



**KARACHI METROPOLITAN CORPORATION**  
**MUNICIPAL SERVICES DEPARTMENT**  
**(CONTRACT MANAGEMENT)**

**TENDER DOCUMENTS**

**SUPPLY OF SUMMER UNIFORM ALONGWITH OUTFITS ITEMS**  
**FOR THE STAFF OF SECURITY CELL KDA WING KMC.**

|                   |            |                     |             |
|-------------------|------------|---------------------|-------------|
| Estimated Cost:-  | Offer Rate | Tender Cost:        | Rs. 3,000/- |
| Time Limit:-      | 30 Days    | Penalty             | Rs. 1000/-  |
| To be Opened on:- | 29-05-2014 | Validity of Tender: | 90 Days     |

Chief Engineer (CM), MS KMC

**Tender Issued:**

No: **KMC/MS/CM/42/13-14**

Issue to M/s \_\_\_\_\_

P.O / Cahllan No. \_\_\_\_\_

\_\_\_\_\_

Dated \_\_\_\_\_

\_\_\_\_\_

Bank: \_\_\_\_\_

Signature & Stamp of Issuing Authority



**KARACHI METROPOLITAN CORPORATION**  
**OFFICE OF THE CHIEF ENGINEER (CONTRACT MANAGEMENT)**  
**MUNICIPAL SERVICES DEPARTMENT**

Room # 409, 4<sup>th</sup> Floor, Civic Centre, Gulshan-e-Iqbal, Karachi

No. C.E (CM)/MS/KMC/187/14

Dated: 07-05-2014

**TENDER NOTICE (THROUGH WEBSITE)**  
**AS PER SPPRA GUIDELINE**

**(RE-INVITE)**

Tender in sealed covers are invited for the following supply from reputable firms, having experience of similar nature supply. (The tentative cost of work is within 1.0 Million):

| S No | Tender Reference No.   | Name of Scheme   | Estimated Cost | Bid Security<br>in shape of Pay Order or Bank<br>Guarantee in favour of KMC | Tender Cost<br>In shape of paid<br>Challan<br>in favour of KMC<br>(Non-Refundable) |
|------|------------------------|--|----------------|---|--|
| 1.   | KMC/MS/CM/<br>42/13-14 | Supply of Summer Uniform alongwith outfits items for the staff of security cell KDA wing KMC.<br><br>Source of funding KMC resources | Offer Rate     | 2% of Bid Amount  | Rs. 3,000/-  |

**TERMS & CONDITIONS**

1. Tender schedule shall be as follows:

| SCHEDULE   | DATE & TIME                     | VENUE   |
|--|---------------------------------|---|
| 1. Receiving of Application & Issuance of Tender | <b>From</b><br><b>12-05-214</b> | Office of Chief Engineer (Contract Management), Municipal Services Hall No. 409, 4 <sup>th</sup> Floor, Civic Center, Gulshan-e-Iqbal, Karachi. |
|  | To<br><b>28-05-2014</b>         | Office of Director (Planning), F&A Department, 6 <sup>th</sup> Floor, Civic Centre, Gulshan-e-Iqbal, Karachi.                                   |
|  | During Office Hours             | Office of Deputy Director (Accounts), Administrator Secretariat, Karachi 1 <sup>st</sup> Floor, Civic Centre, Gulshan-e-Iqbal, Karachi.         |

|                       |  |   |
|-----------------------|--|---|
| 2. Dropping of Tender | <p style="text-align: center;"><b>29-05-2014</b></p> <p style="text-align: center;">at</p> <p style="text-align: center;"><b>3:00 pm</b></p> | Office of Sr. Director (Municipal Services), Hall No. 3, Adjacent 134 Help Line, Ground Floor, KBCA Building, Civic Centre, Gulshan-e-Iqbal, Karachi. |
| 3. Opening of Tender  | <p style="text-align: center;"><b>29-05-2014</b></p> <p style="text-align: center;">at</p> <p style="text-align: center;"><b>3:30 pm</b></p> | Office of Sr. Director (Municipal Services), Hall No. 3, Adjacent 134 Help Line, Ground Floor, KBCA Building, Civic Centre, Gulshan-e-Iqbal, Karachi. |

