcef		Syrup		1's		8			
181	Seabix		Soap		1's		8			
182	Seab Free		Lotion		1's		8			
183	Vertolin		Syrup		1's		8			
184	Penadol		Syrup		1's		16			
185	Herzoglabin		Syrup		1's		8			
186	Rexyl Cough		Syrup		1's		8			
187	Surtax Z		Tablet		1's		15			
188	Becifol		Tablet				12			
189	Unicel		Tablet				12			
190	Ventolin		Drops		1's		8			
191	Hydrogen		Drops		1's		8			
192	Ferplex		Syrup		1's		8			
193	Polybian		Syrup		1's		8			
194	Malufer		Syrup		1's		8			
195	Surtex		Syrup		1's		8			
196	Flagyl		Syrup		1's		8			
197	Calcre	600 mg	Tablet		12x10's		2			
198	Aidra		Tablet		8x10's		2			