



Employment through Skill
**Sindh Technical Education &
Vocational Training Authority (STEVTA)**
St-19, Block-06, Gulshan-e-Iqbal, Near NIPA, Karachi.
Ph: 99243818, Fax 99244118, Website: <http://www.stevta.gos.pk>



Request for Proposal (RFP)

Medical/Health Care Insurance Facility to the STEVTA's Employees & their dependents

Sindh TEVTA, established by Government of Sindh as an autonomous body to manage and regulate Technical Education & Vocational Training in the Province of Sindh, intends to provide Health coverage to its employees under the Health Insurance Plan. Sindh TEVTA invites "Request for Proposals (RFP)" Single Stage-Single Envelope" from leading Insurance Companies registered with Income Tax and Sales Tax Departments.

RFP/Bid document may be obtained on payment of Rs.1,000/- (non-refundable/non-transferable) in the form of Pay Order/Bank Draft in favour of STEVTA and submitted alongwith Bid Security @ Rs.2.5% of offered value in shape of Bank Draft/Pay Order at the office of the undersigned by 22.05.2014 by 03:00 p.m. The bids will be opened on the same day at 03:30 p.m. in the presence of the representatives of the bidding firms.

STEVTA reserves the right to cancel/reject any or all bid(s) as per provisions in SPP Rules 2010.


**Deputy Director
(Procurement)**



ORDER

With the approval of competent authority, a 'Procurement Committee', comprising the following is hereby constituted to invite, evaluate and finalize the bid for Procurement of Goods & Services for all the Wings/Sections of STEVTA and recommend the successful Bidder/Firm to the competent authority for award of contract:

1) Director (Operations)	Convener
2) Director (MIS)	Member
3) Director (Finance)	Member
4) Additional Director (Admn)	Member
5) Deputy Secretary, Finance Department, Govt. of Sindh (or authorized representative)	Member
6) Deputy Director, Industries Department, Govt. of Sindh (or authorized representative)	Member
7) Deputy Director (Procurement) STEVTA	Member

Terms of Reference:

- To select appropriate method of procurement, as specified in SPPRA Rules.
- To prepare bidding / pre-qualification documents;
- To prepare invitation of bids / pre-qualification notice;
- To short-list the contractors/firms for pre-qualification (where applicable);
- To carry-out technical as well as financial evaluation of the bids;
- To prepare bid evaluation report;
- To make recommendations for the award of contract or otherwise, to the competent authority;
- To perform any other function ancillary and incidental thereto.

DIRECTOR (ADMN)

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SINDH TECHNICAL EDUCATION &
VOCATIONAL TRAINING AUTHORITY
Directorate of Manpower & Training Wing,
SF-19, Block-6, Near N.I.P.A., University Road,
Gulshan-e-Iqbal, Karachi. Tel.: 021-9243894



STEVTA/Proc/1(3)/2013/2870 Karachi, dated the 19/12 Dec. 2013.

- 1) The Secretary to Govt. of Sindh, Finance Department, with the request to terminate one officer of Grade-18 for the above Committee.
- 2) The Secretary to Govt. of Sindh, Industries Department, with the request to nominate one officer of Grade-18 for the above Committee.
- 3) The Director (Finance) STEVTA, Karachi
- 4) The Director (Operations) STEVTA, Karachi.
- 5) The Director (MIS) STEVTA, Karachi.
- 6) The Director (Works & Services) STEVTA, Karachi.
- 7) The Director (A&T), Karachi.
- 8) The Additional Director (Admn) STEVTA, Karachi.
- 9) The Deputy Director (Procurement) STEVTA, Karachi.
- 10) P.S. to Managing Director STEVTA, Karachi.
- 11) Office Order File.

DIRECTOR (ADMIN)

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12/12/13