2. The tender documents will be issued to the firms on submission of application in their original letter head alongwith original paid challan in the prescribed account of KMC for tender cost as mentioned above. This challan can be obtained from the office of tender sale as mentioned in this NIT.
3. The tender in sealed cover superscripted with the name of work should be dropped in the tender box kept in the committee room of the office of Sr. Director (Municipal Services) KMC.
4. In case the date of opening declared as a public holiday by the Government, or Non working day due to force Majeure the next official working day shall be deemed to be the date for submission and opening of tenders at the same time.
5. **Substantially Responsive Bid:-**  
Only those bids, which comply with the each eligibility & minimum qualification criteria attached with the tender documents shall be declared substantially responsive bids and will be eligible for further evaluation, otherwise the same will be declared as non responsive / rejected.
6. Bid Security of bid amount in the form of a pay order or Bank Guarantee from any schedule bank should be enclosed with the tender which will be retained till finalization of the case.
7. Canvassing in connection with tenders is strictly prohibited and tenders submitted by the contractors who report canvassing will liable for rejection.
8. KMC may reject all or any bids or proposals at any time prior to the acceptance of a bid or proposals, subject to the relevant provisions of SPP Rules 2010.

**SD/=**

**Chief Engineer (CM) MS, KMC**

## **BIDDING DATA**

- A Name of Procuring Agency: Karachi Metropolitan Corporation (KMC)
- B Brief Description of Work: SUPPLY OF SUMMER UNIFORM ALONGWITH OUTFITS ITEMS FOR THE STAFF OF SECURITY CELL KDA WING KMC
- C Procuring Agency Address: Office of Chief Engineer (Contract Management), Municipal Services Hall No. 409, 4<sup>th</sup> Floor, Civic Center, Gulshan-e-Iqbal, Karachi.
- D Estimated Cost: Offer Rate
- E Amount of Bid Security: 2% of Bid Amount
- F Period of Bid validity (Days): 90 Days
- G Security Deposit (i/c Bid Security): (10 % of Quoted Amount)
- H Percentage, if any, to be deducted from bills: (5% to be deducted from Running Bills)
- I Deadline for submission of bid along with time: 29-05-2014. (During Office Hours)
- J Venue, Time and date of Bid Opening: Office of Sr. Director (Municipal Services), Hall No. 3, Adjacent 134 Help Line, Ground Floor, KBCA Building, Civic Centre, Gulshan-e-Iqbal, Karachi.
- K Liquidity Damages: Rs.1,000/-
- I Deposit Receipt No. Date & Amount:

## PRICE SCHEDULE

**SUBJECT:- SUPPLY OF SUMMER UNIFORM ALONGWITH OUTFITS ITEMS FOR THE STAFF OF SECURITY CELL KDA WING KMC.**

| S #   | Description                                     | Qty     | Unit Price | Rates in Words | Amount |
|---|---|---------|------------|----------------|--------|
| <b>Uniform and outfit for Chief Security Officer, Security Officer, Security Supervisor. (07 Persons)</b> |   |         |            |                |        |
| 1   | Trouser (Khaki) Fine Quality<br>7x2=14          | 14 Nos. |            |                |        |
| 2   | Shirt Khaki fine Quality.<br>7x2=14             | 14 Nos. |            |                |        |
| 3   | Shoes (Black Leather) Service / Bata.<br>7x2=14 | 14 pair |            |                |        |
| 4   | Socks (Mercury) Blue.<br>7x2=14                 | 14 Pair |            |                |        |
| 5   | Cap With KDA Monogram.<br>7x2=14                | 14 Nos. |            |                |        |
| 6   | Shoulder Badge (Embroidery / zari).<br>7x2=14   | 14 Pair |            |                |        |
| 7   | Belt.<br>7x1=7                                  | 07 Nos. |            |                |        |
| 8   | Holsters.<br>7x1=07                             | 07 Nos. |            |                |        |

| S #   | Description                                       | Qty      | Unit Price | Rates in Words | Amount |
|---|---|----------|------------|----------------|--------|
| 9   | Name Plate.<br>7x1=07                             | 07 Nos.  |            |                |        |
| 10  | Waist (Mercury).<br>7x2=14                        | 14 Nos.  |            |                |        |
| 11  | Underwear (Mercury/National)<br>7x2=14            | 14 Nos.  |            |                |        |
| <b>Uniform and outfit for Driver, Armed Guards, Chowkidars, Security Guards. (87 Persons)</b> |   |          |            |                |        |
| 1   | Trouser (Khaki) Fine Quality<br>87x2=174          | 174 Nos. |            |                |        |
| 2   | Shirt Khaki fine Quality.<br>87x2=174             | 174 Nos. |            |                |        |
| 3   | Shoes (Black Leather) Service / Bata.<br>87x2=174 | 174 pair |            |                |        |
| 4   | Socks (Mercury) Blue.<br>87x2=174                 | 174 Pair |            |                |        |
| 5   | Cap With KDA Monogram.<br>87x2=174                | 174 Nos. |            |                |        |
| 6   | Shoulder Badge (Embroidery / zari).<br>87x2=174   | 174 Pair |            |                |        |
| 7   | Belt.<br>87x1=87                                  | 87 Nos.  |            |                |        |

| S #                          | Description                              | Qty      | Unit Price | Rates in Words | Amount |
|------------------------------|--|----------|------------|----------------|--------|
| 8                            | Name Plate.<br>87x1=87                   | 87 Nos.  |            |                |        |
| 9                            | Waist (Mercury).<br>87x2=174             | 174 Nos. |            |                |        |
| 10                           | Underwear (Mercury/National)<br>87x2=174 | 174 Nos. |            |                |        |
| <b>TOTAL</b>                 |  |          |            |                |        |
| <b>Total Amount in Words</b> |  |          |            |                |        |

**Note:**

- All Participants of tender documents shall check the sample of all items in the office of Sr. Director (MS), KMC during office hours on any working day excluding the day of opening tender. The participants shall quote their rates strictly as per sample.
- The Lowest Responsive Bidder shall deposit sample of all supplies in the office of Sr. Director (MS), KMC (free of charge) prior to award of work. However in case of non- acceptance of the bid the bidder shall not claim any charge.

Checked & Verified by

I/We quoted the price schedule and bound ourselves to comply all terms and conditions of this contract with all existing rules and regulations of KMC and I have attached an Bid Security in shape of Pay Order / Bank Guarantee \_\_\_\_\_ No. \_\_\_\_\_

(Pay Order / Bank Guarantee)

Dated \_\_\_\_\_ issued from \_\_\_\_\_

Amounting Rs. \_\_\_\_\_ in favour of KMC.

**Signature of Bidder with Stamp**

**SUPPLY OF SUMMER UNIFORM ALONGWITH OUTFITS ITEMS FOR  
THE STAFF OF SECURITY CELL KDA WING KMC.**

**Eligibility & Minimum Qualification Criteria**

The evidence / documents for the following minimum qualification / eligibility criteria will be checked during opening process of tender prior to technical & financial evaluation & if anyone is missing then the tender will be summarily rejected at the moment by the tender opening committee.

**PART-A: Eligibility Criteria**

- NTN Certificate
- Valid Profession TAX
- Valid GST Certificate

**PART-B:**  
**Minimum Qualification Criteria**

- i). Bid Security, as mentioned in the NIT & Bidding Documents, is furnished.
- ii). All rates quoted including the total amount of the bid shall be in figures & words (both).
- iii). All corrections / overwriting shall be clearly re-written with initials & duly stamped by the bidder.
- iv). The bid shall be properly signed, named & stamped by the authorized person of the firm and authorization letter for signatory shall be enclosed with the tender by the authorized person, if other than the signatory of the firm.
- v). Bidders Business experience in Last 05 years of similar nature Supply.